

Town of Truro

Town Manager's Weekly Report

December 15, 2017

This week's activities of note from the Town Manager's Office:

- Reminder: Town Offices will close at 1:00 p.m. on Friday December 15th for the Employee Holiday Potluck.
- Town Offices will close at 12:00 pm on Friday December 22 and will be closed all day on December 25 for the Christmas Holiday.
- The Transfer Station will close at 11:30 am on December 24 and will be closed all day on December 25 for the Christmas Holiday.
- The Shared Services study with Provincetown is nearing completion. There will be a community survey, please watch for the link so that you may provide input.
- The first Budget Task Force meeting is on Monday December 18 at 8:00 am at Town Hall and the following budgets will be discussed: Capital Improvement Plan, Police, Health/ Conservation Department and other departments as necessary. These meetings are open to the public and this is a great way for citizens to learn more about the Town's budget and to ask questions. For a schedule of upcoming Budget Task Force meetings, [click here](#) or visit <https://www.truro-ma.gov/board-of-selectmen> and click on "FY19 Budget Task Force Preliminary Meeting Schedule" on the left side of the page.

Upcoming Meetings:

- Monday, December 18, 2017-Board of Selectmen and Finance Committee Budget Task Force Meeting @ Truro Town Hall at 8:00am
- Monday, December 18, 2017-Board of Assessors @ Truro Town Hall at 2:00pm
- Monday, December 18, 2017-Local Comprehensive Plan Committee @ Truro Town Hall @ 5:00pm
- Monday, December 18, 2017-Zoning Board of Appeals @ Truro Town Hall at 7:00pm
- Tuesday, December 19, 2017-Board of Selectmen @ Truro Town Hall at 5:00pm
- Wednesday, December 20, 2017-Board of Health @ Truro Town Hall at 4:30pm

Department News:

Fire Department

- The Department responded to 5 requests for medical assistance, resulting in 4 transports to the hospital. In all we responded to a total of 10 calls that included inspectional services, general assistance, alarm activations, calls for public service assistance and a good intent calls.
- Fire Chief Collins was the guest speaker at the graduation for Recruit Class 259 at the Massachusetts Fire Academy in Stow on the 8th of December.
- Fire Chief Collins attended a training program in Bourne on the changes to National Fire Protection Association (NFPA) NFPA Fire Code 1. This code was originally dev in 1971 and centered on providing a guide for the development of a local fire prevention code. This has been revised many times since then and now is one of the most comprehensive documents covering all aspects of fire protection and prevention.
- Heating our homes in the winter is the second leading cause of U.S. home fire, deaths and injuries with December, January and February being the peak months with space heaters accounting for 2 out of every 5 fires followed by wood stove and chimney fires. Below is a comical video with a serious message from the National Fire Protection Association (NFPA) with some tips on keeping safe around alternative heat sources.
- Holiday Safety Heating Tips <https://youtu.be/5BqR4WNd31A>

Department of Public Works

- The Swap Shop Volunteer staff sign-up sheet has been posted inside the swap shop, and shifts have been filling up.
- As a reminder, the Transfer Station will be closed a half day on Sunday the 24th of December and a half day on Sunday the 31st of December 2017. Operating hours on those days are 7:30am – 11:30am.
- Standard seasonal roadside brush clearing has been completed. All roadsides will now be evaluated for

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any potential full grown tree that may be dead or dying and may need to be removed due to the close proximity to a town road.

- The season's first snow event took place on Thursday the 14th with no damage to Town snow removal assets or to Town infrastructure.
- The Woods Hole Group has confirmed that boring and test pits will begin on the East Harbor culvert area next week, pending permitting from DOT.

Harbor Master

- There was a good turnout at the flats over the weekend for shell fishing.
- Harbor Master Jackett started bringing in the channel marker buoys as most of the remaining boats have hauled out for the season as cool weather brings the water temperature down.
- Shellfish Warden Jackett met with the Shellfish Committee last week where two wait list applications were reviewed. These two applications will be part of next month's agenda to review the applicant's request to go into the ADA.
- Harbor Master Jackett met with the Harbor Commission on Thursday to discuss fees.

Recreation/Beach

- Recreation-Ongoing Activities
 - Community Volleyball – Wednesdays 6:00 pm – 8:00 pm at the Truro Community Center.
 - The Pamet After-School program is open for new registrations for the 2017 – 2018 season.
 - Community Pickleball – Saturdays 11:00 am – 1:00 pm at the Truro Community Center.
 - Zumba Fitness – Tuesdays, Thursdays, Saturdays 9:00 am – 10:00 am at the Truro Community Center.
 - Over 40 Coed Indoor Soccer – Tuesdays, 7:00 pm – 9:00 pm at the Truro Central School.
- Activities this week
 - Director Clements met with Town Manager Palmer, Assistant Town Manager Clark, and two members of Truro Beach Commission to discuss the Town's shorebird monitoring program.
 - Youth basketball practices have begun.
 - Youth cheerleading practices have begun.
- Beach
 - The Truro Beach Office is currently closed and will reopen Saturday, June 9, 2018. Beach stickers are not required to park at the town's beaches until Saturday, June 16, 2018. Effective September 4, 2017 – June 8, 2018, all beach fire permits may be obtained at the Truro Fire Department by calling (508)487-7548.

Library

- On December 22nd, the student body of Truro Central School will be having "Library Day". A recent study of library statistics indicate that over 120 additional children's books (not CDs or DVDs) are borrowed during the months when the students visit. For too many students, their school library visit is their only library visit.
- The staff is sad to lose a tireless and knowledgeable volunteer. Barbara Klipper has recently become a Library Trustee at the Provincetown Public Library. On December 23rd, the library will be closing at noon. Happy Holidays to all.

Council on Aging

- **Lecture and Discussion Series Is Back!**
We are presenting a series of recorded lectures titled "**Inventions That Changed the World**". The sessions are at **10:30 AM on Wednesdays and Fridays at the Truro Community Center, 7 Standish Way**. Each session will feature two 30 minute lectures. While the series generally runs in chronological

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order, the lectures are discrete topics so that you can miss some and still enjoy the ones you attend.

- **VETERANS CORNER**

Have you met our new Veteran Services Officer? Shawney Carroll served 21 years in the United States Air Force and now assists veterans and spouses of veterans with filing of disability and compensation claims, MGL Chapter 115 (Low Income Veterans & Widows), Grave Markers, and many other services. If you are a Veteran or the widow of a Veteran come by and introduce yourself. Even if you don't need assistance now it's a good to know where to go when assistance is needed. Her office is located in the Council on Aging Building in Provincetown. Office hours are Tuesday & Thursday 9:00 am-12:00 pm. Phone number is 508-487-7099. She also can be reached by email: vetagent2@townofharwich.us

Assessing

- The office is continuing with the FY18 Residential Exemption implementation and review process. Receipt of new applications has slowed.
- Statutory Exemption and Residential Exemption applications continue to be accepted until April 1, 2018 at 4:00pm.
- The Assessing department is in the process of collecting and updating data for FY19 data analysis.

Administration

- The office has been busy communicating with applicants for the Recycling Committee. Three were appointed at the last Board of Selectmen meeting and two more will be appointed at the January 9th meeting.
- The office has reached out to aquaculture grant holders for end-of-year reports.

Attachments

1. November Building Permits

November 2017

BP#	ID	Street Location	Owner	Type of Work Code	Type of Work Description	Builder	Date of Issue	Fee	Estimated Cost
17-304x	10-14	365 Shore Rd	Angelo Garofalo	RW	install 8 replacement windows	Brian Dennison, Southern NE Windows	11/1/2017	\$50.00	\$39,207.00
17-305	46-2	4 Perry Rd	Helene Lyons	D	using existing deck, create a wood frame to support a metal roof	Alex Hammatt	11/3/2017	\$50.00	\$8,300.00
17-306	42-250	25 Hart Rd	Kathleen Hull	Alt	7' dormer in master bedroom	Chris Rego	11/15/2017	\$108.00	\$20,000.00
17-307	5-21	586 Shore Rd	Leonard & Susan Connolly	Alt	finish second floor: plumbing, electrical, insulation, drywall	Dimitar Notev	11/16/2017	\$706.00	\$46,300.00
17-308	40-129	41 South Highland Rd	Michael & Amy Rogers	SP, S	10x12 pool shed and 16x32 swimming pool	Michael Rogers	11/16/2017	\$350.00	\$35,000.00
17-309	50-181	22 Depot Rd	Marilyn Albert	Alt	gut and refinish first floor bath, build new wall to widen bathroom	John Ziperman, Cape Associates	11/16/2017	\$50.00	\$15,000.00
17-310x	46-347	3 Snows Rd	Traci Myhrum	Alt	air sealing, 800 sq ft r-30 cellulose to attic	Francis Sheehan, Frontier Energy	11/27/2017	\$50.00	\$1,800.00
17-311x	42-148.14	7 Great Hollow Rd U:14	Cheryl Impaglatelli	Alt	install 3.5" r-13 faced fiberglass batt insulation to 238 sq ft of kneewall area	Josh Emond, Building Perforamnce	11/27/2017	\$50.00	\$500.00
17-312x	8-33	458 Shore Rd	Susan Webster	RS	replace old shingles and some trim	Paul Colburn	11/27/2017	\$50.00	\$2,000.00
17-313	50-137	7 Castle Rd	Eric Jansen	Add/Alt	raise house, set on new foundation, build addition & screen porch, remodel	Art Hultin	11/28/2017	\$2,281.00	\$400,000.00
17-314x	39-172	344 Route 6	Truro Public Safety Facility	Alt	install 5543 sq ft of r30 insulation to attic flat, install propavents - 120 to roofline	Henry Cassidy, Cape Cod Insulation	11/30/2017	\$0.00	\$13,876.00
17-315x	46-58	3 Society Ln	Philip Vallely	Woodstove	wood insert into masonry fireplace opening with new 6" line	Chimney Care Cape Cod	11/30/2017	\$50.00	\$4,500.00
17-316	54-82	20 Holsbery Rd	Greg & Lisa Cassileth	Alt	add steps	Rick Roy	11/30/2017	\$50.00	\$5,400.00
								\$3,845.00	\$591,883.00

13	TOTAL PERMITS
4	CERTICATES OF OCCUPANCY