

# Town of Truro

## Town Manager's Weekly Report

June 16, 2017

***Dear Board of Selectmen Members:***

***This week's activities of note:***

- Beginning this week, I will post the weekly report on the Town website so that citizens may see what staff is working on.
- I had a visit this week from Secretary Jay Ash, Executive Office of Housing and Economic Development. We discussed the Cloverleaf transaction and possible infrastructure grant opportunities. Each time he visits Truro he gains more understanding of our challenges.
- Staff and I met with the Sticker Tracker software vendor to work on the issue of credit card processing fees. We will be identifying parties that were charged transaction fees for beach and transfer station stickers/permits so that we may refund the fees. I will keep you posted with the timeline for the refunds and when the transaction charges will stop for online purchases. (The vendor needs to make a software change.) In the meantime stickers and permits can be purchased with no transaction fee at the Beach Office.
- I met with the Wellfleet Town Administrator to discuss opportunities for shared services and other topics of mutual interest.
- I am working with the Provincetown Town Manager to insure better notice for future water service interruptions.

***Upcoming Meetings:***

- Tuesday, June 20, 2017-Truro Cemetery Commission @ Truro Town Hall-10:00am
- Tuesday, June 20, 2017-Truro Board of Health @ Truro Town Hall-4:30pm
- Tuesday, June 20, 2017-Board of Selectmen Work Session @ Truro Public Library-5:00pm
- Thursday, June 22, 2017-Board of Selectmen @ Resort and Conference Center in Hyannis-9:00am-8:00pm
- Friday, June 23, 2017-Board of Selectmen @ Resort and Conference Center in Hyannis-8:00am-3:00pm

**Department News:**

Fire Department

- The Department responded to 18 requests for medical assistance, resulting in 14 transports to the hospital. In all we responded to a total of 32 calls that included inspectional services, general assistance, alarm activations and calls for public service assistance and a good intent calls.
- The Truro Fire Department provided a Command Staff car and Engine Company to the Town of Wellfleet to help with a propane incident that required a partial evacuation of the area until the leaking tank could be successfully drained and removed from the property. There were no injuries.
- While in Wellfleet there was a car fire on Shore Road with the fire threatening a residential structure. Mutual aid from Provincetown was requested and they assisted with extinguishing the fire. There were no injuries not was there any damage to the home.
- The Fire Department provided the Marine Unit and Ambulance to assist the Recreation Department with the final round of testing for the Town's lifeguards.
- Chief Collins attended the Barnstable County Fire Department's mutual aid meeting. One of the topics discussed was mutual aid response times and ways to enhance mutual aid capabilities on the Outer Cape.
- Firefighter Jeff Souza has successfully completed the testing process and has been certified to the Paramedic level. This level of certification requires a substantial commitment to achieve.

Department of Public Works

- After contacting and later collaborating with Mosquito Control, the culvert located just past Prince Valley Road on Old County Road has been cleared along with an additional culvert located within the marsh area. Water is now flowing and the water level will return to normal over time.
- After review of the Head of the Meadow Beach parking lot, the DPW will be able to install 34 parking spots located to the right of the attendant's shack. This will be accomplished pending a review from the Building

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Commissioner.

- Due to heavy rain over the last few weeks, catch basins throughout town have been inundated with sand and will be cleaned each week starting with the most heavily traveled areas.
- Roadway sweeping and mowing continue, along with standard landscape maintenance along town roads and grounds.
- Online sales for the Transfer Station permits continue with daily sales through personal computers and kiosk locations.

### Recreation/Beach

- The Beach Office opened to the public on Saturday, June 10, 2017. The office will be open 7 days a week, 8:00 am-4:00 pm until Labor Day. Beach Stickers will be required starting Saturday, June 17, 2017.
- The Truro Lifeguards conducted their Surf Rescue Training on Saturday, June 10<sup>th</sup> and Sunday, June 11<sup>th</sup>. Janake Christensen, Head Lifeguard, is pleased with her team for 2017 and is excited about the season. Lifeguards will be stationed on the town-owned portion of Head of the Meadow Beach effective Saturday, June 17, 2017 through Labor Day, 7 days a week, 9:00 am-5:00 pm.

### Harbor Master

- Harbormaster Jackett organized basin, tidal, seasonal and wait list folders in preparation for the season.
- Stickers and hangtags were handed out.
- Reserved designated weeks for transient users of the harbor.
- Harbormaster Jackett handed out a citation for an illegally parked truck and trailer.

### Library

- Norman Katz, a former Secret Service Agent for JFK among other Presidents, will speak at the Community Center on June 20<sup>th</sup> at 6:00 p.m.
- Geologist and Outer Cape resident Mark Borelli will give a talk on the effect erosion has on the Truro landscapes on Tuesday, June 27<sup>th</sup> at 6:30 p.m.
- A hearing-impaired patron has already made use of our new amplification system so that she could more fully take part in a meeting. She pronounced the equipment "wonderful" and said that for the first time, she could hear all that was said during the meeting.
- Our "Next Chapter Book Club" is on hiatus for the summer. The meetings will begin again in September.

### Assessing

- The Assessing Staff is in the process of collecting and updating data for the FY2018 Interim Valuation DOR analysis.
- The Assessing Staff is preparing the initial Residential Exemption application mailing.
- The Commercial Inspector from pkValuation Systems is here this week, collecting data for FY2018 DOR analysis.

### Administration

- With the Beach Office open for the summer, we are seeing a decrease in the amount of foot traffic regarding Transfer Station access; however we do continue to assist citizens with resolving unique situations regarding registering their vehicle.
- Shellfish permit sales continue, especially for visitors looking to enjoy shell fishing for the week.
- With the requirement of beach stickers starting on June 17<sup>th</sup>, we have seen an uptick in the amount of Seasonal Rental Registrations to ensure that renters of properties can purchase a beach sticker for their vehicle while staying in Truro.