



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666 Tel: 508-349-7004, Fax: 508-349-5505 Town Manager's Office

MEMORANDUM

TO: All Employees and Board/ Committee Members *

FROM: Kelly Clark, Assistant Town Manager

SUBJECT: Sexual Harassment Policy Receipt

DATE: October 2, 2017

In accordance with MGL, the yearly distribution of Policy 19: Sexual Harassment Policy is attached. If you have any questions on the policy, please do not hesitate to contact me.

Please sign below to acknowledge your receipt of the policy and return the form only to your department head or Noelle Scoullar/ Nicole Tudor at the Town Hall. Thank you.

*(for purposes of this requirement, all Board/Committee members are considered "Employees.")

Printed Name	Signature	Department, Board or Committee	Date

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