

Climate Action Committee  
 Meeting Minutes  
 November 9, 2023

**DRAFT**

Present: Carol Harris, Lili Flanders, Rebecca Bruyn, Georgia Neil

| Topic                                  | Discussion   | Action                              |
|--|--|-------------------------------------|
| Minutes 10/26/23                       | Reviewed   | Approved                            |
| Public Comment                         | No public present  | None at this time                   |
| CIP                                    | Jarrold unable to make today's meeting.  | Rescheduled to the 28th             |
| Climate Action Plan-<br><i>Phase 1</i> | Planning Sessions with SB members, Emily and Carol still pending   | Carol to continue to finalize dates |
| Library Sessions                       | Tonight's program is in place. Rebecca has found topic/speakers for December 7 <sup>th</sup> from Cape Light Compact. Remainder of the schedule is in place and will need final working details on content, etc. Water Part 3 will be done the beginning of fall and Carol suggested a topic on Farming also next fall.  | Ongoing                             |
| Truro Talks Newsletter                 | Publication of the Truro Talks newsletter is still pending. In the meantime, much discussion about other options. Carol moved to approve the submission of announcements of CAC events to private Cape Cod publications. Lili seconded it. All in favor. Carol moved not to submit CAC articles to private newsletter/publications without committee approval. Lili seconded it. All in favor                        | More to come                        |
| CAC Charge update                      | None at this time.   |                                     |
| Earth Day 2024                         | Lili has been in contact with several people to plan Earth Day events. Beach clean-up and events on the weekend, Planting trees for shade for Community Center in discussion with Jarrod/Damian. Lili also spoke with Brittany/Natalie at Bayberry Gardens to discuss use of plastics for plants. A complex issue they've been thinking about. In the meantime, they're interested in donating a tree for Earth Day. | More to come                        |
| CAC summary to SB                      | Carol to work on a summary for board presentation and annual town book.  | Carol to draft and send to CAC      |

|                                      |  |   |
|--------------------------------------|--|---|
| Data monitoring-Solar and EV/hybrids | Rebecca met with Courtney who has been helpful with solar residential/business data. Also, people were curious at the Eastham event on how to access the information on EV/hybrids.  | Rebecca to consider a process   |
| Stretch Goals                        | These goals will most likely come from sessions as we move forward.  | Ongoing   |
| Budget                               | Annual memo provides guidance to CAC to propose a budget to Emily. Expenses can include “communication cards”, Earth Day needs-a committee membership to Arbor foundation to receive trees, a few vertical banners to place in town locations, Climate Fesk supplies.  | Lili to contact Arbor Foundation.<br><br>Carol to talk with Roberta re vertical banner. |
| Updates/New Actions                  | Climate Fesk program; Georgia talked with someone from NY who provides workshops/trainings. We could do one as a test run. If he comes to the Cape, they could do a workshop on a Monday. Cost ranges from 0-\$5000. Workshops are 3 hours. He would need a month’s notice. As a facilitator we would have access to many resources. We could get a sense of the training if we do a session online first. | To be considered for the budget<br><br>More to come on planning this with Outer Cape    |
| MVP Grant for microgrids             | Lili mentioned that an “expression of Interest” has been sent for the MVP.   | More to come.   |
| Meeting dates                        | Next meeting November 28 <sup>th</sup><br>Other future dates are confirmed   | None at this time   |

Respectfully submitted,  
Rebecca Bruyn

| PROJECTED CAPITAL NEEDS            |   | ANTICIPATED FISCAL YEAR BUDGET CYCLE & PROPOSED FUNDING SOURCES |                |                |                |                |           |                |                |                |                |
|------------------------------------|---|---|----------------|----------------|----------------|----------------|-----------|----------------|----------------|----------------|----------------|
| Department:                        | Item or Project Descriptions:   | FY '24  | Grants         | R & A          | Cap Stab       | Free Cash      | Exclusion | FY '25         | FY '26         | FY '27         | FY '28         |
| <b>Town Hall</b>                   | Design and reconfigure admin office spaces  | 10,000  |                | 10,000         |                |                |           |                |                |                |                |
| <b>COA</b>                         | Van Replacement Plug in or hybrid   |   |                |                |                |                |           |                | 50,000         |                |                |
| <b>IT</b>                          | Annual Hardware replacement program   | 18,000  |                | 18,000         |                |                |           | 18,000         | 18,250         | 18,250         | 19,000         |
|                                    | Mini split replacement for I.T. Room  |   |                |                |                |                |           |                | 10,000         |                | 10,000         |
|                                    | Portal digitization project   | 15,000  |                | 15,000         |                |                |           |                |                |                |                |
|                                    | Data migration and Online Permitting  | 35,000  |                | 35,000         |                |                |           |                |                |                |                |
|                                    | <b>Subtotals:</b>   | <b>78,000</b>   |                | <b>78,000</b>  |                |                |           | <b>18,000</b>  | <b>78,250</b>  | <b>18,250</b>  | <b>29,000</b>  |
| <b>Recreation &amp; Beach</b>      | Snow's Field: General Improvements (Pickleball court, grading, gate, parking lot)           |   |                |                |                |                |           |                |                | 80,000         |                |
|                                    | Vehicle Replacement (UTV)   |   |                |                |                |                |           | 28,000         |                |                |                |
|                                    | Truck Transmission Replacement  | 12,000  |                | 12,000         |                |                |           |                |                |                |                |
|                                    | Car Replacement (Plug in or hybrid)   |   |                |                |                |                |           |                | 40,000         |                |                |
|                                    | Snows Field Playground  |   |                |                |                |                |           |                |                | 35,000         |                |
|                                    | Head of the meadow (FY24) & Corn Hill (FY25) parking lot pavement preservation and striping | 400,000   |                |                |                | 400,000        |           | 400,000        |                |                |                |
|                                    | Rec and COA Fitness equipment   |   |                |                |                |                |           | 10,000         |                |                | 10,000         |
|                                    | <b>Subtotals:</b>   | <b>412,000</b>  |                | <b>12,000</b>  |                | <b>400,000</b> |           | <b>438,000</b> | <b>40,000</b>  | <b>115,000</b> | <b>10,000</b>  |
| <b>Police Department</b>           | (2 SUV) 2 cars funded for FY23  | 125,000   |                | 125,000        |                |                |           | 125,000        | 127,000        | 129,000        | 130,000        |
|                                    | Taser replacement   |   |                |                |                |                |           |                |                |                | 40,000         |
|                                    | <b>Subtotals:</b>   | <b>125,000</b>  |                | <b>125,000</b> |                |                |           | <b>125,000</b> | <b>127,000</b> | <b>129,000</b> | <b>170,000</b> |
| <b>FIRE DEPARTMENT</b>             | Replace Ambulance 486 (updated quote 3/6/23) - purchase in FY23 - \$390,000                 |   |                |                |                |                |           |                |                |                |                |
|                                    | Ambulance Rollingstock - Cap Stab fund allocation   | 75,000  |                | 75,000         |                |                |           | 75,000         | 75,000         | 75,000         | 75,000         |
|                                    | Replace Engine 485  |   |                |                |                |                |           |                | 750,000        |                |                |
|                                    | Explorer Replacement  | 70,000  |                | 70,000         |                |                |           |                |                |                |                |
|                                    | Monitor Defibrillator (2)   |   |                |                |                |                |           | 60,000         |                |                |                |
|                                    | Turn out Gear   |   |                |                |                |                |           |                |                | 47,000         |                |
|                                    | Self Contained Breathing apparatus  |   |                |                |                |                |           |                |                |                | 100,000        |
|                                    | Replace Engine 483  |   |                |                |                |                |           |                |                | 750,000        |                |
|                                    | <b>Subtotals:</b>   | <b>145,000</b>  |                | <b>145,000</b> |                |                |           | <b>135,000</b> | <b>825,000</b> | <b>872,000</b> | <b>175,000</b> |
| <b>DEPARTMENT OF PUBLIC WORKS</b>  | One ton Pick-up Truck with Plow & Sander & Maintenance van                                  |   |                |                |                |                |           | 125,000        |                | 95,000         |                |
|                                    | Machines & Trucks Long-term maintenance components  |   |                |                |                |                |           |                | 30,000         |                |                |
|                                    | Road Maintenance Program (every other year)   | 65,000  |                | 65,000         |                |                |           |                | 65,000         |                | 65,000         |
|                                    | Equipment Trailer   |   |                |                |                |                |           | 50,000         |                |                |                |
|                                    | Chipper   |   |                |                |                |                |           |                |                |                | 50,000         |
|                                    | Loader replacement  |   |                |                |                |                |           |                |                | 250,000        |                |
|                                    | Water buffalo (Disaster Prep)   |   |                |                |                |                |           |                |                |                | 20,000         |
|                                    | <b>Subtotals:</b>   | <b>65,000</b>   |                | <b>65,000</b>  |                |                |           | <b>175,000</b> | <b>95,000</b>  | <b>345,000</b> | <b>135,000</b> |
| <b>Public Building Maintenance</b> | Library condensing unit and air handler replacement   |   |                |                |                |                |           |                |                | 250,000        |                |
|                                    | Community Center Multi purpose floor replacement  |   |                |                |                |                |           |                | 100,000        |                |                |
|                                    | Community Center Siding   |   |                |                |                |                |           |                | 250,000        |                |                |
|                                    | Safety Facility Siding, Trim, and Window Insulation   | 600,000   | 156,000        |                | 600,000        |                |           |                |                |                |                |
|                                    | Library Main lobby Carpet, Youth Services carpet, and lower level carpet                    |   |                |                |                |                |           |                |                |                | 100,000        |
|                                    | Town Hall Boiler controls and equipment   |   |                |                |                |                |           | 30,000         |                |                |                |
|                                    | Community Center Carpet Replacement   |   |                |                |                |                |           |                |                |                | 20,000         |
|                                    | Town Hall Generator Replacement   |   |                |                |                |                |           |                |                | 60,000         |                |
|                                    | Community Center exterior door replacement  | 35,000  |                | 35,000         |                |                |           |                |                |                |                |
|                                    | Pamet Harbor office maintenance   | 15,000  |                | 15,000         |                |                |           |                |                |                |                |
|                                    | <b>Subtotals:</b>   | <b>650,000</b>  | <b>156,000</b> | <b>50,000</b>  | <b>600,000</b> |                |           | <b>30,000</b>  | <b>350,000</b> | <b>310,000</b> |                |
| <b>TRANSFER STATION</b>            | Open top roll off container   |   |                |                |                |                |           |                |                |                |                |
|                                    | Closed top ejector trailer  |   |                |                |                |                |           | 90,000         |                |                | 90,000         |
|                                    | Compactor maintenance   |   |                |                |                |                |           |                |                | 50,000         |                |
|                                    | <b>Subtotals:</b>   |   |                |                |                |                |           | <b>90,000</b>  |                | <b>50,000</b>  | <b>90,000</b>  |

| PROJECTED CAPITAL NEEDS                 |  | ANTICIPATED FISCAL YEAR BUDGET CYCLE & PROPOSED FUNDING SOURCES |                         |                       |                       |                       |                 |                         |                         |                         |                       |
|---|--|---|-------------------------|-----------------------|-----------------------|-----------------------|-----------------|-------------------------|-------------------------|-------------------------|-----------------------|
| Department:                             | Item or Project Descriptions:  | FY '24  | Grants                  | R & A                 | Cap Stab              | Free Cash             | Exclusion       | FY '25                  | FY '26                  | FY '27                  | FY '28                |
| TRURO CENTRAL SCHOOL                    | Technology Upgrade   |   |                         |                       |                       |                       |                 | 25,000                  | 25,000                  | 25,000                  | 25,000                |
|   | Security System Upgrade  |   |                         |                       |                       |                       |                 | 100,000                 |                         |                         |                       |
|   | HVAC repairs and retro fits (Engineering FY24 - \$100,000) Construction FY25               |   | 100,000                 |                       |                       |                       |                 |                         |                         |                         |                       |
|   | Exterior/Interior Painting   |   |                         |                       |                       |                       |                 |                         |                         | 100,000                 |                       |
|   | Roof & Gutter Maintenance & repairs Construction <b>STM Oct 23</b>                         |   |                         |                       |                       |                       |                 |                         |                         |                         |                       |
|   | Carpeting  |   |                         |                       |                       |                       |                 |                         | 100,000                 |                         |                       |
|   | Exterior Door replacement  | 170,000   |                         |                       |                       | 170,000               |                 |                         |                         |                         |                       |
|   | Kitchen Appliances Including Refrigeration Components                                      |   |                         |                       |                       |                       |                 |                         |                         |                         |                       |
|   | <b>Subtotals:</b>  | <b>170,000</b>  | <b>100,000</b>          |                       |                       | <b>170,000</b>        |                 | <b>125,000</b>          | <b>125,000</b>          | <b>125,000</b>          | <b>25,000</b>         |
| LIBRARY                                 | Furniture replacement  |   |                         |                       |                       |                       |                 | 12,000                  |                         |                         |                       |
|   | Website upgrade/portal design/town report digitization                                     | 10,000  |                         | 10,000                |                       |                       |                 |                         |                         |                         |                       |
|   | Install filming capability in the Community room   | 25,000  |                         | 25,000                |                       |                       |                 |                         |                         |                         |                       |
|   | <b>Subtotals:</b>  | <b>35,000</b>   |                         | <b>35,000</b>         |                       |                       |                 | <b>12,000</b>           |                         |                         |                       |
| ENVIRONMENTAL<br>(Borrowing/ Exclusion) | Pamet River System, TCR, Little Pamet, Mill Pond, Eagle Neck Creek Engineering             |   | 1,210,660               |                       |                       |                       |                 |                         |                         |                         |                       |
|   | Pamet River System, TCR, Little Pamet, Mill Pond, Construction                             |   | USDA - 75%              |                       |                       |                       |                 |                         |                         |                         |                       |
|   | Mill Pond Culvert (pamet river system segment) - 25% <b>Construction</b>                   |   |                         |                       |                       |                       |                 | 2,000,000               |                         |                         |                       |
| DPW Facility                            | Relocation & Development - <b>Feasibility Study Complete . \$29.6M Estimate</b>            |   |                         |                       |                       |                       |                 |                         |                         |                         |                       |
| Housing                                 | Future Engineering, Construction and Remodeling  |   | 900,000                 |                       |                       |                       |                 |                         |                         |                         |                       |
| Pond Village                            | Stormwater infrastructure Pond Rd Estimate   |   |                         |                       |                       |                       |                 |                         | 1,000,000               |                         |                       |
| Harbor Jetty                            | Pamet Harbor jetty engineering analysis <b>note</b> re appropriate prior Authorization     |   |                         |                       |                       |                       |                 | 200,000                 |                         |                         |                       |
| Solar Farm                              | Cost analysis for solar farm   | 20,000  |                         | 20,000                |                       |                       |                 |                         |                         |                         |                       |
| Public Water                            | Initial longterm master planing & evaluation for pulic water suppply well and storage tank |   |                         |                       |                       |                       |                 | 100,000                 |                         |                         |                       |
| Harbor Jetty                            | Pamet Harbor jetty (construction estimate)   | 215,000   |                         |                       |                       |                       | 215,000         |                         |                         |                         |                       |
|   | <b>GRAND TOTALS:</b>   | <b><u>1,915,000</u></b>   | <b><u>2,366,660</u></b> | <b><u>530,000</u></b> | <b><u>600,000</u></b> | <b><u>785,000</u></b> | <b><u>0</u></b> | <b><u>3,348,000</u></b> | <b><u>2,640,250</u></b> | <b><u>1,964,250</u></b> | <b><u>634,000</u></b> |

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