

Town of Truro

Town Manager's Weekly Report

September 8, 2017

This week's activities of note from the Town Manager's Office:

- *Matrix Consulting Group met with Town staff this week to obtain preliminary information for the shared services study they will complete for Truro and Provincetown. They will be introduced at the Board of Selectmen meeting on September 12th and will outline the process they will use for completing the study. The study is funded by a Community Compact Grant awarded to the towns of Truro by the Commonwealth.*
- *Assistant Town Manager Clark, DPW Director Cabral and I met with President of the Truro Treasures Board of Directors Steve Roderick to continue preparations for the End of Summer Party. As a reminder, the End of Summer Party will take place at Corn Hill Beach on Saturday September 23, weather permitting, beginning at 4 PM and will include children's activities and a bonfire on the beach. The community is encouraged to bring a picnic and attend. Information about Truro Treasures activities can be found at <http://www.trurotreasures.org/>*
- *Town staff met to discuss emergency preparedness. The multi-department working group formed at this meeting will continue to update general emergency action plans and as-needed will create specific action plans for predicted events. The group will meet next week to develop a hurricane action plan.*

Upcoming Meetings:

- Monday, September 11, 2017-Conservation Commission at Truro Town Hall at 6:00pm.
- Tuesday, September 12, 2017-Council on Aging Board at Truro Council on Aging at 10:00am.
- Tuesday, September 12, 2017-Board of Selectmen at Truro Town Hall at 5:00pm.
- Friday, September 15, 2017-Board of Library Trustees at Truro Public Library at 9:30am.

Department News:

Police Department

- On Monday, September 4th, the members of the Department & the Truro CERT Team assisted with vehicle and pedestrian traffic control, at the Truro Agricultural Fair.
- The Department's Part-Time Telecommunicators attended Emergency Medical Dispatcher (EMD) Training. The training is based on the NHTSA's National Standard Curriculum for EMD. Topics covered provide the student with the knowledge to answer calls for emergency medical service and properly prioritize the response. The course also provides the student with the knowledge needed to convey pre-arrival instructions to the caller when needed.
- Department Staff are working on an operational plan for Truro Treasures weekend, held from Friday September 22nd to Sunday September 24th.

Fire Department

- The Department responded to 9 requests for medical assistance, resulting in 9 transports to the hospital. In all we responded to a total of 32 calls that included inspectional services, general assistance, alarm activations, calls for public service assistance and a good intent calls.
- Call volume remains steady even after Labor Day weekend.
- The Department would like to remind residents that September is Emergency Preparedness Month and this month there is a national focus to help raise awareness for residents and business alike of the need to plan and prepare for emergency situations. The links below are from the Massachusetts Executive Office of Public Safety. They provide some helpful tips of preparation for emergencies and a proclamation from Governor Charlie Baker declaring this Emergency Preparedness Month.
<http://www.mass.gov/eopss/agencies/mema/be-prepared/september-is-emergency-preparedness-month.html>
<http://www.mass.gov/eopss/docs/mema/2017-preparedness-month-proclamation.pdf>
- There will be a brief remembrance service at the Public Safety facility on Monday 9/11. This is open to all Town employees and the general public as well. We will gather at the station between 0930-0945 hours and the ceremony will begin at 0955 hours.

Town of Truro

Town Manager's Weekly Report

September 8, 2017

Department of Public Works

- The new single stream compactor for the Transfer Station has been installed and will be operational this weekend. Additional padding/bumpers have been installed by the contractor to protect the trailers and compactor from damage at no charge to the Town.
- All fencing, tables, chairs, and associated items that support Farmers Market and the Ag Fair have been returned to the Community Center and the DPW.
- DPW Director Jarrod Cabral and Interim Recreation and Beach Director Damian Clements have collaborated to schedule beach break down for the season. This will begin with the removal of the life guard stands and shade structures. Beach break down will continue up until the third week of October with the removal of all signs, portable bathrooms, access mats, trash and recyclable containers, and mutt mitt containers.
- Roadway sweeping and mowing continue, along with standard landscape maintenance along town roads and grounds. Frequency of catch basin cleaning has increased due to the amount of rain we have received this spring.
- Annual personnel reviews and feedback sessions have begun with all DPW personnel. This practice was established last year, and will continue in support of an established Operational Structure.
- Online Sales for the Transfer Station permits continue with daily sales through personal computers and kiosk locations.

Recreation/Beach

- Recreation
 - The department is preparing events and activities for the Truro End of Summer Party to be held on Saturday, September 23, 2017 at Corn Hill Beach.
 - Jennifer Flanagan, Program Coordinator, has been preparing for the 2017-2018 season of the Pamet After-School program. The Program began this week with the start of Truro Central School.
- Beach
 - Truro Beach Clean Up to be held on Saturday, September 9, 2017 has been rescheduled for October (date to be announced).
 - The Truro Beach Office is currently closed and will reopen Saturday, June 9, 2018. Beach stickers are not required to park at the town's beaches until Saturday, June 16, 2018. Effective September 4, 2017 – June 8, 2018, all beach fire permits may be obtained at the Truro Fire Department, located at 344 Route 6, Truro (508) 487-7548.

Health and Conservation

- The Board of Health approved the food service permit for a bakery pop-up dba "Kindred Kitchen" at Babes Bakery.
- The Board of Health completed their revisions of Transfer Station regulations; we anticipate holding a public hearing on the final revised document on October 3, 2017.

Harbormaster

- The Harbormaster and Assistant Harbormaster received a call from a stranded boat that had swamped outside the harbor, toward the north at about 1:30pm on 9-4-17. It was hard to understand the distress call, so the Harbormaster and Assistant Harbormaster went to see about lending assistance. On the way north towards the Aquaculture Development Area, we called several times without any returned call. We finally reached the stranded 20ft boat with two fishermen at Beach Point trying to start the boat engine. We tied onto their bow and towed them back to Pamet safely as the wind & waves started to pick-up. This was a good test of the new Harbormaster boat to go such a long way under adverse conditions with no issues (see attached photo).

Town of Truro

Town Manager's Weekly Report

September 8, 2017

- Two dinghies broke lose this week. One was found at Pamet Yacht Club; the other was retrieved by the Assistant Harbormaster in the harbor and returned safely.
- Several mooring holders have been checking on dinghies and boats after rain & windy conditions and many have been hauling their boats out for the season. The Harbor staff continues to check boats and dinghies for water, as well as keeping an eye on boats that leave the harbor, to be aware of which boats have been hauled out versus those that have broken loose from moorings.
- Many squid fishermen are launching after staff have gone for the day so the Harbormaster arrives late to check on vehicles parked in the parking lot and requests payment via a note placed in envelopes on their windshields requesting the \$10 fee. The majority of fisherman either left the payment in the Harbormaster office door or paid the next day. These payments help to maintain revenue for vehicle/trailer launches after hours when staff is not on sight.
- The Shellfish Constable visited the Pamet River to survey oyster and clam growth for the upcoming shellfish season which plans to open the 1st of November. The resource looks good for oysters & clams with some rebound from soft shell clams (steamers) in the near future.

Library

- On Tues., Sept. 12, 6:00 p.m., Russ Cohen, author and wild edible enthusiast, will present a 90 minute slide show on at least three dozen of the tastiest wild edibles in our area.
- The Board of Library Trustees will hold their monthly meeting on Fri., Sept 15, at 9:30 a.m. at the Library.
- On Wed., Sept. 13, Library Director Tricia Ford will attend the monthly CLAMS Board Meeting and also an additional class after the Board Meeting on changes to the Annual State Aid form.

Assessing

- The Town received FY18 certification from the Department of Revenue on August 11, 2017.
- Implementing the FY18 Residential Exemption.
- Statutory Exemption & Residential Exemption applications continue to be accepted until April 1, 2018 at 4:00pm.

Attachments

1. Harbor Master and Assistant Harbor Master boat rescue 9/4/2017

**Town of Truro
Town Manager's Weekly Report**

September 8, 2017

