

**Minutes**  
**Herring River Restoration Committee (HRRC)**  
**Cape Cod National Seashore Headquarters**  
**Wellfleet, MA**  
**February 5, 2015**  
**9:00 am-5:00 pm**

**Members Present:** Tim Smith, Steve Spear, Steve Block, Eric Derleth, Hunt Durey, Charleen Greenhalgh, Gary Joseph

**Others Present:** Margo Fenn, Martha Rheinhardt, Don Palladino

**Administration/Coordination:**

**Approval of Minutes:** The Committee voted unanimously to approve the minutes of the January 13, 2015 meeting.

**Schedule of Meetings:** The Committee approved the following schedule for upcoming meetings:

March 4, 2015	MOU Working Group Meeting
March 5, 2015	HRRC regular meeting
April 2, 2015 or April 16, 2015	HRRC regular meeting (date to be determined in coordination with the schedule for the next low-lying road public meeting)

**Discussion:**

**Review of FY2015 DER and Year 2 NOAA grant budgets:** The Committee reviewed a spreadsheet showing proposed modifications to the DER and NOAA grant budgets for this year. The Committee adjusted the funding amounts for each task in the scope of work to reflect the actual and projected cost proposals for the tasks. (see DER NOAA Revised Budget Proposal, dated 2-5-15).

The Committee discussed the timing and process for preparing the Development of Regional Impact (DRI) application for the Cape Cod Commission, and agreed to seek an environmental firm to begin that process in the next few months. The group also discussed what, if any, other low-lying road analysis would be needed.

The Committee discussed the sequencing of other permit applications. The group agreed that permit applications could be submitted with two different tiers of activities. The process will need to follow the procedure laid out in the new DEP regulations.

**FY16 Grant Scope of Work and Budget Proposals:** The Committee reviewed a draft scope of work for the DER FY16 and NOAA Year 3 grants. The group discussed next steps and estimated costs for each of the work items. Don Palladino outlined projected administrative costs for Friends of Herring River (FHR). After considerable discussion, the group agreed upon a set of work tasks and budget amounts to propose. (see FY16 Budget Proposals spreadsheet, dated 2-5-

15). The budget proposal will be reviewed with NOAA and DER officials during the upcoming grant rounds.

**Herring River Adaptive Management (HRAM) Update:** Tim Smith introduced Kelly Medeiros who is working for the National Park Service (NPS) on ecological monitoring. Smith reviewed the latest version of the HRAM objectives and performance measures, including modifications that were made to include concerns raised in the October 2014 stakeholders meeting. He noted that a science advisory team is being formed to help develop the modeling and monitoring protocols for the HRAM Plan. Kelly Medeiros described existing NPS monitoring activities and her efforts to develop a system to review and use this data more efficiently. The Committee discussed setting up a standing stakeholders committee as well as the science team.

**CBI Facilitation Update:** HRRC representatives updated the Committee on facilitation discussions with the Chequessett Yacht and Country Club (CYCC).

**MOU III Update:** The MOU Working Group will meet again in early March.

**FEIS/EIR Update:** Tim Smith reported that the revisions to Chapters 1-4 for the Final Environmental Impact Statement/Report (FEIS/EIR) are almost complete. Further work is needed on Chapter 5 and some of the appendices. Hunt Durey drafted some proposed language for Chapter 5, which was distributed to the HRRC for review. Once the Committee is satisfied with this section, the draft language will be provided to key regulatory agencies for review.

**Updates on FY15 Work Plan:** The Committee briefly reviewed the status of each item in the FY15 work plan. Fuss & O'Neill submitted cost proposals for the next phase of design work for the Chequessett Neck Road (CNR) bridge and tide gates and the Mill Creek dike and tide gates. Full proposals for this work are due next week.

The first public meeting on low-lying road design was held on February 4, 2015 and was well-attended. The Committee discussed how much low-lying roads should be elevated. The Louis Berger Group is doing the engineering design for this work, and as part of that process, will propose design criteria for the HRRC and the town to consider. Another public meeting is planned for April.

NPS Archaeology staff have reviewed and approved the Public Archaeology Lab's (PAL's) proposal for Phase 1B cultural resources investigations in and around the CNR bridge, Mill Creek dike and CYCC upland.

FHR has received proposals for rare species monitoring from two consultants. A third proposal is expected soon.

**Documents Referred to in the Meeting:**

- Minutes of the January 13, 2015 HRRC Meeting
- DER NOAA Revised Budget Proposal, 2-5-15
- FY16 Budget Proposals, 2-5-15