

Walsh Property Committee Meeting Minutes

5-11-22



- In attendance: Paul Wisotzky, Fred Gaechter, Craig Milan, Jane Lea, Betty Gallo, Steve Wynne, Kenneth Oxtoby, Morgan Clark, Todd Schwebel, Chris Lucy, Darrin Tangeman, Stephanie Rein
- Meeting Called to order at 6:34 and attendance was taken. A quorum was present.
- Public comment: None
- Motion, by Kenneth Oxtoby, seconded by Craig Milan: To approve minutes of 2/16/22, 3/16/22, 3/30/22 and 4/13/22, with the following amendment to the February minutes: The minutes referred to the "School Building Committee," and should actually read, "The School Committee." Unanimously approved.
- Co-Chairs reminded committee that civility and respect is expected at all meetings, even when in disagreement, as per Town policies.
- Update on staffing: Staff will continue to support WPCPC, with the exception of taking minutes, until a Master Planner is obtained. Said staff will offer support in obtaining said Master Planner. The Master Planner's responsibilities would also include: Agenda Prep, Agenda Support and Minutes support.
 - Process is anticipated to take 30 to 60 days. The RFP is being refined and going through the necessary administrative steps. Once that has been prepared, there will be a Selection Committee that will include to WPCPC co-chairs, Select Board member(s) and staff. Selection Committee will then make their recommendation to Darrin Tangeman (as Chief Procurement Officer for Town of Truro), who will ultimately make the decision based on recommendation and financial consideration.

- Three components of RFP:
 - Develop Master Plan
 - Support WPCPC
 - Provide public input
- Motion, by Morgan Clark, seconded by Craig Milan: To submit the memorandum to the Select Board as written; Unanimously approved.
 - This specifically relates to the WPCPC's reluctance to make any recommendations regarding building on property absent a Master Plan.
- Review of survey: Survey is instructive in nature and not a scientific document. There is a sub-group working on an executive summary, hopefully within one month. THA is doing a needs survey and doing focus groups and interviews. This will provide additional information for WPCPC to work with. Committee members reflected on the survey and the ultimate hope is that the executive summary will provide greater clarity.
- Motion, by Kenneth Oxtoby, seconded by Steve Wynne: To adjourn the meeting, seconded and unanimously approved.
- Next Meeting: May 25 at 6:30 PM

Respectfully submitted,

Jane Lea



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