



Truro Select Board
Tuesday, July 26, 2022
Executive Session-4:00pm
Regular Meeting-5:00pm
REMOTE MEETING

EXECUTIVE SESSION

<https://meet.goto.com/574895397>

1-866-899-4679, Access Code: 574-895-397

This will be a remote meeting. The meeting will begin in open session solely for the purpose of moving, as set forth below, to enter into executive session. The meeting will be locked and closed to the public once the Board votes to enter into executive session.

Move that the Select Board enter into Executive Session for the following purposes:

- (1) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or contract negotiations with nonunion personnel (all employees not members of a collective bargaining unit) and;*
- (2) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 3, to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body (Truro Permanent Firefighters; Truro Police Employee's Federation; Local 1462, American Federation of State, County, and Municipal Employees; and Truro Public Employee's Local Union) and the chair so declares; and not to reconvene in open session.*

REGULAR MEETING

<https://meet.goto.com/568965117>

1-866-899-4679, Access Code: 568-965-117

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1-866-899-4679 and enter the following access code when prompted: 568-965-117 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser:**

<https://meet.goto.com/568965117> Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

1. PUBLIC COMMENT
2. PUBLIC HEARINGS-NONE
3. INTRODUCTION TO NEW EMPLOYEES-NONE
4. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Interview and possible appointment of applicant to the Conservation Commission: Clinton Kershaw
- B. Interview and possible appointment of applicant to the Energy Committee: David Spencer

TOWN OF TRURO
1:41 PM
JUL 22 2022
RECEIVED
TOWN CLERK
NS

5. STAFF/ COMMITTEE UPDATES

- A. Briefing on Request of ARPA Funds for Wastewater Planning: Emily Beebe, Health & Conservation Agent
- B. COVID-19 Update: Emily Beebe, Health & Conservation Agent

6. TABLED ITEMS – NONE

7. SELECT BOARD ACTION

- A. Review and Approval of Grant Agreement with Natural Resources Conservation Service/ USDA for Truro Center Road Salt Marsh Project
Presenter: Jarrod Cabral, Public Works Director
- B. Review and Discussion of Select Board Policy 13: Appointment Policy
Presenter: Susan Areson, Select Board
- C. Review and Discussion of Town-Owned Property and Potential Uses
Presenter: Darrin Tangeman, Town Manager, and Jon Nahas, Principal Assessor
- D. Discussion and Potential Action to Address CCRTA Bus Stop #73 at Truro Central Village Complex
Presenter: Darrin Tangeman, Town Manager

8. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Friends of the Truro Meeting House-Entertainment License
 - 2. Amended Twenty Summers-Entertainment License
 - 3. Dig It Construction, LLC Notice of Award for Highland Road Stormwater Best Management Drainage System Retrofits
 - 4. State Primary Election Warrant
 - 5. Truro Center for the Arts-Entertainment License
- B. Review and Approve Appointment Renewals:
 - 1. Board of Health: Timothy Rose
- C. Review and Approve 2022 Seasonal Business License: None
- D. Review and Approve Select Board Minutes: Select Board Regular Meeting Minutes of 4.12.2022 and 5.24.2022

9. Select Board Reports/Comments

10. Town Manager Report

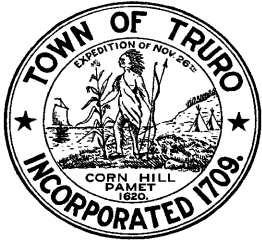
11. Next Meeting Agenda: Regular Meeting August 9

TOWN OF TRURO
1:41 pm

JUL 22 2022

RECEIVED
TOWN CLERK

NS



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2022

ITEM: Application to Serve

EXPLANATION: Clinton Kershaw submitted an application to serve on the Conservation Commission.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Conservation Commission has one full-member vacancy. Appointing this applicant would give the Conservation Commission a full complement of members.

SUGGESTED ACTION: *MOTION TO appoint Clinton Kershaw to the Conservation Commission for a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to serve along with Chair's comments

Truro

Application to Serve on a Board or Committee

Last Name

Kershaw

First Name

Clinton

Middle Initial

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

9B Highland Ave. PO Box 909

Address (City)

North Truro

Address (State)

MA

Address (Zip Code)

02652

Mailing Address (Please indicate box number and zip code)

PO Box 909 North Truro 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

RCVD 2022 JUN 23 AM 11:45
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Conservation Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

I believe that protection of our water, and waters is extremely important for the future of Truro. I would like to be a part of knowing that Truro will still be here in 100 years, 200 years. Protecting our natural resources is important.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Board of Health

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have served on many boards and committees. I understand that we all bring our ideas, our views, and once solidified into one we all give our support to that idea. This board is more about understanding the codes and honoring the mission. Some of the boards I have served on - Board of Fire Commissioners Hudson Valley Philharmonic Poughkeepsie Plumbing Board, chair Advertisement advisory board Cemetery Commission Chamber of Commerce

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I have worked extensively with many Board of Health, Department of Preservation, Department of Environmental Conservation, all tasked with protecting our water supplies both underground and surface waters. I have had my SWPP certification, Storm Water Preservation Plan, allowing me to design and implement storm water protection plans to be used during construction projects.

Signature

Clint Kershaw

Date

Jun 22, 2022

Noelle Scoullar

From: Carol Colac [REDACTED]
Sent: Thursday, June 23, 2022 2:51 PM
To: Noelle Scoullar; Emily Beebe
Cc: Nicole Tudor
Subject: Re: Application to Serve-Cons Com-C. Kershaw

Noelle,

I spoke with Mr. Kershaw this afternoon. We discussed how the Commission works and the time frame of our site visits, meetings etc. . He understood what the commissioners do, and how we serve the town and our residents.

Carol Girard-Irwin

[Sent from Yahoo Mail for iPhone](#)

On Thursday, June 23, 2022, 11:49 AM, Noelle Scoullar <nscoullar@truro-ma.gov> wrote:

Hi Carol,

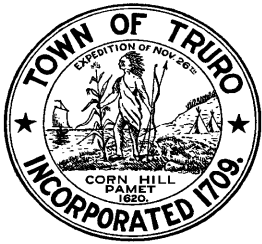
Mr. Kershaw has applied to serve on Cons Com. Please respond with your comments.

Thank you!

Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Thursday, June 23, 2022 11:33 AM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use the information. Also, please indicate that to the sender and delete the copy you received. When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record. Please take notice: All e-mail communications sent or received by persons using the Town of Truro network may be subject to



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2022

ITEM: Application to Serve

EXPLANATION: Mr. David Spencer has submitted an application to serve on the Energy Committee. The Chair has reviewed the application and endorses this appointment.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Not appointing the applicant will mean that the Energy Committee will continue to have a full member vacancy.

SUGGESTED ACTION: *Motion to appoint David Spencer to a three-year term on the Energy Committee, expiring June 30, 2022.*

ATTACHMENTS:

1. Application to serve, along with Chair's comments

Truro

Application to Serve on a Board or Committee

Last Name

Spencer

First Name

David

Middle Initial

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

2 Little Pamet Way

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 866, Truro, MA 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

RCUD 2022 JUL 21 04:17:53
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Energy Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I've been interested in energy usage, energy efficiency and alternative energy both professionally and personally for many decades. As a part-year resident and Truro enthusiast I'd like to contribute where I can to the community and this committee is a good fit for my background.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I was a volunteer for my local credit union, including serving on committees and ultimately the board of directors. I also serve on the board of a 501(c)(3) nonprofit involved in a variety of artistic (music) and other charitable activities.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I'm a tax lawyer by training and have spend in the past a number of years working with utility scale renewable energy financings and tax credit related questions. Full professional bio is here: <https://www.linkedin.com/in/spencertaxlaw/>

Signature

David Spencer

Date

Jul 20, 2022

Noelle Scoullar

From: Brian Boyle [REDACTED]
Sent: Thursday, July 21, 2022 9:13 AM
To: Noelle Scoullar
Cc: Nicole Tudor
Subject: Re: Application to Serve-Energy Committee

We are pleased that David Spencer wishes to join the Energy Committee. His professional background with solar projects will complement the committee's skill sets, and be an asset to the town.

I enthusiastically endorse his appointment to the Energy Committee.

Brian Boyle

Energy Committee chair

On Thursday, July 21, 2022, 7:56 AM, Noelle Scoullar <nscoullar@truro-ma.gov> wrote:

Good Morning Brian,

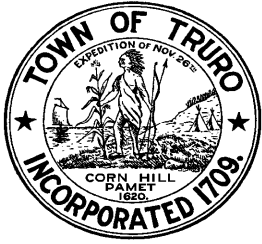
Mr. David Spencer has applied to serve on the Energy Committee. Please respond to this email with your comments and I shall schedule David for an interview with the Select Board.

Thank you,

Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Thursday, July 21, 2022 7:42 AM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use the information. Also, please indicate that to the sender and delete the copy you received. When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record. Please take notice: All e-mail communications sent or received by persons using the Town of Truro network may be subject to disclosure under the Massachusetts Public Records Law (M.G.L. Chapter 66, Section 10) and the Federal Freedom of Information Act



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Health & Conservation

REQUESTOR: Emily Beebe, Health & Conservation Agent

REQUESTED MEETING DATE: July 26, 2022

ITEM: Staff Update: Briefing on Request of ARPA Funds for Wastewater Planning

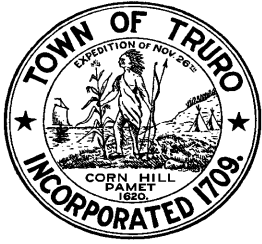
EXPLANATION: After meeting with Water Resources Consultant Scott Horsley and GHD on Monday, July 25, 2022, Health & Conservation Agent Emily Beebe will be present at the Board's meeting to provide an overview of the proposed wastewater planning project and related application for ARPA (American Rescue Plan Act) funds.

FINANCIAL SOURCE (IF APPLICABLE): ARPA grant funding.

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: None. Report only.

ATTACHMENTS:



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Health & Conservation

REQUESTOR: Emily Beebe, Health & Conservation Agent

REQUESTED MEETING DATE: July 26, 2022

ITEM: COVID-19 Update

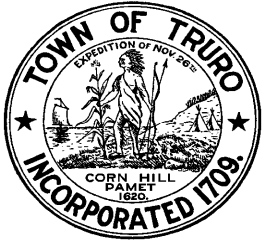
EXPLANATION: Health & Conservation Agent Emily Beebe will provide an update on the current COVID surge and the newest variants.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: None. Report only.

ATTACHMENTS:



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: DPW

REQUESTOR: Jarrod J. Cabral

REQUESTED MEETING DATE: July 26, 2022

ITEM: Review and Approval of Grant Agreement with Natural Resources Conservation Service/ USDA for Truro Center Road Salt Marsh Project

EXPLANATION: Natural Resources Conservation Service of the USDA (NRCS) will award the Town \$630,000 in funding to design the Truro Center Road culvert replacement project. NRCS leadership prefers to complete the design portion of large, complex projects like Truro Center Road prior to entering into agreements for construction. Funding for construction will be requested once the design is complete. This design funding needs to be obligated in an agreement between NRCS/USDA and the Town, as has been done for other projects the Town has completed with NRCS/ USDA. Public Works Director Cabral will provide a brief overview of the project.

FINANCIAL SOURCE (IF APPLICABLE): Total grant award from NRCS/USDA: \$630,000

IMPACT IF NOT APPROVED: Funding will not be awarded

SUGGESTED ACTION: *MOTION TO approve the application agreement for federal assistance with the National Resources Conservation Service/USDA and authorize the Town Manager to sign.*

ATTACHMENTS:

1. Certification Regarding Lobbying
2. Assurances-Construction Programs
3. Application Agreement for Federal Assistance SF-424

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name

PR/Award Number or Project Name

Name and Title of Authorized Representative

Signature

Date

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.



PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE <input type="text" value="Town Manager"/>
APPLICANT ORGANIZATION <input type="text" value="Town of Truro"/>	DATE SUBMITTED 

View Burden Statement

Application for Federal Assistance SF-424

* 1. Type of Submission:		* 2. Type of Application:	* If Revision, select appropriate letter(s):
<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<input type="text"/> <input type="text"/>

* 3. Date Received:	4. Applicant Identifier:
<input type="text" value="07/18/2022"/>	<input type="text"/>

5a. Federal Entity Identifier:	5b. Federal Award Identifier:
<input type="text"/>	<input type="text"/>

State Use Only:

6. Date Received by State:	7. State Application Identifier:
<input type="text"/>	<input type="text"/>

8. APPLICANT INFORMATION:

* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. UEI:
<input type="text" value="046-001-327"/>	<input type="text" value="M7Z1NMN2ZV56"/>

d. Address:

* Street1:

Street2:

* City:

County/Parish:

* State:

Province:

* Country:

* Zip / Postal Code:

e. Organizational Unit:

Department Name:	Division Name:
<input type="text" value="Public Works"/>	<input type="text" value="Highway"/>

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

Title:

Organizational Affiliation:

* Telephone Number: Fax Number:

* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

USDA Natural Resources Conservation Service

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Truro Center Road Salt Marsh Restoration Project and culvert replacement

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="630,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="630,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

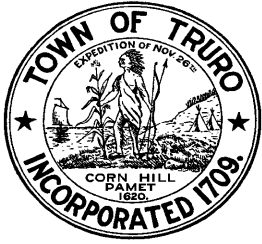
* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Susan Areson, Select Board

REQUESTED MEETING DATE: July 26, 2022

ITEM: Review and Discussion of Select Board Policy 13: Appointment Policy

EXPLANATION: As discussed by the Board at the June 14, 2022 meeting, the Board wishes to revise Select Board Policy 13: Appointment Policy. Select Board Member Areson prepared draft revisions to the policy for the Board to discuss. Once there is consensus on the revisions, the final draft of the revised policy will be voted on for approval at a subsequent meeting.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: *Discussion only.*

ATTACHMENTS:

1. Select Board Policy #13: Appointment Policy
2. Draft Revised Select Board Policy #13: Appointment Policy



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

POLICY MEMORANDUM #13

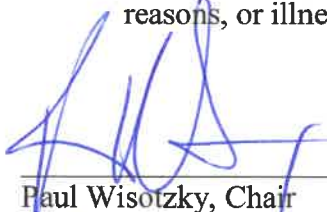
Date: Adopted March 3, 2004; Revised December 5, 2017

Subject: **APPOINTMENT POLICY**

The Truro Board of Selectmen hereby adopts the following policy for appointments to the Town's multi-member Boards, Committees, and Commissions:

1. When a vacancy occurs on an appointed multi-member board, committee or commission, either because a member has resigned before the end of her/his term, or because a member's term is expiring, the Selectmen shall advertise the position as consistent with its advertising policy, stating
 - a. the board, committee, or commission on which the vacancy exists,
 - b. the usual meeting schedule thereof,
 - c. the term length of the vacancy,
 - d. the name of the Chairperson of the board, committee, or commission,
 - e. the availability of application forms,
 - f. the length of time during which applications will be accepted, and
 - g. the fact that the Selectmen will consider only written applications.
2. The Selectmen shall accept applications for vacancies for at least two weeks after the public notice is posted. A copy of an application form that may be used is attached hereto. The Selectmen will also consider a letter, describing qualifications and interest in serving, written by anyone who wishes to use that alternative method of applying. No verbal applications will be considered.
3. The Selectmen shall follow the same procedure in every case, except that, in the case of a member whose term is expiring, The Selectmen shall ascertain, as a matter of courtesy, whether or not said member would like to continue. If the member does wish to continue to serve, she/he must apply for consideration in the usual manner. The Selectmen will not automatically reappoint a current member, but, in order to ensure healthy turnover on multi-member boards and to give more citizens the privilege of service, the Board of Selectmen will give equal weight to all applications, including those of current members who wish to continue.
4. The Selectmen shall attempt to interview all applicants before making new appointments. In some circumstances, if an applicant is well known to the Board and cannot attend the meeting at which interviews are held, the Selectmen may waive a personal interview.

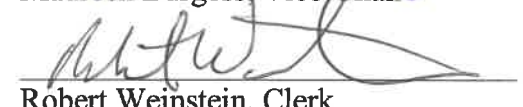
5. Only full-time Truro residents/voters may be considered for appointment to regulatory boards, committees, and commissions. In the case of non-regulatory boards, committees, and commissions, however, the Selectmen will consider for appointment full-time residents and non-resident taxpayers, giving preference to registered voters, all other things being equal.
6. Membership on all boards, committees and commissions require adhering to Policy 54: Standards of Professional Conduct and the Massachusetts State Ethics Commission's Conflict of Interest Law. The acknowledgement for Policy 54 must be completed prior to serving on a board, committee, or commission and must be completed again annually by all members of boards, committees and commissions. The summary of the State's Conflict of Interest law must be signed prior to serving on a board, committee, or commission and must be signed again annually by all members of boards, committees and commissions. The State's Conflict of Interest Law online training program must be completed prior to serving on a board, committee, or commission and must be completed again on a biennial basis by all members of boards, committees and commissions.
7. The Board of Selectmen will write letters of thanks to all members of multi-member boards, committees, and commissions who elect to serve no longer-at end of term, for personal reasons, or illness, or any other reason.



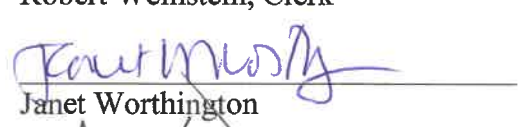
Paul Wisotzky, Chair



Maureen Burgess, Vice-Chair



Robert Weinstein, Clerk



Janet Worthington



Jay Coburn
Board of Selectmen
Town of Truro

PURPOSE: The Select Board welcomes a diversity of membership on all its multi-member appointed boards, committees and commissions. This policy aims to ensure consistency and fairness in the Select Board's appointments.

PROCEDURES: When a vacancy occurs on an appointed board, committee or commission – due to resignation or expiration of a member's term – the Select Board shall advertise the position(s), including these details:

- The name of the board, committee, commission and name of its current chair
- The term(s) of the vacancy/vacancies
- The typical meeting schedule
- When online/written applications are due

All applicants for boards, committees and commissions shall fill out the application to serve, either online or on paper. Board, committee and commission members who are seeking reappointment must also reapply, answering the relevant questions based upon their service. New applicants seeking to serve will be given the same consideration as members seeking reappointment.

Applicants for vacancies will be interviewed as soon as they can be accommodated on the Select Board's agenda. If there are multiple candidates for a position (or positions), all applicants will be interviewed at the same meeting. If that is not possible, the Select Board will wait until all applicants have been interviewed before making the appointment(s).

The same questions, listed below, will be asked of all applicants, though Select Board members may have follow-up questions of some applicants, based upon responses in their written applications or their interviews. Applicants will receive the questions in advance of being interviewed.

As part of the application process, board, committee, commission chairs will be asked to comment on each applicant, whether new candidate or a member seeking reappointment.

The Select Board will use the following protocols in interviewing applicants:

- Questions will be related to the board, committee or commission on which the applicant wants to serve.
- Questions asked of applicants for regulatory and adjudicatory bodies will be more limited – to avoid seeking opinions on matters that are governed by local or state laws or opinion on matters that are likely to come before the board.
- Comments from the board, committee or commission chair will be considered – either submitted in writing with the application or live during the interview process.

After all applicants have been interviewed, prior to any nominations, all members of the Select Board will have the opportunity to express their preferences for filling the position(s). After any Select Board discussion of these preferences, members of the public will have the opportunity to express their opinions.

Nominations for the position(s) will be taken and voted upon after all Select Board and public discussion.

If the Select Board chooses to leave a position vacant, the applicant(s) will be given an explanation.

The Select Board will write letters of thanks to all members of boards, committees and commissions who finish their service, either through resignation or at the end of their terms.

Questions for all applicants:

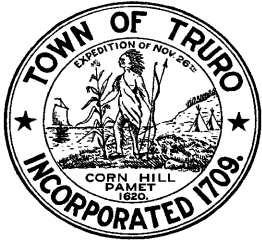
1. Please tell us about yourself and why you are interested in joining the ____ board, committee, commission.
2. Are there any specific skills that you would bring to the workings of this group?
3. Tell us about any experience you have had working in a group setting.
4. Have you had experience in reaching consensus among a group with differing viewpoints? Please explain.
5. Do you have a sense of the time required to serve and are you able to make that commitment?

For regulatory and adjudicatory boards, committees, commissions:

1. Have you reviewed the relevant local/state laws and regulations that govern this board, committee, commission?
2. Are you comfortable making decisions based on the information presented in a case and applicable laws/regulations, regardless of personal opinion?

For advisory boards, committees, commissions:

1. Have you followed the work of this group?
2. Are there any ideas or projects you would suggest or pursue as a new member?



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager, and Jon Nahas, Principal Assessor

REQUESTED MEETING DATE: July 26, 2022

ITEM: Review and Discussion of Town-Owned Property and Potential Uses

EXPLANATION: The Select Board's FY2023 Goals & Objectives includes the following:

3. The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development open space, and/or possible disposition to be completed by October 1, 2022.

Town Manager Tangeman and Principal Assessor Nahas, supported by other key Town of Truro staff, reviewed Town-owned properties and identified recommendations for potential uses of some of the parcels. Town Manager Tangeman and Principal Assessor Nahas will present the findings to the Select Board to start a dialogue that will inform future direction and further analysis on the use of Town-owned parcels.

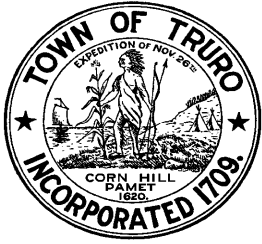
FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: *Discussion only. Next steps may be identified.*

ATTACHMENTS:

1. Powerpoint presentation to be provided at the meeting and will be posted after the presentation.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 26, 2022

ITEM: Discussion and Potential Action to Address CCRTA Bus Stop #73 at Truro Central Village Complex

EXPLANATION: Owner of Truro Central Village Complex, Claire Perry, submitted a request to change the Cape Cod Regional Transit Authority (CCRTA) bus stop (#73) located in front of her complex on Route 6 citing safety concerns. Ms. Perry suggests that perhaps the Walsh Property could be considered as a suitable alternative location for the bus stop. Ms. Perry is invited to tonight's meeting to provide further explanation to the Board.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Action will not be taken.

SUGGESTED ACTION: *MOTION TO designate {insert Select Board Member's name} to work with Town staff to craft a letter to the Cape Cod Regional Transit Authority requesting that the CCRTA conduct a feasibility review of alternative locations and/or appropriate safety measures for bus stop #73.*

ATTACHMENTS:

1. Letter from Claire Perry Requesting Change of Bus Stop on Route 6 (#73)

July 6, 2022

TO: Darrin Tangerman, Town Manager

FROM: Claire Perry, Owner of Truro Central Village complex

SUBJECT: Requesting change of bus stop on Route 6 (#73)

The current bus stop (#73) going into Provincetown from up Cape is located across from the entrance into my complex has become a dangerous situation as people who are standing on the edge of the Route 6 highway awaiting the bus to come are exposed to speeding traffic going around the cars waiting to make a left-hand turn into the Truro Central Village complex.

This past weekend, there were more than 15 people, waiting for the bus at about 2:20 pm! I went to the Police Station and the lady police officer took the cruiser there and advised the people to move back onto the grassed area (one person said that they did not want to get ticks!). Also, when I got back, a woman had run across the highway looking for a bathroom at the complex and then ran back over. Several minutes later drivers were honking at a man who ran across the highway!

Yesterday, I stopped at the Cape Cod Regional Transit Authority Office in Hyannis and got in to a staff meeting where they listened to the situation and Kathleen Jensen gave me her card and advised me the person dealing with that area would call me. He did—Fred Morris and I had a conversation and in trying to come up with a solution, I mentioned the Walsh property (which he was aware of) and maybe that would be a much better location.

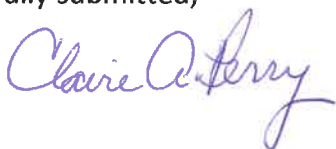
He advised me to contact you (who also is the representative from Truro for the Transit Authority) and that you as Town Manager, along with the vote of the Board of Selectmen, would be needed to make the request.

I am asking you to bring this to the next Board of Selectmen meeting (I believe that is July 12th) and as a safety issue, this should be addressed immediately. Fred Morris's telephone number is (508) 385-1430 ext. 101. Kathleen Jensen's number is (508) 775-8504 ext. 208.

I am going away on July 9th and will not be back until 25th.

Also, I noticed that the "bike lane" logo is also on the edge of the pavement—just another reason should not be designated a bus stop area.

Respectfully submitted,





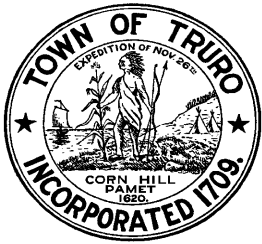
Truro Select Board

Tuesday, July 26, 2022

Regular Meeting-5:00pm

CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Friends of the Truro Meeting House-Entertainment License
 - 2. Amended Twenty Summers-Entertainment License
 - 3. Dig It Construction, LLC Notice of Award for Highland Road Stormwater Best Management Drainage System Retrofits
 - 4. State Primary Election Warrant
 - 5. Truro Center for the Arts-Entertainment License
- B. Review and Approve Appointment Renewals:
 - 1. Board of Health: Timothy Rose
- C. Review and Approve 2022 Seasonal Business License: None
- D. Review and Approve Select Board Minutes: Select Board Regular Meeting Minutes of 4.12.2022 and 5.24.2022



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: July 26, 2022

ITEM: Applications for Entertainment Licenses at Truro Meeting House for the Friends of the Truro Meeting House, 3 Parish Lane Truro

EXPLANATION: MGL Chapter 140 § 181 provides local authority to license Special One-Day Entertainment licenses. The Friends of Truro Meeting House are requesting approval of their license to hold two community outreach events with entertainment. The Police Chief has reviewed and approved each event.

- 1) Monday, July 11th- Concert fundraiser from 7:00-9:00pm-Not amplified
- 2) Sunday, August 21st-Concert fundraiser from 7:00pm-9:00pm-Not amplified

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: These events will not be held at the Truro Meeting House.

SUGGESTED ACTION: *MOTION TO approve the entertainment license for two separate dates (July 11 and August 21) for the Friends of the Truro Meeting House and to authorize the Chair to sign the applications.*

ATTACHMENTS:

1. Applications for Weekday Entertainment License approved by Chief of Police



TOWN OF TRURO

Licensing Department
PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2022JUL5 PM2:30
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

Weekday Saturday Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Friends of the Truro Meeting House

Name of Applicant: PO Box 148, Truro, MA 02666
Business/Organization Name: _____

Mailing Address of Business/Organization: _____

Is this a Non-profit or For-profit Entity (Check the appropriate box) Yes No
If yes, proof of Non-profit status must accompany this application

Contact Person: Chuck Steinman
Phone Number: [REDACTED]
Email: [REDACTED]

INDIVIDUAL APPLICANT INFORMATION

Individual's Name: _____ Mailing Address: _____

Phone Number: _____ Email Address: _____

EVENT INFORMATION

Monday, July 11, 2022 Concert fundraiser

Day (s)/Date (s) of Event for License to be issued: _____ Purpose of Event (example: fundraiser): _____

Hours of Event (from - to) 7-9 pm

Location (Must provide facility name, if any, street number and name) _____ Event is: Indoor Outdoor Event
(Please check applicable box)

First Congregational Parish of Truro Meeting House, 3 First Parish Lane, PO Box 149, Truro, MA 02666

Property Owner Name and Address: _____ Phone number: _____

Seating Capacity: 200 Occupancy Number: 200

NA Approximate number of people attending 50-60

Name of Caterer (if applicable): _____

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No **If yes; you must also apply for a One Day Alcohol License**

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

22 musicians band

Number of Musicians & Instruments (Type) _____

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show

No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.



7/5/2022

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No _____

Select Board _____ Meeting Date _____

Police Department _____ Date _____

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License? Yes No

If yes, you must also apply for a One Day Alcohol License.

Will there be Police/Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Live (22 musicians band) Live No Music

Number of Musicians & Instruments (Type): _____

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I hereby make the above and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Charles E. [Signature]
Signature

7/5/2022
Date

- * A valid entertainment license must be on the premises before the entertainment is commenced.
- * No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140B without first obtaining an entertainment license from the Select Board.
- * Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- * These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- * A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- * The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No. _____

Select Board: *[Signature]*

Meeting Date

Police Department

Date

7/7/2022

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____

Number: 2022-10ENT

Fee: \$50.00 per date

\$25.00-50% non-profit

\$12.50 non-profit (75%)

Town of Truro

24 Town Hall Road, Truro, MA 02666

Entertainment License

TEMPORARY

This is to Certify that

Chuck Steinman, C/O Friends of the Truro Meeting House

Address

First Congregational Parish Church/Meeting House

3 First Parish Lane, Truro, MA

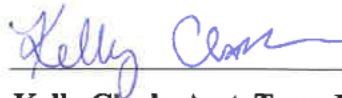
IS HEREBY GRANTED AN ENTERTAINMENT LICENSE

For Entertainment:

- **Concert Fundraiser, First Congregational Parish of Truro Meeting House, 3 First Parish Lane, 7:00-9:00pm**

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires Monday July 11, 2022 at 9:00PM unless sooner suspended or revoked.

Date Issued: July 8, 2022



Kelly Clark, Asst. Town Manager



TOWN OF TRURO
Licensing Department
PO Box 2030, Truro, MA 02666
PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for an Entertainment License

Weekday Saturday *Sunday *Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Friends of the Truro Meeting House

Name of Applicant: PO Box 148, Truro, MA 02666 Business/Organization Name

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) Yes No
If For-profit, Non-profit status **must** accompany this application

Contact Person: Chuck Steinman Phone Number: [REDACTED] Email: [REDACTED]

INDIVIDUAL APPLICANT INFORMATION

Individual's Name Mailing Address

Phone Number Email Address

EVENT INFORMATION

8/21/2022 Concert fundraiser

Day (s)/Date (s) of Event for License to be issued Purpose of Event (example: fundraiser)

Hours of Event (from - to) 7-9 pm

Location (Must provide facility name, if any, street number and name) Event is: Indoor Outdoor Event
(Please check applicable box)

First Congregational Parish of Truro Meeting House, 3 First Parish Lane, PO Box 149, Truro, MA 02666

Property Owner Name and Address Phone number

Seating Capacity: 200 Occupancy Number: 200

NA Approximate number of people attending 75-100

Name of Caterer (if applicable)

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No **If yes; you must also apply for a One Day Alcohol License**

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

10 a cappella singers

Number of Musicians & Instruments (Type) _____

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Charles C. Stearns

7/5/2022

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No _____

Select Board _____ Meeting Date _____

Police Department _____ Date _____

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes, you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment (Please check the appropriate boxes)

Dancing: By Patron By Entertainer No Dancing

Music: Recorded Juke Box Live No Music
10 a cappella singers

Number of Musicians & Instruments (Type)
Amplifier System: Yes No

Shows: Theater Movies Floor Show Fight Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity)

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Chris C. Ste...

7/5/2022

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 130 without first obtaining an entertainment license from the Select Board.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No. _____

Select Board

Signing Date

Police Department

Date

7/7/2022

Restrictions/Conditions attached to the license by the Select Board or its Delegate:

State Fee, \$ 5.00
Municipal Fee, \$ \$50.00/non-profit
\$25.00

THE COMMONWEALTH OF MASSACHUSETTS

Town _____ OF _____ Truro _____



LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is First Parish Truro Congregational Meeting House in or on the property at No. 3 First Parish Lane, PO Box 149, Truro MA 02666 (address)

The Licensee or Authorized representative, Friends of the Truro Meeting House, Chuck Steinman, Board Chair in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
8/21/2022	7-9 pm	Concert of 10 a cappella singers / Fundraiser

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (City or Town)

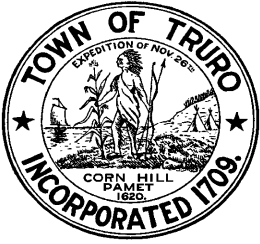
Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2022

ITEM: Application for Entertainment License

EXPLANATION: Alice Gong of 20 Summers submitted an application for an Entertainment License which the Select Board approved in May 2022. The applicant recently realized that 2021 dates had been used and has resubmitted the application with the correct dates. All fees previously paid will be applied to the corrected dates.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The organization, 20 Summers, will not have approval to hold the events and will need to look elsewhere.

SUGGESTED ACTION: *Motion to approve the application for an entertainment license to 20 Summers for the dates of July 29, August 12, and August 26 and Authorize the Chair to sign electronically.*

ATTACHMENTS:

1. Prior approved application with incorrect dates.
2. New application with correct dates.

PAID \$125.00
CHK # 854 5.23.22 NS

Number: 2022-ENT-05

Fee: \$50.00 per date

Non-Profit Rate: \$25.00

Town of Truro
24 Town Hall Road, Truro, MA 02666
One Day Entertainment License

This is to Certify that **Alice Gong, Twenty Summers**

Location of Entertainment **Truro Vineyards of Cape Cod**
11 Shore Road, Route 6A, North Truro, Massachusetts

IS HEREBY GRANTED A LICENSE FOR ENTERTAINMENT

Date(s): Friday, 7/16; Friday, 7/23, Friday, 7/30, Saturday, 8/14; Saturday, 8/28 – 5:00-10:00PM
11 Shore Road, North Truro, MA

Entertainment: Amplified Music-Live by Musicians & Instruments

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires August 28, 2022 at 10:00pm unless sooner suspended or revoked.

Karen Reed

Susan Ann

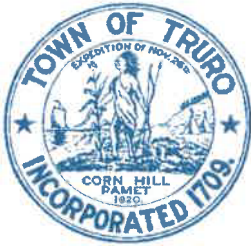
Tom J. P.

[Signature]

John & Sarah

Truro Select Board

May 18, 2022
Date of Issue



TOWN OF TRURO

Licensing Department
PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2022APR22 AM7:52
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

Weekday Saturday Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Alice Gong 20 Summers
Name of Applicant Business/Organization Name
PO BOX 864, Provincetown, MA 02657
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) Yes No
If yes, proof of Non-profit status **must** accompany this application

Alice Gong [REDACTED] [REDACTED]
Contact Person Phone Number Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name Mailing Address
Phone Number Email Address

EVENT INFORMATION

Fri 7/16, Fri 7/23, Fri 7/30, Sat 8/14, Sat 8/28 Outdoor Concert
Day (s)/Date (s) of Event for License to be issued Purpose of Event (example: fundraiser)
Hours of Event (from - to) 5-10pm

Truro Vineyards 11 Shore Rd, North Truro, MA 02652 Event is: Indoor Outdoor Event
Location (Must provide facility name, if any, street number and name) (Please check applicable box)

Kristen Roberts 207-632-1217
Property Owner Name and Address Phone number

Seating Capacity: n/a Occupancy Number: n/a

Blackfish Approximate number of people attending 100
Name of Caterer (if applicable)

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) 1-3 on stage at a time, guitar, drums, keyboa

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity)

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

3/29/2021

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No. _____

Select Board

Kuan Paul

Meeting Date MAY 17, 2022

Police Department

Date 4/22/2022

Restrictions/Conditions attached to the license by the Select Board or its Delegate:

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 4 - 2012

20 SUMMERS INC
25 MILLER HILL RD
PROVINCETOWN, MA 02657

Employer Identification Number:

DLN:

17053319338010

Contact Person:

MARC KENNEDY

ID# 52413

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

August 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

October 29, 2009

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

MK
4/23/11

20 SUMMERS INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois G. Lerner".

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC



Commonwealth of Massachusetts
Department of Revenue
Christopher C. Harding, Commissioner

mass.gov/dor

Letter ID: L0815165312
Notice Date: October 23, 2019
MA Taxpayer ID: [REDACTED]



CERTIFICATE OF EXEMPTION



20 SUMMERS INC
PO BOX 864
PROVINCETOWN MA 02657-0864



Attached below is your Certificate of Exemption (Form ST-2). Cut along the dotted line and display at your place of business. You must report any change of name or address to us so that a revised ST-2 can be issued.

DETACH HERE



MASSACHUSETTS DEPARTMENT OF REVENUE

Form ST-2

Certificate of Exemption

20 SUMMERS INC
29 MILLER HILL RD
PROVINCETOWN MA 02657-1620

MA Taxpayer ID: [REDACTED]
Certificate Number: 140986368

This certifies that the organization named above is an exempt purchaser under Chapter 64H, section 6(d) or (e) of the Massachusetts General Laws. All purchases of tangible personal property by this organization are exempt from taxation to the extent that such property is used in the conduct of the business of the purchaser. Misuse of this certificate by any tax-exempt organization or unauthorized use of this certificate by any individual will lead to revocation. Willful misuse of this certificate is subject to criminal sanctions of up to one year in prison and \$10,000 (\$50,000 for corporations) in fines. This certificate is non-transferable and may be suspended or revoked for failure to comply with state laws and regulations.

Effective Date: October 22, 2019

Expiration Date: October 21, 2029



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2022 JUL 18 PM 1:23

ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

Weekday Saturday Sunday

*Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Alice Gong

20 Summers

Name of Applicant

Business/Organization Name

PO BOX 864, Provincetown, MA 02657

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

Yes

No

If yes, proof of Non-profit status **must** accompany this application

Alice Gong



Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

Fri 7/15, Fri 7/29, Fri 8/12, Sat 8/26

Outdoor Concert

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) 7-9:30pm

Truro Vineyards 11 Shore Rd, North Truro, MA 02652

Event is: Indoor Outdoor Event
(Please check applicable box)

Location (Must provide facility name, if any, street number and name)

Kristen Roberts

207-632-1217

Property Owner Name and Address

Phone number

Seating Capacity: n/a

Occupancy Number: n/a

Blackfish Crush Pad Food Truck

Approximate number of people attending 200

Name of Caterer (if applicable)

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) 1-4 on stage at a time

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity)

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

4/5/22

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No

Select Board Meeting Date

Police Department Date 7/18/2022

Restrictions/Conditions attached to the license by the Select Board or its Delegate:

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 4 - 2012

20 SUMMERS INC
25 MILLER HILL RD
PROVINCETOWN, MA 02657

Employer Identification Number:

DLN:

17053319338010

Contact Person:

MARC KENNEDY

ID# 52413

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

August 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

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October 29, 2009

Contribution Deductibility:

Yes

Addendum Applies:

No

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Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

MK
4/23/11

20 SUMMERS INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois G. Lerner". The signature is written in dark ink and is positioned above the typed name.

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC



Commonwealth of Massachusetts
Department of Revenue
Christopher C. Harding, Commissioner

mass.gov/dor

Letter ID: L0815165312
Notice Date: October 23, 2019
MA Taxpayer ID: [REDACTED]



CERTIFICATE OF EXEMPTION



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PO BOX 864
PROVINCETOWN MA 02657-0864

000238

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DETACH HERE



MASSACHUSETTS DEPARTMENT OF REVENUE

Form ST-2

Certificate of Exemption

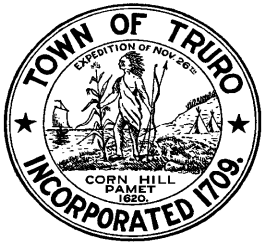
20 SUMMERS INC
29 MILLER HILL RD
PROVINCETOWN MA 02657-1620

MA Taxpayer ID: [REDACTED]
Certificate Number: 140986368

This certifies that the organization named above is an exempt purchaser under Chapter 64H, section 6(d) or (e) of the Massachusetts General Laws. All purchases of tangible personal property by this organization are exempt from taxation to the extent that such property is used in the conduct of the business of the purchaser. Misuse of this certificate by any tax-exempt organization or unauthorized use of this certificate by any individual will lead to revocation. Willful misuse of this certificate is subject to criminal sanctions of up to one year in prison and \$10,000 (\$50,000 for corporations) in fines. This certificate is non-transferable and may be suspended or revoked for failure to comply with state laws and regulations.

Effective Date: October 22, 2019

Expiration Date: October 21, 2029



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: DPW

REQUESTOR: Jarrod J. Cabral

REQUESTED MEETING DATE: July 26, 2022

ITEM: Dig It Construction, LLC Notice of Award for Highland Road Stormwater Best Management Drainage System Retrofits

EXPLANATION: Bids for the Highland Road drainage system retrofits were received on July 14, 2022 at 11:00 a.m. via the on-line bidding service, ProjectDog.com. Bids were received electronically from a total of 2 bidders. Based on the bid prices and initial review of the bid documents, Dig It Construction, LLC is the apparent lowest responsive and eligible bidder with a base bid price of \$400,125.50. Stormwater retrofits will originate at 22 Highland Rd and terminate at 2 Pond Rd. This project will also include final full width paving of Highland Rd from 22 Highland to 2 Pond Rd.

FINANCIAL SOURCE (IF APPLICABLE): MassWorks grant award

IMPACT IF NOT APPROVED: Project will not move forward

SUGGESTED ACTION: *Motion to Authorize the Town Manager to sign the notice of award and contract documents for the Highland Rd stormwater best management drainage system retrofits.*

ATTACHMENTS:

1. Recommendation to Award Package
2. Highland Road Stormwater Management Agreement-Dig It Construction

Notice of AwardDate: 7/18/2022

Project: HIGHLAND ROAD STORMWATER BEST MANAGEMENT PRACTICES (BMP) DRAINAGE SYSTEM RETROFITS

Owner: Town of Truro, MA

Owner's Contract No.: N/A

Contract: 01

Engineer's Project No.: 401-1901

Bidder: Dig It Construction, LLC

Bidder's Address: 22 Diamonds Path (P.O. Box 268), South Dennis, MA 02660

You are notified that your Bid dated 7/14/2022 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Highland Road Stormwater Best Management Practices (BMP) Drainage System Retrofits.

The Contract Price of your Contract is Four Hundred Thousand One Hundred Twenty Five Dollars and Fifty Cents (\$400,125.50).

1 electronic copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

2 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 10 days of the date you receive this Notice of Award.

1. Deliver to the Engineer fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security (Bonds) as specified in the Instructions to Bidders, General Conditions, and Supplementary Conditions.
3. It is acknowledged that 8 of your bid prices are abnormally low. It is understood that this will be waived as an informality as to form in your Bid. However you are hereby notified that the unrealistically low unit prices not reflecting the actual cost of the work bars you from any equitable adjustment of unit price bid items described in paragraph 5.1 of Section 00500 of the Contract Documents. The specific bid items of note are: Items 8, 9, 10, 11a, 12a, 12b, 18, and 19.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Town of Truro, Massachusetts
Owner
By: _____
Authorized Signature

Title

Copy to Engineer

AGREEMENT

SECTION 00500

INDEX

ARTICLE 1 WORK

ARTICLE 2 ENGINEER

ARTICLE 3 CONTRACT TIMES

ARTICLE 4 CONTRACT PRICE

ARTICLE 5 PAYMENT PROCEDURES

ARTICLE 6 CONTRACTOR'S REPRESENTATIONS

ARTICLE 7 CONTRACT DOCUMENTS

ARTICLE 8 MISCELLANEOUS

AGREEMENT

SECTION 00500

TOWN OF TRURO, MASSACHUSETTS

AFFORDABLE HOUSING WATER MAIN EXTENSION

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2022 by and between the Town of Truro, Massachusetts, acting by and through its Board of Selectmen, duly authorized therefore, who acts herein solely for said Town and without personal liability to itself, (hereinafter called OWNER) Dig It Construction, LLC (hereinafter called CONTRACTOR).

OWNER AND CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agrees as follows:

ARTICLE 1. WORK

- 1.1 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is as described in SECTION 01010, SUMMARY OF WORK.
- 1.2 The work done and materials and equipment furnished shall be strictly pursuant to and in conformity with the specifications and plans; said plans are signed and accompany this Contract and these specifications, and are intended to complement each other. Any work appearing in or upon the one and not mentioned in the other shall be executed according to the true intent and meaning of said specifications and plans, the same as though the work was contained and described in all and as reasonably implied by the plans.
- 1.3 In general and without limitation the work includes but is not limited to SCOPE OF WORK. The work shall also include temporary and final trench pavement.

ARTICLE 2. ENGINEER

- 2.1 The Project has been designed by Environmental Partners Group, Inc., 1900 Crown Colony Drive, Suite 402, Quincy, MA 02169, who is hereinafter called ENGINEER and who is to act as OWNER'S representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIMES

- 3.1 All work must be completed within **Sixty (60)** days from the notice to proceed for the **Base Bid**. Refer to the general notes on G-1 of the drawings for time restrictions for the work.
- 3.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with the General Conditions. They also recognize the delays, expense, and difficulties involved in proving the actual loss suffered by OWNER if the Work is not completed on time. Accordingly,

instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER one thousand dollars (\$1,500) for each day that expires after the time specified in paragraph 3.1 for Substantial Completion until the Work is substantially complete.

ARTICLE 4. CONTRACT PRICE

4.1 The OWNER shall pay CONTRACTOR for completion of the work in accordance with the Contract Documents in current funds as follows:

For unit price items, the extended total resulting from the product of the actual measured quantities suitably installed and accepted and the unit prices from the accepted bid proposal herein referred to as Section 00300 BID FORM dated July 14th, 2022. The total of the Bid Proposal accepted by the Town is:

Four hundred thousand one hundred twenty five dollars and fifty cents

(\$400,125.50).

ARTICLE 5. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

5.1 For unit price bid items the product of the actual measured quantities suitably installed and accepted and the unit prices from the accepted bid proposal constitutes the extended total for payment. The extended total is the unit price times the quantity indicated. An adjustment of the unit price bid for an item in the proposal will only be considered if the actual quantity furnished and installed is greater than 25% above or below the estimated quantity. Said adjustment will only be applicable to that measured quantity which is 25% above or below the estimated quantity. For Lump Sum items suitably installed and completed the lump sum amount listed in the accepted bid proposal constitutes the total for payment.

5.2 Progress Payments; Retainage. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by ENGINEER, and in accordance with the applicable Massachusetts General Law during construction. All such payments will be measured by the schedule of values established in 2.05 of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.

5.3 Progress payments will be made in an amount equal to 95 percent of Work completed (with the balance being retainage) but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER shall determine, or OWNER may withhold, in accordance with section 15.01 of the General Conditions.

5.4 Final Payment. Upon final completion and acceptance of the Work in accordance with paragraph 15.06 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said paragraph 15.06.D.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement, CONTRACTOR makes the following representations:

- 6.1 CONTRACTOR has examined and carefully studied the Contract Documents (including the Addenda listed in paragraph 7) and the other related data identified in the Bidding Documents including "technical data."
- 6.2 CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, or furnishing of the Work.
- 6.3 CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
- 6.4 CONTRACTOR has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Article 5 of the General Conditions. CONTRACTOR accepts the determination set forth in the Supplementary Conditions of the extent of the "technical data" contained in such reports and drawings upon which CONTRACTOR is entitled to rely as provided in 5.03 of the General Conditions. CONTRACTOR acknowledges that OWNER and ENGINEER do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous to the site. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance, or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR and safety precautions and programs incident thereto. CONTRACTOR does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.
- 6.5 CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the site that relates to the Work as indicated in the Contract Documents.
- 6.6 CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports, and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- 6.7 CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 7. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 7.1 Invitation to Bid.
- 7.2 Instructions to Bidders.
- 7.3 CONTRACTOR's Bid Proposal.
- 7.4 This Agreement.
- 7.5 Exhibits to this Agreement.
- 7.6 Performance, Payment, and other Bonds.
- 7.7 General Conditions EJCDC Document C-700, 2013 Edition.
- 7.8 Supplementary Conditions.
- 7.9 Specifications as listed in table of contents thereof.
- 7.10 Drawings consisting of a cover sheet and sheets numbered G-1, C-1 through C-6, CD-1 through CD-4, dated June 2022 with each sheet bearing the following general title:

“Highland Road Stormwater Best Management Practices (BMP) Drainage System Retrofits”
- 7.11 Addenda numbers 1 to 2, inclusive.
- 7.12 The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents pursuant to the General Conditions.

ARTICLE 8. MISCELLANEOUS

- 8.1 Terms used in this Agreement which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.
- 8.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment with release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 8.3 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

- 8.4 Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- 8.5 Prior to execution of this Contract, the Contractor shall provide the documented direct labor markup to establish the Direct Labor Cost percentage for Change Orders as required in Construction Grant Policy Memorandum No. CG-10. The Direct Labor Cost Percentage is _____ (to be filled in by the Contractor).
- 8.6 The CONTRACTOR shall not discriminate against or exclude any person from participation herein on grounds of race, religion, color, sex, age, or national origin; and that it shall take affirmative actions to insure that applicants are employed, and that employees are treated during their employment, without regard to race, religion, color, sex, age, handicapped status, or national origin.
- 8.7 The CONTRACTOR shall not participate in or cooperate with an international boycott, as defined in Section 999 (b)(3) and (4) of the Internal Revenue code 1986, as amended, or engage in conduct declared to be unlawful by Section 2 of chapter 151E of the Massachusetts General Laws.
- 8.8 All contracts for water and sewer projects awarded as a result of a proposal or invitation for bids under MGL Chapter 30 section 39M shall include a price adjustment clause for fuel, both diesel and gasoline; liquid asphalt; and portland cement contained in cast-in-place concrete. A base price for each material shall be set by the awarding authority or agency and shall be included in the bid documents at the time the project is advertised. The awarding authority or agency shall also identify in the bid documents the price index to be used for each material. The price adjustment clause shall provide for a contract adjustment to be made on a monthly basis when the monthly cost change exceeds plus or minus 5 percent.

IN WITNESS WHEREOF, the parties hereto have caused these documents to be signed and sealed on the day and year first above written.

CORPORATE SEAL

By: _____

Incorporated in the State of _____

President: _____

If a Corporation:

Treasurer _____

Secretary _____

In accordance with M.G.L. Chapter 44, Section 31C, this is to certify that an appropriation in the amount of this contract is available therefore and that the Town Administrator has been authorized to execute the Contract and approve all requisitions and change orders.

LGU Auditor/Accountant Certification:

“Pursuant to M.G.L. c.44, s31C, I certify that an appropriation has been made in the total amount of the contract.”

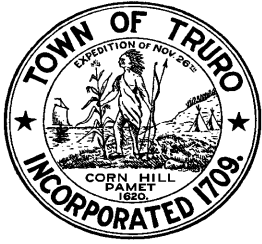
Town Accountant

_____ Date

Darrin Tangeman, Town Manager

END OF SECTION 00500

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Consent Agenda Item: 8A4

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Town Clerk

REQUESTOR: Kaci Fullerton, Town Clerk

REQUESTED MEETING DATE: July 26, 2022

ITEM: Warrant and Posting of the Warrant for the State Primary Election September 6, 2022

EXPLANATION: Attached for review and signature by the Board is the Warrant for the State Primary Election on September 6, 2022. The other document attached for review and signature is the official posting of the warrant. The final document for review and approval is the early voting hours and police detail for the election day.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION:

1. *Motion to Approve the State Primary Election Warrant and Authorize Staff to Sign Electronically.*
2. *Motion to Approve the Posting of the Warrant for the State Primary Election and Authorize Staff to Sign Electronically.*
3. *Motion to set the In-Person Early voting hours prior to the September 6th State Primary and the November 8th State Election, as outlined by the Town Clerk.*
4. *Motion to Delegate the Police Chief to Designate the number of Police Officers at Precinct 1 and, Designate which Police Officers will work the polls at Precinct 1.*

ATTACHMENTS:

1. State Primary Election Warrant
2. Posting the Warrant for the State Primary Election
3. Early Voting Hours and Police Detail for Election Day

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WARRANT FOR 2022 STATE PRIMARY

SS.

To the Constables of the Town of Truro

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Town of Truro, Community Center – precinct 1
Truro Community Center
7 Standish Way
North Truro, MA 02652

On **TUESDAY, THE SIXTH DAY OF SEPTEMBER, 2022**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

GOVERNOR	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	NINETH DISTRICT
COUNCILLOR	FIRST DISTRICT
SENATOR IN GENERAL COURT	CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN GENERAL COURT	FOURTH BARNSTABLE DISTRICT
DISTRICT ATTORNEY	CAPE & ISLANDS DISTRICT
SHERIFF	BARNSTABLE COUNTY
COUNTY COMMISSIONER	BARNSTABLE COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2022.

Select Board of Truro Massachusetts

Kaci A. Fullerton
Truro Town Clerk

Constable

Posted: _____
Published Provincetown Independent: _____

POSTING OF THE WARRANT

In conformity with Section 2.3.5 of the Truro Town Charter, you are hereby directed to serve these warrants, by posting duly-attested copies in Town Hall, the United States Post Offices, two other public places in Truro and two other public places in North Truro, fourteen days, at least, before the date of said meeting.

Hereto fail not and make due return of the warrants, together with your doings thereon, to the Town Clerk, at time and place of said meetings. Given unto our hands this 26th Day of July in the Year of our Lord, Two Thousand and Twenty-Two.

We, the members of the Select Board of the Town of Truro, have read the warrant for the State Primary Election to be held from 7:00 am to 8:00 pm on September 6, 2022, at the Truro Community Center, 7 Standish Way, North Truro, MA 02652.

Acting in capacity of the Select Board we do hereby grant approval of and permission for the above mentioned warrant.

Kristen M. Reed, Chair

Robert M. Weinstein, Vice-Chair

John Dundas, Clerk

Susan H. Areson

Stephanie J. Rein

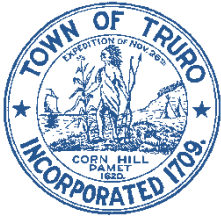
A true copy, attest:

Kaci A. Fullerton
Town Clerk, Town of Truro

Select Board: I have served this warrant by posting duly attested copies thereof at the following places: Truro Post Office, N. Truro Post Office, Truro Public Safety Facility, Truro Public Library, Truro Transfer Station, Truro Central School, Truro Community Center, and Truro Town Hall.

Constable

Date



TOWN OF TRURO
P.O. Box 2012, Truro, MA 02666

TOWN CLERK

Tel: 508-349-7004 Extension: 130 Fax: 508-349-5505

MEMORANDUM

TO: Select Board
FROM: Kaci Fullerton, Town Clerk
DATE: July 21, 2022
SUBJECT: In-Person Early Voting Hours

Pursuant to Chapter 92 of the Acts of 2022 (the Votes Act), the Select Board must vote on;

1. The In-person early voting hours that will take place in the Historic Room and Town Clerk's office at Truro Town Hall, prior to the September 6, 2022 State Primary and prior to the November 8, 2022 State Election and,
2. To delegate the Police Chief to:
 - a. Designate the number of Police Officers for Precinct 1 and,
 - b. Designate which Police Officers will work the polls at Precinct 1

The dates and hours for In-Person Early Voting are as follows:

Date	Hours
Sat. 8/27/22	9:00 am – 5:00 pm
Sun. 8/28/22	No Early Voting Hours
Mon. 8/29/22	8:30 am – 3:30 pm
Tue. 8/30/22	8:30 am – 3:30 pm
Wed. 8/31/22	8:30 am – 3:30 pm
Thur. 9/1/22	8:30 am – 3:30 pm
Fri. 9/2/22	8:30 am – 3:30 pm

Date	Hours
Sat. 10/22/22	9:00 am – 1:00 pm
Sun. 10/23/22	No Early Voting Hours
Mon. 10/24/22	8:30 am – 3:30 pm
Tue. 10/25/22	8:30 am – 3:30 pm
Wed. 10/26/22	8:30 am – 3:30 pm
Thur. 10/27/22	8:30 am – 3:30 pm
Fri. 10/28/22	8:30 am – 3:30 pm
Sat. 10/29/22	9:00 am – 1:00 pm
Sun. 10/30/22	No Early Voting Hours
Mon. 10/31/22	8:30 am – 3:30 pm
Tue. 11/1/22	8:30 am – 6:00 pm

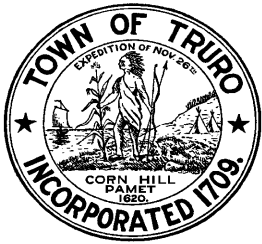
Wed. 11/2/22 8:30 am – 3:30 pm
Thur. 11/3/22 8:30 am – 3:30 pm
Fri. 11/4/22 8:30 am – 3:30 pm

If all is agreed upon, the motion should be made as follows:

Motions:

- 1. I, (Select Board Member), move that the In-Person Early Voting hours prior to the September 6th State Primary and the November 8th State Election, be set as outlined by the Town Clerk**
- 2. I, (Select Board Member), move that the Select Board Delegate the Police Chief to:**
 - a. Designate the number of Police Officers at Precinct 1 and,**
 - b. Designate which Police Officers will work the polls at Precinct 1.**

CC: Kaci A. Fullerton
Noelle Scoullar
Nicole Tudor
Darrin Tangeman
Kelly Clark



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2022

ITEM: Application for an Entertainment License

EXPLANATION: Truro Center for the Arts is holding a fundraiser at 60 South Pamet Road and has submitted an application for an Entertainment License. Police Chief Calise has approved. The event is being catered by Angel Foods, Provincetown on Tuesday, August 2, 2022 from 6:00-9:00pm.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Fundraising event will not occur.

SUGGESTED ACTION: *Motion to approve the application for an Entertainment License for an event being held on Tuesday, August 2, 2022 from 6:00pm-9:00pm, at 60 South Pamet Road, Truro.*

ATTACHMENTS:

1. Application for Entertainment License and Certificate of Liability Insurance



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2022JUL21 PM2:25
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

Weekday Saturday Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Marisa Picariello

Truro Center for the Art

Name of Applicant

Business/Organization Name

PO Box 756, Truro MA, 02666

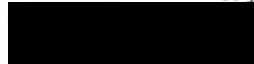
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

Yes No

If yes, proof of Non-profit status **must** accompany this application

Marisa



marisa@castlehill.org

Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

Tuesday, August 2, 2022

Fundraiser

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) 6:00 - 9:00pm

60 South Pamet Road, Truro

Event is: Indoor Outdoor Event

Location (Must provide facility name, if any, street number and name)

(Please check applicable box)

Terry Kahn & Lesley Silvester



Property Owner Name and Address

Phone number

Seating Capacity: _____

Occupancy Number: _____

Angel Foods, Provincetown

Approximate number of people attending 60

Name of Caterer (if applicable)

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) Live Opera Music _____

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Opalesa Kakilo

7/21/22

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
• No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
• Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
• These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
• A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
• The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No _____

Select Board Meeting Date

Police Department Date

Restrictions/Conditions attached to the license by the Select Board or its Delegate:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HART INSURANCE AGENCY, INC. 243 MAIN STREET PO BOX 700 BUZZARDS BAY, MA 025320700	CONTACT NAME: Stephanie Pedro PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: spedro@hartinsuranceagency.com <table style="width:100%; border: none;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A: UNITED STATES LIABILITY INS CO</td> <td style="text-align: center;">25895</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: UNITED STATES LIABILITY INS CO	25895	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Truro Center for the Arts at Castle Hill, Inc. PO Box 756 Truro, MA 02666															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																												
A	<input checked="checked" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="checked" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="checked" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ASSIGN202207051238173953	08/02/2022	08/04/2022	<table border="1" style="width:100%; border: none;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 1,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> <tr><td> </td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 1,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 1,000,000		\$		\$		\$		\$		\$		\$		\$		\$
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<table border="1" style="width:100%; border: none;"> <tr><td>PER STATUTE</td><td style="text-align: right;">\$</td></tr> <tr><td>OTH-ER</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. EACH ACCIDENT</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td style="text-align: right;">\$</td></tr> </table>	PER STATUTE	\$	OTH-ER	\$	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$																		
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedules, may be attached if more space is required)
 Special Event Coverage-Fundraiser 8/02/2022
 60 S Pamet Road Truro MA 02666

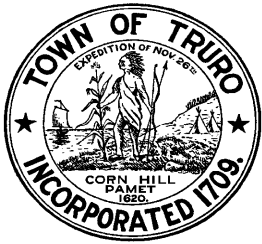
CERTIFICATE HOLDER

CANCELLATION

Town of Truro
 P O Box 2012
 Truro MA 02666

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 26, 2022

ITEM: Application to Serve-Board of Health-Timothy Rose

EXPLANATION: Timothy Rose has submitted his application to serve another term on the Board of Health. He has completed all policy forms and online training. Chair Rose has endorsed this reappointment.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Board of Health would not have full membership.

SUGGESTED ACTION: *Motion to appoint Timothy Rose to a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to serve and memo from Chair

Truro

Application to Serve on a Board or Committee

Last Name Rose

First Name Timothy I

Middle Initial I

Email Address [Redacted]

Phone Number [Redacted]

Address (Street) 5 Stoney Hill B.

Address (City) Truro

Address (State) MA

Address (Zip Code) 02666

Mailing Address (Please indicate box number and zip code) Bx 20 (02666)

RCVD 2022 JUL 8 AM 11:41
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes
 No

Are you registered to vote in Truro?

Yes
 No

What Board/ Committee Are You Applying For?

BOH. HCAT

Briefly Describe Why You Wish to Serve on This Board or Committee:

Been on for 15+ years Have working knowledge of
Sept System + water

Have you attended a meeting of the committee listed above?

Yes
 No

Have you read the charge of the committee?

Yes
 No

Have you met with the chair of the committee?

Yes
 No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

NO

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Retired from Fire/Rescue (EWT)

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature 

Date 7/6/22

DATE: 07-06-2022

TO: Select Board of Truro, Kristin Reed, Chairperson

FROM: Board of Health, Truro, Tracey Rose, Chairperson

RE: Timothy I Rose, Application to Serve on BOH,
Comments by the Chairperson, Tracey Rose

This applicant is dedicated to the Board of Health having served for the past 15 years.

Mr Rose brings practical knowledge to our table since he is well versed and familiar with the installation of septic systems that appear before us from our citizens. He is also native to Truro and cares about the conservation and protection of Truro, our ground water, our wastewater efforts (to name just a few) and moving Truro forward with good stewardship for the Town in these changing times.

Mr Rose is a team player with respect for differing opinions, which contributes to a good board dynamic, all in all, in my opinion.

I support this applicants reapplication efforts and his choice to continue serving our Town in this capacity.

Thank you,

Tracey Rose

Select Board Regular Meeting Minutes
Tuesday, April 12, 2022
Via GoToMeeting Platform

Select Board Members Present: Robert Weinstein-Chair, Kristen Reed-Vice Chair, Susan Areson-Clerk, John Dundas-Member, Stephanie Rein-Member

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Jay Coburn of CDP, Hadley Luddy of HPC, Pamela Wolff, Robert Ross, Mark Adams, Elizabeth Cook, Chelsea Loughran, Curtis Hartman, Nancy Medoff, Drew Locke, Brian Boyle-Charter Review Committee Chair, Robert Panessiti-Charter Review Committee Member, Cheryl Best-Charter Review Committee Member, Jonathan Slater, Eric Parker, Bill Golden, Debra Best-Parker, Amy Wolff, Chris Lucy, Richard Roberts, Joan Holt, Tim Collins-Fire Chief, Tom Impey-from Capital Strategic Solutions, Nicole Figueiredo-CEO of Capital Strategic Solutions, Steve Roderick-Chief Operating Officer of Lower Cape Ambulance Association and Member of Truro Finance Committee, Joe Lang-Shift Leader-LCAA, Liam Rowland

Chair Weinstein called the meeting to order at 5:00pm.

Public Comment

- Mr. Coburn, CEO of Community Development Partnership, wished to share that a Lower Cape Housing and Accessory Dwelling Resource Center has been developed. He spoke about the portion of the program which CDP will run. Ms. Luddy, of Homeless Prevention Council, spoke about the components which HPC will run. Information is available on lowercapehousing.org.
- Ms. Pamela Wolff has been, and still is, concerned with the manner in which Truro Talks has presented certain information. She gave a timeline of when she started to express her concerns. She feels Truro Talks is not giving the truth about Truro in respect to a number of critical matters on which the Select Board and voters will have to make decisions on. She asked that the Select Board insist that Truro Talks provide accurate information and if it does not, close it down.

Public Hearings-None

Board/Committee/Commission Appointments

Chair Weinstein noted that there were three applicants for Conservation Commission; three for Recreation Advisory Committee; and two for ZBA. Member Reed would like to hear from each group of applicants, for each committee, en masse before making the appointments and then move along to the next set of applicants for the next committee.

- Amy Wolff spoke to her interest in serving on the Conservation Commission. Ms. Wolff fielded questions from the Select Board.
- Chair Weinstein recused himself from the introduction of the second applicant, Mr. Robert Ross. Mr. Ross introduced himself and explained why he was interested in serving on the Conservation Commission.

- Mark Adams provided some background and gave some information on why he wished to serve on the Conservation Commission.

Member Areson made a motion to appoint Mark Adams to the Conservation Commission for a three-year term expiring June 30, 2025.

Member Reed seconded.

Roll Call Vote:

Member Rein-Aye

Member Areson-Aye

Member Dundas-Aye

Member Reed-Aye

Chair Weinstein-Aye

So voted; 5-0-0, motion carries.

Member Reed made a motion to appoint Robert Ross to the Conservation Commission for a term expiring June 30, 2022.

Member Rein seconded.

Roll Call Vote:

Member Areson-Nay

Member Dundas-Nay

Member Rein-Aye

Member Reed-Aye

So voted; 2-2-1 (Chair Weinstein recused), motion does not carry.

Member Dundas made a motion to appoint Amy Wolff to the Conservation Commission for a term expiring June 30, 2022.

Member Reed seconded.

Roll Call Vote:

Member Rein-Aye

Member Areson-Aye

Member Dundas-Aye

Member Reed-Nay

Chair Weinstein-Aye

So voted; 4-1-0, motion carries.

Assistant Town Manager Clark stated that there are five vacancies on the Recreation Advisory Committee. There are three applicants for positions. One of the applicants will not be present until later in the meeting.

Elizabeth Cook introduced herself and spoke about her interest in joining the Recreation Advisory Committee and answered questions from the Board.

Chelsea Loughran introduced herself, gave some background and spoke of her interest in applying to serve on the Recreation Advisory Committee. She expanded on her ideas for the Committee prompted by questions from the Board.

Member Areson made a motion to appoint Elizabeth Cook and Chelsea Loughran to the Recreation Advisory Committee for a three-year term expiring June 30, 2025.

Member Reed seconded.

Roll Call Vote:

Member Rein-Aye

Member Areson-Aye

Member Dundas-Aye

Member Reed-Aye

Chair Weinstein-Aye

So voted; 5-0-0, motion carries.

Two people have submitted applications to fill one vacancy on the Zoning Board of Appeals. Curtis Hartman gave a brief introduction and spoke about his interest in serving on the ZBA. He also answered questions from the Board.

Nancy Medoff introduced herself and spoke of her interest in serving on the ZBA. She then answered questions from the Board.

Member Dundas made a motion to appoint Curtis Hartman to the Zoning Board of Appeals as an Alternate member with a term of one year, expiring June 30, 2023.

Member Reed seconded.

Roll Call Vote:

Member Rein-Aye

Member Dundas-Aye

Member Reed-Nay

Member Areson-Aye

Chair Weinstein-Aye

So voted; 5-0-0, motion carries.

Drew Locke joined the meeting. He is the third applicant for the Recreation Advisory Committee. Mr. Locke gave some history on himself and gave reasons for wanting to join the Committee. He gave answers to questions asked by the Board.

Member Reed made a motion to appoint Drew Locke to the Recreation Advisory Committee for a three-year term expiring June 30, 2025.

Member Dundas seconded.

Roll Call Vote:

Member Rein-Aye

Member Dundas-Aye

Member Areson-Aye

Member Reed-Aye

Chair Weinstein-Aye

So voted; 5-0-0, motion carries.

Staff/Committee Updates-None

Tabled Items-None

Select Board Action

Review and Possible Action on Policy #54 Complaint

Charter Review Committee Chair Boyle would like the matter to be turned over to the Charter Review Committee. Chair Weinstein declined, stating that the Committee has not addressed the matter in a timely manner. Chair Weinstein laid out a format for moving forward with this topic. Mr. Slater asked if the template followed for a previous Policy #54 complaint would be followed again (regarding the degree of public interaction).

Robert Panessiti was recognized.

Mr. Panessiti introduced himself. He read his complaint and made some additional comments. In brief, he states inflammatory statements were made by Ms. Cheryl Best which he believes are in violation of Policy #54. He is asking the Board to consider the censure of Mr. Cheryl Best. Member Areson noted that the Select Board has a specific Policy #54 complaint before them, and that Mr. Panessiti went beyond that complaint. She asked what the Board would be acting upon. Chair Weinstein asked everyone to focus on the memo dated March 1, 2022, and stated that anything beyond that is not appropriate for the discussion this evening.

Cheryl Best introduced herself. She explained that she wanted this heard in open session to ask where such issues should be enforced. Her interpretation is that this should have been heard within the Charter Review Committee and not the Select Board. She refuted the statements Mr. Panessiti made. She also asked that her entire statement of defense as read into the record be included as part of this evening's minutes.

Chair Weinstein opened the meeting up to comments from public.

Eric Parker, Bill Golden, Debra Best-Parker and Amy Wolff commented upon the topic and gave their viewpoints.

Mr. Panessiti delved further into a couple of items which were mentioned in Ms. Best's statement and Ms. Best did the same.

Mr. Lucy gave an overview of his interpretation of what occurs during Charter Review Committee meetings.

Richard Roberts gave a statement as to his opinion on the topic.

Chair Weinstein would like to weigh the options on how the Board can handle this issue;

- No action be taken but perhaps there may be a desire to admonish the behavior for not working collaboratively, and perhaps respectfully.
- To censure an individual.
- Suspension for no more than fifteen days.
- Removal.

Joan Holt states all four options are negative in nature and that a fifth possibility should be added which would be that the Board does not think the complaint warrants action and they dismiss it.

Chair Weinstein made a motion to acknowledge that there was a Policy #54 violation made by Cheryl Best with respect to specific comments that were made in a joint meeting held on January 25, 2022.

Member Reed seconded.

Ms. Best would like a listing of what statements specifically are in Policy #54 vote, and she also asked that if an admonishment is voted for that the admonishment be a dual admonishment to both herself and Mr. Panessiti because she is not alone in this issue. If that cannot be done, she stated she has the right (and reserves the right) to put in her own Policy #54 complaint against Mr. Panessiti.

Roll Call Vote:

Member Rein-Aye

Member Dundas-Aye

Member Areson-Nay

Member Reed-Aye

Chair Weinstein-Aye

So voted; 4-1-0, motion carries.

Member Reed made a motion to admonish Cheryl Best for her comments made on the joint meeting on January 25, 2022, with the Select Board and Charter Review Committee, and recommend admonishment.

Member Rein seconded.

Roll Call Vote:

Member Rein-Aye

Member Dundas-Aye

Member Areson-Nay

Member Reed-Aye

Chair Weinstein-Aye

So voted; 4-1-0, motion carries.

Presentation of Emergency Medical Services Report

Ms. Figueiredo gave an overview of the Company and then began the presentation of the Regional Study of Emergency Medical Services-Lower Cape Cod Region. Mr. Impey started the discussion by explaining what precipitated this study. He then went through the following:

- EMS Existing Services
- Methodology
- Study Phases
- EMS Transports
- Ambulance Revenue
- Additional Information in Study

Mr. Impey then listed four corrective options/possible solutions.

Note: At this time, Finance Chair Panessiti called the Finance Committee meeting to order in case other members engaged.

After the presentation and discussion, Chair Weinstein noted that this was a valuable starting point. Real information is in hand from how the services are provided amongst three neighboring communities. What the Select Board now needs to address is to take all of the comments given by laypeople, and people who are on the front lines providing these services, to make a decision on how Truro is going to go forward.

Finance Committee Chair Panessiti called for a vote to adjourn the Finance Committee meeting.

Member Wood seconded.

So voted; 3-0-0, motion carries.

Presentation of Select Board Goals and Objectives Update

Member Reed asked that this topic be bumped to a future meeting due to the late hour.

Member Areson agreed on postponing the Goals and Objectives update and asked that an agenda item be created for the Fire Study at a time after the Annual Town Meeting.

Review and Approval of Common Victualler License for Salty Market Farmstand Inc.

Member Reed recused herself.

Member Areson made a motion to approve the 2022 Common Victualler license for Salty Market Farmstand Inc. upon compliance with all regulations and receipt of the necessary fees.

Member Dundas seconded.

Roll Call Vote:

Member Rein-Aye

Member Areson-Aye

Member Dundas-Aye

Chair Weinstein-Aye

So voted; 4-0-1, motion carries.

Truro Newsletter

It was decided to postpone this topic and place on an upcoming agenda.

Consent Agenda

Member Rein stated that she was not present at the Budget Task Force meeting of 2.7.2022 and would be recusing herself from that vote.

Member Reed was present for ½ of the Budget Task Force meeting of 2.7.2022 and would recuse herself from that vote. She will also recuse herself from all matters concerning Avenue D.

Members Areson, Reed, and Dundas will forward corrections to minutes.

Member Areson made a motion to approve the consent agenda noting the recusals of members Rein and Reed and with the minutes corrections.

Member Rein seconded.

Roll Call Vote:

Member Rein-Aye

Member Areson-Aye

Member Reed-Aye

Member Dundas-Aye

Chair Weinstein-Aye

So voted; 5-0-0, motion carries.

Select Board Reports/Comments

Chair Weinstein stated that given the hour perhaps people could reserve their Select Board reports for the next Select Board meeting.

Member Rein had one time-sensitive topic. Truro Central School is holding a ground clean-up day on April 23, 2022, from 10am-3pm. They are happy to have any community volunteers. For more information please check the Truro Central School website or email the school nurse, Elizabeth Cook RN at cooke@truromass.org.

Member Dundas wished to thank Lower Cape Ambulance and Truro Ambulance for their immediate response and assistance to a neighbor of his. The protocols discussed tonight were fully implemented and triage was done quickly.

Town Manager Report

Town Manager Tangeman stated he would bring up the next meeting agenda.

Next Meeting Agenda: Regular Meeting-April 26, 2022; Regular Meeting-May 11 (Wednesday), 2022

The agenda was brought up for the Select Board to view. Town Manager Tangeman went over the topics.

Member Dundas made a motion to adjourn the meeting at 9:58pm.

Member Rein seconded.

So voted; 5-0-0, motion carries.

Respectfully submitted,

Noelle L. Scoullar

Darrin K. Tangeman, Town Manager
Under the Authority of the Truro Select Board

Public Records material of 04.12.2022

1. Applications to Serve-Amy Wolff, Robert Ross, Mark Adams, Elizabeth Cook, Andrew Locke, Chelsea Loughran, Curtis Hartman, Nancy Medoff
2. Letter to Ms. Best, Complaint and Select Board Policy #54
3. Response from Ms. Best
4. Notice of Open Session
5. Ms. Best statement
6. Final Report from Capital Strategic Solutions
7. FY2022 Goals and Objective Progress and Plan of Action
8. Application for 2022: Salty Market Farmstand
9. Application for Permit for Organized Bike/Road Race-National MS Society with route and map
10. Renewal Application for 2022: Avenue D
11. Renewal Application for 2022: Jules Besch Stationaires
12. Email Request from Terra Luna to use outdoor dining area and advisory regarding LLA Approval of Patio
13. Email Request from Avenue D to use outdoor dining area and advisory regarding LLA Approval of Patio
14. ABCC Seasonal License Holder's Application
15. Meeting minutes from Budget Task Force meeting 2.7.2022
16. Meeting minutes from Select Board meeting 2.8.2022
17. Meeting minutes from Select Board meeting 2.22.2022

Select Board Regular Meeting Minutes
Tuesday, May 24, 2022, at 5:00PM
Via GoToMeeting Platform

Select Board Present: Kristen Reed-Chair, Robert Weinstein-Vice Chair, John Dundas-Clerk, Susan Areson-Member, Stephanie Rein-Member

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Jamie Calise-Police Chief, Dan Smith-Chair, Shellfish Advisory Committee, Angela Vongsavath-Truro Police Officer, Emily Beebe-Health/Conservation Agent, Paul Wisotzky-Co-Chair of Walsh Property Community Planning Committee, Fred Gaechter-Co-Chair of Walsh Property Community Planning Committee, Robert Panessiti, Ken Field

Chair Reed called the meeting to order at 5:00pm.

Public Comment

- Mr. Panessiti voiced his support for Chair Reed and stated that the criticism leveled at her last week was disappointing. He read from a statement voicing his concerns.
- Health/Conservation Agent Beebe wanted to bring the public into awareness around box turtles that are now moving around. The season will run into October. Box turtle sightings in Truro can be reported on the Conservation Department page by using this link
<https://www.mapsonline.net/truroma/forms/standalone.html.php?id=302123969&sid=a5539596359cb5d6a75dd2a5ff1ec990>
- Mr. Field wished to thank DPW Director Cabral and his staff for the excellent job they did this winter removing snow.
- Ms. Areson (speaking as a citizen) wanted to alert parents, as they are preparing for the summer season, about a program in Provincetown called West End Racing Children's Community Sailing. This group offers sailing lessons to youth aged 8-14. Web address is www.wercccs.squarespace.com

Public Hearing

Aquaculture Development Grant License Renewals-Dana Pazolt and Dan Smith

Member Rein made a motion to open the Public Hearing at 5:11pm.

Member Areson seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Areson-Aye

Member Dundas-Aye

Member Rein-Aye

Chair Reed-Aye

So voted; 5-0-0, motion carries.

Assistant Town Manager Clark stated that Dana Pazolt would not be able to attend the meeting. Mr. Smith stated that he works very closely with Mr. Pazolt. They are both in the ADA and it's an application for renewal of the ADA. He'd be happy to answer any questions on Mr. Pazolt's behalf. Member Rein noted that this was a time-sensitive topic. Discussion with the Select Board revealed that they were okay with proceeding without Mr. Pazolt.

Member Dundas made a motion to close the Public Hearing at 5:28pm.

Member Weinstein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Dundas-Aye

Member Areson-Aye

Member Rein-Aye

Chair Weinstein-Aye

So voted; 5-0-0, motion carries.

Member Reed opened the Public Hearing up to the public for comments. There were no comments.

Member Weinstein made a motion to issue an Aquaculture Development Area license to Dana Pazolt for a term of five years starting May 11, 2022 and ending May 11, 2027.

Member Rein seconded.

Member Dundas would like to make an amendment to the motion that Mr. Pazolt must appear at the June 4th select board meeting as a condition of this approval. Member Areson is in favor of approving the application. She'd like to request that Mr. Pazolt come before the Board in the next month but does not think it needs to be within the motion. Member Dundas agrees that Mr. Pazolt's approval should not hinge on his appearance before the Board. Chair Reed asked that Member Dundas restate the motion with the amendment.

Member Dundas made a motion to issue an Aquaculture Development Area license to Dana Pazolt for a term of five years beginning May 11, 2022, and ending May 11, 2027, with a respectful request that Mr. Pazolt attend a Select Board meeting some time in the 2022 timeframe.

Member Weinstein seconded.

Roll Call Vote:

Member Dundas-Aye

Member Weinstein-Aye

Member Rein-Aye

Member Areson-Aye

Chair Reed-Aye

So voted; 5-0-0, motion carries.

Member Dundas made a motion to issue an Aquaculture Development Area license to Dan Smith for a term of five years beginning June 28, 2022 and ending June 28, 2027.

Member Weinstein seconded.

Roll Call Vote:

Member Dundas-Aye
Member Weinstein-Aye
Member Areson-Aye
Member Rein-Aye
Chair Reed-Aye
So voted; 5-0-0, motion carries.

Introduction to New Employees-New Police Officer, Angela Vongsavath

Chief Calise introduced the Station's newest member, Officer Angela Vongsavath. He gave some background on the rigorous training recruits go through. Officer Vongsavath talked to the Board about being excited to work in the community.

Board/Committee/Commission Appointments-Interview and Appoint: Ken Field; Concert Committee

Mr. Field told the Board about his interest in joining the Concert Committee. Chair Reed asked Mr. Field about any initiatives or ideas he'd like to see the Committee take on if he were appointed. Mr. Field stated that the Committee is focused on the regular programming every summer and he expects his participation on the Committee will focus on helping to program that, as well as helping to staff that series.

Member Rein made a motion to appoint Ken Field to the Concert Committee for a three-year term which expires June 30, 2025.

Member Dundas seconded.

Roll Call Vote:

Member Areson-Aye
Member Dundas-Aye
Member Weinstein-Aye
Member Rein-Aye
Chair Reed-Aye
So voted; 5-0-0, motion carries.

Staff/Committee Updates-None

Tabled Items-None

Select Board Action

Walsh Property Community Planning Committee's Update and Recommendations to Select Board

Member Rein started by giving a history of the WPCPC. She finished by stating that a Master Planner was now needed. WPCPC Co-Chair Wisotzky gave an overview of what the Committee has been doing since the last time they were before the Select Board. WPCPC Co-Chair Gaechter continued the discussion and spoke about the recommendation. There was uncontested consensus by the WPCPC to make the recommendation to not implement any of the three described options at this time.

Walsh Property Community Planning Committee Master Planner RFP Proposal

Town Manager Tangeman pointed out that in the packet was a well-deliberated RFP. Member Rein, who is also the liaison to the WPCPC, is in support of the RFP. WPCPC Co-Chair Gaechter asked that this be handled expediently. WPCPC Co-Chair Wisotzky added that the Master Planner should be able to help staff the Committee which will reduce the burden on Town Staff and the Co-Chairs. Co-Chair Gaechter is concerned about the size of the Selection Committee. From a professional perspective he is recommending that the Selection Committee not be as large as proposed.

Member Rein made a motion to approve the RFP for a Master Planner for the Walsh Property and to direct the Town Manager to pursue the procurement process, and;

Member Rein made a motion to appoint a Selection Committee for the RFP for a Master Planner for the Walsh Property comprising of the Select Board, the two WPCPC Co-Chairs, the Town Planner/Land Use Counsel, and the Health/Conservation Agent to select the proposal to recommend to the Chief Procurement Officer for final approval.

Member Weinstein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Areson-Aye

Member Dundas-Aye

Chair Reed-Aye

So voted; 5-0-0, motion carries.

Proposal for Increasing ZBA and Planning Board Fees

Town Manager Tangeman explained that before the Board is a request from the Planning Department to increase the fees for the ZBA and Planning Board that have been unchanged since 2007.

Member Rein made a motion to approve proposed increased fees for the Zoning Board of Appeals and the Planning Board as recommended.

Member Weinstein seconded.

Roll Call Vote:

Member Dundas-Aye

Member Areson-Aye

Member Weinstein-Aye

Member Rein-Aye

Chair Reed-Aye

So voted; 5-0-0, motion carries.

Consent Agenda

Member Weinstein made a motion to approve the Consent Agenda as printed in the packet.

Member Dundas seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Areson-Aye

Member Dundas-Aye

Member Rein-Aye

Chair Reed-Aye

So voted; 5-0-0, motion carries.

Select Board Reports/Comments

Member Weinstein

- Attended the most recent Metropolitan Planning Organization meeting. There is a bike rack program which has money available for all towns in Barnstable County. If there is a desire to have additional bike racks, the deadline to submit applications is September 30, 2022.
- The Cape Cod Regional Transit Authority has a plan to become net-zero by 2030.
- Discussion about maintaining the Regional Transit Authority running a shuttle to enable seasonal workers in Truro to be transported to Provincetown.
- The design phase for the improvements in Wellfleet at Main Street and Route 6 is on schedule and will begin actual construction in 2023.
- Truro is next in line for resurfacing of Route 6 in 2024.
- 2024-2025 Provincetown will have work done on the entire length of Route 6. In that schedule (possibly running into 2026) improvement at the intersection of Shank Painter Road and Route 6 is planned to include a rotary.
- Member Weinstein had a discussion with the developer of the Cloverleaf. Ted Malone gave him an update on where he stands with processing grant applications. Final deadline for applications is September 22, 2022.

Member Dundas

- Wished to extend an apology to Jan Worthington. The last meeting, when he was thanking a dispatcher, law enforcement and safety for their response in saving the life of a neighbor, Member Dundas said he made a statement about Ms. Worthington that was not right. He has emailed an apology to her as well.
- He reminded people of the real meaning of Memorial Day.

Member Areson

- The LCPC met today, and they are close to finalizing a series of postcards that will be distributed throughout town to get some input on the vision for Truro's future and issues concerning Truro.
 - There is an effort by the LCPC to have involvement through the Truro Central School prior to the end of the year.
 - As the new liaison to the Economic Development Committee she wished to mention that they are holding a summit on June 16.
- Economic Development Committee Chair Panessiti reminded people that they have been holding a series of focus groups to target trades professionals and hospitality, tourism, real estate and home businesses to determine what the needs are to determine what people want for infrastructure and how we can assist businesses in Town. The purpose of this summit on June 16 is to present some of their findings and to encourage members of the community to

come and talk to the EDC. The summit will be held at the Truro Public Library, outdoors. A report will then be compiled to present to the Select Board.

-Member Areson has been reaching out to the committees she is the liaison to and reminding members to apply if their appointments are expiring.

-The State Department of Revenue had issued a projection which was quite a bit lower than last year in regard to the CPA (Community Preservation Act) funds. Members of the CPC have been encouraged to contact Julian Cyr to support an amendment that would provide surplus money so that Truro's portion of the CPA money would not be drastically decreased this year. If not passed, the amount of money communities would receive would be about 20% less.

Member Rein

-Attended a Beach Advisory Committee meeting where planting beach grass was discussed. Member Rein has been working with the school, Conservation, and the Beach Advisory Committee collaborating on signs for the dunes. The Committee also discussed kayak racks which will be constructed next season.

-Member Rein wished to reiterate what Conservation Agent Beebe said about wildlife. She encouraged everyone to be cautious and aware of turtles, and to report the location of found turtles to the Conservation Department. Truro also has a large amount of otters which cross the road.

Chair Reed

-Wanted to make a PSA for Truro's people. She thanked Truro staff for their hard work and diligence. She wished to remind people, that as Memorial Day weekend is the beginning of the summer season with the influx of visitors and summer residents, to be kind, compassionate and patient to staff. She also thanked Member Dundas for his comments regarding Memorial Day.

Town Manager Report

Town Manager Tangeman stated that Lower Cape Ambulance Association submitted a letter to notify towns that they intend to cease operations on July 1, 2023. He met with LCAA today along with the Provincetown Manager about the way forward. A transition plan may span two years. He'd like to set an agenda item for their next meeting to discuss the way forward and the potential extension of using their consultant to develop a combined transition plan.

Next Meeting Agenda: Regular Meeting-June 14, 2022; Work Session-June 21, 2022 (Town-owned Property, FY2023 Goals and Objectives)

Town Manager Tangeman went over the June 14 agenda and the Work Session agenda for June 21. Member Areson would like to add a discussion about Select Board appointment process.

Member Weinstein made a motion to adjourn at 6:50pm

Member Rein seconded.

So voted; 5-0-0, motion carries.

Respectfully submitted,

Noelle L. Scoullar

Darrin K. Tangeman, Town Manager
Under the Authority of the Truro Select Board

Public Records material of 05.24.2022

1. Hearing Notice/Pazolt and Smith Shellfish License Renewal Application/ADA Regulations Renewal Section
2. Application to Serve-Ken Field
3. Memorandum from the WPCPC on Recommendations for the Walsh Cottages
4. RFP for Master Planner for Walsh Property
5. Memorandum from Town Planner/Land Use Counsel for proposed increased fees for ZBA and Planning Board
6. Grant Administration Contract and Notice of Award
7. Application for One Day Pouring License-Truro Historical Society
8. Application for Curb Cut-113 Castle Road
9. Application for Entertainment License-Lower Cape Community Access Television