



Truro Select Board Special Hybrid Meeting

Monday, March 4, 2024

Special Meeting-2:30pm

Truro Community Center

7 Standish Way

You can also join through Zoom via this link; <https://us02web.zoom.us/j/81088065512>

1-646-931-3860 Meeting Link: 810 8806 5512

SPECIAL MEETING

<https://us02web.zoom.us/j/81088065512>

1-646-931-3860 Meeting ID: 810 8806 5512

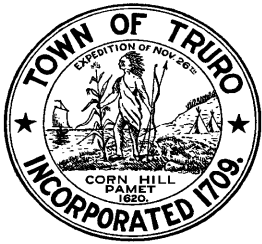
This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-646-931-3860 and enter the following access code when prompted: 810 8806 5512 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser <https://us02web.zoom.us/j/81088065512>** Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

1. Interview and Possible Appointment of Ad Hoc Building Committee – For the Future Public Works Facility
2. Discussion and Possible Vote on Location of 2024 Annual Town Meeting

Office of Town Clerk

2:26 pm
FEB 29 2024

Received TOWN OF TRURO
By: NS



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: March 4, 2024

ITEM: Interview and Possible Appointment of Applicants for the Ad Hoc Building Committee-
For the Future Public Works Facility

EXPLANATION: An Ad Hoc Building Committee has been established to assist in the Department of Public Works facility project. Eight applications have been received and the Select Board may interview and appoint five full members and one alternate member to serve. The Committee will include one member of the Energy Committee, and four at-large members where the Select Board shall make every effort to appoint at least two members with professional construction and or architectural expertise.

On the Board’s February 27th meeting, the Select Board interviewed available candidates. Today, the Select Board will interview the remaining candidate and will make the remaining appointments.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Ad Hoc Building Committee will not have members to help in the planning of the DPW facility.

SUGGESTED ACTION:

For full members: MOTION TO appoint _____ for a term expiring on June 30, 2025.

For alternate member: MOTION TO appoint _____ for a term expiring on June 30, 2024.

ATTACHMENTS:

1. Application to Serve-Brian Boyle
2. Application to Serve-Michael Cohen
3. Application to Serve-Anthony Garrett
4. Application to Serve-Robert Higgins-Steele
5. Application to Serve-Clinton Kershaw
6. Application to Serve-Christopher Lucy
7. Application to Serve-Leif Hamnquist
8. Application to Serve-Todd Schwebel
9. Ad Hoc Building Committee - For The Future Public Works Facility Charge

Truro

Application to Serve on a Board or Committee

Last Name

Boyle

RCVD 2023 JUN 29 09:40:4

First Name

Brian

ADMINISTRATIVE OFFICE

Middle Initial

TOWN OF TRURO

Email Address

Phone Number

Address (Street)

11 Toms Hill Path

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 786. 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Building Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I feel that my experience and expertise in building science, energy related areas, and general and construction management can serve the town that I have been a resident of for 42 years.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Fifty plus years of professional experience including building and other systems, facilities, communications, and teams. Thirteen years on the Truro Energy Committee. All in a team environment. Chaired several committees in Truro, including Energy, Cultural Council, Charter Review, Town Manager Search.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Several degrees in engineering from M.I.T. Served in US Army Transportation Corp until discharged with rank of Captain (US Army Reserves). Gained significant leadership experience in logistics and operations. CEO of several successful technology startup companies.

Signature

Brian E Boyle

Date

Jun 29, 2023

Application to Serve on a Board or Committee

Applicant Information

Last Name

COHEN

First Name

MICHAEL

Middle Initial

E

Email Address

Phone Number

Address (Street)

6 YELLOW BRICK RD

Address (City)

NORTH TRURO

Address (State)

MA

Address (Zip Code)

02652-0701

Mailing Address (Please indicate box number and zip code)

PO BOX 701 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

Board/ Committee Information

What Board/ Committee Are You Applying For?

BUILDING COMMITTEE

Briefly Describe Why You Wish to Serve on This Board or Committee:

I was a former co-owner of a commercial real estate business in Pittsburgh, Pennsylvania. The properties i co-owned were similar to the proposed Truro DPW.

I co-owned single family homes and commercial real estate that were rehabilitated, rented or sold.

From a commercial real estate square foot prospective, the range was between 7,400 and 20,000

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

None.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I completed this when I submitted my Charter Review Committee application in June 2022.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I completed this when I submitted my Charter Review Committee application in June 2022.

Signature

Michael E. Cohen

Date

01/11/2024

Truro

Application to Serve on a Board or Committee

Last Name

Garrett

First Name

Anthony

Middle Initial

RCVD 2023JUL28 09:34:49

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Email Address

Phone Number

Address (Street)

5 Tryworks Road

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

6 Glenwood Dr. Motville, NJ 07045

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Building Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I would like to utilize my Professional expertise as an Architect to assist the town with developing appropriate strategies for addressing the building needs to properly serve the needs of the residents.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Current member of the Design Review Committee in Montville NJ Former Chairman of the Town of Boonton.

NJ

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

Date

Jul 26, 2023

Truro

Application to Serve on a Board or Committee

Last Name

Higgins-Steele

RCUD 2023/JUN23 14:01:10

ADMINISTRATIVE OFFICE

First Name

Robert

TOWN OF TRURO

Middle Initial

E

Email Address

Phone Number

Address (Street)

3 Whitmanville Rd

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO BOX 1039 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Standing Building Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

Truro's municipal building stock is aging. There are a number of projects like the DPW building, Walsh property, and potential development of the Noons property in progress or on the horizon. In order to be fiscally responsible, prepare for the future and comply with the updated building code, state Climate goals and laws, Truro needs to have an active standing building committee for municipal projects. The Committee's purpose as I understand it is to advise and assist the Town as well as appropriate boards and committees in making informed decisions.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Educating, Understanding, and Integrating new building codes i.e. the stretch code or specialized code into all phases of building planning, affordable housing stock development seems to be lacking. A reconstituted standing committee

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I am a member of the Energy Committee

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Energy Committee, Truro's alternate on the Cape Light Compact Board, former member of the Climate Action Committee

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

4 year state indentured apprenticeship (Massachusetts) Former Union Carpenter and Cabinetmaker, 50 years experience as a carpenter and cabinetmaker working in Boston and the Western suburbs, Active Massachusetts Construction Supervisor's license, active Massachusetts Home Improvement Contractors license. Ran Custom cabinet and Woodworking business for 25 years expanded into Renovation and removing and renovations for an additional 25 years

Signature

REH-S

Date

Jun 28, 2023

Truro

Application to Serve on a Board or Committee

Last Name

Kershaw

First Name

Clinton

Middle Initial

Email Address

Phone Number

Address (Street)

9 Highland Ave

Address (City)

North Truro

Address (State)

MA

Address (Zip Code)

02652

Mailing Address (Please indicate box number and zip code)

PO box 909

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

RCUB 2023#1023 #2002
ADMINISTRATIVE OFFICE

TOWN OF TRURO

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

As Hoc Building Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I think it is important that the DPW be built properly. I also feel it can be done affordably. I have experience with large trucks and their maintenance. I have run businesses with trucks and equipment. I am familiar with building and building materials.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

[] Yes

[*] No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Conservation Commission.

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Have served on Boards and Committees both for profit and non profit. Have served on regulatory boards and acted as chairman.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Have run businesses with both large and small trucks and equipment as well. I am familiar with their requirements and needs. I am familiar with building and all of its components.

Signature

Clint Kershaw

Date

Aug 23, 2023

Application to Serve on a Board or Committee

Applicant Information

Last Name

LUCY

First Name

CHRISTOPHER

RCVD 20230511 04:03

Middle Initial

ADMINISTRATIVE OFFICE

Email Address

TOWN OF TRURO

Phone Number

Address (Street)

PO BOX 944, 16 GLACIER DRIVE

Address (City)

TRURO

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO BOX 944, TRURO, MA 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

Board/ Committee Information

What Board/ Committee Are You Applying For?

AD HOC BUILDING COMMITTEE

Briefly Describe Why You Wish to Serve on This Board or Committee:

AS A TAXPYER AND AS A DPW EMPLOYEE, I HAVE A LOT OF VESTED INTERST IN THE DPW PROJECT AS WELL AS OTHER PROJECTS THAT WILL COME BEFORE THIS COMMITTEE. MY BACKGROUND IN CONSTRUCTION, READING PLANS AND SURVEYING PRIOR TO EMPLOYMENT WITH THE DPW WILL ALLOW ME TO UNDERSTAND THE PROJECTS THAT WILL COME BEFORE THE COMMITTEE. MY EMPLOYMENT WITH THE DPW WILL GIVE AN ACTUAL VOICE TO THE CONCERNS OF THE DEPARTMENT AND OFFER THAT INSIGHT TO THE COMMITTEE ON THE DPW PROJECT. I HAVE FOLLOWED THE PROJECT SINCE IT'S BEGINNINGS BACK IN THE EARLY 2000'S WHEN IT STARTED TO APPEAR IN THE CIP FOR THE TOWN. OF COURSE, IF THERE IS ANYTHING TO DISCLOSE OR FILE AS FAR AS CONFLICT OF INTEREST ISSUES, I AM MORE THAN WILLING, AS I ALWAYS HAVE BEEN, TO FILE WHATS NEEDED.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

FORMER PLANNING BOARD MEMBER 2000-2002, 2012(?) - 2014
FORMER SELECT BOARD MEMBER 2002-2011
CURRENT MEMBER CHARTER REVIEW COMMITTEE SINCE 2020
CURRENT MEMBER (CHAIR) OF ZBA SINCE 2018

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

-BS IN EARTH SCIENCE (FOCUSING IN GLACIAL GEOLOGY) NORWICH UNIVERSITY 1986
- SURVEYING FIELD CREW CHIEF WORKING FOR A LOCAL SURVEYOR/ENGINEER INVOLVED WITH MOST OF THE CONSTRUCTION LAYOUT THAT OCCURED IN THE LATE 80'S AND EARLY 90'S IN TRURO AND PROVINCETOWN INCLUDING THE TRURO CENTRAL SCHOOL, NUMEROUS PRIVATE HOMES, BUSINESSES AND SUBDIVISIONS INCLUDING THE STOP & SHOP IN PROVINCETOWN (THEN THE A&P)
- PRIVATE CONTRACTOR FOR 23 YEARS (WITH CURRENT CSL) PRIOR TO WORKING FOR THE TRURO DPW AND PERFORMED ALL ASPECTS OF CONSTRUCTION AND CONSTRUCTION LAYOUT INCLUDING SITE LAYOUT AND DEVELOPMENT, CONCRETE WORK, FRAMING, SEPTIC INSTALLATION, HEAVY MACHINERY OPERATION AND FINAL LANDSCAPING.
- CURRENTLY WORKING AS HEAVY MACHINERY OPERATOR FOR TRURO DPW AND AS GENERAL LABORER. MY KNOWLEDGE OF THE TOWNS NEEDS COUPLED WITH KNOWING WHAT THE DPW NEEDS AND DOESN'T NEED IN A NEW FACILITY WILL HELP FACILITATE THE RIGHT PROJECT.

Signature

CHRISTOPHER LUCY

Date

12/08/2023

Application to Serve on a Board or Committee

Applicant Information

Last Name

First Name

Middle Initial

Email Address

Phone Number

Address (Street)

Address (City)

Address (State)

Address (Zip Code)

Mailing Address (Please indicate box number and zip code)

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I'm interested in serving on this committee to make sure the Town of Truro's facilities are planned, built and maintained in the best possible manner, by the best possible entities.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

No

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I served on the Police Station Building Committee in Provincetown for 10 years, the Provincetown ZBA for 3 years.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I am a registered architect in the State of Massachusetts. I have over 15 years of experience in the design and construction of buildings on Cape Cod.

Signature

Leif D. Hamnquist

Date

08/23/2023

Application to Serve on a Board or Committee

Applicant Information

Last Name

First Name

Middle Initial

Email Address

Phone Number

Address (Street)

Address (City)

Address (State)

Address (Zip Code)

Mailing Address (Please indicate box number and zip code)

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have been having fun in Pamet harbor for 50 years! I currently have a mooring in Pamet Harbor and wish to help with its future.
I am a building contractor and would like to help with the DPW building project and hopefully the buildings that will be buildt on the Walsh property.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

Yes

No

Have you read the Select Board's current Goals and Objectives?

Yes

No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have been on the Recreation, Historic, Energy, Agriculture and Walsh committees. I have also coached Truro rec soccer and basketball. I am currently coaching 3-4 grade boys basketball.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

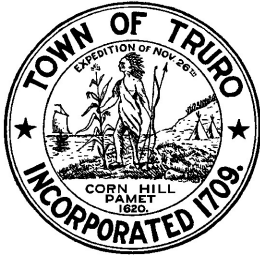
I am a Massachussets licenced contractor with over 30 years of experience.

Signature

R. Todd Schwebl

Date

02/08/2024



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

Date: August 22, 2023; Revised February 13, 2024
From: Select Board
To: Ad Hoc Building Committee
Re: Charge

In accordance with the Truro Town Charter, Chapter 6-4-4, the Select Board voted to appoint the Ad Hoc Building Committee for the future Public Works Facility on August 22, 2023; Revised February 13, 2024.

AD HOC BUILDING COMMITTEE – FOR THE FUTURE PUBLIC WORKS FACILITY

Ad Hoc Building Committee

The Committee shall have five (5) members and one (1) alternate member appointed by the Select Board for a definite period of time, not to exceed two years. The Committee will include one member of the Energy Committee, and four at-large members where the Select Board shall make every effort to appoint at least two members with professional construction and or architectural expertise. Should the Ad Hoc Building Committee not achieve their charge and purpose for which they were created, they may be reappointed for additional one-year periods until the project is complete. The Committee shall function in conformance with the Town Charter.

The Committee will meet as needed to perform its functions. The Committee will meet at least annually or as requested. The Committee shall meet with the Town Manager (as an ex officio member of the Committee) or the Town Manager's designee and with the appropriate Town Department Heads and other Town stakeholder Committees to:

- a) Discuss the current condition of the Department of Public Works Facility.
- b) Review the proposed expansion and new construction of the Public Works Facility.
- c) Review the specific needs/requirements, specifications, estimated costs and project time-frame associated with the new Public Works Facility.
- d) Incorporate into each project those cost-saving improvements in the areas of energy and water conservation as are appropriate.
- e) If so authorized by the Select Board, seek the professional advice of the Town's contracted consultants through Town Staff to aid the Committee in its review of the new Public Works Facility.

- f) Make recommendations to the Select Board as to the final design of the new Public Works Facility. The Committee will also provide its findings and recommendations to the Select Board as requested regarding specific deadlines related to the project.
- g) The Committee shall provide ongoing progress reports, advice, and counsel to the Select Board regarding the project.

The Committee shall work with the Town Manager (as an ex officio member of the Committee) or the DPW Director and engineering firm on all appropriate phases of the development and implementation of the construction project.

The annual report shall be presented in a timely manner to allow the Select Board to include those aspects of the Committee's findings that the Select Board deems appropriate in the annual update of Truro's Capital Improvement Plan (CIP) and future Town Meeting votes to fund the facility.



Kristen Reed, Chair



Susan Areson, Vice-Chair



John Dundas, Clerk

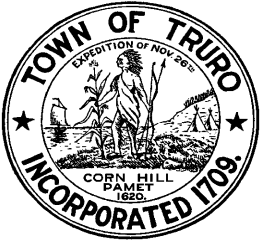


Stephanie Rein



Robert Weinstein

Select Board
Town of Truro



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: March 4, 2024

ITEM: Discussion and Possible Vote on Location of 2024 Annual Town Meeting

EXPLANATION: Staff has been working with vendors and with the Town Moderator on the planning for the 2024 Annual Town Meeting and the 2023 Special Town Meeting (now scheduled for 2024) and recommends that the Annual and Special Town Meetings be held under a tent on the Truro Central School Ballfield.

To reach this recommendation, staff considered the following locations: Truro Community Center building and grounds, Truro Central School building and grounds, the Payomet Facility at the Highlands Center of the Cape Cod National Seashore, Head of the Meadow Beach Parking Lot, Corn Hill Beach Parking Lot, and connecting one or more of these locations digitally. The following variables were considered: parking, traffic management, capacity, access to utilities (including internet), auditory limitations, staffing and volunteer requirements, technology and audio visual requirements, and transparency and voter trust concerns. Potential points of failure of the various options and various were taken into consideration as well. Staff and the Town Moderator also prepared a community survey to try to identify concerns, preferences and any new ideas related to Town Meeting location. Of the 116 responses received to date, the majority preferred the location to be at the Truro Central School (outside under a tent), an overwhelming majority preferred one large area/ space/ room to more than one area, a majority was willing to participate in off-site parking.

Staff has identified that an 80-foot by 120-foot tent with sides and heat blowers located on the Truro Central School Ballfield is Truro's best option of the limited options the community has to hold a meeting that could have over 1,000 people in attendance. A tent of this size provides for 9,600 square feet of cover, which comfortably allows 1,200 individuals. It also allows for easy overflow or the ability to fit more individuals under the tent as needed as

occupancy limits do not exist for tents. One tented meeting allows all voters to see the proceedings and each other so as to encourage transparency and trust of the proceedings. It does not rely on “daisy chaining” or technologies that may introduce more points of failure. It also removes the need to appoint Assistant Moderators, thus avoiding delays associated with relaying voter counts or other information pertinent to the proceedings, such as points of personal privilege.

Staff is identifying parking plans and shuttle options to alleviate parking limitations and public safety concerns about traffic management. As soon as decisions are made regarding satellite parking locations and shuttles, staff and the Moderator will embark on a communications plan to make the public aware so that they can plan. Staff intends to reserve parking at the Truro Central School for Truro’s most vulnerable residents and hopes to work with nearby businesses to provide additional parking in close proximity.

The Town Moderator and key Town staff meet regularly to plan the logistics of the Annual and Special meetings. Staff intends to present to the Board at a later date on timing recommendations for Annual and Special Town Meeting so that the public can plan accordingly. One very critical component of planning the timing of the meeting is the number and complexity of articles submitted for the Annual Town Meeting Warrant. As the Warrant does not close for submission of committee and petitioned articles until March 5th, this discussion should be reserved until an agenda item is properly advertised for a subsequent meeting.

FINANCIAL SOURCE (IF APPLICABLE): Staff anticipates that an article will be needed in the 2024 Annual Town Meeting Warrant to cover expenses related to the Special and Annual Town Meetings.

IMPACT IF NOT APPROVED: The tent, audiovisual equipment and other key equipment may not be reserved in time for the meeting.

SUGGESTED ACTION: *MOTION TO hold the 2024 Annual Town Meeting at the Truro Central School Ballfield.*

ATTACHMENTS:

- A. Satellite Image of Truro Central School Ballfield

Agenda item: 2A



Truro Central School

Layers



3D

