

# Town of Truro

## Town Manager's Weekly Report

January 12, 2018

### ***This week's activities of note from the Town Manager's Office:***

- Please be advised that heavy rains and strong winds are expected Friday into Saturday which could contribute to flooding. Temperatures are expected to drop on Saturday and could result in flash-freezing so we encourage residents to drive carefully.
- The Budget Task Force met on Monday January 8 to review the following budgets: Council on Aging, Recreation/ Beach, and Building/Inspections. On Tuesday January 16 at 8:00 am at the Truro Town Hall, the Budget Task Force will convene to review budgets for Harbor/Shellfish, Fire & Rescue and Emergency Management. As a reminder, the public is encouraged to attend these open meetings and may also access recordings of the meetings on Truro TV.
- Town Accountant Brazil, Assistant Town Manager Clark and I met with staff from Provincetown and the President of Cook & Company, the vendor that will be assisting us with our health insurance analysis. This is the first step in evaluating our options for employee/retiree health insurance administration.
- Health and Conservation Agent Emily Beebe prepared a grant application to the United States Department of Agriculture; Natural Resources Conservation Service for funding for federal water shed funds, to complete construction of improvements to Eagle Neck Creek. We are still in the modelling and engineering phase so the improvements are not yet defined. We will share information as we learn more.
- I met with Bailey Boyd Associates to discuss changes to Community Development Block Grant regulations that will require the Town to use existing program income in the near future.

### **Upcoming Meetings:**

- Tuesday, January 16, 2018-Board of Selectmen and Finance Committee (Budget Task Force Meeting) @ Truro Town Hall at 8:00am
- Tuesday, January 16, 2018-Truro Cemetery Commission @ Truro Town Hall at 10:00am
- Tuesday, January 16, 2018-Board of Health @ Truro Town Hall at 4:30pm
- Tuesday, January 16, 2018-Board of Selectmen Work Session @ Truro Public Safety Facility at 5:00pm.
- Thursday, January 18, 2018-Pamet Harbor Commission @ Truro Public Safety Facility at 7:00pm.

### **Department News:**

#### Police Department

- Anyone wishing to join the Truro Police Department Reassurance Program is invited to call the police department at 508-487-8730 to sign up. The program is designed for seniors in the Town of Truro who live alone or live with an ailing spouse or relative. Seniors in the program call the Truro Police Department each morning before 10:00 a.m. to say hello and let the department know that they are alright. If a phone call is not received then the dispatcher will telephone the residence. If contact is still not made, a police officer is dispatched to the residence to make sure that they are alright.
- The Truro Police Department File of Life Program consists of a card containing vital medical information which is kept on the outside of a person's refrigerator door in a bright magnetic pocket easily accessible to EMT's, fire departments, police departments, and other emergency responders who may need this information in a medical emergency. Fire of Life forms, holders and additional information are available at the Truro Police Facility.
- The Truro Police Department has designated two areas as "Online Safe Exchange Zones" for buyers and sellers who utilize websites like Craigslist to buy and sell items. If you are completing an online transaction, you can make the exchange in the lobby of the Truro Police station or in the parking lot on the south side of the Truro Public Safety Facility. The idea of the "Online Safe Exchange Zone" is to provide a safer place for exchanges and reduce potential fraud or robberies which can be associated with these types of transactions.

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### Fire Department

- The Department responded to 6 requests for medical assistance, resulting in 5 transports to the hospital. In all we responded to a total of 19 calls that included inspectional services, general assistance, alarm activations, calls for public service assistance and a good intent calls.
- The Assistance to Firefighters Grant (AFG) period has opened and Chief Collins is working on both vehicle and equipment grants for the Department.
- The Fire Chief has completed the master training schedule for the Department for the upcoming year (2018). He is also working in conjunction with the staff as the Massachusetts Emergency Management Agency (MEMA) on the Town's emergency management plan.
- Chief Collins has also been working with various Department Heads and Town Manager Palmer on a new notification system for the Town to help keep residents and visitors up to date with various public service and safety announcements.

### Department of Public Works

- As a reminder the Transfer Station will be closed Monday, January 15, 2018 in observance of Martin Luther King Day.
- A kick off meeting regarding Eagle Creek restoration and construction has been tentatively scheduled for the 22<sup>nd</sup> of January.
- The Transfer Station Scale installation is delayed until February 28<sup>th</sup>.
- All post storm protocol has been completed. All water ways have been inspected and cleared. All vulnerable areas have been evaluated. Mill Pond Road was flooded during the storm last week. It sustained very little damage and will be repaired by DPW staff, and was reopened last week. In addition to Mill Pond Road, Truro Center Road flooded, along with Pamet Harbor parking lot and the Landing at Meeting House Road. Some damage to private property was reported, but no significant damage to Town infrastructure occurred.
- All beach areas have been evaluated, parking lots have been cleaned of sand, and access points to the beaches have been restored with the exception of Longnook. Beach access has been restricted at Longnook due to erosion, and is currently under review by the DPW Director and Health and Conservation Agent.

### Harbor Master

- Shellfish beds were closed last week because of extreme tides that caused serious flooding and created road run-off, impacting the water quality.
- Intense cold weather caused further ice build-up in Pamet Harbor and along our coastal waters.
- Harbor Master Jacket is waiting on the Barnstable County Dredge who needs a window of favorable weather to get through the canal.
- Floating gear in the ADA has all been sunk to the bottom and license holders are in compliance.

### Recreation/Beach

- Recreation-Ongoing Activities
  - Community Volleyball – Wednesdays 6:00 pm – 8:00 pm at the Truro Community.
  - The Pamet After-School program: M – F 3:00 pm – 5:30 pm at the Truro Recreation Lounge.
  - Youth basketball practices.
  - Community Pickleball – Saturdays 11:00 am – 1:00 pm at the Truro Community Center.
  - Zumba Fitness – Tuesdays, Thursdays, Saturdays 9:00 am – 10:00 am at the Truro Community Center.
  - Over 40 Coed Indoor Soccer – Tuesdays, 7:00 pm – 9:00 pm at the Truro Central School.
- Beach
  - The Truro Beach Office is currently closed and will reopen Saturday, June 9, 2018. Beach stickers are not required to park at the town's beaches until Saturday, June 16, 2018. Effective

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September 4, 2017 – June 8, 2018, all beach fire permits may be obtained at the Truro Fire Department by calling (508)487-7548.

### Library

- During the 2017 calendar year 48,920 physical items and 6,490 e-materials were borrowed from our Library for a total circulation of 55,410 items. The total circulation number for calendar year 2016 was 53,460, bringing a one-year increase of almost 2,000 books.
- Winter Music Series continues with Ken Silvia performing rhythm & blues on Saturday, January 13<sup>th</sup>; Denya Levine and Julie Charland performing Irish tunes on Saturday, January 20<sup>th</sup>; and Monica Rizzio, performing acoustic country and folk on Saturday, January 27<sup>th</sup>. All the music begins at 1:00 p.m.
- Library long-standing programs are still going strong in spite of the winter weather. For preschoolers we have a Monday morning playgroup, a Thursday morning story time; For older kids a Thursday afternoon Maker Space sessions; and for adults we have a Tuesday evening meditation group and several book clubs.

### Council on Aging

- Truro Council on Aging Outreach Report-In reviewing the monthly Outreach Reports, the fall and winter months (October-November-December) tend to be the busiest time of the year for the Outreach Department. This is due to many applicants for fuel assistance, Medicare open enrollment (SHINE) and increased REACH reports (weather related accidents/falls). In November, numbers (345) reflects the increase of SHINE, REACH reports, office consultations and client outreach. In December, numbers (141) reflects the significant decrease primarily due to Medicare open enrollment ending on December 7<sup>th</sup>. Most clients are connected and receiving fuel assistance. The data decrease also reflects time out of the office (Vacation December 12<sup>th</sup> – 26<sup>th</sup>) and scheduled half-days due to holiday scheduling.
- Funding for Eye Exams, Eyeglasses & Hearing Devices- the Provincetown Lions Club is a nonprofit organization with a mission to help others in numerous ways. They can help with funding for eye exams, eyeglasses as well as hearing devices. Have you ever wondered what is done with the used eyeglasses that are donated to their cause? Most of the recycled glasses are distributed to people in need in developing countries where they will have the greatest impact. Besides helping those globally, they help those in need here on Cape Cod as well. If you are in need of assistance, call Elton Cutler at 508-487-2462 to schedule an appointment.

### Administration

- The 2017 Annual Town Reports are being submitted by Board and Committee Chairs.
- The Administrative Office met with Jarrod Cabral, DPW Director to discuss and answer questions in processing Transfer Station Permits based on recent changes made to the Board of Health Regulations.
- The Administrative Office continues to work with new Committee members on required paperwork for their Board or Committee membership and answer any questions they may have.

### Attachments

1. December Building Department Report

**December 2017**

BP#	ID	Street Location	Owner	Type of Work	Type of Work Description	Builder	Date of Issue	Fee	Estimated Cost
17-317x	58-8	24 Cooper Rd	Karen Tosh	S	8x16 shed to be constructed off site and delivered by truck	Karen Tosh	12/1/2017	\$50.00	\$3,500.00
17-318x	45-61	13 Resolution Rd	Sam Kafrissen	RR	strip and replace roof	Josh Grandel	12/4/2017	\$50.00	\$5,000.00
17-319x	45-47	2 Corn Hill Ln	Dan Gilmartin	RS	remove and replace siding	Stephen Bobola	12/4/2017	\$50.00	\$20,000.00
17-320	36-177	53 Highland Rd	Harold Keenan	Alt	add full bath to basement (plumbing already in floor & connected to septic), add closet, 2 doors, and beadboard ceiling	HO	12/5/2017	\$432.00	\$18,000.00
17-321	42-120	28 Bayberry Rd	Sam Merabi	Alt	renovate and relocate kitchen	Jonah Swain	12/6/2017	\$50.00	\$50,000.00
17-322x	55-24	16 Great Pond Rd	Daryl Cutter	RW	install 2 replacement windows	Brian Dennison, Southern NE Windows	12/6/2017	\$50.00	\$4,126.00
17-323x	46-371	49 Castle Rd	Jim Summers	RW	install 9 replacement windows	Brian Dennison, Southern NE Windows	12/6/2017	\$50.00	\$22,700.00
17-324x	43-4	2 Scrub Oak Way	Maghi Geary	RW	remove and replace all windows	John Lyons	12/7/2017	\$50.00	\$33,948.00
17-325x	51-26	2 Truro Center Rd	Roberta Lema	RR, RW, RD	replace roof on main house, replace 1 sliding a 1 french door, replace lead based windows	John Lyons	12/7/2017	\$150.00	\$0.00
17-326x	42-276	4 Marsh Hawk Trace	Kevin McCarthy	Stove	install freestanding wood stove	Lawrence Carbonneau, Stove Place II	12/11/2017	\$50.00	\$6,530.00
17-327	58-29	3 Dune Way	Mike Block	Alt	remove 2 closets, install new closet, finish utility room in basement	Walter Warren, Northside Home Improvement	12/12/2017	\$50.00	\$12,000.00
17-328	39-156	16 Peters Pond Rd	Linda Noons-Rose	Studio	move existing 12x20 accessory building on on to lot to be used as habitable studio	Thomas Nadeau	12/13/2017	\$276.00	\$30,000.00
17-329x	40-144	15 Andrew Way	Robert Hassett	RR	strip and replace existing roof off of rear of house	Eic Newhoues, Double Eagle Property Services	12/13/2017	\$50.00	\$4,896.00
17-330x	50-77	4 Bridge Ln	Randall Ment	Alt	1700sq ft 10ml poly to crawlspace, 425 sq ft r-21 closed cell spray foam to crawlspace	Francis Sheehan, Frontier Energy	12/13/2017	\$50.00	\$3,900.00

17-331x	36-137	4 Professional Heights Rd	William & Cheryl Souza	RD	replace exterior door	HO	12/13/2017	\$50.00	\$700.00
17-332x	42-48	28 Parker Dr	Barry Meegan	Stove	jotul wood stove installation	HO	12/13/2017	\$50.00	\$0.00
17-333x	40-158	8 Fair Winds Passage	Elena McClanahan	Alt	retrofit insulation	William McCluskey, Cape Save Inc	12/14/2017	\$50.00	\$2,300.00
17-334	42-192	2 Old Colony Way	Lynn Yetra	Alt	remodel (2) 1st floor bathrooms	Bob Schlesinger	12/18/2017	\$0.00	\$29,400.00
17-335x	32-15.1	121 Shore Rd U:1	Nelson Villafane	RS, RD	install slider and patch sidewall	Mark Nickerson	12/18/2017	\$100.00	\$2,200.00
17-336x		2 Holsbery Rd	Anna Endicott	RR	replace roof on carriage house	Dzmitry Labkovich	12/19/2017	\$50.00	\$4,700.00
17-337	50-295	40 Truro Center Rd	Robert Gartside	SFR	build 3 bedroom, 3 bathroom home	John Abbuiso	12/19/2017	\$2,098.00	\$375,000.00
17-338x	47-37	5 Cranberry Ln	Scott Landry	Stove	Vermont castings woodstove	HO	12/26/2017	\$50.00	\$2,000.00
17-339x	40-157	6 Fair Winds Passage	Linda Slater	Alt	retrofit insulation	William McCluskey, Cape Save Inc.	12/26/2017	\$50.00	\$2,700.00
17-340	47-93	5 Avery Hill Way	Warren & Martina Green	Add	14x34 single story addition to main house with bath remodel, new 22x38 detached garage	Matthew Cole, Cape Associates	12/29/2017	\$1,571.00	\$275,000.00
								<b>Totals:</b>	<b>\$5,477.00      \$908,600.00</b>

<b>24</b>	<b>TOTAL PERMITS</b>
<b>1</b>	<b>CERTICATES OF OCCUPANCY</b>