



## Truro Select Board Hybrid Meeting

Tuesday, September 12, 2023

Executive Session-4:00pm

**Regular Meeting-5:00pm**

Truro Town Hall, 24 Town Hall Road

### EXECUTIVE SESSION

<https://us02web.zoom.us/j/89947703430>

1-304-224-1968 Meeting ID: 899 4770 3430

This will be an in-person meeting, with the option for remote participation for Board members and/or the invited participants. The meeting will begin in open session solely for the purpose of moving, as set forth below, to enter into executive session. The meeting will be closed to the public once the Board votes to enter into Executive Session. Access to the open session portion of this meeting will be available in person and via the link/phone number listed above but will not be livestreamed on Channel 8 or TruroTV.

*Move that the Select Board enter into Executive Session for the following purposes:*

- (1) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 6, to consider the purchase, exchange, lease or value of real property where an open meeting may have a detrimental effect on the negotiating position of the Board, and the Chair so declares; and not to reconvene in open session.*

### REGULAR MEETING

<https://us02web.zoom.us/j/83829997681>

1-305-224-1968 Meeting ID: 838 2999 7681

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8 (formerly Channel 18)** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-305-224-1968 and enter the following access code when prompted: 838 2999 7681 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser: <https://us02web.zoom.us/j/83829997681>** Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

#### 1. PUBLIC COMMENT

#### 2. PUBLIC HEARINGS

- A. Amendments to Shellfish Regulations  
Presenter: Dan Smith, Shellfish Advisory Committee Chair
- B. Tax Classification Hearing  
Presenter: Jon Nahas, Principal Assessor

#### 3. INTRODUCTION TO NEW EMPLOYEES

- A. Introductions to Library Staff: Justine Alten, Library Programming and Community Outreach Specialist; Zoe Loughery, Library Technical and Youth Services; Galen Malicoat, Staff Librarian  
Presenter: Tricia Ford, Truro Public Library Director
- B. Introduction to Town Clerk: Elisabeth Verde  
Presenter: Darrin Tangeman, Town Manager

**4. BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

**5. STAFF/ COMMITTEE UPDATES**

- A. Public Works Facility General Update and Discussion  
Presenter: Jarrod Cabral, DPW Director

**6. TABLED ITEMS – NONE**

**7. SELECT BOARD ACTION**

- A. Proclamation Declaring September as Suicide Prevention Month  
Presenter: Select Board Member, Stephanie Rein
- B. Review and Approve Ambulance Rates Effective September 1, 2023  
Presenter: Timothy Collins, Fire Chief
- C. Discussion and Vote to Recommend Special Town Meeting Articles  
Presenter: Darrin Tangeman, Town Manager
- D. Vote to Assign Select Board Liaison to Ad Hoc Building Committee for Public Works Facility  
Presenter: Darrin Tangeman, Town Manager

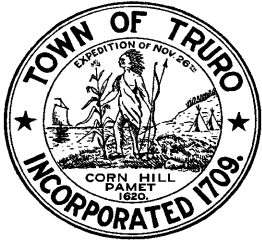
**8. CONSENT AGENDA**

- A. Review/Approve and Authorize Signature: NONE
- B. Review and Approve Appointment Renewals: Madelyn Cordeiro-Human Services Committee
- C. Review and Approve Select Board Minutes: NONE

**9. Select Board Reports/Comments**

**10. Town Manager Report**

**11. Next Meeting Agenda: September 14, 2023 (Educational Forum on Truro Town Government); September 19, 2023; September 26, 2023**



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant, on behalf of Dan Smith, Shellfish Advisory Committee Chair

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Public Hearing on Amendments to Shellfish Regulations

**EXPLANATION:** The Shellfish Advisory Committee has submitted amendments to the Shellfish Regulations for Select Board consideration and possible approval. The Regulations have not been updated since January 12, 2016. A copy of the current Regulations and the proposed amendments to the Regulations are enclosed.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Shellfish Regulations will remain as they currently are, and the proposed amendments will not be included.

**SUGGESTED ACTION:** *Motion to approve the amended Shellfish Regulations as proposed by the Shellfish Advisory Committee and authorize the Board to electronically sign.*

**ATTACHMENTS:**

1. Public Hearing Ad
2. Current Shellfish Regulations
3. Proposed Amendments to Shellfish Regulations
4. Shellfish Advisory Meeting Minutes July 20, 2023

**STAFF NOTES:** Staff made minimal non-substantive amendments to this agenda request for clarity and/or grammar. Staff recommends that the Select Board amend the proposed

Regulations to change references of “Board of Selectmen” to “Select Board” and to amend the last portion of the proposed regulations to include today’s meeting date in the list of revision dates. The suggested action could be amended to state “MOTION TO approve the amended Shellfish Regulations as proposed by the Shellfish Advisory Committee and Town Staff and authorize the Board to electronically sign.”



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

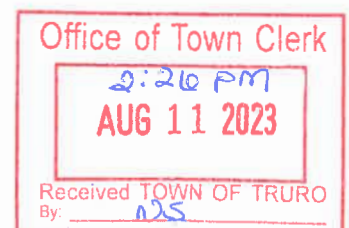
Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

## TOWN OF TRURO NOTICE OF PUBLIC HEARING AMENDMENTS TO REGULATIONS FOR THE TAKING OF SHELLFISH, SEA WORMS, EELS AND CRABS

The Truro Select Board and the Shellfish Advisory Committee will hold a hybrid public hearing on Tuesday, September 12, 2023, at 5:00pm at which time proposed amendments to the Regulations for the Taking of Shellfish, Sea Worms, Eels and Crabs will be discussed.

This will be a hybrid meeting which can be attended in-person at Truro Town Hall, 24 Town Hall Road, Select Board Meeting Room, or virtually by following this link <https://us02web.zoom.us/j/83829997681> . You can also dial in using your phone: 1-305-224-1968 Meeting ID: 838 299 7681

Kristin Reed  
Select Board, Chair  
Town of Truro



## TOWN OF TRURO

### REGULATIONS FOR THE TAKING OF SHELLFISH, SEA WORMS, EELS AND CRABS

The following regulations are adopted by the Board of Selectmen, under the authority of Chapter 130, s.52, of the Acts of the Commonwealth of Massachusetts for the purpose of regulating the taking of shellfish, eels, crabs and sea worms. Shellfish include clams, conchs, limpets, mussels, oysters, periwinkles, quahogs, razor clams or razor fish, scallops, sea clams, sea quahogs, sea scallops and winkles.

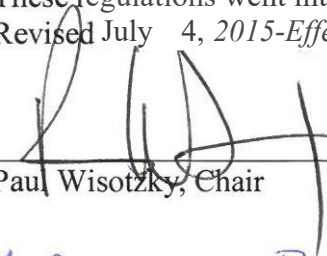
1. All persons are prohibited from taking eels, clams (soft-shelled), quahogs, sea clams, razor clams, oysters, mussels, sea worms, scallops, sea quahogs, and sea scallops within the said Town of Truro without a permit.
2. Permits shall be issued by the Licensing Agent for individual and family recreational use only, and are issued subject to subsequent revision in these regulations, as the Board may hereafter deem necessary or appropriate.
3. Permits shall not be transferable and must be prominently displayed through a badge holder.
4. Commercial permits will not be granted in the Town of Truro without further authorization from the Board of Selectmen.
5. Recreational permits shall be issued to residents of the Town of Truro and to other persons owning and paying taxes on property within the limits of the Town of Truro. The annual fee for such permit shall be \$15.00.
6. Recreational permits shall be issued to any other person for an annual fee of \$100.00 and one week non-resident license for \$25.00.
7. All permits will be issued on November 1<sup>st</sup> and shall expire October 31<sup>st</sup> each year.
8. A Truro resident who is 62 years of age or older may obtain a shellfish permit for his or her own use, free of charge, from the Licensing Agent by presenting proof of age, and receive a license that must be renewed each year.
9. No eels shall be taken within the Town of Truro by use of a fyke, unless a special permit is obtained from the Board of Selectmen or Shellfish Warden for good cause shown.
10. Persons holding a permit may take the following types of shellfish with a combined weekly (defined as 12:00am Sunday thru 11:59pm Saturday) maximum catch of one

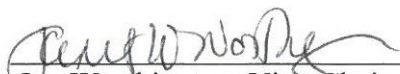
(1) ten quart bucket in the shell, with the exception of Sea Clams as defined in 10d, and in the quantities specified below within designated time periods as follows:

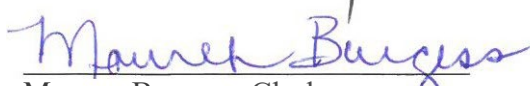
- a. Clams (soft shell) must be a minimum size of two (2) inches, may be taken on a designated day in a designated area at the rate of one ten-quart bucket, in the shell, per week.
- b. Quahogs, must be a minimum size of one (1) inch across the hinge, may be taken on a designated day in a designated area at the rate of one ten-quart bucket, in the shell, per week. If both clams and quahogs are taken, the limit is one ten-quart bucket in the shell per day.
- c. Oysters must be a minimum size of three (3) inches and may constitute only one 5 quart bucket per week may be taken on a designated day in a designated area at the rate of five quarts, in the shell, per week. If taken in conjunction with other types of shellfish, the combined limit is one ten-quart bucket per week.
- d. Mussels must be a minimum of two (2) inches and may be taken on a designated day in a designated area at the rate of one ten-quart bucket per week. If taken in conjunction with other types of shellfish, the combined limit is one ten-quart bucket per week.
- e. Sea clams may be taken at the rate of two ten-quart buckets per week in the shell and must be a minimum size of five (5) inches.
- f. Razor Clams must be a minimum of three (3) inches may be taken on a designated day in a designated area at the rate of one ten-quart bucket per week. If taken in conjunction with other types of shellfish, the combined limit is one ten-quart bucket per week. Harvesting may only be done by hand digging and/or scratching. No salting is allowed.
- g. Sea worms may be taken at the rate of one pint per day.
- h. Bay Scallops harvesting is closed. The Shellfish Constable may post an opening and establish size and catch limits as deemed appropriate.
1. There are no restrictions on the taking of eels, crabs and types of shellfish not otherwise referred to herein, except that one must hold a valid shellfish permit, and report the quantity taken to the Shellfish Warden upon request. By state law, crabs may not be taken between January 1<sup>st</sup> and the last day of the following April, nor by pots or traps except under a license issued by the Division of Marine Fisheries.
- J. No person shall dig, take or carry away any shellfish between one half hour after sunset and one half hour before sunrise by any method whatsoever from any waters, flats or creeks of the Town of Truro.

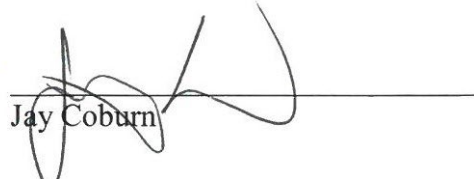
- k. No person shall drag or dredge from a boat for any type of shellfish in any waters of the Town of Truro.
  - l. No person shall plant, place or transplant shellfish of any kind in any waters, flats or creeks of the Town of Truro without the permission of the Board of Selectmen.
  - m. The opening or shucking of shellfish is prohibited on tidal flats or beaches within the Town of Truro.
  - n. No motorized vehicles may be operated within any designated shellfish areas in the Town of Truro.
  - o. Questions as to the status of persons as residents or eligibility of any person to obtain a permit shall be referred by the Licensing Agent to the Board of Selectmen for determination.
  - p. The times and places at which shellfish may be taken shall be posted in Town Hall, and published in one newspaper of general circulation within the Town.
  - q. The penalty for each violation of these regulations shall be not less than \$25.00 nor more than \$300.00.
  - r. These regulations replace all existing regulations on this subject, and shall remain in effect until revoked by the Board of Selectmen.
11. Any person seeking to obtain a shellfish permit, including a lifetime permit, shall first satisfy the Licensing Agent that he/she has a shellfish gauge in his/her possession.

These regulations went into effect January 1, 2002. Fees revised December 11, 2007.  
 Revised July 4, 2015-Effective November 1, 2015, Revised January 12, 2016

  
 Paul Wisotzky, Chair

  
 Jan Worthington, Vice-Chair

  
 Maureen Burgess, Clerk

  
 Jay Coburn

Robert Weinstein \_\_\_\_\_  
 Truro Board of Selectmen



## TOWN OF TRURO

### REGULATIONS FOR THE RECREATIONAL TAKING OF SHELLFISH, SEA WORMS, EELS AND CRABS

The following regulations are adopted by the Board of Selectmen, under the authority of Chapter 130, s.52, of the Acts of the Commonwealth of Massachusetts for the purpose of regulating the taking of shellfish, eels, crabs and sea worms. Shellfish include clams, conchs, limpets, mussels, oysters, periwinkles, quahogs, razor clams or razor fish, scallops, sea clams, sea quahogs, sea scallops and winkles.

1. All persons are prohibited from taking eels, clams (soft-shelled), quahogs, sea clams, razor clams, oysters, mussels, sea worms, scallops, sea quahogs, and sea scallops within the said Town of Truro without a permit.
2. Permits shall be issued by the Licensing Agent for individual and family recreational use only, and are issued subject to subsequent revision in these regulations, as the Board may hereafter deem necessary or appropriate. (One License = One 10-Qt Basket)
3. Permits shall not be transferable and must be prominently displayed through a badge holder.
- ~~4.~~ Commercial permits will not be granted in the Town of Truro without further authorization from the Board of Selectmen.
- ~~4.~~ 5. All Annual Permits will be issued shall have an effective date of on November 1<sup>st</sup> and shall expire October 31<sup>st</sup> each year.
- ~~6.~~ 6. Recreational permits shall be issued to residents of the Town of Truro and to other persons owning and paying taxes on property within the limits of the Town of Truro. The annual fee for such permit shall be \$15.00. \$20.00.
- ~~7.~~ 7. Recreational permits shall be issued to non-resident, with the exception of Veterans, as follows:
  - Non-Resident Annual Permit - \$125.00
  - Non-Resident One Week Permit - \$35.00
- ~~5.~~
- ~~6.~~ 6. Recreational permits shall be issued to any other person for an annual fee of \$100.00 and one week non resident license for \$25.00.
- ~~7.~~ 7.8. Recreational Permits for any United States Veteran shall be the same as a Resident Annual fee which is \$20.00. Proof of Veteran status is required.
- ~~9.~~ 9. A Truro resident who is 62 years of age or older may obtain a shellfish permit for his or her own use, free of charge, from the Licensing Agent by presenting proof of age, and receive a license that must be renewed each year.

8.10. Recreational permits for any non-resident person that is employed by the Town of Truro shall be the same as a Resident Annual fee which is \$20.00.

9.11. No eels shall be taken within the Town of Truro by use of a fyke, unless a special permit is obtained from the Board of Selectmen or Shellfish Warden for good cause shown.

12.10. Persons holding a permit may take the following types of shellfish with a combined weekly (defined as 12:00am Sunday thru 11:59pm Saturday) maximum catch of one

- (1) ten ~~(10)~~-quart ~~basket bucket~~ in the shell, with the exception of Sea Clams as defined in 10d, and in the quantities specified below within designated time periods as follows:
- a. Clams (soft shell) must be a minimum size of two (2) inches, may be taken on a designated day in a designated area at the rate of one ten-quart ~~basket bucket~~, in the shell, per week.
  - ~~b.~~ Quahogs, must be a minimum size of one (1) inch across the hinge, may be taken on a designated day in a designated area at the rate of one ten-quart ~~basket bucket~~, in the shell, per week. If both clams and quahogs are taken, the limit is one ten-quart ~~basket bucket~~ in the shell per ~~day- week~~.
  - ~~e.b.~~ Oysters must be a minimum size of three (3) inches and may constitute only one 5 quart ~~basket bucket~~ per week –may be taken on a designated day in a designated area at the rate of five quarts, in the shell, per week. If taken in conjunction with other types of shellfish, the combined limit is one ten-quart ~~basket bucket~~ per week.
  - ~~d.c.~~ Mussels must be a minimum of two (2) inches and may be taken on a designated day in a designated area at the rate of one ten-quart ~~basket bucket~~ per week. If taken inconjunction with other types of shellfish, the combined limit is one ten-quart ~~basket bucket~~ per week.
  - ~~e.d.~~ Sea clams may be taken at the rate of two ten-quart ~~baskets buckets~~ per week in the shell and must be a minimum size of five (5) inches.
  - ~~f.e.~~ Razor Clams must be a minimum of three (3) inches may be taken on a designated day in a designated area at the rate of one ten-quart ~~basket bucket~~ per week.  
If taken in conjunction with other types of shellfish, the combined limit is one ten-quart ~~basket bucket~~ per week. Harvesting may only be done by hand digging and/or scratching. No salting is allowed.
  - ~~g.f.~~ Sea worms may be taken at the rate of one pint per day.
  - ~~h.~~ Bay Scallops harvesting is closed. The Shellfish Constable may post an opening and establish size and catch limits as deemed appropriate.
  - ~~i.~~ ~~4.~~ There are no restrictions on the taking of eels, crabs and types of shellfish not otherwise referred to herein, except that one must hold a valid shellfish permit, and report the quantity taken to the Shellfish Warden upon request. By state law, crabs may not be taken between January 1<sup>st</sup> and the last day of the following April, nor by pots or traps except under a license issued by the Division of Marine Fisheries.
  - J. No person shall dig, take or carry away any shellfish between one half hour after sunset and one-half hour before sunrise by any method whatsoever from any waters, flats or creeks of the Town of Truro.

- k. No person shall drag or dredge from a boat for any type of shellfish in any waters of the Town of Truro.
- l. No person shall plant, place or transplant shellfish of any kind in any waters, flats or creeks of the Town of Truro without the permission of the Board of Selectmen.
- m. The opening or shucking of shellfish, while actively shellfishing, is prohibited on tidal flats or beaches within the Town of Truro.
- n. No motorized vehicles may be operated within any designated recreational shellfish areas in the Town of Truro.
- o. Permit holders are asked to fill in holes and replant any shellfish they uncover but do not place in their harvest baskets.
- p. Permit holders shall not dig or rake in areas where eelgrass or sedge grass (spartina) is present. These grasses are critical to many shellfish populations. Damaging these grass beds will effectively lead to the reduction of natural born populations of shellfish and/or increased potential for sand migration.
- q. Permit holders are required to use wire baskets while shellfishing.
- r. Questions as to the status of persons as residents or eligibility of any person to obtain a permit shall be referred by the Licensing Agent to the Board of Selectmen for determination.
- s. The times and places at which shellfish may be taken shall be posted in Town Hall, and published in one newspaper of general circulation within the Town.
- t. The penalty for each violation of these regulations shall be not less than \$25.00 nor more than \$300.00.
- u. These regulations replace all existing regulations on this subject, and shall remain in effect until revoked by the Board of Selectmen.

13. 11. Any person seeking to obtain a shellfish permit, including a lifetime permit holders, shall first satisfy the Licensing Agent that he/she has a shellfish gauge in his/her possession. Gauges should be on your person while shellfishing.

14. The Shellfish Constable shall have the right to adjust catch limits as seen fit and in the best interest of the shellfishing areas

regulations regulations went into effect January 1, 2002. Fees revised December 11, 2007.

July 4, 2015-Effective November 1, 2015, Revised January 12, 2016

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Office of Town Clerk  
AUG 11 2023  
Received TOWN OF TRURO



**TOWN OF TRURO**  
**Shellfish Advisory Committee**  
**P.O. Box 2030, Truro, MA 02666-2030**

**TRURO SHELLFISH ADVISORY COMMITTEE (SAC) MINUTES**

**THURSDAY JULY 20, 2023 - 2:00 PM. IN-PERSON MEETING**

**SAC MEMBERS PRESENT:** Dan Smith (Chair), Gary Sharpless (Vice-Chair), Nick Brown, Mark Wisotzky, Chris Clark, Steve Mundree (alternate), Jim Sloman (alternate)

**SAC MEMBERS ABSENT:**

**OTHERS PRESENT:** Tony Jackett – Truro Shellfish Constable

**CALL TO ORDER** 2:02 pm

Dan started the meeting by thanking current members for electing to continue to serve for another term and welcomed two new members, Steve Mundree and Jim Sloman.

**REVIEW AND APPROVE APRIL 2022 MEETING MINUTES:** A motion to approve the April 2023 meeting minutes was made by Mark and seconded by Nick. Motion carried 5-0-0.

**ELECTION OF OFFICERS:** Gary made a motion to nominate Dan for another term as Chair, Nick seconded. Motion carried 5-0-0. Mark made a motion to nominate Gary for another term as Vice Chair, Nick seconded and the motion carried 5-0-0. Dan made a motion to nominate Chris for another term as Secretary, Nick seconded and the motion carried 5-0-0.

**REVIEW & UPDATE TRURO SHELLFISH RULES & REGULATIONS:** The committee reviewed the updated “Regulations For The Taking of Shellfish, Sea Worms, Eels and Crabs” based upon our prior meeting. Discussion ensued regarding the fees. Mark made a motion to leave the fees as updated, Nick seconded and the motion carried 4-1-0. Gary made a motion to approve the changes and updates from the prior meeting, Mark seconded and the motion carried 5-0-0. Dan will provide a red-lined version for the Select Board to review and potentially approve. Dan asked Gary to update the FAQ’s based upon the new recreational regulations.

**UPDATE ON SHELLFISH INVENTORIES IN THE PAMET & RESTOCKING PLANS:** Tony enumerated both what has already occurred and plans for 2023 and the spring of 2024. In May 2023, the Pamet Harbor was seeded with approximately 150,000 quahogs from the Taunton River. In addition, Tony purchased approximately 100,000 3mm quahog seed and has it growing

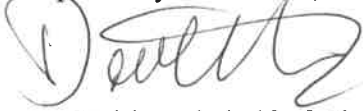
in bags in the Pamet. A remote set of oysters will also be spread around the Pamet Harbor – estimated to be approximately 50,000 oysters. He noted that the steamers remain abundant. Discussion ensued about potentially planting more steamers in other locations. This will be considered in the future.

**OTHER NEW BUSINESS:**

**AGENDA ITEMS FOR NEXT MEETING:** Review of the Commercial Shellfish Regulations, update on current status of the ADA Grants and Review of the updated FAQ's.

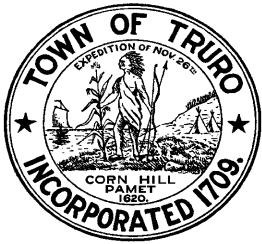
**MOTION TO ADJOURN. 3:25 PM.** Moved Nick, second Mark. Motion carried 5-0-0.

Respectfully Submitted,



Dan Smith on behalf of Chris Clark - Secretary





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Assessors Department

**REQUESTOR:** Jon Nahas, Principal Assessor

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Tax Classification Hearing pursuant to MGL Ch. 40 S. 56

### **EXPLANATION:**

Every year prior to setting the tax rate, the Select Board must conduct a classification hearing for the purpose of determining the percentages of the local tax levy for the Fiscal Year and to vote on the tax rate options available to the municipality under the property tax classification statute, MGL Chapter 40, Sec. 56. The hearing is held after the Assessors have determined final values, classified all properties, and reported this information to the Department of Revenue for certification. On August 22, 2023, the Department of Revenue Bureau of Local Assessment certified Truro's Assessed Values for Fiscal Year 2024. The Assessors herein provide the Select Board with the information necessary to make classification decisions.

#### 1. Classifying the tax rate:

- Classifying the tax rate (Splitting the Tax Rate) means applying the same or different tax rates to different classes of property (residential, open space, commercial, industrial, and personal property) according to procedures and formulas set by state statutes. Truro does not have any property that is classified by DOR as Open Space.
- Voting a residential factor of "1" establishes that the same tax rate is applied to all classes of property at a single rate per thousand dollars of value.
- Voting a residential factor of ".9" would reallocate the tax from the residential and Open Space (by reducing their tax rate 10%) to the Commercial, Industrial & Personal Properties classes (by increasing their tax rate 10%).
- Though the tax rates would differ according to the property class, the total tax levy remains the same.
- Truro is approximately 95.5% Residential and 4.5% CIP(Commercial/Industrial &



Personal Property). Often towns with large commercial bases (ex. Boston, Avon etc.) shift tax burdens to the CIP class. Rarely do towns with such limited CIP bases enact a Split Tax Rate.

- At its meeting held on August 31, 2023, the Board of Assessors voted to recommend voting a residential factor of “1”.

## 2. Open Space Discount:

- Truro does not have any properties classified (by the Department of Revenue) as Open Space so it would have no effect if the Select Board should vote on an open space discount.
- The Open Space properties are addressed through conservation restrictions or chapter land exemption.
- At its meeting held on August 31, 2023, the Board of Assessors voted to recommend voting not to grant an Open Space discount.

## 3. Small Commercial Exemption:

- This exemption would reallocate the tax within the Commercial and Industrial classes from the small Commercial and Industrial properties (under \$1million valuation & less than 10 employees) to larger Commercial and Industrial properties in Town.
- As Truro has a minimal Commercial/Industrial class, the Small Commercial exemption could cause hardship on some local businesses.
- Many small businesses rent space rather than own, and this exemption gives the savings to the property owner and not the small business occupying the property. There is no guarantee that the savings would be passed on to the tenants.
- At its meeting held on August 31, 2023, the Board of Assessors voted to recommend voting not to grant a small business exemption.

## 4. Residential Exemption:

- Under Massachusetts General Law, the residential exemption grants an exemption of up to 35% of the average assessed residential property value (\$1,042,804) to residential parcels that are the principal residence of the taxpayer as of Jan 1, 2023.
- The intent of the exemption is to promote owner occupancy and is designed to provide a proportionately greater benefit to lower valued homes.
- The residential exemption is a dollar amount of value that is exempt from taxation. For example, in FY2023 a qualified homeowner received \$218,295 (25% of the average residential parcel value in FY2023) deducted from their property's assessed value for purposes of calculating the tax bill.
- The amount of the tax levy paid by the class remains the same, but because of the exempted valuation, it is distributed over less assessed value resulting in the entire residential class paying a higher tax rate.

- At its meeting held on August 31, 2023, the Board of Assessors voted to recommend to the Select Board to continue the Residential Exemption at a percentage determined by the Select Board due to the Select Board's knowledge of Town finances and the impact on the Tax Rate.

5. LA-5 Signature/Conclusion:

- As part of the annual Recapitulation Report (Recap) being certified by the Department of Revenue, the Assessor is required to inform the Board of Selectmen (Select Board) the amount of the current year Excess Levy Capacity. This is dependent on if the Residential Exemption is adopted and after the vote, the final Excess Levy Capacity amount will be announced.

Principal Assessor Jon Nahas will be present to walk the Board through the matters before it and will provide a presentation on the Residential Tax Exemption.

**IMPACT IF NOT APPROVED:** The Fiscal Year Tax Recapitulation Report cannot be completed, and the new Tax Rate cannot be set to generate timely Real Estate Tax Bills.

**SUGGESTED ACTIONS:**

- On the matter of **classifying the tax rate**,  
*Motion to approve a residential factor of "1".*
- On the matter of an **open space discount**,  
*Motion to not grant an Open Space discount.*
- On the matter of a **small commercial exemption**,  
*Motion to not grant a small business exemption.*
- On the matter of a **residential exemption**,  
*Motion to grant a residential exemption*  
  
*If YES....in the amount of \_\_\_\_\_% (1-35%).*

**ATTACHMENTS:**

1. Legal Notice
2. Recommendations from the Board of Assessors
3. State Tax Form LA-4 which indicates totals by class of the FY2024 certified parcel values.
4. FY2024 Truro Residential Exemption Statistics, if approved, as of 8/31/2023.



**LEGAL NOTICE  
TOWN OF TRURO  
SELECT BOARD-PUBLIC NOTICE  
FY2024 TAX CLASSIFICATION HEARING  
SEPTEMBER 12, 2023**

Notice is hereby given that the Truro Select Board will hold a remote public hearing on Tuesday, September 12, 2023, at 5:00 p.m. pursuant to MGL Ch. 40, Section 56, for the purpose of determining the percentages of the local tax levy to be borne in Fiscal Year 2024 by each class of property: residential, open space, commercial, industrial, and personal property. The public is encouraged to attend the meeting, submit comments in writing to the Office of the Town Manager/Select Board, PO Box 2030, Truro, MA 02666, by emailing the Town Manager at [dtangeman@truro-ma.gov](mailto:dtangeman@truro-ma.gov) or by calling into the hearing. To provide comment during the public hearing, please call-in at 1-305-224-1968 and enter the following meeting ID# when prompted: 838 2999 7681. You may also join from your computer, tablet, or smartphone at <https://us02web.zoom.us/j/83829997681>

You can also view the meeting on Channel 8 in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page.

Kristen Reed,  
Select Board, Chair

Office of Town Clerk  
10:19 AM  
AUG 21 2023  
Received TOWN OF TRURO  
By AS



**TRURO BOARD OF ASSESSORS**

24 Town Hall Rd  
P.O. Box 2012  
Truro, MA 02666  
Phone : (508) 349-7004  
Fax : (508)349-5505

August 31, 2023

The Town of Truro's Tax Classification Hearing is planned for September 12, 2023.

The Board of Assessors make the following recommendations to the Select Board for FY2024.

To make a motion:

To Vote a Residential Factor of "1". This would maintain a 100% full value tax for all classes.

To Vote NOT to grant a discount for Open Space.

To Vote NOT to grant a Small Business Exemption.

To Vote TO grant a Residential Exemption at a percentage decided upon by the Select Board.

So, voted on AUGUST 31, 2023

Alfred Vaccaro

Caitlin Linnell

Annie D'itacchio

Truro Board of Assessors

**LA4 Comparison Report - Fiscal Year 2024**

<b>Small PP Exemption:</b>	0	<b>Certification Year:</b>	2022
<b>Billing Cycle:</b>	Semi-Annually	<b>BLA Advisor:</b>	Jennifer Williams
<b>Chapter 653:</b>	No		

Property Type	Description	FY 2023		FY 2024		Parcel	Parcel	Assessed Value	Assessed Value
		Parcel Count	Assessed Value	Parcel Count	Assessed Value	Difference	% Difference	Difference	% Difference
101	Single Family	2,127	2,324,373,590	2,137	2,790,987,030	10	0.5%	466,613,440	20.1%
102	Condominiums	556	230,209,300	555	269,428,200	-1	-0.2%	39,218,900	17.0%
MISC 103,109	Miscellaneous Residential	140	187,767,200	140	222,150,300	0		34,383,100	18.3%
104	Two - Family	55	46,298,920	54	53,336,520	-1	-1.8%	7,037,600	15.2%
105	Three - Family	4	3,453,900	5	4,785,500	1	25.0%	1,331,600	38.6%
111-125	Apartment	9	8,517,700	9	9,551,300	0		1,033,600	12.1%
130-32,106	Vacant / Accessory Land	429	109,628,800	422	127,588,400	-7	-1.6%	17,959,600	16.4%
200-231	Open Space	0	0	0	0	0		0	
300-393	Commercial	80	99,605,600	79	99,592,300	-1	-1.3%	-13,300	0.0%
400-442	Industrial	4	1,938,400	4	2,010,500	0		72,100	3.7%
450-452	Industrial Power Plant	0	0	0	0	0		0	
CH 61 LAND	Forest	0	0	0	0	0		0	
CH 61A LAND	Agriculture	6	35,610	6	38,770	0		3,160	8.9%
CH 61B LAND	Recreational	0	0	0	0	0		0	
012-043	Multi-use - Residential	26	11,407,682	24	11,395,628	-2	-7.7%	-12,054	-0.1%
012-043	Multi-use - Open Space	0	0	0	0	0		0	
012-043	Multi-use - Commercial	0	13,707,958	0	14,536,772	0		828,814	6.0%
012-043	Multi-use - Industrial	0	0	0	0	0		0	
501	Individuals / Partnerships / Associations / Trusts / LLC	2,376	26,561,600	2,390	30,424,610	14	0.6%	3,863,010	14.5%
502	Corporations	35	1,270,240	37	1,326,440	2	5.7%	56,200	4.4%
503	Manufacturing	0	0	0	0	0		0	
504	Public Utilities	1	13,771,020	1	15,929,600	0		2,158,580	15.7%
505	Centrally Valued Telephone	3	1,365,400	3	1,410,100	0		44,700	3.3%

**LA4 Comparison Report - Fiscal Year 2024**

Property Type	Description	FY 2023 Parcel Count	FY 2023 Assessed Value	FY 2024 Parcel Count	FY 2024 Assessed Value	Parcel Difference	Parcel % Difference	Assessed Value Difference	Assessed Value % Difference
506	Centrally Valued Pipelines	0	0	0	0	0		0	
508	Wireless Telephone	4	518,660	3	435,260	-1	-25.0%	-83,400	-16.1%
550-552	Electric Generating Plant	0	0	0	0	0		0	
EXEMPT VALUE	Exempt Property	455	204,857,100	458	228,701,900	3	0.7%	23,844,800	11.6%

**LA4 Comparison Report - Fiscal Year 2024**

<b>Small PP Exemption:</b>	0	<b>Certification Year:</b>	2022
<b>Billing Cycle:</b>	Semi-Annually	<b>BLA Advisor:</b>	Jennifer Williams
<b>Chapter 653:</b>	No		

Property Type	Description	FY 2023 Parcel Count	FY 2023 Assessed Value	FY 2024 Final Parcel Count	FY 2024 Assessed Value	Parcel Difference	Parcel % Difference	Assessed Value Difference	Assessed Value % Difference
Total Class 1	TOTAL RESIDENTIAL	3,346	2,921,657,092	3,346	3,489,222,878	0		567,565,786	19.4%
Total Class 2	TOTAL OPEN SPACE	0	0	0	0	0		0	
Total Class 3	TOTAL COMMERCIAL	93	113,349,168	92	114,167,842	-1	-1.1%	818,674	0.7%
Total Class 4	TOTAL INDUSTRIAL	4	1,938,400	4	2,010,500	0		72,100	3.7%
Total Class 5	TOTAL PERSONAL PROPERTY	2,419	43,486,920	2,434	49,526,010	15	0.6%	6,039,090	13.9%
Total Taxable	TOTAL REAL & PERSONAL	5,862	3,080,431,580	5,876	3,654,927,230	14	0.2%	574,495,650	18.6%

<b>LA4 Reviewer:</b>	Jennifer Williams	<b>Approval Date:</b>	08/22/2023
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**Edits :**

- LA4002 | Residential Class values changed more than 10% from previous year
- LA4004 | Total values changed more than 10% from previous year
- LA4027 | Exempt value changed more than 10% from previous year

**Comments**

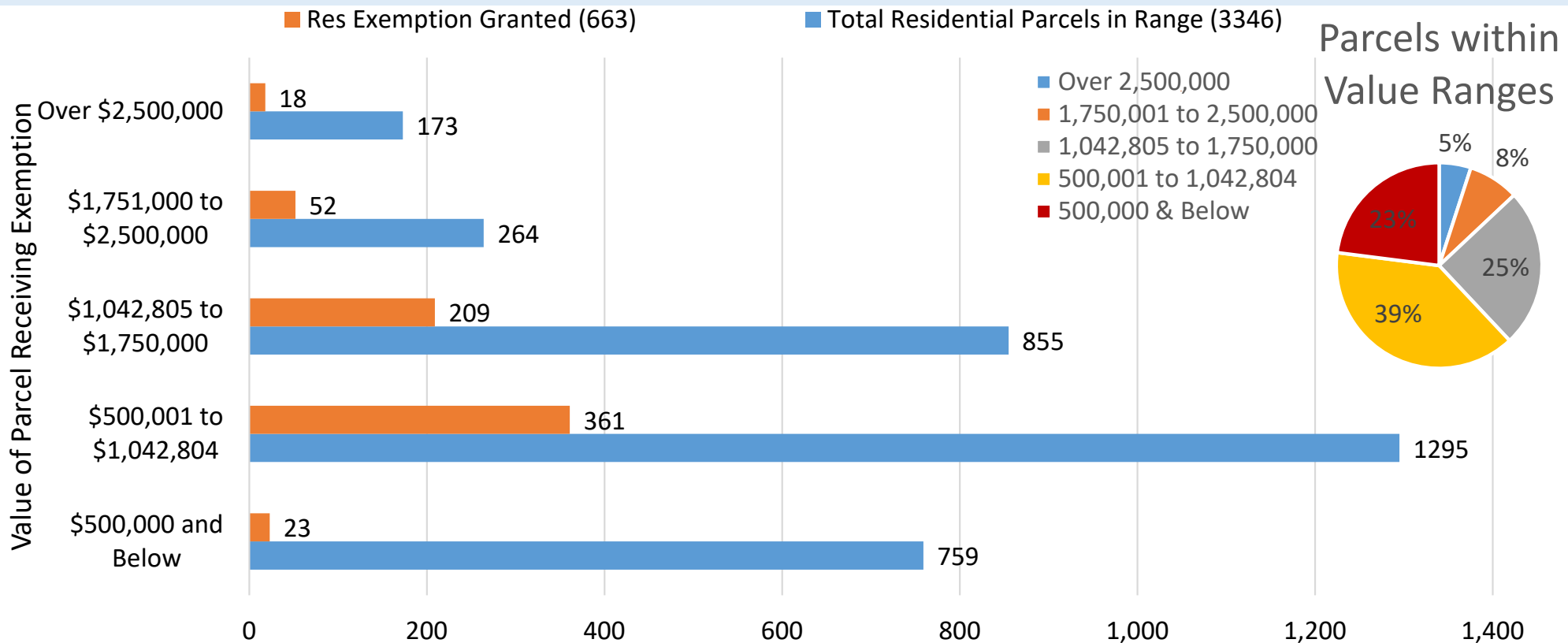
No comments to display.

**Documents**

Documents have been uploaded.



# FY24 Residential Exemptions Granted & Number of Parcels in Each Value Class

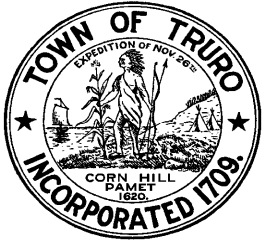


Average Residential Parcel FY24-\$1,042,804

- In FY18 through FY21 the Truro Select Board elected to adopt a 20% Residential Exemption. FY22 & FY23=25%
- If adopted-58% of FY24's Residential Exemptions will go to residents at or below the FY24 Avg Res Parcel value in Truro of \$1,042,804.
- Expanded Rental RTE-FY24= 5 Recipients (not included above)

## Number of Residential Exemptions Granted:

FY18-551	FY21-615
FY19-589	FY22-646
FY20-589	FY23-672



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Tricia Ford, Truro Public Library Director

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Introductions to Library Staff

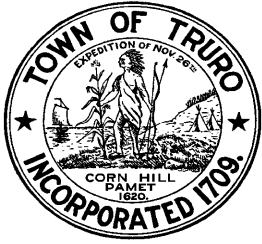
**EXPLANATION:** Library Director Tricia Ford will introduce Justine Alten, Library Programming and Community Outreach Specialist, and Zoe Loughery, Library Technical and Youth Services, and will re-introduce Galen Malicoat, in her new role as Staff Librarian, to the Select Board and the community.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** None

**SUGGESTED ACTION:** None

**ATTACHMENTS:** None



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Introduction to Town Clerk

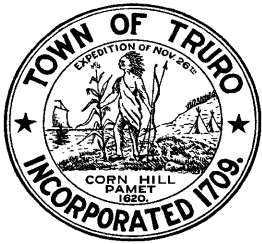
**EXPLANATION:** Town Manager Darrin Tangeman will introduce Elisabeth Verde, Town Clerk, to the Select Board and the community.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** None

**SUGGESTED ACTION:** None

**ATTACHMENTS:** None



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** DPW

**REQUESTOR:** Jarrod J. Cabral, DPW Director

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Public Works Facility General Update, and Discussion

**EXPLANATION:** Staff will provide a general update on the Public Works Facility, including a review of the most recent staff activity, and where to find the most updated data.

The DPW Director will also be providing DPW office hours to answer any questions regarding the Public Works project, and any other projects the public would like to learn more about. The DPW office hours will be every Friday from 2:00pm – 4:00pm at the Community Center.

A virtual tour of the current DPW Facility, produced by Communications and Marketing Coordinator Katy Ward is available here: <https://vimeo.com/manage/videos/857634946>



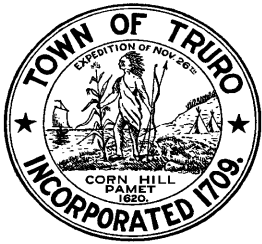
*Photo: A still from the DPW Facility Virtual Tour featuring Jarrod Cabral, Public Works Director, and Emily Beebe, Health & Conservation Agent*

**FINANCIAL SOURCE (IF APPLICABLE):** Staff update only.

**IMPACT IF NOT APPROVED:** Staff update only.

**SUGGESTED ACTION:** Staff update only.

**ATTACHMENTS:** None



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Proclamation Declaring September as Suicide Prevention Month

**EXPLANATION:** In recognition of National Suicide Prevention Month, Dr. Maura Weir and Sue Allaire, co-chairs of the Cape & Islands Suicide Prevention Coalition, are seeking to have September recognized as suicide prevention month in all of the towns on Cape Cod. In proclaiming September 2023 Suicide Prevention Month, the Board encourages all residents to take the time to understand the importance of mental health education and recognize that taking care of ourselves and others includes taking care of mental health; publicly places its full support behind those who work in the fields of mental health, education, and law enforcement; and urges all Truro citizens to play a role in suicide prevention and promote mental health and wellness as we strive towards reducing suicides.

Member Stephanie Rein will read the proclamation.

There will be a Suicide Prevention Ribbon Ceremony at 1pm on September 14, 2023 at Cape Cod Community College on the Tilden Library Steps, where the attached proclamation will be read publicly by Cape Cod Community College's President John Cox.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro will not be among the Cape and Islands towns who participate in proclaiming September as Suicide Prevention Month to spread awareness about suicide prevention.

**SUGGESTED ACTION:** *MOTION TO proclaim September 2023 as National Suicide Prevention Month in the Town of Truro.*

**ATTACHMENTS:**

1. Proclamation
2. Ribbon Ceremony and Trainings flyer



NATIONAL SUICIDE PREVENTION MONTH  
PROCLAMATION  
SEPTEMBER 2023

**WHEREAS;** With September being recognized as "Suicide Prevention Awareness Month," the Cape and Islands Suicide Prevention Coalition invites our communities, mental health advocates, prevention organizations, survivors and allies to join us in helping to destigmatize mental health and take proactive action toward suicide prevention. We seek to raise awareness and visibility of mental health and suicide prevention resources in our communities and help connect individuals with the appropriate support services; and

**WHEREAS;** According to the American Foundation for Suicide Prevention (A.F.S.P.), suicide is the second leading cause of death among individuals between the ages 10 and 34 with more than 48,000 people dying by suicide annually in the United States; and

**WHEREAS;** With an average of 132 suicide deaths daily and each one directly impacting 100 additional people, including friends, service members, family, social media connections, and neighbors we know a significant number of individuals have been impacted by suicide;

**WHEREAS;** Barnstable County's suicide rate is 1.5 times higher standing at 14.2 per 100,000 vs the state of Massachusetts' suicide rate of 9.5 per 100,000, we recognize the need to create hope through action locally;

**WHEREAS;** Our local Cape and Islands Suicide Prevention Coalition works hard to spread the word about prevention, awareness, education and action

**WHEREAS;** Truro, Massachusetts publicly places its full support behind those who work in the field of mental health, education, and law enforcement; and

**WHEREAS;** We encourage all residents to take time to understand mental health through education and recognize that we need to take care of our mental health while we take care of each other.

**NOW, THEREFORE,** be it resolved that we, the Select Board, do hereby proclaim the month of September 2023 as National Suicide Prevention & Action Month in the Town of Truro.

---

Kristen Reed, Chair

---

Susan Areson, Vice Chair

---

John Dundas, Clerk

---

Robert Weinstein

---

Stephanie Rein



## Ribbon Ceremony and Lunch

*Please join us as we hang ribbons of remembrance for those we have lost to suicide and support the many survivors of suicide loss for National Suicide Prevention Month.*



**Cape Cod Community College**  
**Inner Courtyard, Tilden Library Steps**

**1:00-2:00 pm**

**September 14, 2023**

**All are welcome to attend the Cape and Islands Suicide Coalition General Membership meeting following the ribbon ceremony and lunch from 2:00-3:00pm, in person or virtual <https://capecod.zoom.us/j/98375687504?from=addon>**



# The Institute for Mental Health Training Offerings

**QPR**, a 1-1/2 hour training, stands for Question, Persuade, and Refer — the 3 simple steps anyone can learn to help save a life from suicide. Just as people trained in CPR and the Heimlich Maneuver help save thousands of lives each year, people trained in QPR learn how to recognize the warning signs of a suicide crisis and how to question, persuade, and refer someone to help.

**SafeTALK** is a half-day training program that teaches participants to recognize and engage persons who might be having thoughts of suicide and to connect them with community resources trained in suicide intervention. SafeTALK stresses safety while challenging taboos that inhibit open talk about suicide. Training must be held in person.

**Mental Health First Aid** is a 6-7 hour skills-based training course that teaches participants to identify, understand and respond to mental health and substance-use issues. Training can be a blended format of virtual and in person.

**ASIST** Applied Suicide Intervention Skills Training (ASIST) is a two-day interactive workshop in suicide first aid. ASIST teaches participants to recognize when someone may have thoughts of suicide and work with them to create a plan that will support their immediate safety. Although ASIST is widely used by healthcare providers, participants don't need any formal training to attend the workshop—anyone 18 or older can learn and use the ASIST model. Training must be held in person.

***For more information, or to schedule a training, please contact Maura Weir, Chief Wellness Officer, Cape Cod Community College and Co-Chair Cape and Islands Suicide Prevention Coalition, [capeandislandsSPC@gmail.com](mailto:capeandislandsSPC@gmail.com)***



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Fire Department

**REQUESTOR:** Tim Collins, Fire Chief

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Review and Approve Ambulance Rates Effective September 1, 2023

**EXPLANATION:** After 86 years of operation to the towns of Truro and Provincetown, Lower Cape Ambulance Association (LCAA) ceased operations on September 1, 2023. As of that date, the Truro Fire Department assumed ambulance operations, including ambulance transport for the town. In order to collect for that service, the Select Board will need to set the rates for the Town's ambulance service. These rates will need to be retroactive back to September 1, 2023 so that applicable transports can be billed.

It is critical to note that while fees-for-service are an important part of the town's overall budgetary picture, ambulance transport is a service and not a business. Our commitment is to provide the highest quality Emergency Medical Service to our community and it is prudent to establish a billing practice that is reasonable but appropriate.

Many factors impact ambulance billing projections and have an impact on total collection amounts. The total receipts collected varies depending on the number of transports, the type of transport (ALS vs. BLS), the reimbursement rate for the various number of insurances, how many transports of each type and reimbursement type occur, and the collection rate. For Medicare- or Medicaid- covered transports, ambulance charges are capped. Additionally, ambulance fees and collection rates tend to be inversely correlated, so as fees are higher, the proportion of those fees collected tends to decline.

As is evidenced by the attached billing rate survey, the rates vary considerably for Cape communities and finding the appropriate formula for Truro's fees will require data collection. As is also evident from the survey, communities with less mileage to the hospital tend to charge a higher mileage rate, but these rates also vary considerably.

As this will be the first time Truro is setting rates for ambulance service, staff recommends using the median rates for BLS and ALS base rates according to the Cape Cod

Billing Rate Survey, which are \$1,927 for ALS transports and \$1,127 for BLS transports. As mileage rates have a correlation to distance from the hospital, staff recommends that Truro charge \$15.00 for mileage which is what was previously charged by LCAA (as indicated on the "Truro" line in the Billing Rate Survey. While staff recognizes that the rates for Truro and Provincetown set by LCAA are the same and are likely a blend of the formulas for the two communities, it seems most appropriate to maintain the current mileage with the understanding that adjustment may be required in the future as the two towns are now billing separately. The staff intends to monitor receipts, collection rates, mix of ALS and BLS calls, insurance types and number of transports from now to June 2024, at which point staff will provide a comprehensive analysis and recommendations to the Select Board for potential fee changes for July 1, 2024 based on the data collected. By raising the ALS and BLS base rates to the median from the rates previously established by LCAA, the potential for lost revenue due to the differing business models between LCAA and the Town, is minimized. Any potential marginal loss due to any variation between the proposed rates and what we may need to charge in the future will not have an adverse impact on the budget for FY2024 because of the way we budgeted for EMS services based on the timeline of our EMS Transition Plan.

Finally, for the Board's edification, the Town has enlisted a third-party billing service that previously provided service to LCAA and is utilized by many communities on the Cape to manage the billing and collections. The fee for that service is netted out of the collections.

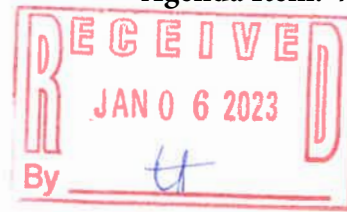
**FINANCIAL SOURCE (IF APPLICABLE):** The Town utilizes a third-party billing service that collects a percentage of collections.

**IMPACT IF NOT APPROVED:** Could potentially delay the billing process and result in loss of collection of ambulance receipts.

**SUGGESTED ACTION:** *MOTION TO set and approve the ambulance billing rates at \$1,927 for ALS transport, \$1,127 for BLS transport, and \$15 per mile for mileage effective September 1, 2023.*

**ATTACHMENTS:**

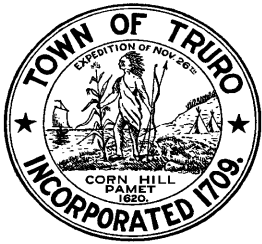
1. Ambulance Billing Rate Survey



**AMBULANCE BILLING RATE SURVEY**

TOWN	ALS	BLS	MILEAGE
BARNSTABLE	\$2,298.75	\$1,873.75	\$36.89
BOURNE	\$1,850.00	\$1,200.00	\$25.00
BREWSTER	\$1,950.00	\$1,205.00	\$32.00
CHATHAM	\$772.54	\$650.55	\$15.00
COTUIT	\$1,950.00	\$1,350.00	\$33.00
DENNIS	\$1,317.00	\$703.00	\$15.00
EASTHAM	\$1,928.00	\$1,056.00	\$29.76
FALMOUTH	\$1,800.00	\$1,294.00	\$34.00
HARWICH	\$1,927.76	\$1,056.23	\$29.76
HYANNIS	\$2,450.00	\$2,150.00	\$40.00
MASHPEE	\$1,480.61	\$938.58	\$20.00
NANTUCKET	\$2,145.00	\$1,325.50	\$35.97
ORLEANS	\$2,056.97	\$1,127.04	\$31.69
PROVINCETOWN	\$709.00	\$599.00	\$15.00
SANDWICH	\$2,287.00	\$1,456.00	\$35.97
TRURO	\$709.00	\$599.00	\$15.00
WELLFLEET	\$635.00	\$475.00	\$15.00
WEST BARNSTABLE	\$2,878.00	\$3,525.00	\$37.10
YARMOUTH	\$1,129.21	\$950.90	\$22.00
	<i>\$ 1800.00</i>	<i>\$ 1200.00</i>	
COMM			
MMR/JBCC			
AVERAGE	\$1,698.62	\$1,238.66	\$27.27
MEDIAN	\$1,927.76	\$1,127.04	\$29.76

*ADD 12.00 30 MI*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Discussion and Vote to Recommend Special Town Meeting Articles

**EXPLANATION:** The Warrant for the fall Special Town Meeting to be held on Saturday, October 21, 2023, at Truro Central School, opened on July 21, 2023, and closed on August 10, 2023. At tonight's meeting, the Select Board will consider and may wish to vote to recommend the following articles:

- Borrowing Authorization for Truro Central School HVAC and Roof Repairs
- Change in Use of 340 Route 6
- Borrowing Authorization for the Engineering and Construction of Public Works Facility
- Borrowing Authorization for the Engineering of Public Works Facility
- Petitioned Article: Article to Continue community Involvement in the Walsh Design and Development Process
- Petitioned Article: DPW Campus Design and Development Project for Town Hall Hill
- Petitioned Article: Senior Pass Program
- Amend Zoning Bylaw § 40.1—Duplex Houses
- Amend Zoning Bylaw § 30.8(B)—Special Permits

Bond Counsel reviewed all three borrowing authorization articles listed and Town Counsel Katharine Klein of KP Law provided the Change in Use article language. Town Counsel John Giorgio will be asked to perform a final review of the borrowing authorization articles and the Change in Use article pending any Select Board changes to the explanations. The three petitioned articles have been certified by Interim Town Clerk Trudi Brazil. Town Counsel has

provided feedback on these articles, which will be relayed to the Board during the meeting. The Zoning Articles were referred back to the Planning Board for public hearing at the August 22, 2023 Select Board meeting. Town Counsel provided some proposed revisions, which were provided to the Planning Board. The public hearing is scheduled for September 27, 2023 (which will fall after the Select Board's last scheduled meeting before the Warrant goes to the printer).

At tonight's meeting the Board may wish to vote to vote on any of the articles prepared for this evening's meeting or may defer its votes to recommend these articles to a subsequent meeting if desired, but staff notes that there are only two scheduled meetings after tonight's meeting before the Warrant goes to the printer.

The form of vote is positive, motion to recommend, and will be recorded in the warrant as # of yes votes - # of no votes - # of abstentions in favor, e.g. 5-0-0 in favor. Once the votes are completed, they will be added to the draft Warrant. Article numbers will be assigned as the Warrant is finalized.

The Select Board is also scheduled to hold an additional meeting in September (September 19<sup>th</sup>) to allow for ample time to discuss, modify, and vote to recommend articles, particularly to allow for thorough discussion of the article related to the Walsh Property plans and the article related to the Local Comprehensive Plan. This additional meeting will help to accommodate the work of the Walsh Property Community Plan Committee (WPCPC) and the Local Comprehensive Plan Committee (LCPC). Additional articles to be considered at these meetings include, but are not limited to:

- Amend General Bylaws to Add Section on Curb Cuts
- Amend General Bylaws to Add Stormwater Management
- Senior Pass Program (Select Board Version)

Staff also requests guidance from the Board on the inclusion of an additional article for Property Acquisition (Noons' Property) at the Special Town Meeting. If the Board does desire to include this article on the Special Town Meeting Warrant, staff will need to work with Town Counsel to prepare the appropriate language.

If the Select Board has any other articles they wish to include, it is important to notify the staff as soon as possible. Additionally, staff requests feedback on explanations associated with the articles and will invite the Board to provide feedback on the final order at a subsequent meeting.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** If the Board needs more time to consider an article, the article can be postponed for consideration at a subsequent Select Board meeting.

**SUGGESTED ACTION:**

*Motion to recommend {insert article title here} as printed.*

*AND*

*Motion to {include OR not include} a property acquisition request related to the Noons' Property in the Special Town Meeting Warrant.*

**ATTACHMENTS:**

1. Articles for Consideration on 9/12/23

**TRURO CENTRAL SCHOOL DEBT EXCLUSION ARTICLE**

**TWO-THIRDS VOTE**

**Article X: Borrowing Authorization for Truro Central School HVAC and Roof Repairs**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of One Million Four Hundred Thousand Dollars (\$1,400,000) more or less, associated with engineering services, construction, and repairs related to the HVAC system and roof repairs at Truro Central School, including, but not limited to, the flat rubber roof with associated components, all HVAC ventilation components and heating system and controls, and for the payment of all other costs incidental and related thereto; provided that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts needed to repay any bonds or notes issued pursuant to this vote from the limitations imposed by G.L c.59, §21C (proposition 2 ½) or take any other action relative thereto.

Requested by the Public Works Director

*Explanation: As indicated in the Capital Improvement Budget in the 2023 Annual Town Meeting, a \$100,000 grant funded engineering services related to evaluating the existing HVAC system as well as evaluating the roof. The engineering evaluation for both the HVAC system and the roof has been completed and this article would fund the costs associated with construction for both the roof and the HVAC system. This article requests voter approval to place a temporary increase in the tax levy for the period required to pay the principal and interest on the authorized borrowing for the Truro Central School HVAC and Roof Repairs project. The exclusion only applies for the life of the borrowing - when the borrowing is paid off, the temporary exclusion terminates. If approved at Town Meeting and at the ballot, the exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.*

Finance Committee Recommendation			
School Committee Recommendation			
Select Board Recommendation			



DEPARTMENT OF PUBLIC WORKS FACILITY ARTICLE

**TWO-THIRDS VOTE**

**Article X: Change in Use of 340 Route 6**

To see if the Town will vote to transfer the care, custody and control of a parcel of land, with all improvements thereon, located at 340 Route 6, Truro, containing 2.693 acres, more or less, being Parcel ID No. 039-323, and being a portion of the premises described in an Order of Taking recorded with the Barnstable County Registry of Deeds in Book 7197, Page 177 from the Select Board or other board or officer having custody thereof for a police station or a fire station or other purposes for which such parcel is currently held, to the Select Board for a public works facility and general municipal purposes; or take any other action relative thereto.

Requested by the Select Board

*Explanation: In 2018 the Town contracted with Weston & Sampson to complete a feasibility study to determine a new location, and new facility for the DPW. The scope of services included but were not limited to the following: provide a program for the DPW, provide an evaluation of the current facility and related building systems, as well as potential sites, provide a conceptual plan based on site location, and provide an estimate for construction costs. The initial study was completed in 2019 and presented deliverables to the Select Board in February of 2020. Since then, there have been numerous public meeting updates with the Select Board comparing four potential sites. On June 27th the Select Board voted in favor of relocating the DPW Facility to the town-owned parcel at 340 Route 6.*

Select Board Recommendation			
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**TWO-THIRDS VOTE**

**Article X: Borrowing Authorization for the Engineering and Construction of Public Works Facility**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Thirty-Five Million Dollars (\$35,000,000), or any other sum, to pay costs of engineering and constructing a new Department of Public Works Facility, including the payment of all costs incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations on total property taxes imposed by G.L c. 59, §21C (Proposition 2 ½) the amounts required to pay the principal of and interest on the borrowing approved by this vote and further authorize the Select Board and/or Town Manager to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into any agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto.

Requested by the Select Board

*Explanation: This article requests the authorization to borrow the full amount required for the **engineering and construction** of a new Department of Public Works Facility. If approved at Town Meeting and at the ballot, engineering and construction can proceed without the need for future Town Meeting action, thus increasing the likelihood that the project proceeds at an expedited pace. A subsequent article will request only the engineering costs associated with the project and will be considered only if this article fails.*

Finance Committee Recommendation			
Select Board Recommendation			

**TWO-THIRDS VOTE**

**Article X: Borrowing Authorization for the Engineering of Public Works Facility**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Three Million Five Hundred Thousand Dollars (\$3,500,000.00), or any other sum, to pay costs of engineering and constructing a new Department of Public Works Facility, including the payment of all costs incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations on total property taxes imposed by G.L c. 59, §21C

(Proposition 2 ½) the amounts required to pay the principal of and interest on the borrowing approved by this vote and further authorize the Select Board and/or Town Manager to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into any agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto.

Requested by the Select Board

*Explanation: This article requests the authorization to borrow the amount required for **only the engineering** of a new Department of Public Works Facility, which is approximately 10% of the total project cost for the engineering and construction of the Facility. If approved at Town Meeting and at the ballot, engineering can proceed and the funding for the actual construction would be presented to voters at a subsequent town meeting and election ballot. A previous article requested the costs associated with the full project (engineering and construction). If that article, passes, this article will be indefinitely postponed. If that article fails, this article will be considered.*

Finance Committee Recommendation			
Select Board Recommendation			

**PETITIONED ARTICLES****Article X: Article to Continue Community Involvement in the Walsh Design and Development Process- Petitioned Article**

To see if the Town will vote to:

This article establishes a committee, which includes community members, to participate in the next stages of the Walsh Property Design and Development process.

Following passage of the Walsh Master Plan as presented in Article ??, the Town shall establish a Walsh Property Design and Development Committee (WPDDC). The committee will provide consultation and advice to the Town Manager and Select Board and ensure that community input continues to be a valued part of the process. Specific areas of focus include but are not limited to:

- Provide input into the development of the RFP(s) for the property.
- Ensure conformance with the Master Plan approved at the Fall 2023 Special Town Meeting.
- Provide input to and comment on the Design and Development Plan(s).
- Ensure the focus at each step is first on the specific needs of Truro, while also considering the needs of the outer cape.
- Make sure that outreach to potential residents includes targeted outreach to those who currently live, work or have children in school in Truro and the other outer cape towns.
- Ensure that all information is shared with the community in a timely manner and decision made include community feedback.

The committee shall report quarterly to the Select Board and the community.

This shall be a newly formed committee; the Walsh Property Design and Development Committee consisting of no more than seven (7) members, and shall be appointed as follows:

- 1 member appointed by the Town Manager
- 1 member of the Select Board, chosen by the Select Board
- 1 member of the Truro Housing Authority, chosen by the Housing Authority
- 4 members of the Truro Community appointed by the Select Board

The membership of the WPDDC shall include 1 or 2 members of the current Walsh Property Community Planning Committee.

The Town will provide appropriate staff support;  
or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

Finance Committee Recommendation			
Select Board Recommendation			

**Article X: DPW Campus Design and Development Project for Town Hall Hill- Petitioned Article**

To see if the Town will vote to create a five-person ad hoc DPW Task Force to work with the DPW Director to plan for an updated Department of Public Works facility. The Task Force should include two (2) representatives of the standing Building Committee and three (3) members from the Energy Committee. The Task Force will work in consultation with other pertinent Town Committees as it deems appropriate and with the volunteer DPW Study Group to review, finalize and adopt a “DPW Campus” Site Plan for the current site on Town Hall Hill pursuant to and consistent with the design concept developed by the DPW Study Group. The Task Force will begin work on or before November 15, 2023, including thereafter to conduct public forums and at least one formal hearing to obtain public input. By February 1, 2024, it will deliver to the select Board a design report that includes related costs and logistics. A final plan for the DPW Campus at Town Hall Hill will be brought by the DPW Task Force by warrant article to the 2024 Annual Town Meeting for voter consideration.

The administration of this Program shall be overseen by the Select Board or their designee;

or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

Finance Committee Recommendation			
Select Board Recommendation			

**Article X: Senior Pass Program- Petitioned Article**

To see if the Town will vote to establish a Senior Pass Program. The Program shall eliminate fees for transfer station and beach permits for Truro property owners and other resident seniors aged sixty (60) years and over. The program will become effective starting on July 1, 2024. Recipients will receive a lifetime Senior Pass upon providing proof of age, such as a driver’s license, passport, birth certificate or other public record. There will be a one-time charge of \$50 per recipient. Thereafter, no additional fees will be required for use of the Transfer Station or parking and access at Truro beaches. The lifetime Senior Pass will automatically renew annually and is non-transferrable.

The administration of this Program shall be overseen by the Select Board or their designee;

or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

Finance Committee Recommendation			
Select Board Recommendation			





*To see if the Town will vote to amend Section 30.8(B) of the Zoning Bylaw as follows:*

**30.8(B)**

A special permit shall lapse after two years if a substantial use thereof has not sooner commenced except for good cause or, in the case of permit for construction, if construction has not begun by such date except for good cause.

*Summary: Many projects receiving special permits from the Zoning Board of Appeals are unable to commence construction within one year, due to labor and/or material shortages, additional permitting required, or other valid reason. Currently, a permittee must seek a permit extension if unable to commence within one year. Extending the period for commencing construction from one to two years would align the term of special permits with the term of other approvals under the Zoning Bylaw (for example, Site Plan approvals). In addition, this amendment streamlines the permitting process to the benefit of applicants and the Town's Planning and Building Departments.*

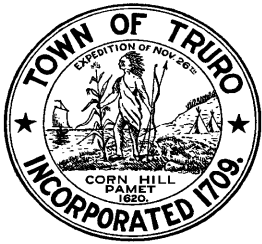
**DRAFT REVISED DUPLEX BYLAW for FALL TOWN MEETING 8.5.23**

§ 40.1 Duplex Houses ~~and Apartments~~

- A. Purpose. For the purpose of promoting the more efficient use of land, in keeping with the protection of the quality of life and ecology, and at the same time giving relief to those with problems of obtaining adequate housing, ~~duplexes may be created By Right the Board of Appeals may approve a special permit authorizing the through~~ the new construction of duplex houses or the conversion of single-family dwellings to ~~2 units—apartments~~, consistent with the following conditions.
- ~~B. New Construction. lots of one acre or more are required for new construction; the duplex shall not exceed 3,000 sq. ft.; the requirements of paragraph D shall be met.~~
- ~~C. Conversion of single family dwellings in any zoning district except the Seashore District and the Water Resource Protection District may be approved by special permit from the Board of Appeals. Lots shall meet current minimum lot area requirements; no more than one apartment in addition to the primary dwelling unit may be created from any one single family dwelling; the floor area of the secondary dwelling unit shall not exceed 50% of that of the primary dwelling unit; the floor area of the secondary dwelling unit shall not exceed 600 sq. ft.~~
- B. These structures, either new or conversions, are allowed in all districts except: Beach Point and Seashore Districts.
- C. A minimum lot size of 33,750 sq. ft. is required for both new construction and conversion of existing structures.
- D. The Total Gross Floor Area (definition in §10.1) of the new or expanded duplex structure(s) shall not exceed 3,600 sq. ft. for a Residential District Minimum Lot Size of 33,750 sq. ft. (or .775 acre) and prorated to 3,668 sq. ft. for one acre of land:
- a. Plus 300 sq. ft. for each additional contiguous acre of land, or fraction thereof prorated.
  - b. Plus an ADU of up to 900 sq. ft.
- ~~D. Requirements. All new construction or conversions shall comply with the following.~~
- ~~1. All applicable provisions of the building, health and safety codes, as determined by the Building Commissioner and Board of Health shall be met.~~
  - ~~2. One unit shall be owner occupied.~~
  - ~~3. The applicant shall demonstrate that the new construction or conversion is essential to provide needed housing.~~
  - ~~4. The new construction or conversion is compatible with and will not derogate from or be detrimental to the neighborhood.~~
  - ~~5. Section 50, Area and Height regulations of this bylaw.~~
  - ~~6. The use is in harmony with the general purpose and intent of the bylaw.~~
- E. Requirements. All new construction or conversions shall comply with the following.
1. One unit shall have a 12-month lease.

- a. Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited.
    - b. Proof of year-round rental shall be provided annually to the Building Commissioner or their designee, by the owner in the form of a lease and a signed affidavit from both the owner and renter stating the unit is being rented accordingly and is used as the renter's primary residence. The proof shall be submitted to the Building Commissioner or their designee prior to initial occupancy and by May 1 each following year.
  2. The second unit shall either be owner occupied or have a 12-month lease.
    - a. If the unit is owner occupied, there shall be no rentals for less than 8 months (including, but not limited to, seasonal rental and rental through vacation rental services and websites).
    - b. If there is a 12-month lease: Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited.
  3. Proof of year-round rental shall be provided annually to the Building Commissioner or their designee, by the owner in the form of a lease and a signed affidavit from both the owner and renter stating the unit is being rented accordingly and is used as the renter's primary residence. The proof shall be submitted to the Building Commissioner or their designee prior to initial occupancy and by May 1 each following year.
  4. The building shall conform to Section 50, Area and Height Regulations, of the Truro Zoning Bylaws.
  5. The use is in harmony with the general purpose and intent of the bylaw.
  6. The two units and lot on which they are located shall remain in common ownership, and shall not be severed in ownership, including that the lot, buildings, or units thereon shall not be placed in a condominium form of ownership.
  7. All applicable provisions of the building, health, and safety codes, as determined by the Building Commissioner and Board of Health shall be met.
  8. Units that are rented under this section shall be inspected annually or as frequently as deemed necessary by the Health and Building Departments for compliance with public safety and public health codes. The owner of the property shall be responsible for scheduling such inspection and shall pay any applicable inspection fees.
- F. Violations and Penalties. Violation of any of the provisions of this bylaw may result in fines of up to \$300 for each offense. Each day that such a violation continues shall constitute a separate offense.





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Vote to Assign Select Board Liaison to Ad Hoc Building Committee for Public Works Facility

**EXPLANATION:** At its August 22, 2023 meeting, the Select Board adopted a charge for an Ad Hoc Building Committee for the Public Works Facility. In accordance with Policy 34: Select Board Liaison Policy, a Select Board member should be assigned to serve as the Liaison to the Ad Hoc Building Committee for the Public Works Facility. Liaison assignments are typically voted each year in May.

The current Liaison List and the Ad Hoc Building Committee for the Public Works Facility Charge are included for reference.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** There will not be a Liaison to the Ad Hoc Building Committee for the Public Works Facility.

**SUGGESTED ACTION:** *MOTION TO appoint {{INSERT MEMBER'S NAME HERE}} to serve as Liaison to the Ad Hoc Building Committee for the Public Works Facility.*

**ATTACHMENTS:**

1. Policy 34: Select Board Liaison Policy
2. Ad Hoc Building Committee for the Public Works Facility Charge
3. FY2024 Boards and Committees Liaison List

# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## Policy Memorandum #34

**Date:** Revised June 3, 2014; October 17, 2017; Revised September 13, 2022

**\*This policy was revised at the September 13, 2022 Select Board meeting solely to reflect the titles used in the Town Charter for the Town Manager and Select Board and to modify language to be gender neutral. No changes were made to the content of the Policy at that meeting.**

**Subject:** Select Board Liaison Policy

The Truro Select Board hereby adopts the following policy for the Select Board Liaison position that provides for the inter-working, communication and coordination with all of the standing Town Multi-member Boards, Committees, and Commissions.

Annually, the Select Board will assign Select People to serve as a liaison to all of the standing Town Multi-member Boards, Committees and Commissions. The Select Board Liaison is not a member of the committees he/she is assigned to and will have no voting privileges.

### **Liaison Responsibilities:**

1. The Select Board Liaison will not be expected to attend meetings on a regular basis. The Select Board Liaison should attend meetings when significant issues are being discussed and/or action is to be taken and upon the invitation of the Chair.
2. The Select Board Liaison is encouraged to attend at least one meeting in order to introduce themselves to committee members and to brief the committee on the role and purpose of the liaison position.
3. Upon assignment, the Select Board Liaison will distribute this policy memorandum to the Chair of each assigned committee.
4. The Select Board Liaison will establish a working relationship with the Chair of each committee they are assigned to and be available for consultation when needed.
5. The Select Board Liaison will be the point of contact for those multi-member bodies they are assigned to. The Liaison is responsible for communicating relevant information and actions by the Select Board to their assigned committees. They are also responsible for reporting back to the Select Board any developments, information and actions taken by their assigned committees relevant to the work of the Select Board.

## Multi-Member Boards, Committees and Commissions Responsibilities:

1. The Chair of each multi-member body will ensure that the Select Board Liaison is sent advance notice of each meeting as well as all meeting agendas and minutes.
2. The Chair will inform the Select Board Liaison of any significant issues under current or potential future discussion that are relevant to the roles and responsibilities of the Select Board or that may require future action by the Select Board.
3. The Chair will invite the Select Board Liaison to meetings when needed with as much advance notice as possible in order to ensure attendance.
4. The Chair will request through the Select Board Liaison a joint meeting with the Select Board when the multi-member Body determines that an issues requires:
  - A. the action of the Select Board;
  - B. direction from the Select Board; or,
  - C. specific information or guidance needs to be provided to the Select Board on an issue under the purview of the Multi-member Body.
5. For those Multi-member Bodies where members are directly or jointly appointed by the Select Board, a vacancy should be immediately reported to the Town Manager and the Select Board Liaison so that the vacancy can be filled in an appropriate and timely manner.



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Kristen Reed, Chair



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Robert Weinstein, Vice Chair



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John Dundas, Clerk



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Susan Areson



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Stephanie Rein

Select Board  
Town of Truro



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

Date: August 22, 2023  
From: Select Board  
To: Ad Hoc Building Committee  
Re: Charge

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In accordance with the Truro Town Charter, Chapter 6-4-4, the Select Board voted to appoint the Ad Hoc Building Committee for the future Public Works Facility on August 22, 2023.

## **AD HOC BUILDING COMMITTEE – FOR THE FUTURE PUBLIC WORKS FACILITY**

### **Ad Hoc Building Committee**

The Committee shall have five (5) members and one (1) alternate member appointed by the Select Board for a definite period of time, not to exceed two years. The Committee will include one member of the Energy Committee, one member of the Climate Action Committee, and three at-large members where the Select Board shall make every effort to appoint at least two members with professional construction and or architectural expertise. Should the Ad Hoc Building Committee not achieve their charge and purpose for which they were created, they may be reappointed for additional one-year periods until the project is complete. The Committee shall function in conformance with the Town Charter.

The Committee will meet as needed to perform its functions. The Committee will meet at least annually or as requested. The Committee shall meet with the Town Manager (as an ex officio member of the Committee) or the Town Manager's designee and with the appropriate Town Department Heads and other Town stakeholder Committees to:

- a) Discuss the current condition of the Department of Public Works Facility.
- b) Review the proposed expansion and new construction of the Public Works Facility.
- c) Review the specific needs/requirements, specifications, estimated costs and project time-frame associated with the new Public Works Facility.
- d) Incorporate into each project those cost-saving improvements in the areas of energy and water conservation as are appropriate.
- e) If so authorized by the Select Board, seek the professional advice of the Town's contracted consultants through Town Staff to aid the Committee in its review of the new Public Works Facility.



- f) Make recommendations to the Select Board as to the final design of the new Public Works Facility. The Committee will also provide its findings and recommendations to the Select Board as requested regarding specific deadlines related to the project.
- g) The Committee shall provide ongoing progress reports, advice, and counsel to the Select Board regarding the project.

The Committee shall work with the Town Manager (as an ex officio member of the Committee) or the DPW Director and engineering firm on all appropriate phases of the development and implementation of the construction project.

The annual report shall be presented in a timely manner to allow the Select Board to include those aspects of the Committee's findings that the Select Board deems appropriate in the annual update of Truro's Capital Improvement Plan (CIP) and future Town Meeting votes to fund the facility.

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Kristen Reed, Chair

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Susan Areson, Vice-Chair

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John Dundas, Clerk

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Stephanie Rein

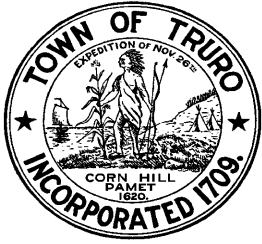
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Robert Weinstein

Select Board  
Town of Truro

**BOARDS AND COMMITTEES LIAISON LIST FY2024**

<b>Board/ Committee/ Commission</b>	<b>Select Board Liaison FY2024</b>
Agricultural Commission	Stephanie Rein
Appeals, Zoning Board of	Bob Weinstein
Assessors, Board of	Kristen Reed
Beach Advisory Commission	Stephanie Rein
Bike and Walkways Committee	John Dundas
Cable and Internet Advisory Committee	John Dundas
Cemetery Commission	John Dundas
Charter Review Committee	Sue Areson
Climate Action Committee	Stephanie Rein
Commission on Disabilities	Stephanie Rein
Community Preservation Committee	Sue Areson
Concert Committee	John Dundas
Conservation Commission	John Dundas
Council on Aging Board	Bob Weinstein
Cultural Council	Kristen Reed
Economic Development Adhoc Committee	Sue Areson
Energy Committee	Bob Weinstein
Finance Committee	Sue Areson
Health, Board of	Sue Areson
Historical Commission	John Dundas
Housing Authority	Bob Weinstein
Human Services Committee	Kristen Reed
Library Trustees	Bob Weinstein
Local Comprehensive Planning Committee- REPRESENTATIVE	Sue Areson
Open Space Committee	Sue Areson
Pamet Harbor Commission	Sue Areson
Planning Board	John Dundas
Recreation Advisory Commission	Stephanie Rein
Recycling Committee	Sue Areson
School Committee	Sue Areson
Shellfish Advisory Committee	Bob Weinstein
Taxation Aid Committee	Kristen Reed
Walsh Property Community Planning Committee	Stephanie Rein



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** September 12, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Madelyn Cordeiro has submitted an application to serve another term on the Human Services Committee. All policy forms have been signed and training has been completed.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Human Services Committee will not be able to achieve a quorum if one member is absent.

**SUGGESTED ACTION:** *Motion to appoint Madelyn Cordeiro to a three-year term on the Human Services Committee which will end on June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

Cordeiro

ROY BODENHORN and U.S.

ADMINISTRATIVE OFFICER

First Name

Madelyn

TOWN OF TRURO

Middle Initial

Email Address

Phone Number

Address (Street)

10 arrowhead road

Address (City)

North Truro

Address (State)

Ma

Address (Zip Code)

02652

Mailing Address (Please indicate box number and zip code)

PO 791

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

Yes

No

**Are you registered to vote in Truro?**

Yes

No

**What Board/ Committee Are You Applying For?**

*Human services committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I have served on this board for some time and would love to continue to serve Truro, the town I love! My husband was in the hospital and I forgot to reapply. Thank you*

**Have you attended a meeting of the committee listed above?**

Yes

No

**Have you read the charge of the committee?**

Yes

No

**Have you spoken with the chair or any committee members solely to get a sense of the work involved?**

Yes

No

**Have you read the Select Board's current Goals and Objectives?**

Yes

No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

Yes

[\*] No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am a retired Truro Central School teacher, and have extensive experience working with groups, and getting jobs done.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I have been an active member of the HSC for over 5 years, and have also worked on the Dexter Keezer committee. I enjoy helping the town and remaining involved as a volunteer.

**Signature**

*Madelyn Cordeiro*

**Date**

*Aug 28, 2023*