



## Truro Select Board Remote Meeting

Tuesday, June 13, 2023

Executive Session-4:00pm

Regular Meeting-5:00pm

Truro Town Hall, 24 Town Hall Road, Truro and remote via Zoom

### EXECUTIVE SESSION-4:00pm

<https://zoom.us/j/93508623513>

1-312-626-6799 Meeting ID: 935 0862 3513

This will be an in-person meeting, with the option for remote participation for Board members and/or the invited participants. The meeting will begin in open session solely for the purpose of moving, as set forth below, to enter into Executive Session. The meeting will be closed to the public once the Board votes to enter into Executive Session. Access to the open session portion of this meeting will be available in person and via the link/ phone number listed above, but will not be livestreamed on Channel 18 or TruroTV.

*Move that the Select Board enter into Executive Session for the following purposes:*

- (1) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel (Assistant Town Manager); and not to reconvene in open session.*

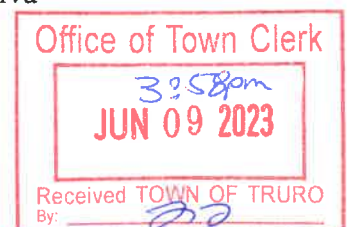
### REGULAR MEETING

<https://zoom.us/j/91689851797>

1-646-931-3860 Meeting ID: 916 8985 1797

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment remotely during the meeting please call-in at 1-309-205-3325 and enter the following access code when prompted: 976-9731-3082 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser: <https://zoom.us/j/91689851797>** Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comments so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

1. PUBLIC COMMENT
2. PUBLIC HEARINGS-NONE
3. INTRODUCTION TO NEW EMPLOYEES-NONE
4. **BOARD/COMMITTEE/COMMISSION APPOINTMENTS**
  - A. Board of Health—Clinton Kershaw, Candida Monteith, Tracey Rose, Jason Silva
5. **STAFF/ COMMITTEE UPDATES**
  - A. Presentation of Economic Development Report  
Presenter: Robert Panessiti, Economic Development Committee Chair



- B. Public Works Facility Update  
Presenter: Jarrod Cabral, Director of Public Works

**6. TABLED ITEMS – NONE**

**7. SELECT BOARD ACTION**

- A. Goals & Objectives FY2023 Progress Report  
Presenter: Darrin Tangeman, Town Manager
- B. Goals & Objectives FY2024 Process Discussion  
Presenter: Darrin Tangeman, Town Manager
- C. CCNS Land Exchange  
Presenter: Jon Nahas, Principal Assessor, and Darrin Tangeman, Town Manager
- D. Community Sustainability Programs: Update on Implementation and Approval of Voucher Program Administration Solicitation and Eligibility Requirements  
Presenter: Darrin Tangeman, Town Manager
- E. Vote to Enter into Intermunicipal Agreement between the Towns of Truro and Brewster regarding Transfer of Net Metering Credits  
Presenter: Alex Lessin, Finance Director, and Trudi Brazil, Town Accountant

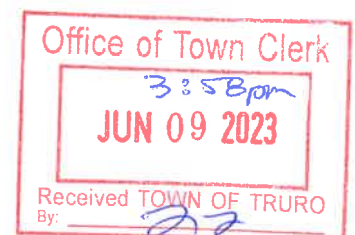
**8. CONSENT AGENDA**

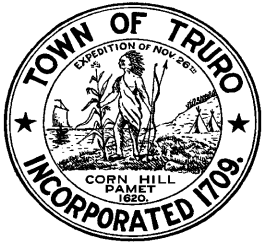
- A. Review/Approve and Authorize Signature:  
1. Special Entertainment Sunday and Weekday Licenses for Truro Vineyards, 11 Shore Rd  
2. Application for Entertainment License for Truro Concert Committee
- B. Review and Approve Appointment Renewals: Susan Girard-Irwin, Open Space Committee; Tracey Rose, Provincetown Water/Sewer Board; Eric Morea, Pamet Harbor Commission; Christine McGee, Recreation Advisory Committee; Peter Morris, Recreation Advisory Committee; Kait Blehm, Local Comprehensive Plan Committee; Raphael Richter, Local Comprehensive Plan Committee; Apryl Shenk, Council on Aging Board; Ann Courtney, Beach Advisory Committee; Sallie Tighe, Human Services Committee; Lindsey Wilson, Energy Committee; Robert Higgins-Steele, Energy Committee; Mark Farber, Energy Committee; Michael Cohen, Charter Review Committee; James Nash, Energy Committee
- C. Review and Approve Acknowledgement of Avenue D Closure for the 2023 Season (as it pertains to Alcohol License non-issuance)
- D. Review and Approve Select Board Minutes: Regular Meeting Minutes of 3.28.2023

**9. Select Board Reports/Comments**

**10. Town Manager Report**

**11. Next Meeting Agenda: June 27, 2023**





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Interviews and Possible Votes on Applicants to the Board of Health

**EXPLANATION:** The Board of Health has two full member terms and one alternate member term expiring on June 30, 2023. Incumbents Tracey Rose (presently a full member), Jason Silva (presently a full member) and Candida Monteith (presently an alternate member) have submitted their applications to serve, and Clinton Kershaw has submitted an application to fill a seat. All applicants are up to date on their policy forms and online training. The two full member terms expire June 30, 2026 and the alternate term expires June 30, 2024.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Board of Health will not have full membership and may not reach a quorum.

**SUGGESTED ACTION: (three motions)**

1. *Motion to Appoint \_\_\_\_\_ to the Board of Health for a three-year term expiring June 30, 2026.*
2. *Motion to Appoint \_\_\_\_\_ to the Board of Health for a three-year term expiring June 30, 2026.*
3. *Motion to Appoint \_\_\_\_\_ to the Board of Health as an Alternate with a one-year term expiring June 30, 2024.*

**ATTACHMENTS:**

1. Application to Serve-Clinton Kershaw

2. Application to Serve-Candida Monteith
3. Application to Serve-Tracey Rose
4. Application to Serve-Jason Silva

Truro

*Application to Serve on a Board or Committee*

**Last Name**

*Kershaw*

**First Name**

*Clinton*

**Middle Initial**

RECD 2023/MAY/16 and 11:11

ADMINISTRATIVE OFFICE

TOWN OF TRURO

**Email Address**

**Phone Number**

**Address (Street)**

*9B Highland Ave*

**Address (City)**

*North Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02652*

**Mailing Address (Please indicate box number and zip code)**

*PO Box 909 02652*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Board of Health*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*My lifelong career and training make me a perfect candidate to serve on this board. Not only does it interest me greatly, I feel it is very important to protect our aquifer and environment. I am also concerned with helping and protecting our senior citizens. The Board of Health is where I can best serve the Town of Truro.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☐ Yes

☒ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

[ \* ] No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

**Are there other Boards/ Committees in which you are interested?** Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I currently serve on the Conservation Commission. I feel it would be helpful to both boards that there is some crossover, each board not operating in a single silo.

**Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.**

I have served on many boards and committees over the course of my life. It is interesting how different each board is and learning the board's idiosyncrasies is always important. I have served on the Board of the Hudson Valley Philharmonic, served and was the chair of the Poughkeepsie Plumbing Board, and was a Fire Commissioner in my Fire District in New York. Was a member of several Chamber of Commerce. There are more. A note. The last time I was rejected as a candidate an issue I had before the Board of Health was the reason, understandably. That issue has been resolved and no longer exists.

**Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.**

I have been designing, installing, servicing, and troubleshooting, septic systems for 40 years of my life. It is what I know. While the BOH does deal with other matters, it is septic issues that are most frequent. The protection of our aquifer cannot be more important at any time than now.

**Signature**

Clint Kershaw

**Date**

May 16, 2023

Truro

*Application to Serve on a Board or Committee*

**Last Name**

*monteith*

**First Name**

*Candida*

**Middle Initial**

*P*

**Email Address**

**Phone Number**

**Address (Street)**

*1 Salt Marsh Lane*

**Address (City)**

*Truro*

**Address (State)**

*ma*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*Box 257*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Board of Health*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I wish to give back to my community.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Prior member on the BOH

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

**Signature**

*Candida Monteith*

**Date**

*Jun 07, 2023*

Truro

*Application to Serve on a Board or Committee*

**Last Name**

*Rose*

RCVD 2023MAY23 04:11:23

**First Name**

*Tracey*

ADMINISTRATIVE OFFICE

TOWN OF TRURO

**Middle Initial**

**Email Address**

**Phone Number**

**Address (Street)**

*1 Town Hall Rd POBox 663*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*P. O. Box 663 Truro MA 02666*

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**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

1. Board of Health 2. Provincetown Water & Sewer Board

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

Continuing to work for Truro protecting our groundwater, embayment's and vitality of our bodies of water, assisting Truro citizens with unusual circumstances regarding their septic systems on their properties, reviewing Change of Managers for our Associations on Beach Point to assure public safety, Regulation review; all of these topics (and many, many more) are so important and I am passionate about each one of them and I am dedicated to this volunteer/appointed position. I appreciate your consideration to reappoint me. Thank you!

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

I do not have any questions or concerns regarding the BOS Goals.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Yes, I would like to be re-appointed to the Provincetown Water and Sewer Board for another term, please.

My current term expires on June-2023. Thank you!

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have served the Town of Truro on the Board of Health for approx. 15 years. I believe in a leadership that has a wide-angle lens while simultaneously staying focused on the tasks and issues at hand. Of course, respect, cooperation (while appreciating differences of opinions), transparency, punctuality are all important values and behaviors that work on any board, committee or commission or home! (Truro Board of Health, Truro WROC, Ptown Water and Sewer Board, Lower Cape Ambulance Board of Directors, Ptown Helping Hands Society, Ptown Portuguese Festival Volunteer, a multitude of volunteer work @Truro Schools/Ptown High School while raising kids and several volunteer positions at my church (Lector, Eucharist Minister, CCD teacher, etc.).

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I am a MA licensed Realtor along with a strong position in an accounting department of a local insurance business so I am accustomed to networking, accomplishing goals and working as a team player.

Signature

Tracey Rose

**Date**

***May 23, 2023***

Truro

*Application to Serve on a Board or Committee*

Last Name

*Silva*

First Name

*Jason*

Middle Initial

*R*

Email Address

Phone Number

Address (Street)

*209 Shore Road*

Address (City)

*North Truro*

Address (State)

*MA*

Address (Zip Code)

*02652*

Mailing Address (Please indicate box number and zip code)

*P.O. Box 84*

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**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Board of Health*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I wish to continue to serve on the Board of Health because I believe that my experience as the vice chair on the Board, in conjunction with my background as a business owner, and licensed Septic installer in Truro is an asset to the Board. I am also a Certified Pool Operator, as well as ServSafe certified which brings a valuable insight to many of the issues which come before the board. Thank you for your consideration.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Truro Board of Health

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

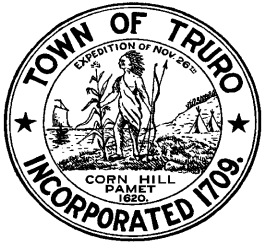
Licensed Septic Installer Licensed Construction Supervisor ServeSafe Certified for food service Allergen Awareness Certified Choke Saver Qualified Certified Pool Operator

Signature

*Jason R Silva*

Date

*May 24, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Robert Panessiti, Chair of Economic Development Committee

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Presentation of Economic Development Report

**EXPLANATION:** The Economic Development Committee has conducted research to understand and describe Truro's economic condition, emerging trends, and the issues of greatest concern to local business owners and operators. This report is prepared to foster sustainable economic activity and help local businesses thrive. The Economic Development Committee's Chair will present the report.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Presentation Only

**SUGGESTED ACTION:** Presentation Only

**ATTACHMENTS:**

1. Economic Development Report

# Town of Truro

## Economic Development Vision & Strategy



Prepared by  
Truro Economic Development Committee



## I. Introduction

The Town of Truro has prepared this community Economic Development Vision and Strategy to foster sustainable economic activity and help local businesses thrive. The strategy is being developed in tandem with the Truro Local Comprehensive Plan, to ensure that the Economic Development Strategy re-enforces the community's broader long-term goals.

The Truro Economic Development Committee (EDC) led the preparation of the Economic Development Strategy, with assistance from Ridley & Associates, Inc. The members of the EDC include:

- Robert Panessiti, Chair – Sr. Vice President, UBS Financial Services, Inc. (works remotely)
- Nancy Medoff, Vice Chair – Author, Keynote Speaker, Business Coach (works remotely)
- Kristen Roberts, Clerk – Owner, Truro Vineyards and South Hollow Spirits
- Chris LaMarco, Member – Owner, Crossfit Nauset
- Daniel Silva, Member – Owner, Silva Construction

## II. Process

In the first quarter of 2022, the EDC conducted background research to understand and describe Truro's current economic condition, emerging trends, and the issues of greatest concern to local business owners and operators. This information is compiled in *Truro's Economic Overview* found in Appendix A. Information from the Overview is summarized below.

### Data Collection

Statistical information from the US Census, Massachusetts Division of Unemployment Assistance and other sources was used to describe Truro's local economy and relevant community issues that have a bearing on economic performance. It should be noted that only limited 2020 US Census data was available at the time the Overview was prepared, and the Overview uses the best available information. The Overview may be updated as additional 2020 US Census data become available. Highlights of this information include:

## Truro Economic Development Vision and Strategy

- Demographics
  - Truro's year-round population has increased by nearly a quarter over the past decade (3<sup>rd</sup> highest on Cape), according to the 2020 US Census
  - Truro's population is relatively older, and well-educated compared to that of the County or State
  - Truro median income lower than for the County or State
  - Trending information from Cape Cod Commission surveys and local municipal service usage suggests that seasonal residents may be choosing to stay in Truro more of each year
- Housing
  - According to Town Assessor's data, an estimated 2/3 of housing units are second homeowner units
  - Median housing price increase 12.5% 2021-22 to \$711,250, *adding to a growing affordability gap*
- Industry mix
  - Truro's industry mix has not changed much in the last decade
  - Outer Cape businesses more seasonally influenced compared to other Cape regions
    - Annual average unemployment rate is 10%, (18.8% in January to 3.3% in August)
- Land Use
  - Of Truro's 21 square miles, approximately 67% is federally owned; 30% is residences and 2% is commercial property
  - 71% of town revenues come from local property taxes, which are predominantly for residential properties

### Focus Groups

The EDC sponsored a series of five focus groups for Truro business owners to provide input and recommendations related to current issues, industry trends and potential solutions to help ensure a diverse and thriving local economy. The focus groups were widely advertised to the public and were designed to convene complementary types of businesses:

- Farming, Marine, Fishing
- Restaurant, Retail, Gallery & Arts
- Overnight Hospitality, Real Estate and Vacation Rental
- Non-profit, Business and Services (including home based businesses)
- Construction and Trade

## Truro Economic Development Vision and Strategy

Each focus group lasted approximately one hour and included two to four representatives of the scheduled industries and non-profit organizations, as well as two members of the EDC. The meetings were facilitated by Ridley & Associates.

Figure 1 provides a high-level summary of the highlights of the focus group conversations. A more thorough description of these focus groups is found in the Truro Economic Overview in Appendix A.

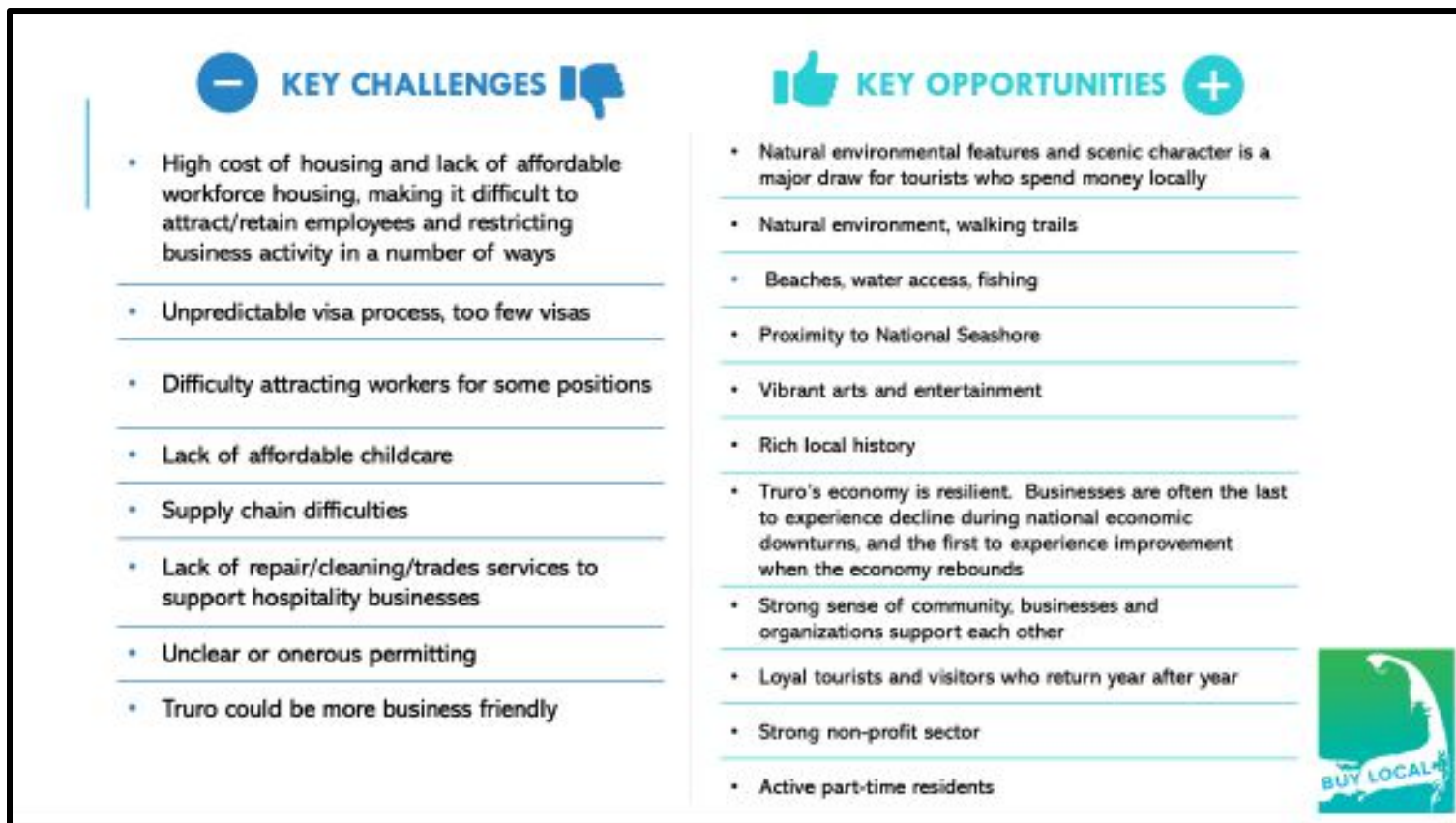


Figure 1. Key Insights from Focus Group Conversations

## Truro Economic Development Vision and Strategy

### Summit

In June 2022 the EDC hosted a community Economic Development Summit outdoors at the Truro Library to review the issues and insights that emerged from the data review and focus groups. Summit participants were asked to share their observations and ideas of what is important to consider in developing a community economic development vision and strategy. Input from the Summit and focus groups, in combination with data on conditions and trends, served as a basis for this proposed economic development vision statement and strategies.

### Next Steps

A draft of the vision and strategy document was made available for public comment, and the EDC held a public meeting to discuss the draft with interested stakeholders. This revised vision and strategy document incorporates public comment. The EDC will submit this plan to the Select Board for approval. It is important to note that this is a living document and will be reviewed and updated as needed to reflect new information and changing conditions.

## III. Vision Statement

The Town of Truro is seeking to foster economic activity that will:

- Advance the quality of life for Truro residents, workforce, and visitors;
- Leverage Truro's unique natural beauty, vibrant arts offerings, and rich local history;
- Sustain Truro's small-town character;
- Promote environmental quality and resilience; and
- Meet community needs for services and goods.

## IV. Strategies & Actions

Proposed economic development strategies are organized in four core areas:

1. Expand Housing Opportunities for Truro's Workforce
2. Foster Businesses Development and Local Job Creation and Retention
3. Provide Critical Infrastructure
4. Implement, Assess, Adapt

## Truro Economic Development Vision and Strategy

For each core area, strategies and implementation actions are proposed, with the level of priority, timeline, desired outcomes, and lead responsible entity indicated.

1. Expand Housing Opportunities for Truro's Workforce		
Strategy	Actions	Implementation
1.1 Promote land use /regulatory decisions to facilitate the development of housing at a range of affordability levels and types, including housing suitable for Truro's seasonal and year-round workforce.	1.1.1 Encourage the Town to create centralized and accessible repository of information about housing opportunities and resources, and efforts to expand the supply of housing for Truro's workforce, including use of the Town website and, potentially, creation of a Housing Coordinator position.	<b>Priority:</b> High <b>Timeframe:</b> <b>1.1.1</b> Propose Housing Coordinator position for 2023 ATM <b>1.1.2</b> According to timeline for Walsh Property Master Plan <b>1.1.3-5</b> Complete in time for consideration at 2024 ATM
	1.1.2 Encourage the maximum use of the Walsh property for creation of housing that is accessible for the year-round and seasonal workforce.  1.1.3 Evaluate the Truro Zoning Bylaw to identify ways to encourage mixed-use development of apartments in existing commercial districts where feasible.  1.1.4 Evaluate options for providing housing for seasonal workers, including whether temporary placement of mobile home units on commercial properties can be used for seasonal housing of employees.  1.1.5 Consider a home rule petition that would allow the Town to collect a transfer fee on home sales for affordable housing (HB 2895)	<b>Outcomes:</b> <b>1.1.1</b> Walsh Property Community Planning Committee master plan maximizing use of the property for housing. <b>1.1.2</b> Recommended zoning changes to encourage mixed use development  <b>Lead:</b> <b>1.1.1</b> Walsh Property Community Planning Committee and Select Board <b>1.1.2-5</b> Housing Ad Hoc Committee to work with Planning Board and Town Planner/Land Use Counsel
1.2 Evaluate the use and/or expansion of policies and programs to limit use of housing for seasonal rentals and increase availability of housing for year-round residents.	1.2.1 Evaluate success of Truro's real estate tax incentive to second homeowners who rent their property year-round, and identify ways to increase effectiveness.	<b>Priority:</b> Medium <b>Timeframe:</b> <b>1.2.1</b> End of 2024 <b>1.2.2 &amp; 1.2.3</b> Propose for 2024 ATM
	1.2.2 Evaluate options for controlling growth in the proportion of Truro's housing stock used as seasonal rentals, particularly as corporate holdings.	<b>Outcomes:</b> <b>1.2.1</b> Report on effectiveness of tax credit and recommendations for expansion. <b>1.2.2 &amp; 1.2.3</b> Recommended bylaws or policies to be submitted to Select Board and Town Meeting

1. Expand Housing Opportunities for Truro's Workforce		
Strategy	Actions	Implementation
	1.2.3 Evaluate the potential effectiveness of a policy, such as the Vail, CO InDeed program, to purchase deed restrictions on homes dedicated for occupancy by year-round residents in perpetuity.	<b>Lead:</b> <b>1.2.1</b> Town Manager <b>1.2.2 &amp; 1.2.3</b> Designated Town staff and Housing Ad Hoc Committee
1.3 Encourage expansion of public access to education, technical assistance and financial resources for creation of ADUs.	1.3.1 The number of ADUs in Truro should continue to be tracked and an evaluation of current ADU policies should be undertaken to identify ways to increase ADU creation.  1.3.2 Encourage awareness of and participation in emerging programs and resources, including the Community Development Partnership's new ADU Resource Center, that are intended to provide access to technical and financial resources for creation of ADUs.  1.3.3 Information about ADU loan programs offered by local banks including Seamen's Bank, Cape Cod Five and Cape Cod Cooperative Bank, should be promoted to property owners.	<b>Priority:</b> High <b>Timeframe:</b> 2024 <b>Outcome:</b> <b>1.3.1</b> Recommendations to modify town policies increase use of ADUs. <b>1.3.2</b> Establish and community committee liaison to CDP to facilitate communication of programs to residents and businesses. <b>1.3.3</b> Establish a community committee liaison to local banks to facilitate communication of programs to residents and businesses
		<b>Lead:</b> <b>1.3.1</b> Designated Town staff to work with Planning Board and Town Planner/Land Use Counsel <b>1.3.2 &amp; 1.3.3</b> Designated Town staff and Town Manager
		<b>Priority:</b> Low <b>Timeframe:</b> On-going <b>Outcome:</b> <b>1.4.1</b> Compiled written comments from businesses and/or a position statement adopted by the Chamber of Commerce <b>Lead:</b> Designated Town staff in consultation with Chamber of Commerce
1.4 Continue to communicate the link between an adequate supply of affordable housing and Truro's economic well-being and quality of life.	1.4.1 Encourage local business owners and the Chamber of Commerce to articulate their experience of how the housing shortage has affected local businesses. Compile written testimony of this information to share with local committees and local media.	

2. Foster Businesses Development and Local Job Creation and Retention		
Strategy	Actions	Implementation
2.1 Promote policies that contribute to a sustainable business environment in Truro	<p>2.1.1 Improve the efficiency of municipal permitting for restaurants, food purveyors, overnight accommodations and temporary/seasonal event sponsors through enhanced online permitting.</p> <p>2.1.2 Work with Town officials to design and publish a user- friendly permitting guidebook to assist existing and new businesses and organizations with meeting permitting requirements.</p> <p>2.1.3 Prior to adopting new policies or regulations, Town officials should proactively reach out to potentially affected businesses to participate in a roundtable discussion to ensure that the full effects of the policy are evaluated.</p> <p>2.1.4 Formalize and expand a Truro business-to-business referral program.</p> <p>2.1.5 Promote measures to help businesses become more energy efficient and climate resilient, through encouraging participation in programs provided by MassSave and Cape Light Compact, as well as local banks that provide lending for solar installation or septic system upgrades.</p> <p>2.1.6 Review the Truro zoning bylaw to identify and address outdated or unnecessary encumbrances to business activity, such as restrictions on wholesale trade, consistent with the Town-approved Local Comprehensive Plan and Economic Development Strategy.</p>	<p><b>Priority:</b> High</p>
		<p><b>Timeframe:</b></p> <p>2.1.1 2023</p> <p>2.1.2 2024</p> <p>2.1.3 2023</p> <p>2.1.4-2.1.6 2025</p>
		<p><b>Outcomes:</b></p> <p>2.1.1 Design and implement a survey of businesses; develop recommendations based on survey results</p> <p>2.1.2 Draft and final permit guidebook issued by the Town</p> <p>2.1.3 Annual business roundtable event with Town officials, Chamber and local businesses</p> <p>2.1.4 Inventory and database of businesses for referral.</p> <p>2.1.5 Higher rate of participation in these programs and services by Truro residents and businesses</p> <p>2.1.6 Recommended zoning amendments</p>
2.2 Develop a brand and marketing campaign that leverages Truro's strengths: natural beauty, small town character, history and cultural arts	<p>2.2.1 Recommend that Outer Cape Chambers establish a working group to explore opportunities to increase the impact and cost effectiveness of marketing dollars through coordinated marketing efforts.</p>	<p><b>Lead:</b></p> <p>2.1.1 Designated Town staff in consultation with Chamber of Commerce</p> <p>2.1.2 Town Manager and designated Town Staff</p> <p>2.1.3 Town Manager, Select Board</p> <p>2.1.4 Designated Town staff in consultation with Chamber of Commerce</p> <p>2.1.5 Designated Town staff in consultation with Chamber of Commerce</p> <p>2.1.6 Town Manager, Planning Board and designated Town Staff</p>
		<p><b>Priority:</b> High</p>
		<p><b>Timeframe:</b> Initiate in 2023</p>
		<p><b>Outcomes:</b></p> <p>2.2.1 and 2.2.2 Potential joint print, video, digital marketing initiatives</p> <p>2.2.3 Promotion strategy and budget</p>

2. Foster Businesses Development and Local Job Creation and Retention		
Strategy	Actions	Implementation
	<p>2.2.2 Explore opportunities to leverage sales and marketing activities undertaken by the Cape Cod and Boston Chambers of Commerce, to increase visibility of the Outer Cape.</p> <p>2.2.3 Work with Truro's Marketing Director to identify ways to promote tourism, including a town budget request to support those efforts.</p>	<p><b>Lead:</b>  <b>2.2.1 and 2.2.2</b> Chamber of Commerce  <b>2.2.3</b> Town Marketing Director in consultation with Chamber of Commerce,</p>
<p><b>2.3 Support business sectors that are well established in Truro and that create jobs that provide living wage</b></p>	<p>2.3.1 Hospitality and Overnight Accommodations</p> <ul style="list-style-type: none"> <li>Identify strategies to expand visitor activity into a longer and more robust spring and fall shoulder season, and explore opportunities for non-peak season (i.e., winter) tourism opportunities: <ul style="list-style-type: none"> <li>Promote Truro as a special event venue (destination weddings, bachelor/bachelorette party destinations, family reunions, corporate retreats)</li> <li>Identify strategies to amplify and leverage Truro's natural beauty and assets, including proximity to the Cape Cod National Seashore, through ecotourism marketing</li> <li>Establish Truro as a destination for performing and visual arts</li> <li>Curate a "things to do in Truro" list with hyperlinks that could be posted to Town, Chamber and business websites to promote "pre-arrival" planning. This list should include historical tours, arts events, beach and recreation options, hiking trails, fishing charters, faith celebrations, and other special programs and events.</li> <li>Create or endorse and community FaceBook page, working with the Chamber and Truro Marketing Director</li> </ul> </li> <li>Create a regional database/network of businesses modeled on the national <i>Seasonal Connect</i> network, that would provide cleaning, appliance repair, plumbing and carpentry services to meet demand during the busy season.</li> </ul>	<p><b>Priority:</b> High</p>
		<p><b>Timeframe:</b> Initiate in 2023</p>
		<p><b>Outcome:</b>  <b>2.3.1</b> Strategies to support Hospitality and Overnight Accommodations businesses  <b>Lead:</b>  <b>2.3.1</b> Chamber of Commerce, hospitality and overnight accommodation businesses</p>

2. Foster Businesses Development and Local Job Creation and Retention		
Strategy	Actions	Implementation
	<ul style="list-style-type: none"> <li>Efforts to control growth in the proportion of the housing stock used as seasonal rentals would be beneficial to overnight hospitality businesses. (see 1.2.2)</li> <li>Address unreliable wifi and cellular service in the region, which is a vital amenity for overnight hospitality businesses to offer.</li> </ul> <p>2.3.2 Construction Trades</p> <ul style="list-style-type: none"> <li>Ensure maintenance of the home-occupation as a permitted use in all residential districts.</li> <li>Participate in regional initiatives identified in the Cape Cod CEDS: The Trades Workforce and Business Development Program Coordinate and work to expand trades-related workforce and business training programs at technical high schools, colleges, and universities; Cape-First Construction and Procurement Program to encourage private developers and municipal governments to use local businesses for construction and other service.</li> <li>Evaluate potential to expand tradesman's park at new locations.</li> </ul> <p>2.3.3 Blue Economy</p> <ul style="list-style-type: none"> <li>Include local charters and marine businesses in a discussion of any potential changes in policy or regulations at Pamet Harbor</li> <li>Create a Blue Economy work group consisting of local charter and fishing vessels operators and research organizations to identify opportunities for joint activities, such as using vessels offseason to support research.</li> </ul> <p>2.3.4 Retail and Wholesale Trade</p> <ul style="list-style-type: none"> <li>Evaluate the potential for creating or re-enforcing identifiable shopping areas potentially as part of mixed-use re-zoning.</li> <li>Evaluate the success of Truro Treasures in bringing visitors and spending to Truro and, based on assessment, evaluate ways to expand Truro Treasures as a seasonal weekend of events and attractions</li> </ul>	<p><b>Outcome</b>  <b>2.3.2</b> Strategies to support Construction Trades  <b>Lead</b>  <b>2.3.2</b> Chamber of Commerce, construction trades businesses</p> <p><b>Outcome</b>  <b>2.3.3</b> Exploration of weekend attraction events, and shared retail space for local artisans/makers.  <b>Lead</b>  <b>2.3.3</b> Chamber of Commerce, fishing charters and local coastal research organizations</p> <p><b>Outcome</b>  <b>2.3.4</b> Blue economy working group established  <b>Lead</b>  <b>2.3.4</b> Chamber of Commerce, wholesale and retail trade businesses</p>

2. Foster Businesses Development and Local Job Creation and Retention		
Strategy	Actions	Implementation
	<ul style="list-style-type: none"> <li>• Explore the potential to attract pop-up retail businesses during the peak season</li> <li>• Explore the potential for shared work/maker space and retail space for producers of compatible goods, such as art/pottery, local food products, woodworking, and other local crafts.</li> <li>• See 2.1.4</li> <li>• Work with Truro's successful wholesale businesses to identify infrastructure and/or business support services (broadband/internet/transportation/financing) that would enable them to continue to achieve long-term business goals.</li> </ul> <p>2.3.5 Agriculture</p> <ul style="list-style-type: none"> <li>• Clarify town and stakeholder roles in supporting events such as Truro Agricultural Fair and Truro Treasures, which attract large numbers of visitors., and look for ways to build additional programming around these events.</li> <li>• Ensure continued access to USDA grant programs</li> <li>• Address parking, safety and other concerns to ensure sustainability of an annual Farmers Market</li> <li>• Evaluate the Town's regulation of farm stands to allow local growers to operate farm stands</li> <li>• Participate in regional initiatives identified in the Cape Cod Community Economic Development Strategy: Buy Fresh, Buy Local Cape Cod - Expand Cape Cod's Buy Fresh, Buy Local program to raise awareness of and access to locally-sourced products, including facilitating business-to-business opportunities for producers, restaurants, and wholesale establishments</li> <li>• Identify whether there is any way to provide notification related to mosquito spraying in areas where spraying could affect local bees.</li> </ul>	<p><b>Outcome</b>  <b>2.3.5</b> Local agricultural events; expanded opportunities for sale of agricultural goods.</p> <p><b>Lead</b>  <b>2.3.5</b> Chamber of Commerce and agricultural businesses and operators</p>

2. Foster Businesses Development and Local Job Creation and Retention		
Strategy	Actions	Implementation
	<p>2.3.6 Cultural</p> <ul style="list-style-type: none"> <li>Explore the economic development potential of establishing a Truro Cultural District to build cultural tourism in Truro</li> <li>Explore the potential for shared work/maker space and retail space for producers of compatible goods, such as art/pottery, local food products, woodworking, and other local crafts.</li> <li>Re-start conversations with Cape Cod National Seashore regarding future use of the Highlands Center</li> <li>Amplify <i>Truro Connections</i>, an initiative that seeks to focus on issues of sustainable living in Truro and create linkages between civic, business and non-profit organizations</li> </ul>	<p><b>Outcome</b> 2.3.6 Application for Truro Cultural District</p> <p><b>Lead</b> 2.3.6 Town Manager, Town Planner/Land Use Counsel, Truro Council for the Arts</p>
2.4 Promote policies that help businesses attract and retain employees, and thereby transition to the next generation of ownership and operation.	<p>2.4.1 Increase the supply of housing that is accessible to Truro's workforce. (See 1.0 above)</p> <p>2.4.2 Evaluate the use of the Truro Childcare voucher program, and whether the vouchers could also be provided for non-resident employees of Truro businesses.</p>	
		<b>Priority:</b> High
		<b>Timeframe:</b> 2.4.1 See 1 above 2.4.2 2023-2024
		<b>Outcome:</b> 2.4.1 See 1 above 2.4.2 Assessment and possible expansion of voucher program
2.5 Support remote and home-based businesses that have the potential to create local jobs and spending with a limited footprint.	<p>2.5.1 For business start-ups, promote awareness of economic development, technical assistance and micro loan programs available through CDP, Coastal Community Capital, Cape Cod Chamber, local lenders, and the <a href="#">Massachusetts Small Business Development Center Network Southeast Regional Office</a>.</p> <p>2.5.2 Survey remote and remote and home-based businesses to see if there is a need for any shared facilities or co-working spaces, and assess other services such as broadband, cellular service or transportation infrastructure, that would enable their operations to thrive</p>	<b>Lead:</b> 2.4.1 See 1 above 2.4.2 Town Manager and designated Town staff
		<b>Priority:</b> Medium
		<b>Timeframe:</b> 2.5.1 Ongoing 2.5.2 2024
		<b>Outcome:</b> Higher rate of participation in these programs and services by Truro residents and businesses
		<b>Lead:</b> 2.5.1 Designated Town staff in consultation with Truro Chamber 2.5.2 Designated Town staff in consultation with Truro Chamber

2. Foster Businesses Development and Local Job Creation and Retention		
Strategy	Actions	Implementation
<b>2.6 Create strategic alliances to address regional/national issues of concern to Truro businesses</b>	2.6.1 Working with Chamber of Commerce, develop a list of priority regional and national policy issues, including any specific actions that would be beneficial for Truro, Outer Cape, and Cape Cod (e.g., foreign worker visa program, health care cost/availability, education; infrastructure, etc.)	<b>Priority:</b> Low <b>Timeframe:</b> 2024-2025 <b>Outcome:</b> <b>2.6.1</b> Develop list or policy priorities and identify potential allied organizations and stakeholders <b>2.6.2</b> Action plan supported by allied organizations and stakeholders for implementation
	2.6.2 Work with regional business organizations and federal elected officials to pursue the agenda articulated in 2.5.1 above	<b>Lead:</b> Chamber of Commerce

3. Provide Critical Infrastructure		
Strategy	Actions	Implementation
<b>3.1 Provide water and wastewater infrastructure that support community needs and protect vital water resources</b>	3.1.1 Support municipal policies and infrastructure investments to ensure adequate water and wastewater capacity to implement the community-approved Economic Development Strategy and Local Comprehensive Plan, including future use of the Walsh Property	<b>Priority:</b> High
		<b>Timeframe:</b> Ongoing
		<b>Outcome:</b> Wastewater and water supply plan to meet future community needs
		<b>Lead:</b> Town Manager and Select Board
<b>3.2 Support the provision of comprehensive and reliable cellular and broadband Internet service</b>	3.2.1 Encourage the Cable & Internet Advisory Committee to update the 2010 survey of un-served and underserved areas in town. 3.2.2 Support regional efforts for the last mile build out of the Open Cape broadband network.	<b>Priority:</b> High
		<b>Timeframe:</b> 2023
		<b>Outcome:</b> Updated quality of service assessment and response plan
		<b>Lead:</b> Select Board and Cable & Internet Advisory Committee
<b>3.3 Create opportunities for commercial and mixed-use development where feasible</b>	3.3.1 Explore the potential for expanding commercially zoned areas, to create more commercial space available to businesses.  3.3.2 Work with Cape Cod National Seashore to determine measures to sustain existing commercial uses in the Seashore district.	<b>Priority:</b> Medium
		<b>Timeframe:</b> Ongoing
		<b>Outcome:</b> Identify areas where addition or expansion of commercial or mixed-use space is feasible and propose zoning change
		<b>Lead:</b> Town Planner/Land Use Counsel; Planning Board
<b>3.4 Expand transportation options that relieve pressure on</b>	3.4.1 Identify resources to ensure that Truro has an adequate number of electric vehicle (EV) charging stations to meet projected demand by residents and visitors.	<b>Priority:</b> Low
		<b>Timeframe:</b> 2025

## Truro Economic Development Vision and Strategy

3. Provide Critical Infrastructure		
Strategy	Actions	Implementation
local roads and support workforce needs	3.4.2 Support expansion of trails and bikeways to increase the connectivity of Truro and reduce stress on local roads.	<b>Outcome:</b> <b>3.4.1</b> EV charging stations added <b>3.4.2</b> Cape Cod Regional Transit Authority services increased
	3.4.3 Survey Truro businesses and workers to determine if changes in Cape Cod Regional Transit Authority public transit service would benefit local businesses or the local workforce; and explore collaboration with the Regional Transit Authority and Cape Cod Commission to enhance transportation options.	<b>Lead:</b> Town Manager and Select Board

4. Implement, Assess, Adapt		
Strategy	Actions	Implementation
4.1 Continue to build a data-based understanding of conditions related to the health of Truro's economy and quality of life.	4.1.1 Identify research tasks that could include but not be limited to: Assessing trends with second home owners transitioning full time to Truro and implications for town services; and assessing demand for commercial space in Truro.	<b>Priority:</b> Medium
		<b>Timeframe:</b> 2024
		<b>Outcome:</b> Identify research needs and secure funding
		<b>Lead:</b> Town Manager, designated Town staff
4.2 Support adaptive implementation of the Economic Development Strategy	4.2.1 Create an administrative structure with ongoing capacity to implement, adapt and track recommendations and respond to new opportunities over time. Maintain the EDC as an ad hoc committee that reconvenes every five years.  4.2.2 Designate Town staff person to coordinate Economic Development Strategy implementation and identify resource needs; prepare a budget.  4.2.3 Identify funding to address resource needs through grants or town appropriations, to support implementation of the Economic Development Strategy.	<b>Priority:</b> High
		<b>Timeframe:</b> 2023 and ongoing
		<b>Outcome:</b> <b>4.2.1</b> Administrative structure, revised EDC charge, <b>4.2.2</b> Annual EDC implementation budget <b>4.2.3</b> Grant proposals
		<b>Lead:</b> Town Manager, designated Town staff
4.3 Track progress in the implementation of the	4.3.1 Identify assessment methods, using the outcomes identified in the Strategy as a starting point.	<b>Priority:</b> Medium
		<b>Timeframe:</b> 2023 and ongoing

## Truro Economic Development Vision and Strategy

4. Implement, Assess, Adapt		
Strategy	Actions	Implementation
<b>Economic Development Strategy, and adapt to changing conditions and new opportunities</b>	4.3.2 Review status based on assessment tools and identify annual goals and implementation priorities from the Economic Development Strategy.	<b>Outcome:</b> <b>4.3.1 &amp; 4.3.2</b> Annual implementation goals; Annual report to Select Board by designated Town staff <b>4.3.3</b> Updated Economic Development Strategy
	4.3.3 Update Economic Development Strategy every five years, as needed.	<b>Lead:</b> Town Manager and designated Town staff; EDC when convened
<b>4.4 Continue to engage a cross section of stakeholders in the implementation and adaptation of the Economic Development Strategy</b>	4.4.1 Develop a public engagement plan incorporating tools such as surveys, focus groups, and online engagement	<b>Priority:</b> High
		<b>Timeframe:</b> 2023 and ongoing
	4.4.2 Use tools such as Survey research, focus groups, and online engagement formats.	<b>Outcome:</b> <b>4.4.1</b> Engagement Plan <b>4.4.2 &amp; 4.4.3</b> Survey and focus group results regarding community and business owner perceptions.
	4.4.3 Build networks with municipal, regional and civic organizations in Truro and on the Lower/Outer Cape	<b>Lead:</b> Town Manager and designated Town staff

## V. Acknowledgments and Supporting Information

The EDC wishes to thank the following individuals and organizations for their contributions to this effort (alphabetically):

Susan Areson, Select Board  
 Barbara Carboni, Town Planner/Land Use Counsel  
 Cape Cod Commission  
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 Kristin Reed, Select Board  
 Sharon Rooney, Tighe & Bond  
 Elizabeth Sturdy, Planning Department Administrator  
 Darrin Tangeman, Town Manager  
 Truro Chamber of Commerce  
 Truro Public Library

Sources used in compiling this report are contained in Appendix A.

# Truro Economic Overview



Truro Economic Development Committee



June 2022

## **Truro's Economic Overview**

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## **Introduction**

The Town of Truro is preparing a community Economic Development Strategy to help foster sustainable economic activity and help local businesses thrive. The strategy is being developed in tandem with the Truro Local Comprehensive Plan, to ensure that the Economic Development Strategy re-enforces the community's broader long-term goals.

The preparation of the Economic Development Strategy is being led by the Truro Economic Development Committee (EDC), with assistance from Ridley & Associates, Inc. In the first quarter of 2022, the EDC conducted background research to understand and describe Truro's current economic condition, emerging trends, and the issues of greatest concern to local business owners and operators.

*Truro's Economic Overview* summarizes the background information compiled in this first step. Part I of this overview provides statistical information from the US Census, Massachusetts Division of Unemployment Assistance and other sources to describe Truro's local economy and relevant community issues that have a bearing on economic performance. It should be noted that only limited 2020 US Census data have been publicly released, and this Overview uses the best available information. The Overview may be updated as additional 2020 US Census data become available. Part II summarizes insights gleaned from a series of five focus groups hosted by the EDC. Part III identifies issues and topics to be explored through a Truro Economic Development Summit.

In Spring 2022 the EDC will host a community Economic Development Summit to review the topics raised in this Overview. The summit will be designed to formulate the community's economic development vision and goals, and identify strategies to accomplish the goals. An Economic Development Strategy will be compiled based on the summit, and circulated for public comment and review by the Select Board and other stakeholders, and will then be finalized.

## **Part I. Truro by the Numbers: Demographic and Industry Profile**

### **Population**

Truro's year-round population has increase by nearly a quarter over the past decade. (Table 1) This was the third highest rate of population increase among Cape towns in the last decade, with Wellfleet and Provincetown slightly higher.<sup>1</sup>

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<sup>1</sup> U.S. Census Bureau, 2020 Census, compiled by Cape Cod Commission

The Town estimates that the local population increases seven-fold in the summer, to between 15,000 – 20,000 people.<sup>2</sup>

Truro’s population is getting older. Median age has risen steadily over the past thirty years, from 42.7 in 1990, to 45.7 in 2000 to 60.3 in 2020. Over this same period, the share of population under 24 has dropped 15% while the share of population over 65 has increased by 10%. The proportion of working age population of 25-64 year olds has ranged between 57% and 61% within the past 30 years.

Truro has a relatively well educated population, with nearly half (48.5%) of the population having a bachelors degree or higher, compared to the County (43.4) or State (43.7)<sup>3</sup>

**Table 1. Population and Race**

	2020	%	2010	%	%Change 2010-2020
Total	2454		2003		23
African American or Black	74	3	39	2	90
American Indian & Alaska Native	5	0	4	0	25
Asian	16	1	10	1	60
White	2222	95	1911	97	16
Other	26	1	9	0	189

Source: 2020 Census

**Table 2. Population Age Distribution in Truro**

	2020	2000	1990
0-24	10%	21%	25%
25-64	60%	61%	57%
65+	30%	17%	20%
Median Age	60.3	45.7	42.7

Source: 2005 Local Comprehensive Plan, 2020 ACS

## Households

Truro has 601 households with an average household size 1.86, which is smaller than for the County (2.2) or state (2.5). Truro’s household median income of \$68,367 is 8% lower than the median income in the County (\$74,336) and 16% lower than median income in state (\$81,215).<sup>4</sup>

<sup>2</sup> Town of Truro website

<sup>3</sup> U.S. Census Bureau, American Community Survey, 2019, compiled by Cape Cod Commission

<sup>4</sup> U.S. Census Bureau, American Community Survey, 2019, compiled by Cape Cod Commission

## **Housing**

Truro has a total of 3,001 housing units, a reduction of 76 units (-2.5%) from 2010–20.<sup>5</sup> More than half, 58.35%, of Truro’s housing units are vacant. This is a 342-unit drop in vacant units (-16.34%).<sup>6</sup> Since second homes are counted in the category of vacant housing units, it is possible that the decrease in vacant units over the past decade may be due to more second homeowners choosing to live in the Truro home year-round.<sup>7</sup> Town Administration estimates that 60%-80% of housing units in Truro are second homes and of those, approximately 600 are used for short-term rentals.<sup>8</sup>

Two new surveys sponsored by the Cape Cod Commission provide some insight into new homeowner and second homeowner trends and indicate that new and second homeowners plan to spend more time on Cape Cod.

A survey of new homeowners found that 90% of respondents use or plan to use their new home as their primary residence. Of Outer Cape respondents to the survey, 41% said they were year round residents now, and 52% describe them selves as part time residents. Slightly more than one-third of Outer Cape respondents said their home purchase was influenced by the pandemic.<sup>9</sup>

A survey of second homeowners found that “personal use of second homes appears to have increased both in terms of days of occupancy and self-reported use of second homes.”(p1) “Compared to prior years, second homeowners were more likely to report plans to use the home as their primary residence or convert it to their primary residence. However use of the second home as a rental property remained consistent with prior years.”(p.2) The pandemic has influenced the use of second homes. Forty-three percent of Outer Cape respondents said they spent more time on Cape than previous years and 11% said they allowed friends and acquaintances to use their Cape Cod house for extended periods of time.<sup>10</sup>

Like other parts of the Cape, Truro is experiencing tightening of the housing market. The median home sales price in Truro rose 12.5% 2020-21, from \$632,500 to \$711,250. This increase compares with much larger price increase in surrounding towns (32.9% in Wellfleet and 20.4% in Provincetown).<sup>11</sup> The number of houses for sale in Truro has declined. New listings in Truro

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<sup>5</sup> 2020 Census compiled by Cape Cod Commission

<sup>6</sup> 2020 Census compiled by Cape Cod Commission

<sup>7</sup> Schaefer, Chloe, Cape Cod Commission, personal communication, April 14, 2022

<sup>8</sup> Based on Assessor’s computation of percentage of second home personal property bills versus habitable parcels, 2021

<sup>9</sup> Donahue Institute, University of Massachusetts, Cape Cod New Homeowners Survey-2021, December 2021 (Updated February 2022)

<sup>10</sup> Donahue Institute, University of Massachusetts, Cape Cod Second Homeowners Survey-2021, December 2021 (Updated February 2022)

<sup>11</sup> Cape Cod & Islands Association of Realtors, Annual Report on the Cape Cod Housing Market, 2021

dropped 27.1% 2020-21, from 140 to 102. Closings dropped 3.3% from 120 to 116. Homes for sale went from 31 in 2020 to 5 in 2021, a drop of close to 84%. <sup>12</sup>

### **Housing Affordability**

- 2015 housing data generated by the Cape Cod Commission showed that Truro households earning between 50% and 120% of median income faced a significant housing affordability gap (Table 3). <sup>13</sup> This housing affordability gap would likely have widened with recent increases in median home price.

**Table 3. Affordable Housing Prices for Households Earning 50-120% of Median Income**

%Median Household Income	MHI	Affordable House Price (% of median home value)
50	29,879	102,835 (21%)
80	47,086	176,683 (37%)
100	59,758	226,449 (47%)
120	71,709	276,644 (58%)

Source: Cape Cod Regional Housing Market Analysis, 2017

- Only 2.29% of Truro’s year-round housing units are deed restricted affordable and counted in the Subsidized Housing Inventory (SHI) maintained by the Massachusetts Department of Housing and Community Development for the purposes of the MGL Chapter 40B, the Comprehensive Permit Law. <sup>14</sup> Communities with an SHI above 10% are afforded greater control over potential MGL Ch 40B housing development proposals, which are allowed to supersede local zoning.

### **Residential Tax Rates**

Truro’s average single-family residential tax bill of \$6,401 is ranked 137 among the 351 towns in Massachusetts. Table 4 shows Truro’s average single-family tax bill among towns with comparable FY2022 operating budgets (\$20 million to \$25 million). Truro’s average residential tax bill represents 12.88% of per capital income as reported by Massachusetts Department of Revenue. As shown in Table 4, this rate compares with a high of 18.8% (Merrimac) and a low of 8.51% (Newbury) among towns with comparably sized operating budgets.

<sup>12</sup> Cape Cod & Islands Association of Realtors, Annual Report on the Cape Cod Housing Market, 2021

<sup>13</sup> Economic Policy Resources and Crane Associates, Inc., Cape Cod Regional Housing Market Analysis, 2017, <https://www.capecodcommission.org/our-work/housing-market-analysis/>

<sup>14</sup> MA Department of Housing and Community Development Ch40B Subsidized Housing Inventory, Biennial Update

**Table 4. Comparison of Tax Rates and Average Tax Bills**

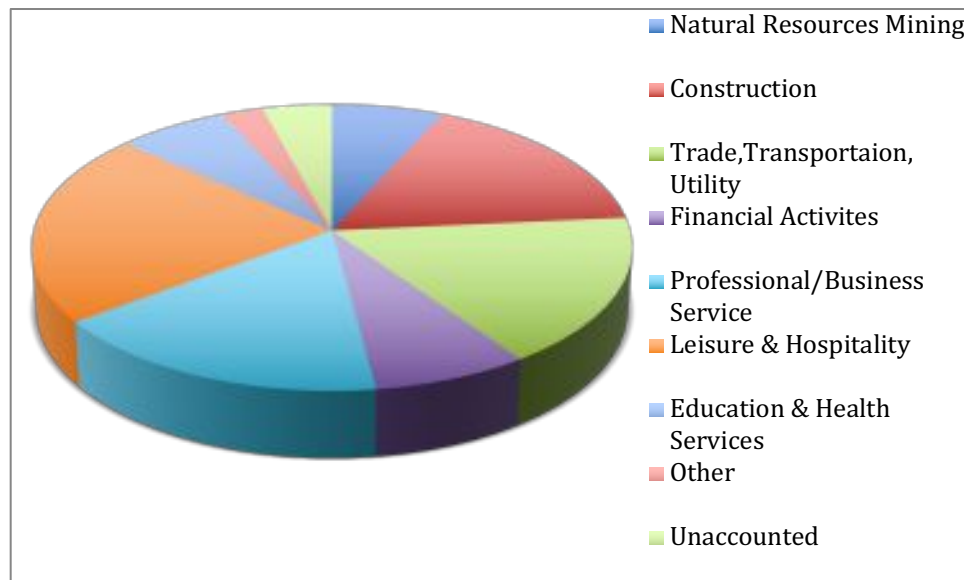
DOR Code	Municipality	Year	Single Family Values	Single Family Parcels	Average Single Family Value	Single Family Tax Bill*	Single Family Tax Bill as % of Value*	DOR Income Per Capita	Average Tax Bill as a % of Income	Rank**
011	Ashburnham	2022	716,992,274	2,449	292,769	5,527	1.89	36,488	15.15	185
037	Boxborough	2022	793,227,500	1,210	655,560	11,420	1.74	61,952	18.43	28
074	Deerfield	2022	486,175,260	1,428	340,459	5,165	1.52	43,189	11.96	206
080	Dudley	2022	985,266,200	3,195	308,378	3,608	1.17	29,142	12.38	324
092	Essex	2022	661,016,100	994	665,006	10,441	1.57	70,424	14.83	37
111	Granby	2022	606,702,825	2,063	294,088	5,605	1.91	34,242	16.37	181
116	Groveland	2022	982,158,900	1,925	510,212	7,383	1.45	42,413	17.41	93
117	Hadley	2022	615,159,400	1,677	366,821	4,468	1.22	36,661	12.19	259
179	Mendon	2022	990,653,800	1,962	504,920	7,781	1.54	57,369	13.56	79
180	Merrimac	2022	758,357,800	1,656	457,946	7,483	1.63	39,810	18.80	87
205	Newbury	2022	1,531,585,400	2,397	638,959	6,217	0.97	73,077	8.51	148
250	Rochester	2022	854,019,453	1,813	471,053	6,001	1.27	44,102	13.61	160
276	Southampton	2022	780,666,300	2,160	361,420	5,447	1.51	41,806	13.03	190
294	Templeton	2022	660,268,700	2,484	265,809	4,051	1.52	27,597	14.68	297
300	Truro	2022	1,758,097,274	2,123	828,119	6,401	0.77	49,681	12.88	137
324	West Newbury	2022	935,286,800	1,390	672,868	8,754	1.30	70,872	12.35	59
327	West Tisbury	2022	1,810,145,523	1,469	1,232,230	7,172	0.58	41,970	17.09	100

Source: MA Department of Revenue, Division of Local Services

### Industry Mix and Economic Sectors

Truro had 119 business establishments in 2020, compared to 116 in 2010. The distribution of business establishments across industries has not changed markedly over the past decade. Roughly three quarters of these establishments are service-providing businesses. Leisure and hospitality is the leader in this category (26/22%); followed by transportation and wholesale and retail trade (20/17%); professional and business services (20/17%); banking and real estate (9/8%); and education and health services (8/7%). The other one-quarter of these establishments are considered goods-producing businesses, including fishing (8/7%) and construction trades (20/17%).<sup>15</sup>

<sup>15</sup> Massachusetts Division of Unemployment Assistance, 2020 Wage Report



**Figure 1. Truro business establishments by industry segment**

Total employment generated by the 119 establishments in Truro averages 562 employees per month on an annual basis, and 660 per month over the months of May through October. However, Truro averages 475 employees per month during the off-season months of November through April.<sup>16</sup>

Average weekly wages of \$1,035 vary by industry. Higher wage industries include Professional and Technical Services (\$2,102) and lower end of the wage scale is Leisure and Hospitality (\$850) and Retail Trade (\$860).<sup>17</sup>

The twelve-month average unemployment rate for Truro Jan 2021 to December 2021 was 10%, and ranged from a high of 18.8% in January to 3.3% in August.<sup>18</sup>

**Blue economy:** The Blue Economy includes marine-based businesses and enterprises that thrive due to Truro's access to ocean resources. This encompasses fishing, shellfishing, aquaculture, and fishing charters that operate out of Pamet Harbor or Provincetown. It also encompasses marine research enterprises. Truro is home to leading edge organizations involved in oceans research, including the Provincetown Center for Coastal Studies Highland Center coastal observation site; and the Cape Cod National Seashore Atlantic Research and Learning Center.

**Cultural economy:** Truro has a number of regionally significant cultural, entertainment and

<sup>16</sup> Massachusetts Division of Unemployment Assistance, 2020 Wage Report

<sup>17</sup> Massachusetts Division of Unemployment Assistance, 2020 Wage Report

<sup>18</sup> Massachusetts Division of Unemployment Assistance, 2020 Wage Report

historical venues that attract patrons from across the Cape. These include Payomet Performing Arts Center, Truro Center for the Arts at Castle Hill; and the Truro Historical Society Highland House Museum and Cobb Archive. Truro is home to numerous other independent artists. The Select Board's FY2022 goals include working with the Massachusetts Cultural Council, Economic Development Committee and Truro Cultural Council to designate a cultural district in Truro.

"Cultural tourism includes performance, artistic, architecture, historical, recreational, and natural resources...[Arts and culture] is also an important economic driver, attracting visitors and second homeowners to Cape Cod."<sup>19</sup>

Construction Trades: Approximately 29 businesses in Truro are identified as construction trades. Anecdotally, many of these businesses have a single tradesperson or small crew and work primarily on the Outer Cape. Many trades businesses operate in the residential zoning district under the Town's Home Occupation Bylaw. Tradesman Park is a four-building, approximately 40,000-square-foot rental facility that provides work and storage space for small contractors, electricians, plumbers and others. Tradesman Park South consists of two buildings with 25,000 sf of climate-controlled storage and 14 bays for rent.

Agriculture: Truro's agricultural segment includes approximately twenty local growers that supply local markets and restaurants. Sustainable Cape coordinates seasonal Truro Farmers Market which operates one morning a week from June through September, as well as the annual Truro Agricultural Fair. Local growers are also engaged with providing food to local food assistance programs on the Outer Cape.

Wholesale/Retail Trade: Truro has approximately four wholesale trade businesses and ten retail trade businesses. Truro Vineyards, Chequessett Chocolate, and Atlantic Spice Co. are among the businesses that rely on online sales for a large portion of annual sales. Anecdotally, retail sales are seasonally influenced, with higher sales volume occurring during May through October. Robust online sales allow some of the businesses to keep their local retail operation open year round.

Tourism/Overnight Hospitality: Leisure and Hospitality is the largest industry segment in Truro. Including vacation rentals, cottages, inns, restaurants, and other amenities and attractions. These businesses are a main driver of economic activity from May through October, but are nearly all closed during the off-season months.

"About one-third of all employment in the region is directly related to tourism in the Accommodation and Food Services and Retail Trade industries, compared with about 20% or

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<sup>19</sup> Cape Cod Community Economic Development Strategy, page 34.

less statewide.<sup>20</sup> However, most jobs in these industries pay lower wages, making it difficult for employees to afford to live on the Cape.”<sup>21</sup> This characterization applies to employment in Truro as well.

### **Regional Economy**

Truro is part of the Cape Cod regional economy and, within that economy, the Outer Cape sub-region comprised of Eastham, Wellfleet, Truro and Provincetown. As described in the Cape Cod Community Economic Development Strategy (CEDS), towns on the Outer Cape have smaller year round populations, a higher percentage of undeveloped land owing to the Cape Cod National Seashore, and a higher ratio of housing units to year round residents compared with towns in other Cape Cod sub-regions. As a result, the economies of the Outer Cape towns experience more of a seasonal influence than the other twelve Cape towns. According to the CEDS, “this sub-region of the Cape experiences the most significant seasonal changes in population, housing, and the economy, and is very heavily focused on the tourism industry.”<sup>22</sup>

### **Land Use**

Truro has a land area of 21 square miles (13,990.5 acres). The Cape Cod National Seashore accounts for 9,462.2 acres or 67% of land area in Truro, and much of this is federally owned.<sup>23</sup>

Truro’s landscape includes frontage on Cape Cod Bay and Atlantic Ocean, and extensive dunes and health lands. Truro’s 26 miles of shoreline include eleven town beaches on Cape Cod Bay and ocean beaches along the Cape Cod National Seashore. The Town also has seven freshwater kettleponds.<sup>24</sup>

Land use in Truro is predominantly residential. The Residential District accounts for 4,224.4 acres or 30% of land area, and much of the Seashore District is also in residential use.<sup>25</sup> Duplex houses and apartments are not an allowed use in residential districts. However, according to Section 40.1 of the zoning bylaw, the Zoning Board of Appeals may issue a Special Permit for duplexes. Accessory Dwelling Units (ADUs) are allowed “by right” with a permit from the Building Commissioner. A total of 11 ADUs have been permitted since 2016. An Affordable Rental Housing Overlay District encompasses approximately 10.6 acres at the site of Sally’s Way, the library and community center.

Approximately 2% of land area in Truro is zoned commercial. Truro has a total of 195,791 square feet of commercial space. Of this amount, 165,032 square feet are located in five districts zoned for commercial activity in Town:

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<sup>20</sup> From CEDS reference to Cape Cod Housing Market Analysis. 2017. [www.capecodcommisison.org/housing](http://www.capecodcommisison.org/housing)

<sup>21</sup> Cape Cod Community Economic Development Strategy, page 33.

<sup>22</sup> Cape Cod Economic Development Strategy, page 25.

<sup>23</sup> Jon Nahas, Truro Town Assessor

<sup>24</sup> Truro Open Space Plan, 2015

<sup>25</sup> Jon Nahas, Truro Town Assessor.

- Route 6A North Truro Limited Business district is intended to provide space for professional offices in an otherwise residential district (6,576 square feet)
  - Truro Center Limited Business district is intended to enable and foster the mix of retail businesses and restaurants together with single-family homes historically characteristic of this village (3,157 square feet).
  - Beach Point Limited Business district is intended to enable, define, and control the traditional vacation cottages and other activities in this area, together with any conversions of cottage or cabin colonies, motor courts, motels or hotels (72,988 square feet).
  - Route 6 General Business district is intended to enable, define, and control the establishment of larger businesses as well as residential housing, in this high-visibility part of Truro (80,811 square feet).
  - North Truro Center General Business district is intended to foster larger businesses as well as hotels and restaurants together with residences, while protecting the small-town flavor of this historic center (1,500 square feet).
- An additional 14,357 square feet of commercial space is located in the Seashore district, and 16,362 square feet in Residential district. This commercial use is considered lawfully nonconforming (grandfathered). Generally speaking, if the non-confirming use is discontinued for more than two years, the lawful status of the nonconforming use would terminate, and the property would revert to the underlying zoning.
  - The Town is undertaking evaluation of development/land use/planning issues that have bearing on economic development opportunities in the community:
    - Local Comprehensive Plan - The Town Select Board has appointed a citizen committee to oversee the process of updating the Truro Local Comprehensive Plan. According to its charge, the Committee will seek to “generate consensus on a host of issues that confront the Town such as affordable and community housing, land use, sustainability and environmental protection....to produce a final plan that ...will be regularly used to inform the direction of Town administration and services.”
    - Walsh Property – In 2019 Town Meeting authorized the purchase of the 70-acre Walsh property for general municipal purposes. The Town Select Board has appointed a committee to “lead a community wide process...to engage a wide range of Truro residents in developing plans for the use of the property to be presented at a future town meeting for approval.”

- Highland Center and Cape Cod National Seashore –According to the National Park Service website, the Highlands Center at Cape Cod National Seashore is a science, arts and educational center occupying the former North Truro Air Force Station. Cape Cod National Seashore (CCNS) acquired the 110-acre property in 1994. Since then, the Seashore has adaptively reused six buildings, has made numerous in infrastructure improvements, and spent over \$1.2 million for building demolition. The website also notes that the Center involves “an interactive community of artists, scientists and educators pursuing their work in a national park setting. These public and private program partners enrich each other's work and the center's mission through their distinctive activities.”<sup>26</sup>

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<sup>26</sup> <https://www.nps.gov/caco/planyourvisit/highlands-center-at-cape-cod-national-seashore.htm>



Figure 2. Commercial Districts and Square Footage of Commercial Space in Truro

## Infrastructure

Internet service in Truro is provided by Xfinity (cable), TMobile (5G), Verizon (DSL), Viasat (satellite) and Hughesnet (satellite). Cellular service is provided by AT&T, Verizon and TMobile.<sup>27</sup>

In 2010 Truro's Cable Advisory Committee conducted a study of properties that have or could have access to broadband service from Comcast (Xfinity). The study concluded that "the number of properties with buildings with or having access to Broadband service today via Comcast is between 93 and 98 percent of 2,800 lots with buildings. Thus, our best estimate is that there are between 65 and 198.5 lots, with a building of some kind, without Broadband service from Comcast." However the study notes that conclusions are preliminary because of difficulty obtaining information.<sup>28</sup> Cellular and Internet service within the Cape Cod National Seashore in Truro is widely viewed to be unreliable. The Select Board's FY2022 goals include preparing a letter to the Cape Cod Commission to provide an accurate report of the inadequacy of Internet services and requesting funding and support to resolve the infrastructure deficiency.<sup>[1]</sup><sub>SEP</sub>

Two-thirds of Outer Cape Respondents to the Cape Cod Commission's survey of second homeowners find that their Internet service allows them to perform necessary tasks, 22% report that the service causes some problems for the household, and 7% said the service is inadequate for necessary tasks.<sup>29</sup>

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<sup>27</sup> <https://www.inmyarea.com/internet/massachusetts/truro>

<sup>28</sup> Truro Cable Advisory Committee Broadband Availability Report, Phase 1, 2010. <https://www.truro-ma.gov/sites/g/files/vyhlf3936/f/file/file/broadbandreportph1.pdf>

<sup>29</sup> Donahue Institute, University of Massachusetts, Cape Cod Second Homeowners Survey-2021, December 2021 (Updated February 2022), Table for Question 43.

## **Part II. Issues and Insights from Local Business Owners**

The Truro Economic Development Committee (EDC) sponsored a series of five focus groups for Truro business owners to provide input and recommendations related to current issues, industry trends and potential solutions to help ensure a diverse and thriving economy.

The focus groups were widely advertised to the public and were designed to convene complementary types of businesses:

- Farming, Marine, Fishing
- Restaurant, Retail, Gallery & Arts
- Overnight Hospitality, Real Estate and Vacation Rental
- Non-profit, Business and Services (including home based businesses)
- Construction and Trade

Each focus group lasted approximately one hour and included two to four representatives of the scheduled industries and non-profit organizations, as well as two members of the EDC. The meetings were facilitated by Ridley & Associates.

A summary of the highlights of the focus group conversations follows.

### **What characteristics of Truro are important to your business?**

People are drawn to Truro because of the sense of tranquility it offers and its spectacular coastal landscapes, beaches, wooded ponds, and walking trails. The attraction of these features leads to spending, so there is a real economic impact attributable to the community's natural assets and quaint charm.. Many businesses, particularly hospitality businesses, have a lot of repeat customers who have been coming for many years and have a strong connection to Truro.

Preserving Truro's natural, small-town character and environmental quality is in everyone's interests. Business owners expressed a strong affinity for the area, and felt that major benefits of operating a business in Truro are proximity to beaches and walking trails, space to spread out, and peace and quiet. Being next to a National Park is an asset that is very appealing to visitors and is something that could be amplified and promoted. The proximity of arts and entertainment and the Town's strong local history are also appealing features.

It was noted that the 70 percent of land in Truro that is within the Cape Cod National Seashore will help to protect the Town's natural character, and there should be opportunities in the remaining land area to accommodate thoughtful development to address community needs. "No one wants to change the character of Truro, but there is room to address the housing issue and

maintain the character of the Town. By allowing businesses to flourish this will be a more livable community.”

Truro has a strong sense of community, and businesses and organizations support each other in many ways. May businesses and organizations work in partnership with each other and with the Chamber of Commerce and non-profit organizations. Some businesses noted that they are large customers of other local businesses. For example, charter businesses buy fuel locally, and farmers supply local restaurants. Lastly, businesses and organizations make referrals on each other’s behalf.

There also is an engaged part-time resident community that supports local businesses and provides a pool of volunteers for local non-profit organizations.

However, it was noted that conditions in Town have changed over several years making it difficult for some types of businesses to prosper. “There are still people who earn their livelihoods fishing and farming, but there are fewer of them. We need to make sure that these people can continue to earn a living.”

### **What major challenges does your business face?**

The significant shortage of affordable housing needed to attract and retain employees was cited in all five focus groups as by far the most pressing issue facing businesses.

One long time Truro business owner noted, “there is no sense in talking about economic development if the Town does not tackle the housing issue.” He is not able to hire and retain enough employees due to lack of housing, and does not feel the Town is doing enough to address this issue.

The housing problem is especially acute for young workers. It is not realistic to expect workers to travel from Eastham or Provincetown for a job in Truro. There need to be housing options in the community. All other things being equal, employees of the Town or local businesses that live in the mid-Cape area could be expected to take positions closer to their homes when opportunities arise, when child care and transportation costs are factored in.

The implications of the housing shortage for local businesses are multi-faceted. Businesses can’t grow without employees and numerous businesses described how they are unable to attract or retain employees due to the lack of affordable housing. Commuting from mid or upper Cape is not sustainable for most people taking the jobs. The shortage of employees has caused many businesses to reduce hours of operation, take on less work, reduce services offered, and forgo innovations that would lead to growth, income, jobs and spending in the local economy.

With less help than needed available, business owners are unable to scale-up operations. One participant said he could double his business if he had the employees. In some cases the shortage of employees is causing owners to take on more work themselves, leading to burnout and the tendency to reduce hours.

As businesses cut back, other businesses lose important support services. One contractor noted that he purchases coffee and lunch for his crew, but at certain times “you can’t even buy a cup of coffee in Town.” Rather than spend more of his day traveling back and forth to other towns for these services, he will be inclined to take work out of town where you can buy coffee and lunch.

Many businesses are finding it increasingly difficult to retain long-term employees to “learn the ropes” and take on more responsibilities and, potentially, take over the business. As a result, many businesses expressed a concern that there would be no one to continue their business once they retire.

Some participants lamented that many people fail to understand that the ultimate effect of these changes will be to diminish the quality of life in Truro. Fewer businesses and restaurants will be open, fewer tradespeople will be available, fewer support services such as medical care will be conveniently located. It was noted that town Fire Department positions are going unfilled due to the inability to attract employees to work in Truro where there are too few affordable housing options.

“If the housing problem is not addressed, soon there may not be restaurants, tradespeople and other services that residents depend on,” said one participant. The implications include fewer young adults and young families in Truro, and a less economically and age diverse community. “There used to be five little league teams just in Truro,” said one participant, “and now there is only one shared with other towns.”

A number of other issues and challenges (listed below) were raised by participants but were viewed as secondary to addressing the affordable housing crisis.

The worker visa program is unpredictable, and too few visas are available.

The foreign worker visa program used to supply a back-up pool of employees for businesses that are busiest during the summer months. Now there are 33,000 visas nationwide, and Cape Cod alone could use that many. Visas are issued via a lottery system and this is very unpredictable for businesses. Also, returning workers count against the visa numbers.

Many businesses do not have timely access to business support services they need

“Businesses are closing or curtailing hours of operation because they don’t have enough help due to the housing shortage. As a result, there are fewer places to get a cup of coffee or sandwich and people are taking more time out of their day to go out of town for these things. This spending is leaving the town.”

“It is more difficult to find employees and trades people to provides support services such as repairs, plumbing, cleaning, etc.” As a result, business owners are taking on more of these tasks to the best of their abilities.

Broadband service needs to be expanded and quality improved.

Better broadband access and cellular service is needed to support remote workers and meet the expectations of renters and visitors who demand good services. Some participants expressed a desire for a greater number of service options and more reliable service.

Truro residents and employees need more access to affordable daycare

Childcare was identified as a major challenge, particularly for employees with very young children. Upon learning about the Town’s new childcare voucher program for residents, one participant suggested that the Town evaluate making this option available to non-residents who work in Truro, as well as residents.

**What is the market outlook for your business?**

Truro’s market outlook is robust.

Across the board, business owners see a strong market going forward. Truro is “the last to be affected by an economic downturn and the first to bounce back,” said a trades business owner. Truro’s hospitality market is also viewed as resilient. According to one real estate professional, “people will want to come back for vacations and there might be only slight changes in pricing depending on what is happening in the national economy.”

The real estate market is over heated. This is good for sellers and not for locals who are priced out of the market. Buyers know they can rent their property seasonally to cover the mortgage, so they are willing to pay top dollar for properties, which is putting upward pressure on prices.

**What would you like to see addressed in an economic development strategy?**

Affordable housing is the number one economic development challenge facing the Town, and failure to act threatens the quality of life in the community. The solution to the housing crisis should be multi-pronged: building affordable housing in appropriate locations, such as the

Cloverleaf, Walsh property, and through mixed-use development; increasing use of the Town's Accessory Dwelling Unit bylaw and expanding access to loans for ADUs, such as those available in other parts of the Cape; augmenting incentives to second homeowners to rent their houses year round; using mobile homes at the campgrounds for workforce housing; creating a tax on home sales over \$1M to fund affordable housing development, among others.

Public education on the housing crisis is needed. It seems that residents do not understand the connection between the housing shortage and the shortage of restaurant options and other businesses and services, which is only going to get more severe.

Truro could do more to foster a business-friendly environment

A number of business shared experiences where decisions that affected their business were made without their knowledge or an opportunity to comment or weigh in. "Businesses need to be part of the conversation with the Town," said one business owner, "Sometimes it seems decisions are driven by the opinions of one person. The process of decision-making is sometimes opaque."

Businesses should be supported in their efforts to expand and innovate. In past instances businesses have been kept from these innovations due to health or zoning regulations. More flexibility is warranted.

Licensing and permitting, particularly licensing that is required on an annual basis, should be streamlined and accessible online. Businesses and non-profits in Town would benefit for more consolidated, user-friendly permitting.

A small amount of area in Truro is zoned commercial, and Tradesmen's Park is at full capacity. Though not cited as major impediment to growth, the lack of commercial space may be an issue for some types of businesses. The Town has a flexible home occupancy bylaw that lets many trades and other businesses operate from their residential property, at least until they need more space or draw complaints from neighbors.

Tradesmen's Park and Tradesmen's Park South are locations where businesses too large for home occupancy can rent a bay. This helps smaller trades businesses expand. However, there currently are waiting lists for bays at these facilities.

Other ideas raised include:

- Truro is part of a broader regional economy and the strategy needs to take that into consideration.
- Better broadband and cellular service are needed.
- There needs to be an open dialogue with the Town on issues that could affect business operations.

- Beach stickers to Town and Seashore beaches should be made easier to get for people staying/visiting for more than one day.
- Laws governing the year round use of condos need to be evaluated as a source of housing.
- A database of service people who are willing to provide services to the area (e.g., Seasonal Connect) is needed.
- The visa program needs to be expanded, which is a national issue.
- The Town should look at successful strategies used in other regions with similar problems to see what might be applicable to Truro.

**Table 5. Summary of Economic Development Challenges and Opportunities  
based on Focus Group Input**

Challenges	Advantages/Opportunities
<ul style="list-style-type: none"> <li>• High cost of housing and lack of affordable workforce housing, making it difficult to attract/retain employees and restricting business activity in a number of ways.</li> <li>• Unpredictable visa process, too few visas</li> <li>• Difficulty attracting workers for some positions</li> <li>• Lack of affordable childcare</li> <li>• Supply chain difficulties</li> <li>• Lack of repair/cleaning/trades services to support hospitality businesses</li> <li>• Unclear or onerous permitting</li> <li>• Truro could be more business friendly</li> </ul>	<ul style="list-style-type: none"> <li>• Natural environmental features and scenic character is a major draw for tourists who spend money locally.</li> <li>• Natural environment, walking trails</li> <li>• Beaches, water access, fishing</li> <li>• Proximity to National Seashore (4.1M visitors in 2020 per Cape Cod Chamber)<sup>30</sup></li> <li>• Vibrant arts and entertainment</li> <li>• Rich local history</li> <li>• Truro's economy is resilient. Businesses are often the last to experience decline during national economic downturns, and the first to experience improvement when the economy rebounds.</li> <li>• Strong sense of community, businesses and organizations support each other</li> <li>• Loyal tourists and visitors who return year after year</li> <li>• Strong non-profit sector</li> <li>• Active part-time residents</li> </ul>

<sup>30</sup> Visitor expenditures support 6,400 jobs, \$239 million in labor income and \$672 million in economic output in communities surrounding the Seashore. Source Seashore spending report Cape Cod Times

## **Part III. Discussion Topics for Economic Development Summit**

### **Economic Development Vision**

Using this *Economic Overview* as a starting point, the summit will explore the community's shared aspirations for Truro's economic outlook and articulate a future community economic development vision.

### **Economic Development Goals and Strategies**

Summit participants will help to identify Truro's economic goals, which encompass component steps to achieve the community's vision. Goals will set forth the broad categories around which strategies and actions will be focused. Goals could encompass:

Opportunities to Expand Existing or Develop New Business Sectors

Land use and regulatory changes that could support economic development goals

Opportunities to increase the supply of affordable workforce housing

Opportunities to support the workforce

Infrastructure enhancements to support local businesses

Place-based economic development opportunities (e.g., Walsh, Highland Center, other)

### **Truro Economic Development Strategies Report**

Following the summit, the vision, goals and strategies will form the basis of the Truro Economic Development Strategy Report to be compiled by the EDC and submitted to the community as a draft for public comment.

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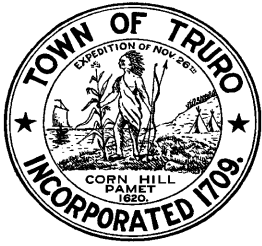
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U.S. Census Bureau, American Community Survey, 2019, compiled by Cape Cod Commission.



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** DPW

**REQUESTOR:** Jarrod J. Cabral, Director of Public Works

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Public Works Facility Update

**EXPLANATION:** As discussed at a previous Select Board meeting, staff has reached out to six potential consultants for the peer review of the Weston & Sampson (W&S) deliverables. Director Cabral expects to receive two price proposals within the coming week. The peer review is expected to take five to six weeks.

Peer review scope of work:

- Review the RFQ to ensure W&S was compliant with what the Town requested.
- Review of the proposed construction methodology – steel construction, generally pre-engineered building fabricated from steel. All electric with propane backup, and generator.
- Review W&S opinion on the cost impacts of the stretch code / specialized stretch code.
- Review projected cost escalation for accuracy.
- Review most recent cost estimate for accuracy including the soft cost and contingency.

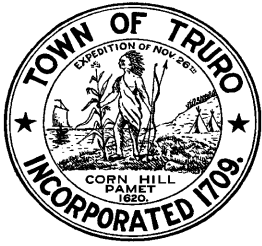
Staff also notes that open house events for public viewing of the existing Public Works Facility are scheduled for June 27<sup>th</sup> and July 11<sup>th</sup> from 2pm-4pm at the Public Works Facility at 17 Town Hall Road.

Staff is also preparing a virtual tour of the existing DPW Facility that will address some Frequently Asked Questions. It is anticipated that the virtual tour video will be posted in July.

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** N/A -Update Only

**ATTACHMENTS:** None



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Goals & Objectives FY2023 Progress Report

**EXPLANATION:** As fiscal year 2023 comes to a close, staff prepared an update on the progress of the Board's FY2023 Goals & Objectives. The attached progress update includes an update on actions taken to date for each objective. Each objective is also categorized and color-coded as either "Substantially Complete" (meaning that the bulk of the objective is completed, but some residual work may remain, maintenance work may be required and/or the completion of the objective resulted in additional tasks that will need to be completed) or "Ongoing" (meaning that the objective is not yet complete. For both categories, suggested next steps are laid out to help the Board gauge the progress of the objective and to lay out the path forward to complete these objectives.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** Presentation and discussion only.

**ATTACHMENTS:**

1. Goals & Objectives FY2023 Progress Report
2. Select Board FY2023 Goals & Objectives

Obj #	Objective	Goal(s) Addressed	Select Board Ambassador	Present Status	Next Steps
1	<i>To maintain vital EMS services on the Outer Cape the Select Board will support a workplan and synchronized transition plan to include 1) establish a plan and timeline for the Town to provide EMS services without the auxiliary support of Lower Cape with the support of a consultant; 2) hire the four paramedics approved at Annual Town Meeting; 3) collaborate with Lower Cape Ambulance Association and Provincetown to meet the plan and timeline and prepare a contract that will facilitate this plan and timeline; 4) evaluate potential areas for regionalization.</i>	D, E	Robert Weinstein	Override presented for (4) firefighter/ paramedics at 2022 Town Meeting and Town Election ballot. Study complete. Report presented at April 12, 2022 Select Board Meeting. Staff members are meeting regular with Provincetown staff members and members of Lower Cape Ambulance to identify short- and long- term transition plans. NEW: Staff prepared a plan and timeline for implementing an EMS model without the auxiliary support of Lower Cape and crafted three related Town Meeting articles. All three articles passed at Town Meeting and the override for (4) new firefighter/paramedics and (1) EMS Administrator passed at the ballot. The plan and articles included short-term, transitional, and long-term plans, with an eye toward addressing recruitment challenges. Three new employees have been hired this quarter and interviews are underway for the other openings. The Communications & Marketing Coordinator is coordinating recruitment efforts. Staff has met regularly with LCAA and Provincetown and will bring a contract and three-entity agreement forward at the June 27, 2023 meeting for short-term supplemental ALS support. Collective Bargaining Agreement with Truro Permanent Firefighters successfully negotiated, resulting in key incentives for encouraging existing staff to obtain paramedic certification and to recruit candidates. Travelling Paramedics will be used to provide supplemental support during transition.	SUBSTANTIALLY COMPLETE  Next steps include: Continued recruitment, onboarding, and training. Approval of LCAA Contract and Inter-Agency Agreement at June 27, 2023 SB Meeting. Approval of Traveling Paramedic Contract and implementing travelling paramedic program.
2	<i>The Select Board will direct staff to apply for ARPA funds for the Broadband Needs Assessment Study by October 1, 2022.</i>	A, D, E	John Dundas	NEW: Staff presented to the Board on this in June 2022. Staff solicited a consultant and has a quote available. ARPA funds of the initial ARPA allotment are available to fund the needs assessment.	ONGOING  Next steps include: Engage Cable & Internet Advisory Committee on the Needs Assessment. Town Manager to authorize contract with consultant. Consultant to conduct Needs Assessment. Consultant to report results at a future joint meeting between the Select Board and the Cable & Internet Advisory Committee.
3	<i>The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development, open space, and/or possible disposition to be completed by October 1, 2022. (CONTINUED)</i>	A, B	Kristen Reed	The Select Board held a work session to discuss the use of Town-owned land in August and then voted in a regular meeting to designate 25 South Highland Road for permanent placement of Town-owned structures for the purpose of Town employee housing and to begin a master planning process for 0 Quail Ridge Road. In September, the Board voted to commit \$433,824 of Affordable Housing Trust Funds for the purpose of moving Town-owned and donated housing structures to 25 South Highland Road and to authorize the Town Manager to initiate the relocation of the structures.  NEW: Staff secured \$900,000 to move existing dwellings to 25 South Highland Road. Bid for moving dwellings complete. SB will consider Town-owned parcels that should be transferred to CCNS as part of the required land exchange at the June 13, 2023 meeting.	SUBSTANTIALLY COMPLETE  Next steps include: Continue to prioritize needs and identify which potential Town-owned parcels could meet said needs.
4	<i>The Select Board will review the efficacy of and the participation in the childcare voucher program by November 30, 2022 and will make recommendations for the 2023 Annual Town Meeting and the FY2024 budget process By December 31, 2022.</i>	A, D, E	Stephanie Rein	Voucher Program administration procured and first half applications are currently being accepted. The deadline to apply for the first half funds is October 31, 2022. After the first half application period is closed and applications are processed and approved, the administrator will provide a report.  NEW: Program Administrator provided update on success of the FY23 program. Town Meeting override and ballot question for community sustainability programs passed making program permanent. Staff is presenting eligibility requirements for SB approval at June 13, 2023 meeting and will solicit a program administrator upon approval.	SUBSTANTIALLY COMPLETE  Next steps include: SB approval of eligibility requirements at June 13, 2023 meeting Solicitation of program administrator Advertisement of program and application deadlines Fielding and forwarding of applications

5	<p>The Select Board will support and encourage projects that protect and restore our coastal environment including these current and ongoing projects:</p> <p>A) Pamet River Tidal Flow Restoration and Watershed Study</p> <p>B) East Harbor Culvert Replacement</p> <p>C) Mill Pond and Eagle Creek Repairs and Improvement</p> <p>D) Little Pamet Watershed Study and Culvert Repair</p> <p>E) Coastal Management</p> <p><b>(CONTINUED)</b></p>	C	Stephanie Rein	<p>NEW:</p> <p>A-D) Updates on environmental projects are provided by the DPW Director during the staff updates portion of Select Board meetings periodically.</p> <p>Highlight: Eagle Neck Creek Bridge reopened on 10/7/22, post project environmental monitoring will continue through 2027. East Harbor culvert replacement has been completed, post project environmental monitoring will continue through 2027. Mill Pond culvert replacement is in the final design and permitting phase. Construction for Mill Pond is a minimum of two years away. Pamet River restoration, and little Pamet watershed study and culvert replacement projects are in the preliminary design and additional modeling phase. All Pamet River related projects will move forward together, and are funded by NOAA.</p> <p>E) The final project report for the Outer Cape project “increasing coastal resiliency through Intermunicipal Shoreline management” was issued by the Center for Coastal Studies on June 14, 2022. Deliverables for phase 2 include assessment to identify locations for potential salt-marsh migration; an inventory of the low lying roads in the 4 town project area; development of a regional sand banking database; and, development of management approach for the littoral cells of our shoreline; each of these topics were developed as an interactive geospatial dataset in the Regional Shoreline Management geodatabase. In spring of 2022, the CCS held 3 public outreach sessions about the underlying processes that drive coastal change. The Outer Cape towns are partnering with the Center for Coastal Studies to continue the Shorefront Management project and have submitted an application for a third CZM Coastal Resiliency grant. The municipal staff team continues to look for other grant sources to develop the organizational framework for the management plan itself.</p>	<p>ONGOING</p> <p>These are long-term projects with design, planning, construction and monitoring requirements that require multiple month/year timelines.</p> <p>Public Works Director Cabral and Health/Conservation Agent Beebe continue to monitor and move forward these projects.</p>
6	<p>To improve Town employee recruitment and retention the Select Board will implement and integrate the findings of the comprehensive compensation analysis and enter into associated Collective Bargaining Agreement negotiation and Non-union personnel reclassifications.</p>	A, D	Kristen Reed	<p>Analysis is complete and will be presented at the end of June 2022. Implementation plans and CBA negotiations are in progress.</p> <p>NEW: Classification and Compensation Study is finalized and implemented with all four collective bargaining units as part of negotiations. All four agreements have been ratified. Implementation of new pay schedules for union and non-union personnel is substantially complete.</p>	<p>SUBSTANTIALLY COMPLETE</p> <p>Next steps include: Implementation of FY24 rates and cost-of-living increase will be implemented July 1, 2024.</p>
7	<p>The Select Board will work with the Walsh Property Community Planning Committee and the Local Comprehensive Plan Committee to build on areas of common ground and build consensus on the specific initiatives and a more general vision for Truro with special consideration of the Housing Needs Assessment and Housing Production Plan.</p>	A, B, C, D, E	Susan Areson	<p>The Talk to Us, Truro Community Survey culminated in a joint meeting to review the survey results in April, which was very productive and collaborative. Staff anticipates that chairs of LCP, WPCPC, EDC, and Housing Authority will work together in some capacity moving forward. The Housing Needs Assessment and Housing Production Plan are expected to be complete this fall.</p> <p>NEW: The Housing Needs Assessment and Housing Production Plan are complete and were presented to the Select Board, Planning Board and Conservation Commission. Final votes to adopt are needed by the Planning Board and the Select Board.</p>	<p>ONGOING</p> <p>Next steps include: Once the Housing Production Plan is adopted, a 2-step process is proposed: 1) The Board liaisons to the LCPC and WPCPC should meet with the chairs of WPCPC, LCPC and Housing Authority to outline recommendations. 2) A work session could be held to discuss the recommendations with the full SB and representatives of WPCPC, Housing Authority and LCPC. 3) LCP and Walsh Plans are expected to be considered at 2023 Fall Special Town Meeting.</p>
8	<p>The Select Board will work with the Housing Authority and the Housing Consultant to develop a Housing Playbook by June 30, 2023</p>	A, B, D, E	Kristen Reed	<p>Preliminary discussions held to determine if the Playbook could be included as part of the Housing Needs Assessment that is being prepared by the consultant.</p> <p>NEW: The Consultant who prepared the Housing Needs Assessment and Housing Production Plan was contacted to discuss the scope of work related to developing a housing playbook. A quote and general scope of work and associated timeline was provided but will need further detail to ensure the Playbook adequately addresses this objective. Upon finalizing this scope of work, the project will take approximately 3 months to complete.</p>	<p>ONGOING</p> <p>Next steps include: Finalizing scope of work Entering into contract with consultant</p>
9	<p>Upon completion of the Local Comprehensive Plan, the Select Board and Town Manager will work jointly to create a Town mission statement. (Continued into FY2023)</p> <p><b>(CONTINUED)</b></p>	D	Susan Areson	<p>Pending completion of the LCP.</p>	<p>ONGOING</p> <p>Begin process in winter/spring 2023 (LCP to go to 2023 Annual Town Meeting)</p>

10	<i>The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee in the creation of a Climate Action Plan for the Town of Truro, as well as to work with the Climate Action Committee to develop a policy memorandum that facilitates and guides progress in all relevant areas toward a "Net Zero Truro" by 2050, and will ask for updates at least twice per year. The Board will also revise the charges of the Energy Committee and the Climate Action Committee to incorporate the directives from Article 53 of the 2022 Annual Town Meeting.</i>	A, C, D, E	Stephanie Rein	A Work Session with the CAC was held on October 8, 2021. The CAC drafted a list of objectives from the Workshop.	ONGOING  Next steps include: Work with CAC to draft a policy memorandum that will be presented to the Select Board for review and discussion. Draft revised charges of CAC and EC to include directives from Article 53.
11	<i>The Select Board will submit a letter each to the Planning Board and the Economic Development Committee by December 31, 2022 outlining the Select Board's priorities in housing, zoning, land use and economic development in an effort facilitate collaboration and joint efforts.</i> <b>(CONTINUED)</b>	A, B, C	John Dundas	NEW: Member Dundas presented a draft letter to the Select Board in December 2022. The Board determined that they would like to re-visit the letter in June so that it could be sent in July 2023.	ONGOING  Next steps include: Further discussion among the Board to determine consensus on the Board's priorities and what should be included in the letter. Draft revised letter(s) and present to Select Board. <del>Send letter(s) to appropriate boards</del>
12	<i>The Select Board will review the Senior Needs Assessment, invite feedback from the community on specific programs and services requested, and explore the feasibility and the cost and social impact of expanding services and programs for seniors to inform the FY2024 budget process. (Continued into FY2023)</i> <b>CONTINUED</b>	A, D, E	Stephanie Rein	NEW: Community Services Deputy Director: Council on Aging and Outreach Coordinator were hired. Recruitment still underway for Office Assistant position.	ONGOING  Ambassador and Deputy Director will each review existing Senior Needs Assessment and programming and will determine if an updated assessment should be completed, and will then work with the COA Board to move this objective forward.
13	<i>The Select Board will hold joint work sessions with participation from the Truro Housing Authority, Planning Board and Zoning Board of Appeals to develop housing initiatives that will diversify the range of seasonal, year-round and transitional housing for people of varying income levels and will develop related articles for the 2023 Annual Town Meeting. The Select Board will provide an update on these efforts at least semi-annually.</i>	B, D	Susan Areson	A round table session was led by Ambassador Areson in March that included the chairs of the Planning Board, the Zoning Board of Appeals, and the Truro Housing Authority, plus the Town Manager and the Town Planner/ Land Use Counsel. The group determined the framework for collaboration in the future and met a second time in this fiscal year and discussed ideas for expanding housing availability.	ONGOING  Next steps include: Convening joint meetings or round table group to prepare articles.
14	<i>The Select Board will initiate a revised cost estimate of a multi-phased approach for a new Department of Public Works Facility at a yet to be determined site in the FY2024- FY2028 Capital Improvement Plan. By December 31, 2022, the Town Manager will work with the Public Works Director to welcome the public to site visits of the current Public Works Facility via in-person visits and virtual visits.</i>	D	Robert Weinstein	NEW: Staff secured revised cost estimates and presented on three locations to the Select Board. Two open house visits have been held for the public, and a cost analysis comparing four sites has been completed. Staff has solicited consultants to complete a peer review of the cost estimates. More open houses have been scheduled and a virtual open house is expected in July.	ONGOING  Next steps include: Review Peer Review results Pursue next steps identified by Director Cabral at May 23, 2023 SB Meeting
15	<i>The Select Board will promote the Local Comprehensive Planning Committee and process along with the work of the Economic Development Committee and encourage community participation and will provide regular updates.</i> <b>(CONTINUED)</b>	A, D	Susan Areson	Ambassador regularly attends meetings of the LCPC and EDC and provides updates. The Talk to Us Truro Community Survey was completed and results presented to the groups. An Economic Development Committee Economic Summit was held on June 16, 2022 and forums targetting different sectors of the economy were held. The LCPC prepared and is distributing postcards for more public feedback. An in-person forum was held on Oct. 15.  NEW: LCPC work is on track to present LCP to 2023 Special Town Meeting. Economic Development Committee's Report is complete and will be presented at June 13, 2023 Select Board meeting.	ONGOING  Next steps include: Ambassador to continue current efforts. Select Board will vote to adopt the Economic Development Committee's report (target date: June 27, 2023). LCP to be approved at 2023 Fall Special Town Meeting.

16	<i>The Select Board will rework, update and set clearer objectives in Policy 54 and Policy 31, and will work to enhance compliance. (CONTINUED)</i>	E	Susan Areson	Preliminary discussions held at Board Meetings. In progress.	ONGOING  Next steps include: Ambassador will finalize the draft revised policies for consideration by the Board and the Board can work to identify potential ways to increase compliance.
17	<i>Through the Town of Truro representatives to the Provincetown Water &amp; Sewer Board, the Select Board will encourage steps toward full cycle water usage for Provincetown and Truro, and a status report will be given at least annually at the Select Boards' joint meeting. The Town's Water Resources Consultant may be invited to participate.</i>	A, C, D, E	John Dundas	Ambassador appointed to Provincetown Water & Sewer Board. Joint Water Meeting scheduled for October 24, 2022. Staff of Provincetown and Truro have started meeting to discuss capacity and planning to build capacity for the municipal water line.  NEW: Truro and Provincetown held a joint water meeting on October 24, 2023 to discuss short-, medium- and long-term water demands of both towns; to receive the Provincetown Water Department's Report; and to hear Water Resources Consultant Scott Horsley's Report on Recharge and Watershed. Additionally, in November 2022, a reserve fund transfer was approved and the Select Board approved participation in an analysis of Provincetown and Truro's future water demand.	SUBSTANTIALLY COMPLETE  Next steps include: Receiving the water demand analysis. Ambassador may wish to begin to draft objectives/ steps to help encourage full cycle water usage.
18	<i>The Select Board will provide resources in the FY2023 budget to increase the digitization of town services and records, and address cybersecurity and will lay the groundwork for a five-year digitization and cyber security plan that will be initiated in FY2024. The Select Board Ambassador working with the Town Manager and IT Director will provide an outline to present at a Select Board meeting prior to beginning the FY2024 Budget Process.</i>	A, D, E	John Dundas	Town Clerk Fullerton submitted grants for digitization and records storage to the CPC and the Community Compact Grant Program. Digitization efforts included in the 2022 Annual Town Meeting Warrant: Clerk/ Planning record digitization, additional financial transparency and budgeting software modules, building permit software, and CPA request for digitizing Town records.  NEW: The FY2024 Budget Process is complete and included funding for some new digitization efforts. The budget process also included a pilot effort for creating departmental budgets in the new budget module of the Town's financial transparency software. The digitization of Clerk/ Planning records is on hold while a new Town Clerk is recruited. The procurement process was completed and the next step will be to finalize contract terms and identify priority records.	ONGOING  Next steps include: Implementation of the digitization projects already funded. Tasking department heads with identifying department functions that are digitized and prioritizing areas that should be digitized in the future to develop the five-year plan. Creating a template for the 5-year plan.
19	<i>The Select Board will develop and implement a "Civility Pledge" that will be read at the beginning of all meetings of the Select Board and all Select Board- appointed boards, committees and commissions, and will request that elected boards do the same. (Continued into FY2023) CONTINUED</i>	D, E	Susan Areson	The Select Board discussed an initial version of the pledge. Ambassador Areson prepared a revised version that is ready for review and further discussion.  NEW: On March 7, 2023 the Massachusetts Supreme Judicial Court ruled that a public comment policy or "civility restraint," used by the town of Southborough violates the free speech rights codified in the Massachusetts Constitution.	ONGOING  Next steps include: In light of the SJC decision, the Board may wish to hold further discussion about ways to modify the draft version of the pledge or to modify this objective entirely.
20	<i>The Select Board will task the Economic Development Committee with inviting the Massachusetts Cultural Council to present to the Select Board, Economic Development Committee and the Truro Cultural Council on the process of creating a designated cultural district in Truro. (Continued into FY2023)</i>	A	Kristen Reed	Town Planner Carboni, Member Areson and Chair Reed have been communicating with the EDC and the Massachusetts Cultural Council and are reviewing the materials provided by the MCC. An MCC representative visited Truro to get a visual of the area that may be considered to be designated as a cultural district.	ONGOING  Next steps include: Identifying a meeting date for a presentation by a representative of MCC, or by Town staff or a member of the EDC, on designated cultural districts.



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

## Values and Fiscal Year 2023 Goals and Objectives

### **VALUES:**

The Town of Truro holds the following values that inform our approach to governance and municipal services. They are the guiding principles that drive all of the activities undertaken by any staff, volunteer, elected or appointed official in the Town of Truro. They embody our beliefs and our highest aspirations.

#### **Excellence:**

We strive to provide the highest quality services that are responsive to the needs of all residents and visitors.

#### **Integrity:**

We hold ourselves to high ethical standards and commit to acting with civility at all times and to behave lawfully, respectfully, honestly and fairly.

#### **Openness and Transparency:**

We commit to sharing information, working inclusively and to holding ourselves accountable.

#### **Collaboration:**

We believe in working with others to solve problems and address community need both locally and regionally.

#### **Sustainability:**

We strive for the integration of environmental health and protection, social equity and diversity, economic vitality, and fiscal integrity of the community to create a thriving and resilient community for generations to come.

### **GOALS AND OBJECTIVES:**

Each year, as a way of articulating policy and priorities, the Truro Select Board develops goals and objectives. These goals and objectives are intended to prioritize the Select Board's efforts and to provide guidance and direction to the Town Manager and their appointees, the Police and Fire Chiefs, and the Town's multi-member bodies.



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Last year, due to a delayed Town Meeting and Town Election, the Goals and Objectives process was completed later than the start of the fiscal year, and as such, many of the Board's goals and objectives from FY2022 were identified as goals that should continue into FY2023.

In accordance with Town Charter, the Select Board held a public meeting on July 12, 2022. The Board also held a work session to modify existing objectives and identify new objectives.

Finally, on July 12, 2022, the Select Board finalized and prioritized the FY2023 Goals & Objectives for July 1, 2022 through June 30, 2023. The objectives identified may contribute to the eventual completion of one goal or of multiple goals and are labeled to demonstrate the goals targeted by specific objectives.

## FY2023 Goals

*The Town of Truro will support policies and programs that:*

- A) foster sustainable and appropriate economic development.*
- B) create more affordable year-round places for people to live and work.*
- C) protect and restore our fragile environment.*
- D) use long term and strategic planning to guarantee the future health and well-being of our community.*
- E) proactively engage and involve the town residents, property and business owners.*

## FY2023 Objectives

The following objectives are presented in order of priority and a Select Board Ambassador was identified for each objective.

- 1. To maintain vital EMS services on the Outer Cape the Select Board will support a workplan and synchronized transition plan to include 1) establish a plan and timeline for the Town to provide EMS services without the auxiliary support of Lower Cape with the support of a consultant; 2) hire the four paramedics approved at Annual Town Meeting; 3) collaborate with Lower Cape Ambulance Association and Provincetown to meet the plan and timeline and prepare a contract that will facilitate this plan and timeline; 4) evaluate potential areas for regionalization.*

*Goals Addressed: D, E*

*Select Board Ambassador: Robert Weinstein*

- 2. The Select Board will direct staff to apply for ARPA funds for the Broadband Needs Assessment Study by October 1, 2022.*

*Goals Addressed: A, D, E*

*Select Board Ambassador: John Dundas*



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3. *The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development open space, and/or possible disposition to be completed by October 1, 2022.*

*Goals Addressed: A, B*

*Select Board Ambassador: Kristen Reed*

4. *The Select Board will review the efficacy of and the participation in the childcare voucher program by November 30, 2022 and will make recommendations for the 2023 Annual Town Meeting and the FY2024 budget process By December 31, 2022.*

*Goals Addressed: A, D, E*

*Select Board Ambassador: Stephanie Rein*

5. *The Select Board will support and encourage projects that protect and restore our coastal environment including these current and ongoing projects:*

- *Pamet River Tidal Flow Restoration and Watershed Study*
- *East Harbor Culvert Replacement*
- *Mill Pond and Eagle Creek Repairs and Improvement*
- *Little Pamet Watershed Study and Culvert Repair*
- *Coastal Management*

*Goals Addressed: C*

*Select Board Ambassador: Stephanie Rein*

6. *To improve Town employee recruitment and retention the Select Board will implement and integrate the findings of the comprehensive compensation analysis and enter into associated Collective Bargaining Agreement negotiation and Non-union personnel reclassifications.*

*Goals Addressed: A, D*

*Select Board Ambassador: Kristen Reed*

7. *The Select Board will work with the Walsh Property Community Planning Committee and the Local Comprehensive Plan Committee to build on areas of common ground and build consensus on the specific initiatives and a more general vision for Truro with special consideration of the Housing Needs Assessment and Housing Production Plan.*

*Goals Addressed: A, B, C, D, E*

*Select Board Ambassador: Susan Areson*



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8. *The Select Board will work with the Housing Authority and the Housing Consultant to develop a Housing Playbook by June 30, 2023.*

*Goals Addressed: A, B, D, E*

*Select Board Ambassador: Kristen Reed*

9. *Upon completion of the Local Comprehensive Plan, the Select Board and Town Manager will work jointly to create a Town mission statement.*

*Goals Addressed: D*

*Select Board Ambassador: Susan Areson*

10. *The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee on the goals of creating a Climate Action Plan for the Town of Truro, and researching the hiring of a Climate Action Agent, as well as to work with the Climate Action Committee to develop a policy memorandum that facilitates and guides progress in all relevant areas toward a "Net Zero Truro" by 2050, and will ask for updates at least twice per year. The Board will also revise the charges of the Energy Committee and the Climate Action Committee to incorporate the directives from Article 53 of the 2022 Annual Town Meeting.*

*Goals Addressed: A, C, D, E*

*Select Board Ambassador: Stephanie Rein*

11. *The Select Board will submit a letter each to the Planning Board and the Economic Development Committee by December 31, 2022 outlining the Select Board's priorities in housing, zoning, land use and economic development in an effort facilitate collaboration and joint efforts.*

*Goals Addressed: A, B, C*

*Select Board Ambassador: John Dundas*

12. *The Select Board will review the Senior Needs Assessment, invite feedback from the community on specific programs and services requested, and explore the feasibility and the cost and social impact of expanding services and programs for seniors to inform the FY2024 budget process.*

*Goals Addressed: A, D, E*

*Select Board Ambassador: Stephanie Rein*



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13. *The Select Board will hold joint work sessions with participation from the Truro Housing Authority, Planning Board and Zoning Board of Appeals to develop housing initiatives that will diversify the range of seasonal, year-round and transitional housing for people of varying income levels and will develop related articles for the 2023 Annual Town Meeting. The Select Board will provide an update on these efforts at least semi-annually.*

*Goals Addressed: B, D*

*Select Board Ambassador: Susan Areson*

14. *The Select Board will initiate a revised cost estimate of a multi-phased approach for a new Department of Public Works Facility at a yet to be determined site in the FY2024-FY2028 Capital Improvement Plan. By December 31, 2022, the Town Manager will work with the Public Works Director to welcome the public to site visits of the current Public Works Facility via in-person visits and virtual visits.*

*Goals Addressed: D*

*Select Board Ambassador: Robert Weinstein*

15. *The Select Board will promote the Local Comprehensive Planning Committee and process along with the work of the Economic Development Committee and encourage community participation and will provide regular updates.*

*Goals Addressed: A, D*

*Select Board Ambassador: Susan Areson*

16. *The Select Board will rework, update and set clearer objectives in Policy 54 and Policy 31, and will work to enhance compliance.*

*Goals Addressed: E*

*Select Board Ambassador: Susan Areson*

17. *Through the Town of Truro representatives to the Provincetown Water & Sewer Board, the Select Board will encourage steps toward full cycle water usage for Provincetown and Truro, and a status report will be given at least annually at the Select Boards' joint meeting. The Town's Water Resources Consultant may be invited to participate.*

*Goals Addressed: A, C, D, E*

*Select Board Ambassador: John Dundas*



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18. The Select Board will provide resources in the FY2023 budget to increase the digitization of town services and records, and address cybersecurity and will lay the groundwork for a five-year digitization and cyber security plan that will be initiated in FY2024. The Select Board Ambassador working with the Town Manager and IT Director will provide an outline to present at a Select Board meeting prior to beginning the FY2024 Budget Process.

Goals Addressed: A, D, E

Select Board Ambassador: John Dundas

19. The Select Board will develop and implement a "Civility Pledge" that will be read at the beginning of all meetings of the Select Board and all Select Board- appointed boards, committees and commissions, and will request that elected boards do the same.

Goals Addressed: D, E

Select Board Ambassador: Susan Areson

20. The Select Board will task the Economic Development Committee with inviting the Massachusetts Cultural Council to present to the Select Board, Economic Development Committee and the Truro Cultural Council on the process of creating a designated cultural district in Truro.

Goals Addressed: A

Select Board Ambassador: Kristen Reed

## Truro Select Board

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Kristen Reed, Chair

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Robert Weinstein, Vice-Chair

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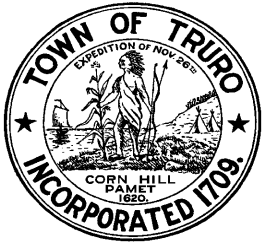
John Dundas, Clerk

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Susan Areson

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Stephanie Rein



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Goals & Objectives FY2024 Process Discussion

**EXPLANATION:** In accordance with Town Charter Section 4-2-11, a public meeting has been scheduled with the Moderator for June 27, 2023 at 4 pm and is advertised. To ensure an effective meeting, it would be helpful for the Board to determine:

Should the FY2023 Goals & Objectives serve as the basis of the FY2023 Goals & Objectives?

If so, do the FY2023 objectives need to be modified for FY2024?

At the meeting of June 27, 2023, the progress report on FY2023 Goals & Objectives will be available. Staff will also prepare a draft set of FY2024 Goals & Objectives based on tonight's discussions to serve as a starting point for the meeting on June 27<sup>th</sup>.

To help inform the discussion this evening, staff prepared next steps for each of the FY2023 objectives.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** Consensus from the Board on the direction of FY2024 Goals & Objectives would be helpful, but a formal motion is unnecessary.

**ATTACHMENTS:**

1. FY2023 Goals & Objectives
2. FY2023 Goals & Objectives Progress Report
3. Advertisement/ Notice for June 27, 2023 Public Meeting



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

## Values and Fiscal Year 2023 Goals and Objectives

### **VALUES:**

The Town of Truro holds the following values that inform our approach to governance and municipal services. They are the guiding principles that drive all of the activities undertaken by any staff, volunteer, elected or appointed official in the Town of Truro. They embody our beliefs and our highest aspirations.

#### **Excellence:**

We strive to provide the highest quality services that are responsive to the needs of all residents and visitors.

#### **Integrity:**

We hold ourselves to high ethical standards and commit to acting with civility at all times and to behave lawfully, respectfully, honestly and fairly.

#### **Openness and Transparency:**

We commit to sharing information, working inclusively and to holding ourselves accountable.

#### **Collaboration:**

We believe in working with others to solve problems and address community need both locally and regionally.

#### **Sustainability:**

We strive for the integration of environmental health and protection, social equity and diversity, economic vitality, and fiscal integrity of the community to create a thriving and resilient community for generations to come.

### **GOALS AND OBJECTIVES:**

Each year, as a way of articulating policy and priorities, the Truro Select Board develops goals and objectives. These goals and objectives are intended to prioritize the Select Board's efforts and to provide guidance and direction to the Town Manager and their appointees, the Police and Fire Chiefs, and the Town's multi-member bodies.



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Last year, due to a delayed Town Meeting and Town Election, the Goals and Objectives process was completed later than the start of the fiscal year, and as such, many of the Board's goals and objectives from FY2022 were identified as goals that should continue into FY2023.

In accordance with Town Charter, the Select Board held a public meeting on July 12, 2022. The Board also held a work session to modify existing objectives and identify new objectives.

Finally, on July 12, 2022, the Select Board finalized and prioritized the FY2023 Goals & Objectives for July 1, 2022 through June 30, 2023. The objectives identified may contribute to the eventual completion of one goal or of multiple goals and are labeled to demonstrate the goals targeted by specific objectives.

## FY2023 Goals

*The Town of Truro will support policies and programs that:*

- A) foster sustainable and appropriate economic development.*
- B) create more affordable year-round places for people to live and work.*
- C) protect and restore our fragile environment.*
- D) use long term and strategic planning to guarantee the future health and well-being of our community.*
- E) proactively engage and involve the town residents, property and business owners.*

## FY2023 Objectives

The following objectives are presented in order of priority and a Select Board Ambassador was identified for each objective.

- 1. To maintain vital EMS services on the Outer Cape the Select Board will support a workplan and synchronized transition plan to include 1) establish a plan and timeline for the Town to provide EMS services without the auxiliary support of Lower Cape with the support of a consultant; 2) hire the four paramedics approved at Annual Town Meeting; 3) collaborate with Lower Cape Ambulance Association and Provincetown to meet the plan and timeline and prepare a contract that will facilitate this plan and timeline; 4) evaluate potential areas for regionalization.*

*Goals Addressed: D, E*

*Select Board Ambassador: Robert Weinstein*

- 2. The Select Board will direct staff to apply for ARPA funds for the Broadband Needs Assessment Study by October 1, 2022.*

*Goals Addressed: A, D, E*

*Select Board Ambassador: John Dundas*



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3. *The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development open space, and/or possible disposition to be completed by October 1, 2022.*

*Goals Addressed: A, B*

*Select Board Ambassador: Kristen Reed*

4. *The Select Board will review the efficacy of and the participation in the childcare voucher program by November 30, 2022 and will make recommendations for the 2023 Annual Town Meeting and the FY2024 budget process By December 31, 2022.*

*Goals Addressed: A, D, E*

*Select Board Ambassador: Stephanie Rein*

5. *The Select Board will support and encourage projects that protect and restore our coastal environment including these current and ongoing projects:*

- *Pamet River Tidal Flow Restoration and Watershed Study*
- *East Harbor Culvert Replacement*
- *Mill Pond and Eagle Creek Repairs and Improvement*
- *Little Pamet Watershed Study and Culvert Repair*
- *Coastal Management*

*Goals Addressed: C*

*Select Board Ambassador: Stephanie Rein*

6. *To improve Town employee recruitment and retention the Select Board will implement and integrate the findings of the comprehensive compensation analysis and enter into associated Collective Bargaining Agreement negotiation and Non-union personnel reclassifications.*

*Goals Addressed: A, D*

*Select Board Ambassador: Kristen Reed*

7. *The Select Board will work with the Walsh Property Community Planning Committee and the Local Comprehensive Plan Committee to build on areas of common ground and build consensus on the specific initiatives and a more general vision for Truro with special consideration of the Housing Needs Assessment and Housing Production Plan.*

*Goals Addressed: A, B, C, D, E*

*Select Board Ambassador: Susan Areson*



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8. *The Select Board will work with the Housing Authority and the Housing Consultant to develop a Housing Playbook by June 30, 2023.*

*Goals Addressed: A, B, D, E*

*Select Board Ambassador: Kristen Reed*

9. *Upon completion of the Local Comprehensive Plan, the Select Board and Town Manager will work jointly to create a Town mission statement.*

*Goals Addressed: D*

*Select Board Ambassador: Susan Areson*

10. *The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee on the goals of creating a Climate Action Plan for the Town of Truro, and researching the hiring of a Climate Action Agent, as well as to work with the Climate Action Committee to develop a policy memorandum that facilitates and guides progress in all relevant areas toward a "Net Zero Truro" by 2050, and will ask for updates at least twice per year. The Board will also revise the charges of the Energy Committee and the Climate Action Committee to incorporate the directives from Article 53 of the 2022 Annual Town Meeting.*

*Goals Addressed: A, C, D, E*

*Select Board Ambassador: Stephanie Rein*

11. *The Select Board will submit a letter each to the Planning Board and the Economic Development Committee by December 31, 2022 outlining the Select Board's priorities in housing, zoning, land use and economic development in an effort facilitate collaboration and joint efforts.*

*Goals Addressed: A, B, C*

*Select Board Ambassador: John Dundas*

12. *The Select Board will review the Senior Needs Assessment, invite feedback from the community on specific programs and services requested, and explore the feasibility and the cost and social impact of expanding services and programs for seniors to inform the FY2024 budget process.*

*Goals Addressed: A, D, E*

*Select Board Ambassador: Stephanie Rein*



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13. *The Select Board will hold joint work sessions with participation from the Truro Housing Authority, Planning Board and Zoning Board of Appeals to develop housing initiatives that will diversify the range of seasonal, year-round and transitional housing for people of varying income levels and will develop related articles for the 2023 Annual Town Meeting. The Select Board will provide an update on these efforts at least semi-annually.*

*Goals Addressed: B, D*

*Select Board Ambassador: Susan Areson*

14. *The Select Board will initiate a revised cost estimate of a multi-phased approach for a new Department of Public Works Facility at a yet to be determined site in the FY2024-FY2028 Capital Improvement Plan. By December 31, 2022, the Town Manager will work with the Public Works Director to welcome the public to site visits of the current Public Works Facility via in-person visits and virtual visits.*

*Goals Addressed: D*

*Select Board Ambassador: Robert Weinstein*

15. *The Select Board will promote the Local Comprehensive Planning Committee and process along with the work of the Economic Development Committee and encourage community participation and will provide regular updates.*

*Goals Addressed: A, D*

*Select Board Ambassador: Susan Areson*

16. *The Select Board will rework, update and set clearer objectives in Policy 54 and Policy 31, and will work to enhance compliance.*

*Goals Addressed: E*

*Select Board Ambassador: Susan Areson*

17. *Through the Town of Truro representatives to the Provincetown Water & Sewer Board, the Select Board will encourage steps toward full cycle water usage for Provincetown and Truro, and a status report will be given at least annually at the Select Boards' joint meeting. The Town's Water Resources Consultant may be invited to participate.*

*Goals Addressed: A, C, D, E*

*Select Board Ambassador: John Dundas*



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18. The Select Board will provide resources in the FY2023 budget to increase the digitization of town services and records, and address cybersecurity and will lay the groundwork for a five-year digitization and cyber security plan that will be initiated in FY2024. The Select Board Ambassador working with the Town Manager and IT Director will provide an outline to present at a Select Board meeting prior to beginning the FY2024 Budget Process.

Goals Addressed: A, D, E

Select Board Ambassador: John Dundas

19. The Select Board will develop and implement a "Civility Pledge" that will be read at the beginning of all meetings of the Select Board and all Select Board- appointed boards, committees and commissions, and will request that elected boards do the same.

Goals Addressed: D, E

Select Board Ambassador: Susan Areson

20. The Select Board will task the Economic Development Committee with inviting the Massachusetts Cultural Council to present to the Select Board, Economic Development Committee and the Truro Cultural Council on the process of creating a designated cultural district in Truro.

Goals Addressed: A

Select Board Ambassador: Kristen Reed

## Truro Select Board

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Kristen Reed, Chair

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Robert Weinstein, Vice-Chair

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John Dundas, Clerk

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Susan Areson

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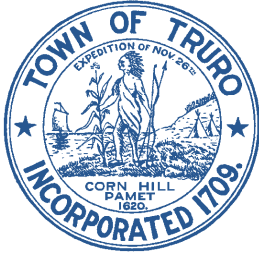
Stephanie Rein

Obj #	Objective	Goal(s) Addressed	Select Board Ambassador	Present Status	Next Steps
1	<i>To maintain vital EMS services on the Outer Cape the Select Board will support a workplan and synchronized transition plan to include 1) establish a plan and timeline for the Town to provide EMS services without the auxiliary support of Lower Cape with the support of a consultant; 2) hire the four paramedics approved at Annual Town Meeting; 3) collaborate with Lower Cape Ambulance Association and Provincetown to meet the plan and timeline and prepare a contract that will facilitate this plan and timeline; 4) evaluate potential areas for regionalization.</i>	D, E	Robert Weinstein	<p>Override presented for (4) firefighter/ paramedics at 2022 Town Meeting and Town Election ballot. Study complete. Report presented at April 12, 2022 Select Board Meeting. Staff members are meeting regular with Provincetown staff members and members of Lower Cape Ambulance to identify short- and long- term transition plans.</p> <p>NEW: Staff prepared a plan and timeline for implementing an EMS model without the auxiliary support of Lower Cape and crafted three related Town Meeting articles. All three articles passed at Town Meeting and the override for (4) new firefighter/paramedics and (1) EMS Administrator passed at the ballot. The plan and articles included short-term, transitional, and long-term plans, with an eye toward addressing recruitment challenges. Three new employees have been hired this quarter and interviews are underway for the other openings. The Communications &amp; Marketing Coordinator is coordinating recruitment efforts.</p> <p>Staff has met regularly with LCAA and Provincetown and will bring a contract and three-entity agreement forward at the June 27, 2023 meeting for short-term supplemental ALS support. Collective Bargaining Agreement with Truro Permanent Firefighters successfully negotiated, resulting in key incentives for encouraging existing staff to obtain paramedic certification and to recruit candidates. Travelling Paramedics will be used to provide supplemental support during transition.</p>	<p>SUBSTANTIALLY COMPLETE</p> <p>Next steps include:</p> <p>Continued recruitment, onboarding, and training.</p> <p>Approval of LCAA Contract and Inter-Agency Agreement at June 27, 2023 SB Meeting.</p> <p>Approval of Traveling Paramedic Contract and implementing travelling paramedic program.</p>
2	<i>The Select Board will direct staff to apply for ARPA funds for the Broadband Needs Assessment Study by October 1, 2022.</i>	A, D, E	John Dundas	<p>NEW: Staff presented to the Board on this in June 2022. Staff solicited a consultant and has a quote available. ARPA funds of the initial ARPA allotment are available to fund the needs assessment.</p>	<p>ONGOING</p> <p>Next steps include:</p> <p>Engage Cable &amp; Internet Advisory Committee on the Needs Assessment.</p> <p>Town Manager to authorize contract with consultant.</p> <p>Consultant to conduct Needs Assessment.</p> <p>Consultant to report results at a future joint meeting between the Select Board and the Cable &amp; Internet Advisory Committee.</p>
3	<i>The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development, open space, and/or possible disposition to be completed by October 1, 2022.</i> <b>(CONTINUED)</b>	A, B	Kristen Reed	<p>The Select Board held a work session to discuss the use of Town-owned land in August and then voted in a regular meeting to designate 25 South Highland Road for permanent placement of Town-owned structures for the purpose of Town employee housing and to begin a master planning process for 0 Quail Ridge Road. In September, the Board voted to commit \$433,824 of Affordable Housing Trust Funds for the purpose of moving Town-owned and donated housing structures to 25 South Highland Road and to authorize the Town Manager to initiate the relocation of the structures.</p> <p>NEW: Staff secured \$900,000 to move existing dwellings to 25 South Highland Road. Bid for moving dwellings complete. SB will consider Town-owned parcels that should be transferred to CCNS as part of the required land exchange at the June 13, 2023 meeting.</p>	<p>SUBSTANTIALLY COMPLETE</p> <p>Next steps include:</p> <p>Continue to prioritize needs and identify which potential Town-owned parcels could meet said needs.</p>
4	<i>The Select Board will review the efficacy of and the participation in the childcare voucher program by November 30, 2022 and will make recommendations for the 2023 Annual Town Meeting and the FY2024 budget process By December 31, 2022.</i>	A, D, E	Stephanie Rein	<p>Voucher Program administration procured and first half applications are currently being accepted. The deadline to apply for the first half funds is October 31, 2022. After the first half application period is closed and applications are processed and approved, the administrator will provide a report.</p> <p>NEW: Program Administrator provided update on success of the FY23 program. Town Meeting override and ballot question for community sustainability programs passed making program permanent. Staff is presenting eligibility requirements for SB approval at June 13, 2023 meeting and will solicit a program administrator upon approval.</p>	<p>SUBSTANTIALLY COMPLETE</p> <p>Next steps include:</p> <p>SB approval of eligibility requirements at June 13, 2023 meeting</p> <p>Solicitation of program administrator</p> <p>Advertisement of program and application deadlines</p> <p>Fielding and forwarding of applications</p>

5	<p>The Select Board will support and encourage projects that protect and restore our coastal environment including these current and ongoing projects:</p> <p>A) Pamet River Tidal Flow Restoration and Watershed Study</p> <p>B) East Harbor Culvert Replacement</p> <p>C) Mill Pond and Eagle Creek Repairs and Improvement</p> <p>D) Little Pamet Watershed Study and Culvert Repair</p> <p>E) Coastal Management</p> <p><b>(CONTINUED)</b></p>	C	Stephanie Rein	<p>NEW:</p> <p>A-D) Updates on environmental projects are provided by the DPW Director during the staff updates portion of Select Board meetings periodically.</p> <p>Highlight: Eagle Neck Creek Bridge reopened on 10/7/22, post project environmental monitoring will continue through 2027. East Harbor culvert replacement has been completed, post project environmental monitoring will continue through 2027. Mill Pond culvert replacement is in the final design and permitting phase. Construction for Mill Pond is a minimum of two years away. Pamet River restoration, and little Pamet watershed study and culvert replacement projects are in the preliminary design and additional modeling phase. All Pamet River related projects will move forward together, and are funded by NOAA.</p> <p>E) The final project report for the Outer Cape project “increasing coastal resiliency through Intermunicipal Shoreline management” was issued by the Center for Coastal Studies on June 14, 2022. Deliverables for phase 2 include assessment to identify locations for potential salt-marsh migration; an inventory of the low lying roads in the 4 town project area; development of a regional sand banking database; and, development of management approach for the littoral cells of our shoreline; each of these topics were developed as an interactive geospatial dataset in the Regional Shoreline Management geodatabase. In spring of 2022, the CCS held 3 public outreach sessions about the underlying processes that drive coastal change. The Outer Cape towns are partnering with the Center for Coastal Studies to continue the Shorefront Management project and have submitted an application for a third CZM Coastal Resiliency grant. The municipal staff team continues to look for other grant sources to develop the organizational framework for the management plan itself.</p>	<p>ONGOING</p> <p>These are long-term projects with design, planning, construction and monitoring requirements that require multiple month/year timelines.</p> <p>Public Works Director Cabral and Health/Conservation Agent Beebe continue to monitor and move forward these projects.</p>
6	<p>To improve Town employee recruitment and retention the Select Board will implement and integrate the findings of the comprehensive compensation analysis and enter into associated Collective Bargaining Agreement negotiation and Non-union personnel reclassifications.</p>	A, D	Kristen Reed	<p>Analysis is complete and will be presented at the end of June 2022. Implementation plans and CBA negotiations are in progress.</p> <p>NEW: Classification and Compensation Study is finalized and implemented with all four collective bargaining units as part of negotiations. All four agreements have been ratified. Implementation of new pay schedules for union and non-union personnel is substantially complete.</p>	<p>SUBSTANTIALLY COMPLETE</p> <p>Next steps include: Implementation of FY24 rates and cost-of-living increase will be implemented July 1, 2024.</p>
7	<p>The Select Board will work with the Walsh Property Community Planning Committee and the Local Comprehensive Plan Committee to build on areas of common ground and build consensus on the specific initiatives and a more general vision for Truro with special consideration of the Housing Needs Assessment and Housing Production Plan.</p>	A, B, C, D, E	Susan Areson	<p>The Talk to Us, Truro Community Survey culminated in a joint meeting to review the survey results in April, which was very productive and collaborative. Staff anticipates that chairs of LCP, WPCPC, EDC, and Housing Authority will work together in some capacity moving forward. The Housing Needs Assessment and Housing Production Plan are expected to be complete this fall.</p> <p>NEW: The Housing Needs Assessment and Housing Production Plan are complete and were presented to the Select Board, Planning Board and Conservation Commission. Final votes to adopt are needed by the Planning Board and the Select Board.</p>	<p>ONGOING</p> <p>Next steps include: Once the Housing Production Plan is adopted, a 2-step process is proposed: 1) The Board liaisons to the LCPC and WPCPC should meet with the chairs of WPCPC, LCPC and Housing Authority to outline recommendations. 2) A work session could be held to discuss the recommendations with the full SB and representatives of WPCPC, Housing Authority and LCPC. 3) LCP and Walsh Plans are expected to be considered at 2023 Fall Special Town Meeting.</p>
8	<p>The Select Board will work with the Housing Authority and the Housing Consultant to develop a Housing Playbook by June 30, 2023</p>	A, B, D, E	Kristen Reed	<p>Preliminary discussions held to determine if the Playbook could be included as part of the Housing Needs Assessment that is being prepared by the consultant.</p> <p>NEW: The Consultant who prepared the Housing Needs Assessment and Housing Production Plan was contacted to discuss the scope of work related to developing a housing playbook. A quote and general scope of work and associated timeline was provided but will need further detail to ensure the Playbook adequately addresses this objective. Upon finalizing this scope of work, the project will take approximately 3 months to complete.</p>	<p>ONGOING</p> <p>Next steps include: Finalizing scope of work Entering into contract with consultant</p>
9	<p>Upon completion of the Local Comprehensive Plan, the Select Board and Town Manager will work jointly to create a Town mission statement. (Continued into FY2023)</p> <p><b>(CONTINUED)</b></p>	D	Susan Areson	<p>Pending completion of the LCP.</p>	<p>ONGOING</p> <p>Begin process in winter/spring 2023 (LCP to go to 2023 Annual Town Meeting)</p>

10	<i>The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee in the creation of a Climate Action Plan for the Town of Truro, as well as to work with the Climate Action Committee to develop a policy memorandum that facilitates and guides progress in all relevant areas toward a "Net Zero Truro" by 2050, and will ask for updates at least twice per year. The Board will also revise the charges of the Energy Committee and the Climate Action Committee to incorporate the directives from Article 53 of the 2022 Annual Town Meeting.</i>	A, C, D, E	Stephanie Rein	A Work Session with the CAC was held on October 8, 2021. The CAC drafted a list of objectives from the Workshop.	ONGOING  Next steps include: Work with CAC to draft a policy memorandum that will be presented to the Select Board for review and discussion. Draft revised charges of CAC and EC to include directives from Article 53.
11	<i>The Select Board will submit a letter each to the Planning Board and the Economic Development Committee by December 31, 2022 outlining the Select Board's priorities in housing, zoning, land use and economic development in an effort facilitate collaboration and joint efforts.</i> <b>(CONTINUED)</b>	A, B, C	John Dundas	NEW: Member Dundas presented a draft letter to the Select Board in December 2022. The Board determined that they would like to re-visit the letter in June so that it could be sent in July 2023.	ONGOING  Next steps include: Further discussion among the Board to determine consensus on the Board's priorities and what should be included in the letter. Draft revised letter(s) and present to Select Board. <del>Send letter(s) to appropriate boards</del>
12	<i>The Select Board will review the Senior Needs Assessment, invite feedback from the community on specific programs and services requested, and explore the feasibility and the cost and social impact of expanding services and programs for seniors to inform the FY2024 budget process. (Continued into FY2023)</i> <b>CONTINUED</b>	A, D, E	Stephanie Rein	NEW: Community Services Deputy Director: Council on Aging and Outreach Coordinator were hired. Recruitment still underway for Office Assistant position.	ONGOING  Ambassador and Deputy Director will each review existing Senior Needs Assessment and programming and will determine if an updated assessment should be completed, and will then work with the COA Board to move this objective forward.
13	<i>The Select Board will hold joint work sessions with participation from the Truro Housing Authority, Planning Board and Zoning Board of Appeals to develop housing initiatives that will diversify the range of seasonal, year-round and transitional housing for people of varying income levels and will develop related articles for the 2023 Annual Town Meeting. The Select Board will provide an update on these efforts at least semi-annually.</i>	B, D	Susan Areson	A round table session was led by Ambassador Areson in March that included the chairs of the Planning Board, the Zoning Board of Appeals, and the Truro Housing Authority, plus the Town Manager and the Town Planner/ Land Use Counsel. The group determined the framework for collaboration in the future and met a second time in this fiscal year and discussed ideas for expanding housing availability.	ONGOING  Next steps include: Convening joint meetings or round table group to prepare articles.
14	<i>The Select Board will initiate a revised cost estimate of a multi-phased approach for a new Department of Public Works Facility at a yet to be determined site in the FY2024- FY2028 Capital Improvement Plan. By December 31, 2022, the Town Manager will work with the Public Works Director to welcome the public to site visits of the current Public Works Facility via in-person visits and virtual visits.</i>	D	Robert Weinstein	NEW: Staff secured revised cost estimates and presented on three locations to the Select Board. Two open house visits have been held for the public, and a cost analysis comparing four sites has been completed. Staff has solicited consultants to complete a peer review of the cost estimates. More open houses have been scheduled and a virtual open house is expected in July.	ONGOING  Next steps include: Review Peer Review results Pursue next steps identified by Director Cabral at May 23, 2023 SB Meeting
15	<i>The Select Board will promote the Local Comprehensive Planning Committee and process along with the work of the Economic Development Committee and encourage community participation and will provide regular updates.</i> <b>(CONTINUED)</b>	A, D	Susan Areson	Ambassador regularly attends meetings of the LCPC and EDC and provides updates. The Talk to Us Truro Community Survey was completed and results presented to the groups. An Economic Development Committee Economic Summit was held on June 16, 2022 and forums targetting different sectors of the economy were held. The LCPC prepared and is distributing postcards for more public feedback. An in-person forum was held on Oct. 15.  NEW: LCPC work is on track to present LCP to 2023 Special Town Meeting. Economic Development Committee's Report is complete and will be presented at June 13, 2023 Select Board meeting.	ONGOING  Next steps include: Ambassador to continue current efforts. Select Board will vote to adopt the Economic Development Committee's report (target date: June 27, 2023). LCP to be approved at 2023 Fall Special Town Meeting.

16	<i>The Select Board will rework, update and set clearer objectives in Policy 54 and Policy 31, and will work to enhance compliance. (CONTINUED)</i>	E	Susan Areson	Preliminary discussions held at Board Meetings. In progress.	ONGOING  Next steps include: Ambassador will finalize the draft revised policies for consideration by the Board and the Board can work to identify potential ways to increase compliance.
17	<i>Through the Town of Truro representatives to the Provincetown Water &amp; Sewer Board, the Select Board will encourage steps toward full cycle water usage for Provincetown and Truro, and a status report will be given at least annually at the Select Boards' joint meeting. The Town's Water Resources Consultant may be invited to participate.</i>	A, C, D, E	John Dundas	Ambassador appointed to Provincetown Water & Sewer Board. Joint Water Meeting scheduled for October 24, 2022. Staff of Provincetown and Truro have started meeting to discuss capacity and planning to build capacity for the municipal water line.  NEW: Truro and Provincetown held a joint water meeting on October 24, 2023 to discuss short-, medium- and long-term water demands of both towns; to receive the Provincetown Water Department's Report; and to hear Water Resources Consultant Scott Horsley's Report on Recharge and Watershed. Additionally, in November 2022, a reserve fund transfer was approved and the Select Board approved participation in an analysis of Provincetown and Truro's future water demand.	SUBSTANTIALLY COMPLETE  Next steps include: Receiving the water demand analysis. Ambassador may wish to begin to draft objectives/ steps to help encourage full cycle water usage.
18	<i>The Select Board will provide resources in the FY2023 budget to increase the digitization of town services and records, and address cybersecurity and will lay the groundwork for a five-year digitization and cyber security plan that will be initiated in FY2024. The Select Board Ambassador working with the Town Manager and IT Director will provide an outline to present at a Select Board meeting prior to beginning the FY2024 Budget Process.</i>	A, D, E	John Dundas	Town Clerk Fullerton submitted grants for digitization and records storage to the CPC and the Community Compact Grant Program. Digitization efforts included in the 2022 Annual Town Meeting Warrant: Clerk/ Planning record digitization, additional financial transparency and budgeting software modules, building permit software, and CPA request for digitizing Town records.  NEW: The FY2024 Budget Process is complete and included funding for some new digitization efforts. The budget process also included a pilot effort for creating departmental budgets in the new budget module of the Town's financial transparency software. The digitization of Clerk/ Planning records is on hold while a new Town Clerk is recruited. The procurement process was completed and the next step will be to finalize contract terms and identify priority records.	ONGOING  Next steps include: Implementation of the digitization projects already funded. Tasking department heads with identifying department functions that are digitized and prioritizing areas that should be digitized in the future to develop the five-year plan. Creating a template for the 5-year plan.
19	<i>The Select Board will develop and implement a "Civility Pledge" that will be read at the beginning of all meetings of the Select Board and all Select Board- appointed boards, committees and commissions, and will request that elected boards do the same. (Continued into FY2023) CONTINUED</i>	D, E	Susan Areson	The Select Board discussed an initial version of the pledge. Ambassador Areson prepared a revised version that is ready for review and further discussion.  NEW: On March 7, 2023 the Massachusetts Supreme Judicial Court ruled that a public comment policy or "civility restraint," used by the town of Southborough violates the free speech rights codified in the Massachusetts Constitution.	ONGOING  Next steps include: In light of the SJC decision, the Board may wish to hold further discussion about ways to modify the draft version of the pledge or to modify this objective entirely.
20	<i>The Select Board will task the Economic Development Committee with inviting the Massachusetts Cultural Council to present to the Select Board, Economic Development Committee and the Truro Cultural Council on the process of creating a designated cultural district in Truro. (Continued into FY2023)</i>	A	Kristen Reed	Town Planner Carboni, Member Areson and Chair Reed have been communicating with the EDC and the Massachusetts Cultural Council and are reviewing the materials provided by the MCC. An MCC representative visited Truro to get a visual of the area that may be considered to be designated as a cultural district.	ONGOING  Next steps include: Identifying a meeting date for a presentation by a representative of MCC, or by Town staff or a member of the EDC, on designated cultural districts.



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 110 or 124 Fax: 508-349-5505

TOWN OF TRURO  
PUBLIC HEARING  
FISCAL YEAR 2024 SELECT BOARD  
GOALS & OBJECTIVES

In accordance with the Truro Charter, Chapter 4-2-11, the Select Board will hold a public meeting on Tuesday **June 27, 2023, at 4:00 p.m.** to state the Board's Goals & Objectives for the coming fiscal year, review its goals & objectives for the concluding year, and review its accomplishments relative to those goals. This presentation will be followed by a question-and-answer session led by the Town Moderator. All town officials, department heads, and chairs of multi-member bodies shall attend. All interested parties are urged to attend.

To provide comment during the meeting please call in at 1-305-224-1968 and enter the following access code when prompted: 936 7263 9641 you may join the meeting from a computer, tablet, or smartphone by entering the following URL into your web browser: <https://zoom.us/j/93672639641>

Kristen Reed  
Select Board Chair  
Town of Truro



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Approval of Town proposal for land exchange with the Cape Cod National Seashore to submit to Seashore for review and approval.

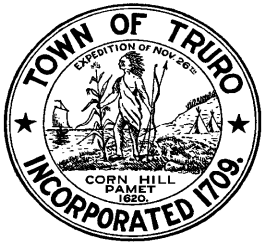
**EXPLANATION:** Administration and the Assessor's Office have reviewed Town-owned parcels with potential to be a part of a land exchange with the National Seashore, sought by the Seashore as compensation for land to be conveyed by the Seashore to the Town in conjunction with the Herring River low lying roads project. Discussions between Seashore staff and Town staff have been ongoing, and a proposal for land exchange has been prepared by the Town for submission to the Seashore for consideration. The Select Board's approval of this proposal is sought prior to submission to the Seashore. Assuming an agreement can be reached on the land swap (which involves several parcels and easements), further federal agency approvals as well as Town Meeting approval will be necessary to effectuate the land swap.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Negotiations with the National Seashore regarding the land swap will not proceed.

**SUGGESTED ACTION:** Authorize the Town Manager to submit the proposed land swap to the Cape Cod National Seashore for review and approval.

**ATTACHMENTS:** Presentation prepared by Town Assessor—**TO BE SENT/ POSTED PRIOR TO THE MEETING**



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Community Sustainability Programs: Update on Implementation and Approval of Voucher Program Administration Solicitation and Eligibility Requirements

**EXPLANATION:** Following the approval of Article 12: General Override for Community Sustainability Programs at the Annual Town Meeting and Election in April and May respectively, staff is preparing for the implementation of the programs described.

Article 12 funded three programs—the Truro Central School Pre-School program (\$116,000), an already established program; the childcare voucher program (\$250,000), which has run for two years; and a new out-of-school time program (\$337,050).

The funding for the Truro Central School Pre-School program will be used to operate the already implemented Pre-School program. Action or direction from the Select Board is not needed for this portion of the Community Sustainability Program.

To implement the Childcare Voucher Program, staff will solicit quotes for a Program Administrator, advertise the program, and field applications. Staff has prepared a program overview document so that the Board may consider the eligibility guidelines. The guidelines are very similar to last year's requirements. Staff estimates that a contract for Program Administration will be secured by the end of July and that advertising can begin in July as well. Staff wishes to obtain Board approval for the eligibility guidelines so that advertising may begin. Please note that the Program Overview document may change depending on the responses to the solicitation for a Program Administrator, so dates or administrative terms may be modified.

The Out-of-School Program, which was approved for funding in the amount of \$337,050.00 is a program to provide childcare outside of the school day and outside of the school year for school aged children. This program is intended to provide care after school and

to supplement Recreation's Summer Youth Program. Truro Central School agreed to host the after-school program at school if the program is run by the town to alleviate the need for independent program licensing—a burden for a previous iteration of the program.

Since the administration of this program and related funds shall be overseen by the Select Board and eligibility for the program and program policies will be at the discretion of the Select Board or designee, the administration identified two policy courses of action for consideration by the Select Board. These options include hiring 3.5 full-time employees to stand up new programming and support and/or supplement existing programming OR conducting a request for proposals (RFP) for a contractor to license and operate a school year afterschool program and some summer programming. Staff is presently analyzing the two courses of action and preparing the necessary details to bring back to the Board so that the Board can assess the options and provide direction on a path forward.

To begin to hammer the specifics of the two courses of action, a meeting between Truro staff and staff from the Collins' Center was held as a think tank to discuss the best path forward for getting the out-of-school time programming off the ground. The Collins' Center staff indicated that they cannot assist with the actual planning and launch of the program, but were useful partners in helping to identify potential resources and roadblocks. Staff expects to bring a complete presentation to the Board on its options at a subsequent meeting so that preparations can begin based on the policy directives of the Board.

**FINANCIAL SOURCE (IF APPLICABLE):** Select Board Services Budget (01012252) and the Community Services Budget (010630)

**IMPACT IF NOT APPROVED:** The Childcare Voucher Program will not be implemented at this time.

**SUGGESTED ACTION:** *Motion to approve the Childcare Voucher Program eligibility guidelines identified in the Program Overview and authorize the Town Manager to proceed with hiring a contracted Program Administrator for the Childcare Voucher Program.*

**ATTACHMENTS:**

1. Childcare Voucher Program Overview



**Program Purpose:** To provide vouchers for birth through 4-year-old children of Truro residents, Town of Truro employees, and employees/ owners of Truro businesses to attend State-licensed childcare programs, as defined by the *Program Eligibility Requirements*.

**Background:** A General Override for Community Sustainability Programs, which includes the Childcare Voucher Program was approved by Truro citizens at 2023 Annual Town Meeting and the 2023 Annual Town Election Ballot. The voucher program is designed to provide financial assistance in the form of direct-to-provider vouchers for birth through 4-year-old children of Truro residents, Town of Truro employees, and employees and business owners employed for more than 20 hours per week by a business with a physical location in the town of Truro.

**Program Eligibility Requirements:**

Applicant Eligibility: Per Town Meeting Article 12, the voucher system program is “for eligible birth through four-year-old children for direct-to-provider tuition assistance up to a maximum of \$7,500.00 for each eligible child.” The program is open to birth through four-year-old children enrolled in a state-licensed childcare program, or a licensed pre-school or pre-k program that is not the Truro Central School Pre-School Program, who are born by August 31, 2023, and are not five years or older as of August 31, 2023. Children enrolled in the Truro Central School Pre-School program are not eligible for the voucher program. Only children of Truro residents, children of Town of Truro employees, and children of employees and business owners employed for more than 20 hours per week by a business with a physical location in the town of Truro, provided that the Truro location is the primary location of the employee’s work for each month for which tuition assistance is provided are eligible. All required documentation and an application are required for eligibility.

*Note:* To qualify as a Town of Truro employee, the parent/ legal guardian of the child must be a permanent employee of the Town of Truro or Truro Central School (1099 contractors/ seasonal and temporary employees are not eligible).

Provider Eligibility: Eligible providers must hold a valid State-license from the Department of Early Education and Care or the similar and the license must allow them to care for the child for whom the voucher will cover. Documentation is required for eligibility.

**Required Documents:**

Applicant Documents:

- Completed and signed application
- Copy of birth certificate of child-does not have to be certified copy
- Proof of legal guardianship (if applicable)
- And:

If Truro Resident:	If Employees/Business Owners of Truro Business:
Proof of residency (must submit <u>one</u> . Additional documents may be requested if further verification is required): <ul style="list-style-type: none"><li>• Copy of parent/ guardian Massachusetts Driver’s License or Massachusetts ID card demonstrating Truro address.</li><li>• Copy of Truro Real Estate Tax Bill in the name of the parent or guardian</li><li>• Copy of Lease for a Truro property in the name of the parent or guardian</li><li>• Copy of utility bill in parent’s or guardian’s name at a Truro address</li></ul>	One month of most recent pay stubs demonstrating 20+ hours per week. Additional documents may be requested if further verification is required.

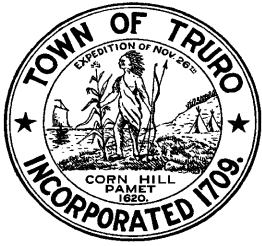


All applicants will be notified of receipt of documents and whether the application process is complete. Applicants will not be considered eligible for the voucher until all required documents are completed, submitted, and approved. Additional documents may be required.

**Application Deadlines:**

Application Must Be Received By	To Receive Funding for (Timeframe)
August 31, 2023	September 1, 2023- February 28, 2024
February 28, 2024	March 1, 2024- August 31, 2024

**Funding Allocation:** Half of the program funds will be allocated evenly to eligible applicants with eligible childcare expenses on a monthly basis for the months of September 2023 through February 2024. The other half of the program funds will be allocated evenly to eligible applicants with eligible childcare expenses on a monthly basis for the months of March 2024 through August 2024. Total voucher support for each eligible child shall not exceed \$7,500 for the course of the year.



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Finance Department

**REQUESTOR:** Alex Lessin, Finance Director; Trudi Brazil, Town Accountant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Intermunicipal Agreement between the Towns of Truro and Brewster regarding Transfer/Sale of Net Metering Credits

**EXPLANATION:** Under the terms of the agreement between the Town of Truro and Altus Power, Truro purchases 100% of the energy generated by a solar array located in the Town of Canton, MA. As the array generates more electricity than the Town of Truro uses, several electrical accounts (with Eversource) have significant credit balances. By entering into this proposed agreement, Truro will be able to 'sell' some or all of the net metering credits to the Town of Brewster to help offset their electric bills while 'buying down' those accrued credit balances.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A: The Brewster Select Board has approved this agreement and will pay Truro .80 for each 1.00 of metering credit applied to a Town of Brewster electric account.

**IMPACT IF NOT APPROVED:** Truro will continue to amass credit balances on those electric bills that 'earn' more credits than can be used. The credits cannot be transferred to other Truro Electric bills.

**SUGGESTED ACTION:** *Motion to approve and electronically sign the Intermunicipal Agreement between the Towns of Truro and Brewster regarding the transfer of Net Metering Credits.*

**ATTACHMENTS:**

1. Proposed IMA between Truro and Brewster
2. Net Metering Credit purchase agreement between Truro and Altus Power
3. Amendment to Solar Net Metering Credit Agreement

**INTERMUNICIPAL AGREEMENT  
TOWNS OF TRURO AND BREWSTER  
TRANSFER OF NET METERING CREDITS**

This Intermunicipal Agreement (“Agreement”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the Towns of Truro and Brewster acting by and through their respective Select Boards.

**RECITALS**

WHEREAS, the Town of Truro (“Truro”) has entered into a Solar Net Metering Credit Agreement (“NMCA”) with Altus Power dba CA MA Solar, LLC, dated in October 2016 for the purchase of net metering credits generated as a result of a solar power generating facility located in Canton, Massachusetts;

WHEREAS, Truro purchases 100% of the of net metering credits generated by the solar electricity generating facility, which is producing more net metering credits than Truro can use;

WHEREAS, the Town of Brewster (“Brewster”) has energy accounts that can be offset by Truro’s net metering credits;

WHEREAS, both parties have been authorized to enter into this Agreement by the votes of their respective Select Boards in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 4A; and

WHEREAS, the parties agree that it is in their mutual best interests for Truro to sell and Brewster to buy Truro’s net metering credits.

NOW THEREFORE, in consideration the mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency are hereby acknowledged, Truro and Brewster hereto covenant and agree as follows:

The Parties agree that terms used but not defined in this Agreement shall be as defined in the NMCA, a copy of which is attached hereto.

1. Transfer of Net Metering Credits. Truro agrees to sell and Brewster agrees to purchase any excess net meter credits (“NMC”) received from Eversource subject to the terms of conditions set forth in this Agreement.
2. Procedure for Transfer of NMCs. The Transfer of NMCs from Truro to Brewster shall be processed as follows:
  - A. Upon the Parties’ execution of this Agreement, Truro will offer to Brewster a specific percentage of Truro’s total NMCs available for purchase by Brewster (“Offered NMCs”) as well as an estimate of the financial value of such NMCs. Brewster will, within 30 days of receipt of such information from Truro, (i) either agree to such percentage, or propose a different percentage of total NMCs it wishes to purchase (“Contracted NMCs”), which number will not exceed the Offered NMCs, and (ii) will provide Truro with the Brewster electric accounts to which NMC’s are to be allocated together with the percentage of such NMC’s to be assigned to each such account. Such Contracted NMCs shall then become the basis for the NMC allocation between the Parties. For avoidance of doubt, the actual financial value of the NMCs will fluctuate from month to month with the performance of the solar facility and the value of NMCs and rates established by Eversource. Truro makes no representation with respect to the financial value of NMCs or the performance of the solar generating station.
  - B. Brewster shall provide Truro with its Eversource account numbers and percentage allocations to each account to which NMCs are to be allocated. To the extent that Brewster purchases electricity from a competitive electricity supplier for any of such

accounts, Brewster shall request consolidated billing, so that its electricity supply charges are included on the Eversource invoices for such accounts. Truro will submit a Schedule Z to Eversource with Brewster's as well as Truro's NMC allocations. The Parties understand and acknowledge that Eversource limits changes to a Schedule Z to twice per calendar year.

- C. If, during the term of this Agreement, Truro intends to file a Schedule Z to adjust the allocation of NMCs to its own electric accounts, it shall provide Brewster advance written notice so that Brewster will have an opportunity either to make an adjustment to its own accounts or initiate a modification of its Contracted NMCs in accordance with Section 2C, below. If Brewster desires to make such an adjustment or modification, it shall provide written notice to Truro within 30 days of receipt of Truro's notice. If Brewster does not provide such notice, Truro may proceed to file a Schedule Z without adjustment to Brewster's NMC allocation.
- D. From time to time as initiated by either Party, but no more frequently than once per calendar year, Truro may modify its Offered NMCs to Brewster, and Brewster may modify its Contracted NMCs from Truro, according to the procedure outlined in 2(A), but without the need for an estimate of financial value. The revised Contracted NMCs will become the new basis for NMC allocation only when implemented by Eversource following the filing of a revised Schedule Z. If, however, within 30 days following delivery of its Offered NMCs to Brewster, Truro has not received a response from Brewster, Truro may prepare and file a revised Schedule Z with Eversource according to Truro's Offered NMCs, with allocations to Brewster's accounts adjusted pro rata to its then current allocations.

- E. Within 30 days' of receipt of the Eversource invoices for Brewster's electric accounts on the Schedule Z, Brewster shall remit payment to Truro in an amount equal to eighty percent (80%) of the value of the credits received. For example, if Brewster receives \$1,000 in credits from Eversource, it will pay Truro the sum of \$800.00.
- F. The Parties agree to exchange documentation as needed to confirm the transactions, including electric bills or other correspondence sent to or received from Eversource. Before the end of each fiscal year on a date to be agreed upon, the Parties shall designate representatives who shall meet to review NMCs allocated to Brewster and amounts paid by Brewster for the fiscal year, and the associated Eversource invoices for Brewster's Schedule Z electric accounts. To the extent that such review indicates an underpayment or overpayment, the Parties shall cooperate so that the payment or credit, as applicable, necessary to rectify the discrepancy is promptly made by the appropriate Party.
3. No Obligation. The Parties acknowledge and agree that the transfer of NMC's for any given period is subject to availability, and Truro expressly reserves the right to use all of the NMCs allocated to it. The parties further acknowledge and agree that, for any given period, Truro may elect not to sell any NMC's to Brewster, in its sole discretion, for any reason or no reason at all; and Brewster may elect not to purchase all or any portion of the NMC's offered by Truro in any given period, in its sole discretion, for any reason or no reason at all. If either party chooses not to exercise its right of sale or purchase for a particular period, it shall not be deemed a waiver of its right to sell or purchase NMCs in subsequent periods. Notwithstanding the foregoing, any change to an existing NMC allocation to Brewster will not take effect unless and until a revised Schedule Z has been filed with and implemented by Eversource.

4. The Parties shall reasonably cooperate and assist each other in performing all activities and in the execution of other instruments necessary to implement the provisions of this Agreement, including without limitation, drafting and filing Schedule Zs, and conferring with Eversource or Truro's counterparty under the NMCA. The Parties shall also reasonably cooperate and exercise reasonable efforts to negotiate and resolve any disputes arising under this Agreement.
5. Appropriation. Brewster's obligations to purchase NMCs from Truro shall be subject to appropriation. If Brewster anticipates insufficient funds to pay for NMCs, it shall make reasonable efforts to notify Truro of such as soon as reasonably practicable, upon which notification the Parties shall confer regarding the status of funding, the allocation of other available funds, if any, and/or reducing Brewster's NMC allocation through the filing of a revised Schedule Z with Eversource.
6. Term. This Agreement shall commence on the date first written above and shall expire on May 31, 2037 unless sooner terminated as set forth herein.
7. Termination. Notwithstanding anything to the contrary in this Agreement: This Agreement may be terminated for any reason, or no reason, by either party upon ninety (90) days written notice to the other party; provided, however, that Truro may terminate this Agreement upon 30 days' written notice in the event Brewster fails to pay undisputed amounts for NMCs allocated to its electric accounts by Eversource, unless Brewster cures such failure within such 30-day period, and Brewster shall be entitled to keep and be obligated to pay for all NMCs allocated to its electric accounts by Eversource before and after termination, provided that the Parties shall reasonably cooperate to file a revised Schedule Z with Eversource as soon as reasonably practicable following any termination of this Agreement.

8. Entire Agreement. The parties understand and acknowledge that this Agreement and the documents attached hereto contain the entire agreement between them, and the terms of this Agreement are contractual and not a mere recital.
9. Authorization. The Parties further state that they have carefully read the foregoing Agreement and fully understand the contents thereof, and that the signatories hereto are duly authorized to sign this Agreement on behalf of the respective parties and that each signs and executes this Agreement as their free act and deed.
10. No Inducement. The Parties hereby acknowledge that no promise or inducement which is not herein expressed has been made and in executing this Agreement, the Parties do not rely upon any statement or representation made by any person, firm, or entity hereby released other than those set forth in this Agreement.
11. Amendments. This Agreement may not be varied in its terms by an oral agreement or representation or otherwise, and none of the terms hereof may be waived, except by an instrument in writing of subsequent date hereof executed by all of the Parties.
12. No Third Party Beneficiaries. Notwithstanding anything to the contrary herein, there are no third party beneficiaries to this Agreement.
13. Severability. Each provision of this Agreement shall be considered separate and if, for any reason, any provision herein is determined to be invalid or contrary to any existing or future law, such invalidity shall not impair the operation of or affect those portions of this Agreement which are valid, except that if all or any part of the release of claims provided by a Party is deemed invalid, the Agreement shall be deemed invalid.
14. Assignment. Neither Party may assign this Agreement in whole or in part without the written consent of the other Party. Subject to the foregoing, this Agreement shall be binding upon


and inure to the benefit of each of the Parties hereto and the respective heirs, legal representatives, successors and assigns of each.

15. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts. Any litigation arising hereunder shall be brought solely in the courts of the Commonwealth of Massachusetts.

16. Counter Parts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which, when taken together, shall constitute one and the same instrument. The facsimile signature or signature sent electronically by .pdf or otherwise of any party to any counterpart shall constitute the signature of such party for all purposes.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement as a sealed instrument as of the date first above written.

Brewster Select Board

  
Edward Bhatia  
David S. Hoffmann  
Mary Chubb  
CA Bingham

Truro Select Board

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SOLAR NET METERING CREDIT AGREEMENT

This SOLAR NET METERING CREDIT AGREEMENT (the "Agreement") is entered into as of October 26, 2016 (the "Effective Date") by and between:

**Buyer:** Town of Truro, MA      and      **Seller:** CA MA Solar, LLC

Buyer and Seller are referred to herein individually as a "**Party**" and collectively as the "**Parties**". This Agreement shall supersede any and all previous Agreements regarding the purchase of Net Metering Credits (defined below) that are generated by the System (defined below).

A. Seller is engaged in the business of developing, installing, owning, operating, and maintaining solar generation systems across the United States and internationally. The System (defined below) was built or is being built to produce electricity and Net Metering Credits pursuant to 220 CMR 18.00 and the Utility's Net Metering Tariffs.

B. Seller owns, or plans to construct a photovoltaic solar electric generation system in the size and at the location identified in Appendix A hereto (the "**System**"), within the Utility's service territory, which System will generate Net Metering Credits ("**NMCs**"), a specific portion of which shall be allocated by Seller to Buyer hereunder and recorded and updated on a Schedule Z (defined below) to be completed and continually maintained by Seller. Appendix A will be finalized based on final as-built drawings and System production at Commercial Operation Date (defined below).

NOW THEREFORE, in consideration of the foregoing and the mutual promises and covenants hereinafter set forth and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Parties agree and intend to be legally bound as follows:

1. Commercial Terms:
  - **Sale Price:** The greater of (i) the Utility's Net Metering Tariff as described below less the Discount Rate and (ii) the Floor Price
  - **NMCs Discount Rate:** Twenty-five percent (25%) at B-5 Rate or twenty percent (20%) at G-1 Rate, at Buyer's election after the Commercial Operation Date (see Section 4.1 of Agreement). For avoidance of doubt, the rate and discount for this Agreement as of the Commercial Operation Date will be the B5 rate with the corresponding 25% NMC Discount Rate.
  - **Floor Price:** For all NMCs purchased by Buyer under the Agreement, Buyer shall pay minimum price of \$0.075/kWh (no escalator) at the B-5 Rate, or \$0.09/kWh (no escalator) at the G-1 Rate, at Buyer's election (see Section 4.1 of Agreement)
  - **Initial Term:** Twenty (20) years after Commercial Operation Date
  - **Utility:** Eversource SEMA
  - **NMCs Contracted:** 100% of all NMCs generated by the System located in the Town of Canton, MA as described in Appendix A during the Term
  - **Expected Commercial Operation Date:** February 28, 2017 or before

2. The following documents, along with this Cover Page, shall be deemed to form the Agreement, each of which is incorporated herein by this reference as though set forth herein in their entirety:

Exhibit A	General Terms and Conditions
Appendix A	Description of Site & Layout
Appendix B	Expected System Generation & Expected NMCs Contracted to Buyer
Appendix C	Termination Damages Calculator
Appendix D	Value of Net Metering Credit

This Agreement may be executed by the Parties in one or more counterparts, all of which taken together, will constitute one and the same instrument. Any counterpart may be executed by facsimile signature or any image transmitted by electronic mail (such as a pdf file) and such facsimile signature or image shall be deemed an original.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their respective duly authorized representatives as of the Effective Date.

Seller: CA MA Solar, LLC

By: 

Name: Lars Norell  
Title: Manager

Buyer: Town of Truro, MA

By: 

Name: Janet Worthington  
Title: Vice- Chairman  
Truro Board of Selectmen

## Exhibit A General Terms and Conditions

### ARTICLE 1 DEFINITIONS AND INTERPRETATION

**Definitions.** The following terms, when used in the Agreement and initially capitalized, have the following meanings:

**"Agreement"** means the Solar Net Metering Credit Agreement, including the Cover Page and all Exhibits, Appendices and Schedules attached thereto, including these General Terms and Conditions, which are Exhibit A to said agreement, as such agreement may be modified from time to time in accordance with the terms of this Agreement.

**"Buyer"** has the meaning set forth on the Cover Page or any successor entity.

**"Buyer Event of Default"** means an Event of Default by Buyer.

**"Buyer Replacement Agreement"** means an agreement entered into by Buyer after the termination of this Agreement for a Seller Event of Default for the purchase of Net Metering Credits to replace the Net Metering Credits.

**"Buyer Replacement Agreement Discount"** means the percentage by which the value of Net Metering Credits purchased by Buyer under a Buyer Replacement Agreement is discounted from the face value of such Net Metering Credits.

**"Code"** shall mean the United States Internal Revenue Code of 1986, as amended from time to time, and any successor statute.

**"Commercial Operation"** means that the System has been constructed in accordance with all Laws applicable to the subject of this Agreement, is mechanically complete and immediately capable of generating electricity at full or substantially full capacity, and has been interconnected to the local distribution system of the Utility in accordance with the interconnection agreement and the Utility's tariffs so as to allow regular, continuous operation of the System, and qualifies as a Net Metering Facility of a Municipality or Other Governmental Entity.

**"Commercial Operation Date"** means the date on which the System is ready for Commercial Operation, such date to be identified by Seller in a notice to Buyer as the Commercial Operation Date, which notice shall be delivered to Buyer within fourteen (14) days after such date.

**"Commercial Operation Termination Option"** means Buyer can, by providing 30 days advance notice to Seller in writing, terminate this Agreement, without liability, if the Commercial Operation Date is not achieved on or before the Expected Commercial Operation Date.

**"Cover Page"** means the first page of this Agreement entitled Solar Net Metering Credit Agreement.

**"Credit Rating"** means with respect to an entity, on any date of determination: (i) the lower of the ratings assigned to such entity's unsecured, senior long-term debt obligations (not supported by third party credit enhancements) by S&P and Moody's; or (ii) in the event the entity does not have a rating for its senior unsecured long-term debt (not supported by third

party credit enhancements), the lower of the rating assigned to the entity as an issuer rating by S&P and Moody's.

**"Defaulting Party"** has the meaning set forth below.

**"Discount Rate"** has the meaning set forth on the Cover Page.

**"Dispute"** has the meaning set forth below.

**"Effective Date"** has the meaning set forth on the Cover Page.

**"Environmental Attributes"** means the aggregate amount of credits, set-offs, payments, rights, attributes, or other benefits of all kinds associated with or arising out of or otherwise corresponding to the capacity and associated electricity, or otherwise arising due to the production of electricity by the System, and the sale, transmission and distribution of such electricity by Seller and others (other than payments under this Agreement), ITCs, ITC Grants, and other tax deductions, credits, and incentives. Environmental Attributes shall include (i) SRECs, RECS, environmental air quality credits, off-sets or other benefits related to the generation of electricity by the System in a manner which reduces, displaces or off-sets emissions resulting from fuel combustion at another location pursuant to any Law, and (ii) credits (other than Net Metering Credits), off-sets, green pricing programs, renewable energy credit trading programs, or any similar program or benefits derived from the use, purchase or distribution of renewable energy from the generation of electricity from the System pursuant to any Law. Environmental Attributes shall not include any credit, allowance, entitlement, certificate, product, valuation or other benefit that is available solely to Buyer as a municipal corporation and political subdivision of the Commonwealth of Massachusetts.

**"Event of Default"** has the meaning set forth below.

**"Expected Commercial Operation Date"** means the date identified as such on the Cover Page.

**"Force Majeure"** means a reasonably unforeseeable event that is beyond the control of and without the fault or negligence of the Party claiming Force Majeure. It shall include acts of God; war (declared or undeclared); sabotage; riot; insurrection; civil unrest or disturbance; military or guerrilla action; terrorism or threat of terrorism; economic sanction or embargo; civil strike, work stoppage, slow-down, or lock-out (other than by employees of the Party invoking Force Majeure); explosion; fire; earthquake; abnormal weather condition; action of the elements; hurricane; flood; and lightning. (except if involving the employees of the Party invoking Force Majeure); explosion; fire; earthquake; abnormal weather condition; such as a hurricane or flood; or similar event.

**"Host Customer"** has the meaning set forth in 220 CMR 18.02. Buyer shall not be the Host Customer under this Agreement.

**"Initial Term"** has the meaning set forth on the Cover Page.

**"Insolvency Proceeding"** means any case, action or proceeding with respect to a person before any court or other governmental authority relating to bankruptcy, reorganization, insolvency, liquidation, receivership, dissolution, winding-up or relief of debtors, or any general assignment for the benefit of creditors, composition, marshaling of assets for creditors, or other similar arrangement in respect of its creditors generally or any substantial portion or its creditors.

**"ITC"** means the tax credit for energy property described in Section 48(a)(3) of the Code.

**"ITC Grant"** means a grant received by Seller pursuant to Section 1603 of the American Recovery and Reinvestment Act of 2009.

**"kW"** means kilowatt.

**"kWh"** means kilowatt-hour.

**"Laws"** means any federal, state, or local law, treaty, code, rule or regulation, or determination, order or judgment of, any court or governmental authority exercising executive, legislative, judicial, regulatory or administrative functions, and the Utility's Net Metering Tariffs.

**"Market Net Metering Credits"** shall have the meaning set forth in M.G.L. c. 164, § 138, and the regulations promulgated pursuant thereto.

**"Meter"** means the Utility meter registered with the Utility for Net Metering Credits pursuant to 220 CMR 18.05 and the Utility's Net Metering Tariffs, used by the Utility to determine the production of electricity by the System and associated Net Metering Credits.

**"Net Metering"** means the process of measuring the difference between electricity delivered by a local electric distribution company and electricity generated by a net metering facility and fed back to the local electric distribution company, as set forth in the Net Metering Rules.

**"Net Metering Credits" or "NMCs"** mean net metering credits as specified in the Net Metering Rules and the Utility's Net Metering tariffs. For the avoidance of doubt one (1) NMC equals one (1) kWh times the applicable credit amount in the Utility's tariff. For the purpose of this Agreement, a Net Metering Credit shall not include a Market Net Metering Credit unless each such Market Net Metering Credit is equal to no less than an amount equal to 100 percent of the net excess kilowatt-hours multiplied by the sum of the Utility's basic service kilowatt-hour charge, distribution kilowatt-hour charge, transmission kilowatt-hour charge, and transition kilowatt-hour charge as set forth in 220 CMR 18.04(4) effective as of the Effective Date.

**"Net Metering Credits Contracted"** means the amount of NMCs Buyer is obligated to purchase from Seller, subject to Cover Page.

**"Net Metering Facility of a Municipality or Other Governmental Entity"** has the meaning set forth in 220 CMR 18.00.

**"Net Metering Rules"** means, collectively and as amended from time to time, the Massachusetts net metering statute, M.G.L. c. 164, §§ 138-140, the Massachusetts net metering regulations, 220 C.M.R. 18.00 et seq., and the Utility's tariffs, including the Utility's Net Metering Tariffs.

**"Operating Period"** means the period commencing on the Commercial Operation Date and ending on expiration or earlier termination of this Agreement.

**"Party"** has the meaning set forth on the Cover Page.

**"Renewal Term"** means an additional term for which Buyer and Seller may agree to extend this Agreement prior to the end of the Initial Term, subject to authorization of Buyer's legislative body. Such extension must be agreed in writing 60 days prior to termination and can be for a period of years agreed to by the Parties.

**"Schedule Z"** means a form used by the Utility to transfer NMCs to the accounts of identified customers listed on such schedule and which will be completed by and continuously updated by Seller on behalf of Host Customer, in accordance with the Net Metering Rules and as required by Host Customer.

**"Seller"** has the meaning set forth on the Cover Page or any successor entity.

**"Seller Event of Default"** means an Event of Default by Seller.

**"Seller Replacement Agreement"** means an agreement entered into by Seller after the termination of this Agreement for a Buyer Event of Default for the sale of net metering credits generated by the System.

**"System Financing"** has the meaning set forth below.

**"System Lenders"** has the meaning set forth below.

**"System Owner"** has the meaning set forth below.

**"System"** has the meaning set forth on the Cover Page.

**"Taxes"** means any and all new or existing ad valorem, property, occupation, generation, privilege, sales, use, consumption, excise, transaction, and all other taxes or similar charges, and any increases in the same, but "Taxes" does not include income taxes or other similar taxes based on income or net revenues of a third party. Taxes shall also mean all other charges or fees imposed by any governmental authority and the Utility on or with respect to the System, NMCs, the Meter, and the property upon which the System is installed, including, but not limited to, the minimum reliability contribution charge under M.G.L. c. 164, § 139(j).

**"Term"** means the period beginning on the Effective Date and ending on the last day of the Initial Term or the last subsequent Renewal Term, subject to earlier termination pursuant to the terms hereof, as applicable.

**"Utility"** has the meaning set forth on the Cover Page.

**"Utility's Net Metering Tariffs"** means the Utility's net metering tariffs pursuant to 220 CMR 18.09(2) and 220 CMR 18.09(3).

**Interpretation.** Unless the context otherwise requires, the following general rules of construction shall apply to this Agreement: (a) terms stated in the singular shall include the plural and the masculine shall include the feminine and neuter, and vice versa; (b) the words "includes" or "including" shall mean, unless the context requires otherwise,

"including with limitation"; (c) references to a Section or Exhibit shall mean a Section or Exhibit, as the case may be, of this Agreement; (d) a reference to an agreement or instrument shall be to the agreement or instrument as modified through the date on which the reference is made; (e) a reference to a Law is to the Law as amended, replaced or restated from time to time; (f) a reference to a "person" includes any individual, partnership, firm, company, corporation, joint venture, trust, association, organization or other entity, in each case whether or not having a separate legal personality and (g) a reference to Buyer or Seller shall include its permitted assigns and successors, unless contrary to the context.

## **ARTICLE 2 DELIVERY OF ELECTRICITY & NMCs**

**2.1 Delivery Obligations.** Seller's obligation to deliver NMCs to Buyer shall commence upon the Commercial Operation Date. During the Operating Period, Seller shall deliver all of the electricity generated by the System to the Meter beyond that needed to serve its parasitic load. The risk of loss of electricity and associated NMCs shall remain with Seller until the NMCs have been credited to Buyer's accounts listed on the Schedule Z. If Buyer purchases energy from any third party supplier(s) other than the Utility and wants NMCs to be credited towards those charges, Buyer is responsible for notifying and causing its suppliers to have such charges included on Buyer's Utility bills, and Seller shall cooperate with Buyer for such purpose. Seller represents and warrants that all NMCs shall be delivered to Buyer free and clear of any liens, claims, security interests and any other encumbrances of any kind. Upon request of Buyer, Seller shall cause the Host Customer to promptly make changes to Buyer's accounts listed on the Schedule Z, subject to the requirements of the Utility for amending such Schedule Z.

**2.2 Unit Contingent Sale.** Seller's obligation to deliver electricity to the Meter is expressly subject to, and contingent on, the availability of the System and the generation of electricity and Net Metering Credits by the System. Seller shall maintain and test the Meter in accordance with the interconnection agreement and the Utility's tariff, but at least once per year. Buyer may request, once per calendar year, that the Meter be tested for accuracy; if such test shows the Meter to be inaccurate by more than +/- 2% Seller shall pay the costs of such test and shall cause the Meter to be adjusted accordingly or replaced,

**2.3 Take or Pay and Pricing.** For each month of the Operating Period and regardless of whether Buyer can use the NMCs or not, Buyer shall pay to Seller, in accordance with Article 7, an amount equal to (i) the Net Metering Credits posted by the Utility on the Utility invoices of the Buyer (or an entity controlled or managed by the Buyer) for the accounts listed on the Schedule Z multiplied by (ii) the Sale Price (as defined on the Cover Page).

**2.4 Environmental Attributes.** Seller's delivery to Buyer of the Net Metering Credits produced by the System and Buyer's ownership of the Net Metering Credits produced by the System shall not entitle Buyer to Environmental Attributes or any other attributes of ownership of the System, all of which shall be owned and controlled by Seller.

**2.5 Seller's Additional Obligations.** Seller shall be responsible to arrange for interconnection of the System and to ensure that the System shall be eligible for Net Metering.

## **ARTICLE 3 TAXES**

**3.1 Seller Obligations.** Seller shall be responsible for timely paying all Taxes.

## **ARTICLE 4 OPERATIONS**

**4.1 System Operations.** Seller shall at its sole cost and expense (i) construct, operate, insure, permit, maintain and repair the System with reasonable diligence and in accordance with all Laws, applicable manufacturers' warranties and instructions, the requirements of this Agreement, prudent industry practices, Seller's interconnection agreement(s) for the System, and in a manner such that the Facility shall qualify as a Net Metering Facility for the Utility's B5 Time of Use Rate or its successor rate or, at the election of Buyer made anytime after the Commercial Operation Date, the Utility's G-1 or its successor rate, subject to the requirements of the Utility; and (ii) provide, or arrange for the provision of, and pay for all labor, material, and other supplies for the System. For avoidance of doubt, Buyer has the right to elect, after the Commercial Operation Date, that the G-1 rate be assigned for the Utility meter, subject to the requirements of the Utility, provided that in the event that Buyer makes such election, Seller shall exercise reasonable efforts to cause the Utility to implement such election, subject to the approval and requirements of the Utility.

**4.2 System Development.** Seller shall at its sole cost and expense undertake all reasonable and diligent efforts to obtain required permits and financing for the System in a manner such that the System qualifies as a Net Metering Facility, and arrange for interconnection of the System to the Utility's electrical grid. At no time shall Buyer have any duty to construct, operate, or maintain the System, or to perform any other obligations of Seller.

## **ARTICLE 5 TERM**

**5.1 Initial Term.** This Agreement shall become effective on and as of the Effective Date and shall continue in effect until the end of the Initial Term, unless terminated earlier pursuant to the terms hereof.

**5.2 Termination of Utility's Net Metering Tariffs.** If for any reason the System ceases to generate Net Metering Credits, or otherwise ceases to qualify for Net Metering under the Utility's Net Metering tariffs such that the Buyer cannot receive or use Net Metering Credits as provided for hereunder, whether by reason of a change in Laws, the Utility's Net Metering tariffs, the configuration of the System, or otherwise, then this Agreement shall automatically terminate. In the event of such termination Buyer's sole liability shall be to pay for Net Metering Credits accrued and credited to Buyer prior to such termination.

## **ARTICLE 6 DEFAULT AND TERMINATION**

**6.1 Events of Default.** An Event of Default shall be deemed to exist upon the occurrence of any one or more of the following:

**6.1.1 Payment Defaults.** If a Party fails to pay any amount due and payable under this Agreement, other than an amount that is subject to good faith dispute, within thirty (30) days of receipt of a written payment default notice given by the other Party regarding such non-payment.

**6.1.2. Other Defaults Generally.** If a Party fails to substantially perform any other material obligation under this Agreement, and does not cure such failure within thirty (30) days of the date of receipt of notice from the other Party demanding cure; provided that such thirty (30) day cure period shall be extended if and to the extent reasonably necessary to accomplish such cure, but only so long as the Defaulting Party has promptly commenced and diligently pursues such cure and diligently continues such cure to completion, and provided further that such extended period of cure shall not exceed an additional 30 days. Notwithstanding the foregoing, this Section 6.1.2 shall not apply to any failure to make payments, which failure is addressed in Section 6.1.1, above.

**6.1.3. Failure of Representations and Warranties.** If any representation or warranty of a Party contained in this Agreement shall prove at any time to have been incorrect, not including matters outside the control of the Buyer, in any material respect when made and shall remain material to the transactions contemplated hereby, and has resulted in material prejudice to the other Party, if the Defaulting Party does not cure the facts underlying such incorrect representation or warranty so that the representation or warranty becomes true and correct within thirty (30) days of the date of receipt of notice from the other Party demanding cure or, if it cannot be reasonably cured within such thirty-day period, such longer period of time as is reasonably necessary to accomplish such cure, provided that the Defaulting Party has promptly commenced such cure in such period and diligently continues such cure to completion, and provided further that such extended period of cure shall be allowed only so long as the failure to complete such cure does not materially adversely affect the other Party.

**6.1.4. Insolvency.** If a Party or a person or entity that owns all or substantially all of the ownership interest in a Party (i) ceases or fails to be solvent, or generally fails to pay, or admits in writing its inability to pay, its debts as they come due, (ii) voluntarily ceases to conduct its business in the ordinary course, (iii) commences any Insolvency Proceeding with respect to itself, or (iv) takes any action to effectuate or authorize any of the foregoing; or in the event that (a) any involuntary Insolvency Proceeding is commenced or filed against the Defaulting Party, or a writ, judgment, warrant of attachment, execution or similar process is issued or levied against a substantial part of the Defaulting Party's properties, and any such proceeding or petition shall not be dismissed, or such writ, judgment, warrant of attachment, execution or similar process shall not be released, vacated or fully bonded within thirty (30) days after commencement, filing or levy; (b) the Defaulting Party admits the material allegations of a petition against it in any Insolvency Proceeding, or an order for relief (or similar order under non-U.S. law) is ordered in any Insolvency Proceeding; or (c) the Defaulting Party acquiesces in this the appointment of a receiver, trustee, custodian, liquidator, mortgagee in possession (or agent therefore), or other similar person for itself or a substantial portion of its property or business.

## **6.2 Remedies.**

**6.2.1. Generally.** Upon the occurrence and during the continuation of an Event of Default, the Party not in default shall have the right to terminate the Agreement and pursue the remedies set forth in Sections 6.2.2 and 6.2.3, as applicable, which remedies shall be the sole and exclusive remedies available to a non-defaulting Party for all Events of Default of the Defaulting Party. Where such remedies are not available under the provisions of said sections, the non-defaulting Party

may pursue such remedies as are available at law or in equity. Notwithstanding the foregoing, nothing herein shall prevent a Party from seeking injunctive relief to prevent perceived irreparable harm.

**6.2.2. Buyer Termination Damages.** If Seller terminates this Agreement as a result of a Buyer Event of Default under (and only under) Sections 6.1.1 or 6.1.2, Buyer shall be liable for the present value of an amount equal to the lost value of Buyer's payment for Net Metering Credits following such termination less the value of the sale price of Net Metering Credits, sold by Seller in the Seller Replacement Agreement. The discount rate to be applied to determine the present value shall be equal to the average prime rate published in the Wall Street Journal on the date of termination. A Termination Schedule Calculator including a presumptive Seller Replacement Agreement and corresponding sample Buyer Termination Damages is shown in Appendix C. For avoidance of doubt, Buyer Termination Damages shall be calculated as shown on Appendix C, subject to pro-rata in the event termination does not occur at the end of a year in the Operating Period, subject to any adjustment to Appendix B to account for any changes between expected generation of the System, as proposed, and actual generation of the System, and subject to the discount received in the actual Seller Replacement Agreement. Such amount shall be paid from Buyer to Seller within sixty (60) days of any such termination. The foregoing shall be the sole and exclusive remedy of the Seller in the event of such termination. Seller shall use all reasonable efforts to enter into a Seller Replacement Agreement.

**6.2.3. Seller Termination Damages.** If Buyer terminates this Agreement as a result of Seller Event of Default, Seller shall be liable for the present value (if positive) of an amount equal to the value of all Net Metering Credits that would have accrued to Buyer following such termination less the value of all Net Metering Credits accruing to Buyer under the Buyer Replacement Agreement. The discount rate to be applied to determine the present value shall be equal to the average prime rate published in the Wall Street Journal on the date of termination. A Termination Damages Calculator including a presumptive Buyer Replacement Agreement and corresponding sample Seller Termination Damages is shown in Appendix C. For avoidance of doubt, Seller Termination Damages shall be calculated as shown on Appendix C, subject to pro-rata in the event termination does not occur at the end of a year in the Operating Period, subject to any adjustment to Appendix B to account for any changes between expected generation of the System, as proposed, and actual generation of the System, and subject to the discount received in the actual Buyer Replacement Agreement. Such amount shall be paid from Seller to Buyer within sixty (60) days of any such termination. The foregoing shall be the sole and exclusive remedy of the Buyer in the event of such termination. Notwithstanding the foregoing, in the event that Buyer cannot within a reasonable period of time, despite good faith efforts, procure or gain Truro Town Meeting approval of a Buyer Replacement Agreement, the Buyer may, in its sole discretion, choose not to enter into a Buyer Replacement Agreement, in which event, for the purpose of calculating the Seller Termination Damages, in lieu of "the value of all Net Metering Credits accruing to Buyer under the Buyer Replacement Agreement" in the first sentence of this section, substitute "an amount equal to the product of the average kilowatt-hour retail rate paid by Buyer to the Utility for service multiplied by the expected kWh generation from the Project."

### **6.3 Termination Prior to the Commercial Operation Date.**

**6.3.1 Termination Option.** This Agreement shall be subject to Buyer's Commercial Operation Termination Option, as set forth in Article 1.

## **ARTICLE 7 BILLING, PAYMENT AND TAXES**

**7.1 Monthly Invoices and Payments for Net Metering Credits.** Buyer and Seller will execute the necessary documents to authorize and accomplish delivery to Seller of copies of each monthly Utility bill for the Buyer's accounts listed on the Schedule Z. Seller shall provide Buyer with Seller's invoice stating the amounts of the credits appearing on such Utility bills and the resulting amounts owed under this Agreement for the previous billing period pursuant to Section 2.3. Buyer shall pay the amount specified in each invoice to Seller no later than thirty (30) days after the date of Buyer's receipt of the invoice. Payments shall be made by check or by wire transfer to an account designated in writing by Seller from time to time. Nothing in this agreement shall require Buyer to pay any tax, charge, fee, or tariff as a result of this Agreement.

**7.2 Late Payment Charges.** Any amounts not paid on or before the date due hereunder shall accrue interest from the date due until the date actually paid at the prime rate of interest published on the due date for a payment under "Money Rates" in the Wall Street Journal, plus one percent (1%) per annum (or such lower percentage as required by applicable Laws).

## **ARTICLE 8 FORCE MAJEURE**

**8.1 Effect of Force Majeure.** Except as otherwise expressly provided to the contrary in this Agreement, if either Party is rendered wholly or partly unable to perform its obligations under this Agreement because of Force Majeure, that Party shall be excused from whatever performance is affected by the Force Majeure to the extent so affected, provided that:

**8.1.1.** The Party affected by such Force Majeure, as soon as reasonably possible after obtaining knowledge of the occurrence of the claimed Force Majeure event, gives the other Party prompt oral notice, promptly followed by a written notice, fully describing the particulars of the occurrence;

**8.1.2.** The suspension of performance is of no greater scope and of no longer duration than is required by the Force Majeure; and

**8.1.3.** The Party affected by such Force Majeure uses all reasonable efforts to mitigate or remedy its inability to perform as soon as reasonably possible; and

**8.1.4.** Notwithstanding anything to the contrary in this Agreement, no Force Majeure event invoked by Seller shall affect the Commercial Operation Termination Option under Article 1 or Buyer's right to exercise such option as set forth in Section 6.3.

**8.2 Payment Obligations Not Excused.** Notwithstanding anything in this Article to the contrary, no payment obligation shall be excused by such event of Force Majeure.

## **ARTICLE 9 AGREEMENT AS PUBLIC RECORD**

**9.1** This Agreement once executed will be deemed a public record and as such may be released to any requesting person without notice to any Party. Any additional documents provided to the Buyer by Seller will also be treated as public records unless such documents fall within one of the exclusions specified in the Massachusetts public records law (M.G.L. c. 4, §7, clause 26 and c. 66, §10), as determined by Buyer in accordance with said law.

## **ARTICLE 10 DISPUTE RESOLUTION**

**10.1 Referral to Senior Management.** Any and all disputes arising out of or relating to this Agreement (a "Dispute") shall be resolved exclusively in accordance with this Article. The Parties agree to make a reasonably diligent, good faith attempt to resolve any such dispute through negotiation by senior management members (meaning those able to legally bind the Buyer and Seller) as set forth below in this section before either Party commences other dispute resolution measures. Either Party claiming a Dispute shall provide written notice thereof to the other Party setting forth the details of the Dispute. Any Dispute that is not settled to the mutual satisfaction of the Parties within thirty (30) days shall be subject to non-binding mediation between the Parties conducted in Boston, Massachusetts, or such other location mutually agreeable to the Parties. The Party initiating the mediation (the "Submitting Party") shall submit such Dispute to mediation by providing a written demand for mediation to the other Party (the "Responding Party"), which demand must include statements of the facts and circumstances surrounding the dispute, the legal obligation breached by the other Party, the amount in controversy and the requested relief, accompanied by all relevant documents supporting the demand. The mediator(s) selected shall not have any current or past business or financial relationships with the Parties or their affiliates. The Dispute will be assigned to a single neutral mediator, who will be chosen by the Parties, and the mediation shall be conducted within forty-five (45) days of submission of the demand for mediation on the Responding Party. The mediation shall not exceed more than one, 6-hour day unless otherwise agreed in writing by the Parties.

Nothing herein shall prevent a Party from terminating the Agreement in accordance with the terms thereof.

The provisions of this Section shall survive any termination of this Agreement and shall apply (except as provided herein) to any Disputes arising out of this Agreement but only for such Disputes for which a demand for mediation was made before such termination.

**10.2 Continuation of Performance.** During the conduct of dispute resolution procedures, unless a Party has terminated or elects to terminate the Agreement in accordance with the provisions thereof, the Parties shall continue to perform their respective obligations under this Agreement.

**10.3 Effect of Termination.** No termination of this Agreement following an Event of Default shall relieve the Defaulting Party of its liability and obligations hereunder, and the non-defaulting Party may take whatever action at law or in equity may appear necessary or desirable to enforce performance and observance of any obligations under this Agreement, subject to the provisions of this Agreement surviving termination thereof.

## **ARTICLE 11 COMPLIANCE WITH LAWS**

Both Parties shall comply with all applicable Laws as they relate to this Agreement and the performance by the Parties hereunder.

## **ARTICLE 12 ASSIGNMENT**

**12.1 Generally.** Subject to the Section entitled "Permitted Assignments" this Agreement may not be assigned by either Party without the other Party's written consent, not to be unreasonably withheld.

**12.2 Permitted Assignments.** Notwithstanding the Section immediately above, Seller may, without Buyer's consent, but with prior written notice to Buyer, collaterally assign this Agreement as security to the System Lenders or the System Owner in accordance with ARTICLE 13, or to an affiliate of Seller ("Affiliate"), which term shall mean a person or entity that, directly or indirectly, controls or is controlled by or is under common control with Seller, and for such purposes the word "control" (including, with correlative meanings, the terms "controlled by" and "under common control with") shall mean the possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of Seller, whether through the ownership of voting securities or by contract or otherwise; provided, however, that any such assignment of this Agreement by Seller shall not release Seller from its liabilities under this Agreement.

Buyer may, with the prior written approval of the Seller, not to be unreasonably withheld, assign this Agreement to another eligible Municipality or Other Governmental Entity buyer as defined in 220 CMR 18.01 and in the same load zone that is qualified under the Utility's Net Metering Tariff ("the Assignee"), so long as (i) the Assignee has a Credit Rating equal to or greater than the Credit Rating of Buyer on the Effective Date. Either Party may assign this Agreement to any entity that acquires all or substantially all of the assets of the Party, provided that the entity has a Credit Rating equal to or greater than the Credit Rating of the Party, and provided that as conditions to any such assignment, such Party shall provide the other Party with prior written notice thereof, and the assignee entity shall execute and deliver to the other Party a document agreeing to be bound by this Agreement and assuming the assigning Party's obligations hereunder, and provided further that, by making such assignment, the assignor shall be deemed as having represented and warranted to the other Party that the assignee has the ability to fully perform under this Agreement. Buyer may also transfer or allocate Net Metering Credits to a Municipality or Other Governmental Entity or a "Governmental Cooperative," as those terms are defined in the Net Metering Rules and in accordance with said Rules.

**12.3 Continued Effectiveness; Assignments in Violation.** Subject to the forgoing prohibitions against assignment, the agreements, covenants, conditions and provisions contained in this Agreement bind, apply to and inure to the benefit of the Parties and their permitted heirs, successors and assigns. Any assignment in violation of this ARTICLE 12 shall be void and of no effect.

## **ARTICLE 13 SYSTEM FINANCING**

**13.1 System Owner, System Lenders and Financing.** The Parties acknowledge that Seller may obtain construction and long-term financing or other credit support from lenders or other third parties (the "System Lenders") in connection with the development and ownership of the System (the "System Financing"), which financing may include the sale of the

System to a third party (the "System Owner"). Both Parties agree in good faith to consider and to negotiate changes or additions to this Agreement that may be reasonably requested by either Party or by the System Lenders in order to support the System Financing. The Parties also agree that, in accordance with this Section 13.1, Seller may assign this Agreement to the System Owner and/or the System Lenders as collateral to support the System and Seller's obligations to the System Owner and/or the System Lenders, as applicable. In connection with any such assignment, Buyer agrees to execute a consent to collateral assignment if requested by a System Lender, subject to clause (ii) in Section 16.16.

**13.2 Mutual Cooperation.** The Parties shall reasonably cooperate in the implementation and administration of this Agreement.

## **ARTICLE 14 LIMITATIONS OF LIABILITY**

**14.1 No Consequential Damages.** NOTWITHSTANDING ANY OTHER PROVISION HEREOF, EXCEPT TO THE EXTENT THE DAMAGES IN SECTION 6.2.1 MAY BE SO CONSIDERED, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR SPECIAL, INDIRECT, CONSEQUENTIAL, PUNITIVE, OR EXEMPLARY DAMAGES, WHETHER IN CONTRACT, TORT, STRICT LIABILITY, STATUTORY LIABILITY, OR OTHERWISE, ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY LOSS OF PROFITS, LOSS OF PRODUCTION, EARNINGS, REVENUE, USE, DATA, CONTRACT OR GOOD WILL, EVEN IN SITUATIONS WHERE A PARTY HAS KNOWLEDGE OF THE POSSIBILITY OF SUCH DAMAGES. THE FOREGOING LIMITATIONS SHALL NOT APPLY TO CLAIMS OF INDEMNIFICATION OF A PARTY ARISING AGAINST THE OTHER OUT OF THIRD-PARTY CLAIMS, BUT ONLY TO THE EXTENT OF SUCH THIRD-PARTY CLAIMS.

**14.2 Parties' Intent.** IT IS THE INTENT OF THE PARTIES THAT EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THE PRECEDING PARAGRAPH LIMITATIONS HEREIN IMPOSED ON REMEDIES AND THE MEASURE OF DAMAGES BE WITHOUT REGARD TO THE CAUSE OR CAUSES RELATED THERETO, INCLUDING THE NEGLIGENCE OF ANY PARTY, WHETHER SUCH NEGLIGENCE BE SOLE, JOINT OR CONCURRENT, AND IRRESPECTIVE OF WHETHER ANY CLAIM HEREUNDER OR RELATING HERETO IS IN CONTRACT, TORT, STRICT LIABILITY, STATUTORY LIABILITY, OR OTHERWISE.

**14.3 Indemnification.** In addition to, and not in limitation of, any other rights and remedies available to Buyer, Seller shall indemnify Buyer against (i) any and all third party claims against Buyer arising from any breach by Seller of this Agreement, including breach of any representation, warranty or covenant contained in this Agreement or contained in the System interconnection agreement with the Utility, and (ii) any and all third party claims against Buyer arising from the permitting, development, design, construction, interconnection, operation, maintenance, and repair of the System. Seller shall also pay all reasonable attorneys' fees incurred by Buyer in defending against any such claims.

## **ARTICLE 15 REPRESENTATIONS AND WARRANTIES**

**15.1 General.** Each Party represents and warrants to the other the following, subject, as to Buyer, to authorization of Truro Town Meeting:

**15.1.1.** Such Party is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation; the execution by such Party of this Agreement has been duly authorized by all necessary corporate action; and this Agreement is a valid obligation of such Party, enforceable against such Party in accordance with its terms, subject to Laws.

**15.1.2.** Such Party has obtained all licenses, authorizations, consents and approvals required by any governmental authority and necessary for such Party to own its assets, carry on its business and to execute this Agreement, except for any licenses etc. required to be obtained after the Effective Date.

## **ARTICLE 16 MISCELLANEOUS**

### **16.1 Notices.**

**16.1.1.** Any notice, invoice, demand, offer or other written instrument required or permitted to be given pursuant to this Agreement shall be in writing signed by the Party giving such notice and shall be served (i) personally, (ii) by reputable express courier service, or (iii) by first class mail or by e-mail followed with confirmation delivery of hard copy, in each case to the other Party at the address set forth on the Cover Page. All notices shall be effective upon receipt.

**16.1.2.** Each Party shall have the right to change the place to which notice shall be sent or delivered or to specify one address to which copies of notices may be sent, in either case by similar notice sent or delivered in like manner to the other Party.

**16.2 Consents.** Any consent that is provided for pursuant to this Agreement shall not be unreasonably withheld or delayed.

**16.3 Headings.** The titles or headings of the various sections, articles and paragraphs hereof are intended solely for convenience and ease of reference and are not intended, and are not to be deemed for any purpose, to modify or explain or place any interpretation or construction upon any of the provisions of this Agreement.

**16.4 Governing Law.** This Agreement shall be governed by, and interpreted and construed in accordance with, the laws of the Commonwealth of Massachusetts, excluding any choice of law rules that might direct the application of the laws of a different jurisdiction, irrespective of the places of execution or of the order in which signatures of the Parties are affixed or of the place of performance. The parties further agree that the venue for any action shall be located in Berkshire County, Massachusetts.

**16.5 Integration.** This Agreement, together with all Exhibits hereto, embodies the entire agreement and understanding of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings of the Parties, verbal or written, relating to the subject matter hereof.

**16.6 Relationship of Parties.** No provision of this Agreement shall be construed or represented as creating a partnership, trust, joint venture, fiduciary or any similar relationship between the Parties. No Party is authorized to act on behalf of the other Party and none shall be considered the agent of the other.

**16.7 No Third Party Beneficiaries.** This Agreement is made and entered into for the sole benefit of Buyer and Seller, and their permitted successors and assigns, and no other person shall be a direct or indirect legal beneficiary of, or have any direct or indirect cause of action or claim in connection with, this Agreement.

**16.8 Amendments; Waivers.** This Agreement may be modified only by a writing that is signed by both Parties. Any waiver of the provisions of this Agreement must be in writing and will not be implied by any usage of trade, course of dealing or course of performance. No failure of either Party to enforce any term of this Agreement will be deemed to be a waiver. No exercise of any right or remedy by Buyer or Seller constitutes a waiver of any other right or remedy contained or provided by Laws. Any delay or failure of a Party to exercise, or any partial exercise of, its rights and remedies under this Agreement shall not operate to limit or otherwise affect such rights or remedies. Any waiver of performance hereunder shall be limited to the specific performance waived and shall not, unless otherwise expressly stated in writing, constitute a continuous waiver or a waiver of future performance.

**16.9 Construction of Agreement.** This Agreement is to be construed so as to effectuate the agreements and representations of Buyer and Seller as expressed herein. No provision of this Agreement shall be construed or interpreted for or against either Party because such Party drafted, or caused its legal representative to draft, the provision. The Agreement shall be subject to all applicable Laws.

**16.10 Severability.** If any term, covenant or condition in this Agreement shall, to any extent, be invalid or unenforceable in any respect under applicable Laws, the remainder of this Agreement shall not be affected thereby, and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by applicable Laws and, if appropriate, such invalid or unenforceable provision shall be modified or replaced to give effect to the underlying intent of the Parties and to the intended economic benefits of the Parties.

**16.11 Further Actions.** Each Party shall take all necessary, reasonable acts and make, execute, and deliver such written instruments as may from time to time be reasonably required to carry out the terms of this Agreement. Buyer shall not be required to execute documents or instruments subsequent to the execution of the Agreement that will materially or unreasonably increase Buyer's risks or obligations under the Agreement, or result in the waiver of any of Buyer's rights or remedies under the Agreement or at law or in equity, or require Buyer to give an opinion or make a statement of fact of which Buyer does not have actual knowledge. Seller shall pay Buyer's reasonable attorneys' fees incurred by Buyer in complying with this section.

**16.12 Non-Dedication of Facilities.** Nothing herein shall be construed as the dedication by either Party of its facilities or equipment to the public or any part thereof. If Seller is reasonably likely to become subject to regulation as a public utility, then the Parties shall use good faith efforts to negotiate an amendment to this Agreement that preserves their relative economic interests and avoids to the applicability of any such regulation. If the Parties are unable to agree upon such restructuring, either Party shall have the right to terminate this Agreement.

**16.13 Survival.** The provisions of Section 7.2 and ARTICLE 6, ARTICLE 9, ARTICLE 10, and ARTICLE 14 shall survive termination of this Agreement.

**16.14 Project Development Performance Standard.** Subject to Buyer's Commercial Operation Termination Option, as set forth in Article 1, Seller shall make all reasonable, diligent, good faith efforts to cause the System to achieve Commercial Operation on or before the Expected Commercial Operation Date. Notwithstanding the foregoing, the Expended Commercial Operation Date may be extended if and where the System has been fully installed and is mechanically complete by the Expended Commercial Operation Date and, but for a delay caused, through no fault of Seller, by the Utility, the System would have achieved Commercial Operation.

**16.15 Change in Law.** Seller is responsible for all risk associated with changes in Laws related to Net Metering Credits during the Term of this Agreement.

**16.16 Reservation of Rights.** Notwithstanding anything to the contrary in this Agreement, (i) Buyer does not waive any of the rights, remedies, defenses and immunities afforded Buyer, as a municipality, under G.L. c. 258, all of which rights, remedies, defenses and immunities Buyer hereby reserves; (ii) Buyer shall not be required to execute any agreements, documents or instruments subsequent to the execution of the Agreement that are contrary to Laws or that may increase Buyer's risk or obligations under the Agreement, or result in a waiver of any of Buyer's rights or remedies under the Agreement, at law or in equity; (iii) any requirement in this Agreement that Buyer cooperate with or assist Seller or take or refrain from taking any action shall not require Buyer to take actions inconsistent with Laws or that require Buyer to improperly interfere with or improperly influence (or create an appearance of so interfering or influencing) the legislative, regulatory, licensing, taxing, permitting or judicial functions of any official, department, board, committee, body or commission of Buyer; and (iv) the provisions of this Agreement shall be subject to Laws.

**16.17 Certification of Non-Collusion.** By entering into this Agreement, the Seller certifies under penalties of perjury that its proposal was made and submitted in good faith and without collusion or fraud with any person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

**16.18 Seller's Certificate of Compliance.** By entering into this Agreement, the Seller certifies under the penalties of perjury, pursuant to G.L. c.62C, Section 49A(b), that it has complied with all laws of the Commonwealth relating to taxes, to reporting of employees and contractors, and to withholding and remitting child support.

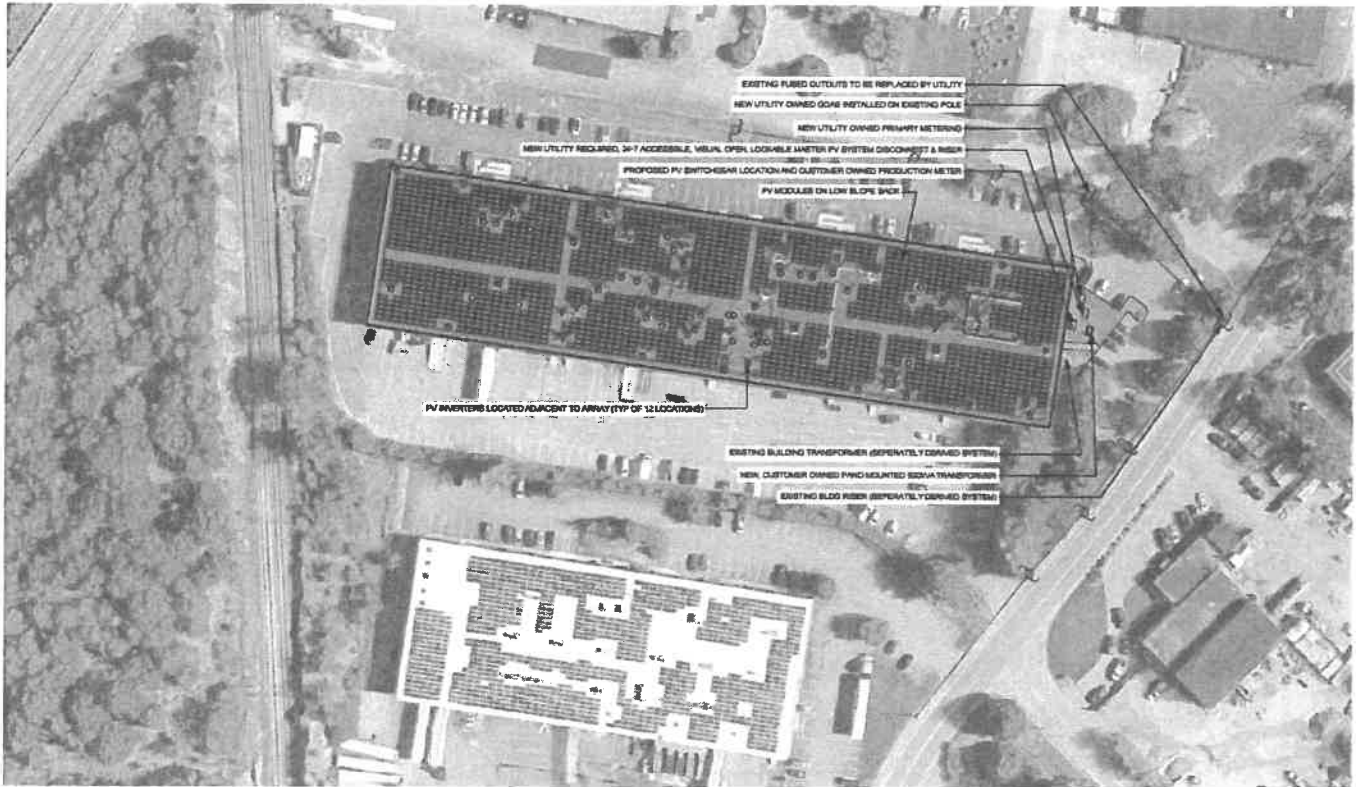
**16.19 Records and Audits.** Seller shall maintain operating and maintenance records for the System, subject to the retention requirements hereof. Each Party will keep, for a period of not less than two (2) years after the termination of this Agreement, records sufficient to permit verification of the accuracy of billing statements, invoices, charges, computations and payments for all transactions hereunder. During such period each Party may, at its sole cost and expense, and upon reasonable notice to the other Party, examine the other Party's records pertaining to transactions hereunder during such other Party's normal business hours. Before discarding any records, Seller shall notify Buyer of its intent to do so no later than ninety (90) days before discarding, and Buyer may, if it

chooses, elect to make copies of any such records at Buyer's cost.

## Appendix A Description of Site and Layout

Appendix A will be amended and finalized at Commercial Operation Date  
as may be necessary to reflect any System modifications made during construction or installation

System Address: 95 Shawmut, Rd., Canton MA  
Type: Rooftop Solar  
Size (kWdc): 552 kWdc  
NMCA Rate: B5 TOU Rate



## **APPENDIX B**

### **Expected System Generation & Expected NMCs Contracted**

Appendix B will be amended and finalized at Commercial Operation Date by the Parties to account for any changes between expected generation of the System, as proposed, and actual generation of the System.

The expected generation from the CA MA Solar, LLC Project is as follows:

Year	kWh/annum
1	695,071
2	691,596
3	688,138
4	684,697
5	681,273
6	677,867
7	674,478
8	671,105
9	667,750
10	664,411
11	661,089
12	657,784
13	654,495
14	651,222
15	647,966
16	644,726
17	641,503
18	638,295
19	635,104
20	631,928

## Termination Damages Sample Calculator

<b>Calculator Inputs</b>	
<b>First Year NMCs Contracted:</b>	695,071
<b>Full Value NMC Price:</b>	\$ 0.230
<b>NMCA Discount:</b>	\$ 0.173
<b>Replacement Bu</b>	0.161
<b>WSJ Prime Rate:</b>	3.75%

[illegible]

**FIRST AMENDMENT TO SOLAR NET METERING CREDIT AGREEMENT**

This First Amendment to Solar Net Metering Credit Agreement dated as of April [25], 2017 (this “**First Amendment**”) is by and between CA MA Solar, LLC, a Delaware limited liability company (“**Seller**”) and Town of Truro, a Massachusetts municipality (“**Buyer**”), also referred to herein individually as a “**Party**” and collectively as the “**Parties.**”

**RECITALS**

**WHEREAS**, Seller and Buyer previously entered into that certain Solar Net Metering Credit Agreement effective as of October 26, 2016 (the “**Original Agreement**”); and

**WHEREAS**, the Parties wish to amend the Original Agreement on the terms and conditions set forth in this First Amendment.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree to amend the Original Agreement and Seller makes representation and warranty to Buyer in connection therewith, as follows:

1. Pursuant to Section 6.14 of the Original Agreement, Seller represents and warrants that it has exercised all reasonable, diligent, good faith efforts to cause the System to achieve Commercial Operation on or before the Expected Commercial Operation Date; that the System was both fully installed and mechanically completed by the Expected Commercial Operation Date; and that, but for a delay caused, through no fault of Seller, by the Utility, the System would have achieved Commercial Operation before the Expected Commercial Operation Date.

2. Pursuant to Section 6.14, Buyer, in reliance upon Seller’s representation and warranty above, and Seller agree that Section 1 (Commercial Terms) of the Original Agreement (i.e., **Cover Page**), is hereby amended as follows: The definition of **Expected Commercial Operation Date** is changed to June 30, 2017.

3. Except as expressly set forth in this First Amendment, all terms and conditions of Original Agreement remain in full force and effect and this First Amendment shall not constitute a consent, waiver, modification, approval or amendment of any provision of the Original Agreement that is not expressly amended herein.

IN WITNESS WHEREOF, the Parties hereto have caused this First Amendment to Solar Net Metering Credit Agreement to be duly executed by their respective officers thereunto duly authorized as of the date first set forth above.

Buyer: Town of Truro, MA

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

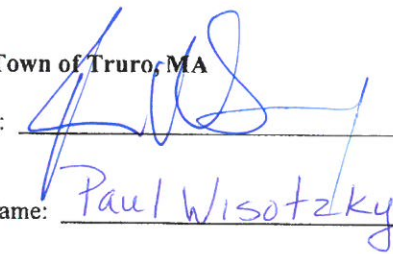
Seller: CA MA Solar, LLC

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

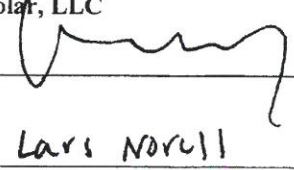
Title: \_\_\_\_\_

Date: \_\_\_\_\_

  
Paul Wisotzky

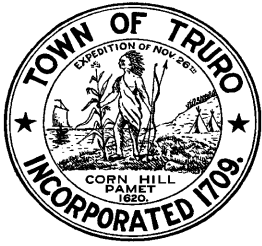
Chairman

4/25/2017

  
Lars Norrell

President

4/20/17



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Approval of Sunday and Weekday Entertainment Licenses for Entertainment at Truro Vineyards

**EXPLANATION:** MGL Chapter 140 § 181 provides local authority to license performance events. Entertainment Applications for review and approval are below:

- Vinegrass Concert Series at Truro Vineyards, 11 Shore Rd, 6/27, 7/11, 8/10, 8/17; 7:00 pm-9:00pm, live amplified music.
- Sunday Funday at Truro Vineyards, 11 Shore Rd, 6/18, 6/25, 7/2, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20, 8/27, 9/3; 5:30pm-7:30pm, recorded amplified DJ
- Wednesday Wine and Dine at Truro Vineyards, 11 Shore Rd, 6/28, 7/5, 7/12, 7/19, 7/26, 8/2, 8/9, 8/16, 8/23, 8/30, 9/16; 6:00 pm-9:00 pm, live amplified music.

<https://trurovineyardsofcapecod.com/events-calendar/>

The Entertainment Application has been reviewed by the Chief of Police and approved.

The completed Public Entertainment on a Sunday, State application is included, as there is a requirement to apply to the State through the Department of Public Safety with the noted time, date, and type of entertainment for any Sunday entertainment held within the Commonwealth.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Entertainment will not be held for these events.

**SUGGESTED ACTION:** *MOTION TO approve Entertainment License for*

- Vinegrass Concert Series at Truro Vineyards, 11 Shore Rd, 6/27, 7/11, 8/10, 8/17; 7:00 pm-9:00pm, live amplified music.
- Sunday Funday at Truro Vineyards, 11 Shore Rd, 6/18, 6/25, 7/2, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20,

8/27, 9/3; 5:30pm-7:30pm, recorded amplified DJ

- Wednesday Wine and Dine at Truro Vineyards, 11 Shore Rd, 6/28, 7/5, 7/12, 7/19, 7/26, 8/2, 8/9, 8/16, 8/23, 8/30, 9/16; 6:00 pm-9:00 pm, live amplified music.

*And authorize the Chair to sign the applications.*

**ATTACHMENTS:**

1. One Day Entertainment Applications and Public Entertainment on a Sunday State application



# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

RCVD 2023 MAY 16 PM 01:10  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

### Application for an Entertainment License

☐ Annual
 ☒ Weekday
 ☐ Saturday
 ☐ Sunday
 ☐ Seasonal
 ☐ Seven-Day

\*Please complete the Commonwealth's  
Public Entertainment on Sunday  
Application

The undersigned hereby applies for a license in accordance with the provisions of  
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

#### BUSINESS/ORGANIZATION INFORMATION

Kristen Roberts  
Name of Applicant

Truro Vineyards of Cape Cod  
Business/Organization Name

P.O. Box 834 North Truro, MA 02652  
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☐ Yes

☒ No

If yes, proof of Non-profit status must accompany this application

Kristen Roberts  
Contact Person

508-487-6200  
Phone Number

[REDACTED]  
Email

#### INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

#### EVENT INFORMATION

6/27, 7/11, 8/10, 8/17  
Day (s)/Date (s) of Event for License to be issued

Vinegrass Free Concert Series  
Purpose of Event (example: fundraiser)

Hours of Event (from - to) 7-9

Truro Vineyards 11 Shore Road North Truro, MA 02652  
Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event  
(Please check applicable box)

Kristen Roberts 11 Shore Road N. Truro 02652  
Property Owner Name and Address

508-487-6200  
Phone number

Seating Capacity: \_\_\_\_\_

Occupancy Number: 200

Approximate number of people attending 200

Name of Caterer (if applicable)

Truro Application for Entertainment License

*If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508*

Will an admission fee be collected?

☐ Yes

☒ No

Will there be a One Day Alcohol License

☐ Yes

☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control?

☐ Yes

☒ No

### ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☒ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) bands

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

### APPROVAL

License No. \_\_\_\_\_

Select Board Chair

Meeting Date

Police Department

Date

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_



# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505  
Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

RCVD 2023MAY18 PM3:10  
ADMINISTRATIVE OFFICE

TOWN OF TRURO

### Application for an Entertainment License

☐ Annual ☐ Weekday ☐ Saturday ☒ Sunday  
☐ Seasonal ☐ Seven-Day

\*Please complete the Commonwealth's  
Public Entertainment on Sunday  
Application

The undersigned hereby applies for a license in accordance with the provisions of  
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

#### BUSINESS/ORGANIZATION INFORMATION

Kristen Roberts  
Name of Applicant

Truro Vineyards of Cape Cod  
Business/Organization Name

P.O. Box 834 North Truro, MA 02662  
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☐ Yes

☒ No

If yes, proof of Non-profit status must accompany this application

Kristen Roberts  
Contact Person

508-487-6200  
Phone Number

[REDACTED]  
Email

#### INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

#### EVENT INFORMATION

6/18, 6/25, 7/2, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20, 8/27, 9/3  
Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Sunday Funday

Hours of Event (from - to) 5:30 - 7:30

Truro Vineyards 11 Shore Road North Truro, MA 02662  
Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event  
(Please check applicable box)

Kristen Roberts 11 Shore Road North Truro, MA 02662  
Property Owner Name and Address

508-487-6200  
Phone number

Seating Capacity: \_\_\_\_\_

Occupancy Number: \_\_\_\_\_

Name of Caterer (if applicable)

Approximate number of people attending 150

Truro Application for Entertainment License

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? ☐ Yes ☒ No

Will there be a One Day Alcohol License ☐ Yes ☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☐ Yes ☒ No

### ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☒ No Dancing

Music: ☒ Recorded ☐ Juke Box ☐ Live ☐ No Music

Number of Musicians & Instruments (Type) DJ

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

### APPROVAL

License No. \_\_\_\_\_

Select Board Chair \_\_\_\_\_

Meeting Date \_\_\_\_\_

Police Department \_\_\_\_\_

Date 5/19/2023

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_



# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

RCUD 2023MAY16 PM3:10  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Application for an Entertainment License

☐ Annual ☒ Weekday ☐ Saturday ☐ Sunday  
☐ Seasonal ☐ Seven-Day

\*Please complete the Commonwealth's  
Public Entertainment on Sunday  
Application

The undersigned hereby applies for a license in accordance with the provisions of  
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

### BUSINESS/ORGANIZATION INFORMATION

Kristen Roberts  
Name of Applicant

Truro Vineyards of Cape Cod  
Business/Organization Name

P.O. BOX 834 North Truro, MA 02652  
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☐ Yes

☒ No

If yes, proof of Non-profit status must accompany this application

Kristen Roberts  
Contact Person

508-487-6200  
Phone Number

[REDACTED]  
Email

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

### EVENT INFORMATION

6/28/23, 7/5/23, 7/12/23, 7/19/23, 7/26/23, 8/2/23, 8/9/23, 8/16/23, 8/23/23, 8/30/23, 9/6/23  
Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Wine & Dine

Hours of Event (from - to) 6-9

Truro Vineyards 11 Shore Road North Truro, MA 02652  
Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event  
(Please check applicable box)

Kristen Roberts 11 Shore Road N. Truro, MA 02652  
Property Owner Name and Address

508-487-6200  
Phone number

Seating Capacity: 65

Occupancy Number: \_\_\_\_\_

Approximate number of people attending 65

Name of Caterer (if applicable)

Truro Application for Entertainment License

*If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.949.5308*

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☐ Yes ☒ No **If yes; you must also apply for a One Day Alcohol License**

Will there be Police Traffic Control? ☐ Yes ☒ No

### ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☒ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) one or two musicians - acoustic

Amplified System: ☐ Yes ☒ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro

Signature

Date

5/16/2023

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

### APPROVAL

License No. \_\_\_\_\_

Select Board Chair \_\_\_\_\_

Meeting Date \_\_\_\_\_

Police Department \_\_\_\_\_

Date

5/19/2023

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_

State Fee, \$ \_\_\_\_\_  
Municipal Fee, \$ \_\_\_\_\_

THE COMMONWEALTH OF MASSACHUSETTS  
Town OF Truro



# LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Truro Vineyards of Cape Cod in or on the property at No. 11 Shore Road North Truro, MA 02652 (address)

The Licensee or Authorized representative, Kristen Roberts in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
<u>Sunday</u>		
<u>8/18/23 - 8/19/23</u>	<u>5:30-7:30</u>	<u>DJ</u>

Hon. \_\_\_\_\_ Mayor/ Chairman of Board of Selectman, \_\_\_\_\_ (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

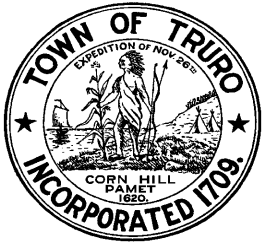
Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

**THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES**

	Weekday Annual/Seasonal	Sunday Annual/Seasonal	7day Annual/Seasonal	One Day	Sunday State Fees per event	Sunday State Fees Annual
No Admission Fee	\$120.00	\$75.00	\$140.00	\$50.00	\$2.00 and \$5.00	\$50.00 (1pm- 12am) and \$100.00 (12am- 1:00pm)
Admission Fee	\$600.00	\$150.00	\$700.00	\$100.00		
Non-Profit Discounts are applicable per Policy 53		*State license fees apply	*State license fees apply	*State license fees apply if event is held on a Sunday		

ENTERTAINMENT FEES REVISED March 7, 2023



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application for Entertainment License

**EXPLANATION:** The Truro Concert Committee has submitted their entertainment application for the 2023 season. Concerts will be held on the back deck of the Truro Public Library from 6:30pm-8:00pm on the following dates:

July 6, 13, 20, 27, 31 and August 3, 10, 17, 24, 31.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Concert Committee will not be able to hold the Summer Concert Series.

**SUGGESTED ACTION:** *Motion to approve the Entertainment Application for the Truro Concert Committee for the dates listed above and authorize the Chair to sign electronically.*

**ATTACHMENTS:**

1. Application for an Entertainment License



# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

RCVD 2023MAY25 2:04:47

ADMINISTRATIVE OFFICE

TOWN OF TRURO

## Application for an Entertainment License

☐ Annual ☒ Weekday ☐ Saturday ☐ Sunday  
☐ Seasonal ☐ Seven-Day

\*Please complete the Commonwealth's  
Public Entertainment on Sunday  
Application

The undersigned hereby applies for a license in accordance with the provisions of  
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

### BUSINESS/ORGANIZATION INFORMATION

TRURO CONCERT COMMITTEE

Name of Applicant

Business/Organization Name

PO BOX 289 TRURO MA 02666

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☐ Yes

☒ No

If yes, proof of Non-profit status **must** accompany this application

Tim Hickey

Contact Person

425.890.2171

Phone Number

timh@truro77@gmail.com

Email

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

### EVENT INFORMATION

7/10; 7/13; 7/20; 7/27; 7/31; 8/3; 8/10; 8/17; 8/24; 8/31

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) 6:30 - 8:00 pm

Library back deck

Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event  
(Please check applicable box)

Town of Truro - Truro Public Library

Property Owner Name and Address

508.487.1125

Phone number

Seating Capacity: NA

Occupancy Number: 100

Name of Caterer (if applicable)

Truro Application for Entertainment License

Approximate number of people attending 100

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected?

☐ Yes

☒ No

Will there be a One Day Alcohol License

☐ Yes

☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control?

☐ Yes

☒ No

### ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☐ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) 3-5 (guitar drums-horns-)

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature \_\_\_\_\_

Date 5/26/23

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

#### APPROVAL

License No. \_\_\_\_\_

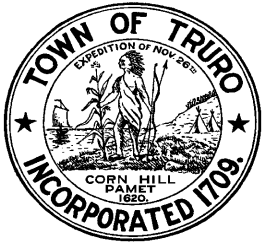
Select Board Chair \_\_\_\_\_

Meeting Date \_\_\_\_\_

Police Department \_\_\_\_\_

Date 5/26/23

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Susan Girard-Irwin, Co-Chair of the Open Space Committee, has submitted her application to serve another three years.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to contribute as a voting member, and the Committee will struggle to keep a quorum.

**SUGGESTED ACTION:** *Motion to appoint Susan Girard-Irwin to the Open Space Committee for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

Truro

*Application to Serve on a Board or Committee*

**Last Name**

*Girard-IRwin*

**First Name**

*Susan*

**Middle Initial**

**Email Address**

**Phone Number**

**Address (Street)**

*10 Fair Winds Passage*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*PO Box 2006 02666*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

RCVD 2023APR14 PM1021

ADMINISTRATIVE OFFICE  
TOWN OF TRURO

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Open Space Committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I am currently serving as co-chair on the OSC and the OSC representative on the CPC. I would like to continue in these roles for a period of 3 years.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

co-chair of Open Space Committee Open Space Committee Rep on CPC vice-chair of Truro COA Board 27 years of serving on global project teams (scientific and management)

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

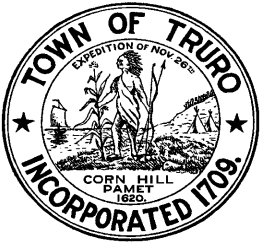
27 years of serving on global project teams (scientific and management)

Signature

*Susan Girard-Irwin*

Date

*Apr 14, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Tracey Rose has submitted an application to serve for another term on the Provincetown Water and Sewer Board.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro will not have one of its three representatives on the Provincetown Water and Sewer Board.

**SUGGESTED ACTION:** *Motion to appoint Tracey Rose to the Provincetown Water and Sewer Board for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

Truro

*Application to Serve on a Board or Committee*

Last Name

Rose

RCVD 2023MAY23 04:11:25

First Name

ADMINISTRATIVE OFFICE

Tracey

TOWN OF TRURO

Middle Initial

Email Address

Phone Number

Address (Street)

1 Town Hall Rd POBox 663

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

P. O. Box 663 Truro MA 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Provincetown Water & Sewer Board*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

Continuing to work for Truro protecting our groundwater, embayment's and vitality of our bodies of water, assisting Truro citizens with unusual circumstances regarding their septic systems on their properties, reviewing Change of Managers for our Associations on Beach Point to assure public safety, Regulation review; all of these topics (and many, many more) are so important and I am passionate about each one of them and I am dedicated to this volunteer/appointed position. I appreciate your consideration to reappoint me. Thank you!

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

[ ] Yes

[ \* ] No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

I do not have any questions or concerns regarding the BOS Goals.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Yes, I would like to be re-appointed to the Provincetown Water and Sewer Board for another term, please.

My current term expires on June-2023. Thank you!

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have served the Town of Truro on the Board of Health for approx. 15 years. I believe in a leadership that has a wide-angle lens while simultaneously staying focused on the tasks and issues at hand. Of course, respect, cooperation (while appreciating differences of opinions), transparency, punctuality are all important values and behaviors that work on any board, committee or commission or home! (Truro Board of Health, Truro WROC, Ptown Water and Sewer Board, Lower Cape Ambulance Board of Directors, Ptown Helping Hands Society, Ptown Portuguese Festival Volunteer, a multitude of volunteer work @Truro Schools/Ptown High School while raising kids and several volunteer positions at my church (Lector, Eucharist Minister, CCD teacher, etc.).

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I am a MA licensed Realtor along with a strong position in an accounting department of a local insurance business so I am accustomed to networking, accomplishing goals and working as a team player.

Signature

Tracey Rose

**Date**

***May 23, 2023***



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve-Eric Morea

**EXPLANATION:** Eric Morea is a current member of the Pamet Harbor Commission as an alternate. He has submitted an application to continue to serve. There is a 3-year term vacancy which he would like to be appointed to. Eric has completed all the required paperwork.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** If not approved, the Pamet Harbor Commission will have two vacancies, which will make it harder to have a quorum should a member be unable to attend a meeting.

**SUGGESTED ACTION:** *Motion to appoint Eric Morea to a three-year term on the Pamet Harbor Commission expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

Truro

*Application to Serve on a Board or Committee*

**Last Name**

*morea*

**First Name**

*eric*

**Middle Initial**

*I*

**Email Address**

**Phone Number**

**Address (Street)**

*2 josephs rd*

**Address (City)**

*truro*

**Address (State)**

*ma*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*po box 805*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*harbor commity*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*ive bin on the harbor commity for the last 15 years*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☐ Yes

☒ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

ive served for 15 years

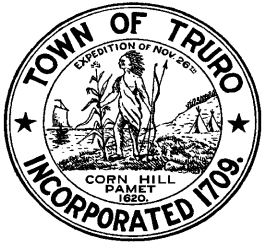
Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

*eric morea*

Date

*Jun 05, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve-Recreation Advisory Committee

**EXPLANATION:** Christine McGee has submitted an application to serve another term on the Recreation Advisory Committee. She currently serves as an Alternate. She has completed all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will be unable to serve as an Alternate, which could possibly interfere with the Committee achieving a quorum.

**SUGGESTED ACTION:** *Motion to Appoint Christine McGee as an Alternate on the Recreation Advisory Committee for a 1-year term expiring June 30, 2024.*

**ATTACHMENTS:**

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

McGee

First Name

Christine

Middle Initial

E

Email Address

Phone Number

Address (Street)

4 Highview Lane

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 400 North Truro MA 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

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ADMINISTRATIVE OFFICE  
TOWN OF TRURO

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Recreation Advisory Committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I have enjoyed the work that has been done so far while on the committee and I would like to continue.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am a member of the TCS School Council and a member of the TCS Wellness Committee. I really enjoy being a part of both of these committees as it brings me closer to the school community. And since joining the Rec Advisory I also feel more engaged with the Truro community as a whole.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

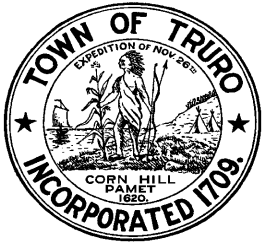
In my past professional career I lead a team of print designers. We worked closely as a team to deliver projects on time while also considering budget and many varying design opinions.

**Signature**

Christine MCGee

**Date**

May 22, 2023



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve-Recreation Advisory Committee

**EXPLANATION:** Peter Morris has submitted an application to serve another term on the Recreation Advisory Committee. He currently serves as a full member. He has completed all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will be unable to serve as a member, which could possibly interfere with the Committee achieving a quorum.

**SUGGESTED ACTION:** *Motion to Appoint Peter Morris as a full member on the Recreation Advisory Committee for a 3-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

Morris

First Name

Peter

Middle Initial

RCVD 2023JUN0 04251

ADMINISTRATIVE OFFICE

Email Address

TOWN OF TRURO

Phone Number

Address (Street)

23 Whitamrville rd

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

Po Box 80 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Recreation*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

I've been on the board for a year now. I really enjoy it. I think we are doing a great job. I want to continue working hard for the community.

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

- I work for the Town Of Wellfleet, - Volunteer for coaching sports - Served 1 year on Recreation Board -  
Donate time to church and charity events - Nights Of Columbus Lions Club

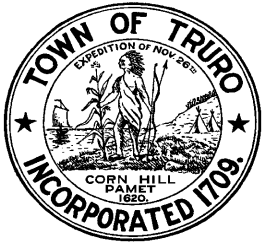
Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

**Signature**

*Peter Morris*

**Date**

*Jun 06, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Kait Blehm has submitted an application to serve another term on the Local Comprehensive Plan Committee. All policy forms and online training are up to date.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** A quorum of the LCPC will be difficult to achieve.

**SUGGESTED ACTION:** *Motion to Appoint Kait Blehm to the Local Comprehensive Plan Committee to a one-year term, expiring June 30, 2024.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Blehm*

**First Name**

*Kait*

**Middle Initial**

*M*

**Email Address**

**Phone Number**

**Address (Street)**

*12 N Union Field Rd*

**Address (City)**

*North Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02652*

**Mailing Address (Please indicate box number and zip code)**

*PO BOX 705 02652*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

RECD 2023/MAY/19 10:10

ADMINISTRATIVE OFFICE

TOWN OF TRURO

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

LCPC

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

I would like to continue to serve on this board until we have completed the LCP process.

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I'm currently a member of the LCPC and a library trustee.

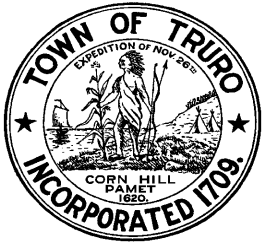
Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

**Signature**

*Kait Blehm*

**Date**

*May 19, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Raphael Richter has submitted an application to serve another term on the Local Comprehensive Plan Committee. All policy forms and online training are up to date.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** A quorum of the LCPC will be difficult to achieve.

**SUGGESTED ACTION:** *Motion to Appoint Raphael Richter to the Local Comprehensive Plan Committee to a one-year term, expiring June 30, 2024.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Richter*

**First Name**

*Raphael*

**Middle Initial**

**Email Address**

**Phone Number**

**Address (Street)**

*6 Snows Rd*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*Bx 656*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

RCVD 2

ADMINISTRATIVE OFFICE

TOWN OF TRURO

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*LCPC*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*-Reappointment*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees In which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

-Fincom -LCPC -WPCPC -Charter Review

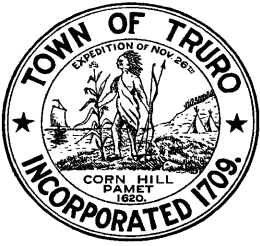
Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

**Signature**

*Raphael Richter*

**Date**

*May 31, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Apryl Shenk has submitted an application to serve another term on the Council on Aging Board. She is up to date on all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate as a voting member of the Board.

**SUGGESTED ACTION:** *Motion to Appoint Apryl Shenk to the Council on Aging Board for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

Shenk

First Name

Apryl

Middle Initial

L

RCUB 2023MAY22 04740

Email Address

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Phone Number

Address (Street)

28 Old County Rd

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

POB 1030, N. Truro MA 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

COA

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

I'm on the board currently and wish to renew

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Currently on the COA board

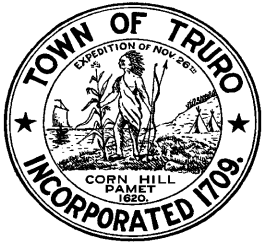
Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

*Apryl Shenk*

Date

*May 19, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Ann Courtney has applied to serve another term on the Beach Advisory Committee. She is up to date on all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant would be unable to participate as a voting member, and the Committee may have a difficult time achieving a quorum.

**SUGGESTED ACTION:** *Motion to Appoint Ann Courtney to the Beach Advisory Committee for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

***Application to Serve on a Board or Committee***

**Last Name**

*Courtney*

RCVD 2023/MAY/25 4:01:11

ADMINISTRATIVE OFFICE

**First Name**

*Ann*

TOWN OF TRURO

**Middle Initial**

*M*

**Email Address**

**Phone Number**

**Address (Street)**

*7 High Ridge Rd, PO Box 29*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*PO Box 29 02666*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Beach Advisory Committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I have been serving on this committee for 3 years. I have spear headed conservation concerns for the storm water overflow onto the dune from the Great Hollow beach parking lot and written a CPC grant for funding for kayak racks at the beaches. Both were accomplishments with direct help and guidance from Damion.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

[ \* ] No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am currently the Past President of the Friends of the Truro Library and serve on the Truro Concert Committee. I have served on and been chairs of many search committees at the University level (Hartford AIC) and City level (Northampton, MA). I was an elected school committee member from Ward 2 in the City of Northampton, MA. I served on the Long Range Planning Committee for the Northampton Forbes Library as well as the City wide Child Care Committee.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

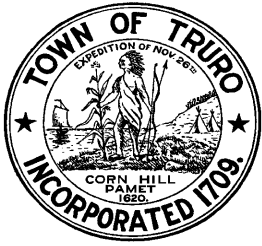
I have been a tenured University Professor for over 20 years (University of Hartford, American International College, Springfield), and a Curriculum Coordinator for the Town of Willington, CT. I am very proud to have been the first woman faculty member at Worcester Boy's Trade (1975).

**Signature**

Ann Courtney

**Date**

May 25, 2023



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Sallie Tighe has submitted an application to serve another term on the Human Services Committee. Sallie is up to date on all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** If not appointed, the Committee will struggle to have a quorum.

**SUGGESTED ACTION:** *Motion to Appoint Sallie Tighe to the Human Services Committee for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*TIGHE*

**First Name**

*Sallie*

**Middle Initial**

*A.*

**Email Address**

**Phone Number**

**Address (Street)**

*178 Route 6*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*POB 300 02666*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

RCVD 2023MAY13 4:03 PM  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Human Services Committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I'd like to continue the wonderful work that this has been charged with; I believe in the ideals of this committee.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

N/A

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time.

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

In addition to being Truro's Assembly Delegate, serving on another team of competent, dedicated colleagues doing work for and serving our community, and our county, is why I want to continue as a member of this committee.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

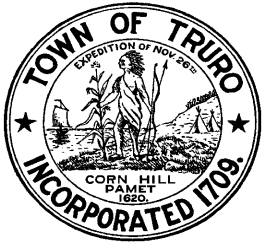
Tuning into the needs, and request, of our constituents has always been a priority when servicing the School departments of Prov/Truro; Former Board member of Outer Cape Health and Independence House. I was able to complete my education with a B.A. in Psychology at 60 yrs old, while still for filling my work duties. Civic duties are important to me.

**Signature**

Sallie A. Tighe

**Date**

May 19, 2023



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Lindsey Wilson has submitted an application to serve for another term with the Energy Committee. Lindsey is up to date on all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate on the Energy Committee as a voting member.

**SUGGESTED ACTION:** *Motion to Appoint Lindsey Wilson to the Energy Committee for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Wilson*

**First Name**

*Lindsey*

**Middle Initial**

RECD 2023JUN5 04754

ADMINISTRATIVE OFFICE

TOWN OF TRURO

**Email Address**

**Phone Number**

**Address (Street)**

*PO Box 832*

**Address (City)**

*North Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02652*

**Mailing Address (Please indicate box number and zip code)**

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Energy Committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I am currently on the committee and would like to continue my service to the town*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am currently on the Truro Energy Committee

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

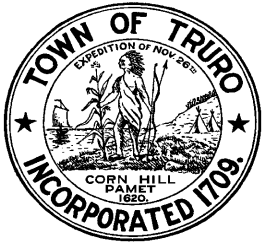
I have 15 years of experience with energy efficiency consulting

**Signature**

*Lindsey Wilson*

**Date**

*Jun 04, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Robert Higgins-Steele has submitted an application to serve for another term with the Energy Committee. Robert is up to date on all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate on the Energy Committee as a voting member.

**SUGGESTED ACTION:** *Motion to Appoint Robert Higgins-Steele to the Energy Committee for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

Truro

*Application to Serve on a Board or Committee*

**Last Name**

*Higgins-Steele*

**First Name**

*Robert*

**Middle Initial**

*E*

**Email Address**

**Phone Number**

**Address (Street)**

*3 Whitmanville Rd*

**Address (City)**

*Truro*

**Address (State)**

*Ma*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*PO Box 1039*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Energy Committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I would like to continue as a member*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Building Committee

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

7 years on Truro Energy Committee 3 years on Climate Action Committee

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

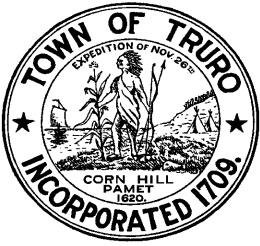
Retired Contractor/ Cabintmaker/Carpenter

Signature

ReH-S

Date

Jun 05, 2023



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Mark Farber has submitted an application to serve for another term with the Energy Committee. Mark is up to date on all policy forms and is completing the online training. Mark will be sworn in after receipt of the online training certificate.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate on the Energy Committee as a voting member.

**SUGGESTED ACTION:** *Motion to Appoint Mark Farber to the Energy Committee for a three-year term expiring June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Farber*

**First Name**

*Mark*

**Middle Initial**

*A*

**Email Address**

RCVD 2023 JUN 06 AM 10:59

ADMINISTRATIVE OFFICE

TOWN OF TRURO

**Phone Number**

**Address (Street)**

*11 Hardings Way*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666-0686*

**Mailing Address (Please indicate box number and zip code)**

*99 Winchester St, Apt 5, Brookline MA 02446*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☐ Yes

☒ No

**Are you registered to vote in Truro?**

☐ Yes

☒ No

**What Board/ Committee Are You Applying For?**

*Energy*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

*I have served on the Energy Committee since 2011 and have been very involved in the Town's solar strategy. I remain committed to increasing the Town's energy efficiency and use of renewable energy.*

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have worked in the energy industry since 1986, most of it in solar. I was CEO and co-founder of a solar panel manufacturing company and have served on the Boards of a half dozen solar, energy efficiency, and policy organizations.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

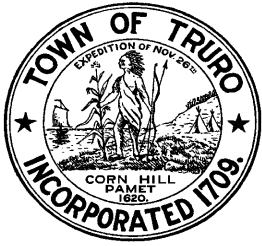
I also am currently Truro's designated Board member to the Cape and Vineyards Electric Coop, a consortium of all the Cape municipalities formed to more efficiently jointly procure and manage solar facilities.

**Signature**

Mark A Farber

**Date**

Jun 06, 2023



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** Michael Cohen has submitted an application to serve another 1-year term on the Charter Review Committee. He is up to date on all policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will be unable to participate as a voting member.

**SUGGESTED ACTION:** *Motion to Appoint Michael Cohen to the Charter Review Committee for a 1-year term expiring June 30, 2024.*

**ATTACHMENTS:**

1. Application to Serve

Truro

*Application to Serve on a Board or Committee*

Last Name

COHEN

First Name

MICHAEL

Middle Initial

E

Email Address

Phone Number

Address (Street)

6 YELLOW BRICK ROAD

Address (City)

NORTH TRURO

Address (State)

MASSACHUSETTS

Address (Zip Code)

02652-0701

Mailing Address (Please indicate box number and zip code)

PO BOX 701 02652-0701

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

**CHARTER REVIEW COMMITTEE**

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

I have thoroughly enjoyed serving on the Charter Review Committee for the last year! I feel as though I am continuing to learn, and as a result, I can contribute favorably to this Committee. The Town Charter is the all encompassing document as to how our town operates. Having the ability to participate in all facets of how the town "runs" has been extremely educational for me.

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

[ ] Yes

[ \* ] No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

FINANCE COMMITTEE

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am nearing the end of my one year term serving on the Truro Charter Review Committee. I have learned a great deal over the last year. As a result, I feel as though I have had a positive impact serving on this Committee. I am a former small business owner, who had upwards of 70 employees reporting to me. I have considerable experience on how a successful team philosophy yields extremely favorable results.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

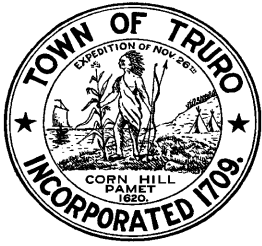
1. I am a 1992 graduate of Northeastern University with a BA in Economics 2. I am a former small business owner for 21 years. 3. I have the time to be able to dedicate to the Charter Review Committee. 4. I enjoy learning how town government functions.

Signature

Michael E. Cohen

Date

Jun 06, 2023



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Application to Serve

**EXPLANATION:** James Nash has submitted his application to serve another term on the Energy Committee. Applicant is up to date on all signed policy forms and online training.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Energy Committee may struggle to achieve a quorum.

**SUGGESTED ACTION:** *Motion to Appoint James Nash to the Energy Committee for a three-year term which will expire June 30, 2026.*

**ATTACHMENTS:**

1. Application to Serve

**Truro**

*Application to Serve on a Board or Committee*

**Last Name**

*Nash*

**First Name**

*James*

**Middle Initial**

*P*

**Email Address**

**Phone Number**

**Address (Street)**

*1 Captain Williams Way*

**Address (City)**

*Truro*

**Address (State)**

*MA*

**Address (Zip Code)**

*02666*

**Mailing Address (Please indicate box number and zip code)**

*PO Box 602*

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

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ADMINISTRATIVE  
TOWN OF TRURO

**Are you a full-time resident of Truro?**

☒ Yes

☐ No

**Are you registered to vote in Truro?**

☒ Yes

☐ No

**What Board/ Committee Are You Applying For?**

*Energy Committee*

**Briefly Describe Why You Wish to Serve on This Board or Committee:**

To offer expertise in energy and electrical related issues for the Town of Truro. I am a retired electrical power engineer.

**Have you attended a meeting of the committee listed above?**

☒ Yes

☐ No

**Have you read the charge of the committee?**

☒ Yes

☐ No

**Have you met with the chair of the committee?**

☒ Yes

☐ No

**Have you read the Select Board's current Goals and Objectives?**

☒ Yes

☐ No

**Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?**

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

This will be my third term serving on the Energy Committee (last as an alternate). I am reapplying to act as an Alternate member

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

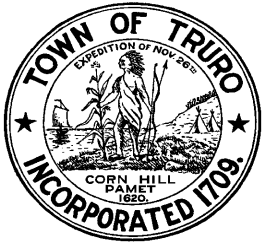
45 years in the electric power industry. Presently retired.

**Signature**

*James P. Nash*

**Date**

*Jun 09, 2023*



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** June 13, 2023

**ITEM:** Annual Alcohol Beverages Control Commission Requirement of Acknowledgment of Seasonal Closure:  
Avenue D, 14 Truro Center Road Unit C

**EXPLANATION:** Ave Rosenthal, owner of Avenue D, informed administrative staff that she will not be opening for the 2023 Season in Truro. Ryan Melville, Deputy Executive Director of the Alcohol Beverages Control Commission (ABCC), informed staff that the LLA (Local Licensing Authority)/Select Board Members must acknowledge this fact in writing and submit it to the ABCC. Not opening for the season will have no effect on the owner's ability to renew their alcohol license or have it issued for the 2024 season.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** It is a customary requirement to alert the ABCC to long-standing closures or non-issuance of alcohol licenses per State regulations.

**SUGGESTED ACTION:** *MOTION TO approve and electronically sign a letter of acknowledgment for Avenue D's (14 Truro Center Road, Unit C), owner, Ave Rosenthal, non-issuance of alcohol license per the owner's decision not to open in 2023.*

**ATTACHMENTS:**

1. Email from the Owner of Avenue D (Dated June 6, 2023)
2. Letter of Acknowledgment to the ABCC

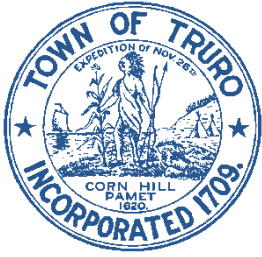
**From:** [Avé Denise](#)  
**To:** [Nicole Tudor](#)  
**Subject:** Avenue D Wine Bar  
**Date:** Tuesday, June 6, 2023 3:46:06 PM

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This will serve as notification that Avenue D Wine Bar will not be opening for the 2023 season.

Avé D Rosenthal  
AVENUE D INC.  
14 C Truro Center Rd  
Truro, MA 02666

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

**Office of the Select Board**

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

June 13, 2023

Ryan Melville  
Deputy Executive Director  
Massachusetts Alcoholic Beverages Control Commission  
95 Fourth Street, Suite 3  
Chelsea, MA 02150

Dear Mr. Melville,

The Truro Select Board Members voted on June 13, 2023, to acknowledge that Truro business establishment Avenue D, located at 14 Truro Center Rd Unit C in Truro, Massachusetts, will not be opening for the 2023 Season, as written by the owner Ave Rosenthal on June 6, 2023, with the understanding that not opening will have no impact on her ability to renew in 2024 if the owner so chooses.

Respectfully submitted,

Truro Select Board Members,

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Kristen Reed, Chair

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Susan Areson, Vice-Chair

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John Dundas, Clerk

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Robert Weinstein

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Stephanie Rein

March 28, 2023, Regular Meeting

Via GoToMeeting Platform

Select Board Members Present: Kristen Reed-Chair, Robert Weinstein-Vice Chair, John Dundas-Clerk, Susan Areson-Member, Stephanie Rein-Member

Select Board Members Absent: None

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, DPW Director Jarrod Cabral, Alex Lessin-Finance Director, Jamie Calise-Police Chief, Timothy Collins-Fire Chief, Barbara Carboni-Town Planner/Land Use Counsel, Kristi Wageman-Manager of Captain's Choice (Applicant), Carol Harris-Climate Action Committee Chair, Brian Boyle-Energy Committee Chair, Robert Higgins-Steele-Energy Committee Member, Lindsey Wilson-Energy Committee Member, David Spencer-Energy Committee Member, Anne Greenbaum-Planning Board Chair, Chris Clark-Truro Voter, Mitchell Buck-Professional Engineer from the Woods Hole Group, Nils Wiberg-Professional Engineer from Fuss & O'Neill, Inc., Joan Holt-Truro Resident, Cynthia Conroy-Truro Resident, Raphael Richter-Truro Resident, Phineas Baxandall-Truro Resident, Stephen Patrice-Truro Resident, Patty Wilson-Truro Resident, Linda Herman-Truro Resident, Tegan Holmes-Truro Resident, Chelsea Williams-Truro Resident, Bernard Dickinson-Truro Resident, Wendy Lawrence-Truro Resident, Christine Sanders-Truro Resident, Clay Helms-Truro Resident, James Cullen-Truro Visitor, Ernie Sanders-Truro Resident

Chair Reed called the meeting to order at 5:00 pm. Chair Reed introduced the Members and Town staff present.

#### **PUBLIC COMMENT**

Chair Reed welcomed members of the public to offer comment and there were none.

#### **PUBLIC HEARINGS**

##### **A. Captain's Choice-7-Day Annual Entertainment License**

Chair Reed opened the public hearing at 5:05 pm and read the notice. Chair Reed recognized Ms. Wageman who briefly stated the purpose of the application. There were no comments or questions from the Members. There were no comments or questions from the public.

**Chair Reed made a motion to close the hearing.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**Member Dundas made a motion to approve a 2023 7-Day Seasonal Entertainment License for Captain's Choice, with event start times of 3:00 pm and end times of 5:00 pm.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

Chair Reed announced the approval of the license and Ms. Wageman thanked the Members.

### **INTRODUCTION TO NEW EMPLOYEES**

A. Community Services Department: Jennifer Pierce

Chair Reed announced that Town staff requested a postponement of the introduction until the Select Board meeting on April 11, 2023, which was met with no objection by the Members. No motion or discussion for the postponement was necessary.

### **BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

None

### **STAFF/COMMITTEE UPDATES**

A. Climate Action Committee (CAC) and Energy Committee (EC) Presentation on Proposed Bylaw Amendment

Chair Reed invited CAC Chair Harris to open a meeting if there was a quorum of CAC members present and CAC Chair Harris stated that she did not have a quorum.

Chair Reed invited EC Chair Boyle to open a meeting if there was a quorum of Energy Committee members present and EC Chair Boyle stated that there was, so he opened a meeting.

Prior to the joint presentation, Chair Reed recognized EC Member Higgins-Steele who commented on historical background that led up to the proposed Bylaw amendment and hoped that the Select Board would support the proposed Bylaw amendment.

CAC Chair Harris commented on Truro's contributions to the greenhouse gas emissions and what actions could be taken to reduce them.

EC Chair Boyle introduced the members of the EC. EC Chair Boyle reviewed the memorandum submitted to the Select Board and urged support from the Select Board on this proposed Bylaw amendment.

Chair Reed, CAC Chair Harris, EC Chair Boyle, and the Members discussed the following highlighted topics: dates for additional CAC and EC meetings prior to Town Meeting, the potential additional cost of \$30,000 for a new home build, potential grant funds and incentives for homeowners, the applicability of this proposed Bylaw to new homes in Truro only with an average of 10 new homes per year, update on communications with Eversource, the potential for reduced energy costs with innovative energy solutions for homeowners, and regional grid capacity.

Chair Reed then recognized Mr. Clark who commented on this topic.

Chair Reed thanked the Members of the CAC and EC for their hard work and attendance this evening.

### **TABLED ITEMS**

None

### **SELECT BOARD ACTION**

A. Select Board Reconsideration of Votes to Recommend Warrant Articles and Vote to Approve Revised Select Board Policy Memorandum #48: Construction/Staging Permit for Use of Town-Owned Property and/or Beach

Presenter: Kristen Reed, Chair

Chair Reed noted that these Board Actions were being brought forward to give Member Areson an opportunity to vote on these items as she was not present to vote on them at the previous meeting.

**Chair Reed made a motion to reconsider the prior votes to recommend the articles included as attachment 7A1 in the packet and the approval of Select Board Policy Memorandum #48: Construction/Staging Permit for Use of Town-Owned Property and/or Beach Access.**

**Member Areson seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**Member Areson made a motion to recommend Article X: Community Preservation Act: Open Space Reserve, Article X: Amend Personnel Bylaw 8.1 Holidays, Article X: Accept Provisions of MGL Chapter 40 Section 5F – Creation of a Receipts Reserve for Ambulance Fund, Article X: Amend General Bylaws 7-2: Community Preservation Committee: Administration, and Article X: Amend Zoning Bylaw §40.1 Duplex Houses and Apartments; and §30.2 Use Table.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**  
**So voted, 5-0-0.**

**Member Areson made a motion to recommend Article X: Community Preservation Act: Edgewood Farm Barn Chimneys and Cupola Preservation.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Nay**

**Member Dundas – Nay**

**Member Areson - Aye**

**Member Rein - Nay**

**Chair Reed – Nay**

**So voted, 1-4-0.**

**Member Areson made a motion to recommend Article X: Community Preservation Act: Bunker Cottage/Corn Hill Boathouse Historic Preservation.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Nay**

**Member Dundas – Nay**

**Member Areson - Nay**

**Member Rein - Nay**

**Chair Reed – Nay**

**So voted, 0-5-0.**

**Chair Reed made a motion to approve revised Select Board Policy Memorandum #48: Construction/Staging Permit for Use of Town-Owned Property and/or Beach Access.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**B. Discussion and Vote to Include and Recommend Warrant Articles – Override Articles**  
**Presenter: Darrin Tangeman, Town Manager**

Chair Reed led this discussion with the Members as Town staff prepared the requested Articles and associated ballot questions. Included for the Board's consideration are an article for a General Override for Emergency Medical Services Provision (ALS); an article for a General Override for Student Resource Officer; and three articles related to community sustainability for the Board to decide whether they would prefer one General Override for a Community Sustainability Package that includes the three programs and the housing coordinator position, or two separate articles—one General Override for Community Sustainability Programs and one General Override for a Housing Coordinator.

Chair Reed gave the opportunity to Town Planner/Land Use Counsel Carboni to present a “Time to Task Analysis” presentation for the justification for a Housing Coordinator in a full-time capacity to support the goals and objectives of the Housing Production Plan.

Chair Reed recognized Mr. Richter who thanked the Members for their consideration of the Community Sustainability Package proposed Articles and noted that he was available for any questions.

Chair Reed recognized Chief Calise who provided background information for the proposed Article for a School Resource Officer (SRO) position and the need for the role as well as the benefits of having an SRO. Chief Calise noted that most Cape Cod towns had SROs.

Chair Reed recognized Chief Collins who stated that he was present and available to answer any questions.

**Chair Reed made a motion to include in the 2023 Annual Town Meeting Warrant: Article X: General Override for Emergency Medical Services Provision; Article X: General Override for Student Resource Officer and Article X: General Override for Community Sustainability Programs and Article X: General Override for Housing Coordinator.**

**Member Areson seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article X: General Override for Emergency Medical Services Provision.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article X: General Override for Student Resource Officer.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Nay**

**Member Dundas – Aye**

**Member Areson - Nay**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 3-2-0.**

**Chair Reed made a motion to recommend Article X: General Override for Community Sustainability Programs.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article X: General Override for Housing Coordinator.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Nay**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 4-1-0.**

*After this voting was concluded, Assistant Town Manager Clark stated that the correct title for the "Student Resource Officer" was "School Resource Officer", and that correction would be made in the Warrant.*

**Chair Reed made a motion to prioritize the overrides as follows Highest Priority (ALS), Second Highest Priority (Community Sustainability), Third Highest Priority (Housing Coordinator), and the Fourth Highest Priority (School Resource Officer).**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

*After this vote, Chair Reed brought forward the following topic to give Member Areson an opportunity to vote as she was not present to vote at the previous Select Board meeting.*

**Member Areson made a motion to approve Select Board Policy Memorandum #48: Construction/Staging Permit for Use of Town-Owned Property and/or Beach Access.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**  
**So voted, 5-0-0.**

**C. Discussion and Votes to Recommend Warrant Articles – All Other**

Chair Reed led this review with the Members of the Articles and noted that she had scheduled another meeting and advertised to complete voting on these Warrant Articles on Thursday, March 30, 2023, at 4 pm, should there not be enough time to vote this evening. If Members vote on all the Articles this evening that meeting will be cancelled.

**Chair Reed made a motion to recommend Article 4: Pay Prior Year Invoices as printed.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article 5: FY2024 Omnibus Budget Appropriation as printed.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article 6: Section 7: Fund North Jetty Beach Remediation Project as printed.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article 6: Section 14: Fund Supplemental Short-Term EMS Support as printed.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**  
**Chair Reed – Aye**  
**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article X: Acquisition of 71 North Pamet Road as printed.**  
**Member Dundas seconded the motion.**

**Roll Call Vote:**  
**Vice Chair Weinstein – Aye**  
**Member Dundas – Aye**  
**Member Areson - Aye**  
**Member Rein - Aye**  
**Chair Reed – Aye**  
**So voted, 5-0-0.**

**Chair Reed made a motion to recommend Article X: Amend General Bylaws, Chapter IX Stretch Energy Code as printed.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**  
**Vice Chair Weinstein – Aye**  
**Member Dundas – Aye**  
**Member Areson - Aye**  
**Member Rein - Aye**  
**Chair Reed – Aye**  
**So voted, 5-0-0.**

After the previous vote, Chair Reed thanked Energy Committee Member Higgins-Steele for his hard work on this Article as well as the other Members of the Energy Committee and Climate Action Committee. Energy Committee Member Higgins-Steele thanked the Members for their support.

Chair Reed recognized Planning Board Chair Greenbaum and Town Planner/Land Use Counsel Carboni who addressed the previous concerns of Town Counsel, Health & Conservation Agent Beebe, and DPW Director Jarrod Cabral. Chair Greenbaum updated the Members of any language changes in the amended Zoning Bylaw and the New Bylaw.

Chair Greenbaum also highlighted specific portions of the amended Zoning Bylaw and the New Bylaw which the Planning Board was prepared to amend on the floor at Town Meeting, and she provided an overview of the Planning Department's objectives in the amended Zoning Bylaw and the New Bylaw.

Chair Reed asked Members if they were prepared to vote on these Bylaws tonight or on Thursday. Members expressed mixed views on this question.

**Chair Reed made a motion to recommend Article X: Amend Zoning Bylaw §10.4 Definitions – Street Definition and Add New Bylaw §30.11 Regulating Streets and Frontage as printed.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**  
**Vice Chair Weinstein – Nay**  
**Member Dundas – Aye**  
**Member Areson - Aye**

**Member Rein – Abstained**

**Chair Reed – Abstained**

**So voted, 2-1-2.**

D. Discussion and Vote to Approve Order of Warrant Articles

Presenter: Darrin Tangeman, Town Manager

**Chair Reed made a motion to approve the order of Warrant Articles as recommended with Chair Reed's amended changes.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

E. Vote to Approve and Electronically Sign the Posting of the Warrant

Presenter: Darrin Tangeman, Town Manager

Chair Reed led a brief discussion with the Members on this topic.

**Chair Reed made a motion to approve and electronically sign the posting of the 2023 Warrant and post it in accordance with the Town of Truro's Charter.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0.**

F. Discussion and Possible Vote on Mill Pond Culvert Project

Presenter: Darrin Tangeman, Town Manager and Jarrod Cabral, DPW Director

Chair Reed recognized DPW Director Cabral who reviewed this agenda item, provided an overview of the final four alternatives for this project, reviewed the funding for the project, highlighted the Weir Effect in Mill Pond, reviewed the Summary of Environmental Benefits, and reviewed the Summary of Costs.

DPW Director Cabal was assisted in the discussion with Mr. Buck and Mr. Wiberg.

Chair Reed read aloud a prepared statement on the Mill Pond Culvert Project. Prior to recognizing members of the public who wished to comment, Chair Reed announced that she would prioritize recognizing members of the public who have not yet commented in prior public meetings and give them the opportunity to comment tonight.

Chair Reed then recognized the following members of the public who commented on this topic and several of these individuals' received answers on specific questions from Town staff: Mr. Richter, Mr. Baxandall, Mr. Patrice, Ms. Wilson, Ms. Herman, Mr. Holmes, Ms. Holmes, Ms. Williams, Mr. Dickinson, Ms. Lawrence, Ms. Sanders, Mr. Helms, Mr. Cullen, and Mr. Sanders.

After the public comments were heard, Chair Reed recognized the Members who expressed their preferred alternative and the reasons why. Unanimously, Members expressed support of the culvert alternative.

**Vice Chair Weinstein made a motion to approve moving forward with the final design and permitting of an 8'x8' box culvert replacement alternative for Mill Pond Road with an adaptive management plan to address ongoing sea level rise.**

**Member Areson seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

### **CONSENT AGENDA**

A. Review/Approve and Authorize Signature:

1. Housing Rehab Loan Discharge

2. One Day Entertainment Application: Truro Recreation Department at Truro Vineyards

B. Review and Approve Appointment Renewals: None

C. Review and Approve: Captain's Choice Common Victualer; Salty Market Farmstand-Common Victualer; Jules Besch Stationers-Transient Vendor; Cape Provisions DBA Truro General Store-Transient Vendor and Common Victualer

D. Review and Approve 2023 Seasonal Alcohol Licenses: Avenue D, Top Mast Resort, Beach and Swim Health Club, Days Market and Deli, Whitman House Restaurant, Terra Luna Restaurant, Jams Market, Captain's Choice, Blackfish Restaurant, Highland Links Golf Course, Payomet Performing Arts, Fullers Package Store

E. Review and Approve 2023 ABCC Seasonal Renewal Certification

F. Review and Approve Select Board Minutes: Select Board Regular Meeting Minutes of 12.6.2022; Budget Task Force Meeting Minutes of 12.6.2022; Budget Task Force Meeting Minutes of 1.31.2023

**Chair Reed made a motion to approve the Consent Agenda as printed in the packet with the editorial changes submitted by Member Areson.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein – Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**SELECT BOARD REPORTS/COMMENTS**

Vice Chair Weinstein stated that due to the late hour he had no comments.

Member Dundas stated that due to the late hour he had no comments.

Member Areson commented that sand was delivered between the breach and the North Jetty, and she thanked DPW Director Cabral and his team for their hard work.

Member Rein reminded the public that the Walsh Property Community Planning Committee will host a public meeting tomorrow evening, Wednesday, March 29, 2023, from 6 pm to 8 pm. Additional information is available on the Town website and there is a public comment period at the start and the end of each meeting.

Chair Reed expressed gratefulness for the members of the public who participated in this meeting.

**TOWN MANAGER REPORT**

Town Manager Tangeman thanked DPW Director Cabral and the Town staff for their hard work in preparation for tonight's meeting.

Town Manager Tangeman then reviewed the agenda for the next Select Board meeting on April 11, 2023.

Prior to accepting a motion to adjourn, Chair Reed wished everyone a Happy Passover.

**Member Dundas made a motion to adjourn at 9:25 pm.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 4-0-0, motion carries.**

Respectfully submitted,



Alexander O. Powers  
Board/Committee/Commission Support Staff

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Darrin K. Tangeman Under the Authority of the Truro Select Board

## **Public Records Material Attachments**

Legal Notice

Public Hearing Notice

Entertainment Application with a request for a 7-day license

Revised Entertainment Fees, as approved March 7, 2023

Energy Committee and Climate Action Committee Memorandum

Article X: Amend General Bylaws, Chapter IX Energy Code (as submitted)

Warrant Articles Voted at the 3/21/23 Meeting

Revised Select Board Policy Memorandum #48: Construction/Staging Permit for Use of Town-Owned

Property and/or Beach Access Voted at the 3/21/23 Meeting

Proposed Override Articles and Associated Ballot Questions

Articles Requiring Votes to Recommend

Order of Articles List

Posting of the Town Meeting Warrant 2023

Updated FAQ with additional estimates.

Email and Memorandum Explaining the Issue

Discharge of Mortgage Paperwork

Renewal Application for 2023: Captain's Choice

Renewal Application for 2023: Salty Market Farmstand

Renewal Application for 2023: Jules Besch Stationers

Renewal Application for 2023: Cape Provisions, DBA Truro General Store

Chief of Police Review of Seasonal Licensees

ABCC Seasonal License Holder's Applications