



SUBMIT COMPLETED FORM TO THE LICENSING DEPARTMENT

**Town of Truro  
Food Service Registration Form\***

PART I - TO BE FILLED IN BY APPLICANT

Applicant (check one)    ↑ private individual, organization or business    ↑ non-profit organization  
[must attach copy of Form 501(3)(c)]

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Representative or Contact    Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone    Days: (    )    Evenings: (    )  
Fax \_\_\_\_\_

Requested

Location/Facility \_\_\_\_\_

Requested

Dates \_\_\_\_\_

Requested Times \_\_\_\_\_ Rain Dates/Times (Must be completed) \_\_\_\_\_

1.. Menu: Attach or list all items. Any changes must be submitted and approved by the Board of Health at least 7 days prior to the event.

APPLICANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

PART II - TO BE FILLED IN BY AUTHORIZED TOWN AGENT

**Board of Health Comments or Conditions:**

\_\_\_\_\_  
\_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

BOH or Health Agent

Date

**\*The service of soda, coffee, bottled water, commercially prepared juices, prepackaged cookies, baked goods, confectioneries, crackers, and similar items that are non-potentially hazardous foods (non-PHF) will require no further involvement with the Board of Health provided that disposable items such as utensils and plates are used for serving.**

**Non-PHF, such as cakes and cookies, which have PHF ingredients (milk, cream, eggs) are acceptable. The preparation and sale of potentially hazardous foods (PHF) such as cream- filled pastries, cheese cake, custard and other foods which can support the growth of disease-causing bacteria are strictly prohibited.**