



## Truro Select Board Hybrid Meeting

Tuesday, August 8, 2023

Executive Session-3:30pm

Regular Meeting-5:00pm

Truro Town Hall, 24 Town Hall Road

### EXECUTIVE SESSION

<https://zoom.us/j/93339534557>

1-305-244-1968 Meeting ID: 933 3953 4557

This will be an in-person meeting, with the option for remote participation for Board members and/or the invited participants. The meeting will begin in open session solely for the purpose of moving, as set forth below, to enter into executive session. The meeting will be closed to the public once the Board votes to enter into Executive Session. Access to the open session portion of this meeting will be available in person and via the link/phone number listed above but will not be livestreamed on Channel 18 or TruroTV.

*Move that the Select Board enter into Executive Session for the following purposes:*

- (1) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 6, to consider the purchase, exchange, lease or value of real property where an open meeting may have a detrimental effect on the negotiating position of the Board, and the Chair so declares;*
- (2) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel; and not to reconvene in open session.*

### REGULAR MEETING

<https://zoom.us/j/96691829040>

1-305-224-1968 Meeting ID: 966 9182 9040

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-305-224-1968 and enter the following access code when prompted: 966 9182 9040 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser: <https://zoom.us/j/96691829040>** Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

#### 1. PUBLIC COMMENT

#### 2. PUBLIC HEARINGS – NONE

#### 3. INTRODUCTION TO NEW EMPLOYEES

A. Katie Thibodeau, Office Assistant, Community Services Department

#### 4. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Interview and Possible Appointment; Harry Irwin-Energy Committee

B. Interview and Possible Appointment; Jim Sloman-Pamet Harbor Commission

**5. STAFF/ COMMITTEE UPDATES**

- A. Department of Public Works Facility Study Update and Peer Review Findings Presentation  
Presenter: Jarrod Cabral, Public Works Director
- B. Update on Relocation of Buildings to 25 South Highland Road  
Presenters: Jarrod Cabral, Public Works Director

**6. TABLED ITEMS – NONE**

**7. SELECT BOARD ACTION**

- A. Review Phase 1 of Climate Action Plan: Assess Vulnerabilities  
Presenter: Carol Harris
- B. South Highland Road Discussion on Safety Issues Related to Traffic Speed  
Presenter: Jamie Calise, Police Chief, and Jarrod Cabral, Public Works Director

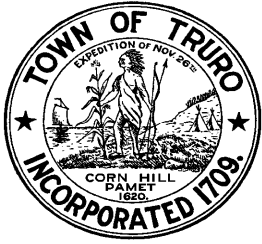
**8. CONSENT AGENDA**

- A. Review/Approve and Authorize Signature:
  - 1. MADOT Event Notification Form for Truro Treasures Weekend-September 16<sup>th</sup>-Highland Road-Road Closure
- B. Review and Approve Appointment Renewals: Mary Rose-Community Preservation Committee; Richard Larkin-Historical Commission; Jennifer Shannon-Taxation Aid Committee
- C. Review and Approve Select Board Minutes: Regular Meeting Minutes of 5.23.2023, Open Portion of Executive Session Minutes 6.16.2023

**9. Select Board Reports/ Comments**

**10. Town Manager Report**

**11. Next Meeting Agenda: August 22, 2023**



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Damion Clements, Director of Community Services

**REQUESTED MEETING DATE:** Tuesday, August 8, 2023

**ITEM:** Introduction of new employee – Katie Thibodeau, Office Assistant, Community Services Department

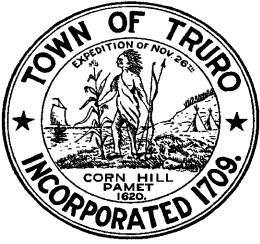
**EXPLANATION:** Community Services Director Damion Clements will introduce Katie Thibodeau, Community Services Department Office Assistant to the Select Board and community.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** Discussion only

**ATTACHMENTS:** N/A



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Harry Irwin has submitted an application to serve on the Energy Committee. The Committee currently has a one-year Alternate position which is vacant.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Energy Committee will not have an alternate and that seat will remain vacant.

**SUGGESTED ACTION:** *Motion to Appoint Harry Irwin to a one-year Alternate term on the Energy Committee which will expire June 30, 2024.*

**ATTACHMENTS:**

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

Irwin

First Name

Harry

Middle Initial

RCVD 2023JUL 19 AM 7:53

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Email Address

Phone Number

Address (Street)

12 Hatch Road

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 263 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

Yes

No

**Are you registered to vote in Truro?**

Yes

No

**What Board/ Committee Are You Applying For?**

*Energy*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I've spent 50 years in residential construction. I was a Leeds Green Associate. I'm very concerned about climate change and the impact our buildings are having on the environment. I think my knowledge on right way (and the wrong way) could be of great use to the people and town of Truro.*

**Have you attended a meeting of the committee listed above?**

Yes

No

**Have you read the charge of the committee?**

Yes

No

**Have you met with the chair of the committee?**

Yes

No

**Have you read the Select Board's current Goals and Objectives?**

Yes

No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

Yes

[ \* ] No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I was a volunteer at NESEA 2022 & 2023 Building Energy Boston Conference. I was on the board of directors of the Cambridge Historical Society for 2 years. I coach little league baseball for 17 years. I was treasurer of West Cambridge Little Baseball League for 8 years.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

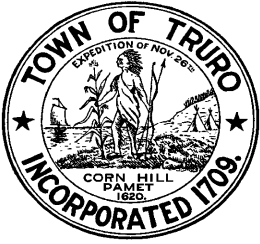
As a project manager I've built several homes with Geothermal Heating and Cooling Systems both open and closed loop. I've installed several solar system including one on my barn in Truro. My property on Hatch Road currently make 90-95% of it's energy needs. I'm planning on installing 6 more solar panels so the site will be net positive.

**Signature**

*Harry Irwin*

**Date**

*Jul 18, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Jim Sloman has submitted an application to serve on the Pamet Harbor Commission. The Commission currently has two one-year Alternate positions available.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Pamet Harbor Commission will not have an alternate and that seat will remain vacant.

**SUGGESTED ACTION:** *Motion to Appoint Jim Sloman to a one-year Alternate term on the Pamet Harbor Commission which will expire June 30, 2024.*

**ATTACHMENTS:**

1. Application to Serve



**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Sloman*

RCUB 2023JUL7 PM143

ADMINISTRATIVE OFFICE

TOWN OF TRURO

**First Name**

*Jim*

**Middle Initial**

**Email Address**

**Phone Number**

**Address (Street)**

*one moorings way*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*box 1330*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

Yes

No

**Are you registered to vote in Truro?**

Yes

No

**What Board/ Committee Are You Applying For?**

*Pamet Harbor commission*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*As I wrote in my application for the shellfish advisory, the Pamet River is near and dear to my heart. I believe joining the PHC allows me to integrate my abilities and interest with both related boards.*

**Have you attended a meeting of the committee listed above?**

Yes

No

**Have you read the charge of the committee?**

Yes

No

**Have you met with the chair of the committee?**

Yes

No

**Have you read the Select Board's current Goals and Objectives?**

Yes

No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

I have no concerns, I have chatted with two current board members and would be happy to meet the board chair.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

no

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

As written in my June board application, I have served on many NFT and private company board committees including a select board committee at my previous residence in Belmont MA.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

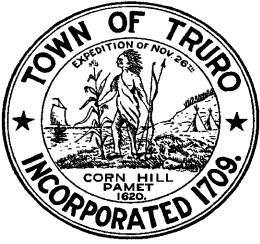
Aside from staying at a Holiday Inn express, I have financial expertise, research and problem solving skills.

**Signature**

*Jim Sloman*

**Date**

*Jul 07, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** DPW

**REQUESTOR:** Jarrod J. Cabral

**REQUESTED MEETING DATE:** Aug 8, 2023

**ITEM:** Staff update, DPW Feasibility Study

**EXPLANATION:** Update on DPW Facility study:

Meeting with Cape Light Compact:

- CLC stated that they will support our project and commented that getting an early start helps.
- Regarding federal tax incentives, the conclusion was that at this time Cape Light Compact cannot advise on this topic as it is out of scope of their expertise. Another important piece of information to note is that as far as CLC understands the funds are not nearly ready to be released. Although the bill is there, there is no clear understanding yet how those monies will be redistributed and what agencies will be responsible for that. Our project has a long way to go, so maybe it is not a bad thing.

Peer Review:

- CHA, has completed the peer review of Westin & Sampson's cost estimates for each site which includes trade costs for site work at each site. The average per site cost is \$25,282,236.

Notes:

- Two open house events were held over the last four weeks three people attended.
- Filming of the virtual tour has been completed and is currently being edited.

**FINANCIAL SOURCE (IF APPLICABLE):**

**IMPACT IF NOT APPROVED:** N/A-update only

**SUGGESTED ACTION:** N/A-update only

**ATTACHMENTS:**

1. CHA Peer Review



# Town of Truro - DPW Facility

Feasibility Study

August 2, 2023



# PROJECT SCOPE

## Project Description

The project is a new DPW facility in the Town of Truro. Estimate based on feasibility study report on 5 sites.

### *DPW Building*

Conventional concrete foundations and slab on grade, steel framed structure

### *Salt Shed*

pre-cast concrete block walls, geosynthetic reinforced soil pad, truss arch framing, tensioned fabric roof assembly

Building structure demolition and hazardous material abatement

Sitework including bulk earth moving, paving and surfacing, exterior improvements, site utilities

## Project Particulars

Pricing based on Feasibility study report dated May 1st, 2023 prepared by Weston & Sampson

Design Team clarifications and supplemental information during estimating production period

Detailed quantity takeoffs where possible from design package documents

CHA Companies, Inc. site visit to discover existing conditions

CHA Companies, Inc. experience with similar projects of this nature

## Project Schedule

Project Start - anticipated start of construction Q2, 2024 for a duration of 19 months

Escalation and Market Contingency allowance from now to anticipated construction starts has been carried in the Main

## Cost Estimate Information

Cost Estimate has been prepared by CHA Consulting, Inc.

Project Team Leader is; Bruce Jensen ph.: (518) 453-3970, email: [bjensen@chacompanies.com](mailto:bjensen@chacompanies.com)

# MAIN SUMMARY

ELEMENT				340 Rt 6	Town Hall Rd (Snow Field)	Town Hall Rd (Conservation Trust)	Walsh Property	Sandpit Road	
				<b>33,783 GSF</b>	<b>27,226 GSF</b>	<b>27,226 GSF</b>	<b>35,416 GSF</b>	<b>32,696 GSF</b>	
New DPW Building				\$16,215,840	\$13,068,480	\$13,068,480	\$16,999,680	\$15,694,080	
Salt Shed				\$556,800	\$522,000	\$522,000	\$478,500	\$576,288	
Sitework				\$3,104,643	\$5,235,533	\$4,004,533	\$3,575,477	\$3,602,849	
<b>Direct Trade Details SubTotal</b>				<b>\$19,877,283</b>	<b>\$18,826,013</b>	<b>\$17,595,013</b>	<b>\$21,053,657</b>	<b>\$19,873,217</b>	
Design and Pricing Contingency				10.00%	\$1,988,000	\$1,883,000	\$1,760,000	\$2,106,000	\$1,988,000
<b>Direct Trade Cost Total</b>				<b>\$21,865,283</b>	<b>\$20,709,013</b>	<b>\$19,355,013</b>	<b>\$23,159,657</b>	<b>\$21,861,217</b>	
<b>Burdens and Markups</b>									
General Conditions, Project Requirements, Overhead				16 MTH \$81,000	\$1,296,000	\$1,296,000	\$1,296,000	\$1,296,000	\$1,296,000
General Conditions - prior to mobilization, project closeout				3 MTH \$20,250	\$61,000	\$61,000	\$61,000	\$61,000	\$61,000
General Liability Insurance				1.25%	\$291,000	\$276,000	\$259,000	\$307,000	\$291,000
Performance and Payment Bonds				1.50%	\$353,000	\$336,000	\$315,000	\$373,000	\$353,000
Profit				6.00%	\$1,432,000	\$1,361,000	\$1,278,000	\$1,512,000	\$1,432,000
<b>Estimated Construction Cost Total</b>					<b>\$25,298,283</b>	<b>\$24,039,013</b>	<b>\$22,564,013</b>	<b>\$26,708,657</b>	<b>\$25,294,217</b>
<b>Escalation and Current Market Volatility</b>									
Contingency from now to anticipated Start of Construction				4.33%	\$1,095,000	\$1,041,000	\$977,000	\$1,156,000	\$1,095,000
<b>Estimated Construction Cost Total Including Escalation</b>					<b>\$26,393,283</b>	<b>\$25,080,013</b>	<b>\$23,541,013</b>	<b>\$27,864,657</b>	<b>\$26,389,217</b>
Stretch Code ADD (5%-9%)				7.00%	\$1,770,880	\$1,682,731	\$1,579,481	\$1,869,606	\$1,770,595
<b>Estimated Construction Cost Total Including Stretch Code</b>					<b>\$28,164,163</b>	<b>\$26,762,744</b>	<b>\$25,120,494</b>	<b>\$29,734,263</b>	<b>\$28,159,812</b>



# CLARIFICATIONS

## Project Assumptions

Conventional Design/Bid/Build process.

The project will be procured in accordance with the requirements of Massachusetts General Laws Chapter 149, including trade sub-bids.

Our costs assume that there will be at least three subcontractors submitting unrestricted bids in each trade bid.

The Total Estimated Construction Cost reflects the fair construction value of this project in a competitive bidding market and includes cost escalation to cover the construction duration.

Direct trade unit rates include prevailing wage labor rates and escalation to mid-point of construction duration. These unit rates continue to be updated during the design phase.

Construction during normal working hours.

Noise and vibration disturbances are anticipated and will be minimized or avoided during normal business hours.

Lay-down/storage area, jobsite shed and trailers, and construction site entrance will be located adjacent to Project area.

Temporary electrical and water site utility connections will be available. General Conditions value includes utility connections and consumption costs.

Existing water pressure is adequate.

Subcontractors' markups are included in each unit rate. These markups cover field and home office overhead and subcontractors' profit.

Design and Pricing Contingency markup is an allowance for unforeseen design issues, design detail development and specification clarifications during the design period. This allowance typically reduces during the design period, to more accurately reflect the designed scope of work progress.

General Conditions covers supervision, general facilities to support Project, and site office overheads that are not attributable to the direct trade costs.

Project Requirements value covers staging and access, temporary protection, and cleaning.

## Construction Cost Estimate Exclusions

Unforeseen Conditions Contingency.

Work beyond the boundary of the site.

Site or existing condition surveys and investigations.

Architectural/Engineering; Designer and other Professional fees, testing, printing, surveying.

Owner's administration; legal fees, advertising, permitting, Owner's insurance, administration, interest expense.

Owner's site representation and project administration.

Project costs; utility company back charges, construction of swing space and temporary facilities, program related phasing, relocation.

Owner furnished and installed products, A/V equipment, computer networking, desks, chairs, furnishings, equipment, artwork, loose case goods and other similar items.

LEED Certification and Commissioning process.

Third Party testing and commissioning.

Environmental permitting.

Building permit fees.

Police details and street/sidewalk permits.



# SITWORK DIRECT TRADE COST DETAILS

ELEMENT	UNIT RATE	UNIT	340/344 Route 6		24 Town Hall (Snow field)		24 Town Hall (Conservation Trust)		Walsh Property		2 Sandpit Road	
			QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST
<b>02 DEMOLITION</b>												
<b>02 41 16 Demolition</b>												
Existing building demolition	\$20.00	SF			16,300	\$326,000	16,300	\$326,000				
Misc. Demo allowance	\$25,000.00	AL	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
<b>02 41 16 Demolition Total</b>				<b>\$25,000</b>		<b>\$351,000</b>		<b>\$351,000</b>		<b>\$25,000</b>		<b>\$25,000</b>
<b>02 82 33 Asbestos Abatement</b>												
Misc. Haz Removals Allowance					1	\$25,000	1	\$25,000			1	\$5,000
<b>02 82 33 Asbestos Abatement Total</b>						<b>\$25,000</b>		<b>\$25,000</b>				<b>\$5,000</b>
<b>31 EARTHWORK</b>												
<b>31 00 00 Mobilization &amp; Erosion</b>												
<i>Clearing</i>												
Clearing & grubbing	\$12,500.00	ACRE	3.0	\$37,305	3.7	\$45,914	3.7	\$45,914	3.9	\$48,783	4.8	\$60,296
R & D trees (Included stump); assumed				INC ABOVE		INC ABOVE		INC ABOVE		INC ABOVE		INC ABOVE
<i>Mobilization Operations</i>												
Mobilization	\$25,000.00	LS	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
Construction fence installation and maintenance	\$16.00	LF	1,800	\$28,800	2,000	\$32,000	2,000	\$32,000	2,500	\$40,000	2,388	\$38,208
Double construction gate	\$2,500.00	EA	1	\$2,500	1	\$2,500	1	\$2,500	1	\$2,500	1	\$2,500
Temporary construction entrance	\$7,500.00	LS	1	\$7,500	1	\$7,500	1	\$7,500	1	\$7,500	1	\$7,500
Temporary signs	\$5,000.00	LS	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000
Wash down/re-fueling/parking areas	\$5,000.00	EA	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000
Tree to protect	\$5,000.00	AL	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000
<i>Erosion and Sedimentation Controls</i>												
Erosion control barrier; install and maintenance	\$14.00	LF	1,800	\$25,200	2,000	\$28,000	2,000	\$28,000	2,500	\$35,000	2,388	\$33,432
Erosion control barrier at temp construction period soil stockpile	\$5,000.00	AL	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000
Silt sacks in all ex. drainage structures	\$8,500.00	AL	1	\$8,500	1	\$8,500	1	\$8,500	1	\$8,500	1	\$8,500
Misc. Environmental Protections	\$10,000.00	AL	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
<b>31 00 00 Mobilization &amp; Erosion Total</b>				<b>\$164,805</b>		<b>\$179,414</b>		<b>\$179,414</b>		<b>\$197,283</b>		<b>\$205,436</b>
<b>31 00 00 Earthwork</b>												
Strip and stockpile topsoil in existing areas	\$11.00	CY	5,216	\$57,377	2,963	\$32,593	2,963	\$32,593	6,296	\$69,259	3,891	\$42,802
Export of existing topsoil	\$15.00	CY	5,086	\$76,296	2,843	\$42,639	2,843	\$42,639	6,167	\$92,500	3,826	\$57,395
<i>Cut and Fill</i>												
Cut/Fill; assumed 2' avg	\$35.00	CY	10,593	\$370,741	15,309	\$535,802	15,309	\$535,802	13,852	\$484,815	17,121	\$599,234
Cut soil for Fuel pit	\$45.00	CY	444	\$20,000	444	\$20,000	444	\$20,000	444	\$20,000	330	\$14,840
Export of existing				INC ABOVE		INC ABOVE		INC ABOVE		INC ABOVE		INC ABOVE
Rough and fine grading	\$0.75	SF	130,000	\$97,500	160,000	\$120,000	160,000	\$120,000	170,000	\$127,500	210,121	\$157,591
Dewatering	\$5,000.00	MO	4	\$20,000	4	\$20,000	4	\$20,000	4	\$20,000	4	\$20,000
<b>31 00 00 Earthwork Total</b>				<b>\$641,914</b>		<b>\$771,034</b>		<b>\$771,034</b>		<b>\$814,074</b>		<b>\$891,862</b>
<b>32 EXTERIOR IMPROVEMENTS</b>												
<b>32 10 00 Paving and Surfacing</b>												
<i>Vehicular Paving</i>												
New Heavy Duty asphalt vehicular driveway; 5" thick	\$5.45	SF	68,000	\$315,010	73,000	\$338,173	73,000	\$338,173	82,000	\$379,865	116,256	\$538,556
Gravel base; 16" thick	\$38.00	CY	2,854	\$108,452	3,064	\$116,432	3,064	\$116,432	3,442	\$130,796	4,880	\$185,440
New Light Duty Bituminous Pavement, 3.5" thick	\$4.00	SF	10,200	\$40,800	10,950	\$43,800	10,950	\$43,800	12,300	\$49,200	17,438	\$69,754
Gravel base; 12" thick	\$25.00	CY	378	\$9,450	406	\$10,150	406	\$10,150	456	\$11,400	646	\$16,150
Restore main entrances	\$10,000.00	LOC	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000

# SITWORK DIRECT TRADE COST DETAILS

ELEMENT	UNIT RATE	UNIT	340/344 Route 6		24 Town Hall (Snow field)		24 Town Hall (Conservation Trust)		Walsh Property		2 Sandpit Road	
			QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST
<i>62 Pavement Markings &amp; Signage</i>												
63												
Parking stall painting	\$45.00	SPACE	21	\$945	22	\$990	22	\$990	22	\$990	36	\$1,620
64												
HC parking stall painting, signage, stop bar	\$550.00	SPACE	2	\$1,100	2	\$1,100	2	\$1,100	2	\$1,100	2	\$1,100
65												
Misc. pavement marking	\$15,000.00	AL	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000
66												
Traffic signage	\$5,000.00	AL	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000	1	\$5,000
<i>67 Curbing</i>												
68												
Monolithic curbing	\$40.00	LF	1,000	\$40,000	1,000	\$40,000	1,000	\$40,000	1,000	\$40,000	1,082	\$43,280
69												
HMA berm; assumed	\$11.00	LF	250	\$2,750	250	\$2,750	250	\$2,750	250	\$2,750	250	\$2,750
<i>70 Pedestrian Paving</i>												
71												
Concrete sidewalk; broom swept	\$11.50	SF	1,250	\$14,375	1,250	\$14,375	1,250	\$14,375	1,000	\$11,500	1,800	\$20,700
72												
Gravel base; 8"	\$32.00	CY	34	\$1,088	34	\$1,088	34	\$1,088	27	\$864	49	\$1,568
73												
Curb Stops	\$500.00	EA	3	\$1,500	3	\$1,500	3	\$1,500	3	\$1,500	3	\$1,500
74												
Curb cuts	\$850.00	EA	3	\$2,550	3	\$2,550	3	\$2,550	3	\$2,550	3	\$2,550
<i>75 Equipment Paving</i>												
76												
Concrete Pavement - Utility pads	\$35.00	SF	500	\$17,500	500	\$17,500	500	\$17,500	500	\$17,500	500	\$17,500
77												
Gravel base; 8" thick	\$32.00	CY	14	\$448	14	\$448	14	\$448	14	\$448	14	\$448
78												
<b>32 10 00 Paving and Surfacing Total</b>				<b>\$585,968</b>		<b>\$620,856</b>		<b>\$620,856</b>		<b>\$680,463</b>		<b>\$932,916</b>
79												
80												
<i>81 32 20 00 Site Furnishings</i>												
<i>82 Site Furnishings</i>												
83												
F&I Exterior Wayfinding Signage	\$15,000.00	EA	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000
84												
F&I Info Board; assumed	\$10,000.00	EA	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
85												
Bollards; assumed	\$900.00	EA	25	\$22,500	25	\$22,500	25	\$22,500	25	\$22,500	25	\$22,500
<i>86 Retaining Walls</i>												
87												
Segmental Retaining Wall; Varying Heights	\$65.00	SF	5,250	\$341,250	9,410	\$611,650	9,410	\$611,650	3,540	\$230,100		
88												
Storage Bin Compartment Walls, 8' high	\$45.00	SF	1,040	\$46,800	600	\$27,000	800	\$36,000	800	\$36,000		
<i>89 Fencing &amp; Gates</i>												
90												
Dumpster Enclosure	\$14,500.00	LS	1	\$14,500	1	\$14,500	1	\$14,500	1	\$14,500	1	\$14,500
91												
6' Chain Link Fence; assumed	\$65.00	LF	250	\$16,250	250	\$16,250	250	\$16,250	250	\$16,250	250	\$16,250
92												
Flag pole and foundations	\$10,000.00	EA	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
93												
Misc. site improvement other than above	\$10,000.00	LS	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
94												
<b>32 20 00 Site Furnishings Total</b>				<b>\$486,300</b>		<b>\$736,900</b>		<b>\$745,900</b>		<b>\$364,350</b>		<b>\$98,250</b>
95												
96												
<i>97 32 90 00 Landscaping</i>												
<i>98 Landscaping Soils</i>												
99												
Screen & Respread top soil	\$25.00	CY	130	\$3,241	120	\$3,009	120	\$3,009	130	\$3,241	65	\$1,620
100												
Soil amendment; assumed 10%	\$65.00	CY	13	\$843	12	\$782	12	\$782	13	\$843	6	\$421
101												
Import topsoil for planting beds	\$65.00	CY	15	\$963	15	\$963	15	\$963	15	\$963	15	\$963
102												
<i>102 Plantings - assumed quantities</i>												
103												
Trees; assumed	\$2,150.00	EA	5	\$10,750	5	\$10,750	5	\$10,750	5	\$10,750	5	\$10,750
104												
Shrubs; assumed	\$85.00	EA	85	\$7,225	85	\$7,225	85	\$7,225	85	\$7,225	50	\$4,250
105												
Perennials & Grasses; assumed	\$15.00	EA	120	\$1,800	120	\$1,800	120	\$1,800	120	\$1,800	80	\$1,200
106												
<i>106 Seeding &amp; Turf</i>												
107												
Lawn Areas	\$1.25	SF	7,000	\$8,750	6,500	\$8,125	6,500	\$8,125	7,000	\$8,750	3,500	\$4,375
108												
Planting Areas	\$2.50	SF	200	\$500	200	\$500	200	\$500	200	\$500	200	\$500
109												
<b>32 90 00 Landscaping Total</b>				<b>\$34,071</b>		<b>\$33,155</b>		<b>\$33,155</b>		<b>\$34,071</b>		<b>\$24,080</b>
110												
111												
112												

# SITWORK DIRECT TRADE COST DETAILS

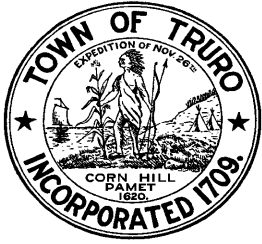
ELEMENT	UNIT RATE	UNIT	340/344 Route 6		24 Town Hall (Snow field)		24 Town Hall (Conservation Trust)		Walsh Property		2 Sandpit Road	
			QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST
<b>113 33 SITE UTILITIES</b>												
<b>114</b>												
<b>115 33 10 00 Water</b>												
116 6" DI Water Main; incoming service	\$195.00	LF	250	\$48,750	2,500	\$487,500	500	\$97,500	1,000	\$195,000	250	\$48,750
117 6" DI Water Main; building loop	\$125.00	LF	500	\$62,500	500	\$62,500	500	\$62,500	500	\$62,500	500	\$62,500
118 Snow field modifications incl restoration	\$950,000.00	LS			1	\$850,000						
119 Gate valve; 6"	\$2,100.00	EA	2	\$4,200	2	\$4,200	2	\$4,200	2	\$4,200	2	\$4,200
120 Hydrant and 6" gate valve	\$4,200.00	EA	2	\$8,400	2	\$8,400	2	\$8,400	2	\$8,400	2	\$8,400
121 Firepump	\$25,000.00	EA	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
122 Cistern	\$35,000.00	EA			1	\$35,000	1	\$35,000	1	\$35,000	1	\$35,000
123 Connection To Existing	\$7,500.00	EA	1	\$7,500	1	\$7,500	1	\$7,500	1	\$7,500	1	\$7,500
<b>124 33 10 00 Water Total</b>				<b>\$156,350</b>		<b>\$1,480,100</b>		<b>\$240,100</b>		<b>\$337,600</b>		<b>\$191,350</b>
<b>125</b>												
<b>126</b>												
<b>127 33 30 00 Sanitary Sewer</b>												
128 4" SCH 80 PVC Sanitary line	\$75.00	LF	300	\$22,500	300	\$22,500	300	\$22,500	300	\$22,500	300	\$22,500
129 6" SCH PVC Sanitary Waste line	\$85.00	LF	25	\$2,125	25	\$2,125	25	\$2,125	25	\$2,125	25	\$2,125
130 Oil Water Separator	\$25,000.00	EA	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
131 4000 Gal Septic Tank	\$20,000.00	EA	1	\$20,000	1	\$20,000	1	\$20,000	1	\$20,000	1	\$20,000
132 15000 Gal Tight Tank	\$45,000.00	EA	1	\$45,000	1	\$45,000	1	\$45,000	1	\$45,000	1	\$45,000
133 Leaching Trench (Primary and Reserve)	\$60.00	CY	125	\$7,500	125	\$7,500	125	\$7,500	125	\$7,500	125	\$7,500
134 Connection To Existing	\$7,500.00	EA	1	\$7,500	1	\$7,500	1	\$7,500	1	\$7,500	1	\$7,500
<b>135 33 30 00 Sanitary Sewer Total</b>				<b>\$129,625</b>		<b>\$129,625</b>		<b>\$129,625</b>		<b>\$129,625</b>		<b>\$129,625</b>
<b>136</b>												
<b>137</b>												
<b>138 33 40 00 Storm Sewer</b>												
139 Stormwater Systems	\$2.65	GSF	130,000	\$344,500	160,000	\$424,000	160,000	\$424,000	170,000	\$450,500	210,121	\$556,821
<b>140 33 40 00 Storm Sewer Total</b>				<b>\$344,500</b>		<b>\$424,000</b>		<b>\$424,000</b>		<b>\$450,500</b>		<b>\$556,821</b>
<b>141</b>												
<b>142</b>												
<b>143 33 60 00 Fuel Distribution</b>												
144 Gas line: trench & backfill only; assumed (line by utility)	\$45.00	LF	400	\$18,000	300	\$13,500	300	\$13,500	400	\$18,000	400	\$18,000
145 Fuel Pump	\$75,000.00	LS	1	\$75,000	1	\$75,000	1	\$75,000	1	\$75,000	1	\$75,000
146 Connection To Existing	\$1,850.00	EA	1	\$1,850	1	\$1,850	1	\$1,850	1	\$1,850	1	\$1,850
<b>147 33 60 00 Fuel Distribution Total</b>				<b>\$94,850</b>		<b>\$90,350</b>		<b>\$90,350</b>		<b>\$94,850</b>		<b>\$94,850</b>
<b>148</b>												
<b>149</b>												
<b>150 33 71 00 * Site Electrical</b>												
<b>151 Electrical Distribution</b>												
152 Primary pole riser 3-4" GRC	\$6,500.00	EA	1	\$6,500	1	\$6,500	1	\$6,500	1	\$6,500	1	\$6,500
153 Primary service 3x 4" PVC duct bank only (Conduit & Feeders by Utility)	\$90.00	LF	500	\$45,000	350	\$31,500	350	\$31,500	500	\$45,000	500	\$45,000
154 Transformer pad (transformer by utility)	\$5,500.00	EA	1	\$5,500	1	\$5,500	1	\$5,500	1	\$5,500	1	\$5,500
155 Transformer pad grounding	\$2,000.00	EA	1	\$2,000	1	\$2,000	1	\$2,000	1	\$2,000	1	\$2,000
156 Secondary service (4) 4" PVC with 12 400 MCM cable	\$160.00	LF	100	\$16,000	100	\$16,000	100	\$16,000	140	\$22,400	140	\$22,400
157 Underground Electrical Ductbank	\$155.00	LF	500	\$77,500	350	\$54,250	350	\$54,250	500	\$77,500	500	\$77,500
<b>158</b>												
<b>159 Emergency power with conduit and wire</b>												
160 Emergency diesel generator 250KW w/ 2 ATS and emergency load bank	\$145,000.00	LS	1	\$145,000	1	\$145,000	1	\$145,000	1	\$145,000	1	\$145,000
161 Emergency distribution conduit & wire from emergency generator to building- 2sets of 4 inch PVC Conduit with 8 600MCM cable	\$612.00	LF	80	\$48,960	80	\$48,960	80	\$48,960	80	\$48,960	80	\$48,960
162 Excavation & backfill	\$55.00	LF	500	\$27,500	350	\$19,250	350	\$19,250	500	\$27,500	500	\$27,500
163 Electrical charging station; wiring	\$6,500.00	EA	2	\$13,000	2	\$13,000	2	\$13,000	2	\$13,000	2	\$13,000
<b>164</b>												

# SITWORK DIRECT TRADE COST DETAILS

ELEMENT	UNIT RATE	UNIT	340/344 Route 6		24 Town Hall ( Snow field)		24 Town Hall ( Conservation Trust)		Walsh Property		2 Sandpit Road	
			QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST
<i>165 Site Communications Systems</i>												
166 Communication pole riser 4-4" GRC	\$2,000.00	EA	1	\$2,000	1	\$2,000	1	\$2,000	1	\$2,000	1	\$2,000
167 Communication service	\$30.00	LF	150	\$4,500	120	\$3,600	120	\$3,600	150	\$4,500	150	\$4,500
168 Excavation & backfill	\$42.00	LF	150	\$6,300	120	\$5,040	120	\$5,040	150	\$6,300	150	\$6,300
<i>169 Site Circuitry</i>												
171 Site Power; Conduit & Wire; assumption	\$15,000.00	AL	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000
<i>172 Site Lighting</i>												
173 Pedestrian Site Lighting	\$15,000.00	AL	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000
174 Vehicular Site Lighting	\$10,000.00	AL	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
175 Flag Pole Lighting	\$1,500.00	AL	1	\$1,500	1	\$1,500	1	\$1,500	1	\$1,500	1	\$1,500
176 <b>33 71 00 * Site Electrical Total</b>				<b>\$441,260</b>		<b>\$394,100</b>		<b>\$394,100</b>		<b>\$447,660</b>		<b>\$447,660</b>

Responsibly  
Improving the  
World We Live In





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** DPW

**REQUESTOR:** Jarrod J. Cabral, Public Works Director

**REQUESTED MEETING DATE:** Aug 8, 2023

**ITEM:** Update on Relocation of Buildings to 25 South Highland Road

**EXPLANATION:** The invitation for bid procurement process to raise, lift, move and relocate 13 Walsh Way and a residential structure located at 127 South Pamet is complete. A contract has been awarded to the Dennis Group, and we anticipate the structures to be moved in mid-September and relocated to 25 South Highland Road. Eversource has stated to the Town that there will be no interruption in services to homes along the route from 127 South Pamet or 13 Walsh Way to 25 South Highland Road.

The Town intends to use the two residential structures for staff housing needs, to include seasonal staff and/or newly hired year-round staff who are transitioning to the community and need a temporary home while looking for something more permanent. The parcel located at 25 South Highland requires no zoning relief or site plan review from the Planning Board for the Town's intended use.

Timeline for Construction:

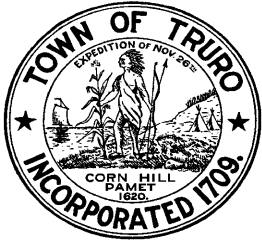
- May 2023 – Award contract for relocating residential structures and schedule the project with the awarded bidder and Eversource. The estimated date for structures to be moved and placed on the new foundations is September 2023.
- August 2023 – Advertise the bid announcement for the installation of the two concrete foundations to support two residential structures. This includes labor and all materials. The anticipated contract award date is Aug 2023. Installation of the new foundations is due no later than Sep 2023. A curb-cut application will also be submitted at this time.
- August 2023 – Submit a septic system installation permit application and schedule a Board of Health meeting for review and approval of a five-bedroom system. Tentative meeting date is Aug 15<sup>th</sup>.
- August 2023 - Advertise a bid announcement for architectural improvements and septic system for the structures. Award a contract for the architectural improvements and septic system installation no later than September 2023. Schedule architectural improvements and septic system installation for the fall of 2023.

**FINANCIAL SOURCE (IF APPLICABLE):**

**IMPACT IF NOT APPROVED:** N/A-update only

**SUGGESTED ACTION:** N/A-update only

**ATTACHMENTS:** NONE



# TOWN OF TRURO

## Select Board Agenda Item

**BOARD/COMMITTEE/COMMISSION:** Climate Action Committee

**REQUESTOR:** Carol Harris, Climate Action Committee Chair

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** Review Phase 1 of the Climate Action Plan: Assess Vulnerabilities

**EXPLANATION:** The Climate Action Committee is charged with creating a Climate Action Plan for Truro. This plan has two parts: phase 1 assesses vulnerabilities and prioritizes actions and phase 2 develops action plans and implements those plans. This discussion covers phase 1.

The CAC requests that the Select Board review and approve phase 1 and assign resources.

The Select Board should be very conscious of the workload and time impacts to staff time as a result of this plan and how the Town staff will support this request in the absence of the hiring of new staff to take on these tasks. A discussion should be conducted in the near future regarding the hiring of a climate action coordinator that is either funded through new grants or solar array revenues to support these initiatives.

**FINANCIAL SOURCE (IF APPLICABLE):** Not applicable

**IMPACT IF NOT APPROVED:** No actions are taken by the town to address climate change. Any actions that may be taken are not based on data that identifies impact.

**SUGGESTED ACTION:** *Motion to approve the Phase 1 plan and assign resources to gather and assess data.*

**NOTE 1:** *It may be more effective to review the document in a working session rather than in a Select Board meeting.*

**NOTE 2:** *The resource assignments in the document are suggestions; the Select Board should confirm or assign*

*the appropriate resources.*

**ATTACHMENTS:**

1. Climate Action Plan



**Agenda Item: 7A1**

# **TRURO CLIMATE ACTION PLAN**

## **PHASE 1: ASSESS VULNERABILITIES**

**Prepared by the Truro Climate Action Committee  
July 2023**

**Phase 1: Assess Vulnerabilities**

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## Phase 1: Assess Vulnerabilities

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### INTRODUCTION

In Truro, climate change means poorer air and water quality, warmer air and water temperatures, sea level rise, loss of natural habitat and animals, drought, flooding, wildfire risk, and impacts on human health and the local economy.

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### Effects on Truro

- Risk to human health and safety
  - Risk to health of local flora and fauna
  - Loss of native fish and shellfish
  - Damage to infrastructure: roads, power lines, communications, etc.
  - Damage to farms and crops
  
  - Property damage/loss of property
  - Loss of beaches and beach parking
  - Increased risk of fires
  - Risk to fresh water supply
-

**Phase 1: Assess Vulnerabilities**

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## Phase 1: Assess Vulnerabilities

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**Phase 1: Assess Vulnerabilities**

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## Phase 1: Assess Vulnerabilities

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### Assess the Impact of Climate Change

An assessment of Truro's vulnerabilities must be conducted and prioritized in order to create Phase Two of a Climate Action Plan for Truro, which addresses implementation.

#### *Goals for Assessing*

- Assess where Truro is most vulnerable (at risk) due to climate change
  - Prioritize the vulnerabilities for action
  - Develop plans that address those vulnerabilities
- 

#### *Adaptation & Mitigation*

In general, there are two ways to address vulnerabilities: adaptation and mitigation. *Adaptation* means adjusting to the impacts of climate change: for example, moving a shorefront home back from beaches and dunes that are eroding. *Mitigation* means reducing the impact of climate change, such as eliminating the use of fossil fuels.

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#### *Who Does the Assessment?*

Addressing the effects of climate change in Truro requires a collaborative effort between subject matter experts: Truro's municipal staff, elected officials, and boards and committees.

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#### *Goals Alignment*

Effective climate leadership requires the integration of climate change mitigation and adaptation into daily operations, decision-making, and planning for our municipality. This means the Select Board must be committed to taking the lead on implementation of this approach and the integration of climate change mitigation and adaptation throughout all Town Departments, boards, and committees. This aligns with the Select Board's Values, Goals, and Objective #10.

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## Phase 1: Assess Vulnerabilities

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### *Goals Alignment, continued*

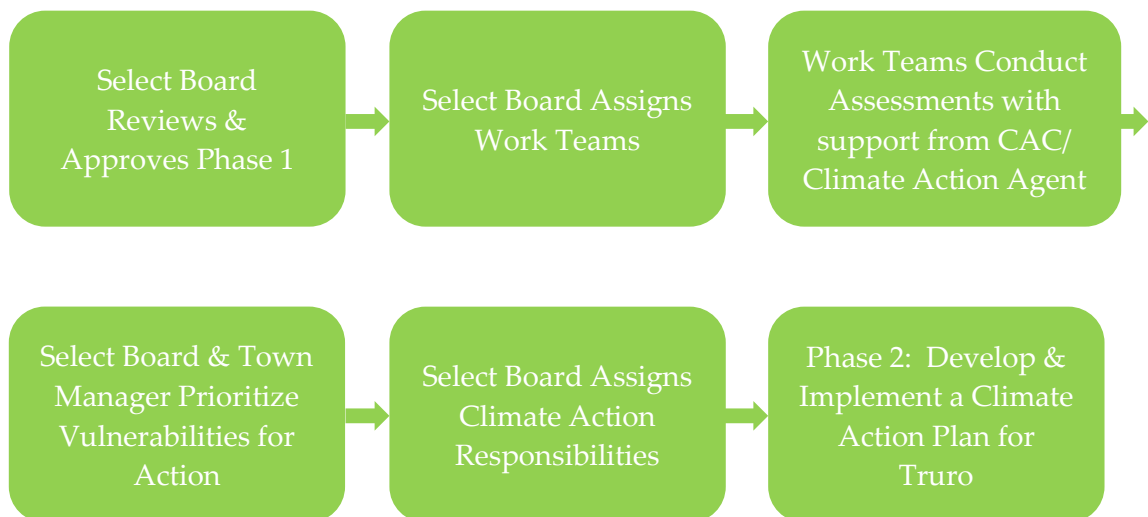
**Values:** *Openness and Transparency, Collaboration, Sustainability*

**Goals:** *C) protect and restore our fragile environment and to continue address the climate crisis. D) use long term and strategic planning to guarantee the future health and well-being of our community.*

**Objective:** *14. The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee on the goals of creating a Climate Action Plan for the Town of Truro, and researching the hiring of a Climate Action Agent, as well as to work with the Climate Action Committee and Energy Committee to develop a policy memorandum that facilitates and guides progress in all relevant areas toward a “Net Zero Truro” by 2050, and will ask for updates at least twice per year. The Board will also revise the charges of the Energy Committee and the Climate Action Committee to incorporate the directives from Article 53 of the 2022 Annual Town Meeting.*

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### **Work Process**



***Note that some/much of the information required to make vulnerability assessments may already be available.***

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## Phase 1: Assess Vulnerabilities

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### *Output*

The final output of each work team is a recommendation for action and the plan captured in the form below. Teams will create their own methodologies to collect data and assess vulnerabilities. In some cases, the data may already be available.



### **Vulnerability Assessment/ Recommended**

**Goal/Task:** Goal #4: Assess Resilience of Infrastructure/Cable Service

**Assigned to:** DPW & Cable & Internet Advisory Committee

**Methodology (how to achieve the goal):**

1. Identify municipal departments, critical town services, and businesses dependent upon cable access
2. Identify the impact on these groups if cable service is unavailable for five business days. For example, lost revenue, loss of wages for employees, loss of services (ATM, credit card payments, public safety announcements, etc.).

**Resources Required to Complete the Task (people, data, expense):**

Survey municipal departments, critical town services, and businesses.

**Cost of Doing Nothing (what does Truro lose?):**

- Town Hall unable to conduct financial tasks
- Police, fire, and rescue services delayed
- Businesses cannot process credit cards, reservations, on-line ordering, and ATMs not available
- Disruption of public safety announcements

**Recommended Action:**

Work with cable provider to develop redundancy plans.

## Phase 1: Assess Vulnerabilities

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### Goal #1\*: Assess Municipal Building Emissions

Based on the Climate Action Committee's (CAC) 2021 greenhouse gas emissions assessment for Truro, building emissions are largely generated from the use of fossil fuels. Gasoline, propane, and oil are used to heat buildings, heat water, and cook. Migrating to electric heating and cooking, as well as reducing heat and cooling loss from buildings, will help reduce emissions.

Recommended Tasks:	Assigned to:
1. Conduct energy assessments for all municipal buildings	EC/DPW
2. Estimate costs to upgrade	EC/DPW

---

### Goal #2: Assess Transportation Emissions

In Truro, most transportation emissions come from cars, trucks, and buses.

Recommended Tasks:	Assigned to:
1. Improve broadband access to reduce travel	Cable & Internet
2. Assess feasibility of carpooling and ride sharing	CAC
3. Assess expanding bicycle and pedestrian paths	Bikes & Walkways
4. Assess EV charging stations	CAC
5. Assess long-term plan to electrify municipal vehicles	DPW

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*\*Note that numbers are for reference only and do not indicate priority.*

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## Phase 1: Assess Vulnerabilities

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### Goal #3: Assess Waste Emissions

The EPA estimates food waste is the single most common material in landfills and incinerated in the U.S. Food contributes to 24% of landfill waste and 22% of combusted municipal solid waste. Solid waste contributes to greenhouse gases through the emission of nitrous oxide from solid waste combustion facilities.

<b>Recommended Tasks:</b>	<b>Assigned to:</b>
1. Research feasibility of reducing waste disposal	DPW
2. Research feasibility of building materials reuse/recycle	DPW

---

### Goal #4: Assess Resilience of Mechanical Infrastructure

Sea level rise, flooding, and increasing temperatures and severe weather threaten the stability of homes, commercial buildings, municipal buildings, roads, electric service, and cable services.

<b>Recommended Tasks:</b>	<b>Assigned to:</b>
1. Assess vulnerabilities in utility infrastructure	DPW
2. Conduct vulnerability assessments of municipal facilities	DPW
3. Assess vulnerabilities to low-lying roads	DPW
4. Assess vulnerability of septic systems	Health

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## Phase 1: Assess Vulnerabilities

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### Goal #5: Assess Ecosystems Vulnerability

Protecting watersheds keeps the aquifer safe. Preserving the natural ecosystem whenever feasible will help reduce greenhouse gases by sequestering carbon, protect habitat for wildlife, shellfish, and fin fish, and provide a healthier environment for Truro's residents and visitors.

<b>Recommended Tasks:</b>	<b>Assigned to:</b>
<ol style="list-style-type: none"><li>1. Identify shade-starved areas and assess strategic planting of trees to provide building shading and cooling</li><li>2. Research potential reforestation of disturbed areas</li><li>3. Research protecting the aquifer</li><li>4. Research protecting salt marshes</li></ol>	CAC  Conservation Health

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### Goal #6: Assess Production of Clean, Local Energy

Producing green energy locally will reduce the production of greenhouse gases and may protect Truro from sustained power outages.

<b>Recommended Tasks:</b>	<b>Assigned to:</b>
<ol style="list-style-type: none"><li>1. Assess future energy needs for Truro</li><li>2. Identify affordable renewable energy sources, including mini grids and battery storage, and assess feasibility</li></ol>	EC/DPW EC/CAC

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### Goal #7: Assess Human Health & Safety

Hotter summers are a risk to elderly, infants, those with health issues, low-income families, outdoor workers, and indoor workers without air cooling. Deaths result from heat stroke and related conditions, but also from

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## Phase 1: Assess Vulnerabilities

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### Goal #7: Assess Human Health & Safety, continued

cardiovascular disease, respiratory disease, and cerebrovascular disease. Heat waves are also associated with increased hospital admissions for cardiovascular, kidney, and respiratory disorders.

More violent storms, such as northeasters and hurricanes, put human health and safety at risk via loss of heat/cooling, access to potable water, access to health care, and damage to homes. Mental and emotional health is also at risk due to existential threats to physical health and safety. These risks increase with prolonged power outages.

<b>Recommended Tasks:</b>	<b>Assigned to:</b>
<ol style="list-style-type: none"><li>1. Assess viability of heating and cooling shelters in the event of an extended power loss</li><li>2. Assess viability of cooling centers during extended hot temperatures</li><li>3. Assess availability of potable water</li><li>4. Identify existing resources for physical, mental, and emotional health needs</li></ol>	Fire/Rescue/Police Health Dept.

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### Goal #8: Assess Economic Viability of Truro

Assess the potential loss of income to the municipality and to businesses due to climate change. This may include, but is not limited to:

- Loss of tax revenue: property & businesses
  - Loss of beach parking
  - Loss of tourist revenue
  - Loss of successful farming
  - Loss of aquaculture/fishing/shellfishing
-

## Phase 1: Assess Vulnerabilities

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### Goal #8: Assess Economic Viability of Truro, continued

<b>Recommended Tasks:</b>	<b>Assigned to:</b>
1. Assess potential loss of tax revenues due to residential and commercial property loss (flood plain map)	Finance Committee Beach & Rec Dept
2. Assess potential loss of revenues due to loss of beaches and beach parking	
3. Assess potential loss of revenues due to loss of shell and fin fishing (licenses, launch and mooring fees)	Pamet Harbor Commission Shellfish Committee
4. Assess the potential impact of climate change on local businesses and tourism	Finance Committee

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### Next Steps

After the eight assessment goals have been completed, the next steps are:

1. Select Board reviews data.
  2. Select Board with CAC, town manager, town department heads, and/or appropriate committee/board chairs determine the priority for addressing vulnerabilities.
  3. Select Board assigns the top vulnerabilities to the appropriate town departments and/or committees.
  4. Departments and committees, with the help of the CAC or Climate Action Agent, develop specific plans to address priority vulnerabilities.
  5. Select Board reviews and approves plans. These plans become Phase 2 of Truro's Climate Action Plan.
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## Phase 1: Assess Vulnerabilities

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### APPENDIX B: Vulnerability Assessment Form



## Vulnerability Assessment/ Recommended Action

**Goal/Task:**

**Assigned to:**

**Methodology (how to achieve the goal):**

**Resources Required (people, data, expense):**

**Benefits to Truro:**

**Cost of Doing Nothing (what does Truro lose?):**

**Recommended Action:**

**Phase 1: Assess Vulnerabilities**

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## Phase 1: Assess Vulnerabilities

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### APPENDIX B: What Has Truro Already Done?

#### *Municipal Actions*

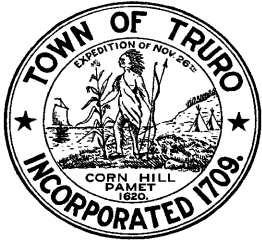
- 2004 Truro forms the Energy Committee
- 2009-2020 Energy consumption for municipal buildings/vehicles reduced by 28%
- 2010 6.8 kw Solar PV array installed on Central Elementary School
- 2011 Truro is awarded *Green Community* designation and adopts MA *Stretch Energy Code*
- 2013 Municipal buildings excluding Truro Central School converted to LED lighting
  
- 2015 Truro institutes ban on use of plastic bags in town stores
- 2017 Truro invests in a solar farm in Canton that supplies 100% of municipal electricity
- 2018 Truro adopts a zoning bylaw limiting house size
- 2018 Truro Central School converts to LED lighting
- 2019 Composting becomes available to residents at the Transfer Station
  
- 2019 Truro forms the Climate Action Committee
- 2021 A town-wide greenhouse gas inventory is completed
- 2021 EV Charging station is installed at Town Hall
- 2021 Proposed Climate Change Agent for Truro
- 2023 Truro adopts Specialized Energy Code at the Annual Town Meeting

#### *Residential & Business Actions*

- 2018-2020 Participates in *Solarize Outer Cape* program for residential rooftop solar
- 2021 To date, 14 electric cars are registered with the town of Truro
- 2021 Climate Action Committee meets with Truro Residents for feedback
- 2022 Climate Action Committee works with Cape Light Compact to sign up 17 Truro businesses for an energy audit
- 2023 CAC with Truro Public Library conducts information sessions on addressing climate change

**Phase 1: Assess Vulnerabilities**

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# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Police & DPW

**REQUESTOR:** DPW Director Jarrod J. Cabral & Police Chief Jamie Calise

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** South Highland Road Discussion on Safety Issues Related to Traffic Speed

**EXPLANATION:** The Town has received complaints regarding traffic, existing speed limits, and proprietary signage related to Highland Light and Payomet. Thus far the DPW has installed traffic calming signage (reduce speed signs) on the north, south, and middle sections of So Highland along with a stop ahead warning sign on the north end of South Highland. Additionally, we have installed new 15MPH signs on the last northern ¼ mile stretch of South Highland. We have also scheduled a traffic count and speed study to be completed by the Cape cod Commission this summer. The Police Department has ordered a new speed/ radar trailer which will be deployed on South Highland once it is delivered and operational. They have also conducted dozens of directed patrols and speed enforcement posts.

Public Works Director Jarrod Cabral and Police Chief Jamie Calise will be available to discuss the actions taken by their respective departments to address this issue and to answer questions about potential options for mitigating traffic speed on South Highland Road.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** The Board may wish to discuss completed, planned or potential traffic calming measures with the staff.

**ATTACHMENTS:**

1. 2023 Comments from DOT
2. Previous Speed Study
3. 2017 Email Comments from DOT
4. Chief Kyle Takakjian's Speed Study Request
5. Historic Speed Study Documents

**Jarrold Cabral**

---

**Subject:** FW: Speed Limits - Truro So Highland Rd  
**Attachments:** Reg 663.pdf; Regulation 663-A.pdf; Map 663.pdf; chief's letter.pdf

**From:** Wilson, Richard F. (DOT) <Richard.Wilson@dot.state.ma.us>  
**Sent:** Wednesday, July 26, 2023 2:09 PM  
**To:** Jarrod Cabral <jcabral@truro-ma.gov>  
**Cc:** Jamie Calise <JCalise@truro-ma.gov>; Thomas Powers <powers@truropolice.org>  
**Subject:** RE: Speed Limits - Truro So Highland Rd

Hi Jarrod,

As you can see from the attached Speed Regulations, the original regulation for South Highland (dated November 1971) established zones of 40mph and 45 mph outside of the 15mph zone through the severe curve at the junction of Highland Rd. MassDOT agreed to lower each of these zones to 35 and 40 on Reg.663-A. The issue is that the layout of the roadway and the prevailing conditions is what dictates the speed the majority motorists choose to drive as they feel comfortable at these speeds. The attached trial run sheets show this. In order to reduce speeds some changes to the physical appearance of the roadway would be necessary, as I very much doubt a study would realize an 85<sup>th</sup> percentile that would warrant a reduction. One strategy we have used with success is to reduce the lane width to 11 feet with the addition of a double yellow center line and white edge lines if the width of the roadway will allow (the existing single yellow center line is not an acceptable pavement marking according to the MUTCD). The narrower lane width tends to slow drivers down as they attempt to stay within the pavement markings.

I'm not so sure speed bumps are the answer, as you would have to check with the police department and fire department as these can impede response time in an emergency, and they tend to create a bit of noise as vehicles (especially trucks) and this is especially noticed at nighttime when folks have their windows open during the summer months.

One traffic calming device that we have found effective is a Radar Speed Feedback Board (RSFB) which shows the motorists what their speed is and reminding them of the speed limit (when posted with a R2-1 speed limit sign). We have realized a reduction in the 85<sup>th</sup> percentile speed of 3-5 mph at several locations with these devices. I would be willing to guess that the folks driving on South Highland have been doing so for some time, some on a daily basis, and motorists typically don't notice the speed limit signs of what speed they are travelling at. These devices remind them of the speed limit and what speed they are travelling at.

Any further questions, feel free to contact me.

Rick

*Richard F. Wilson  
Traffic Regulations Engineer  
MassDOT Highway Division  
10 Park Plaza, Suite 7520  
Boston, MA 02116  
(857)368-9628*



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Stephanie Pollack, Secretary & CEO  
Thomas J. Tirlin, Administrator



June 26, 2017

Ms. Rae Ann Palmer  
Town Manager  
Town Hall  
24 Town Hall Road  
Truro, MA 02666

RCVD 2017 JUN 29 @ 10:55

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Dear Ms. Palmer:

Attached are the Town of Truro's copies of Special Speed Regulation Nos. 636-A, 663-A and 7951 for the town ways noted on the Regulations. The Town may now proceed with putting up the respective speed signs pertaining to the Regulations.

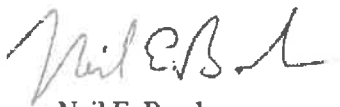
Please note that in addition to the necessary speed limit signs installed in accordance with these Regulations, MassDOT recommends the placement of the following supplemental warning signs which in our opinion will enhance safety on these roadways: (a complete listing of these and other warning signs can be viewed in the Federal MUTCD at: <https://mutcd.fhwa.dot.gov/dfs/2009r1r2/rart2c.pdf>)

- SOUTH HIGHLAND ROAD – A W3-1 *STOP AHEAD* warning sign should be erected in advance of the junction of Route 6. Also, the town may consider placing W1-1 *TURN* horizontal alignment warning signs in each direction in advance of the curve at the junction of Highland Road and South Highland Road.
- SHORE ROAD, ROUTE 6A – Add W13-1 *ADVISORY SPEED* plaques indicating 25 MPH to the existing W2-1 *CROSS ROAD* warnings signs in advance of the junctions of Highland Road and Pond Road.
- TRURO CENTER ROAD – Add W13-1 *ADVISORY SPEED* plaques indicating 25 MPH to the existing *CURVE* warning signs. Also, the Town may want to consider installing a W3-1 *STOP AHEAD* warning sign in advance and a R1-1 *STOP* sign at the northerly junction of Route 6.
- DEPOT ROAD - A W3-1 *STOP AHEAD* warning sign should be erected in advance of the existing stop sign at junction of Truro Center Road.
- CASTLE ROAD – W1-5 *WINDING ROAD* horizontal alignment warning signs supplemented by W13-1 *ADVISORY SPEED* plaques indicating 20 MPH should be erected in each direction in advance of the curvilinear roadway section between #32 and #48 Castle Road. The town may also consider a similar treatment to the curvilinear roadway section of Castle Road in the vicinity of the junction of Corn Hill Road.

Ten Park Plaza, Suite 4160, Boston, MA 02116  
Tel: 857-368-4636, TTY: 857-368-0655  
[www.mass.gov/massdot](http://www.mass.gov/massdot)

Please notify this office by letter of the date these signs are in place. Any existing speed signs that do not conform with this Regulation should be removed.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil E. Boudreau". The signature is fluid and cursive, with a long horizontal stroke at the end.

Neil E. Boudreau  
State Traffic Engineer

RFW/

Att.

Cc: Chief Kyle Takajian  
District 5 Traffic

APPROVED JUN 26 2017



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TOWN OF TRURO  
SPECIAL SPEED REGULATION # 7951

Highway Location: TRURO  
Authority In Control: TOWN OF TRURO  
Name of Highways: CASTLE ROAD, DEPOT ROAD,  
TRURO CENTER ROAD

In accordance with M.G.L. c. 90, § 18, the following Special Speed Regulation is

Hereby Adopted  
by the Board of Selectmen  
of the Town of Truro

That the following speed limits are established at which motor vehicles may be operated in the areas described:

**CASTLE ROAD - NORTHBOUND**

Beginning at a point 130 feet north of the junction of Truro Center Road, thence northerly on Castle Road,  
1.94 miles at 30 miles per hour ending at the junction of Route 6, the total distance being 1.94 miles.

**CASTLE ROAD - SOUTHBOUND**

Beginning at a point 205 feet south of the junction of Route 6, thence southerly on Castle Road,  
1.93 miles at 30 miles per hour ending at the junction of Truro Center Road, the total distance being 1.93 miles.

**DEPOT ROAD - EASTBOUND**

Beginning at the junction of Yacht Club Road, thence easterly on Depot Road  
1.18 miles at 25 miles per hour ending at the junction of Truro Center Road; the  
total distance being 1.18 miles.

**DEPOT ROAD - WESTBOUND**

Beginning at the junction of Truro Center Road, thence westerly on Depot Road  
1.18 miles at 25 miles per hour ending at the junction of Yacht Club Road; the  
total distance being 1.18 miles.

**TRURO CENTER ROAD - NORTHBOUND**

Beginning at a point 180 feet north of the southerly junction of Route 6, thence northerly  
on Truro Center Road,  
0.89 miles at 30 miles per hour ending at the northerly junction of Route 6, the  
total distance being 0.89 miles.

**TRURO CENTER ROAD - SOUTHBOUND**

Beginning at a point 180 feet south of the northerly junction of Route 6, thence northerly  
on Truro Center Road,  
0.89 miles at 30 miles per hour ending at the southerly junction of Route 6, the  
total distance being 0.89 miles.



Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate M.G.L. c. 90, § 14

Date of Passage

*[Handwritten signature]*  
*[Handwritten signature]*  
*[Handwritten signature]*

*[Handwritten signature]*

BOARD OF SELECTMEN

Attest *[Handwritten signature]* June 14 2017  
TOWN CLERK

**MASSACHUSETTS DEPARTMENT OF TRANSPORTATION  
SPECIAL SPEED REGULATION NO. 7951**

The Massachusetts Department of Transportation does hereby certify that this regulation is consistent with the public interest.

Standard signs must be erected at the beginning of each zone.

REGISTRY OF MOTOR VEHICLES  
DIVISION

B: *[Handwritten signature]*  
Registrar

HIGHWAY DIVISION

BY: *[Handwritten signature]*  
State Traffic Engineer

DATE: APPROVED JUN 26 2017

APPROVED JUN 26 2007



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TOWN OF TRURO  
SPECIAL SPEED REGULATION # 663-A

Highway Location: TRURO  
Authority In Control: TOWN OF TRURO  
Name of Highways: SOUTH HIGHLAND ROAD & HIGHLAND ROAD

In accordance with M.G.L. c. 90, § 18, the following Special Speed Regulation is

Hereby Adopted

by the Board of Selectmen

of the Town of Truro

Special Speed Regulation number 663, dated November 19, 1971 is hereby amended by striking out the Regulation in its entirety and inserting in place the following revisions and addenda.

That the following speed limits are established at which motor vehicles may be operated in the areas described:

**SOUTH HIGHLAND ROAD & HIGHLAND ROAD- NORTHBOUND**

Beginning at a point 370 feet north of the junction of Route 6, thence northerly on South Highland Road & Highland Road

1.28 miles at 35 miles per hour

0.12 miles at 15 miles per hour

0.59 miles at 40 miles per hour ending at the beginning of State Highway; the total distance being 1.99 miles.

**HIGHLAND ROAD & SOUTH HIGHLAND ROAD- SOUTHBOUND**

Beginning at the end of State Highway, thence southerly on Highland Road & South Highland Road

0.59 miles at 40 miles per hour

0.12 miles at 15 miles per hour

1.35 miles at 35 miles per hour ending at the junction of Route 6, the total distance being 2.06 miles.

## Jarrood Cabral

---

**From:** Kyle Takakjian <takakjian@truropolice.org>  
**Sent:** Wednesday, May 24, 2017 12:01 PM  
**To:** 'Wilson, Richard (DOT)'  
**Cc:** 'LT Craig Danziger'; Jarrod Cabral  
**Subject:** RE: Speed Limits - Truro

Hello Rick,

I appreciate your detailed explanation as it helps with answering questions that we get from residents etc. For adoption of the regulations by the Board of Selectmen, please send that to the Town Manager, Rae Ann Palmer. We did not hear on the signage that was submitted in an excel sheet. Is there an update on that status.

And again Rich, thank you for attending to this for the Town of Truro.

V/r,

Kyle Takakjian  
Chief of Police  
Truro Police Department  
508-487-8730 (Communications)  
508-487-8737 (Direct)



National Defense University  
Keystone 09 - 02

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**From:** Wilson, Richard (DOT) [mailto:richard.wilson-dpw@state.ma.us]  
**Sent:** Monday, May 22, 2017 10:11 AM  
**To:** 'Kyle Takakjian'  
**Cc:** 'Rae Ann Palmer'; Kelly Clark; 'Jerrod Cabral'; 'LT Craig Danziger'  
**Subject:** RE: Speed Limits - Truro

Good morning Chief Takakjian,

We would be open to reconsidering the recommended Truro Center Road posting of 30 MPH, and the 35 MPH zone on Shore Road (Route 6A, which we are reducing from its current 40MPH posting), however the data just does not support a further reduction at this time. If the speed limit on the northerly section of Route 6A were reduced to 25 MPH, approximately 68% of vehicles will be in violation of the speed limit during the summer months (when the submitted data was collected), and we anticipate this number would rise dramatically in the off peak fall-winter periods. We just can't knowingly establish a speed limit that will subject motorists who are driving in a prudent manner to unfair fines and surcharges on a roadway that is designed to accommodate traffic at a particular speed during off peak periods with ideal conditions. The design of the roadway is the determining factor in what speed motorists choose to travel at, regardless of what is posted for a speed limit.

I must stress that speed limits are established for ideal conditions (off-peak, clear weather, dry pavement, no pedestrian activity, etc). We understand that these areas experience a sharp increase in both vehicular and pedestrian/bicycle traffic in the summer months, but we must rely on the prudent driver to reduce his/her speed according to whatever of these conditions exist on a particular section of roadway, regardless of what is posted. The basic speed limit in Massachusetts is "reasonable and proper" and it presides over any speed limit posting. On a roadway such as Shore Road that is posted 35 MPH, if particular conditions exist that warrant a lower speed, it is incumbent on a motorists to slow down to safely negotiate the vehicle through the area at a reasonable rate of speed which may be much lower than 35 MPH.

The Town may want to consider additional warning signage in these areas of concern to alert motorists of whatever conditions that may exist that would warrant a lower speed through these areas.

As far as your question relative to Shore Road speed zones, The first section (1.02 miles at 30 mph proposed) will be from the junction of Route 6 through the intersection of Pond Street. The remainder of the roadway will be 35 MPH. We are proposing to eliminate a 35 mph zone and reduce it to 30 MPH, and we are eliminating a 40 MPH zone under the current regulation.

Also, I am certain the District 5 Office would be more than willing to assist the Town in locating the proper sign locations prior to installation.

I hope this helps you to understand why we feel our recommended speed limit postings will best serve motorists, pedestrians, bicyclists and abutters. If you have any further questions or comments, please do not hesitate to contact me.

Rick

*Richard F. Wilson*  
*State Traffic Regulations Engineer*  
*MassDOT Highway Division*  
*10 Park Plaza*  
*Boston, MA 02116*  
*(857)368-9628*



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**From:** Kyle Takakjian [<mailto:takakjian@truropolice.org>]  
**Sent:** Thursday, May 18, 2017 12:47 PM  
**To:** Wilson, Richard (DOT)  
**Cc:** 'Rae Ann Palmer'; Kelly Clark; 'Jerrod Cabral'; 'LT Craig Danziger'  
**Subject:** FW: Speed Limits - Truro

Good Afternoon Rich,

Thank you very much for sending the results. I believe these results are a positive step moving forward. I have attached the original email sent to Mary Joe Perry containing the additional data requested for Highland road, sent on 8/22/16.

As I do feel strongly about the requested limits on Truro Center and Shore Roads,

is there any opportunity for reconsideration of a 30 MPH zone in the 3.56 mile 35 MPH zone listed below for Shore Road?

Just so that I am clear, the limits listed on shore road are for sections beginning at Shore Road and RTE 6, traveling to Provincetown ?

Additionally, will the Town of Truro erect the signage, and if so, will the District 5 office assist us in locating the exact locations where the limits step up or down?

With respect to the delivery of the regulations, please send them to the attention of Town Manager Rae Ann Palmer. Her email is Cc'd on this email.

Please let me know if you need anything further. Thank you for your assistance.

Respectfully,

Kyle Takakjian  
Chief of Police  
Truro Police Department  
508-487-8730 (Communications)  
508-487-8737 (Direct)



National Defense University  
Keystone 09 - 02

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**From:** Wilson, Richard (DOT) [<mailto:richard.wilson-dpw@state.ma.us>]  
**Sent:** Wednesday, May 17, 2017 10:14 AM  
**To:** 'takakjian@truropolice.org'  
**Subject:** Speed Limits - Truro

Chief Takakjian,

Thank you for your submission regarding the Town's desire to establish regulatory speed limits on Castle Road, Depot Road, Truro Center Road, and to amend existing speed zones on Shore Road and Highland/So. Highland Roads.

The District 5 Office has asked that I review the submission, which I have, and I have also conducted field review studies on each of the roadways submitted. I just wanted to touch base with you and let you know what I have arrived at for what I feel would be the most appropriate treatments to enhance safety along these roadways.

CASTLE ROAD – We agree with the Town's request for a 30 MPH posting for Castle Road in its entirety, however we are going to recommend the placement of *Winding Road* (W1-5) warning signs with advisory speed plates indicating 20MPH in advance of the curves between house #32 Castle and #48 Castle (encompassing the junction with Meetinghouse Rd.), and the appropriate curve warning sign with 20MPH advisory speed in both directions in advance of the junction with Corn Hill Road. (a complete list of warning signs can be located at Section 2 of the MUTCD : <https://mutcd.fhwa.dot.gov/pdfs/2009r1r2/part2c.pdf> )

DEPOT ROAD – We agree with the Town’s request for a 25 MPH posting on Depot Road.

TRURO CENTER ROAD – We are of the opinion this road would best be served with a 30MPH posting. The radar readings are just too high for us to approve a 25 posting through this area, and although it may experience increased pedestrian activity during the summer months, the vast majority of motorists adjust their travelling speeds accordingly when peds/bikes are present. Perhaps the Town may want to consider enhanced warning signage in the downtown area to alert drivers of the presence of pedestrian activity. Remember, we have to post the appropriate speed limit for ideal conditions (no pedestrians, daytime, dry pavement, etc.). We feel 30MPH is the lowest limit we can post and be fair to both the motorist driving in a prudent manner and enhance safety for all users and abutters.

SHORE ROAD – The current Regulation reads (westbound) Begin at Route 6, thence westerly

- 0.42 miles at 35MPH
- 0.28 miles at 30 MPH
- 0.88 miles at 40MPH
- 2.94 miles at 35 miles per hour ending at the Provincetown Town Line.

We are proposing to change the Regulation to read:

- 0.96 miles at 30 miles per hour
- 3.56 miles at 35MPH.

We will reduce the easterly most 35 zone to 30mph, and eliminate the 40MPH zone and reduce it to 35MPH. I am aware of your concerns for pedestrian safety, but it is our opinion that a 25 MPH posting would not be respected by the average motorist as an appropriate speed limit for this stretch of Route 6A. We do recognize the area near the shore with several crosswalks, however as explained earlier we must post for ideal conditions. The prudent motorist will reduce their speed when a particular condition exists (pedestrians, etc.).

We will wait for the Highland Road data to be submitted and will conduct a review of both Highland and South Highland since they are on the same Regulation (attached). It was noted that 35 signs were erected on South Highland although the Regulation calls for 40 MPH, but our initial assessment with several trial runs through the area indicated to us that 35 MPH may be a more appropriate speed posting at this time. We will revisit this upon receiving additional data.

I hope you agree with our findings. Remember, the Town has a blanket warning sign permit, so the addition of warning signs to applicable areas (curves, high Ped. Activity, etc) on some of these roads will only help to augment safety. I will send the Regulations for the Board of Selectmen’s signature in the very near future. Would it be best to send them to the Town Manager?

Thank you, and if you have any questions/comments, please do not hesitate to contact me.

Rick

*Richard F. Wilson  
State Traffic Regulations Engineer  
MassDOT Highway Division  
10 Park Plaza  
Boston, MA 02116  
(857)368-9628*





KYLE TAKAKJIAN  
CHIEF OF POLICE

CRAIG DANZIGER  
LT. / EXECUTIVE OFFICER

July 20, 2016

Mary-Joe Perry  
District Highway Director  
MassDOT  
District 5  
1000 County Street  
Taunton, Ma 02780

Dear Ms. Perry,

I'm very appreciative of your staff's (Ken Charlton and Barbara Lachance) time on July 7<sup>th</sup>, 2016. After reviewing Truro's projects with them, we have developed a list and would ask that your office review each of the following for further action. We understand some will be sent to Boston for additional review. For individual cases (as needed) we will present a statement of conditions which in the Town of Truro's view and experience, provide amplifying justification for our requests.

Further, as recommended by Mr. Charlton, we are providing the data collected by the Cape Cod Commission for vehicle counts, types, speeds and percentiles. This information and the amplifying information will be presented at the end as it contains the most data.

- 1) Stop and Yield sign requests as indicated in the excel worksheet under the tab labeled "Stop / Yield"
- 2) Changing the blinker signal at the intersection of Shore Road, Highland / Pond Roads to a four way stop sign. This intersection is located in the small but main business district of North Truro. On the corner is a year round market/liquor store. Shore Road continues north but the intersection has sight restrictions around the uphill corner, and a four way crosswalk. In addition, we have pedestrians, bicyclists, joggers and families all transiting the intersection from homes, campgrounds and general road use. Having vehicles come to full stop at the intersection will significantly enhance the safety of vehicles and pedestrians alike.

Separately but related, the Town has received a request from a homeowner with property at the south side intersection of Pond and Shore Road's, for a curb cut. Moving forward on this may affect the locations of the stop sign and or crosswalk at that corner of the intersection. Would you recommend addressing this as part of this package, or under separate correspondence?

- 3) The intersection of Shore Road, Highland / Pond Roads, Christian Union Church, Noon's Landing and Beach Point landing all have crosswalks. Additional crosswalks are at the

344 Route 6, Post Office Box 995, Truro, Massachusetts 02666-0995  
508-487-8730 [www.truropolice.org](http://www.truropolice.org)

intersection of Castle Road / Truro Center Road, and Corn Hill Beach. We would request a crosswalk review of the above locations.

- 4) The town has 3 centers of business and cultural activity whose main access for visitors and residents is from Route 6. They are; The South Truro business district accessed from the Pamet Roads exits, the North Truro business district accessed from the Highland Road exits, and the Truro Community Center and Library accessed from Standish Way. The Town requests business district signage on Route 6 for both business districts and signage for the Library and Community Center on Route 6.
- 5) The Town would like to start the process of assuming responsibility and ownership of South Hollow Road between Route 6 and Shore Road. This short spur is approximately 379 feet in length (less than one tenth of a mile).
- 6) Speed Limits. The main goal of this project is to ensure posted speeds are appropriate for the road use, condition and neighborhoods, enforceable and meet all regulatory requirements for all Town roads in Truro. The roads listed below have the associated date attached as collected by the Cape Cod Commission. That data includes, vehicle counts, time of day, vehicle direction [NB = northbound etc.], type of vehicle (# of axles), vehicle speeds correlated to time of day, peak periods, speed percentiles 15/50/85/90<sup>th</sup>, and pace speed. Each road examined had multiple locations for data collection. The roads and associated conditions are as follows.

SB 27 MPH  
NB 30 MPH

SB 30 NB 27  
SB 34 NB 31

*Begin*  
*Produce*  
*3-7-83*  
*0-83 e 30*  
*4-57 ✓*  
*Signal*  
*Added*  
*25 MPH*

- a. Shore Road (Listed as RT 6A on Cape Cod Commission Documents) data collected at 4 locations: North of Route 6 (just before South Hollow Road), south of the Pond Road/Highland Road intersection, north of the Pond Road/Highland Road intersection (at Babe's Restaurant), north of Stotts Crossing (beach point area with all the hotels/motels and condos).

SB 35 38  
NB 30 37

Shore Road is used by and has residential houses, hotels and motels in close proximity, direct beach access, entrances to/from private roads, is heavily traveled by walkers and joggers, bicyclists, and in many area's has little or no shoulders. The Town requests a reduction in the speed limit to 25 MPH. Although under the 85<sup>th</sup> percentile, this is needed to ensure the safety of our residents and visitors alike.

NB 28  
SB 32

NB 29 SB 30

- b. Truro Center Road data collected at 4 locations; north of South Pamet Road, north of the Castle/Truro Center Rd. intersection, south of Town Hall Road and North of Town Hall Road.

N of RT6 - SB 32  
NB 28

NB 35  
33

NB 17  
SB 18

Drain 180' of Rte 6

0.89 e 30

Truro Center Road serves as a feeder to the Town Hall and DPW Facility, the South Truro Business District, Post Office and Jam's Market buildings as well as businesses and residential homes. Additionally, the Town's Veterans, Puma and Snow's Parks are on Truro Center Road. These parks hold Farmers Markets, Agricultural Fairs, Thursday night outdoor concerts, and also are heavily traveled by walkers and joggers, bicyclists, and in some sections, have little or no shoulder room. The Town requests a reduction in the speed limit to 25 MPH. Although under the 85<sup>th</sup> percentile, this reduction is needed to ensure the safety of both motorists and pedestrians using all the facilities on Truro Center Road.



South Highland Road ends at a three way intersection with Highland Road heading westbound, and Coast Guard Road continuing north to Coast Guard Beach (a Town Beach) The combination of all of these destinations and activities brings a heavy use of the roadway by vehicles, service and delivery trucks, as well as, walkers/joggers, bicyclists, and numerous road race / ride events. The design and layout of the roadway is newer. Unfortunately this brings about much higher speeds on S. Highland Road than are reasonable for the types of pedestrian and non-motorist activity the area generates. The Town requests a speed limit of 30 MPH. Although this requested speed is lower than the 85<sup>th</sup> percentile, this speed limit is at a minimum, necessary to ensure the safety of both motorists and pedestrians on this difficult roadway.

f. Highland Road data will be collected this year and submitted at a later date.

For Town roads not listed above, the town would request assistance and or advice as to how to best proceed.

Very Respectfully,

*Kyle Takakjian*  
 Kyle Takakjian  
 Chief of Police

So. Highland NB  
 Broken 250' N of RTG  
 Titled northbound  
 0.12 0.15  
 0.59 e 40  
 1.28 e 35  
 1.25 2.5 1.2

Enclosures: As stated

Cc: Rae Ann Palmer, Town Manager  
 Maureen Thomas, Assistant Town Manager  
 Jay Norton, DPW Director  
 Ken Charlton, MassDOT

Old County Rd? NB 27  
 N of Ryan Beach Rd → SB 34

BELOW PAMET HARBOR  
PARKING LOT  
0.65 C 25  
0.53 C 30  
31 ADD STOP AHEAD  
BEFORE TRURO CENTER RD

EB 24  
WB 21

EB 28  
WB 34

Depot Road data collected in 4 locations; west of Truro Center Road (listed as Castle Road on Cape Cod Commission Documents), east of Old County Road (before the Y intersection), west of Old County Road intersection and west of the Mill Pond Road intersection.

EB 22  
WB 19

EB 20  
WB 27

Depot Road serves as the main secondary road that feeds south Truro homes and developments off of Old County Road and also ends at Pamet Harbor. This Harbor is a State Launch Facility where the parking lot and boat ramps serve residents and visitors from afar. Depot is a narrow road with heavy vehicle/boat trailer traffic, many residential homes and entrances to small developments. Depot Road is also part of the State of Massachusetts's Claire Saltonstall Bikeway, also known as the Boston to Cape Cod Bikeway. Pedestrian, bicycle and walking/jogger traffic is very heavy during the summer season. The Town requests a reduction in the speed limit to 25 MPH. This requested speed is in line with the 85<sup>th</sup> percentile, this speed will help to ensure the safety of both motorists and pedestrians using all the facilities on Depot Road.

BELOW TRURO CENTER RD  
0.53 E 30  
0.65 E 20  
END PAMET HARBOR  
PARKING LOT

21? 20? WB  
NS 27, SB 28

d. Castle Road data collected in 4 locations: (north of Truro Center Road) east (south) of Meetinghouse Road, east of Corn Hill Road, west of Route 6 (north end of Castle Road).

EB 31  
WB 26

EB 30  
WB 34

WB 33  
EB 35

Castle Road is a confined, winding and rural road in Truro. The turns are in a number of locations hairpin with blind areas. Many of the turns are close to or right after hills which obstruct views and shoulders are non-existent in many locations. The road and its design are very old. The Claire Saltonstall Bikeway covers all of Castle Road and aside from Rte. 6, is the main route for the PMC Ride in Truro. Numerous driveways along Castle are blind to traffic one way or the other. The Town requests a speed limit of 30 MPH. Although this requested speed is slightly lower than the 85<sup>th</sup> percentile, this speed will help to ensure the safety of both motorists and pedestrians on this difficult roadway.

BELOW  
205' FROM R 6  
0.67 E 30  
1.93 AND AT TRURO CENTER RD  
SOUTH OF THE DIRECTION  
(230') FROM TRURO  
CENTER ROAD  
1.94 E 30  
1.94

e. South Highland Road data collected in 4 locations; east of Route 6 (after turning off of Rte. 6 Northbound onto South Highland), south of Moses Way intersection, south of Old Dewline Road intersection, north of Highland Light Road

WB 37  
SB 34

WB 38  
EB 36

WB 39  
SB 38

South Highland Road brings residents and visitors too many homes, cultural and recreational facilities, developments and infrastructure locations for the Federal Government and the Town of Truro. Northbound from Route 6, off of Old Dewline Road, the now closed North Truro Air Force Base houses the Cape Cod National Seashore's science and research staff attached to the North Atlantic Coastal Laboratory. The US Coast Guard maintains its Rescue 21 Communications Tower and the FAA maintains its offshore Radar Station here. The Cape Cod Regional Transit Authority also operates all of its North Truro / Provincetown shuttle busses from the base. The Payomet Theater which draws hundreds of people to their concerts and shows also operates on the old base.

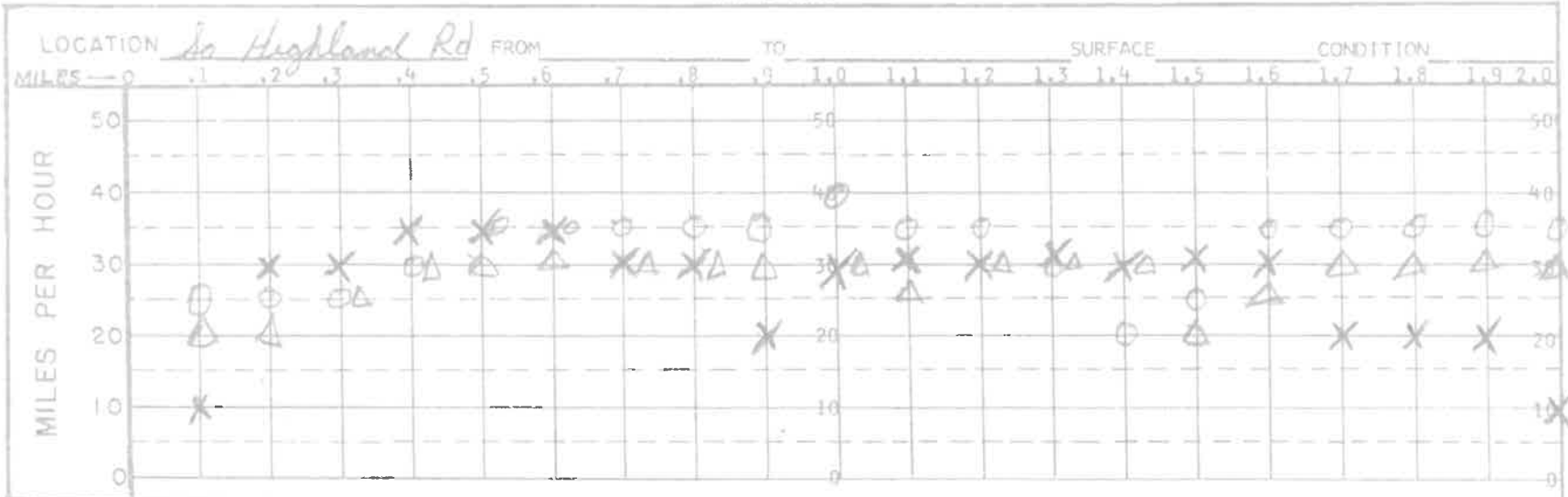
Just north of that is Adventure Bound (Horton's) Camping area and then The Highland Lighthouse Area. This consists of the Highland Lighthouse, The Highland Historical Museum and the Highland Links Golf Course and Café.

\* ADD WINDING RAMP + 20'  
100' BARRIER SET OF MEETINGHOUSE RD (#32 CASTLE RD)  
TO #48 CASTLE RD

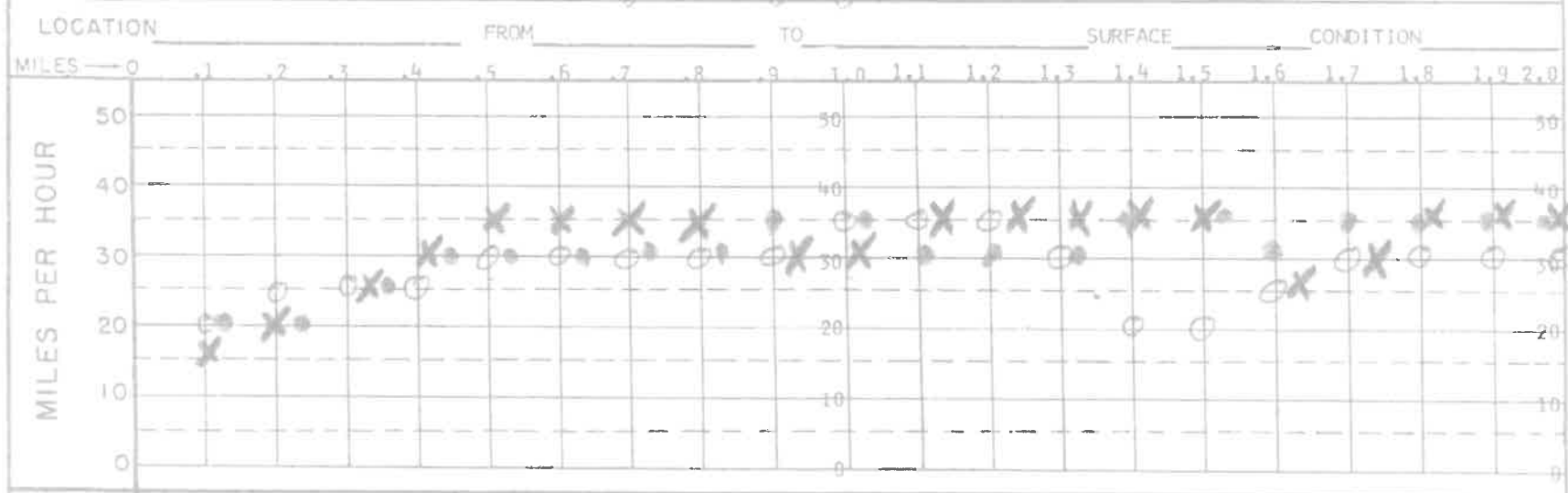
COMMONWEALTH OF MASSACHUSETTS

SPEED ZONING  
SPEED CONTROL  
TRIAL RUNS

Gerald Wheeler green - Lema observer  
Coral Wheeler Blue - " "  
SUZANNE Woods Penalt " "



RECOMMENDED ZONES Test Car 64 Ford Sta Wagon July 14, 1971



RECOMMENDED ZONES \_\_\_\_\_

TEST CAR 68 Mercury DRIVER July 21, 71 OBSERVER Margaret E. Lema - Blue - Lema observer  
Joseph Monte Lema Black SHEET (updater) observer  
Michael Porro Red - Lema observer

November 19, 1971

TOWN OF TRURO  
SPECIAL SPEED REGULATION NO. 663

Highway Location: TRURO  
Authority In Control: TOWN OF TRURO  
Name of Highway: South Highland Road &  
Highland Road

In accordance with the provisions of Chapter 90, Section 16, of the General Laws (Ter. Ed.) as amended, the following Special Speed Regulation is

hereby Adopted  
by the Board of Selectmen  
of the Town of Truro

That the following speed limits are established at which motor vehicles may be operated in the areas described:

SOUTH HIGHLAND ROAD & HIGHLAND ROAD - NORTHEBOUND

Beginning at a point 370 feet north of Route 6  
Thence northerly on South Highland Road & Highland Road  
1.28 miles at 40 miles per hour  
0.12 " " 15 " " "  
0.59 " " 45 " " " ending at the beginning of  
State Highway; the total distance being 1.99 miles.

HIGHLAND ROAD & SOUTH HIGHLAND ROAD - SOUTHBOUND

Beginning at the end of State Highway  
Thence southerly on Highland Road & South Highland Road  
0.59 miles at 45 miles per hour  
0.12 " " 15 " " "  
1.28 " " 40 " " "  
0.07 " " 25 " " " ending at Route 6; the  
total distance being 2.06 miles.

Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate in any sense Chapter 90, Section 14 of the General Laws (Ter. Ed.).

Date of Passage 11/26/1971

Richard P. Gray

Thompson L. Holman

Joseph A. Foster

Board of Selectmen

Attest

Thomas C. Pace  
Town Clerk

COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF PUBLIC WORKS

SPECIAL SPEED REGULATION NO. 663

The Department of Public Works and the Registrar of Motor Vehicles, acting jointly, do hereby certify that this regulation is consistent with public interest.

Standard signs must be erected at the beginning of each zone.

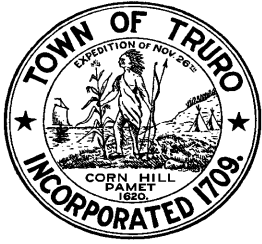
Date: November 19, 1971

By:

Bruce Campbell  
BRUCE CAMPBELL  
COMMISSIONER

for Highway Engineering

David H. Hines  
Registrar of Motor Vehicles



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** Request to Close Highland Rd at North Truro Center for Truro Treasures Weekend-Truro Treasures Block Party

**EXPLANATION:** The Event Notification Form from the MADOT for the Truro Treasures Block Party needs to be signed by the Chair with authorization by the Select Board Members. Department Heads have reviewed the application and authorized the request.

**FINANCIAL SOURCE (IF APPLICABLE):** Police detail is covered by the Truro Treasures non-profit.

**IMPACT IF NOT APPROVED:** There will not be a Truro Treasures Block Party in the North Truro Center.

**SUGGESTED ACTION:** *MOTION TO approve the Select Board Chair to sign the MADOT Event Notification Form on behalf of the Select Board.*

**ATTACHMENTS:**

1. MADOT Event Notification Form

EVENT NOTIFICATION FORM

Date: Sept. 16, 2023

Francisca Heming, District One Highway Director
MassDOT, Highway Division
270 Main Street, Lenox, MA 02140

Dear Sir:

Please be advised that the Grantee(s) of this Event Truro Treasures has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/ride or other events impacting State Highways on Route(s) Highland Rd. in or through the City/Town(s) of North Truro benefiting Truro Treasures Block Party.

The Grantee(s) of this Event understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed event.

The Grantee(s) must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit.

LOCAL POLICE DEPARTMENT

Signed: [Signature]
Title: Chief of Police
City/Town: Truro

FIRE DEPARTMENT

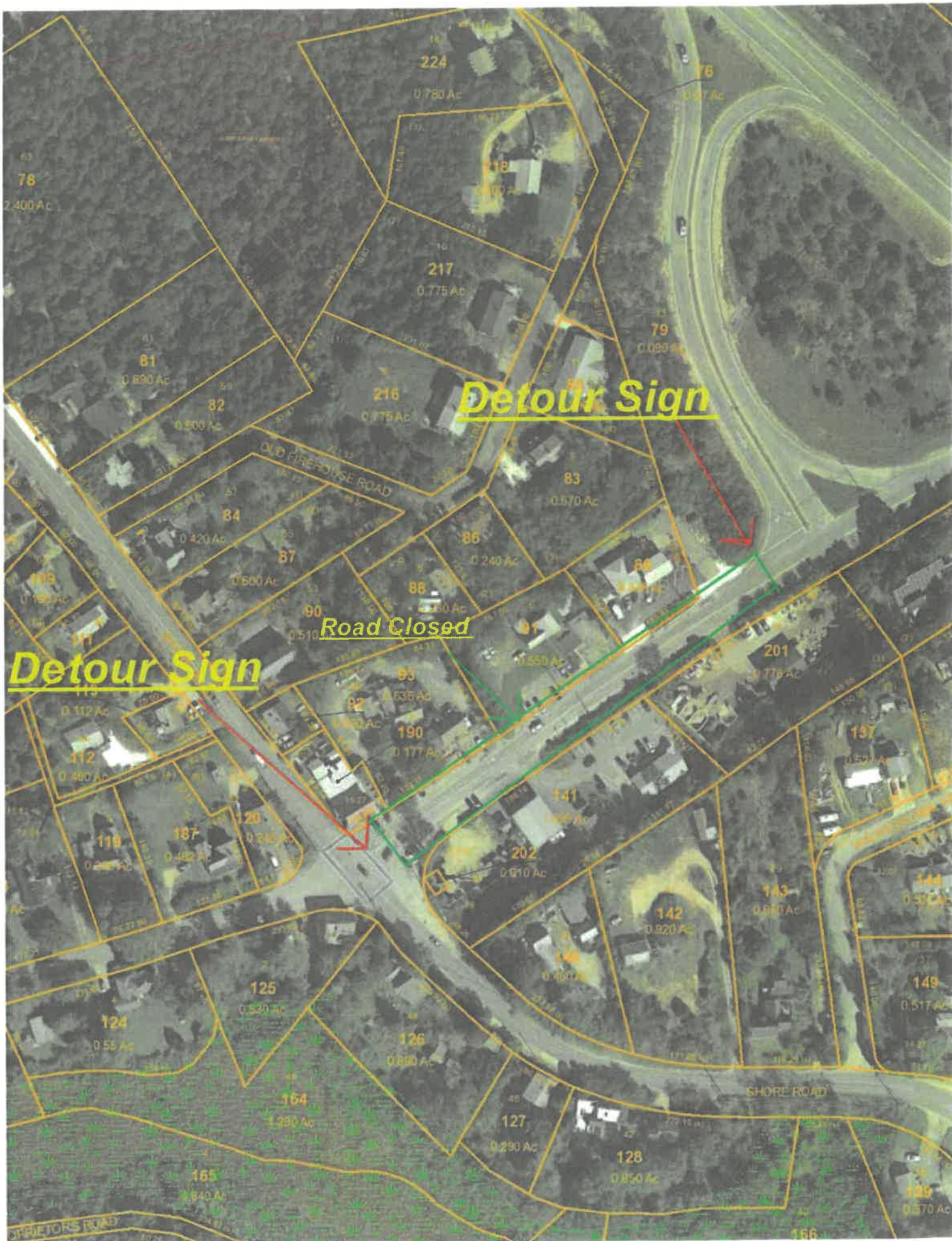
Signed: [Signature]
Title: Fire Chief
City/Town: Truro

BOARD OF SELECTMEN/CITY COUNCIL

Signed:
Title:
City/Town:

STATE POLICE DEPARTMENT

Signed:
Title:
City/Town:





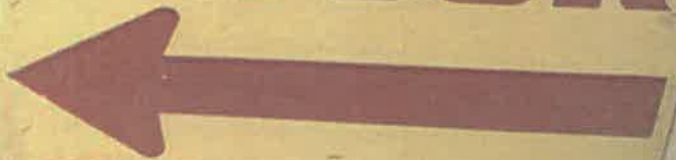
**DETOUR**



**DETOUR**



**DETOUR**



**Comment and Resolution Form**

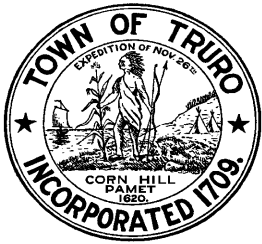
PERMIT #: 5-2023-0230  
 PERMIT TYPE: Events - Block Party - New  
 LOCATION:  
 APPLICANT: True Treasures AGENT  
 SUBMITTAL: 30%  
 SUBMITTED BY: Shelby Hultgren



DATE: May 18 2023

NO	SHEET OR ITEM	COMMENT	DOCUMENT UPLOADED?	INITIAL ACTION	RESPONSE	QC REVIEW INITIAL	FINAL ACTION VERIFIED
<b>COMPLETED BY REVIEWER</b>			<b>COMPLETED BY DESIGNER</b>				
		PERMITTED Event Dates: 9/16/23 - 9/17/23			9/16/23 3-7 PM		
1		State the date, starting time and ending time of the event.					
2		Submit an Event Notification Form (ENF) with local approvals (Town, Police Department and Fire Department). An example ENF can be found in the Docs tab			Pending		
3		Provide a plan showing police detail locations.			Submitted + Reviewed		
4		Provide a detour plan with advanced warning sign locations			Submitted + Reviewed		

COLUMN "NO." PREFIX FOR COMMENT NO'S - PLAN# -P (SPEC. PROVS -S EST -E, CALC BOOK -C, BRIDGE CA, CB -D, OTHER - O)  
 "ACTION" A=WILL INCORPORATE, B=WILL EVALUATE, C=NA



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** Reappointment of Mary Rose to a 3-year term on the Community Preservation Committee

**EXPLANATION:** Mary Rose previously served as the Housing Authority's Representative to the Community Preservation Committee. When she ended her term with the Housing Authority, she applied for an unexpired member-at-large vacancy which ended shortly after being appointed. After consultation with the Assistant Town Manager, it was determined that to follow appropriate appointment procedure and to maintain an overlapping term schedule as prescribed by Town Charter, when the remainder of the unexpired term expired, Mary Rose could be considered for reappointment for a full 3-year term.

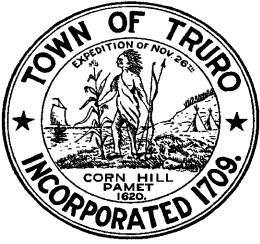
**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The member-at-large seat will remain unfilled and the applicant will not be a member of the Community Preservation Committee.

**SUGGESTED ACTION:** *Motion to Appoint Mary Rose to a three-year term on the Community Preservation Committee as a member-at-large, whose term will expire June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** Application to Serve-Richard Larkin

**EXPLANATION:** Richard Larkin has submitted an application to serve another term on the Historical Commission. He is up to date on all policies and training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Mr. Larkin will be unable to participate on voting matters on the Historical Commission.

**SUGGESTED ACTION:** *Motion to Appoint Richard Larkin to the Historical Commission for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Richard*

**First Name**

*Larkin*

**Middle Initial**

*S*

**Email Address**

**Phone Number**

**Address (Street)**

*42 South Pamet Road*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666-0178*

**Mailing Address (Please indicate box number and zip code)**

*P.O. Box 178 Truro 02666*

RCVD 2023 JUN 05 10:04 AM  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

Yes

No

**Are you registered to vote in Truro?**

Yes

No

**What Board/ Committee Are You Applying For?**

*Hiatoric Commisssion*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I have a veated interest in preserving the historic character and resources of Truro forever.*

**Have you attended a meeting of the committee listed above?**

Yes

No

**Have you read the charge of the committee?**

Yes

No

**Have you met with the chair of the committee?**

Yes

No

**Have you read the Select Board's current Goals and Objectives?**

Yes

No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Historic Commission

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

past member of Community Preservation Committee Vice President of Truro Historical Society

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

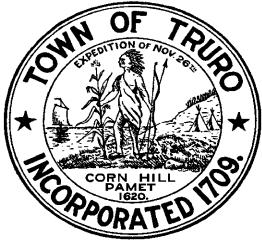
Member of Boston Preservation Society Member of National Trust for Historic Preservation

**Signature**

*Richars S. Larkin*

**Date**

*Jun 05, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 8, 2023

**ITEM:** Application to Serve-Jennifer Shannon

**EXPLANATION:** Jennifer Shannon has submitted an application to serve another term on the Taxation Aid Committee. She is up to date on all policies and training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Ms. Shannon will be unable to participate on voting matters on the Taxation Aid Committee.

**SUGGESTED ACTION:** *Motion to Appoint Jennifer Shannon to the Taxation Aid Committee for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve



**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Shannon*

**First Name**

*Jennifer*

**Middle Initial**

**Email Address**

**Phone Number**

**Address (Street)**

*17 SOUTH HOLLOW ROAD*

**Address (City)**

*NO TRURO*

**Address (State)**

*MA*

**Address (Zip Code)**

*02652*

**Mailing Address (Please indicate box number and zip code)**

*PO BOX 1045, 02652*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

Yes

No

**Are you registered to vote in Truro?**

Yes

No

**What Board/ Committee Are You Applying For?**

*TAXATION AID COMMITTEE*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

Served on this committee going back more than a decade. Hoping to continue to give back to the community.

**Have you attended a meeting of the committee listed above?**

Yes

No

**Have you read the charge of the committee?**

Yes

No

**Have you met with the chair of the committee?**

Yes

No

**Have you read the Select Board's current Goals and Objectives?**

Yes

No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

Yes

No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

*I have served on this committee for over 10 years. I understand the application requirements and need for confidentiality.*

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

**Signature**

*Jennifer Shannon*

**Date**

*Jun 26, 2023*

Select Board Meeting Minutes

## Consent Agenda Item: 8C1

May 23, 2023, Regular Meeting (Hybrid)

Via GoToMeeting Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Police Chief Jamie Calise, Fire Chief Tim Collins, Finance Director Alex Lessin, DPW Director Jarrod Cabral, Emily Beebe-Health and Conservation Agent, IT Director David Wennerberg, District Attorney Robert Galibois, Police Officer Anthony Camilo, Board of Health Chair Tracey Rose, Provincetown Select Board Member Leslie Sandberg, Provincetown Historic Commission Member Michela Murphy, Deborah Smulian (Applicant to Serve), Michael Forgione-Registered Voter, Karen Kinsella-Resident, Kevin Kuechler-Resident, Jennifer Cohen-Resident, Denise Mullen-Resident

Chair Reed called the meeting to order at 5:00 pm and read the information for the public to access the meeting and participate. Chair Reed introduced the Members and Town staff present.

### **PUBLIC COMMENT**

Chair Reed recognized Mr. Forgione who commented on the recent voting recount and stated that the Town administration inserted itself into the process and exceeded its authority. Mr. Forgione also stated that a recent Town press release incorrectly referred to the petitioners as “opponents” and Mr. Forgione requested that this be corrected.

Chair Reed recognized Ms. Kinsella who requested that the Select Board add as an agenda item for a future meeting a detailed review of the proposed DPW facility site as there is detailed information that has not yet been provided.

Chair Reed recognized Town Manager Tangeman who commented that the recount vote was completed on Monday and that he appreciated the hard work of the Town Counsel Lauren Goldberg of KP Law, Town Clerk Kaci Fullerton, and the Board of Registrars. Town Manager Tangeman also suggested that Ms. Goldberg provide a legal opinion based upon Mr. Forgione’s earlier comments and concerns.

### **PUBLIC HEARINGS**

None

### **INTRODUCTION TO NEW EMPLOYEE**

A. Patrol Officer Anthony Camilo, Police Department

Chair Reed recognized Chief Calise who introduced Officer Camilo and noted that he is a retired police lieutenant from Rochester, NY, with over 25 years of law enforcement experience. Officer Camilo thanked the Members and said that the community has warmly welcomed him and his family.

Members welcomed Officer Camilo to the community and wished him well in his new role.

### **BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

A. Interview and Possible Appointment: Deborah Smulian to the Council on Aging Board

Chair Reed and the Members conducted the interview with Ms. Smulian using standardized questions.

**Member Rein made a motion to appoint Deborah Smulian to the one-year, alternate seat on the Council on Aging Board which will expire on June 30, 2024.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

B. Interview and Possible Appointment: Deborah Smulian to the Commission on Disabilities

Chair Reed and the Members conducted the interview with Ms. Smulian using standardized questions.

**Member Dundas made a motion to appoint Deborah Smulian to the Commission on Disabilities to fill a full member seat with an unexpired three-year term which will expire on June 30, 2025.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

### **STAFF/COMMITTEE UPDATES**

A. Board of Health Regulation Updates Related to Title V

Presenter: Emily Beebe, Health & Conservation Agent

Chair Reed announced that Board of Health Chair Rose was present and then recognized Health & Conservation Agent Beebe who provided an update of proposed amendments regarding Title V regulations prior to the June 6, 2023 Board of Health meeting.

Board of Health Chair Rose provided a brief overview of recent work that the board is performing on behalf of the Town. Board of Health Chair Rose recognized Health & Conservation Agent Beebe's work and achievements.

Chair Reed noted that Provincetown Select Board Member Sandberg was present at the meeting and Member Sandberg commented on the water partnership and wonderful collaboration with Truro. Regarding wastewater management, Member Sandberg noted that she favored actions which were in the best interest of the region. Member Sandberg concluded that there are continued opportunities for collaboration between the two Town Managers of Truro and Provincetown which should yield positive results.

#### B. Board of Health Regulation Update on Transfer Station Fees

Presenter: Jarrod Cabral, Public Works Director

DPW Director Cabral announced that 6-Month permits and Swap Shop permits will no longer be sold effective June 1, 2023, as approved by the Board of Health. Weekly permits and Monthly permits with proof of stay will still be available for sale. The change in permits will result in \$8,000 in increased sales.

#### C. Presentation of Public Works Facility Site Cost Comparison and Potential Next/Future Steps

Presenter: Jarrod Cabral, Public Works Director

DPW Director Cabral then presented a detailed update on this matter and recommended a peer review of Weston & Sampson's deliverables and the construction methodology. DPW Director Cabral also noted that there are five sites under consideration for the proposed DPW facility. After the peer review, DPW Director Cabral suggested a discussion with Provincetown regarding a shared building or a regional facility. Town Manager Tangeman noted that there is a meeting with Provincetown Town Manager Alex Morse scheduled for June 30, 2023, where this topic will be discussed. DPW Director Cabral reviewed the other recommendations with the Members and noted that preliminary estimates are provided upon conceptual design. Upon final design, costs will then be provided for each line item.

Chair Reed reminded the public that there would be no Select Board vote on this matter and that she will accept public comments shortly.

DPW Director stated that Weston & Sampson will not build this proposed facility and then he reviewed the process required by Massachusetts General Law regarding design, bid, and build.

Members discussed the bid process in more detail, design contingency escalation factors, the continued delay of the project will result in increased construction costs in the future, a backup energy source for the building, and the attendance of only four residents who attended today's DPW Open House.

Chair Reed recognized Mr. Kuechler who stated that he attended today's DPW Open House and commented that Truro needed a new DPW facility. Mr. Kuechler also noted that the Public Safety facility should be considered for Phase I and Phase II Environmental Survey as the building has been in municipal use for 25 years.

Chair Reed recognized Ms. Cohen who said that she had attended today's DPW Open House and thanked the Town staff for participating in the event. Ms. Cohen requested that Weston & Sampson

provide the specifics of their estimate and expressed the need for a Traffic Study prior to a decision on a site selection.

Chair Reed recognized Ms. Mullen who commented that today's DPW Open House location was difficult to find on the Town website and the information was unclear. Ms. Mullen added that she and others had intended to attend the event but were unsure of the location. Ms. Mullen learned later that it was at the DPW facility. It was listed on the calendar, but the location was not. A brief discussion ensued among Members and Town staff about promoting events like this using social media, the Truro Talks Newsletters, the Town website, and the electronic highway board in Town. Ms. Mullen also suggested that contradictory information should be removed from the Town website.

### **TABLED ITEMS**

None

### **SELECT BOARD ACTION**

A. Cape and Islands District Attorney Robert Galibois Presentation on District Attorney's Office and New Initiatives

Presenter: District Attorney Robert Galibois

District Attorney Galibois provided an update on the District Attorney's Office and discussed new initiatives to include vertical prosecution, a newly formed unsolved homicide unit, a grant writing effort focused on human trafficking and opioid crisis-related available grants, the creation of a Diversity, Equity & Inclusion Committee, and the new creation of an annual report with specific collected data points that will be made available to the public in an effort to be transparent about those individuals being pursued for prosecution by the District Attorney's Office. District Attorney Galibois announced that the Cape and Islands will soon have a Mental Health Court.

Members congratulated District Attorney Galibois on his recent election and briefly discussed services available for domestic violence victims and the recent hiring of a prosecutor who will lead the District Attorney's Office Domestic Violence Unit.

B. Proclamation of Mental Health Awareness Month (May 2023)

Presenter: Stephanie Rein, Select Board Member

Member Rein read aloud the Mental Health Awareness Month Proclamation to the Members and the public.

**Member Dundas made a motion to proclaim May 2023 as Mental Health Awareness Month in the Town of Truro.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

C. Transfer Request and Authorization for Town Manager to Enter into Contract for Ambulance Purchase  
Presenter: Tim Collins, Fire Chief, and Alex Lessin, Finance Director

Fire Chief Collins and Finance Director Lessin provided background information on this topic and the purchase process. Chief Collins noted that once a chassis is assigned, a Vehicle Identification Number is provided and the price for the vehicle is set. Finance Director Lessin stated that this was a terrific opportunity for the Town to save money by moving forward in this process. Members briefly discussed the buildout timeline of 2 years for the delivery of the vehicle and the challenges associated with the availability of replacement parts for aging ambulances.

Chair Reed recognized Mr. Forgione who commented on the optics regarding this topic. Chair Reed, Chief Collins, Finance Director Lessin, and Vice Chair Areson briefly responded to Mr. Forgione's concerns.

**Vice Chair Areson made a motion to transfer \$420,000 from the Fire/Rescue budget and Group Health Insurance budget to the Fire/Rescue Capital Account for the purchase of an ambulance, to authorize the Town Manager to sign the transfer document, and to authorize the Town Manager to enter into a purchasing agreement/ contract for the ambulance.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

Following the vote, Chair Reed invited Mr. Forgione to meet with her and Town staff to discuss ways to improve the Town's budgeting process before Budget Task Force convenes later this year.

D. Acceptance of Massachusetts' Underutilized Properties Grant and Authorization for Town Manager  
Execute Associated Grant Contract

Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman thanked Assistant Town Manager Clark and DPW Director Cabral for their work to obtain this \$900,000 grant. Town Manager Tangeman noted that the Town is grateful to the Commonwealth of Massachusetts for Truro's award.

**Member Weinstein made a motion to authorize the Town Manager to enter into the grant contract and serve as the authorized signatory on the associated grant documents for the \$900,000 Underutilized Properties Grant from the Commonwealth of Massachusetts Community One Stop for Growth program.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**



**Member Weinstein - Aye**  
**Member Rein - Aye**  
**Chair Reed – Aye**  
**So voted, 5-0-0, motion carries.**

E. Discussion, Call for, and Possible Approval for Date for Special Town Meeting (Fall 2023)  
Presenter: Darrin Tangeman, Town Manager

Chair Reed announced that there was a recommendation for the Special Town Meeting to be held on Saturday, October 21, 2023, and the Town Moderator concurred with the recommendation.

**Member Dundas made a motion to call for a Special Town Meeting on Saturday, October 21, 2023, with the Warrant opening on July 21, 2023, and closing on August 10, 2023.**  
**Member Rein seconded the motion.**

**Roll Call Vote:**  
**Vice Chair Areson – Aye**  
**Member Dundas – Aye**  
**Member Weinstein - Aye**  
**Member Rein - Aye**  
**Chair Reed – Aye**  
**So voted, 5-0-0, motion carries.**

F. Discussion on Cape Cod National Seashore (CCNS) Request for Proposal Process Regarding Truro Dune Shacks  
Presenter: Kristen Reed, Select Board Chair

Chair Reed led this discussion and recognized Provincetown Select Board Member Sandberg and Provincetown Historic Commission Member Murphy. Provincetown Select Board Member Sandberg introduced Provincetown Historic Commission Member Murphy. Provincetown Select Board Member Sandberg provided background information as to Provincetown’s objection to the CCNS’S RFP program. The RFP process is flawed, and the Provincetown Select Board and the Provincetown Historic Commission would like to meet with their Truro counterparts as there was no input that would check the process. A Seashore Advisory Commission, that previously existed years ago, could have provided oversight on the CCNS’S RFP program. Last night, the Provincetown Select Board voted, approved, and submitted a letter of objection to submit to a specific delegation of the Massachusetts Legislature (including State Senator Julian Cyr), Members of Congress from Massachusetts (including U.S. Senator Elizabeth Warren), and the National Park Service.

Provincetown Historic Commission Member Murphy provided background information and how the CCNS’S actions adversely affect the dune shack dwellers and President John F. Kennedy’s commitment to protect the cultural landscape when he signed the creation of the Cape Cod National Seashore. Provincetown Historic Commission Member Murphy noted the CCNS’S actions which were not aligned with President Kennedy’s commitment. The CCNS has bulldozed shacks and has not compensated dune shack dwellers. The dune shack dwellers, since 2014, have existed on the land under a Special Use Permit unless an individual is still protected by a lifetime lease. There is one individual who is now 92 years old and to whom this applies but her children are not currently eligible for a lifetime lease by the CCNS. Provincetown Historic Commission Member Murphy noted that Truro has two dune shacks facing this situation.

Chair Reed and the Members voiced their support for Truro’s shack dwellers and the need to be their advocates. Members discussed reaching out to federal officials including members of the Massachusetts congressional members.

Chair Reed and the Members also discussed the current situation adversely affecting longtime Provincetown resident and artist, 94-year-old Sal Del Deo, with the input of Provincetown Select Board Member Sandberg and Provincetown Historic Commission Member Murphy.

Members unanimously voiced their support for the actions taken by the Provincetown Select Board, were dismayed by the actions taken by the CCNS, and supported a motion to write a draft a letter to the National Park Service.

**Chair Reed made a motion to appoint Member Weinstein and Member Rein to write a letter, in collaboration with Leslie Sandberg and Michela Murphy, to the National Park Service on behalf of the Select Board regarding the Request for Proposal Process for the Dune Shacks as soon as possible and prior to July 3, 2023.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

G. Appointment of Select Board Representative to Stormwater Bylaw Article Working Group  
Presenter: Darrin Tangeman, Town Manager

Chair Reed announced that Member Dundas was interested in serving as the Select Board representative to the Stormwater Bylaw Article Working Group. Town Manager Tangeman noted that Health & Conservation Agent Beebe, and other Town staff, would work with interested Town boards and committees to break down silos and to obtain a comprehensive Bylaw for the Town.

**Vice Chair Areson made a motion to appoint Member Dundas to serve as the Select Board’s representative to the Stormwater Bylaw Working Group and to direct the working group to prepare an Article for the 2023 Fall Special Town Meeting.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**CONSENT AGENDA**

- A. Review/Approve and Authorize Signature: None
- B. Review and Approve Reappointment Renewals: Mary Rose-Community Preservation Committee
- C. Review and Approve Reappointment Renewals for Staff: Deputy Director of Community Services (Council on Aging) Michelle Peterson-Cape Cod Regional Transit Authority Alternate Representative; Police Chief Jamie Calise-Keeper of the Lock-up; Conservation and Health Agent Emily Beebe-Representative to the Cape Cod Water Protection Collaborative
- D. Review and Approve 2023 Seasonal Licenses: Accent on Design-Transient Vendor
- E. Review and Approve Select Board Minutes: None

**Member Rein made a motion to approve the Consent Agenda as printed in the packet.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

#### **SELECT BOARD REPORTS/COMMENTS**

Member Rein reported that she had briefly attended the recent Beach Commission meeting where the commission discussed the installation of the Mobi-mats for the season. Member Rein also stated that she had attended the Disabilities Commission meeting and that the commission is preparing a new tile project for Puma Park in collaboration with the students from Truro Central School and Earthstar Playschool. The Disabilities Commission also discussed a request for Mobi-mats to be out year-round at two Town beaches so citizens and visitors with limited mobility could still have access to the beaches. Member Rein also attended the Recreation Advisory Committee meeting where there were lots of discussion and comments by committee members and citizens regarding the summer recreation fees and the lack of sibling discounts. Member Rein noted that she hoped that the Select Board would review the summer recreation fees again.

Member Weinstein thanked the Town staff for their efforts to hold tonight's hybrid meeting. Member Weinstein also announced that he has a scheduled meeting with the Superintendent of the CCNS this Thursday. The purpose of the meeting is to discuss the CCNS'S removal of viable housing that was previously used to house CCNS lifeguards. Member Weinstein added that he would be happy to also discuss at this meeting the situation created by the CCNS regarding dune shack dwellers.

Member Dundas thanked the IT support team for their work tonight. Member Dundas also suggested ChatGPT training for the Town staff as it is a useful tool and generates huge outcomes. Member Dundas also noted that an article regarding veteran suicide will be posted this Thursday, in *The Provincetown Independent*, and that since 9/11 over 30,000 veterans have committed suicide. Member Dundas read a letter from Buddy Perkel thanking the Town staff (Damion Clements and Alex Reis) for their support during a recent celebration of life held for his late wife, Marla, at the Council on Aging.

Vice Chair Areson said that she had attended the celebration of life for Marla Perkel and the family was appreciative. Vice Chair Areson noted that the wetu celebration will be held on June 3, 2023. The wetu has been constructed and children from Truro Central School will participate. The Local Comprehensive

Plan Committee will have another public forum at the Community Center on June 15, 2023, to obtain comments for the draft plan. Childcare and food will be provided. After receiving complaints from citizens, Vice Chair Areson commented about using volunteers to clean Town highway islands which are overgrown. Vice Chair Areson concluded that she was happy about tonight's hybrid meeting and that she will attend the upcoming meeting on June 13, 2023.

Chair Reed thanked Vice Chair Areson for her participation tonight as she was in New York. Chair Reed wished everyone a happy Memorial Day weekend.

Prior to the Town Manager Report, Chair Reed asked Town Manager Tangeman if he wanted to comment on the overgrown Town highway islands. Town Manager Tangeman said that he will talk to Town staff about securing volunteers and prioritizing the clearing of the highway islands. Vice Chair Areson will contact Town Manager Tangeman to assist.

### **TOWN MANAGER REPORT**

Town Manager Tangeman announced that he enjoyed attending the recent Senior Luncheon and he will continue to attend moving forward. Town Manager Tangeman said that he has office hours on Mondays from 2:30 pm to 4 pm. Residents are welcome to meet with him.

The Beach Sticker Office will open on June 10, 2023, and beach stickers will be required at all Town beaches starting on June 17, 2023.

Town Manager Tangeman reviewed the agenda for the next Select Board meeting on June 13, 2023.

Chair Reed and Town Manager Tangeman discussed adding the DPW Facility topic to all future agendas until the process is completed. There were no objections.

**Member Rein made a motion to adjourn at 8:11 pm.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas - Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

Respectfully submitted,



Alexander O. Powers  
Board/Committee/Commission Support Staff

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Kristen Reed, Select Board Chair

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Susan Areson, Select Board Vice Chair

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John Dundas, Select Board Clerk

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Stephanie Rein, Select Board Member

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Robert Weinstein, Select Board Member

### **Public Records Material Attachments**

Legal Notice

Application to Serve – Deborah Smulian (Council on Aging)

Application to Serve – Deborah Smulian (Commission on Disabilities)

Proposed Amendments to Board of Health Regulations Section VI-Local Septic Regulations to Supplement Title V

4-24-23 Memorandum Regarding Proposed Amendments

Updated Cost Analysis

Fit Test for 2 Sand Pit Road

Phase 1 & 2 Environmental Map Locations of Test Pits and Monitoring Wells

Stretch Cod Opinions from Cape Light Compact and Westin & Sampson

Mental Health Awareness Month Proclamation

Draft Transfer Form

Award Letter from MassDevelopment for the Underutilized Properties Grant

Poll Results on Special Town Meeting Start Time

Descriptions and Photographs of Shacks Offered for Lease Provided by NPS

Request for Proposals by the NPS

Proposed General Bylaw: Stormwater Management by Drainage, Erosion and Sediment Control

Application to Serve – Mary Rose (Community Preservation Committee)

Renewal Application for 2023: Accent on Design

June 16, 2023, Select Board Executive Session and Open (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Town Counsel David Jenkins of KP Law, Anne Greenbaum-Truro Voter, Jack Riemer-Truro Voter

Chair Reed called the meeting to order at 10:41 am.

**Chair Reed made a motion to move the meeting into Executive Session for the following purposes:**

- 1. in accordance with the provisions of M.G.L. Chapter 30A § 21 (a) 1 to discuss the reputation and character rather than the professional competence of, or complaints or charges brought against a public officer, employee, staff member or individual; review and vote to release or hold meeting minutes and not to reconvene in open session, unless the person involved requests that the session be open; and**
- 2. in accordance with the provisions of M.G.L. Chapter 30A § 21 (a) 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel (Town Manager), and to reconvene in open session.**

**Member Rein seconded the motion.**

*Before the Members discussed this motion, Chair Reed recognized Anne Greenbaum and Jack Riemer who asked questions about this procedure. The questions were answered by the Town Counsel.*

*Prior to the motion vote, Chair Reed recognized Vice Chair Areson who read aloud a prepared statement as she wanted this presented in open session. She identified herself as the subject of the anonymous complaint that was the first agenda item for the Executive Session. Vice Chair Areson stated that she was the target of the anonymous complaint that was made 48 hours prior to this meeting and that she had initial contact with Attorney Bruce Bierhans regarding this matter but he was unable to attend today's meeting due to the short notice. Vice Chair Areson added that a Select Board discussion on this anonymous complaint without her ability to seek legal counsel was a denial of her due process in this matter.*

*Town Counsel responded that Vice Chair Areson had no due process rights which were attached to this stage of the proceedings and he recommended that the Select Board grant Vice Chair Areson's requested continuance and then proceed to the next agenda item. There were no objections from the Members regarding Vice Chair Areson's requested continuance in this matter.*

*Member Weinstein, Member Rein, and Chair Reed stated that the pursuit of the anonymous complaint was warranted. Member Dundas stated that he supported the continuance in this matter so Vice Chair*

*Areson could seek legal counsel. Chair Reed then recognized Member Weinstein who amended the prior motion.*

**Member Weinstein made a motion to move the meeting into Executive Session for the purposes previously moved by Chair Reed and amended that motion to grant Vice Chair Areson’s request for a continuance so she may seek legal counsel in a timely manner, and that this matter warrants further investigation.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Nay**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 4-1-0, motion carries.**

With support from the Town Counsel, Town Manager Tangeman announced that this Open Session would be closed and the Select Board would now move into Executive Session at 11:11 am.

Respectfully submitted,



Alexander O. Powers  
Board/Committee/Commission Support Staff

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Kristen Reed, Select Board Chair

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Susan Areson, Select Board Vice Chair

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John Dundas, Select Board Clerk

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Stephanie Rein, Select Board Member

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Robert Weinstein, Select Board Member

**Public Records Material Attachments**

Legal Notice (Amended on 6/14/2023)