

**Truro Board of Selectmen
Meeting, October 28, 2015
Truro Public Library**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Administrator Rae Ann Palmer, Town Accountant Trudi Brazil

Chair Paul Wisotzky called the meeting to order at 5:30 p.m.

Paul moved to go into Executive Session to discuss strategy with respect to collective bargaining involving the Police Federation. Jay Coburn seconded.

Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington and Paul Wisotzky each said yes, and the Board entered into executive session at 5:01 p.m.

The regular meeting reconvened at 5:55 p.m.

COMMUNICATIONS PROTOCOLS

The Board of Selectmen and the Town Administrator discussed clear channels of communication. Rae Ann Palmer said that she takes direction from the Selectmen, and staff takes directions from the Town Administrator. Jay Coburn said some committees struggle with their roles. Trudi Brazil offered staff perspective.

ROLES OF CHAIR, VICE-CHAIR AND CLERK

Chair Wisotzky presented examples he had gathered from other towns for the roles of Selectmen chair, vice-chair and clerk. The Board reviewed the examples to determine which responsibilities should apply to the Truro Board of Selectmen's officers. Paul Wisotzky will create a Truro-specific list of responsibilities based on the items that fit what the officers do now and what the Board would like to include.

NEW BUSINESS

Board members determined who would make each motion for the Warrant Articles to be presented at Special Town Meeting.

REORGANIZATION

Town Administrator Rae Ann Palmer distributed a draft chart of reorganization and explained her vision for each position in Town government. She proposed changes of titles, realignments of responsibilities and some shifting of full-time and part-time positions in Administration, Financial Administration, Natural Resources & Environmental Services, Community Preservation & Development, Community Services, and Public Safety. The Board of Selectmen and Town Administrator will continue to study and discuss the organizational plan at future BOS meetings.

WORK SESSIONS

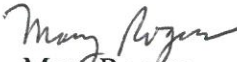
The Board scheduled the next work session for November 12, 2015 at 5:30 p.m. This meeting will replace the regular November 17, 2015 meeting.

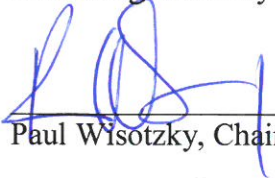
Robert Weinstein moved to cancel the scheduled meeting for November 17, 2015.
Maureen Burgess seconded. The motion carried 5-0.

ADJOURNMENT

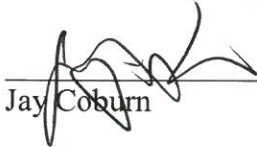
Maureen Burgess moved to adjourn, and Robert Weinstein seconded. The motion carried 5-0. The meeting was adjourned at 7:20 p.m.

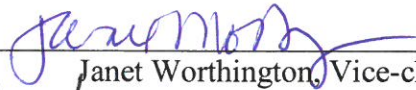
Respectfully submitted,

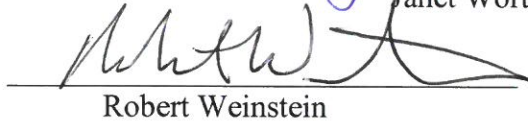

Mary Rogers
Recording Secretary


Paul Wisotzky, Chair


Maureen Burgess, Clerk


Jay Coburn


Janet Worthington, Vice-chair


Robert Weinstein