

Appendix A

Revised Preliminary Draft Policies for Herring River Executive Council (HREC) Business

3/142-27-17

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The following principles shall guide the Council's operations:

1. THE HREC shall operate by consensus decision-making (agreement among the two towns and CCNS).
2. The HREC shall operate in compliance with the MA Open Meeting law (MGL Chapter 30A) and the MA Conflict of Interest law (MGL Chapter 268A).
3. The HREC shall seek recommendations from the Herring River Restoration Committee (HRRC) and its technical consultants regarding scientific and engineering evaluations and operational decisions.
- 3.4. The HREC may consult other individuals or organizations, as needed, such as stakeholder groups and/or science advisors.
- 4.5. The HREC shall act collectively; members shall possess no individual authority to set goals, priorities or positions on behalf of HREC.
- 5.6. Any HREC member may request that an item be placed on the agenda for an upcoming meeting.
- 6.7. HREC members shall declare any conflicts of interest between their personal or professional interests and their position on the HREC, and avoid participating in issues that could be a conflict of interest.
- 7.8. HREC members shall respectfully listen to and interact respectfully with ~~to~~ other Council members and members of the public.

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Meeting Logistics:

1. The HREC will meet quarterly or as needed. All meetings will be posted in compliance with the MA Open Meeting Law.
2. Meeting agendas and materials will be made available to HREC members by email and shall be posted in the town halls and on the town websites at least 48 hours (excluding weekends and holidays) prior to the meetings.
3. Friends of Herring River (FHR) will also provide space on its website to post HREC agendas, minutes and meeting materials.
4. Contingent on available funding, FHR will provide a facilitator for HREC meetings and establish an email address for HREC administration.
5. The meeting facilitator will develop draft agendas for the HREC review prior to posting the official agendas.
6. Meeting agendas will include a specified time for public comment. Any discussion of an issue not on the agenda that is raised in the public comment section shall be limited to whether that issue should be placed on a future agenda.
7. Draft meeting minutes will be prepared and circulated to the HREC prior to its next scheduled meeting.

8. A quorum of the HREC is required to conduct business. A quorum is defined as the presence of at least one representative of each of the Project partners (Town of Truro, Town of Wellfleet and Cape Cod National Seashore) plus at least one other member, for a total of four.

~~8.9.~~ In the event that there is dissent among the representatives of one of the towns, they shall determine among themselves the town's position. The Wellfleet representatives will vote to determine the Town's position.

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