



Truro Select Board

Tuesday, April 12, 2022

Executive Session-4:30pm

Regular Meeting-5:00pm

EXECUTIVE SESSION

<https://meet.goto.com/969692493>

1-866-899-4679 Access Code: 969-692-493

This will be a remote meeting. The meeting will begin in open session solely for the purpose of moving, as set forth below, to enter into executive session. The meeting will be locked and closed to the public once the Board votes to enter into Executive Session.

Move that the Select Board enter into Executive Session for the following purposes:

- 1) *In accordance with the provisions of Massachusetts General Law, Chapter 30A, §21(a) 1 to discuss complaints or charges brought against, a public officer, employee, staff member or individual, in particular, an Open Meeting Law Complaint Against the Truro Select Board by Ronald Beaty on April 4, 2022; and*
- 2) *to review and approve the executive session meeting minutes of March 8, 2022; and*
- 3) *to determine whether disclosure of the March 8, 2022 executive session meeting minutes would defeat the purposes of the executive session and not to reconvene in open session.*

REGULAR MEETING

<https://meet.goto.com/211618381>

1-877-309-2073 Access Code: 211-618-381

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1-877-309-2073 and enter the following access code when prompted: 211-618-381 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser:** <https://meet.goto.com/211618381> Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

1. PUBLIC COMMENT

2. PUBLIC HEARINGS-NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Interview and Appoint: Amy Wolff-Conservation Commission
- B. Interview and Appoint: Robert Ross-Conservation Commission
- C. Interview and Appoint: Mark Adams-Conservation Commission
- D. Interview and Appoint: Elizabeth Cook-Recreation Advisory Committee
- E. Interview and Appoint: Andrew Locke-Recreation Advisory Committee
- F. Interview and Appoint: Chelsea Loughran-Recreation Advisory Committee
- G. Interview and Appoint: Curtis Hartman-Zoning Board of Appeals
- H. Interview and Appoint: Nancy Medoff-Zoning Board of Appeals

TOWN OF TRURO
4:30PM

APR 08 2022

RECEIVED
TOWN CLERK
NS

4. STAFF/ COMMITTEE UPDATES None

5. TABLED ITEMS None

6. SELECT BOARD ACTION

- A. Review and Possible Action on Policy #54 Complaint
Presenter: Robert Weinstein, Chair
- B. Presentation of Emergency Medical Services Report
Presenter: Darrin Tangeman, Town Manager; Tim Collins, Fire & Rescue Chief; and Tom Impey, Fire and Emergency Services Project Manager for Capital Strategic Solutions
- C. Presentation of Select Board Goals and Objectives Update
Presenter: Darrin Tangeman, Town Manager
- D. Review and Approval of Common Victualler License for Salty Market Farmstand Inc.
Presenter: Darrin Tangeman, Town Manager
- E. Truro Newsletter
Presenter: Sue Areson

7. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. MA DOT Event Notification Form for Annual Cape Cod Getaway MS Bike Ride
- B. Review and Approve Appointment Renewals: None
- C. Review and Approve 2022 Seasonal Business Licenses: Avenue D-Common Victualler; Jules Besch Stationaires-Transient Vendor
- D. Review and Approve Terra Luna Restaurant Temporary Use of Outdoor Area
- E. Review and Approve Avenue D Temporary Use of Outdoor Area
- F. Review and Approve Temporary Revised Alcohol License Terra Luna Restaurant
- G. Review and Approve Temporary Revised Alcohol License Avenue D
- H. Review and Approve Select Board Minutes: Budget Task Force Meeting Minutes of 2.7.2022; Select Board Regular Meeting Minutes of 2.8.2022, Select Board Regular Meeting Minutes of 2.22.2022

8. Select Board Reports/Comments

9. Town Manager Report

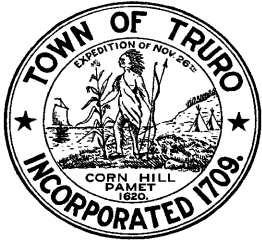
10. Next Meeting Agenda: Regular Meeting-April 26, 2022; Regular Meeting-May 11 (Wednesday), 2022

TOWN OF TRURO
4:30 PM

APR 08 2022

RECEIVED
TOWN CLERK

NS



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Interview and Possible Appointment of Amy Wolff to the Conservation Commission

EXPLANATION: Amy Wolff submitted an application to serve on the Conservation Commission. The Chair has endorsed the application.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: There are two vacancies on the Conservation Commission and three applications for consideration. Filling one of these vacancies will bring the Commission closer to full membership.

SUGGESTED ACTION: *Motion to Appoint Amy Wolff to the Conservation Commission for a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to Serve-Chair endorsement

Truro

Application to Serve on a Board or Committee

ROUTED 2021/05/25 09:42:25

ADMINISTRATIVE SERVICES
TOWN OF TRURO

Last Name **WOLFF**

First Name **AMY**

Middle Initial **M**

Email Address 

Phone Number 

Address (Street) **97 N. Pamet Rd**

Address (City) **Truro**

Address (State) **MA**

Address (Zip Code) **02666**

Mailing Address (Please indicate box number and zip code)
PO BOX 846 // 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Conservation Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

Tending to Truro's fragile ecosystems is a high priority for me. I value collaborative work & thought. And, it runs in my family.

Have you attended a meeting of the committee listed above?

Howard Irwin is my stepfather.

Yes

No But I have viewed recordings of meetings.

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No I've met w/ a member of the committee, - and expect to meet w/ the chair once I file this application

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time.

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

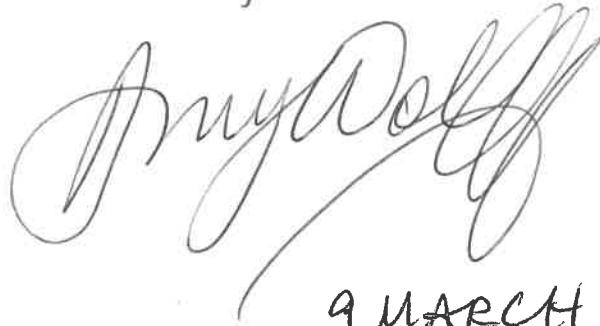
I have a great deal of experience with committee/ council participation. I am a team player, value all points of view, practice active listening and put myself into what I'm doing. I participate on councils w/ shared leadership - and am comfortable leading AND following.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I've been an "outdoors person" my whole life. I've lived rurally for my adult life, living on wooded property offers a lot of lessons about the careful care of one's environment. I was part of a collective farm for 12 years. I worked for an arborist for 5 years - handling his scheduling. For most of my adult life, I've lived on Vashon Island in WA state. We depend on a sole source aquifer there - I've been immersed in conservation issues for most of my life.
Thank you for your consideration.

Signature

Date



9 MARCH '22

Noelle Scoullar

From: Carol Colao [REDACTED]
Sent: Wednesday, March 9, 2022 8:38 PM
To: Nicole Tudor; Emily Beebe
Cc: Noelle Scoullar; Arozana Davis
Subject: Re: Conservation Commission Applicant

Nicole, Emily,

I endorse Amy Wolff for a commissioner position on the Truro Conversation Commission.

Carol Girard-Irwin
Chair, Conservation Commission

[Sent from Yahoo Mail for iPhone](#)

On Wednesday, March 9, 2022, 3:36 PM, Nicole Tudor <ntudor@truro-ma.gov> wrote:

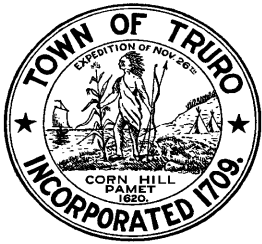
Hi Emily,

Please find attached an Application to Serve for Conservation Commission membership from Amy Wolff.

If Carol could advise on the endorsement of the applicant, we can move forward with Amy's interview with the Select Board.

Thank you for your time,

Nicole



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Interview and Possible Appointment of Robert Ross to the Conservation Commission

EXPLANATION: Robert Ross submitted an application to serve on the Conservation Commission. The Chair has endorsed the application.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: There are two vacancies on the Conservation Commission and three applications for consideration. Filling one of these vacancies will bring the Commission closer to full membership.

SUGGESTED ACTION: *Motion to Appoint Robert Ross to the Conservation Commission for a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to Serve-Chair endorsement

Truro

Application to Serve on a Board or Committee

Last Name

Ross

First Name

Robert

Middle Initial

N

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

20 Ryder Beach Road

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 824

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Conservation Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

The environments we live in are both the natural and the community environments are important to me. We in Truro are fortunate to have beautiful and healthy wetlands and marshes, woodlands, and coastal banks and beaches. Fortunately, federal and state laws mandate protections of these vital resources. But it is the responsibility of the town to see that the letter and the spirit of the laws are respected. At the same time, I believe, we do not want to make Truro into a nature preserve or a retirement village. Consequently, the needs of our broad population must also be met. I believe that, for a community like Truro, balancing the interests of both the people who live here and the natural world in which we live should be a high priority.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

In my professional life as a medical writer (now retired) I worked repeatedly on teams dealing with highly technical data and, sometimes, conflicting goals. I have also been a leader in a local zoning dispute involving both Boston and Brookline. In both efforts, we came to amicable resolutions of the issues before us. I am also a supporter of the Center for Coastal Studies and participate in some of their scientific projects.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

My training reflects my interest in both science and humanities. After college (Williams 1963), I did a short stint in medical school (Jefferson) and then a PhD in English (Cornell), and post-doctoral fellowships in language and cognition at University of Pittsburgh, University of California at Irvine, and Boston University Medical School. I taught in the English Department of the University of Pennsylvania. I have published many articles in medical journals and have written a few books for the general audience. I can provide a resume if you are interested in the details.

Signature

Robert N. Ross

Date

Mar 30, 2022

Noelle Scoullar

From: Carol Colao [REDACTED]
Sent: Wednesday, March 30, 2022 5:02 PM
To: Noelle Scoullar
Cc: Emily Beebe; Nicole Tudor
Subject: Re: Application to Serve-Cons Com-Robert Ross

Noelle,
I talked with Robert Ross this afternoon regarding his application for the Conservation Commission. We had a conversation on how the commission works, regulations and what responsibilities a commissioner has. Mr. Ross is very interested in the position and he feels he could make a good contribution to the town and commission. I would like to endorse Mr. Ross as a commissioner on the TCC.

Carol Girard-Irwin, Chair

[Sent from Yahoo Mail for iPhone](#)

On Wednesday, March 30, 2022, 3:42 PM, Noelle Scoullar <nscoullar@truro-ma.gov> wrote:

Hi Carol,

I have received another application to serve on Cons. Com.

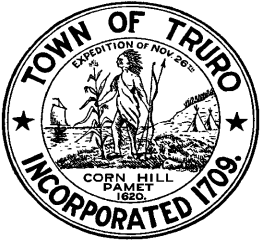
Attached is their application.

Please send me your comments for the Select Board once you've spoken.

Thank you!

Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Wednesday, March 30, 2022 3:26 PM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Interview and Possible Appointment of Mark Adams to the Conservation Commission

EXPLANATION: Mark Adams submitted an application to serve on the Conservation Commission. The Chair has endorsed the application.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: There are two vacancies on the Conservation Commission and three applications for consideration. Filling one of these vacancies will bring the Commission closer to full membership.

SUGGESTED ACTION: *Motion to Appoint Mark Adams to the Conservation Commission for a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to Serve-Chair endorsement

Truro

Application to Serve on a Board or Committee

Last Name

Adams

First Name

Mark

Middle Initial

B

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

po box 727

Address (City)

24 Shore Rd / Rt 6A

Address (State)

MA

Address (Zip Code)

02652-0727

Mailing Address (Please indicate box number and zip code)

PO Box 727, North Truro MA 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Conservation Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

To offer service and make a contribution to the betterment of the Town; to help ensure that the statutes passed by the Town are well implemented. I believe I have relevant expertise and education that would assist in the work of the Cons Comm

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Several decades full time work for the National Park Service (Cape Cod National Seashore) including environmental assessments and workgroups conducting review of public projects. I have also presented wetland related projects on behalf of the NPS to ConsComm meetings in Provincetown and Truro

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

My work has included mapping wetland and coastal areas, surveying beaches and bluffs, researching well and septic locations in relation to tidal wetlands and restoration proposals. Also helped design and review major public parking lot and facility construction projects.

Signature

Mark B Adams

Date

Mar 30, 2022

Noelle Scoullar

From: Carol Colao <[REDACTED]>
Sent: Wednesday, March 30, 2022 4:07 PM
To: Noelle Scoullar
Cc: Emily Beebe; Nicole Tudor
Subject: Re: Application to Serve-Cons. Com

Noelle,

I spoke with Mark Adams this afternoon, applicant for the Conservation Commission. Mark is extremely well qualified and he is ready and able to take on a role as a Commissioner. I fully endorse Mr. Adams and would welcome him to be a part of the Truro Conservation Commission.

Carol Girard-Irwin Chair TCC

[Sent from Yahoo Mail for iPhone](#)

On Wednesday, March 30, 2022, 12:33 PM, Noelle Scoullar <nscoullar@truro-ma.gov> wrote:

Hi Carol!

We have received a 2nd application for the vacant Conservation Commission position.

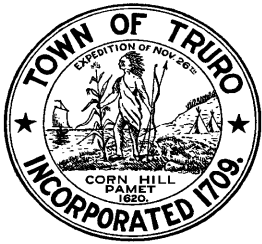
Please respond with your comments. We will be placing both applications onto the April 12 agenda.

Thank you!

Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Wednesday, March 30, 2022 12:13 PM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use the information. Also, please indicate that to the sender and delete the copy you received. When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record. Please take notice: All e-mail communications sent or received by persons using the Town of Truro network may be subject to



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Application to Serve

EXPLANATION: Elizabeth Cook submitted an application to serve on the Recreation Advisory Committee. This Committee has been inactive for approximately three years. There are five full member vacancies and one alternate vacancy available.

If all three applicants are appointed this evening, it is recommended that the Board stagger the terms lengths in the motions to appoint.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Recreation Advisory Committee will continue to be inactive.

SUGGESTED ACTION: *Motion to Appoint Elizabeth Cook to the Recreation Advisory Committee for a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

Cook

First Name

Elizabeth

Middle Initial

A

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

14 Bayberry Ln

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 378, 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Recreation Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have continuous interaction with the children and adult members of this community whom would utilize and benefit from recreation offerings and would like to be an advocate for those voices.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

The Committee has not met from I can tell in a number of years, there is no current chair listed, all seats are vacant.

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have been working with teams to achieve shared goals in many facets of work and life for years.

Throughout my management experience in healthcare I worked with various members of interdisciplinary teams towards the common goal of positive patient outcomes.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

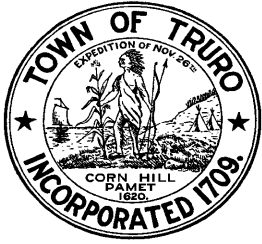
I am a school nurse, focused on coordinated health and wellness through physical activity, nutrition, community involvement, social and emotional support, family engagement and health services.

Signature

Elizabeth A Cook

Date

Mar 28, 2022



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Application to Serve

EXPLANATION: Andrew Locke submitted an application to serve on the Recreation Advisory Committee. This Committee has been inactive for approximately three years. There are five full member vacancies and one alternate vacancy available.

If all three applicants are appointed this evening, it is recommended that the Board stagger the terms lengths in the motions to appoint.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Recreation Advisory Committee will continue to be inactive.

SUGGESTED ACTION: *Motion to Appoint Andrew Locke to the Recreation Advisory Committee for a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

Locke

First Name

Andrew

Middle Initial

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

po box 1112

Address (City)

n truro

Address (State)

massachusetts

Address (Zip Code)

02652

Mailing Address (Please indicate box number and zip code)

1112 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

*] Yes

] No

Are you registered to vote in Truro?

] Yes

*] No

What Board/ Committee Are You Applying For?

Recreation Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I would like to see more options for the youth sports and recreation in Truro if possible. I am interested in seeing how recreation decisions are made.

Have you attended a meeting of the committee listed above?

] Yes

*] No

Have you read the charge of the committee?

] Yes

*] No

Have you met with the chair of the committee?

] Yes

*] No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional,

town, volunteer, charity, etc.

Truro Central School Committee, Nauset High School Hockey Assistant and Head Coach, Orleans Farmers
Market board of directors, Lower Cape Youth Hockey board member

**Briefly list any other relevant experience such as professional work, training, education,
etc. A resume is NOT required. If you choose to attach a resume, it will become a public
document.**

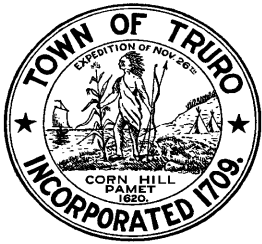
I have a Bachelors in Sustainable food and farming from Umass Amherst. I work at the Truro Central School
as the head custodian where i work with the Rec Department when they use the gym.

Signature

Andrew Locke

Date

Mar 30, 2022



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Interview and Possible Appointment of Chelsea Loughran to the Recreation Advisory Committee.

EXPLANATION: Chelsea Loughran submitted an application to serve on the Recreation Advisory Committee. This Committee has been inactive for approximately three years. There are five full member vacancies and one alternate vacancy available.

If all three applicants are appointed this evening, it is recommended that the Board stagger the terms lengths in the motions to appoint.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Recreation Advisory Committee will continue to be inactive.

SUGGESTED ACTION: *Motion to Appoint Chelsea Loughran to the Recreation Advisory Committee for a three-year term expiring June 30, 2025.*

ATTACHMENTS:

1. Application to Serve

Truro

Application to Serve on a Board or Committee

Last Name

Loughran

First Name

Chelsea

Middle Initial

A

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

3 Windigo Lane

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 1086, North Truro, 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Truro Recreation Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I recently moved to Truro with my family (including two young daughters). I volunteered to coach the Kindergarten soccer team this past Fall and had a great time getting to know the kids and helping them learn the game of soccer. I would like to be more involved not only with coaching but also with shaping sports and recreation planning for the town

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I was approached by Beth Cook to serve on this Committee. I'm not sure if she is the Chair but that is why I answered "Yes" to the question above. I'm happy to attend a meeting or read materials if necessary. This is the only Board/Committee that I am interested in serving on at this time (though I'm sure I will wish to serve

more broadly in the future!). Thank you for your consideration.

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

As noted above, I coached the Truro Kindergarten soccer team. I am an attorney and have served on various service-based committees. I sit on the Development and Executive Committees for Greater Boston Legal Services. I am also a Board member. I chair my Firm's Public Services Committee and have served on our Diversity Committee for a decade. I previously sat on the Board of Directors for the Legal Advocacy Resource Center.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

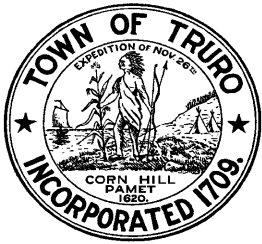
I have long been an active participant and advocate for kids sports and recreation. I played youth baseball, soccer, and hockey in Barnstable as a child. I went on to play varsity softball and junior varsity ice hockey at BHS (I played hockey on the men's team as this was before a women's team was available). I then advocated before the Board for Barnstable High School to start a women's hockey team (which they did). I played Division 1 college ice hockey at Brown University and competed for a NCAA National Championship in 2002. I regularly ski, sail, and play tennis. Now that I have children of my own, I hope that they have all the same opportunities that I did to be involved in fulfilling (and long-term) sports and recreational opportunities.

Signature

Chelsea A. Loughran

Date

Apr 01, 2022



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Application to Serve-Zoning Board of Appeals

EXPLANATION: Mr. Hartman submitted an application to serve on the Zoning Board of Appeals. Chair, Art Hultin, has endorsed his application. There is one opening on the Board and it is the alternate seat. There are two applications for consideration for the seat.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Having a full complement of members ensures that in the case of an absence that would affect a quorum the meeting could be held.

SUGGESTED ACTION: *Motion to appoint Curtis Hartman to the Zoning Board of Appeals as an alternate member with a term of 1 year expiring June 30, 2023.*

ATTACHMENTS:

1. Application to Serve-Chair's Comments

Truro

Application to Serve on a Board or Committee

Last Name

Hartman

First Name

Curtis

Middle Initial

P.

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

4 Sylvias Way

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 410, Truro 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

Zoning Board of Appeals

Briefly Describe Why You Wish to Serve on This Board or Committee:

The ZBA represents the town's most effective way to preserve zoning laws and common sense fairness simultaneously. Admired their stand on the Cloverleaf. Eager to start serving again.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional,

town, volunteer, charity, etc.

BOS, two terms, one as chairman. Planning Board, two terms. Local Comprehensive Plan Commission - former chair and primary author of the document. Community Preservation Committee, former chair. Co general coordinator, Puma Park. Former president, Castle Hill. Former Board member: Truro Conservation Trust, Dexter Keezer Fund.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

The combination of my work on the planning board and with the LCP gives me a solid basis of knowledge of town zoning. My other experience gives me a broad recognition of the variety of points of view that make up the town's discussion.

Signature

Curtis Hartman

Date

Apr 04, 2022

Noelle Scoullar

From: Art Hultin [REDACTED]
Sent: Friday, April 8, 2022 11:51 AM
To: Noelle Scoullar
Subject: RE: Application to Serve-Nancy Medoff-ZBA

Hello Noelle,
Please cut and paste and edit as necessary.

Through you to the Selectboard,

I have reviewed the application to the SelectBoard from Curtis Hartman to serve as a member of the Zoning Board of Appeals. In my opinion, he is highly qualified and would be good addition to our board. He has demonstrated his commitment the general welfare of Truro through his years of service on the various Boards and Committees listed on his application. We have served together on the Local Comprehensive Plan Committee and the Puma Park construction where I found him to be supportive and productive.

I support Curtis in this application.

Sincerely,

Art Hultin, Chairman: ZBA

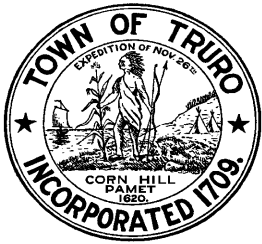
From: Noelle Scoullar
Sent: Monday, April 4, 2022 1:55 PM
To: [REDACTED] Arthur Hultin <AHultin@truro-ma.gov>
Cc: Nicole Tudor <ntudor@truro-ma.gov>
Subject: Application to Serve-ZBA

Good Afternoon Art,

We have received an application to serve on the ZBA. I believe the only vacancy is for an Alternate position. Review the application and provide your comments via email for inclusion in the Select Board packet.

Thank you!
Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Monday, April 4, 2022 1:38 PM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Application to Serve-Zoning Board of Appeals

EXPLANATION: Ms. Medoff has submitted an application to serve on the Zoning Board of Appeals. Chair, Art Hultin, has endorsed her application. There is one opening on the Board and it is the alternate seat. There are two applications for consideration for the seat.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Having a full complement of members ensures that in the case of an absence that would affect a quorum the meeting could be held.

SUGGESTED ACTION: *Motion to appoint Nancy Medoff to the Zoning Board of Appeals as an alternate member with a term of 1 year expiring June 30, 2023.*

ATTACHMENTS:

1. Application to Serve-Chair's Comments

Truro

Application to Serve on a Board or Committee

Last Name

Nancy

First Name

Medoff

Middle Initial

RCUD 2022APR08 09:26

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Email Address

[REDACTED]

Phone Number

[REDACTED]

Address (Street)

149 Collins Road

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 502

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

Yes

No

Are you registered to vote in Truro?

Yes

No

What Board/ Committee Are You Applying For?

ZBA

Briefly Describe Why You Wish to Serve on This Board or Committee:

Thank you for your consideration on my appointment to the ZBA. Having served on the Charter Review Committee, the Economic Development Committee and the Energy Committee, I have a deep understanding of town governance and the roles, responsibilities and synergies of the various elected and appointed boards. From my work on the Energy Committee, I bring a unique perspective when considering proposals that may come before the ZBA and the impact on the environment. As my work and that of the EDC concludes, I expect there will be initiatives adopted by the Select Board and the Town and my work on these committees further qualifies me to consider and deliberate responsible growth while safeguarding the environment. While I anticipate a learning curve as it relates to Town specific Zoning and By Laws, I believe my keen interest in listening, my ability to be objective when faced with difficult decisions and my professional track record for building consensus and leading multi-body projects will help me add value to the ZBA.

Have you attended a meeting of the committee listed above?

Yes

No

Have you read the charge of the committee?

Yes

No

Have you met with the chair of the committee?

Yes

[] No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Charter Review (current), Economic Development (current) and Energy Committee (prior). Outside of Truro I'm involved with Rosie's Place, JBB "Little Sister" program and serve as a mentor with a few professional mentorship programs.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

During my 30-year hospitality sales and operations career I've had the pleasure of building, leading and serving on numerous cross functional teams. While my leadership roles varied, the business objective for all of the leadership positions was to create, lead and implement strategic plans aligned with organizational objectives. As a leader I was known for transforming global groups and regional business units into high performing teams through practical management, interactive training and insightful motivation.

Signature

Nancy Medoff

Date

Apr 08, 2022

Noelle Scoullar

From: Art Hultin [REDACTED]
Sent: Friday, April 8, 2022 12:01 PM
To: Noelle Scoullar
Subject: RE: Application to Serve-Nancy Medoff-ZBA

Hi again,

To the SelectBoard,

I have reviewed the application presented by Nancy Medoff to serve on the Zoning Board of Appeals. We also have had conversations discussing the position and her interest in serving. Through these, I believe Ms. Medoff is both qualified and able to be a good addition to our ZBA. She certainly has my approval for consideration for this position.

Sincerely,

Art Hultin

From: Noelle Scoullar <nscoullar@truro-ma.gov>
Sent: Friday, April 08, 2022 9:33 AM
To: [REDACTED] Arthur Hultin <AHultin@truro-ma.gov>
Cc: Nicole Tudor <ntudor@truro-ma.gov>; Kelly Clark <ksclark@truro-ma.gov>
Subject: Application to Serve-Nancy Medoff-ZBA

Morning Art!

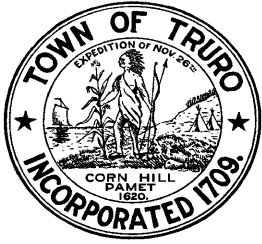
Nancy Medoff has submitted an application to serve on the ZBA.
Please respond asap with your comments/approval.

Thank you!
Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Friday, April 8, 2022 9:13 AM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use the information. Also, please indicate that to the sender and delete the copy you received. When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record. Please take notice: All e-mail communications sent or received by persons using the Town of Truro network may be subject to disclosure under the Massachusetts Public Records Law (M.G.L. Chapter 66, Section 10) and the Federal Freedom of Information Act

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TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Robert Weinstein, Chair

REQUESTED MEETING DATE: April 12, 2022

ITEM: Review and Possible Action on Policy 54 Complaint

EXPLANATION: The Select Board received a Policy 54 Complaint against Cheryl Best of the Charter Review Committee. Ms. Best was offered an executive session but requested that this issue be addressed in open session. Policy 54, the complaint, and Ms. Best's response are included.

SUGGESTED ACTION:

ATTACHMENTS:

- A. Letter to Ms. Best, Complaint and Select Board Policy 54
- B. Response from Ms. Best
- C. Notice of Open Session



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

March 14, 2022

Cheryl Best
P.O. Box 105
Truro, MA 02666

RE: Notice of Executive Session

Dear Ms. Best,

Please accept this correspondence as notification that on **Tuesday, March 22, 2022 at 4:00 pm via the GoToMeeting platform**, the Select Board enter into Executive Session pursuant to the provisions of G.L. c. 30A, §21(a), ¶1, to discuss complaints or charges against you as a town official.

At that time the Board will discuss a complaint made against you, a copy of which is attached.

Please note that the Executive Session will be held remotely. You will be notified before the meeting of the remote participation contact information so that you can attend remotely.

You have the right to request that the meeting be held in Open Session. If an Executive Session is held, you have the right to be present for deliberations and to speak and to have counsel or a representative of choice present for the purpose of giving advice, but not for active participation, and you may have an independent record of the Executive Session created by audio recording or transcription at your own expense.

Thank you for your attention to this matter.

Sincerely,

Robert Weinstein, Chair
Truro Select Board

MEMO

TO: Darrin Tangeman, Town Manager, Truro, MA
Robert Weinstein, Chair Select Board
Kristen Reed, Vice Chair, Select Board
FROM: Robert Panessiti
DATE: March 1, 2022
RE: Alleged Select Board Policy 54 Violation

On January 25, 2022, a joint meeting was held between the Select Board and Charter Review Committee of which I am a member, having served as the most recent past Chair. During the course of that meeting false and inflammatory statements were made by Committee Member Cheryl Best that I believe are in violation of the Select Board Policy 54, Standards of Professional Conduct. Throughout her remarks she repeated mischaracterized and lied about my actions as a member of the Committee and in my capacity as Chair. The most obvious of which was her statement that she presented an "Ipswich Study" concerning elected and appointed planning boards and that as Chair "I did not want to use this study" and that it was "not discussed or analyzed at length." This statement can be viewed at the joint meeting of January 25th, with approximately 2:52:13 time left in the meeting. At no time was this study ever presented to the Charter Review Committee. At the Committee meeting of November 30, 2020 (available for viewing) with approximately 1:47:49, time remaining in the meeting, the subject matter was discussed. This was in response to remarks I had made concerning a MEMO the Committee requested from Jeffrey Ribeiro, the Town Planner, inquiring as to the number of elected vs. appointed planning boards in Cape Cod towns. Ms. Best cited this "Ipswich Survey" in contrast offering no additional information beyond the number of elected vs. appointed Planning Boards in these unnamed North Shore communities. This is clear in the minutes which I have attached and were taken by Ms. Best in her capacity as Clerk of the CRC. At no time during or following this discussion was I or any member of the Committee to my knowledge given a copy of this survey or asked in any way to include it on a future agenda. There was no further discussion of this "survey." The premeditated remarks made by Ms. Best served no purpose other than to

attempt to undermine my credibility and that of the Charter Review Committee as a whole, suggesting a bias where there was none. A clear violation of Policy 54, subsection RESPECT: Acting with integrity includes a commitment to honesty, truthfulness, fairness, follow through and completing tasks and duties to the highest standard possible.

Should you find that a violation has occurred, I would respectfully ask you to censure Ms. Best, serving notice that this type of behavior is unacceptable. Thank you in advance for your consideration.

Charter Review Committee Minutes

November 30, 2020; 4:00 p.m.

Virtual-WebEx - recorded and available for viewing at the following link: <http://trurotv.truro-ma.gov/CablecastPublicSite/show/4667?channel=1>

A quorum of committee members was present: Bob Panessiti, Brian Boyle, Chris Lucy, Nancy Medoff, and Cheryl Best. (Committee members William Golden and Gary Palmer were absent)

Meeting was started at 4:03PM and Chair Panessiti invited the public to call in and gave the necessary information to do so.

Agenda Item - Approval of Minutes

There was a discussion on the minutes and an amendment made to clarify the meaning of a statement made by Mr. Panessiti. The minutes were approved with the amendment.

Agenda Item - Establish timeline and next steps for review of elected vs. appointed Cemetery Commission and Planning Board, including criteria for assessment

Mr. Panessiti reviewed the history of the charter changes and the decision to evaluate the Planning Board and Cemetery Commission. He clarified that we had not hired the Collins Center but that he found their criteria on the Internet.

Mr. Panessiti cited some information from a memo compiled by the Town Planner in October regarding elected or appointed planning boards on Cape Cod. Ms. Best cited a similar study done in Ipswich of Northern Coastal towns, which had an appointed Planning Board and were considering making it elected.

The committee then discussed the spreadsheet structure and criteria. There was a discussion of other criteria that might be added. There was then a discussion of the weighting of the criteria. Ms. Medoff suggested that the document wording should be cleared up and asked if the citizens petition concerns were reflected in the document. It was clarified that petitions require no explanation of their request.

Mr. Panessiti clarified that the CRC was not charged by the Select Board to do this work. He then reviewed what happened in the committee in the past and read the questions that were asked of the Planning Board. There was additional discussion on how to gather information and what information to gather. Ms. Best cautioned that we not create a framework that is unruly because it has to be used with all the committees.

Decisions were summarized:

Weighting system of 1 to 5 in spreadsheet

Cleaning up of wording

Second tab for questions, to be considered and finalized at next meeting

Meeting date of December 21 was established and a timeline was discussed leading to a recommendation and public hearing in mid March. Anne Greenbaum, who was present in the public, indicated that she would agree to a joint meeting of the Planning Board and CRC sometime in January.

Agenda Item - Discussion of more broad review of all elected and appointed boards

Ms. Best made a motion to add the Zoning Board of Appeals to the evaluative process. Mr. Boyle seconded the motion. Discussion followed and a vote was called (Panessiti against, Best and Boyle for, Medoff and Lucy abstained). The motion carried.

Agenda Item – Sections of the Charter for consideration of future review

Mr. Panessiti asked the committee to look at section 6 of the charter, which is the appointment of committees and members on committees, to see if it was clear or needed any changes. This will be a discussion point on December 21.

Ms. Best suggested we also look at section 2-3 to consider increasing the number of people needed for a citizen petition.

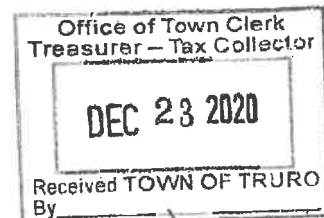
Meeting adjourned

Next Meeting: December 21 at 4:00PM – two hours reserved

Respectfully submitted,



Cheryl Best





TOWN OF TRURO

Office of the Board of Selectmen

P.O. Box 2030, Truro, MA 02666

Tel: (508) 349-7004, Ext. 10 or 24 Fax: (508) 349-5505

POLICY MEMORANDUM #54

Date: October 28, 2014; January 13, 2015 Revised; February 10, 2015 Revised

Subject: Standards of Professional Conduct

Preamble

The Town of Truro municipal government desires to set a standard of the highest professionalism, civility and respect for employees, volunteers, residents and visitors through personal interactions and any other methods of communication. Additionally, as the controlling governmental body of the Town of Truro, the Board of Selectmen shall model this behavior for the Town. Additionally, the Board shall reinforce and utilize the proper reporting chain (Chain of Command) when dealing with Town employees and processing complaints.¹

Accordingly, no employee, member of a Board, Commission or Committee, or any other person engaged by the Town of Truro, shall enter into any oral discussions or other form of communication by any means without employing the highest standards of personal integrity, truthfulness, honesty, civility and fairness in carrying out his or her public duties. Failure to do so is a violation of this policy.

1. DEFINITIONS:

Civility- Respect and civility, from all employees, volunteers, those representing the Town, and those in attendance at any Town function, shall be maintained at all times, including and especially during public meetings. Public meetings are to be free from disrespect, creating a public embarrassment, and/or personal attacks on any person whether present or absent from the proceedings. Town Officials and employees, as well as the public, shall be free to express their ideas-- as is their right-- without the threat of harassment and/or intimidation. All persons, as mentioned, shall not be verbally or physically accosted for any reason, at any time. While disagreements about issues are acceptable, becoming disagreeable is not.

Integrity -No promises or commitments that cannot be reasonably and lawfully fulfilled shall

¹ It is understood that due to circumstances beyond the norm and the critical nature of their positions, Police and Fire Department personnel, will act under the guidelines of Truro Police Department & Fire Department Rules and Regulations.

be made by any party working for or representing the Town of Truro. Appropriate social, ethical, and organizational norms in all Town related activities shall be maintained at all times. Acting with integrity includes a commitment to honesty, truthfulness, fairness, follow-through and completing tasks and duties to the highest standard possible.

Respect: All persons shall be treated in a fair and equitable manner, without exception. No employee, member of any board, commission or committee, or person representing the Town of Truro, shall at any time for any reason raise his/her voice, demean, or purposefully embarrass any person in any Town building, on any Town property, or at any meeting, presentation, or event or similar, sponsored by the Town. It is expected that any person doing business in Town buildings or at a Town event shall be similarly respectful to all others in attendance and those responsible for the event.

Ethics: The highest standards of professional behavior and compliance with all Commonwealth of Massachusetts and Ethics Commission laws, regulations, and policies under which we operate as a Town, shall be maintained at all times.

Communications: All parties mentioned above shall strive to be open, consistent, truthful, and respectful in all communications-written and verbal-as this is vital for reflective and sound decision-making for our community. There will also be a commitment to confidentiality of privileged communication that occurs in Executive Sessions and/or involves matters related to personnel, collective bargaining and threatened, pending or ongoing litigation.

Teamwork: The Town, including all Departments, Boards, Commissions and Committees, shall promote an atmosphere of teamwork and mutual respect to achieve organizational goals, recognizing at all times that unity of purpose and effort leads to productivity and greater accomplishments for our Town.

2. ENFORCEMENT:

While it is expected that everyone will abide by the code of conduct and remind colleagues and peers of their obligations, it is the responsibility of Committee, Commission and Board Chairs as well as the Town Administrator and Department Heads to enforce the code of conduct. Violations will not be tolerated and may result in disciplinary action.

3. REPORTING CHAIN:

Chief of Police and the Fire Chief: Both Chiefs report directly to the Board of Selectmen. Although general dialog and information sharing is encouraged, to foster the best possible communication and management of expectations, anyone making a formal request of either the Police Chief or Fire Chief must direct that request through the Selectmen's designated liaison to the particular Chief. Except when it would be impractical to do so, such requests should be discussed by the full Board of Selectmen prior to communicating the request to the particular Chief.

Library Director: Reports to the Board of Library Trustees who are responsible for assigning tasks to the Director.

All other Department Heads: Report directly to the Town Administrator. If a member of the Board of Selectmen wishes to task a Department Head, said tasking shall only come from the Town

Administrator.


Board and Committee Chairs: Report directly to their appointing authority through the official liaison designated by the appointing authority.

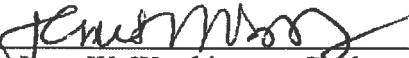
4. COMPLAINTS AGAINST A TOWN EMPLOYEE:

Members of the Board of Selectmen shall not circumvent the reporting chain for any complaint received from the public or an employee. The Board of Selectmen and Department Heads shall be mindful of contractual obligations, employment rights, and the personnel by-law.


Adopted by the Board of Selectmen October 28, 2014


Jay Coburn, Chairman


Paul Wisotzky, Vice-Chairman


Janet W. Worthington, Clerk


Robert Weinstein


Maureen Burgess
Board of Selectmen
Town of Truro

MEMO

To: Select Board Members Robert Weinstein, Kristen Reed, Sue Areson, Stephanie Rein,
John Dundas
Cc: Darrin Tangeman, Truro Town Manager
From: Cheryl Best
Date: March 30, 2022
Re: Policy 54 complaint | Panisetti v. Best

I was surprised and disappointed to receive Mr. Panessiti's memo of complaint against me, which was sent to the Select Board, dated March 1, 2022. I can only assume that this complaint was sent to the Select Board before our CRC meeting on that same date (March 1, 2022, 4:15PM). During this meeting Mr. Panessiti and I spoke candidly to one another regarding his perceptions about my remarks and my explanation of them. Our conversation was open and sincere and I thought that we had come to a mutual understanding at that time. (See meeting video, <https://reflect-trurotv.cablecast.tv/CablecastPublicSite/show/5270?channel=1>, beginning at 1:54:55).

He never mentioned his intention to take the matter further at the conclusion of our "airing" of the matter on March 1. I believe it may be worth it to see if Mr. Panisetti still believes his complaint and request for censure is valid, given our discussion at the March 1 CRC.

If Mr. Panessiti's personal need to take this matter further remains and his Policy 54 complaint stands, I would certainly want the proceeding to take place in a public open session, where I will have the opportunity to defend myself and my public reputation against what in that complaint appears to be his intent to once again falsely portray me as a liar and seek my censure. It will give the Select Board the opportunity to show how it conducts such meetings for the public to view and to participate in.

Please advise me if you have confirmed his intention to go forward or not. If yes, then please confirm this will be a public hearing by placing it on the April 12th agenda accordingly. I would appreciate notification either way ahead of time so I may prepare accordingly.

Thank you,





TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

April 8, 2022

Cheryl Best
P.O. Box 105
Truro, MA 02666

RE: Notice of Public Session

Dear Ms. Best,

As requested in your March 30, 2022 correspondence (a copy of which is attached), the Select Board will discuss complaints or charges against you as a town official **in a public session** during the **Tuesday, April 12, 2022 Regular Meeting of the Truro Select Board, beginning at 5:00 pm via the GoToMeeting platform.**

At that time the Board will discuss a complaint made against you, a copy of which is attached.

The call in and log-in information for this meeting is below:

<https://meet.goto.com/211618381>

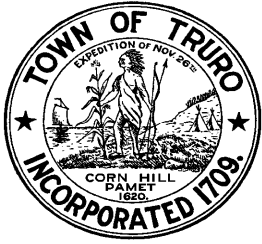
1-877-309-2073 Access Code: 211-618-381

This is a public session, and you have the right to be present for deliberations and to speak and to have counsel or a representative of choice present for the purpose of giving advice, but not for active participation, and you may have an independent record of the meeting created by audio recording or transcription at your own expense.

Thank you for your attention to this matter.

Sincerely,

Robert Weinstein, Chair
Truro Select Board



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager; Tim Collins, Fire & Rescue Chief; and Tom Impey, Fire and Emergency Services Project Manager for Capital Strategic Solutions

REQUESTED MEETING DATE: April 12, 2022

ITEM: Presentation of Emergency Medical Services Report- JOINT MEETING WITH FINANCE COMMITTEE

EXPLANATION: At the request of the Budget Task Force and with DLTA grant funds, the Towns of Truro, Wellfleet, and Provincetown invited bids for a consultant to perform a study of the towns' emergency medical services models.

Overview of Study

The Towns of Truro, Wellfleet and Provincetown face Emergency Medical Services (EMS) provision challenges that may result in the need to modify department models over the next few years. While similar to each other in some ways, these three communities offer different but interrelated service provision models, and face challenges that are unique to the Outer Cape. A regional analysis to identify short- and long- term solutions and best practices for regional challenges in fire and medical service provision on the Outer Cape, focusing on Truro, Wellfleet, and Provincetown is necessary to help the communities plan effectively for the future. The three communities rely on mutual aid, and Truro and Provincetown also rely on the auxiliary service of Lower Cape Ambulance to meet the needs of the communities. Due to the regional impacts that each Town's service provision models have on the other communities, addressing the evolution of these models in a cohesive, regional strategy will be essential in ensuring that service interruptions do not occur. The anticipated outcomes of this study are short- and long-term solutions and best practices identified that will serve as a road map for each community based on regional-community engagement, a needs assessment, and careful review of current and future resources and challenges. This road map may be used for future budget preparations, hiring processes, department and/or personnel policies, inter-municipal agreements, and other policy and/or operational decisions.

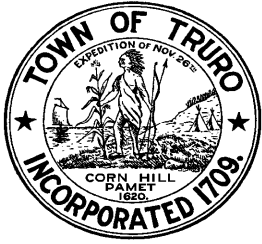
Capital Strategic Solutions was awarded the bid and completed the study. Tom Impey, Fire and

Emergency Services Project Manager for Capital Strategic Solutions will present an overview of the report for both the Finance Committee and the Select Board.

SUGGESTED ACTION: *Discussion only.*

ATTACHMENTS:

- A. Final Report to be provided before the meeting



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: April 12, 2022

ITEM: Presentation of Select Board Goals and Objectives Update

EXPLANATION: At the October 12, 2021 meeting, the Select Board approved the FY2022 Goals & Objectives. Staff has prepared a brief update on the current status of the objectives and some suggested actions to encourage progress on the objectives. The attached document provides a starting point for discussion by the Board. Board members may have alternative ideas for addressing these objectives or may wish to brainstorm as a group to determine the best plan of action.

The Ambassadors identified for these objectives are included on the attached document. During this discussion, Ambassadors should help identify the best path forward for their objective and any resources that may be needed. Moving forward, Ambassadors should help monitor and promote progress on the objectives.

In the interest of time, only those objectives that Board members wish to comment on will be discussed. Below are some highlights of the progress made to date:

- Letter sent to the County requesting ARPA funds for prioritized projects in Truro including broadband, wastewater and affordable housing. *(Objective 1)*
- Override presented for (4) firefighter/ paramedics at 2022 Town Meeting and Town Election ballot. EMS Study complete. Report will be presented tonight. *(Objective 5)*
- A round table session on housing was led by Ambassador Areson in March that included the chairs of the Planning Board, the Zoning Board of Appeals, and the Truro Housing Authority, plus the Town Manager and the Town Planner/ Land Use Counsel. The group determined the framework for collaboration in the future. *(Objective 7)*
- Data for Classification & Compensation Study is collected and analysis is underway.

Report expected to be finalized in late April or May. *(Objective 8)*

- An article is included on the 2022 Annual Town Meeting Warrant to accept MGL c. 44, s.55C. *(Objective 10)*
- Digitization efforts continued. Town Clerk Fullerton submitted grants for digitization and records storage to the CPC and the Community Compact Grant Program. Digitization efforts included in the 2022 Annual Town Meeting Warrant: Clerk/ Planning record digitization, additional financial transparency and budgeting software modules, building permit software, and CPA request for digitizing Town records. *(Objective 13)*
- Voucher Program administration procured and in first half of year 8 children were approved for vouchers (6 residents and 2 Town of Truro employees' children). Applications for the second half of the year are in. Two 2022 Annual Town Meeting articles are submitted by the Select Board to continue the program for another year in an expanded age capacity and to expand the program to children of Truro business owners and staff. *(Objective 15)*
- Staff secured revised cost estimates for the DPW Facility and presented on three locations to the Select Board so that the Board can make a determination of the best location for the facility. *(Objective 20)*

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: Discussion only.

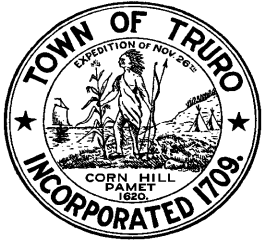
ATTACHMENTS:

1. FY2022 Goals and Objective Progress and Plan of Action

Obj. #	Objective	Goal(s) Addressed	Select Board Ambassador	Present Status	Next Steps
1	<i>The Select Board will write a letter to the Cape Cod Commission providing an accurate report of the inadequacy of internet services and requesting funding and support to resolve the infrastructure deficiency by December 1, 2021.</i>	A, D, E	John Dundas	Member Dundas presented a letter to the County requesting ARPA funds for prioritized projects in Truro including broadband, wastewater and affordable housing at the December 14, 2021 Select Board meeting.	SUBSTANTIALLY COMPLETE
2	<i>The Select Board will support and encourage projects that protect and restore our coastal environment including these current and ongoing projects: A) Pamet River Tidal Flow Restoration and Watershed Study B) East Harbor Culvert Replacement C) Mill Pond and Eagle Creek Repairs and Improvement D) Little Pamet Watershed Study and Culvert Repair E) Coastal Management</i>	C	Stephanie Rein	A) Site investigation and preliminary design analysis complete. Waiting for final approval from Cape Cod Conservation District for funding the next phase of engineering. B) MIG has completed the culvert replacement phase of the project. Next will be the repairs of the two gate chambers. Water flow from Moon Pond and East Harbor is scheduled to resume next Monday. Work is scheduled to be completed June 2022. C) Eagle Neck Creek Culvert replacement and salt marsh restoration is still under construction and is scheduled to be completed by mid-June. The roadway is scheduled to be open late May/early June. Mill Pond paid for by DER. Mill Pond is currently in phase two of engineering which includes design alternatives for the culvert replacement. Permitting and outreach to follow. D) All preliminary analyses are complete. Next phase is final design analysis, permitting and outreach. Funding for the next phase is currently under discussion with DER and the USDA. E) Coastal Studies compiled an inventory of the low lying roads in the 4 town project area as a geospatial data layer in the Shoreline Management geodatabase. Data layer will be truthed locally by staff from each town. The Center for Coastal Studies is completing the second year of the second CZM Coastal Resiliency grant for our 4 Town Shorefront Management project with a plan for how the Towns will use the "Intermunicipal Shoreline Management geodatabase" (ISMG). The municipal staff team is formulating plans to apply for a third grant application to include development of access agreements for the ISMG, Resource area cell management planning, and implementation of the sand-banking system. The team is also looking at other grant sources to develop an organizational framework for the management plan itself.	As part of the quarterly update process, include a brief presentation from Public Works Director Cabral/ Health & Conservation Agent Beebe on the agenda to report on progress of projects. Staff is managing the progress of these projects. There will likely be an opportunity for a Coastal Management presentation in May/ June 2022 for updates and to discuss next steps in Coastal Management process. DPW Director also continues to post updates on environmental projects to the website on a bi-weekly basis.
3	<i>The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development open space, and/or possible disposition to be completed by the end of FY2022.</i>	A, B	Kristen Reed	Principal Assessor developed a list of properties.	Schedule a Work Session to begin discussions about best uses and additional information needed.
4	<i>Upon completion of the Local Comprehensive Plan, the Select Board and Town Manager will work jointly to create a Town mission statement. (Continued into FY2023)</i>	D	Susan Areson	No progress--FY2023 Objective	Begin process in winter/spring 2023 (LCP to go to 2023 Annual Town Meeting)
5	<i>To maintain vital EMS services on the Outer Cape the Select Board will support a local and regional analysis of options and if needed develop proposals to present at the 2022 Annual Town Meeting.</i>	D, E	Robert Weinstein	Override presented for (4) firefighter/ paramedics at 2022 Town Meeting and Town Election ballot. Study complete. Report will be presented at April 12, 2022 Select Board Meeting.	A work session may be held after Annual Town Election to discuss next steps based on outcome of the Election and the recommendations of the report.
6	<i>The Select Board will submit a letter each to the Planning Board and the Economic Development Committee by the end of FY2022 outlining the Select Board's priorities in housing, zoning, land use and economic development in an effort facilitate collaboration and joint efforts.</i>	A, B, C	John Dundas	No progress	A work session will be held in spring 2022 to discuss these priorities and to outline a letter that will be drafted by the Ambassador and will be presented to the Board for review and discussion at a subsequent meeting.
7	<i>The Select Board will annually hold joint work sessions with participation from the Truro Housing Authority, Planning Board and Zoning Board of Appeals to develop housing initiatives that will diversify the range of seasonal, year-round and transitional housing for people of varying income levels. The Select Board will provide an update on these efforts by the end of FY 2022.</i>	B, D	Susan Areson	A round table session was led by Ambassador Areson in March that included the chairs of the Planning Board, the Zoning Board of Appeals, and the Truro Housing Authority, plus the Town Manager and the Town Planner/ Land Use Counsel. The group determined the framework for collaboration in the future.	Round tables will continue so that any proposed 2023 Town Meeting articles can be prepared and/or discussed.
8	<i>To improve Town employee recruitment and retention the Select Board will support and actively participate in a comprehensive compensation analysis and then implement and integrate the findings and recommendations in the budgeting process for FY 2023</i>	A, D	Kristen Reed	Data is collected and analysis is underway. Report expected to be finalized in late April or May.	Following the presentation of results, Select Board may wish to hold a meeting to discuss implementation.
9	<i>The Select Board will rework, update and set clearer objectives in Policy 54 and Policy 31, and will work to enhance compliance.</i>	E	Susan Areson	Preliminary discussions held at Board Meetings.	Ambassador will work with Staff to draft revised policies and to identify potential ways to increase compliance.
10	<i>The Select Board will explore the creation of a Municipal Housing Trust under MGL c. 44 s.55C and if agreed, prepare an article for approval at Town Meeting.</i>	A, B, D, E	Kristen Reed	An article is included on the 2022 Annual Town Meeting Warrant to accept MGL c. 44, s.55C.	SUBSTANTIALLY COMPLETE

11	<i>The Select Board will promote the Local Comprehensive Planning Committee and process along with the work of the Economic Development Committee and encourage community participation and will provide regular updates.</i>	A, D	Susan Areson	Ambassador regularly attends meetings of the LCPC and EDC and provides updates.	Ambassador will continue current efforts.
12	<i>The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee in the creation of a Climate Action Plan for the Town of Truro, as well as to work with the Climate Action Committee to develop a policy memorandum that facilitates and guides progress in all relevant areas toward a "Net Zero Truro" by 2050, and will ask for updates at least twice per year.</i>	A, C, D, E	Stephanie Rein	A Work Session with the CAC was held on October 8, 2021. The CAC drafted a list of objectives from the Workshop.	Ambassador will work with CAC to draft a policy memorandum that will be presented to the Select Board for review and discussion.
13	<i>The Select Board will provide resources in the FY2023 budget to increase the digitization of town services and records, and address cybersecurity and will lay the groundwork for a five-year digitization and cyber security plan that will be initiated in FY2024.</i>	A, D, E	John Dundas	Town Clerk Fullerton submitted grants for digitization and records storage to the CPC and the Community Compact Grant Program. Digitization efforts included in the 2022 Annual Town Meeting Warrant: Clerk/ Planning record digitization, additional financial transparency and budgeting software modules, building permit software, and CPA request for digitizing Town records.	In spring 2022, department heads will identify department functions that are digitized and will prioritize areas that should be digitized in the future.
14	<i>Through the Town of Truro representatives to the Provincetown Water & Sewer Board, the Select Board will encourage steps toward full cycle water usage for Provincetown and Truro, and a status report will be given at least annually at the Select Boards' joint meeting.</i>	A, C, D, E	John Dundas	Ambassador appointed to Provincetown Water & Sewer Board. Most recent meetings held on January 13, 2022; February 10, 2022; and March 17, 2022.	Ambassador will begin to draft objectives/ steps to help encourage full cycle water usage. Staff to begin scheduling joint Provincetown & Truro Select Board Meeting for Water Update.
15	<i>The Select Board will review the efficacy of and the participation in the childcare voucher program and make recommendations based on findings to inform the FY2023 budget process.</i>	A, D, E	Stephanie Rein	Voucher Program administration procured and in first half of year 8 children were approved for vouchers (6 residents and 2 Town of Truro employees' children). Applications for the second half of the year are in. Two 2022 Annual Town Meeting articles are submitted by the Select Board to continue the program for another year in an expanded age capacity and to expand the program to children of Truro business owners and staff.	Ambassador and staff will continue to review program data so that, if successful, an article can be included on the 2023 Annual Town Meeting Warrant to make the program(s) permanent.
16	<i>The Select Board will review the Senior Needs Assessment and explore the feasibility and the cost and social impact of expanding services and programs for seniors to inform the FY2024 budget process. (Continued into FY2023)</i>	A, D, E	Stephanie Rein	No progress--FY2023 Objective	Ambassador will review existing Senior Needs Assessment and programming in spring 2022 and will determine if an updated assessment should be completed. Will begin dialogue with COA Director and COA Board in spring 2022 about information needed.
17	<i>The Select Board will work with the Walsh Property Community Planning Committee to build on areas of common ground and build consensus on those specific initiatives and a vision for Truro with consideration for the Local Comprehensive Plan.</i>	A, B, C, D, E	Robert Weinstein	Library Director Ford is offering a series of workshops titled "Building Bridges, not Walls." One session was held and it reached capacity (10 people).	Ambassador will work with WPCPC Liaison to encourage Committee members to register.
18	<i>The Select Board will work with the Local Comprehensive Planning Committee to build on areas of common ground and build consensus on those specific initiatives and a vision for Truro with consideration for the Walsh Property planning process. (Continued into FY2023)</i>	A, B, C, D, E	Susan Areson	Library Director Ford is offering a series of workshops titled "Building Bridges, not Walls." One session was held and it reached capacity (10 people).	Ambassador will work with LCP Liaison to encourage Committee members to register.
19	<i>The Select Board will develop and implement a "Civility Pledge" that will be read at the beginning of all meetings of the Select Board and all Select Board-appointed boards, committees and commissions, and will request that elected boards do the same. (Continued into FY2023)</i>	D, E	Susan Areson	No progress--FY2023 Objective	Ambassador will research communities that may have a similar pledge and will draft a pledge for review and discussion at a Select Board meeting.
20	<i>The Select Board will initiate a revised cost estimate of a multi-phased approach for a new Department of Public Works Facility at a yet to be determined site in the FY2023- FY2027 Capital Improvement Plan.</i>	D	Robert Weinstein	Staff secured revised cost estimates and presented on three locations to the Select Board.	The Board will need to deliberate on the three locations and choose a path forward so that a revised cost estimate for the facility can be presented at a Budget Task Force Meeting for discussion on how to best proceed with financial planning for this project.

21	<i>By the end of FY 2022, the Select Board will invite the Massachusetts Cultural Council to present to the Select Board, Economic Development Committee and the Truro Cultural Council on the process of creating a designated cultural district in Truro. (Continued into FY2023)</i>	A	Kristen Reed	No progress--FY2023 Objective	Ambassador, Town Manager, and Town Planner will coordinate with the Cultural Council to schedule the presentation for the Board.
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Agenda Item: 6D

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: April 12, 2022

ITEM: Presentation of Select Board Goals and Objectives Update

EXPLANATION: Common Victualler licenses are under the authority of the Select Board as the Local Licensing Authority (MGL Chapter 140 § 2). Although Salty Market Farmstand previously had a Common Victualler license, as the business is under new ownership, this license request is submitted as a Select Board Action Item, rather than as a Consent Item.

If you approve this license for renewal, the license will be issued only upon compliance with all regulations, receipt of the necessary fees, and proof of taxes paid in full for the fiscal year. The Food Service Licenses have been issued by the Health Agent.

IMPACT IF NOT APPROVED: The applicant will not be issued the License to operate.

SUGGESTED ACTION: *MOTION TO approve the 2022 Common Victualler license for Salty Market Farmstand upon compliance with all regulations and receipt of the necessary fees.*

ATTACHMENTS:

1. Application for 2022: Salty Market Farmstand

B # 2022-113



Town of Truro Board of Health

24 Town Hall Road, P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 131 Fax: 508-349-5508
Email: ebeebe@truro-ma.gov or adavis@truro-ma.gov

HEALTH DEPARTMENT
FEB 16 2022

APPLICATION FOR FOOD SERVICE - COMMON VICTUALER

[X] New [] Renewal

Section 1 - License Type

Type of License: [] Food Service [X] Common Victualer

Type of Food Service Establishment:

- [X] Food Service (restaurant or take out)
[X] Retail Food (commercially prepared foods)
[] Residential Kitchen
[] Bed & Breakfast w/Continental Breakfast
[X] Catering
[] Manufacturer of Ice Cream/Frozen Dessert
[X] Bakery

#2022-113A
#2022-113B

Section 2 - Business/Owner/Manger Information

Federal Employers Identification Number (FEIN/SS) [REDACTED]

Business Name: SAITHY MARKET Farmstand

Owner Name: Liam Luttrell-Rowland Email Address: [REDACTED]

Mailing Address: 25 WAY 112 WELFLEET, MA 02667

Phone No: [REDACTED]

Person Directly Responsible for Daily Operations: (Owner, Person In Charge, Supervisor, Manager)

Name: Liam SAME Email Address: [REDACTED]

Mailing Address: 25 WAY 112 WELFLEET

Phone No: [REDACTED] 24 Hour Emergency: [REDACTED]

Section 3 - Business Operation Details

Number of Seats: Inside: 0 Outside: ? Number of Employees: 4-6

Length of Permit: [X] Annual [] Seasonal Operation

Hours of Operation: 8 To 6pm

Days Closed Excluding Holidays: Mon & Tuesday EXCEPT JULY & AUGUST

N/A If Seasonal: Approximate Dates of Operation: / / To / /

Rev 9/17

open April 15th (Hopefully)

1011 - 2002 "A" 57

Certified Food Manager(s) (attach copy): (at least 1 full-time equivalent PER SHIFT required)

Allergen Awareness Certification (attach copy):

Has your menu changed from last year? Yes No

If yes please attach copy of menu or provide description of food to be prepared and sold:

Section 4 - Attestation

Attestation

I, the undersigned, attest to the accuracy of the information provided in this application and further agree to allow the regulatory authority access to the food service establishment as specified under § 8-402.11. I affirm that the food establishment operation will comply with 105 CMR 590.000, Truro Board of Health Regulation Section X, Food Service Regulations and all other applicable laws. Pursuant to MGL Ch. 62C § 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid state and local taxes required by law.

Signature of Applicant:

L. Fredlund

Date:

Feb / 25th

Application Checklist:

- Food Service Permit Application
- Smoke Detector/Fire Protection Certification
- Workers Compensation Affidavit/Certificate of Insurance
- Copy of Inspection of Kitchen Equipment: Commercial Hood and Ventilation System Report
- Copy of Service report of mechanical washing equipment (Dishwasher)
- Copy of ServSafe Certification and Allergy Awareness
- Copy of Choke Saver (for food service establishment w/seating capacity of 25 or more)

FOR HEALTH DEPARTMENT USE ONLY

Comments: _____

Review by _____

Date _____



#2022-113

**TOWN OF TRURO
BOARD OF HEALTH**

PO Box 2030, Truro MA 02666
P: 508-349-7004 x 131 F: 508-349-5508

APPLICATION FOR PERMIT TO SELL TOBACCO AND TOBACCO PRODUCTS

Renewal New

Fees due upon approval: **\$50.00 total**

In accordance with MGL c.111, Section 31, and Section XI, of the Truro Board of Health Tobacco Control Regulations, the undersigned makes application to the Board of Health or approving authority for permission to sell tobacco and tobacco products.

Applicant Information:

Salty Market Foodstand, Inc.

02/11/2022

Establishment Name

Date

Salty Market Foodstand

03/07/2022

Establishment Address

Phone

2 Highland Road, North Truro

Establishment Mailing Address (if different)

MA Department of Revenue Retailer's License Number: 20501641 (Required)

Applicant's Name Liam Rowland Title Owner & Manager

Applicant's Address 25 Way 112, Wellfleet, MA 02667

Certification

I certify that the information I have provided is true and accurate. I fully understand that granting of the annual Tobacco Sales Permit is contingent upon my adherence to all applicable State laws and local regulations governing the sale and distribution of tobacco products. Failure to comply may result in the suspension or revocation of my annual permit to operate and any other legal action deemed appropriate by the Town of Truro.

02/11/2022

Signature of Applicant

Date

BOTH SIDES OF THIS APPLICATION MUST BE COMPLETED BEFORE A PERMIT WILL BE ISSUED.

**TOWN OF TRURO
TOBACCO SALES
EMPLOYEE SIGNATURE FORM**


This form is for official use to indicate that the employee(s) of this establishment received and understood Section XI, Article 5 and 6 of the Truro Board of Health Sale and Distribution of Tobacco Products Regulation (below) and the enclosed copy of Chapter 270, Section 6 of the Massachusetts General Laws which describes the penalties for selling and/or giving tobacco products to any person under the age of eighteen (18).

SECTION 8 – SALE AND DISTRIBUTION OF TOBACCO PRODUCTS

B. Sales to Minors: In conformance with Massachusetts General Laws, Chapter 270, Section 6, no person, firm, corporation, establishment, or agency, shall sell tobacco products to a minor. Each employee working in an establishment licensed to sell tobacco products shall be required to read the Board of Health regulations and State Laws regarding the sale of tobacco and to sign a form indicating that such regulations/laws have been read and understood, a copy of which must be placed in the office of the employer and retained. Such signed forms must be made available for inspection, during the license holder's normal business hours upon request of an agent of the Board of Health.

C. Distribution of Tobacco Products: All distributors/retailers of tobacco products or tobacco merchandise must require that, if a customer appears possibly to be under 27 years of age, the customer must present a valid State issued picture identification card or driver's license with appropriate photograph to confirm that the customer is of a legal age to purchase the tobacco product.

The following employee(s) received and understood Section XI, Article 5 and 6 of the Truro Board of Health Sale and Distribution of Tobacco Products Regulation and Chapter 270, Section 6 of the Massachusetts General Laws:

 SIGNATURE	Liam Rowland PRINT NAME	02/11/22 DATE
_____ SIGNATURE	_____ PRINT NAME	_____ DATE
_____ SIGNATURE	_____ PRINT NAME	_____ DATE
_____ SIGNATURE	_____ PRINT NAME	_____ DATE
_____ SIGNATURE	_____ PRINT NAME	_____ DATE
_____ SIGNATURE	_____ PRINT NAME	_____ DATE

Lynne Budnick

From: Liam luttrell-rowland [REDACTED]
Sent: Wednesday, February 16, 2022 11:21 AM
To: Lynne Budnick
Subject: Fwd: Menu for Salty
Attachments: Menu Selection for Salty Market .docx

Thanks Lynne !

Here is sample of our menus .

Cheers
L



From: Liam luttrell-rowland [REDACTED]
Date: February 4, 2022 at 12:02:44 PM EST
To: Robin Reid [REDACTED]
Subject: Menu for Salty

Hey Robin

Here is a quick view of the menu type and upgrade for quick serve am and Lunch.
I am also attaching Farm Stand Menus which is my supper club or catering service. We cook at the Mary Heaton Vorce and many amazing private homes in Ptown and Truro.

Thanks Liam

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

FARM STAND

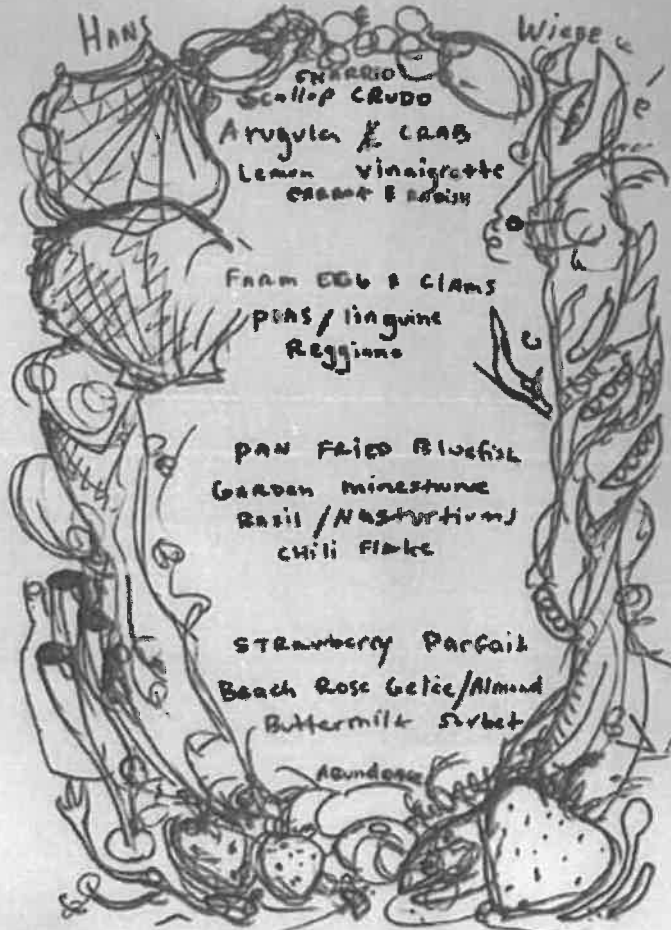
supper september 04.



chef Iam Luttrell Rowland

FARM STAND

supper June 18.



chefs Iian Luttrell Rowland & Raina Stefani

RECEIVED
FEB 16 2022
RECEIVED

FARM STAND

Supper August 02

Cucumber SALAD

sea pickles, farm egg, caviar



CHILLED TOMATO

Raw pepper, sobot, Basil Honey
Mangostli Ex. a. o.

CHARRD EGGPLANT

with corn, mint, fried feta

Spicy Fingerling Potato

Romesco, Toasted pine nuts
Basil & bird chili
caliopy onions

MUSH ROOM RABBI

on Brodo, with slow cooked
CARROT & Parmesan

BEEF & CHOCOLATE

Sabic Gavia, cream
orange liqueur

! Benedictine Toast!

SALUD

CRAW FARM PEACH

with soft CLOUMAGE

RASPBERRY



ServSafe

ServSafe[®] CERTIFICATION

DAVID LUTTRELL-ROWLAND

for successfully completing the standards set forth for the ServSafe[®] Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP).

15227966

CERTIFICATION NUMBER

10551

EXAM FORM NUMBER

6/15/2022

DATE OF EXPIRATION

Local laws apply. Check with your local health agency for recertification requirements.

6/15/2022

DATE OF EXPIRATION

David Rowland

HEALTH DEPARTMENT
TOWN OF TRURO

FEB 16 2022

RECEIVED BY





LEARN 2 SERVE™

STUDENT
FTRURQ
FEB 16 2022
RECEIVED BY

CERTIFICATE OF COMPLETION

This certifies that

Liam Rowland

is awarded this certificate for

Learn2Serve Food Allergy Training Course

 Hours
2.00

 Completion Date
02/11/2022

 Expiration Date
02/10/2025

 Certificate #
ANSI-FA-001110

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

For employer verification of certificate validity, please send your request to FoodHandlerProgramAdmin@360training.com

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com



ANSI National Accreditation Board

A C C R E D I T E D

ANSI/ASTM E2659

CERTIFICATE ISSUER

#0975



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004 , Extension: 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

To: Chief Jamie Calise, Truro Police Department
From: Nicole Tudor, Executive Assistant
Date: March 1, 2022
Re: ABCC Application for Transfer of Seasonal All Alcohol Retail Alcohol License
Salty Market Farmstand Inc., dba Salty Market Farmstand, 2 Highland Rd
ABCC License # 00036-PK-1292

Dear Chief Calise,

Salty Market, LLC, dba Salty Market Farmstand, Liam Luttrell Rowland, owner and manager, submitted an Alcoholic Beverages Control Commission (ABCC) application for the transfer of the seasonal all alcohol retail alcohol license for Salty Market Farmstand Inc., 2 Highland Road, from current license holder Ellery Althaus, manager and owner.

Proposed transferee:

Salty Market Farmstand, Inc. dba Salty Market Farmstand, Liam Luttrell Rowland, 25 Way 112, Wellfleet, MA 02667

I have included the ABCC application as submitted by the applicant that will be provided to the Alcoholic Beverages Control Commission upon approval of the Select Board at a duly held public hearing on March 8, 2022.

Please kindly review for purposes of approval with the Local Licensing Authority this request for a transfer of license for the off premise seasonal wine and malt retail license to ensure that the safety and well-being of the public will be protected.

Please provide any questions/comments or concerns below:

POLICE DEPARTMENT REVIEW:

Date: 3/1/2022

Signature: 

Jamie Calise
Chief of Police



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 1 Congress Street, Suite 100
 Boston, MA 02114-2017
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
 TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: SALTY MARKET FARMSTAND

Address: 2 Highland Rd.

City/State/Zip: TRURO, MA, 02652 Phone #: [REDACTED]

Are you an employer? Check the appropriate box:

1. I am an employer with 4-6 employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]*
4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Kaplanski

Insurer's Address: 154 Shore RD, North Truro

City/State/Zip: TRURO, MA, 02652

Policy # or Self-ins. Lic. # Quote unhl open see Attached Expiration Date:

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: Feb, 16th

Phone #: [REDACTED]

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health
2. Building Department
3. City/Town Clerk
4. Licensing Board
5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____



TRURO FIRE RESCUE
Truro Public Safety Facility
344 Route 6 Truro, MA 02666

**FIRE PROTECTION SYSTEMS
ANNUAL TEST REPORT**

BUSINESS NAME: SALTY MARKET FARM stand

OWNER/MANAGER: Liam Rowland

ADDRESS: 2 highland rd. 02652

PHONE #: [REDACTED] NUMBER OF UNITS: 1

CONTACT PERSON: Liam

ADDRESS: 25 way 112 wellfleet MA until April

TESTING COMPANY: MASS fire protection systems

TESTING ELECTRICIAN/TECHNICIAN: _____

COMPANY PHONE #: _____ HOME PHONE #: _____

LICENSE #: _____

The fire protection system (s) including, but not limited to, (Sprinkler Systems) (Range Hood Systems) (Fire Extinguishers) (Type I II III Fire Alarm Systems) (C.O. Detectors) at the above mentioned business address, were tested, (CERTIFIED) the add parts of the systems, were found to be, or corrected to be, fully operational.

COMMENTS: see attached

DATE OF CERTIFICATION: _____ BY: _____

Signature of Licensed Electrician

THIS REPORT MUST BE FILLED OUT AND SUBMITTED, PRIOR TO THE ISSUANCE OF, OR RENEWAL OF A LICENSE TO OPERATE WITHIN THE TOWN OF TRURO.

Sally

HEALTH DEPARTMENT
TOWN OF THURD

MASS FIRE PROTECTION SYSTEMS, INC.
(508) 790-4696 RECEIVED BY

This Area Equipped with

- WET SYSTEM DELUGE VALVE _____
- DRY SYSTEM _____ RATE OF RISE VALVE _____
- ANTI-FREEZE _____ THERMAL CONTROL VALVE _____
- PROJECTION VALVE _____ OTHER TYPE VALVE _____

1st 2nd 3rd 4th

VALVE SERIAL NO	4 Flow Switch
Static Water PSI	60 60
Residual Water PSI	55 55
Do Alarms Operate?	YES YES
Air Pressure	/ /
Air Pressure Trip Point	/ /
Trig Time (Sec.)	60 60
Water Flow Time	/ /
Low Points Drained	/ /
Water Supply & Valves Left Open	YES YES
NO LOW POINTS TO BE DRAINED <input checked="" type="checkbox"/>	

Inspection Made And Witnessed by

Date & Insp #	Made By	Witnessed By
12-1-20	[Signature]	
1/6/21	[Signature]	

MA. LIC # 004421



KAPLANSKY INSURANCE AGENCY, INC.
 10 Kearney Rd, Suite 200
 Needham, MA 02494

asantos@kaplansky.com
 Fax: (781) 453-0422

MLQ022F1095

Quote is valid until 4/9/2022

To: **Salty Market Farmstand, Inc.**

From: Alison Santos
 asantos@kaplansky.com

Please bind effective: _____
 Insured email address: _____
 Insured phone number: _____

Confirm optional coverages:
 Do not include any optional coverages.
 Include the following optional coverages from Section IV
 (Taxes & Fees may apply to optional premium if purchased)
 Option 1 - (add: \$50.00) - Waiver of Rights of Recovery

This policy is eligible to be Direct Billed.
 Note: a \$5.00 installment fee will apply to each installment after the first - please select one of the following:

Direct Bill both this New Business and future Renewals
 (If checked - Select a Payment Plan):
 SINGLE PAYMENT
 TWO PAYMENTS - Premium must be over \$400

See the last page of this quote for Payment Plan Descriptions

Do not Direct Bill this New Business but do Direct Bill future Renewals
 Do not Direct Bill this policy

NOTE: If the Direct Bill Option is selected, the Company will invoice the insured. Do not bill or collect the down payment. All taxes, surcharges and fees (except installment fees) will be billed in full with the first installment.

I. PREMIUM AND UNDERWRITING NOTES/REQUIREMENTS

LIQUOR LIABILITY POLICY INFORMATION

Carrier:	Mount Vernon Fire Insurance Company
Status:	Admitted
A.M. Best Rating:	A++ (Superior) - XII
Term Quoted:	Annual
Minimum Earned Premium:	25%

PER PERSON/PER ACCIDENT/AGGREGATE LIMIT	TOTAL POLICY PREMIUM
<input type="checkbox"/> \$250,000/\$500,000/\$500,000	\$451
<input type="checkbox"/> \$300,000/\$600,000/\$600,000	\$469
<input type="checkbox"/> \$350,000/\$700,000/\$700,000	\$505
<input type="checkbox"/> \$500,000/\$1,000,000/\$1,000,000	\$541
<input checked="" type="checkbox"/> \$1,000,000/\$1,000,000/\$2,000,000	\$649

ADDITIONAL QUOTE INFORMATION

Reduce your premium up to 5% if you utilize an identification scanner to verify the ages of your patrons.

ADDITIONAL COSTS

Please contact us with any questions regarding the terminology used or the coverages provided.

****Read the quote carefully, it may not match the coverages requested****

FREE AND DISCOUNTED BUSINESS SERVICES AVAILABLE TO USLI INSUREDS – VISIT BIZRESOURCECENTER.COM FOR DETAILS

This account is subject to the following - Sections A, B and C:

Please note that we will not be able to bind coverage until we satisfy all Prior to Binding requirements.

Underwriter receipt, review and acceptance of the fully completed application. We may modify the terms and/or premiums quoted or rescind this quote if the information provided in the completed application is different from the original submission or there is a significant change in the risk from the date it was quoted.

A. Prior To Bind Requirements:

- No Prior to Bind Requirements

B. Items Required Within 21 days of the inception of coverage:

- Our completed & signed application that accompanies this quote.

C. Underwriting Notes:

- Quote is subject to Audit results and/or Inspection (if any) as well as review and approval of a completed, signed, titled and dated Liquor Liability Representation Application (if not yet received).
- Your liquor liability premium can be reduced up to 5% if you utilize an identification scanner device to verify the ages of your patrons.
- Above Liquor Liability premium includes the liquor license holder as an additional insured.
- Please note: Our liquor liability minimum premium per location is \$250 regardless of available credits.
- Valid certificates for all alcohol servers must be available for review at time of inspection.

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 2 Highland Road, North Truro, MA 02652

Liquor Liability Coverage

Classification	Code	Exposure	Limit	Rate	Premium
Grocery Store, Convenience Store Or Delicatessen - Retail Sales Of Liquor	00030	\$75,000 Receipts	\$1M/\$1M/\$2M	0.150	\$112
Additional Insured - Liquor License Holder	49950	1 Per Additional Insured	\$1M/\$1M/\$2M		\$100
Additional Insured - Manager Or Lessor Of Premises	49950	1 Per Additional Insured	\$1M/\$1M/\$2M		\$100

Liquor Liability Coverage Premium for Location #1: \$649 MP

Conditions (as represented on the Liquor Policy Conditions Endorsement)

- The insured has no knowledge of any liquor liability and/or assault or battery claims or notification of potential liquor liability and/or assault or battery claims for this location arising out of occurrences within five years prior to the date the application is signed (excluding a liquor liability claim closed without payment because insured found not legally liable).
- The insured has no knowledge of more than two (2) citations, violations, charges or enforcement actions at this location within five (5) years of the date of the application. Of those two (2), no more than one (1) relate to the sale or service of alcohol or criminal activities.
- Employees or other persons are not permitted to consume alcohol during their hours of employment or service.
- Only the insured and its authorized employees or members are permitted to serve alcohol. In the alternative, the insured agrees that persons serving alcohol who are not the insured's authorized employees or members are covered under a policy of liquor liability insurance with limits greater than or equal to the limits of this policy.
- Alcohol sales cease by 2:00 AM.

Please contact us with any questions regarding the terminology used or the coverages provided.

****Read the quote carefully, it may not match the coverages requested****

III. REQUIRED FORMS & ENDORSEMENTS**Liquor Endorsements**

CG0033	(12/07) Liquor Liability Coverage Form	L-657	(01/11) Absolute Pollution Exclusion - Liability
CG0203	(03/08) Massachusetts Changes - Cancellation And Nonrenewal	L-816	(01/18) Amendment of Conditions - Insurance Under Two or More Coverage Forms
IL0017	(11/98) Common Policy Conditions	LLQ-100 MA	(04/16) Who Is An Insured Clarification Endorsement
IL0021	(09/08) Nuclear Energy Liability Exclusion Endorsement	LLQ-367	(12/06) Minimum Earned Premium Endorsement
Jacket	(07/19) Policy Jacket	LLQ-368	(08/10) Separation Of Insureds Clarification Endorsement
L-224	(10/10) Punitive Or Exemplary Damages Exclusion	LQ-203	(08/07) Additional Insured - Liquor License Holder
L-559	(11/10) Additional Insured - Manager or Lessors of Premises	LQ-346	(09/06) Definition of Receipts
L-584D	(09/17) Policy Conditions Endorsement	LQ-354	(10/09) Limitation of Coverage to Insured Premises
L-590	(01/04) Exclusion - New Entities	LQ-355MA	(07/10) Massachusetts Changes
L-610	(11/04) Expanded Definition Of Bodily Injury	LQ-428	(03/12) Absolute Firearms Exclusion
L-618C	(09/09) Amendment Of Premium Audit Conditions		

IV. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

Coverage	Additional Premium
Option 1 Waiver of Rights of Recovery	\$50.00

Important Information

- ◆ If this coverage is desired, add LQ-349 Waiver of Rights of Recovery.
- ◆ Prior to adding, we will need to add the applicable additional insured form and will need to know the Name and Address of the entity seeking the waiver and their relationship to the applicant.

V. DIRECT BILL PAYMENT PLAN DESCRIPTIONS**One Year Payment Plan Descriptions:**

SINGLE PAYMENT - The entire premium is invoiced immediately and is due 20 days after it is invoiced.

TWO PAYMENTS - 50% of the premium is invoiced immediately and is due 20 days after it is invoiced; the balance is invoiced 150 days after inception.

An installment fee as noted on page 1 of this quote applies to each installment after the first.

Please contact us with any questions regarding the terminology used or the coverages provided.

****Read the quote carefully, it may not match the coverages requested****



Liquor Liability Representation Application

MLQ022F1095

You or your agent provided the information used to complete the questions below. Please answer all remaining questions in the space provided. By signing this application you are representing that all information on this application is true and correct.

I. General Information

Applicant's Name: Salty Market Farmstand, Inc.

Form Of Business: Individual Corporation Partnership LLC Other: _____

Mailing Address: 2 Highland Road

City: North Truro State: MA Zip: 02652

Phone Number: [REDACTED] Fax Number: _____

Web Address: _____ E-mail Address: chefliam@gmail.com

Inspection Contact: Liam Luttrell Rowland

Coverage Desired: Monoline Liability Monoline Property Monoline Liquor
Policy Term: 3 Months 6 Months 9 Months Annual

Has coverage been cancelled or non-renewed in the last 3 years (not applicable in the state of MO)? Yes No

If Yes, provide complete details: _____

What year did the business start? 2022

Loss Information for the past 5 years: None or provide details below

Violations in the past 5 years: None or provide details below

Please advise all entities requesting to be added as Additional Insured on this policy: Not Applicable

Complete Name	Address	Interest
Liam Luttrell Rowland	2 Highland Rd., North Truro, MA 02652	Additional Insured - Liquor License Holder
Liam Luttrell Rowland, LLC	2 Highland Rd., North Truro, MA 02652	Additional Insured - Manager or Lessor of Premises

Description of Operations:

Insured has over 25 years experience in the restaurant business. He is buying a small deli/convenience store with the sale of alcohol.

Is alcohol ever sold or served away from the premises? Yes No

Are General Liability limits equal to or greater than Liquor Liability limits maintained? Yes No

Have all owners and principals with a controlling interest been financially solvent (i.e. no bankruptcy filings) for the last 12 months? Yes No

Is a valid liquor license maintained if required by ordinance or law? Yes No

II. Locations of Coverage and Corresponding Classifications

Location #1

2/8/2022

Address 2 Highland Road City North Truro State MA Zip 02652
 Years At Current Location: New purchase

Liquor Underwriting Information for Location 1

Classification	Liquor Class Code	Premium Basis	Liquor Receipts	Food Receipts
Grocery Store, Convenience Store or Delicatessen - retail sales of liquor	00030	Per 100 Gross Liquor Receipts	75000	0

- What is the latest time the establishment will cease the sale of alcohol? (enter format hh:mm PM or hh:mm AM) 9:00 PM
- Does the establishment cease the sale of alcohol daily? Yes No
- Does the establishment utilize an identification scanner on all patrons, regardless of age? Yes No
- Are all alcohol-serving employees certified in a formal alcohol training course not mandated by the state? Yes No
- Does the establishment attract a predominantly youthful clientele ranging from 21-25 years of age? Yes No
- Are employees or other persons selling or serving alcohol permitted to consume alcohol during their hours of employment or service? Yes No
- Has Liquor Liability coverage been cancelled or non-renewed in the past five years? Yes No
- Applicant has no knowledge of any reported fines or citations for violations of law or ordinance related to illegal activities or the sale of alcohol at this location in the past 5 years. Yes No
- Is proof of age required before serving alcohol to anyone who appears to be under the age of 35? Yes No

III. Limits of Insurance

LIQUOR LIABILITY

Per Person \$1,000,000
 Per Accident \$2,000,000
 Aggregate \$2,000,000

IV. Additional Eligibility Information

Does the Applicant engage in any operations or have any classifications on their premise(s) other than those listed in Item II Locations of Coverage and Corresponding Classifications? Yes No

Maine Fraud Statement: It is a crime to knowingly provide false, incomplete or misleading information to an insurance purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and may subject such person to criminal and/or civil penalties and other sanctions.

Applicant's Representation Statement: I represent that the information provided in this Application, and any amendments or modifications to this Application are true and correct. I acknowledge that the information provided in this Application is material to acceptance of the risk and the issuance of the requested policy by Company. I agree that any claim, incident, occurrence, event or material change in the Applicant's operation taking place between the date this application was signed and the effective date of the insurance policy applied for which would render inaccurate, untrue or incomplete, any information provided in this Application, will immediately be reported in writing to the Company and the Company may withdraw or modify any outstanding quotations and/or void any authorization or agreement to bind the insurance. Company may, but is not required, to make investigation of the information provided in this Application. A decision by the Company not to make or to limit such investigation does not constitute a waiver or estoppel of Company's rights.

I acknowledge that this Application is deemed incorporated by reference in any policy issued by Company in reliance thereon whether or not the Application is attached to the policy.

I acknowledge and agree that a breach of this REPRESENTATION STATEMENT is grounds for Company to declare void any policy or policies issued in reliance thereon and/or deny any claim(s) for coverage thereunder.

Applicants Signature*: _____ Title: _____ Date: _____
Brokers Signature: (Must be Owner, Officer or Partner) Alison Santoa (Required) Date: 2/08/22 (Required)
If your state requires that we have the name and address of your (insured's) authorized Agent or Broker.
Name of Authorized Agent or Broker: Kaplansky Insurance Agency
Address: 10 Kearney Rd., Needham, MA 02494

**SUBMITTING THIS APPLICATION DOES NOT BIND THE APPLICANT TO PURCHASE INSURANCE.
ACCEPTANCE OF THIS APPLICATION DOES NOT BIND THE COMPANY TO ISSUE INSURANCE.**

Number: 2022-113

Fee \$75.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate A Food Establishment

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws a Permit is hereby granted to:

Liam Luttrell-Rowland, owner/mgr., dba Salty Market Farmstand Inc.

Whose place of business is **2 Highland Rd**

Type of business and any restrictions **Retail Food/Convenience Store**

To operate a food establishment in **Truro**

Permit Expires: **December 31, 2022**

Date Issued:

March 21, 2022

Emily Baker

Truro Board of Health

Number: 2022-113A

Fee \$50.00

Town of Truro Board of Health

24 Town Hall Road, Truro, MA 02666

Permit To Operate As A Food Caterer

In accordance with provisions of Chapter 111, Section 127A of the Massachusetts General Laws, Regulations established by the Massachusetts Department of Public Health (105 CMR 590.00) and the provisions of Chapter 111, Section 31 of the Massachusetts General Laws, Regulations established by the Truro Board of Health (Section X) a permit is hereby issued to:

Liam Luttrell-Rowland, owner/mgr., dba Salty Market Farmstand Inc.

Whose place of business is : **2 Highland Rd**

Type of business and any restrictions **Food Caterer**

To operate a food establishment in **Truro**

Permit Expires: December 31, 2022

Date Issued:

March 21, 2022

Evelyn Baker

Truro Board of Health

Number: 2022-113B

Fee \$10.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666

Bakery License

This is to Certify that

**Liam Luttrell-Rowland, owner/mgr.,
d/b/a Salty Market Farmstand Inc.
2 Highland Rd**

IS HEREBY GRANTED A LICENSE

For

a bakery

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires **December 31, 2022** unless sooner suspended or revoked.

Date

March 21, 2022

Evelyn Burke

Truro Board of Health

Number: 2022-113C

Fee \$50.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Tobacco/Tobacco Products License

This is to Certify that **Lian Luttrell-Rowland, owner/mgr., d/b/a Salty Market**
 Farmstand Inc.
Address **2 Highland Rd**

IS HEREBY GRANTED A LICENSE

For sales and distribution of tobacco and tobacco products

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires
December 31, 2022 unless sooner suspended or revoked.

Date

March 21, 2022

Evelyn Bates

Truro Board of Health



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

TAX STATUS REQUEST FOR LICENSING

Date 3/30/2022

Request is coming from the Selectmen's Office Health Office

Owner's Name Liam Rowland

Business Name Salty MKT Farmstand

Residential Address 2 Highland Rd.

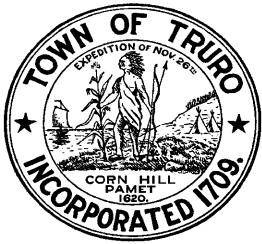
Map and Parcel 36-190-0

Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

Wmely Stevens
Tax Collector's Signature

all set

3/30/2022
Date



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Sue Areson, Clerk

REQUESTED MEETING DATE: April 12, 2022

ITEM: Truro Talks Newsletter

EXPLANATION: At the April 5, 2022 Select Board Meeting, Clerk Areson requested that an agenda item on the Truro Newsletter, Truro Talks, be included on the agenda. Clerk Areson will present this agenda item.

Truro Talks, the Town of Truro's official newsletter, launched in September 2021. It is produced monthly by Town of Truro staff to engage and inform the community. To view issues of Truro Talks, or to subscribe, visit: <http://www.truro-ma.gov/TruroTalksNewsletter>



SUGGESTED ACTION:

ATTACHMENTS: None



Truro Select Board

Tuesday, April 12, 2022

Regular Meeting-5:00pm

7. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. MA DOT Event Notification Form for Annual Cape Cod Getaway MS Bike Ride

B. Review and Approve Appointment Renewals: None

C. Review and Approve 2022 Seasonal Business Licenses: Avenue D-Common Victualer; Jules Besch Stationaires-Transient Vendor

D. Review and Approve Terra Luna Restaurant Temporary Use of Outdoor Area

E. Review and Approve Avenue D Temporary Use of Outdoor Area

F. Review and Approve Temporary Revised Alcohol License Terra Luna Restaurant

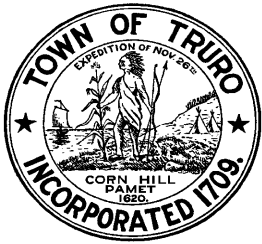
G. Review and Approve Temporary Revised Alcohol License Avenue D

H. Review and Approve Select Board Minutes: Budget Task Force Meeting Minutes of 2.7.2022; Select Board Regular Meeting Minutes of 2.8.2022, Select Board Regular Meeting Minutes of 2.22.2022

8. Select Board Reports/Comments

9. Town Manager Report

10. Next Meeting Agenda: Regular Meeting-April 26, 2022; Regular Meeting-May 11 (Wednesday), 2022



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Annual Cape Cod Getaway MS Bike Ride Application

EXPLANATION: The National MS Society has applied for a bike ride which will go through Truro (Route 6) with a rest stop at the Truro Central School. Truro Central School has received, and approved, their application. Both Chief Calise and Chief Collins have approved, with a requirement for a police detail. DPW Director Cabral and Town Manager Tangeman have also approved. Riders will come through Truro on June 26, 2022, between the hours of 8am and 3pm. An additional MA DOT Event Notification form needs to be signed off by the Chair of the Select Board.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Riders will not have Town permission to ride through Truro.

SUGGESTED ACTION: *Motion to approve the National MS Society Annual Cape Cod Getaway MS Bike Ride and authorize the Chair to digitally sign the MA DOT Event Notification form.*

ATTACHMENTS:

1. Application, sign-offs, route and map.



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004 , Extension: 110 or 124 Fax: 508-349-5505

APPLICATION FOR PERMIT FOR ORGANIZED BIKE & ROAD RACES

FILED 2022 JUN 29 10:59 AM
ADMINISTRATIVE SERVICES
TOWN OF TRURO

Applicant: Emily Rivera Email: emily.rivera@nmss.org

Group Affiliation (If Any): National MS Society

Mailing Address: 101A First Ave Suite 6 City: Waltham State: MA Zip: 02451

Phone: [REDACTED] Cell Phone: [REDACTED]

Type of Event (Please be specific as to number of persons, equipment to be used (if any), whether food or beverages will be served, parking arrangements, etc.):

Fundraising bicycle ride for the National MS Society. Approximately 1,000 cyclists will pass through from Mass Maritime Academy on their way to Ptown on Sunday

June 26, 2022

Streets &/or Roads to be Used:

RTE 6A and the Truro Central School

Date(s) and Hours Race/Event:

8AM-3PM

Day: 6/26/2022

Applicant is responsible for obtaining all necessary permits and inspections (see page 2)

If Town Beaches are being used the Use of Town Property MUST be completed in addition to this application. I, as applicant for the above, do hereby acknowledge that the town is exempt from any liability for this activity. I, as applicant for the above, additionally guarantee that the area to be used will be cleaned and left free of any debris at the completion of said activity.

Emily Rivera

Digitally signed by Emily Rivera
Date: 2022.06.29 15:30:00 -0400

Signature of Applicant

Date

Action by the Town Manager :

Date: 3/29/2022

Approved as submitted


Approved with the following condition(s): _____

Disapproved with the following reason(s): _____

Signature of the Town Manager :

Derek Long

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature: <hr/>	Building Commissioner Signature: <hr/>
Comments/Conditions: <hr/>	Comments/Conditions: <hr/>
Permits/Inspections needed: <hr/>	Permits/Inspections needed: <hr/>
Police Department Signature: <hr/>	Fire Department Signature: Timothy Collins <small>Digitally signed by Timothy Collins DN: cn=Timothy Collins, o=Town of Truro, ou=Truro Fire Department, email=tcollins@truro-ma.gov, c=US Date: 2022.03.11 10:00:48 -0500</small>
Comments/Conditions: <hr/>	Comments/Conditions: No Issues
DPW Signature:  <hr/>	Harbormaster Signature: <hr/>
Comments/Conditions: <hr/>	Comments/Conditions: <hr/>
Recreation and Beach Director: <hr/>	Other: <hr/>
Comments/Conditions: <hr/>	Comments/Conditions: <hr/>

Truro Central School Must be Contacted

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature:

Comments/Conditions:

Permits/Inspections needed:

Building Commissioner Signature:

Comments/Conditions:

Permits/Inspections needed:

Police Department Signature:

Comments/Conditions:

Detail recommended

Fire Department Signature:

Comments/Conditions:

DPW Signature:

Comments/Conditions:

Harbormaster Signature:

Comments/Conditions:

Recreation and Beach Director:

Comments/Conditions:

Other:

Comments/Conditions:

EVENT NOTIFICATION FORM

Date: _____

National MS Society, Cape Cod Getaway – June 25 and 26, 2022

Dear Sir / Madam,

Please be advised that the City/Town of Truro has notified the Board of Selectman/City Council, Local Police/Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/other events in or through the City/Town of Truro.

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours' notice before the commencement of the proposed work or event.

The following signatures are required prior to the issuance of the Permit from the MA DOT. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____

[Handwritten signature]
Chief of Police
Truro

FIRE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____

BOARD OF SELECTMEN/CITY COUNCIL

Signed: _____

Title: _____

City/Town: _____

EVENT NOTIFICATION FORM

Date: _____

National MS Society, Cape Cod Getaway – June 25 and 26, 2022

Dear Sir / Madam,

Please be advised that the City/Town of Truro has notified the Board of Selectman/City Council, Local Police/Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/or other events in or through the City/Town of Truro.

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours' notice before the commencement of the proposed work or event.

The following signatures are required prior to the issuance of the Permit from the MA DOT. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____

FIRE DEPARTMENT

Signed: Timothy Collins

Title: Fire Chief

City/Town: Truro

Digitally signed by Timothy Collins
DN: cn=Timothy Collins, o=Town of Truro, ou=Truro Fire Department, email=tcollins@truro-ma.gov, c=US
Date: 2022.03.16 14:56:43 -0400

BOARD OF SELECTMEN/CITY COUNCIL

Signed: _____

Title: _____

City/Town: _____



REC'D 2022 MAR 7 10:00 AM
ADMINISTRATIVE OFFICE
TOWN OF TRURO

February 2022

Town Administrator
Town of Truro
24 Town Hall Rd.
Truro, MA. 02666

To Whom It May Concern:

We will be holding our 37th annual Cape Cod Getaway MS Bike Ride on June 25 and June 26, 2022. This two-day, 150-mile bicycle tour attracts 1200 cyclists, who ride from Quincy, Mass. to Provincetown, Mass. to raise funds to support the National Multiple Sclerosis Society.

We respectfully request the use of local and state roads in the town of Truro for the ride on June 26. I have enclosed cue sheets showing our proposed route. Cyclists will be instructed to ride single file, on the right side of the road, and to follow all vehicle laws, including stopping at red lights and stop signs.

We will hire Truro police officers to work safety details. We operate a support team consisting of medical personnel, bicycle mechanics, and amateur (HAM) radio operators. Our lead HAM radio operator monitors all emergency radio frequencies, so that we can close or redirect our route should that become necessary.

Please let me know if there are additional steps, permits or permissions I must take to assure approval of the town of Truro to host our event. I have also provided an Event Notification Form from the Massachusetts Department of Transportation that you can use to indicate your approval for our request.

If you need any further information or have any questions regarding this request, please don't hesitate to call me. Thank you for your continued support of the Cape Cod Getaway MS Bike Ride.

Best Regards,

Preston Steblein | Event Manager | Promoter Line Inc.
PO Box 2028, Colleyville, Texas 76034-2028





Day 2

Turn by turn		5:00:00	Start time	6:30:00 AM			20	8
Mile	Go	Turn Notes					Fastest	Slowest
35.8	0.4	Turn left onto Main St. - four way stop					6:43:06	10:47:46
36.1	0.3	Slight left onto Queen Anne Rd.					6:43:58	10:49:55
38.3	2.2	Turn left onto Pleasant Lake Ave.					6:50:18	11:05:46
38.5	0.2	Cross over RT6					6:50:53	11:07:12
40.1	1.6	Brewster					6:55:29	11:18:43
40.1	0	Turn right onto Cape Cod Rail Trail					6:55:29	11:18:43
42.8	2.7	Lunch - Stony Brook Elementary School					7:03:16	11:38:10
42.8	0	Turn left onto Cape Cod Rail Trail					7:03:16	11:38:10
44.4	1.6	Cross Millstone Rd.					7:07:52	11:49:41
45.1	0.7	Pass under RTE 6A					7:09:53	11:54:43
46.2	1.1	Orleans					7:13:03	12:02:38
46.6	0.4	Turn left to stay on Cape Cod Rail Trail/Skaket Beach Rd.					7:14:12	12:05:31
46.8	0.2	Turn left onto West Rd.					7:14:47	12:06:58
47	0.2	Turn right onto Skaket Beach Rd.					7:15:22	12:08:24
47.5	0.5	Turn left onto Rock Harbor Rd.					7:16:48	12:12:00
48	0.5	Turn right to stay on Rock Harbor Rd.					7:18:14	12:15:36
48.9	0.9	Turn left onto Bridge Rd.					7:20:50	12:22:05
49.1	0.2	Eastham					7:21:24	12:23:31
49.6	0.5	Right turn to stay on Bridge Rd.					7:22:51	12:27:07
50.5	0.9	Slight left onto Herring Brook Rd.					7:25:26	12:33:36
53.5	3	Continue onto Massasoit Rd.					7:34:05	12:55:12
54.3	0.8	Turn left onto Steele Rd.					7:36:23	13:00:58
54.9	0.6	Rest Stop 4 Cooks Brook Beach					7:38:07	13:05:17
55.4	0.5	Turn left onto Massasoit Rd.					7:39:33	13:08:53
56.3	0.9	Continue onto W Rd.					7:42:09	13:15:22
56.3	0	Wellfleet					7:42:09	13:15:22
56.8	0.5	Turn left onto RT 6 E. - use caution					7:43:35	13:18:58
59.2	2.4	Turn right onto Lecount Hollow Rd.					7:50:30	13:36:14
59.9	0.7	Turn left onto Ocean View Dr.					7:52:31	13:41:17
61.8	1.9	Slight left onto Long Pond Rd.					7:57:59	13:54:58
63.7	1.9	Turn right onto Lawrence Rd.					8:03:27	14:08:38
63.7	0	Rest Stop 5 Wellfleet Elementary School					8:03:27	14:08:38
63.9	0.2	Turn right onto RT 6					8:04:02	14:10:05
65.2	1.3	Truro					8:07:47	14:19:26
70.3	5.1	Rest Stop 6 Truro Central School					8:22:28	14:56:10
75.6	5.3	Provincetown					8:37:44	15:34:19
78.3	2.7	Turn left onto Shank Painter Rd.					8:45:30	15:53:46
78.4	0.1	Turn left onto Jerome Smith Rd.					8:45:48	15:54:29
78.4	0	Finish					8:45:48	15:54:29



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979 WALTH	CONTACT NAME: _____	
	PHONE (A/C, No, Ext): _____	FAX (A/C, No): _____
E-MAIL ADDRESS: _____		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Federal Insurance Company		20281
INSURER B : _____		
INSURER C : _____		
INSURER D : _____		
INSURER E : _____		
INSURER F : _____		

COVERAGES **CERTIFICATE NUMBER:** NYC-009898840-22 **REVISION NUMBER: 2**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER: _____			3583-33-49	12/31/2021	12/31/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER: _____			3583-33-49	12/31/2021	12/31/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							Comp/Coll Deductible	\$ 1,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			9364-93-75	12/31/2021	12/31/2022	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			71763467	12/31/2021	12/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
TOWN OF TRURO IS ADDED AS ADDITIONAL INSURED EXCLUDING WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY POLICY AS REQUIRED BY WRITTEN CONTRACT BUT LIMITED TO THE OPERATIONS OF THE INSURED UNDER SAID CONTRACT, AND ALWAYS SUBJECT TO THE POLICY TERMS, CONDITIONS AND EXCLUSIONS.

CERTIFICATE HOLDER

CANCELLATION

TOWN OF TRURO 24 TOWN HALL RD. TRURO, MA 02666	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Marsh USA Inc.</i>
---	--

- 15. The custodian is to have supervision of the building during the time for which permission has been granted and he has the authority to close the building if rules and regulations are violated.
- 16. Permission to use facilities may be canceled if the rules and regulations are not observed.
- 17. A Certificate of Insurance may be requested prior to Facility Use approval.

NAME OF ORGANIZATION: _____

Profit: _____ Non-Profit: X

Date/Dates Requested: June 26, 2022

Hours needed including preparation and dismantling time: from 6:00am to 2:00 pm

Area/Grounds Requested: TCS Parking Lot

Purpose: Rest Stop for the Bike MS Cape Cod Getaway

Total number of people expected: 1,500

Maximum number expected at one time: 20

Special Equipment/Materials requested: n/a

Agent responsible for the obligations of the group: Dia Jones

Address: P.O.Box 2028, Colleyville, TX 76034 Phone: 817-726-7714

_____ Date: 3/23/22

Reviewed by:

- 1. Custodial Coverage: will will not be available.
- 2. Equipment/Materials requested: are are not be available.
- 3. Area/Grounds requested: is is not be available.
- 4. Contact made with group representative yes no .
- 5. Estimated set up/take down time (if applicable) _____.

Reviewed by: [Signature] Date: 3-28-22

Head Custodian

Approved by: [Signature] Date: 3/25/2022

Superintendent/Principal



HAYMSA1

OP ID: JH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

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PRODUCER	CONTACT NAME:	
	PHONE (A/C No. Ext.):	FAX (A/C No.):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Hospitality Mutual	
INSURED	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
X	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X					DAMAGE TO RENTED PREMISES (Ex occurrence) \$ 50,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000	
	GENL AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000	
	AUTOMOBILE LIABILITY						PRODUCTS - COM/PROP AGG \$ 2,000,000	
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ex accident) \$	
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$	
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$	
	<input type="checkbox"/> UMBRELLA LIAB						\$	
	<input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$	
	<input type="checkbox"/> OCCUR						AGGREGATE \$	
	<input type="checkbox"/> CLAIMS-MADE						\$	
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	

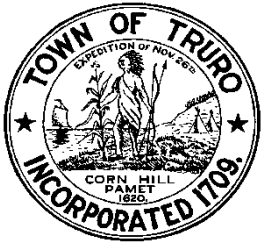
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

TRURO CENTRAL SCHOOL IS INCLUDED AS ADDITIONAL INSURED

CERTIFICATE HOLDER**CANCELLATION**

Truro Central School 317 Rt 6, PO Box 2029 Truro, MA 02666	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Approval of Renewal of 2022 Seasonal Business Licenses:

- **Avenue D-Common Victualer**
- **Jules Besch Stationaires-Transient Vendor**

EXPLANATION: These licenses are under the authority of the Select Board as the Local Licensing Authority. If you approve these licenses for renewal, the licenses will be issued only upon compliance with all regulations, receipt of the necessary fees, proof of taxes paid in full for the fiscal year. The Food Service License for Avenue D has been issued by the Health Agent. There were no reported issues with these establishments in 2021.

Mass General Law	Licenses & Permits Issued by Select Board	Names of Businesses
Chapter 140 § 2	Common Victualer (Cooking, Preparing and Serving food)	Avenue D
Chapter 101 § 2	Transient Vendor (Seasonal Retail)	Jules Besch Stationaires

IMPACT IF NOT APPROVED: The applicants will not be issued their Licenses to operate.

SUGGESTED ACTION: *MOTION TO approve the 2022 Seasonal Licenses for Avenue D and Jules Besch Stationaires, upon compliance with all regulations and receipt of the necessary fees.*

ATTACHMENTS:

1. Renewal Application for 2022: Avenue D
2. Renewal Application for 2022: Jules Besch Stationaires



TOWN OF TRURO

PO Box 2030, Truro MA 02666

Tel: 508-349-7004, Extension: 131 or 124 Fax: 508-349-5508

LICENSE APPLICATION: Condominiums, Cottage Colonies, Motels, Campgrounds, Lodging, Gas Station/Retail Service, Transient Vendor

Section 1 – License Type & Hours of Operation

Please check the appropriate box the best describes the license type(s).

New Renewal

FACILITY: # UNITS

HOURS OF OPERATION:

Motel-\$50 _____

Annual Seasonal

Cottage Colony-\$50 _____

Opening Date: 4-15-22

Condominium-\$50 _____

Closing Date: 12-5-22

Campground-\$50 _____

Days of the Week Open: 4 OFF / 7 ON

Lodging-\$50 _____

Transient Vendor-\$75

Gas Station-\$25 (Please submit your Service Station Compliance Form & Third Part Underground Storage Tank Inspection Report (FP 289))

Section 2 – Business Information

Federal Employers Identification Number (FEIN/SS) _____

MICHAEL TUCK

JULES BESCH STATIONERS, INC.

Print Name of Applicant

Business Name

M. TUCK, MGR./PRES

Owner Name

3 GREAT HOLLOW RD., N. TRURO

PO BOX 1169, TRURO 02666

Street Address of Business

Mailing Address of Business

Business Phone Number

Business E-Mail Address

Section 3 –MANAGER INFORMATION

Check if New Manager (if checked, MUST submit Application to Name a Manager)

Name of Onsite Manager:

Name: MICHAEL TUCK Unit Number: _____

Mailing Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Manager's Signature (REQUIRED)



Name of Offsite Manager:

Name: SAME Business Name: _____

Business Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Manager's Signature (REQUIRED)

Name of Co- Manager:

Name: _____ Business Name: _____

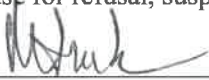
Business Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Co-Manager's Signature (REQUIRED)

Section 4 – ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

 MICHAEL TUCK 3-30-17
Signature of Applicant Print Name Date

Additional Applications & Documentation

REQUIRED FOR ALL MOTELS, COTTAGE COLONIES, CONDOMINIUMS & CAMPGROUNDS

- Smoke detector/CO detector/fire protection certification
- IF YOU HAVE EMPLOYEES- Workers Compensation Affidavit & Certificate of Insurance
- IF YOU DO NOT HAVE EMPLOYEES- Workers Compensation Affidavit

ADDITIONAL (SEPARATE) APPLICATIONS THAT MAY PERTAIN TO YOUR OPERATION

- Application for Pool or Hot Tub Permit Application to Name a Manager
- Entertainment License Application to sell Tobacco Application for Food Service Permit
- Business certificate with the clerk's office
- Septic System Inspection Report (submitted every 3 years)



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 1 Congress Street, Suite 100
 Boston, MA 02114-2017
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
 TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: JULES BESCH STATIONERS, INC.

Address: PO BOX 1169

City/State/Zip: TRURO, MA 02666 Phone #: [REDACTED]

Are you an employer? Check the appropriate box:

- 1. I am an employer with _____ employees (full and/ or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 3-30-11

Phone #: [REDACTED]

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Licensing Board
- 5. Selectmen's Office
- 6. Other _____

Contact Person: _____ Phone #: _____



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

TAX STATUS REQUEST FOR LICENSING

Date 4/1/2022

Request is coming from the Selectmen's Office

Owner's Name Robert Rice

Business Name Jules Besch Stationers

Business Address 3 Great Hollow Rd. U#2

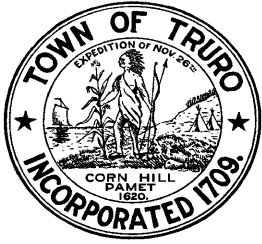
Map and Parcel 42-237-2

Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

Molly Stevens
Tax Collector's Signature

all set

3/31/2022
Date



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Tony Pasquale, Terra Luna Restaurant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Approval of Temporary Outdoor Dining Area – Terra Luna Restaurant, 104 Shore Rd

EXPLANATION: Anthony Pasquale, Owner and Manager of Terra Luna Restaurant, is requesting to use outdoor space at Terra Luna Restaurant, located at 104 Shore Rd for food and all alcohol service per the Town policy regarding temporary outdoor dining areas. April 1, 2022 Governor Baker signed into law “An Act making appropriations for fiscal year 2022 to provide for supplementing certain existing appropriations and for certain other activities and projects.” [Bill Amendment H.4650](#)

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Terra Luna restaurant would be limited to indoor occupancy only.

SUGGESTED ACTION:

1. **MOTION TO** *approve the temporary outdoor dining area request by Anthony Pasquale on behalf of Stostef Inc. dba Terra Luna Restaurant for the use of the outdoor space near the front entrance, side entrance by the kitchen door, and side yard of Terra Luna Restaurant located at 104 Shore Rd for food and all alcohol service per the Town of Truro’s policy regarding temporary outdoor dining areas adopted in accordance with COVID-19 Order No. 35 and HB 4650 subject to the following condition(s) and submission to the Alcoholic Beverages Control Commission:*
 - 1) *Favorable review, as indicated by the process, by Town Staff.*
 - 2) *With total occupancy limited to 64 people.*
 - 3) *The use of outdoor space shall end April 1, 2023.*
 - 4) *No amplified music is permitted in the outside area.*

ATTACHMENTS:

1. Email Request from Owner
2. Advisory regarding LLA Approval of Patio

From: [REDACTED]
To: [Nicole Tudor](#)
Subject: Re: Terra Luna-Request for Expanded Patio Service
Date: Thursday, April 7, 2022 10:58:16 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

To the Select Board:

Terra Luna would like to extend our on-premise seasonal pouring to the outdoor patio area for our 2022 seasonal alcohol license in regards to the extension the ABCC is allowing with MA legislation [Amendment H.4650](#). Thank you.

Best,
Anthony Pasquale

On Thu, Apr 7, 2022 at 9:00 AM Nicole Tudor <ntudor@truro-ma.gov> wrote:

Good morning Tony,

Would you kindly put in an email to me your desire again for this year to extend your on-premise seasonal pouring to the outdoor patio area for your 2022 seasonal alcohol license in regards to the attached notice from the ABCC regarding the recent MA legislation [Amendment H.4650 \(malegislature.gov\)](#).

Your email will be a part of your request in the Select Board packet for review on April 12th. Your email address will be redacted.

Thank you, Nicole

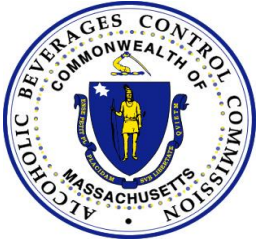
Nicole Tudor

Executive Assistant

Administration and Select Board Office

Truro Town Hall | PO Box 2030 | 24 Town Hall Road | Truro, MA 02666

Direct Line: (508) 214-0925 | Extension: (508)349-7004 Ext 110 | Fax: (508)349-5505



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150
Tel. (617) 727-3040
Fax: (617) 727-1510

Jean M. Lorizio, Esq.
Chairman

ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY
REGARDING THE FURTHER EXPANSION OF PATIO SERVICE AND
TAKEAWAY/DELIVERY OF ALCOHOL BY ON-PREMISES LICENSEES

On April 1, 2022, Governor Charlie Baker signed into law “An Act making appropriations for fiscal year 2022 to provide for supplementing certain existing appropriations and for certain other activities and projects.” The text of the legislation can be found [HERE](#).

This Act permits licensees for on-premises consumption to continue with (1) expanded patio service and (2) extends the ability to sell alcoholic beverages for takeaway and delivery:

Patios/Outdoor Expansions: licensees that have been approved for expanded patio/outdoor service may continue their outdoor operations until April 1, 2023.

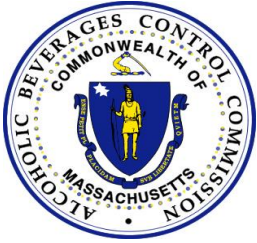
Licensees that seek to continue patio/outdoor service after April 1, 2023, are encouraged to apply in the ordinary course for an alteration of premises with their local licensing authorities. Otherwise, these amended licenses automatically revert to the status prior to the approval of the expansion of outdoor service as of April 1, 2023.

Takeaway/delivery of alcohol: establishments licensed for on-premises consumption of alcohol may continue takeaway and delivery sales of alcohol until April 1, 2023. All alcohol sold for takeaway/delivery must be sold with food and at the same price as alcohol for on-premises consumption.

Please be aware that the ABCC will be holding a public hearing on Thursday, April 7, 2022, at 12:00 p.m. to discuss proposed guidelines for the operation of patios/outdoors alcohol service. Information regarding the public hearing and the proposed guidelines will be available on the ABCC’s website at www.mass.gov/abcc.

As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by federal, state, and local law. All questions should be directed to the ABCC Executive Director Ralph Sacramone at rsacramone@tre.state.ma.us or (617) 727-3040 x 731.

(Issued April 1, 2022)



*Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150*

Jean M. Lorizio, Esq.
Chairman

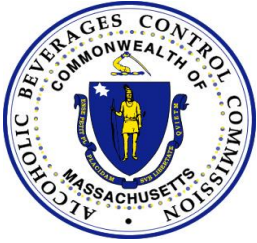
**NOTICE REGARDING THE APPROVAL OF
GUIDELINES FOR OUTDOOR ALCOHOLIC BEVERAGE SERVICE AREAS**

On April 7, 2022, at a public hearing, the Alcoholic Beverages Control Commission approved Guidelines for Outdoor Alcoholic Beverage Service Areas. These Guidelines went into effect immediately. A copy of the Guidelines is attached to this Notice and can be found on the ABCC's website at www.mass.gov/abcc.

The ABCC is grateful for the participation and contribution of several members of the alcohol industry in formulating these Guidelines. The ABCC is confident that these Guidelines will ensure consistency and promote public safety while allowing expanded outdoor dining throughout the Commonwealth.

As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by federal, state, and local law. Any questions should be directed to the ABCC Executive Director Ralph Sacramone at rsacramone@tre.state.ma.us or (617) 727-3040 x 731.

(Issued April 7, 2022)



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Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150*

Jean M. Lorizio, Esq.
Chairman

GUIDELINES FOR OUTDOOR ALCOHOLIC BEVERAGE SERVICE AREAS

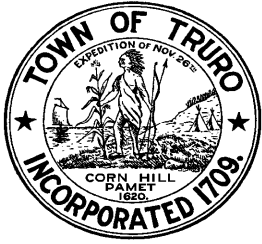
1. The licensure of outdoor alcoholic beverage service areas that are outside of the “suitable building” as provided in M.G.L. c. 138, §1, must follow the license application and approval process as provided in Chapter 138 for retail on-premises consumption licenses.
2. Local Licensing Authorities (“LLAs”) have discretion to apply reasonable conditions to the outdoor alcoholic beverage service areas, such as the requirement of food service and/or seated service.
3. All applications for outdoor alcoholic beverage service areas must include documentation demonstrating the right of the Licensee to occupy or permission to use the outdoor alcoholic beverage service area(s). This must include permission to transport alcoholic beverages over public property, if applicable, such as over public sidewalks.
4. Outdoor alcoholic beverage service areas should be contiguous to the licensed building premises with a clear and direct view of the outdoor area from inside the licensed building premises. Further, the Licensee must actively supervise the outside alcoholic beverage service area.
5. Outdoor alcoholic beverage service areas that are noncontiguous to the premises’ building are permitted. However, they must be in the immediate vicinity of, and within clear and direct view of, the existing licensed building premises. Licensees are reminded that their applications may be denied if, in the LLA’s or ABCC’s discretion, it is determined that any proposed noncontiguous outdoor alcoholic beverage service area is in an unsuitable location, such as being too far from the premises’ building or being in an unsafe location.

For noncontiguous outdoor alcoholic beverage service areas, the licensee must have an adequate number of employees that are physically present in the outdoor alcoholic beverage service area at all times when alcoholic beverages are being sold or consumed.

6. All outdoor alcoholic beverage service areas must be enclosed by a barrier, fence, or partition, sufficient for the licensee to maintain control of access to the area and to provide a safe environment for patrons.
7. The LLA should consider the type of neighborhood and the potential impact of noise in the environs before approving outdoor alcoholic beverage service areas.

Questions concerning this Advisory may be directed to Ralph Sacramone, Executive Director of the Massachusetts Alcoholic Beverages Control Commission at (617) 727- 3040 x 731.

(Issued April 7, 2022)



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Ave Rosenthal, Owner and Manager, Avenue D, Inc.

REQUESTED MEETING DATE: April 12, 2022

ITEM: Approval of Temporary Outdoor Dining Area – Avenue D (wine/malt bar), 14 Truro Center Road Unit C

EXPLANATION: Avenue D wine and malt license is before the Board for a request for the ability to use the deck at the rear of the property for food and wine/malt service per the Town policy regarding temporary outdoor dining areas. April 1, 2022 Governor Baker signed into law “An Act making appropriations for fiscal year 2022 to provide for supplementing certain existing appropriations and for certain other activities and projects.” [Bill Amendment H.4650](#)

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Avenue D wine/malt bar was limited to indoor occupancy only.

SUGGESTED ACTION:

1. **MOTION TO** *approve the temporary outdoor dining area request by Ave Rosenthal on behalf of Avenue D, Inc. for the use of the deck at the rear of the Avenue D wine/malt bar located at 14 Truro Center Road Unit C for food and wine/malt service per the Town of Truro’s policy regarding temporary outdoor dining areas adopted in accordance with Covid-19 Order 35 and HB 4650 subject to the following condition(s) and submission to the Alcoholic Beverages Control Commission:*
 - 1) *Favorable review, as indicated by the process, by Town Staff.*
 - 2) *With occupancy of 10-12 inside, 8-10 maximum outside, total occupancy limited to 17 people.*
 - 3) *The use of outdoor deck space shall end April 1, 2023.*
 - 4) *No amplified music is permitted on the deck area.*

ATTACHMENTS:

1. Email Request from Owner
2. Advisory regarding LLA Approval of Patios

From: [REDACTED]
To: [Nicole Tudor](#)
Cc: [Noelle Scoullar](#)
Subject: Re: Avenue D- Request for Expanded Patio Service
Date: Thursday, April 7, 2022 11:30:32 AM

Good morning Nicole,

In regard to Governor Baker's law and the ABCC advisory dated April 4, 2022 addressing the continued expansion of outdoor dining, I am requesting that the liquor license issued to Avenue D Inc indicate extended service to the outdoor deck area. The extension of the deck use was permitted in 2020 and 2021 under the prior governor's order and the ABCC advisory.

Thank you

Avé D Rosenthal
AVENUE D INC.
14C Truro Center Road
Truro, MA 02666

On Apr 7, 2022, at 8:57 AM, Nicole Tudor <ntudor@truro-ma.gov> wrote:

Good morning Ave,

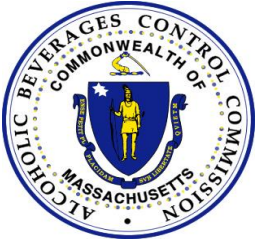
Would you kindly put in an email to me your desire again for this year to extend your on-premise seasonal pouring to the outdoor deck area for your 2022 seasonal alcohol license in regards to the attached notice from the ABCC regarding the recent MA legislation [Amendment H.4650 \(malegislature.gov\)](#).

Your email will be a part of your request in the Select Board packet for review on April 12th. Your email address will be redacted.

Thank you, Nicole

Nicole Tudor

Executive Assistant
Administration and Select Board Office
Truro Town Hall | PO Box 2030 | 24 Town Hall Road | Truro, MA 02666
Direct Line: (508) 214-0925 | Extension: (508)349-7004 Ext 110 | Fax: (508)349-5505
Email: ntudor@truro-ma.gov
<[image001.png](#)>
<[image002.png](#)> <[image003.png](#)>



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150
Tel. (617) 727-3040
Fax: (617) 727-1510

Jean M. Lorizio, Esq.
Chairman

ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY
REGARDING THE FURTHER EXPANSION OF PATIO SERVICE AND
TAKEAWAY/DELIVERY OF ALCOHOL BY ON-PREMISES LICENSEES

On April 1, 2022, Governor Charlie Baker signed into law “An Act making appropriations for fiscal year 2022 to provide for supplementing certain existing appropriations and for certain other activities and projects.” The text of the legislation can be found [HERE](#).

This Act permits licensees for on-premises consumption to continue with (1) expanded patio service and (2) extends the ability to sell alcoholic beverages for takeaway and delivery:

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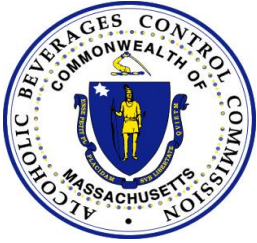
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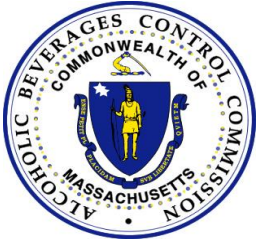
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The ABCC is grateful for the participation and contribution of several members of the alcohol industry in formulating these Guidelines. The ABCC is confident that these Guidelines will ensure consistency and promote public safety while allowing expanded outdoor dining throughout the Commonwealth.

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(Issued April 7, 2022)



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Chairman

GUIDELINES FOR OUTDOOR ALCOHOLIC BEVERAGE SERVICE AREAS

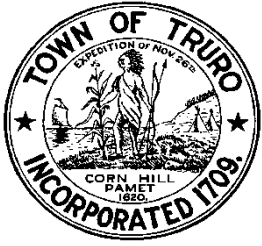
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7. The LLA should consider the type of neighborhood and the potential impact of noise in the environs before approving outdoor alcoholic beverage service areas.

Questions concerning this Advisory may be directed to Ralph Sacramone, Executive Director of the Massachusetts Alcoholic Beverages Control Commission at (617) 727- 3040 x 731.

(Issued April 7, 2022)



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Review and Approve Temporary Revised 2022 Seasonal Alcohol License-Terra Luna Restaurant, 104 Shore Rd

EXPLANATION: Every March the review and approval of the Seasonal alcohol licenses comes before the Local Licensing Authority, the Select Board, for restaurants and package stores for an opening date that can commence April 1st and run until January 15. Terra Luna Restaurant Seasonal All Alcohol license was approved March 22nd.

The Terra Luna Restaurant alcohol license is before the Board for revision of the license for the outdoor area. The owner is proposing the sale and service of alcohol near the front entrance (2-four top tables) and side entrance by the kitchen door (4-two top tables) and side yard (1-6-person table).

The temporary revised alcohol license in accordance with the Policy of the Truro Select Board Temporary Outdoor Dining Areas and in Accordance with Covid-19 Order No. 35 and MA HB 4650.

IMPACT IF NOT APPROVED: The temporary revised seasonal alcohol license will not be approved for the sale and service of all alcohol in the approved outdoor area by the Local Licensing Authority for submission to the Alcohol Beverages Control Commission (ABCC). The Licensee could appeal to the Alcohol Beverages Control Commission Board.

SUGGESTED ACTION: *MOTION TO approve the 2022 temporary revised seasonal alcohol license for the outdoor sale and service of all alcohol for Terra Luna Restaurant 104 Shore Rd with an occupancy limit of 54.*

ATTACHMENTS:

1. ABCC Seasonal License Holder's Application
2. 2021 Temporary License with Extension of Outdoor Area



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2022
Retail License Renewal

License Number: [REDACTED] Municipality: TRURO
License Name : Stostef Inc License Class: Seasonal
DBA : Terra Luna Restaurant License Type: Restaurant
Premise Address: 104 Shore Rd Truro, MA 02652 License Category: All Alcoholic Beverages
Manager: Anthony J Pasquale

I hereby certify and swear under penalties of perjury that:

- 1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
- 2. The renewed license is of the same class, type, category as listed above;
- 3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
- 4. The premises are now open for business (if not, explain below).


Signature

ANTHONY PASQUALE
Printed Name

3/3/22
Date

CHEF/GRAND POOBA
Title

Please sign this form only in the month of March and return to your Local Licensing Authority.

Additional Information:

Temporary Revised License LICENSE

ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN.....of TRURO.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To STOSTEF, Inc., dba Terra Luna Restaurant.....

Anthony J. Pasquale, Manager.....

on the following described premises

Temporary Outdoor use area by front entrance, side yard and by kitchen door.....

Occupancy 22 outside maximum, 32 inside maximum, with total occupancy limit of 54 people.....

One story building with dining rooms and Located at 104 Route 6A (Shore Rd) Truro.....

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 20.22., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this...11th.....day of May.....20.21..

The Hours during which Alcoholic Beverages may be sold are

From.....

Monday-Saturday.....

.....10:00am-10:00pm.....

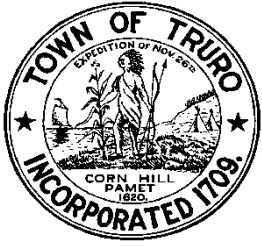
.....Sunday 12:00pm-10:00pm....

.....ABCC.LIC:.....



LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: April 12, 2022

ITEM: Renewal of 2022 Seasonal Alcohol License- Avenue D (14 Truro Center Rd Unit C)

EXPLANATION: Every March the review and approval of the Seasonal alcohol licenses comes before the Local Licensing Authority, the Select Board, for restaurants and package stores for an opening date that can commence April 1st and run until January 15.

The Avenue D alcohol license is before the Board for revision of the license to include the rear deck at 14 Truro Center Rd. The temporary revised alcohol license is in accordance with the Policy of the Truro Select Board Temporary Outdoor Dining Areas and in Accordance with Covid-19 Order No. 35 and MA HB 4650.

IMPACT IF NOT APPROVED: The Seasonal Alcohol License will not include the additional extension of premises to include the outdoor deck area.

SUGGESTED ACTION:

MOTION TO approve the 2022 temporary seasonal alcohol license for the outdoor sale and service of wine and malt for Avenue D 14 Truro Center Rd with an occupancy limit of 17.

ATTACHMENTS:

1. ABCC Seasonal License Holder's Application
2. 2021 Temporary License with Extension of Outdoor Area



Commonwealth Of Massachusetts Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2022 Retail License Renewal

License Number: [REDACTED] Municipality: TRURO
 License Name : Avenue D Inc. License Class: Seasonal
 DBA : Avenue D License Type: Restaurant
 Premise Address: 14C Truro Center Road Truro, MA 02666 License Category: Wines and Malt
 Manager: Ave. D. Rosenthal

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Ave D Rosenthal
Signature

3-1-2022
Date

AVE D ROSENTHAL
Printed Name

PRES
Title

Please sign this form only in the month of March and return to your Local Licensing Authority.

Additional Information:



Temporary Revised License LICENSE

ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The.....Town.....of.....Truro.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Avenue D, Inc. dba Avenue D

Ave D. Rosenthal, Manager

on the following described premises

The premises is on one floor. Main room (660 Sq ft) with banquettes, and bar area.

Outside deck area is 15x29 sq. ft. Temporary occupancy* 10-12 people inside, 8-10 maximum on outside deck, 17 people total. No amplified music is permitted on the deck area. One Entrance, One Exit, Located at 14 Truro Center Road, Unit C, Truro.

*Covid-19 Order No: 50

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2022., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this.....25th.....day of May 2021

The Hours during which Alcoholic Beverages may be sold are

From.....

Monday-Saturday.....

3:00PM-10:00PM.....

Sunday 3:00PM-10:00PM.....

ABCC.LIC# 04845-RS-1292.....

[Handwritten signatures]

LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



TOWN OF TRURO

BUDGET TASK FORCE

Meeting Minutes

February 7, 2022 – 5:00 pm

REMOTE BUDGET TASK FORCE MEETING

Via GoToMeeting Platform

Select Board Present: Robert Weinstein (Chair); Susan Areson (Clerk); John Dundas

Select Board Absent: Stephanie Rein; Kristen Reed

Finance Committee Present: Robert Panessiti (Chair); Richard Wood (Vice Chair); Steven Roderick

Finance Committee Absent:

Other Participants: Darrin Tangeman (Town Manager); Alex Lessin (Finance Director); Trudy Brazil (Town Accountant)

Chair Weinstein opened the meeting at 5:00 pm to discuss/review the FY23 Budget for the following departments:

Finance Committee and Reserve Fund

Town Manager Tangeman turned over the discussion to Finance Committee (FinCom) Chair Panessiti to present and he provided the following budget highlights:

- The budget is \$500 and is used for:
 - Advertising for notifications for budget hearings twice a year
 - A professional conference that selected staff attend annually
- The Reserve Fund is used for the purpose of:
 - Meeting the unanticipated financial situations and emergencies which may arise
 - \$225,000 was in the FY22 Reserve Fund
- Town Manager Tangeman commented that \$225,000 is being requested again for FY23.
 - FinCom Chair Panessiti added that unspent monies are returned to the Town's General Fund.

Employee Benefit Buy-out Account

Town Accountant Brazil provided the following budget highlight:

- \$15,000 reserve for employee-related contingencies such as an employee out of the office for an extended amount of time.

COLA

Town Manager Tangeman noted the following highlights:

- Affects union, non-union, and contract employees
- Consulted with other Cape and Islands communities for input and potential alignment
- Topic of COLA included in current contract negotiations
- Requested a 2% COLA for the FY23 budget
- Requested figure for FY23 is \$135,821 and includes all wage earners

Reserve for Contract Negotiations and Position Reclassifications

Town Manager Tangeman provided the following highlights:

- Reinitiating 3-year contracts for CBA employees
- Includes consulting fees for union and non-union employee compensation analysis
- Proposed reserve for the FY23 budget is \$358,262 based upon consultant's recommendation

Allocated Energy (Electricity) Fund

Town Accountant Brazil presented the following highlights:

- Town has entered a net credit relationship with a solar array in Canton, MA
 - Energy is purchased from the solar array for .75 on the dollar
 - Credits are applied to energy bills from Eversource
- Some accounts use the entire energy credit
- Others have significant credit balances
- No anticipation of significant increase in the costs of energy generated
- Requested FY23 budget is \$168,663

Allocated Communications (Comcast Business) Fund

Town Accountant Brazil provided the following highlight:

- Requested FY23 budget is \$29,600

Municipal Postage (Machine rent, postage, supplies)

Town Accountant Brazil provided the following highlights:

- \$100 increase to postage meter lease account
- \$300 increase for postage account
- \$500 increase for postage meter supplies (ink, etc.)
- FY23 budget request is \$14,400 which is a \$400 increase over FY22

Lower Cape Ambulance Association Assessment

Town Accountant Brazil recognized FinCom Member Roderick who provided the following highlight:

- LCAA Board has not had its final vote, but the budget will come in at 4.6% over the FY22 budget based upon pay increases.

C & I EMS Assessment

Town Accountant Brazil provided the following highlights:

- Assessment conducted annually
- FY23 budget request is \$1,750

Town Cemeteries

Town Accountant Brazil highlighted the following:

- Level funded budget
- \$30,000 for upkeep and maintenance of the grounds at the public cemetery
- \$1,000 for consumables used by Board members for work they perform at their homes
- FY23 budget request is for \$31,000

Soldiers & Sailors' Lots

Town Accountant Brazil provided the following highlights:

- Level funded budget
- \$3,000 request for FY23 budget to replace medallions and flags on veterans' graves

Veterans' Service District Assessment & Benefit Budget

Town Accountant Brazil provided the following highlights:

- Truro is a member of the Local Veterans' District from Hyannis
- The assessment for this year is \$17,520
- FY23 budget request is \$20,000 for benefits which is a decrease of \$14,000 from FY22

Debt

Finance Director Lessin provided the following highlights:

- Encompasses long-term and short-term debt obligated by Truro
- Will provide an update to Select Board prior to the Federal Reserve's raising interest rates

Employee Benefits (Retirement Assessment, Health, Life, Unemployment, Workers' Compensation, FICA/Medicare)

Finance Director Lessin provided the following highlights:

- Workers' Compensation, Group Life, and Unemployment budgets are level funded
- Group Healthcare budget is an increase of 3% increase over FY22
- FICA budget is a 3% increase over FY22 at \$154,019

Municipality Liability Insurances

Finance Director Lessin provided the following highlights:

- Mostly level funded
- A slight decrease in the FY23 budget of \$500 over FY22

ZBA

Town Accountant Brazil provided the following highlights:

- Hourly wage for minute taking has been incorporated into the Town Clerk's budget
- Advertising budget has been increased from \$750 to \$1,000
- Training budget has been increased from \$175 to \$200
- FY23 budget is a reduction of \$1,875 from FY33
- FY23 budget is now \$1,200

Select Board Member Dundas requested a distribution of updated spreadsheets with correct formulas to all Budget Task Force Members. Town Manager Tangeman stated that the updated information would be sent out tomorrow.

Select Board Member Dundas made a motion to adjourn at 5:55 pm.

Select Board Member Areson seconded the motion.

So voted, by majority voice vote with no objections, motion carries.

Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff



TOWN OF TRURO

SELECT BOARD

Meeting Minutes

February 8, 2022 – 5:00 pm

REMOTE SELECT BOARD MEETING

Via GoToMeeting Platform

Members Present (Quorum): Robert Weinstein (Chair); Kristen Reed (Vice Chair); Susan Areson (Clerk); John Dundas; Stephanie Rein

Other Participants: Darrin Tangeman – Town Manager; Kelly Sullivan Clark – Assistant Town Manager; Jarrod Cabral – DPW Director; Nick Norman – Co-Chair of the Open Space Committee; Betty Gallo – Vice Chair of the Truro Housing Authority; Jeff Alberti (COO, Weston & Sampson)

The remote meeting convened at 5:12 pm, Tuesday, February 8, 2022, by Select Board Chair Weinstein who announced that this was a remote meeting which is being broadcast live on Truro TV Channel 18 and is being recorded. Chair Weinstein also provided information as to how the public may call into the meeting or provide written comment.

Public Comment

Chair Weinstein recognized Town Manager Tangeman who stated that he had seen on social media incorrect information posted that tonight's meeting was going to include a public hearing regarding the DPW facility. Town Manager Tangeman added that a staff report related to the DPW facility will be presented and there will be no decision made tonight.

Chair Weinstein recognized Select Board Member Areson who stated that she hoped that the Select Board would hear questions and comments from the public. Chair Weinstein said that residents would have the opportunity to ask questions tonight.

Chair Weinstein recognized Laurie Lee, a resident of 28 Fishermans Road, Truro, MA, who said that she had requested several meetings with the Select Board and Town Manager Tangeman on behalf of the neighborhood that abuts the Public Safety Facility to discuss a petition regarding the natural buffer area between the Public Safety Facility and the neighborhood. At this time, there has been no response from the Select Board or Town Manager Tangeman so she would like to add a petition to preserve the natural buffer as part of the record for tonight's meeting. Ms. Lee read aloud the petition and thanked the Select Board. Chair Weinstein thanked Ms. Lee for her comments and noted that the petition should be submitted through the mail to the Select Board so it can be added to the record.

Chair Weinstein recognized Amy Waltz, of North Pamet Road, who commented on the need for improved communications from the Town of Truro for emergency services during the recent blizzard. Ms. Waltz noted that she read after the storm that there was a warming station at Nauset High School

which seemed to be a bit far for residents to travel in the storm. Chair Weinstein thanked Ms. Waltz for her comments.

Chair Weinstein asked if there were any other members of the public who would like to provide additional comment, and when there was no response from the public, so he closed the public comment portion of the meeting.

Public Hearing

A. Transfer of Seasonal Wine and Malt Retail Alcohol License to - **Cape Provisions LLC dba Jams Market, Garrison Scott Cloud**, 14 Truro Center Road, Truro, MA from **Sebastian and Dawn Snow, Jams Too, Inc.**

Chair Weinstein gave an opportunity for Garrison Scott Cloud's spokesperson (name inaudible) to present briefly. Chair Weinstein recognized Mr. Snow who expressed his support of the transfer to the Members. No questions were asked by Members of the Select Board. No questions were asked by the public.

Chair Weinstein closed the public hearing and offered Members an opportunity to deliberate.

Member Rein made a motion to approve the transfer of the Seasonal Wine and Malt Retail Alcohol License from Jams Too, Inc., Dawn and Sebastian Snow to Cape Provisions LLC dba Jams Market, Garrison Scott Cloud.

Vice Chair Reed seconded the motion.

So voted, motion carries, 5-0.

Board/Committee/Commission Appointments

A. Interview and Appoint: None

Chair Weinstein stated that there were none.

Staff/Committee Updates

A. Board/Committee Report: Open Space Committee; Nick Norman – Co-Chair

Chair Weinstein recognized Mr. Norman who was not present, so Chair Weinstein continued with the agenda.

Tabled Items

A. Review and Approve Dedication and Theme of the 2021 Annual Town Report Presenter: Darrin Tangeman, Town Manager

Chair Weinstein recognized Town Manager Tangeman who stated that the recommended theme and photograph for the upcoming Annual Report was ready for the Select Board's decision as well as the big accomplishments and initiatives conducted over the last year.

Member Rein noted that several boards and committees have had such a positive impact on the Town's future ("***Planning for Truro's Future***" as the theme) that she wanted to dedicate the Town Report to the board and committee Members and volunteers for their work. Member Rein also stated that it would be appropriate to recognize this group at the next Annual Town Meeting for their hard work. Member Rein thought that a photograph of the Walsh property (maybe an aerial view) would be a good selection.

Chair Weinstein led a discussion with Members on these topics. Members unanimously expressed their support of Member Rein's recommendations.

Member Rein made a motion to approve "*Planning for Truro's Future*" as the cover and theme for the Annual Town Report and dedicate the 2021 Annual Town Report to all Members of Truro's boards/committees/commissions who currently serve.

Member Reed seconded the motion.

So voted, 5-0, motion carries.

Select Board Action

A. DPW Facility Update and Responses to Inquiries Presenter: Jarrod Cabral – DPW Director and Jeff Alberti (COO, Weston & Sampson)

Chair Weinstein recognized DPW Director Cabral and Mr. Alberti. Chair Weinstein emphasized that this portion of the meeting was for information purposes only and that no decision for a site has been made. Before turning over the presentation to Mr. Cabral, Chair Weinstein noted that the public will be given the opportunity to comment following the presentation.

DPW Director Cabral and Mr. Alberti introduced themselves. DPW Director Cabral provided background on the following topics:

- Last public meeting on February of 2020 regarding the DPW Feasibility Study
- Current location is a non-conforming Zone 1
 - 100' zone around public water supply
 - Zone 1's cannot be more non-conforming
 - Maximum daily pumping rate is limited at current location and can't be increased
- Map of Snow's Field and Town Hall
 - August 1999 Report found higher rates of trichloroethane (TCE) in water samples at Snow's Field
 - Cost of remediation for a 900' water line at Snow's Field (approximately \$350K including engineering but not supplementary equipment)
 - Use of Snow's Field for the public will change
- The DOT (104 Route 6) and Jacks Gas (100 Route 6)
 - Restricted or prohibited items within the National Seashore District affecting vehicle maintenance
 - Prior or current potential contaminants leaking into the water table at Jacks Gas
- Cell Tower Fall Zone
 - Special Permit approval
- Traffic Data
 - Provided with data by Police Chief Calise

- 40 accidents since 2005 between Public Safety Facility and Seamen’s Bank
 - No fatalities
 - Requested and awaiting additional traffic data from the Cape Cod Commission

DPW Director Cabral turned over the presentation to Mr. Alberti. Mr. Alberti provided background on the following topics:

- DPW Feasibility Study Update
 - Provided high-level recap of the DPW Feasibility Study
- Reviewed the DPW’s responsibilities
- Why does the Town need a new DPW Facility?
 - Operating out of multiple buildings ranging from 40-70 years old
 - Responsibilities have increased and buildings do not meet the needs
 - Facility doesn’t meet current code
 - Efficiency
 - Employee safety issues

Mr. Alberti then provided additional in-depth information for the Select Board Members and public on the New Public Works Facility:

- Proposed Program
 - 29,608 SF
 - 19.3% reduction from original proposal
 - Multi-use spaces which were safe and efficient
- Site Selection Screening Analysis
 - Size
 - Environmental Receptor Maps
- Site 1 – 340/344 Route 6
 - Size: **Passed**
 - Environmental Receptors: **Passed**
- Summary of Project Inquiries & Responses
 - Look at rotation or configuration of the proposed DPW facility
 - Explore well relocation from the DPW to Snow’s Field or to abutting parcels
 - Explore possible relocation of the salt storage structure and fuel island to alternate locations
 - Complete a cost-benefit analysis on indoor v. outdoor vehicle storage
 - Impacts associated with outdoor/indoor storage
 - Report back on the evaluation criteria used to assess the sites
 - Vernal pools, streams, FEMA flood zones, ACEC areas, NHESP habitats, water supply areas, landfills, and MCP and RCRA restricted areas
 - Explore variance and regulatory options which might open other sites
 - Review cell tower fall zone and potential impact to the proposed concept
 - Review of Zone II restrictions would impact siting at the Safety Facility
 - Storage of sludge, septage, sodium chloride/chemicals for ice and snow removal, fertilizers, etc.
 - Floor Drain System
 - Vehicle Wash System

- Proposed Fueling System
 - Enclosed Salt Storage
 - Proposed Stormwater Management System
- Discussion related to next steps including traffic and other studies at proposed Route 6 site
- Noise and environmental impacts on adjacent properties
- Discussion of costs and operational impacts associated with moving 8,000-9,000 SF of storage to another location
- Discussion related to actual functional requirements of the DPW
- Site prep costs for each of the proposed sites
 - Will be further evaluated and prior to design phase
- Public discussion related to long-term regionalization plans for the DPW
 - Issue needs to be addressed by the Select Board
- Endangered species/priority habitat status for all proposed sites and how this would inform storage, chemicals, and site options
- Environmental reports on current site, Snow's Field, Former Jacks Gas, and Mass Highway site on Route 6
- Driveway Access Modifications
- Anticipated Costs
 - 2021 - \$507 SF
 - Construction: \$15.2M
 - Soft Costs: \$3.4M
 - Total Costs: \$18.6M
 - 2024 - \$596 SF
 - Construction: \$17.9M
 - Soft Costs: \$4.7M
 - Total Costs: \$22.6M

Mr. Alberti completed his presentation and Chair Weinstein opened the session for questions from the Select Board. Members asked the following questions or made the following remarks:

- Vice Chair Reed asked Mr. Alberti for additional information about the Walsh property as it was part of the DPW Feasibility Study. Mr. Alberti said that he could have preliminary information within the next week.
- Member Dundas asked Mr. Alberti what the project cost estimate was for 2021 and Mr. Alberti replied that the average cost per SF was \$533 for a project in 2021.
- Member Areson commented that she was taking in the information and had no questions.
- Member Rein said that she had no questions and appreciated the presentation.
- Chair Weinstein commented that the Walsh property is a potential site, and the Select Board will be waiting for additional information.

Chair Weinstein then opened the meeting to comments from the public and recognized the following individuals for questions and/or comments.

- Mr. Kevin Keuchler of Parker Drive challenged some of the information presented by Mr. Alberti citing omissions that were included in the Members' packets and the asked for the Select Board to slow down this process and to be more transparent.

- Michael Janopolis of 16 Parker Drive expressed concerns over the estimated cost of \$350K for the water line at Snow's Field and cited a discussion that he had with a well driver who said that the work could be done for between \$35K-\$50K without treatment and assuming the ability to use the existing well. Mr. Janopolis commented that his sister-in-law was involved in a near-fatal accident in front of Parker Drive in 1983 so traffic safety will continue to be a serious issue. He concluded that it would be best for the DPW to remain in its current space and figure out a way to design a facility that will fit in that space as it will be more economical for the Town.
- Mr. David Reid, attorney for the Cranberry Hill Homeowners' Association, stated that his clients are residents of the Town and are mindful of the needs of the DPW and the quality of water. Attorney Reid commented that the Town had committed to maintaining a wooded buffer from the residential zone between the Public Safety Facility and Route 6. Attorney Reid insisted that the Select Board can't proceed without the Select Board returning to the ZBA to modify the ZBA's decision in granting the original Special Permit. Attorney Reid asked the Select Board to consider not only if the site is internally suited for the needs of the DPW but also whether the external impacts on the neighborhood render this kind of development inappropriate. Attorney Reid thanked the Members for their time and for the consideration of other sites.
- Ms. Jennifer Cohen of 10 Parker Drive said that she had only a couple of days to review the packet and focused on the financial aspects of this project. She noted that the soft costs increased by about 13% and with the overall costs at about 21%. Ms. Cohen thought the estimate may be too low based upon the increased cost of goods and supply chain challenges. Ms. Cohen thanked the Members.

Town Manager Tangeman asked Chair Weinstein to recognize DPW Director Cabral and Mr. Alberti so they could respond to the questions and comments raised.

Town Manager Tangeman then introduced Town Planner/Land Use Counsel Barbara Carboni who commented on the proposed site at 340/344 Route 6 and the wooded buffer area that the Cranberry Hill Homeowners' Association referenced. Town Planner/Land Use Counsel Carboni stated that she did not find that the Special Permit had a requirement or a condition for the maintenance of a buffer.

Chair Weinstein stated that he and the Members have received letters from members of the public who live on Fishermans Road and Parker Road which contain incorrect information. Chair Weinstein thanked Town Planner/Land Use Counsel Carboni.

Chair Weinstein then recognized Ms. Laurie Lee of Fishermans Road who announced that she was the president of the Cranberry Hill Homeowners' Association and not an attorney. Ms. Lee didn't agree with the opinion stated by Town Planner/Land Use Counsel Carboni and cited the 1992 Site Plan Review for the Public Safety Facility that indicated the buffer as well as in the application. Ms. Lee also noted that the ZBA granted the Special Permit.

Chair Weinstein recognized Ms. Regan McCarthy of Higgins Hollow Road who stated that she would like to provide comments from another individual who could not speak due to technical issues. Chair Weinstein agreed to let Ms. McCarthy to speak on behalf of Anthony Garrett of Tryworks Road who is a licensed architect in Massachusetts and a neighbor of Snow's Field. Ms. McCarthy read aloud Mr. Jarrett's email. Mr. Jarrett was opposed to construction of the new DPW Facility due to costs, safety, and environmental issues.

Chair Weinstein allowed Ms. McCarthy to her personal views on the topic. Ms. McCarthy expressed concern about the cell tower fall zone, the data that was provided for a capital project, the significant increase in the cost of the construction, and finally, questioned the statement that the Select Board has not made a final decision as the reference to the site adjacent to the Public Safety Facility in this evening's presentation indicates that a decision has been made and reflects bias in the presentation.

Town Manager Tangeman asked Town Planner/Land Use Counsel Carboni to comment on Ms. Lee's assertion that the wooded buffer previously cited was a condition of the Special Permit granted by the ZBA in 1992. Town Planner/Land Use Counsel Carboni stated that Condition #11 is a descriptive statement and did not create, in the decision, a requirement or condition that the land is left untouched.

Chair Weinstein recognized Attorney Reid who acknowledged that no decision would be made this evening but that he and the Cranberry Hill Homeowners' Association respectfully disagreed with Town Planner/Land Use Counsel Carboni's opinion as to what is approved, or disapproved, for alteration.

Chair Weinstein reiterated that this meeting was informational, and no final decision has been made as information is still being collected to include the Walsh property. Ms. McCarthy asked to be recognized and clarified her previous statement that she did not mean to state that the Select Board had made a final decision. Chair Weinstein thanked Ms. McCarthy for her clarification.

Chair Weinstein recognized Ms. Karen Kinsella of 1 Fishermans Road who expressed concern about the total cost of the project to include the financing cost that would incur an additional \$1.2M alone.

Chair Weinstein thanked everyone for their comments and noted that all the comments were recorded.

Member Areson announced that she had received a text from Mr. Norman of the Open Space Committee that he has been unable to join the meeting since 5:00 pm. It was discovered that he had the wrong link and Town Manager Tangeman sent him the correct link.

Chair Weinstein moved forward with the next topic.

B. Review Preliminary Warrant Article List (PWAL) for Annual Town Meeting (ATM) Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman turned over the presentation to Assistant Town Manager Clark who said that the Warrant will remain open until February 25, 2022, for petitioned Articles. Assistant Town Manager Clark noted that the PWAL was not exhaustive and could change. Assistant Town Manager Clark stated that she would like to receive feedback from the Members. Chair Weinstein asked Assistant Town Manager Clark to provide deadlines for the Warrant. Assistant Town Manager Clark said that financial Articles has already expired on February 4, 2022, and petitioned Articles will close at 4 PM on February 25, 2022. Assistant Town Manager Clark noted that the Select Board may add additional language, change language, and even add Warrant Articles even after the Warrant is officially closed.

Assistant Town Manager Clark turned over the presentation to Town Manager Tangeman.

Town Manager Tangeman highlighted the PWAL with input from Assistant Town Manager Clark, DPW Director Cabral, Member Areson, and Vice Chair Reed:

- Customary & Financial Articles
- Land Conveyance
- Override
- Amend Personnel Bylaw
- Acceptance of Massachusetts General Law
- Community Preservation Act Articles
- General Bylaw Articles
- Zoning Bylaw Articles
- Charter Articles
- Home Rule Petition Articles
- Petitioned Articles
- Advisory Articles
- Annual Town Election
- Postings of the Warrant
- Appendix A: Omnibus Budget FY2023
- Appendix B: Capital Improvement Budget of Projected Capital Needs FY2023-FY2027

Without any questions, Town Manager Tangeman turned the meeting over to Chair Weinstein who recognized Chair Norman of the Open Space Committee.

A. Board/Committee Report: Open Space Committee; Nick Norman – Co-Chair

Chair Weinstein asked Mr. Norman to introduce himself and Mr. Norman stated that he was a resident of 12 Scrimshaw Street and was Co-Chair of the Open Space Committee (OSC). Mr. Norman also named the other members of the committee.

Mr. Norman noted that the OSC had limited meetings in 2021 due to COVID-19. Mr. Norman said that the OSC was urged to merge with the Recreation Committee but voted unanimously not to do so. The goals of the two groups were not sympathetic to one another.

The OSC's goals and objectives for 2021/2022 are:

- Continue to identify and acquire available land for the Town of Truro
- Work with Town boards and commissions whose goals are to develop much needed housing
- Work with Town boards and agencies to acquire funding for the purchase of land
- Continue to support culvert repairs to improve waterflow into the Pamet River and associated wetlands, and from Cape Cod Bay to East Harbor
- Support initiatives with new passive and active recreation with emphasis of the future use of the Walsh property
- Work with the Climate Change Committee to protect the woodlands and farmlands

Mr. Norman then provided a status of the OSC's goals:

- The current OSC plan to the Commonwealth expired late last year and the strategy is to get a new plan submitted within the year. The OSC is working with Town Planner/Land Use Counsel Carboni to create a path forward with a focus on the process and budget. The OSC will obtain funds through Town budget and grants.
- The challenges for achieving the goals are land availability and cost of acquisition.
- A challenge to local collaboration is the non-existence of a Recreation Committee.

Mr. Norman completed his presentation and asked for questions or comments. Member Areson announced that there was good news for the OSC as the Town staff has found some funds available that can be used by the OSC.

Chair Weinstein thanked Mr. Norman and his colleagues for the excellent work that they do. Vice Chair Reed also thanked Mr. Norman and his colleagues. Vice Chair Reed asked how the Select Board and Town staff can further assist the OSC in its efforts and Mr. Norman replied that Member Areson is a great liaison to the team. Mr. Norman added that the Select Board and staff have been very helpful.

There were no other questions or comments, so Chair Weinstein thanked Mr. Norman before Mr. Norman's departure from the meeting.

C. Review and Support Rental Assistance Program to Qualified Non-Resident Town Staff Presenter: Betty Gallo, Vice Chair, Truro Housing Authority

Chair Weinstein announced that Ms. Gallo has joined and asked her to introduce herself and present. Ms. Gallo said that she is Vice Chair of the Truro Housing Authority. Ms. Gallo gave a brief overview of the program and mentioned that there are three households which are participating. Ms. Gallo did express concern over the reduced number of year-round rental properties in Truro which could be available for Town employees. Ms. Gallo noted the difficulty in hiring Town employees and that this program can assist the Town in its efforts to hire great talent.

Ms. Gallo completed her presentation and Chair Weinstein asked if there were questions or comments.

Chair Weinstein recognized Vice Chair Reed who asked Ms. Gallo if she was asking for more resources or if she was promoting the program to help in the Town's recruitment and retention efforts. Ms. Gallo said that she was not asking for additional resources and noted that the Select Board had already appropriated \$25,000 for the rental assistance program.

Member Rein made a motion to approve amendments to the Truro Rental Assistance Program for otherwise qualified non-resident Town staff members.

Vice Chair Reed seconded the motion

So voted, 5-0, motion carries.

Chair Weinstein thanked Ms. Gallo and reiterated the advantage of the Truro Rental Assistance Program for those qualified non-resident Truro staff members. Ms. Gallo thanked the Members and left the meeting.

Consent Agenda

A. Review/Approve and Authorize Signature: 1. None

B. Review and Approve Appointment Renewals:

C. Review and Approve Application for a Curb Cut: 126 Old County Road; 33 Old County Road

Chair Weinstein stated that he was opposed to both applications and then read aloud the current Truro curbside policy. He stated that his objection was that both curb cuts would service a driveway that is far more than what is required that is no more than an 8% grade. Chair Weinstein said that he has previously spoken with DPW Director Cabral about this application. Vice Chair Reed asked DPW Director Cabral to provide more detail as to the applications, so he provided some additional information as to his interactions with the property owners. Vice Chair Reed asked Chair Weinstein if there were any possible amendments to the application which would change his mind. Chair Weinstein said that DPW Director Cabral's response didn't address any of his concerns and objections. Chair Weinstein added that approval of the application could result in land desecration that the Town did not need. Chair Weinstein asked DPW Director Cabral if he wanted to add any other comments. DPW Director Cabral introduced Mr. Jonathan Funk, owner of 126 Old County Road, as he joined the meeting and he also introduced Mr. David Lajoie, of FELCO Engineering, Inc., and he also represented Mr. Funk, who also joined the meeting. DPW Director Cabral noted that he had not spoken to the owners of 33 Old County Road, but he had contact with their contractor. Chair Weinstein recognized Mr. Funk.

Mr. Funk introduced himself as the owner of 126 Old County Road and asked Mr. Lajoie to provide more information as to what has changed, and stayed the same, since the prior approval by the Select Board to include Chair Weinstein's previous support of the permit. Chair Weinstein acknowledged his prior support but said that he had not paid as much attention as he should of, and that Mr. Funk was not presenting inaccurate information. Mr. Lajoie introduced himself and said that he was unaware that there had to be adherence to comply to Subdivision rules to include Table 1. Mr. Lajoie noted that road is paved with a 10' wide driveway and provided drainage for the driveway that will be contained on the property. Mr. Lajoie said that all similar homes, in Truro, on land with common topography will face the same challenges. Chair Weinstein reiterated that he would not support the application and he added that he had an additional conversation with Town Planner/Land Use Counsel Carboni who agreed with his concerns and objections as the project would not adhere to local policy. Chair Weinstein asked Mr. Lajoie if he knew what type of paving would be used and Mr. Lajoie said that he didn't know but he could find out. Through the Conservation Commission, Mr. Lajoie said that there was a vegetation plan for the southerly side of the driveway. Mr. Lajoie said the pavement material would be compliant, but he again reiterated that he would get the specific information. Chair Weinstein thanked him for his comments, but the current Truro policy is clear and that it has been ignored.

Vice Chair Reed asked if there was anyone present to speak on behalf of 33 Old County Road and there was no reply. Vice Chair Reed then announced that she was not prepared to vote on either application tonight, and if the other Members agreed, the Select Board could conduct additional review and consider the applications at the next Select Board meeting. Chair Weinstein said that seemed to be reasonable when Town Planner/Land Use Counsel Carboni joined the meeting. Chair Weinstein recognized Town Planner/Land Use Counsel Carboni who said that she reviewed the Town requirements and design standards as described by Chair Weinstein and agreed with his comments. Town

Planner/Land Use Counsel Carboni also stated that she would be prepared to discuss at the next Select Board meeting.

Chair Weinstein recognized Jack Riemer of Fisher Road and speaking as a private citizen. Mr. Riemer stated that he agreed with issues raised by Chair Weinstein, and he further noted that there was a lack of an operations and maintenance plan. Mr. Riemer said that he is not an engineer but looking at the project, he could not believe that the system, as proposed, was effective and that it would threaten the wetlands nearby. Chair Weinstein thanked Mr. Riemer for his comments.

Chair Weinstein recognized Member Areson who wanted to table this as suggested by Vice Chair Reed. Member Areson expressed concern that applicants received prior approval of their projects by the Conservation Commission, the Board of Health, the police chief, and the fire chief only to be rejected by the Select Board yet approved elsewhere. Member Areson commented that she would like to see the Select Board get out of the curb cut business and that she was aware of Chair Weinstein drafting a curb cut policy which would include input from the experts to make sure the application's project adheres to all Town bylaws and regulations before a final decision is made. Member Areson concluded that these unresolved issues must be resolved, and Chair Weinstein agreed.

Chair Weinstein recognized Mr. Glenn Wood, attorney for the applicant and of Rubin and Rudman LLP, who said that Member Areson made the point of the evening. Attorney Wood noted that the applicant had received all necessary and required approvals, built the driveway, and now the Select Board wants to know what the surface is. Attorney Wood stated that the applicant looked forward to working with DPW Director Cabral and other Town staff before the next meeting. Attorney Wood noted that the engineer had provided an extraordinary engineering design to handle stormwater and that residential properties are exempt from the DPW stormwater policy. Attorney Wood commented that the level of jurisdiction and control is somewhat unfounded. Attorney Wood said that he looked forward to the next meeting and hoped that the majority of the Select Board would vote in his client's favor. Chair Weinstein thanked Attorney Wood.

Chair Weinstein recognized Rich Roberts, speaking as a private citizen and a civil engineer, Mr. Roberts stated that he supported Chair Weinstein's opposition to both applications due to the geometry and grade of the driveways as they are potentially dangerous.

Chair Weinstein asked for a motion to continue this matter until the next Select Board meeting.

Chair Weinstein recognized Member Dundas who stated that he opposed the attempt to continue the application for 126 Old County Road to another day. Member Dundas said that the applicant deserves a vote and they had put in the work, the effort, and received all required approvals prior to this evening. Member Dundas noted that 126 Old County Road was best represented by the owner, the engineer, and counsel while no one from 33 Old County Road was present. Member Dundas concluded that he would vote in favor of the application for 126 County Road and that he was opposed to any continuance.

Chair Weinstein asked if there were any other Members who felt the same way that Member Dundas did. Chair Weinstein said that he wanted to respond to Attorney Wood's comments. Chair Weinstein stated that he assumed that the fire chief and the police chief may not have been familiar with the language in the Bylaw, but he was. He noted the amount of water runoff on Old County Road.

Chair Weinstein recognized Member Areson who stated that she agreed with Member Dundas' comments and position. Member Areson also said that she was prepared to make a motion and would be in favor of 126 Old County Road. Before making a motion, Member Areson said that she hoped that the pavement could be done quickly so the runoff could be resolved.

Member Areson made a motion to approve the consent agenda, absent of the curb cut for 33 Old County Road, as printed in the Warrant.

Member Dundas seconded the motion.

So voted, 3-2, the motion failed.

Chair Weinstein announced that the motion failed, and he took responsibility for his previous support. Vice Chair Reed said that she believed that the review will be a good thing and she wanted to find a way to make this work for the applicants.

Member Areson made a motion to approve the consent agenda, absent of the curb cut.

Vice Chair Reed seconded the motion.

So voted, 5-0, motion carries.

Chair Weinstein recognized Attorney Wood who asked for clarification of what the prior motion meant, and Chair Weinstein asked Member Areson to explain. Member Areson said that she removed the curb cut from the motion as it would be addressed at a subsequent meeting. At the suggestion of

Member Areson made a motion to approve the consent agenda as printed in the Warrant but remove the curb cut for 126 Old County Road and 33 Old County Road to add to the agenda for the next Select Board meeting's agenda.

Member Rein seconded the motion.

So voted, 5-0, motion carries.

Chair Weinstein asked Town Planner/Land Use Counsel Carboni if it was necessary to remove the first motion as the record will reflect two motions regarding the same things with different results. Town Planner/Land Use Counsel Carboni opined that she didn't see any inconsistencies, so it was not necessary to take any further action.

Chair Weinstein recognized Attorney Wood who said that the first motion denied his client's application and Chair Weinstein said that the Select Board had not done so but had continued the curb cut to the next Select Board meeting. Town Planner/Land Use Counsel Carboni clarified that the Select Board did not take a substantive vote on either application with both motion votes. Furthermore, the curb cut was removed tonight only to be continued to the next meeting and the rest of the agenda consent was approved. Attorney Wood thanked Town Planner/Land Use Counsel Carboni for the clarification. Town Planner/Land Use Counsel Carboni thanked Attorney Wood and hoped that his concerns had been satisfied. Attorney Wood thanked the Select Board and left the meeting.

D. Review and Approve Select Board Minutes: Regular Minutes of 01.11.2022

Select Board Reports/Comments

Member Rein thanked the Town Hall staff and DPW Director Cabral for their work and preparation for tonight's meeting. It was incredibly informative. Member Rein encouraged any members of the public to

volunteer and join boards/commissions/committee as there were opportunities to serve due to openings.

Member Dundas thanked the Town Hall staff as well as the DPW and Public Safety Office for the team's great efforts during the recent storm. Member Dundas noted that not everything goes as planned but he applauded their efforts and he appreciated them. He also said that he was confident that the team would conduct an After-Action Review (AAR) to discuss lessons learned and ways to improve as it is a self-improving organization.

Member Areson said that she had no comment.

Vice Chair Reed thanked everyone for their time, comments, and preparation for the Budget Task Force meeting. Department heads did a great job of sharing the information with the public so that the Task Force can make informed decisions. Vice Chair Reed added that the Economic Business Forum has one more forum that is scheduled for February 10, 2022, at 4:30 PM for construction and trade individuals. She provided contact information for Noelle Scoullar to register for the event.

Chair Weinstein thanked the Town staff and DPW for the information presented tonight and for their work during the recent storm. He also said that he wanted to recognize Ronit Goldstein of Eversource at a future Select Board meeting who helped him and several other members of the community who lost power for several days. Chair Weinstein also said that it would be an opportunity to have Eversource explain who and how to contact directly before another outage.

Chair Weinstein recognized Town Manager Tangeman.

Town Manager Report

Town Manager Tangeman said that he has listened to the public's comments as to how to improve before the next storm. Town Manager Tangeman reported that the Town Hall staff, and the Emergency Management Team, met and held an AAR. He also acknowledged the efforts of the first responders who assisted two vulnerable residents with either shelter or power. He noted that the team is committed to the doing their best. Town Manager Tangeman said that there were no warming stations open on Saturday in Massachusetts but there were shelters which were open. Town Manager Tangeman said that by Sunday, at 2 PM, 99% of Truro residents had power restored so the decision was made not to open a warming station. He added that will change in the future so even the most vulnerable can have their needs met even if most of the community has had its power restored.

Member Dundas asked if any Town Hall staff, or first responders, were injured during the recent storm while serving the community and Town Manager Tangeman said that everyone was okay.

Next Meeting Agenda

Regular Meeting – February 22, 2022

Town Manager Tangeman had a technical issue to access the agenda so Assistant Town Manager Clark asked the Members if they had any items to add to the agenda. Assistant Town Manager Clark said that she would add the curb cut and Member Rein said that she would like to add the curb cut policy as well.

Town Manager Tangeman shared the agenda with the Members and reviewed the items with the Members. Town Manager Tangeman noted the addition of a Joint Executive Session with the ZBA regarding Cloverleaf on Friday, February 18, 2022.

Town Manager Tangeman said there is a meeting with the Bike and Walkways Committee as well as a Planning Board staff update. Town Manager Tangeman commented that it might be an opportunity to discuss Planning Board articles and Town Planner/Land Use Counsel Carboni said that there are some articles in the works, but she would check with the Planning Board chair.

Vice Chair Reed suggested adding a discussion on the status of timelines for Select Board goals and objectives so Members could address whether timelines are being met or not. Town Manager Tangeman replied that it would be best to add to the first meeting in March 2022.

Town Manager Tangeman confirmed with Chair Weinstein that a curb cut policy would be ready for the next meeting. Chair Weinstein said it would be ready, so Town Manger Tangeman added it to the Select Board Action on the agenda.

Chair Weinstein said that Ms. Goldstein of Eversource would be happy to appear at an upcoming Select Board meeting and make a presentation to the public to improve restoration of power following an outage. Chair Weinstein will confirm her availability with her to determine which meeting would be best for her.

Member Areson made a motion to adjourn at 8:55 pm.

Vice Chair Reed seconded the motion.

So voted, 5-0, motion carries.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Alexander O. Powers". The signature is fluid and cursive, with a large initial "A" and a long horizontal stroke extending to the right.

Alexander O. Powers
Board/Committee/Commission Support Staff



TOWN OF TRURO

SELECT BOARD

Meeting Minutes

February 22, 2022 – 5:00 pm

REMOTE SELECT BOARD MEETING

Via GoToMeeting Platform

Members Present (Quorum): Robert Weinstein (Chair); Kristen Reed (Vice Chair); Susan Areson (Clerk); John Dundas; Stephanie Rein

Other Participants: Darrin Tangeman – Town Manager; Kelly Sullivan Clark – Assistant Town Manager; Alex Lessin – Finance Director; Jarrod Cabral – DPW Director; Nick Norman – Co-Chair of the Open Space Committee; Betty Gallo – Vice Chair of the Truro Housing Authority; Jeff Alberti (COO, Weston & Sampson)

The remote meeting convened at 5:12 pm, Tuesday, February 22, 2022, by Select Board Chair Weinstein who announced that this was a remote meeting which is being broadcast live on Truro TV Channel 18 and is being recorded. Chair Weinstein also provided information as to how the public may call into the meeting or provide written comment.

Public Comment

Chair Weinstein opened the public comment portion of the meeting to the members of the public and Chair Weinstein recognized the following individuals:

Ms. Christine Markowski, 28 Noons Drive, who said that she and her family had moved to Truro so their children could grow up in Truro and attend Truro Central School. Ms. Markowski expressed frustration with the Truro School Committee's decision to hire another consecutive white superintendent without any advertising, any transparency, and any process. Ms. Markowski stated that this was disrespectful and illegal. Ms. Markowski alleged that the responses that she has received from the Truro School Committee were misogynist, homophobic, and racist. Ms. Markowski asked the Members to compel the Truro School Committee to reopen the search for superintendent.

Ms. Jennifer Cohen, 10 Parker Drive, who commented that she noticed this afternoon that a subject that will be discussed tonight has an enclosed updated memorandum from DPW Director Cabral to Town Manager Tangeman that has more information added today. Ms. Cohen stated that she didn't know if the agenda item should be rescheduled to let the public review the new information.

Ms. Deborah Rivlin, 21 Fishermans Road, commented that she hoped that Truro would honor the commitment to the Fishermans Road neighborhood regarding the possible site for the new DPW Facility. Ms. Rivlin stated that it would be a shame for the Town to allow the proposed project to be built there.

Chair Weinstein noted that no other members of the public asked to be recognized so he closed this portion of the meeting.

Public Hearing

Chair Weinstein announced that there were no public hearings this evening.

Board/Committee/Commission Appointments

A. Interview and Appoint: Isadora Medley to the Bike and Walkways Committee (BWC)

Chair Weinstein welcomed Ms. Medley and invited her to introduce herself. Ms. Medley, 4 Hopkins Way, is a Truro native and is excited about Truro's future. She and her family enjoy biking and walking around Truro. Chair Weinstein, Member Rein, Member Areson, and Member Dundas voiced their support for Ms. Medley's appointment.

Member Areson made a motion to appoint Ms. Isadora Medley to the BWC for a three-year term expiring on June 30, 2025.

Member Rein seconded the motion.

So voted, 5-0, the motion carries.

Chair Weinstein congratulated Ms. Medley and Ms. Medley thanked the Members.

Staff/Committee Updates

A. Board/Committee Report: Planning Board; Anne Greenbaum – Chair

Chair Weinstein welcomed Chair Greenbaum and other Members of the Planning Board. Chair Greenbaum highlighted the following with a PowerPoint presentation:

- Overview of the Planning Board's Role and Responsibilities
- Focus Areas
- Planning Board Composition
- 2021 Accomplishments
- 2022 Goals & Progress
- Challenges In Achieving Goals
- Alignment of Planning Board and Select Board 2022 Goals
- Support Required from The Select Board/Town Manager

Chair Weinstein thanked Chair Greenbaum and her colleagues for their work. Vice Chair Reed and Member Areson asked questions about the 2022 Goals and potential Bylaw which were answered by Chair Greenbaum.

B. DPW Facility Update; Jarrod Cabral – Public Works Director

Chair Weinstein welcomed DPW Director Cabral and asked him to introduce himself. DPW Director Cabral provided the following updates for the DPW Facility Project:

- Cost/Construction Update
- Temporary Locations to Support Operations & Maintenance
- Temporary Logistical Support & Storage
- Temporary Storage Facility for Snow Removal Equipment and Materials
- Environmental Study
- Well Survey
- Potential Site Using the Walsh Property

DPW Director Cabral then introduced a brief slide presentation that included the plans for the Walsh Property along with location options. DPW Director Cabral asked if anyone had any questions. Chair Weinstein asked DPW Director Cabral about the square footage in all three potential sites and DPW Director Cabral provided that information.

Chair Weinstein recognized Mr. Kevin Kuechler, 36 Parker Drive, who asked DPW Director Cabral to provide more details about the well survey. Mr. Kuechler also commented that the well sodium issue at the current Town Hall site may require that well to be moved anyway. Mr. Kuechler expressed concern about the costs associated with fire suppression storage, the well survey, and the overall construction costs which he felt were very high. DPW Director Cabral replied that the well survey estimate was prepared by Weston & Sampson and the construction estimate was prepared by EPG.

DPW Director Cabral continued with his final updates:

- Reviewed the Well Survey Scope of Work
- Awaiting EPG's estimate for engineering fees
- Phase II Scope of Work by Weston & Sampson

Chair Weinstein recognized Ms. Cohen who asked DPW Director Cabral if he was aware of any known significant contamination at Town Hall other than what was referenced in the Phase I report. DPW Director Cabral replied that he was not.

Chair Weinstein recognized Ms. Regan McCarthy, 35 Higgins Hollow Road, asked if the proposed structure will be 28,000 SF would be more viable than smaller facilities at multiple locations. Ms. McCarthy asked about traffic impact. DPW Director Cabral said that the original square footage has been reduced from the original 37,000 SF and noted that a traffic study was not required.

Chair Weinstein recognized Ms. Joan (no last name or address given) who expressed concern at the cost of the project and how it will affect people paying taxes. She added that she wished that the Select Board paid more attention to those issues affecting the future of Truro such as climate change and housing.

Chair Weinstein recognized Vice Chair Reed who confirmed with DPW Director Cabral that the Weston & Sampson presentations for the needs of this project, as well as climate change efficiencies, are posted on the Truro website so people may review it.

Chair Weinstein thanked DPW Director Cabral for his presentation and then recognized Ms. McCarthy. Ms. McCarthy asked for more information as to what the process will be for deliberation for the other

sites under consideration for the DPW Facilities. Chair Weinstein said that anyone who has input on issues which have been raised will deliberate in public once a preferred location is identified.

C. Staff Update: COVID-19 Update and Updated Masking Rule & Order; Emily Beebe – Health/Conservation Agent

Chair Weinstein welcomed Health/Conservation Agent Beebe and asked her to introduce herself. Health/Conservation Agent Beebe provided the following updates:

- Two reported positive cases over the last three weeks.
- Case counts have decreased in positive cases, hospitalizations, and deaths throughout the Commonwealth.
- Truro is transitioning to a voluntary program.
- Effective February 15, 2022, the Board of Health released the requirement that required wearing masks inside Truro businesses.
- Not fully vaccinated individuals continue to wear a mask in public to reduce the spread of COVID-19 to others.
- Fully vaccinated individuals wear a mask when indoors but not at home.
- Revised order addresses businesses which may require the wearing of masks to protect their staffs and vulnerable public.
- Board of Health to review the order at their next meeting on March 1, 2022.
- Town administration has discussed the possibility of requiring vaccinations.
- On February 28, 2022, the school mask wearing mandate will expire so the Board of Health will meet with parents on March 2, 2022, to discuss moving forward and answer any questions.
- Overall, Truro is transitioning to determine individual personal risk assessment and trusting the public to stay home when feeling ill.
- Current COVID-19 protocols for Town Hall business will remain in effect.

Chair Weinstein thanked Health/Conservation Agent Beebe for her presentation. Chair Weinstein commented that he had recently spoken to the Truro Central School Superintendent who told him that the administration would review new cases over a 2-week period in the school community following school vacation. The school administration would then reassess after the data was collected and reviewed.

Vice Chair Reed asked about the fourth booster and Health/Conservation Agent Beebe replied that individuals should talk with their primary care physician about it and review the CDC guidance.

Town Manager Tangeman commented that he had spoken with the state legislator and discussed the Vote Act that is under reconciliation within the State legislature so there is no instrument currently to delay the local election in May. Town Manager Tangeman is concerned that the Town Meeting might be outdoors instead of indoors in March or April. Assistant Town Manager Clark, in response to a question asked by Member Areson, said that Town Meeting occurs before an election. Town Manager Tangeman added that the CRC may want to explore giving the Town more flexibility in its charter to address situations like this.

Chair Weinstein thanked Health/Conservation Agent Beebe again.

Tabled Items

None

Select Board Action

A. Review and Approve Walsh Property Bond Plan; Presenter: Alex Lessin, Finance Director: Treasurer/Collector of Taxes; Fred Gaechter and Paul Wisotzky, Walsh Property Community Planning Committee Co-Chairs

Chair Weinstein recognized Finance Director Lessin who introduced himself. Finance Director Lessin provided an overview of the Walsh Land Acquisition Long Term Financing that he presented last Wednesday to the Walsh Property Community Planning Committee. Finance Director Lessin said that he is sharing that presentation with the Select Board tonight and his objective is to receive approval from the Select Board to move forward with a taxable bond.

Finance Director Lessin presented his PowerPoint presentation with the following highlights:

- Town is converting its short-term note into a long-term bond in March 2022.
- Public usage qualifies for tax exempt bond.
- Classifying portion of land for public purpose could lead to cost savings.

Finance Director Lessin thanked the Walsh Property Community Planning Committee (WPCPC) and Chair Weinstein asked Co-Chair Wisotzky to comment. Co-Chair Wisotzky said for the purpose of this meeting that he would take the lead on behalf of the WPCPC tonight. Co-Chair Wisotzky said that the WPCPC came to a consensus last Wednesday to support Finance Director Lessin's recommendation to approve a taxable bond as it is the best solution for the Town. Co-Chair Gaechter concurred. Chair Weinstein commented that this approach made sense for Truro as it provides the most flexibility.

Chair Weinstein recognized Ms. Joan (no last name or address given) who asked what the cost savings would be if it was tax exempt. Finance Director Lessin said that it would be for the purchase of public land. Ms. Joan noted that there wasn't much community input on this, and Town Manager Tangeman acknowledged her concern but the time to decide must be made by March. Co-Chair Wisotzky provided additional information as to the advantages of the taxable bond.

Chair Weinstein recognized Ms. McCarthy who asked if there was an option to either change the status of the land (public use or mixed use) or the nature of the bond that was purchased. Finance Director Lessin replied that the Town is under a deadline and so the taxable bond is a cost savings. Finance Director Lessin added that it is not impossible as it is expensive, time consuming, and may be subject to IRS penalties.

Chair Weinstein commented that the Finance Director Lessin's PowerPoint presentation was very clear and helpful.

Chair Weinstein recognized Member Rein who said that she is the liaison to the WPCPC and appreciated the comments from Ms. Joan and Ms. McCarthy. Member Rein asked Finance Director Lessin to provide more details for his chart regarding the classifying portion of land for public purpose could lead to cost savings.

Chair Weinstein recognized Member Areson who commented that all information is included in tonight's packet that is posted on the Town's website.

Member Rein made a motion to recommend that the Finance Director secure financing that provides maximum flexibility through a taxable bond for future uses of the Walsh property while limiting financial risks to the Town.

Vice Chair Reed seconded the motion.

So voted, 5-0, motion carries.

Chair Weinstein thanked Finance Director Lessin and the Co-Chairs of the WPCPC.

B. Review and Possible Approval of Revised Policy 28: Curb Cut Policy; Presenter: Robert Weinstein, Select Board Chair

Chair Weinstein provided an overview of the challenges of the Curb Cut Policy and that the policy was well overdue for a review to make this right. The safety of property owners and the public is paramount. Chair Weinstein has received help and input from Town Planner/Land Use Counsel Carboni, DPW Director Cabral and conversations with Town Manager Tangeman. Chair Weinstein added that he felt it was inappropriate for any Applicant to have to appear with an attorney and a civil engineer to wade through the policy. Chair Weinstein said that this review may be premature to vote on this evening and that the current policy is still in place.

Chair Weinstein recognized DPW Director Cabral and Town Planner/Land Use Counsel Carboni. DPW Director Cabral provided relevant background information such as Town Planner/Land Use Counsel Carboni's review of the draft changes. DPW Director Cabral then reviewed the draft changes (without red lines) to Policy Memorandum #28 Curb Cut Policy (Rev. 10/13/07). Changes included new approval process for new curb cut applications, modifications for existing curb cuts, additional new required signatories for approval (if required) of the curb cut application, drawings and stamped plans for exhibits, necessary signs, time limitations to complete the curb cut, and the submission of a written narrative of describing the means and method of storm water runoff and sediment/erosion control.

Chair Weinstein, Member Dundas, Member Areson, Vice Chair Reed, and Town Manager Tangeman provided additional comments (for example: procedural changes, inclusion of a FAQs document, impacts on the Town Charter, and the role of Town Manager from the perspective of staff review/approvals/disapprovals in this process) and suggested edits to DPW Director Cabral's draft policy changes.

Chair Weinstein recognized the following individuals:

- Mr. Rich Roberts (Planning Board Member) commented on the grade of driveways and impact.
- Town Planner/Land Use Counsel Carboni commented on the appropriateness of a waiver under certain circumstances.
- Mr. Jack Riemer (Planning Board Member) commented as private citizen that the policy should include language that a homeowner should be responsible to pay for runoff that affects public ways and requires treatment. Chair Weinstein thanked Mr. Riemer for his comment and will take his comments under advisement.

Chair Weinstein asked if there were any other members of the public who wanted to comment and there were none. Chair Weinstein added that he appreciated comments from his colleagues and Town staff.

Vice Chair Reed made a motion to table the proposed changes to Select Board's Policy #28 Curb Cuts to the second Select Board meeting in March 2022.

Member Rein seconded the motion.

So voted, 5-0, motion carries.

Chair Weinstein announced that the Select Board's Policy #28 Curb Cuts will be revisited in March and that he was hopeful that the draft would be cleaner to read.

C. Review and Possible Approval of Curb Cut Applications for 33 Old County Road and 42 Great Hollow Road; Presenter: Jarrod Cabral, DPW Director

Chair Weinstein recognized DPW Director Cabral who provided the following updates:

- **Applicant from 33 Old County Road** has requested an additional two-week continuance as they are working on two alternatives to address the topography and overall elevation of the driveway. There is significant improvement but just need additional time.
- **Applicant from 42 Great Hollow Road** has the curb cut has been installed and the homeowners want to use the curb cut for deliveries (package and propane) and possible access to the beach. DPW Director Cabral expressed concerns about approval of this curb cut application:
 - Propane trucks have a hose that can deliver propane up to 125' away from the truck that will adequately reach the Applicant's home.
 - The homeowner already has a private stairway that gives them access to the beach.
 - There is a question of Town liability should the curb cut be approved for this site.
 - DPW Director Cabral also recommended that the stonework and edging currently present be removed and replaced with the same vegetation that was there previously.

Chair Weinstein thanked DPW Director Cabral and expressed his dissatisfaction of a homeowner executing a curb cut prior to Town staff approval in violation of the policy so he is strongly opposed to the approval of the curb cut application for 42 Great Hollow Road.

Chair Weinstein recognized Mr. Wesley Chapman, 42 Great Hollow Road, said that he understood Chair Weinstein's concerns. Mr. Chapman said that he didn't intend to create a curb cut as deliveries occurred during the construction of the dwelling, so it was a situation of not understanding the policy. Mr. Chapman offered the installation of four boulders to remedy this situation.

Chair Weinstein recognized Member Areson who said that she was in favor of DPW Director Cabral's recommendation, and the Select Board should include a deadline of when the vegetation had to be installed before the spring by the Applicant.

Chair Weinstein recognized Helen Ashton, 27 Great Hollow Road, who agreed with Member Areson and that the curb cut application should be refused.

Chair Weinstein recognized Vice Chair Reed who said that she appreciated Mr. Chapman's appearance tonight but that she agreed with her other colleagues. Mr. Chapman commented that the path is on his property before it reaches the parking lot but that the Town doesn't have the authority to tell him what

he can plant there. Chair Weinstein responded that since Mr. Chapman violated the policy that it was appropriate for the removal the present stonework and edging. Town Planner/Land Use Counsel Carboni opined that it is private property and not in the wetlands and outside Conservation Commission jurisdiction so she was reluctant to dictate what vegetation would be planted. Town Planner/Land Use Counsel Carboni said that the violation had to be remedied and there is a penalty of \$300 per day fine that can be imposed if the remedy is not completed by a date certain.

Chair Weinstein recognized Mr. Chris Lucy (Vice Chair of the ZBA) who responded to Mr. Chapman's previous comments and said that the Town owns the strip of land from the pavement to the telephone poles (generally 8') so the Town can dictate what is replanted or reconstructed to what it was. Town Planner/Land Use Counsel Carboni commented that she was unaware of that specified location was not owned by the Applicant and that any motion should reflect that. Member Dundas asked that someone should someone measure, and confirm, the distance between the property and the parking lot. Chair Weinstein stated that can be rectified in the language of the motion.

Vice Chair Reed made a motion to deny the application as a violation of Policy #28, once the DPW Director Cabral has verified the location dimensions of Town property to the homeowner in this matter and the remedy be completed within 60 days or be subject to a \$300 per day fine until the remedy is completed.

Member Areson seconded the motion.

So voted, 5-0, motion carries.

Chair Weinstein thanked everyone and recognized Mr. Chapman. Mr. Chapman stated that he will comply, hoped that DPW Director Cabral will mark/stake the dimensions as soon as possible, and that replanting means allowing weeds to grow as that was originally there. Chair Weinstein thanked Mr. Chapman for his stated compliance and Mr. Chapman thanked the Members.

D. Eversource Community Storm Information and Questions & Answers; Presenter: Ronit Goldstein, Eversource Community Relations

Chair Weinstein recognized and introduced Ms. Goldstein. Chair Weinstein thanked Ms. Goldstein for her help to him and other members of the Truro community during the power outage that occurred during the recent blizzard. Ms. Goldstein thanked Chair Weinstein and was prepared to present helpful information. Ms. Goldstein provided the following highlights:

- Police, fire, and DPW were instrumental in the restoration of power and thanked them for their efforts.
- Eversource secured resources prior to the recent storm.
- Suggested Truro residents download the Eversource app to get information.
- Briefly discussed the Battery Project and the benefits to the Outer Cape.

Member Dundas asked about Eversource's pruning last year around the utility wires and will there be additional pruning this year. Ms. Goldstein said that the Tree Management team is made up of arborists and she will check to see when Truro may be pruned. She added that the pruning does reduce the chances of power outages.

Chair Weinstein commented that there are residents who have limited cell phone coverage in Truro, and he was able to connect with Eversource through his landline. Chair Weinstein that there are vulnerable residents who need to have the ability to connect with someone in an emergency. Ms. Goldstein replied

that Eversource is open 24/7 so residents may contact an Eversource representative via the internet or phone to report a problem. She also noted that an Eversource liaison was embedded with the Truro police and fire station to facilitate restoration by priority such as critical facilities and vulnerable citizens. Eversource does have a program for medical customers who rely on the Town for life sustaining purposes. Ms. Goldstein said that she could coordinate with the Council on Aging as to be added to the program does require a physician's note. Once added to the program, residents' addresses only are visible as HIPPA laws prohibit the inclusion of named patients.

Chair Weinstein thanked Ms. Goldstein and hoped that members of the public will know that Eversource has resources available to assist during severe storms. Ms. Goldstein thanked Chair Weinstein.

E. Review and Approve Declaration of Native Beach Rights and Associated Fee Waiver; Presenter: Helen McNeil Ashton

Chair Weinstein recognized Ms. Ashton who said this was a proposal was to recognize and honor the Wampanoag Nation who was here 12,000 years before the arrival of the Europeans and who wished to enjoy Truro beaches. The beaches play an important role in the Wampanoag economy as well as their cultural and spiritual lives. The declaration tonight will be like the declaration from the Town of Eastham. Ms. Ashton read aloud the proposed declaration in its entirety. Ms. Ashton thanked the Members for their consideration.

Member Dundas asked about the inclusion of the wording ***"...the active members of the Wampanoag Nation or other Native Americans..."*** in the declaration and why the declaration just didn't state the Wampanoag Nation. Ms. Ashton replied somewhere in the process it was added but not by her, but it was reviewed by Town Counsel. Member Dundas said that he would remove the other reference and Chair Weinstein disagreed. Chair Weinstein said that it would encompass all Native Americans and Member Dundas noted that the Town breaches were identified by the Town that this was designated Wampanoag Nation land only. Vice Chair Reed stated that she found Member Dundas' comment discriminatory. Member Dundas said that was not the case, but it was a question of reciprocity and access to free beaches afforded to the Wampanoag Nation in other New England states. Vice Chair Reed asked Chair Weinstein to recognize Annawon Weeden and give him the opportunity to speak. Mr. Weeden thanked the Members and said that reciprocity varied by state and noted some were more archaic than others. Mr. Weeden noted that other community nations are welcome to their ceremonies as there are Wampanoag members who have married other Native Americans. Mr. Weeden also thanked everyone for their comments as well as Member Dundas who asked for clarity.

Assistant Town Manager Clark was recognized by Chair Weinstein. Assistant Town Manager Clark said that she added the language of ***"other Native Americans"*** with the thought there could be other local tribes with which she was not familiar, and she wanted to be inclusive.

Member Dundas was recognized by Chair Weinstein and said that he was supportive of the declaration and just wanted clarity. Member Dundas also thanked Mr. Weeden for his comments and information.

Chair Weinstein recognized Town Manager Tangeman who said that the motion should include verification for compliance.

Vice Chair Reed made a motion to approve the Declaration of Native Beach Rights and associated fee waiver after presenting a valid and current tribal card to the Truro Beach Office.

**Member Dundas seconded the motion.
So voted, 5-0, motion carries.**

Chair Weinstein thanked Ms. Ashton for her presentation and Mr. Weeden for the information. Ms. Ashton thanked the Members and Mr. Weeden thanked the Members.

F. Review and Vote to Recommend Select Town Meeting Articles; Presenter: Darrin Tangeman, Town Manager

Chair Weinstein recognized Town Manager Tangeman who reviewed four traditional Articles. The Articles were:

- Authorization to Hear the Report of Multi-member Bodies
- Transfer of Funds from Capital Stabilization Fund for Public Safety Consoles
- Council on Aging Revolving Fund
- Authorization to Expend Funds in Anticipation of Reimbursement for State Highway Assistance Aid

Town Manager Tangeman asked if there were any questions on the first Article and there were none.

Member Areson made a motion regarding the Article concerning the Authorization to Hear the Report of Multi-member Bodies and vote to recommend.

Vice Chair Reed seconded the motion.

So voted, 5-0, the motion carries.

Town Manager Tangeman asked if there were any questions on the second Article and there were none.

Member Areson made a motion that the Select Board votes to recommend the Transfer of Funds from Capital Stabilization Fund for Public Safety Consoles as printed in the agenda.

Vice Chair Reed seconded the motion.

So voted, 5-0, the motion carries.

Town Manager Tangeman asked if there were any questions on the third Article and there were none.

Member Areson made a motion that the Select Board votes to recommend the Council on Aging Revolving Fund as printed in the agenda.

Vice Chair Reed seconded the motion.

So voted, 5-0, the motion carries.

Town Manager Tangeman asked if there were any questions on the fourth Article and there were none.

Member Areson made a motion that the Select Board votes to recommend the Authorization to Expend Funds in Anticipation of Reimbursement for State Highway Assistance Aid as printed in the agenda.

Member Dudas seconded the motion.

So voted, 5-0, the motion carries.

G. Discussion of Drafting a Letter to Oppose Pilgrim Nuclear Power Plant's Plan to Release Radioactive Water into Cape Cod Bay; Presenter: Stephanie Rein, Select Board Member

Chair Weinstein recognized Member Rein who provided background information to include learning that other Cape Cod towns had written their opposition for the owner of the Pilgrim Nuclear Power Plant's plan to release radioactive water into Cape Cod Bay. There is a moratorium for a year. Member Rein credited the Town staff with the inclusion of the Town of Brewster's Letter of Opposition, and she would be happy to work with Town staff to draft a Select Board's Letter of Opposition.

Vice Chair Reed made a motion to appoint Member Rein to draft the Select Board's Letter of Opposition with coordination among Town staff and review with the Select Board before submission. Member Areson seconded the motion.

So voted, 5-0, motion carries.

Consent Agenda

Chair Weinstein asked if anyone had any questions or editorial changes. Member Areson asked if the Assistant Recreation Director role has been vacant since October 2020 as recorded in the Budget Task Force minutes from January 18, 2022. Member Areson said that she thought the role has been vacant since October 2019 and wanted to ensure that is correct before the minutes were approved. Assistant Town Manager Clark replied that the role has been vacant since October 2020 during the pandemic.

Member Areson said that she can't vote on the minutes from the Budget Task Force on January 24, 2022, as she was not present. Member Rein said that she was also not present at that meeting either.

Vice Chair Reed made a motion to approve the Consent Agenda given Members Areson and Rein's recusals from the Budget Task Force for which they were not present on January 24, 2022.

Member Rein seconded the motion.

So voted, 5-0, motion carries.

A. Review/Approve and Authorize Signature: 1. One Day Entertainment Licenses – Captain's Choice

B. Review and Approve Appointment Renewals: Alex Lessin – Cape Cod Municipal Health Group; Alternate Delegate: Anthony Jackett – Shellfish Constable

C. Review and Approve 2022 Seasonal Business Licenses: Jobi Pottery (Transient Vendor)

D. Review and Approve Select Board Minutes: Budget Task Force Minutes of 1.18.2022; Budget Task Force Minutes of 1.24.2022

Select Board Reports/Comments

Chair Weinstein recognized Member Rein who said that she attended a Disability Commission meeting. The Disability Commission was very pleased with the Select Board's support for the Tax Break Article. Additionally, they are working on developing another children's project for Puma Park and there will be another celebration when the new equipment is installed. The Climate Action Committee is doing great work and Member Rein appreciated their efforts.

Chair Weinstein recognized Member Dundas who thanked the Public Safety and DPW for the way they handled a down power line during a recent busy morning not far from the Public Safety Facility. The elements were against them. Member Dundas mentioned the Fire Chief Collins and Sergeant Roda. Member Dundas will attend a joint meeting of the Provincetown Select Board and the Water and Sewer Board next Monday, February 28, 2022, at 6:30 pm. Member Dundas will report back to the Members.

Chair Weinstein recognized Member Areson who said that she had nothing of great importance to offer tonight.

Chair Weinstein recognized Vice Chair Reed who stated that the press reached out to her for comment on the Select Board's position on community fees impacting short-term rentals and she said that she was not able to comment on behalf of her colleagues nor was it a discussion that the Select Board has had.

Chair Weinstein acknowledged the hard work of the Select Board, the ZBA, and all of Town staff that assisted with the Cloverleaf Project that will move forward now that the court action has been settled. Chair Weinstein said that it may take up to two years for Mr. Ted Malone to secure funding for the project, but this is a big step for the community.

Town Manager Report

Chair Weinstein recognized Town Manager Tangeman who stated that Town Planner/Land Use Counsel Carboni is working on an Open Space & Recreation Master Plan Study and Member Areson is aware of it. The Cape Cod Commission will provide feedback in March 2022 and whether it will get approved. Lastly, Town Manager Tangeman noted that the Cape Cod town managers recently held a meeting after the recent storm, and it was noted that the Outer Cape communities had difficulty in getting volunteers to help with the shelters and warming stations. It was recommended that there be a regional effort, not individual communities, to staff those types of volunteer requirements. Town Manager Tangeman concluded that it was important for the Select Board to be aware of this as all Cape towns will have to address this.

Next Meeting Agenda

Regular Meeting – March 8, 2022

Town Manager Tangeman reviewed the agenda for the Select Board meeting on March 8, 2022, to include the Host Community Agreement which will be part of the Executive Session. Town Manager Tangeman noted that it will be Attorney Jonathan Silverstein's last meeting with KP Law and working with the Town of Truro as he is moving on to another law firm. Attorney Silverstein will be presenting and seeking Select Board approval. Town Manager Tangeman called on Vice Chair Reed to see if she would like to add anything as she is the Select Board's lead negotiator. Vice Chair Reed said that after going through the Budget Task Force review that it was nice to identify another source of revenue. Vice Chair Reed said that she felt good about the Host Community Agreement and that she represented the Select Board and Town well.

Town Manager Tangeman highlighted the following agenda items:

- Public Hearing for a Transfer of All Alcohol Seasonal Liquor License from Sally Market LLC to Sally Farmstand, Inc.
- Board Community Report from the School Committee
- Review and Possible Approval of Curb Cut Applications: 126 Old County Road and 33 Old County Road
- Recommended Changes to the Charter (Brian Boyle)
- Review and Discuss Declaration of Surplus Policy
- Review and Approve Recommendation to Increase Beach Sticker Fees
- Review and Discuss Changes to Newspaper of General Circulation for Legal and Employment Ads
- Review and Vote to Recommend Select Town Meeting Articles

Town Manager Tangeman asked if there were any questions, and the following individuals were recognized:

Vice Chair Reed said that the Charter Review Committee will meet on March 1, 2022, while the Members are in Executive Session.

Member Areson said that she met with the Harbor Commission last week and they will be coming to the Select Board with suggested fee changes. Member Areson said that the Harbor Commission may not be ready for the next Select Board meeting so she will check and let the Members know. These fees would be for the use of the harbor.

Town Manager Tangeman then continued with other highlighted agenda items:

- Review/Approve the Cell Tower Agreements as there were changes to difficulties with the RFP so they must be brought back to the Select Board for approval.
- Review Agenda for March 22, 2022 Select Board Meeting

Chair Weinstein thanked Town Manager Tangeman and said that if there were no more questions, or comments, he would entertain a motion to adjourn.

Vice Chair Reed made a motion to adjourn at 8:55 pm.

Member Areson seconded the motion.

So voted, 5-0, motion carries.

Respectfully submitted,



Alexander O. Powers

Board/Committee/Commission Support Staff