



Truro Select Board

Tuesday, November 16, 2021

Regular Meeting-5:30pm

REGULAR MEETING

<https://global.gotomeeting.com/join/812999525>

1-866-899-4679 Access Code: 812-999-525

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1-866-899-4679 and enter the following access code when prompted: 812-999-525 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser:**

<https://global.gotomeeting.com/join/812999525>. Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

1. PUBLIC COMMENT

2. PUBLIC HEARINGS

A. Public Hearing for Babe's Bakery, Inc., 65 Shore Road, Truro, MA

The Truro Select Board will hold a public hearing on Tuesday, November 16, 2021, at 5:30pm with respect to the Common Victualler's license held by Babe's Bakery, Inc., located at 65 Shore Road, Truro, MA. The subjects of this hearing will be: 1) the potential revocation of this Common Victualler's license under G.L. c. 140, s. 6, on the grounds that the Licensee has ceased to be engaged in the business for which it is licensed; and 2) the potential renewal of the Common Victualler's license pursuant to G.L. c. 140, s. 2.

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Interview and Appoint: NONE

4. STAFF/ COMMITTEE UPDATES

A. Board/Committee Report: NONE

5. TABLED ITEMS

6. SELECT BOARD ACTION

A. Cape Light Compact Update on Programs

Presenter: Maggie Downey

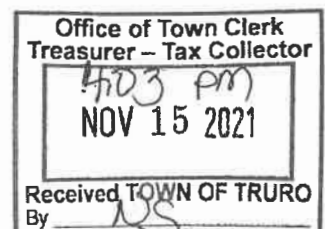
B. Truro Conservation Trust Walking Trail System Proposal for the High Head Conservation Area

Presenter: Emily Beebe, Conservation/Health Agent, and Fred Gaechter, Truro Conservation Trust

7. CONSENT AGENDA

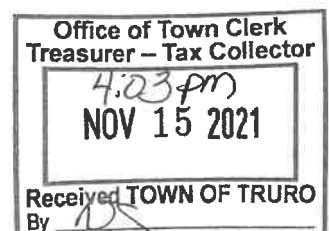
A. Review/Approve and Authorize Signature:

1. Entertainment Application – Truro Vineyards of Cape Cod



- B. Review and Approve Appointment Renewals:
 - C. Review and Approve Annual Alcohol License Renewals: Montano's Restaurant, Truro Vineyards of Cape Cod, Chequesette Chocolate, and Pamet Valley Liquors
 - D. Review and Approve the 2022 ABCC Renewal Certification Form
 - E. Review and Approve Select Board Minutes: Select Board Work Session-9/23/21, Select Board Regular Meeting-10/12/2021, Select Board Regular Meeting-10/26/2021
- 8. Select Board Reports/Comments
 - 9. Town Manager Report
 - 10. Next Meeting Agenda: Regular Meeting-December 7, 2021

*****NOTE: Meeting on December 7th will begin at 5:30 pm to allow for the Select Board to meet on a regularly scheduled Board of Health meeting date.**





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: November 16, 2021

ITEM: Approval of 2021 Seasonal License Renewal: Babe's Bakery Inc (65 Shore Road)

EXPLANATION: At the October 12, 2021 meeting, the Select Board removed the approval of Babe's Bakery, Inc. Seasonal Common Victualer (food) license from the Consent Agenda for further discussion. The Board expressed concerns that it does not appear that Babe's Bakery operates or has operated in recent years for any significant amount of time and wished to invite the owner of Babe's to the October 26, 2021 meeting of the Select Board for further discussion. An invitation was extended to the owner, Claudia Boespflug, and Ms. Boespflug indicated that either she or Terrance Johnson, Manager of Babe's Bakery, would be present, however, neither party attended the meeting. Health/ Conservation Agent Emily Beebe and Town Planner and Land Use Counsel Barbara Carboni were present at that meeting to provide further information as requested by the Board. At the October 26, 2021 meeting the Board determined that holding a public hearing and again inviting the applicant would be the best path forward. The public hearing was advertised for tonight's meeting and Ms. Boespflug was invited.

Below is the general information associated with the request for the seasonal license:

There is one 2021 seasonal license renewal application and supporting documentation for review and approval by the Select Board as the Local Licensing Authority.

The Health Department License review and issuance was on 9/17/2021.

If you approve this for renewal, the license will be issued only upon compliance with all regulations and upon receipt of the necessary documents and fees.

| Mass General Law | Licenses & Permits Issued by Select Board | Names of Businesses |
|------------------|--|---------------------------|
| Chapter 140 §2 | Common Victualer-Cook, Prepare & Serve Food | Babe's Bakery Inc. |

IMPACT IF NOT APPROVED: The license will not be issued.

SUGGESTED ACTION: *MOTION TO approve a 2021 Seasonal Common Victualer (food) for Babe's Bakery Inc. upon compliance with all regulations and receipt of the necessary documents and fees.*

ATTACHMENTS:

1. Renewal Application for 2021: Babe's Bakery Inc. (65 Shore Road)
2. Property Record Card for Babe's Bakery
3. Copy of Public Hearing Ad

2021



Town of Truro Board of Health

24 Town Hall Road, P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 131 Fax: 508-349-5508
Email: ebeebe@truro-ma.gov or adavis@truro-ma.gov

HEALTH DEPARTMENT
TOWN OF TRURO

JUN 28 2021

RECEIVED BY:

APPLICATION FOR FOOD SERVICE - COMMON VICTUALER

☐ New ☒ Renewal

Section 1 - License Type

Type of License: ☒ Food Service ☒ Common Victualer

Type of Food Service Establishment:

- ☒ Food Service (restaurant or take out)
- ☐ Retail Food (commercially prepared foods)
- ☐ Residential Kitchen
- ☐ Bed & Breakfast w/Continental Breakfast

- ☒ Catering
- ☒ Manufacturer of Ice Cream/Frozen Dessert
- ☒ Bakery

Section 2 - Business/Owner/Manger Information

Federal Employers Identification Number (FEIN/SS) [REDACTED]

Business Name: BABE'S BAKERY INC

Owner Name: CLAUDIA BUESFEL

Email Address: [REDACTED]

Mailing Address: P.O. Box 352 NORTH TRURO MA 02652

Phone No: [REDACTED]

Person Directly Responsible for Daily Operations: (Owner, Person In Charge, Supervisor, Manager)

Name: TERENCE JOHNSON

Email Address: [REDACTED]

Mailing Address: P.O. Box 352 NORTH TRURO MA 02652

Phone No: [REDACTED]

24 Hour Emergency: [REDACTED]

Section 3 - Business Operation Details

Number of Seats: Inside: 36 Outside: 12 Number of Employees: _____

Length of Permit: ☐ Annual ☒ Seasonal Operation

Hours of Operation: 8 To 12

Days Closed Excluding Holidays: _____

If Seasonal: Approximate Dates of Operation: 10/16/21 To 10/17/21

Lynne Budnick

From: Lynne Budnick
Sent: Tuesday, June 29, 2021 3:11 PM
To: claudia boespflug
Subject: Babes Bakery - additional documents required

Good afternoon Claudia,

Thank you for your business application for : **Babes Bakery**.

In addition to the items you have listed on the application as to be delivered when you arrive, we will need an updated Liability Certificate from your insurance company for your application submission. Please have your insurance carrier fax or email us the updated certificate.

Your licensing will be on hold until all documents have been received and it will then be forwarded to the Health Agent for review.

Best regards,

Lynne G. Budnick

Lynne G. Budnick

Principal Office Assistant/Building/Conservation/Health
Town of Truro
P.O. Box 2030
24 Town Hall Road
Truro, MA 02666
Phone: (508) 349-7004, ext. 131
Direct Line: (508) 214-0920
Fax: (508) 349-5508



**FIRE PROTECTION SYSTEMS
ANNUAL TEST REPORT**

THIS REPORT MUST BE FILLED OUT AND SUBMITTED, PRIOR TO THE EXPIRATION OF, OR RENEWAL OF A LICENSE TO OPERATE WITHIN THE JAMES ON THE 1st.

Number: 2021 – 100A

Fee \$75.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate A Food Establishment

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws a Permit is hereby granted to:

Whose place of business is **Terence Johnson, mgr., d/b/a Babe's Bakery**
63 Shore Rd

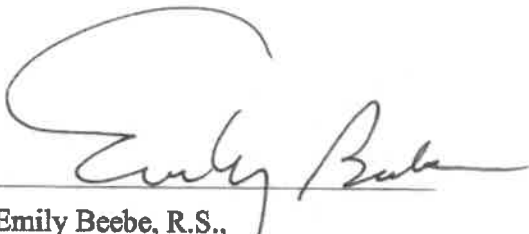
Type of business and any restrictions **Restaurant**

To operate a food establishment in **Truro**
(City or Town)

Permit Expires: **December 31, 2021**

Date Issued:
9-16-2021

Seating: 48


Emily Beebe, R.S.,
Agent for the Truro Board of Health

Number: 2021-100C

Fee \$10.00

**Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666**

Bakery License

This is to Certify that

**Terence Johnson, Manager, d/b/a Babes' Bakery Inc.
63 Shore Rd**

IS HEREBY GRANTED A LICENSE


For

a bakery

**This license is granted in conformity with the Statutes and ordinances relating thereto, and expires
December 31, 2021 unless sooner suspended or revoked.**

Date

9/17/2021



**Emily Beebe, R.S.,
Agent for the Truro Board of Health**

Number: 2021-100B

Fee \$50.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate As A Food Caterer

In accordance with provisions of Chapter 111, Section 127A of the Massachusetts General Laws, Regulations established by the Massachusetts Department of Public Health (105 CMR 590.00) and the provisions of Chapter 111, Section 31 of the Massachusetts General Laws, Regulations established by the Truro Board of Health (Section X) a permit is hereby issued to:

Terence Johnson, mgr.

Whose place of business is: **Babe's Bakery**

Type of business and any restrictions **Food Caterer**

To operate a food establishment in **Truro**

Permit Expires: **December 31, 2021**

Date Issued: **9/17/2021**



Emily Beebe, R.S.,
Agent for the Truro Board of Health



The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017

www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.

3

Applicant Information

Please Print Legibly

Business/Organization Name: Babe's Bakery Inc

Address: 69 SHORE RD

City/State/Zip: NO. TRURO MA 01962 Phone #: [REDACTED]

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 1 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: FIRE SIDE INSURANCE

Insurer's Address: 10 SHANK PAINTER RD. P.O. Box 760

City/State/Zip: PROVINCETOWN MA, 02657

Policy # or Self-ins. Lic. # [REDACTED] Expiration Date: 08/24/2021

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: May 30/2021

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____

Certified Food Manager(s) (attach copy): (at least 1 full-time equivalent PER SHIFT required)

TERENCE JOHNSON

Allergen Awareness Certification (attach copy):

TERENCE JOHNSON

Has your menu changed from last year? ☐ Yes ☒ No

If yes please attach copy of menu or provide description of food to be prepared and sold:

Section 4 - Attestation

Attestation

I, the undersigned, attest to the accuracy of the information provided in this application and further agree to allow the regulatory authority access to the food service establishment as specified under § 8-402.11. I affirm that the food establishment operation will comply with 105 CMR 590.000, Truro Board of Health Regulation Section X, Food Service Regulations and all other applicable laws. Pursuant to MGL Ch. 62C § 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid state and local taxes required by law.

Signature of Applicant:

[Signature]

Date:

June 17/2021

Application Checklist:

- ☒ Food Service Permit Application
- ☐ Smoke Detector/Fire Protection Certification *Will comply at arrival ✓*
- ☒ Workers Compensation Affidavit/Certificate of Insurance
- ☐ Copy of Inspection of Kitchen Equipment: Commercial Hood and Ventilation System Report *Will comply upon arrival July 20/2021 ✓*
- ☐ Copy of Service report of mechanical washing equipment (Dishwasher)
- ☐ Copy of ServSafe Certification and Allergy Awareness *ON FILE*
- ☐ Copy of Choke Saver (for food service establishment w/seating capacity of 25 or more) *ON FILE*

FOR HEALTH DEPARTMENT USE ONLY

Comments: _____

Review by _____

Date _____



HEALTH DEPARTMENT
TOWN OF TRURO

JUN 29 2021

RECEIVED BY:

TRURO FIRE RESCUE
Truro Public Safety Facility
344 Route 6 Truro, MA 02666

HEALTH DEPARTMENT
TOWN OF TRURO

SEP 01 2020

RECEIVED BY:

FIRE PROTECTION SYSTEMS
ANNUAL TEST REPORT

BUSINESS NAME:

BARB'S Bakery INC

OWNER/MANAGER:

CLAUDIA BOESPFLUG

ADDRESS:

69 SHORE RD NO. TRURO MA 02652

PHONE:



NUMBER OF UNITS:

CONTACT PERSON:

CLAUDIA BOESPFLUG

ADDRESS:

P.O. Box 352 NORTH TRURO MA 02652

TESTING COMPANY:

RALPH J. PERRY

TESTING ELECTRICIAN/TECHNICIAN:

Justin Bearse #5209

COMPANY PHONE #:

HOME PHONE #: 774-487-7011

LICENSE #:

The fire protection system (s) including, but not limited to, (Sprinkler Systems) (Range Hood Systems) (Fire Extinguishers) (Type I II III Fire Alarm Systems) (C.O. Detectors) at the above mentioned business address, were tested, (CERTIFIED) the add parts of the systems, were found to be, or corrected to be, fully operational.

COMMENTS: Extinguishers / Hood System / Smoke Detector OK

DATE OF CERTIFICATION: 8/20/2020 BY:

Signature of Licensed Electrician

THIS REPORT MUST BE FILLED OUT AND SUBMITTED, PRIOR TO THE ISSUANCE OF, OR RENEWAL OF A LICENSE TO OPERATE WITHIN THE TOWN OF TRURO.

ServSafe
National Restaurant Association

ServSafe® CERTIFICATION

TERENCE JOHNSON

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination,
which is accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP).

5439
CERTIFICATE NUMBER

5439
EXAM FORM NUMBER

8/5/2019

DATE OF EXAMINATION

Local laws apply. Check with your local health agency for recertification requirements.

8/5/2024

DATE OF EXPIRATION



#0655



Sherri L. Brown
Executive Vice President, National Restaurant Association Solutions



In accordance with ANSI Accredited Program Standard Z39-18, 2012, the ServSafe logo are trademarks of the NRAEF, National Restaurant Association® and the arc design

Contact us with questions at 233 S. Wacker Drive, Suite 3600, Chicago, IL 60606-6383 or ServSafe@restaurant.org.

CERTIFICATE OF ALLERGEN AWARENESS TRAINING

Name of Recipient: TERENCE JOHNSON

Certificate Number: 4084476

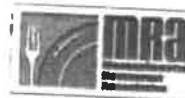
Date of Completion: 8/23/2019

Date of Expiration: 8/23/2024



*The above-named person is hereby issued this certificate
for completing an allergen awareness training program
recognized by the Massachusetts Department of Public Health
in accordance with 105 CMR 590.009(G)(3)(a).*

This certificate will be valid for five (5) years from date of completion.



Massachusetts Restaurant Association
333 Turnpike Road, Suite 102
Southborough, MA 01772
508-303-9905
www.massrestaurantassoc.org

Issued By:

NATIONAL
RESTAURANT
ASSOCIATION
800.765.2122
www.restaurant.org



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/30/21

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

FIRESIDE INSURANCE AGENCY INC
#10 Shank Painter Cmn POB 760
Provincetown, MA 02657-0760

HEALTH DEPARTMENT
TOWN OF TRURO

CONTACT NAME:

PHONE (A/C No. EXT): (508)487-9044

FAX (A/C No.): (508)487-0649

E-MAIL: firesideinsurance@hotmail.com

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: NAUTILUS INS CO

INSURER B: NORFOLK & DEDHAM

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

BABE'S INC

CLAUDIA BOESPFLUG

PO BOX 352

NORTH TRURO, MA 02652

JUN 30 2021

RECEIVED BY:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADOL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|------------------------------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | EACH OCCURRENCE \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 |
| | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | 06/04/21 | 06/04/22 | PERSONAL & ADV INJURY \$ 1,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | PRODUCTS - COMPROP AGG \$ 2,000,000 |
| | OTHER: | | | | | |
| | AUTOMOBILE LIABILITY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | ANY AUTO | | | | | BODILY INJURY (Per person) \$ |
| | OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> | | | | | BODILY INJURY (Per accident) \$ |
| | HIRED AUTOS ONLY <input type="checkbox"/> | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB | | | | | AGGREGATE \$ |
| | DED <input type="checkbox"/> RETENTION \$ | | | | | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> |
| B | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> | N/A | 06/24/20 | 08/24/21 | E.L. EACH ACCIDENT \$ 100,000 |
| | | | | | | E.L. DISEASE - EA EMPLOYEE \$ 100,000 |
| | | | | | | E.L. DISEASE - POLICY LIMIT \$ 500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

BABES, INC
FEIN #04-2731260
69 SHORE RD
NORTH TRURO, MA 02652

CERTIFICATE HOLDER

TOWN OF TRURO
TOWN HALL
TRURO, MA 02666

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Donald G. Pava



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

TAX STATUS REQUEST FOR LICENSING

Date 6/29/2021

Request is coming from the Selectmen's Office _____ Health Office X

Owner's Name:

Business Name Babes Restaurant

Residential Address : 63 Shore Rd

Map and Parcel : 36-78

Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

All set ✓

Molly Jenkins
Tax Collector's Signature

6/29/2021
Date

BUILDING

9/15/2021 10:15 am SEQ #: 920

| CLASS | CLASS% | DESCRIPTION | | | BN ID | BN | CARD | |
|--------|------------|---------------|------------|--------|------------|-----|--------|-----|
| 0310 | 50 | MULTI-USE COM | | | | 1 | 1 of 4 | |
| PMT NO | PMT DT | TY | DESC | AMOUNT | INSP | BY | 1st | % |
| 09-14S | 05/12/2009 | 99 | ALL OTHER | | 06/08/2010 | JH | 100 | 100 |
| 06-084 | 04/18/2006 | 10 | ALL OTHERS | 3,465 | 05/02/2007 | RJM | 100 | 100 |
| 05-122 | 08/09/2005 | 10 | ALL OTHERS | 4,500 | 04/17/2006 | RJM | 100 | 100 |
| 94-84 | 07/17/1994 | 4 | REHAB | 12,200 | 01/01/2000 | | 100 | 100 |

(A)
BAS
CRL

| BUILDING | CD | ADJ | DESC | MEASURE | 10/24/2011 | DF | BLDG COMMENTS |
|----------|----|------|-------------------|---------|------------|-----|-------------------|
| MODEL | 5 | | CIM | | | | BABE'S RESTAURANT |
| STYLE | 39 | 1.92 | RESTAURANT [100%] | LIST | 10/24/2011 | EST | |
| QUALITY | - | 0.90 | AVE-/LOW+ [100%] | | | | |
| FRAME | 1 | 1.00 | WOOD FRAME [100%] | REVIEW | 11/14/2011 | DF | |

[illegible]

Key: 968

Town of TRURO - Fiscal Year 2022

9/15/2021

10:15 am

SEQ #: 921

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| CURRENT OWNER | | | | | | PARCEL ID | | | | LOCATION | | | | | | |
|--|---|----------|------|------------------|-------|------------------|-----|-------|-----|-------------|------------|-----------|------------|--|--------------|--|
| BOESPFLUG REALTY TR TRS: BOESPFLUG CLAUDIA PO BOX 352 NO TRURO, MA 02652-0352 | | | | | | 36-78-0 | | | | 63 SHORE RD | | | | | | |
| | | | | | | TRANSFER HISTORY | | | | DOS | | T | SALE PRICE | | BK-PG (Cert) | |
| | | | | | | | | | | | | | | | | |
| CD | T | AC/SF/UN | Nbhd | Infl1 | Infl2 | ADJ BASE | SAF | Infl3 | Lpi | VC | CREDIT AMT | ADJ VALUE | | | | |
| | | | | | | | | | | | | | | | | |
| TOTAL | | | | ZONING | FRNT | | | | | ASSESSED | CURRENT | PREVIOUS | | | | |
| Nbhd | | | | N O T E | | | | | | LAND | 69,500 | | | | | |
| Infl1 | | | | | | | | | | BUILDING | | | | | | |
| Infl2 | | | | | | | | | | DETACHED | | | | | | |
| | | | | | | | | | | OTHER | | | | | | |
| | | | | | | | | | | TOTAL | | | | | | |

| TY | QUAL | COND | DIM/NOTE | YB | UNITS | ADJ PRICE | RCNLD |
|----|------|------|----------|----|-------|-----------|-------|
| | | | | | | | |



| BLDG COMMENTS | | |
|---------------|--|--|
| COTTAGE 65 | | |

| BUILDING | CD | ADJ | DESC | MEASURE | 10/24/2011 | DF |
|----------|----|------|---------------------|---------|------------|-----|
| MODEL | 1 | | RESIDENTIAL | | | |
| STYLE | 6 | 0.90 | COTTAGE/BUNG [100%] | LIST | 10/24/2011 | EST |
| QUALITY | - | 0.75 | AVE-/LOW+ [100%] | | | |
| FRAME | 1 | 1.00 | WOOD FRAME [100%] | REVIEW | 11/14/2011 | DF |

| | | | | | | | | | | | | | | | | | |
|--------------|-------|------------|-------|-----------------|----|----------------|------|---|-----|---|---------------|-------|------|-----------|---------|----------------|------------|
| YEAR BLT | 1950 | SIZE ADJ | 1.050 | ELEMENT | CD | DESCRIPTION | ADJ | S | BAT | T | DESCRIPTION | UNITS | YB | ADJ PRICE | RCN | TOTAL RCN | 128,637 |
| NET AREA | 808 | DETAIL ADJ | 1.000 | FOUNDATION | 1 | PIER | 1.00 | A | BAS | L | BAS AREA | 808 | 1950 | 132.68 | 107,209 | CONDITION ELEM | CD |
| \$NLA(RCN) | \$159 | OVERALL | 0.890 | EXT. COVER | 2 | CLAPBOARD | 1.00 | B | WDK | N | ATT WOOD DECK | 632 | | 19.66 | 12,425 | | |
| | | | | ROOF SHAPE | 1 | GABLE | 1.00 | C | EPA | N | ENCL PORCH | 114 | | 60.56 | 6,904 | | |
| CAPACITY | | UNITS | ADJ | ROOF COVER | 2 | WOOD SHINGLES | 1.01 | | | | | | | | | | |
| STORIES(FAR) | 1 | 1.00 | | FLOOR COVER | 2 | SOFTWOOD | 1.00 | | | | | | | | | | |
| ROOMS | 4 | 1.00 | | INT. FINISH | 3 | WOOD PANEL | 1.00 | | | | | | | | | | |
| BEDROOMS | 3 | 1.00 | | HEATING/COOLING | 7 | FL./WALL FURN. | 0.98 | | | | | | | | | | |
| BATHROOMS | 1 | 1.00 | | FUEL SOURCE | 2 | GAS | 1.00 | | | | | | | | | | |
| FIXTURES | 3 | \$2,100 | | | | | | | | | | | | | | | |
| UNITS | 1 | 1.00 | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | EFF.YR/AGE | 1965 / 55 |
| | | | | | | | | | | | | | | | | COND | 46 46 % |
| | | | | | | | | | | | | | | | | FUNC | 0 |
| | | | | | | | | | | | | | | | | ECON | 0 |
| | | | | | | | | | | | | | | | | DEPR | 46 % GD 54 |
| | | | | | | | | | | | | | | | | RCNLD | \$69,500 |

Key: 968

Town of TRURO - Fiscal Year 2022

9/15/2021

10:15 am

SEQ #: 922

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| CURRENT OWNER | | | | | | PARCEL ID | | LOCATION | | | |
|--|--|--|--|--|--|------------------|--|-------------|---|------------|--------------|
| BOESPFLUG REALTY TR TRS: BOESPFLUG CLAUDIA PO BOX 352 NO TRURO, MA 02652-0352 | | | | | | 36-78-0 | | 63 SHORE RD | | | |
| | | | | | | TRANSFER HISTORY | | DOS | T | SALE PRICE | BK-PG (Cert) |
| | | | | | | | | | | | |

| CD | T | AC/SF/UN | Nbhd | Infl1 | Infl2 | ADJ BASE | SAF | Infl3 | Lpi | VC | CREDIT AMT | ADJ VALUE |
|----|---|----------|------|-------|-------|----------|-----|-------|-----|----|------------|-----------|
| | | | | | | | | | | | | |

| TOTAL | | ZONING | | FRNT | | ASSESSED | CURRENT | PREVIOUS |
|-------|--|------------------|--|------|--|----------|---------|----------|
| Nbhd | | N O T E | | | | LAND | 30,700 | |
| Infl1 | | | | | | BUILDING | | |
| Infl2 | | | | | | DETACHED | | |
| | | | | | | OTHER | | |
| | | | | | | TOTAL | | |

| TY | QUAL | COND | DIM/NOTE | YB | UNITS | ADJ PRICE | RCNLD |
|----|------|------|----------|----|-------|-----------|-------|
| | | | | | | | |

PHOTO 10/24/2011

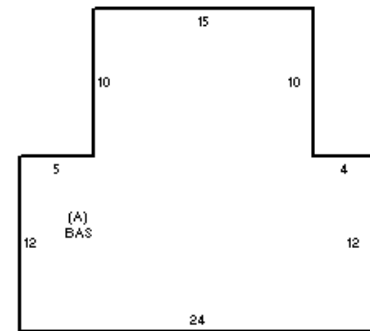


BLDG COMMENTS

COTTAGE 67

| BUILDING | CD | ADJ | DESC | MEASURE | 10/24/2011 | DF |
|----------|----|------|---------------------|---------|------------|-----|
| MODEL | 1 | | RESIDENTIAL | LIST | 10/24/2011 | EST |
| STYLE | 6 | 0.90 | COTTAGE/BUNG [100%] | REVIEW | 11/14/2011 | DF |
| QUALITY | - | 0.75 | AVE-/LOW+ [100%] | | | |
| FRAME | 1 | 1.00 | WOOD FRAME [100%] | | | |


| | | | | | | | | | | | | | | | | | | | |
|--------------|-------|------------|---------|-----------------|----|-----------------|------|---|-----|---|-------------|-------|------|-----------|--------|----------------|--------|-----------|--|
| YEAR BLT | 1950 | SIZE ADJ | 1.000 | ELEMENT | CD | DESCRIPTION | ADJ | S | BAT | T | DESCRIPTION | UNITS | YB | ADJ PRICE | RCN | TOTAL RCN | 56,827 | | |
| NET AREA | 438 | DETAIL ADJ | 1.000 | FOUNDATION | 1 | PIER | 1.00 | A | BAS | L | BAS AREA | 438 | 1950 | 124.95 | 54,727 | CONDITION ELEM | | CD | |
| \$NLA(RCN) | \$130 | OVERALL | 0.880 | EXT. COVER | 2 | CLAPBOARD | 1.00 | | | | | | | | | | | | |
| CAPACITY | | UNITS | ADJ | ROOF SHAPE | 1 | GABLE | 1.00 | | | | | | | | | | | | |
| STORIES(FAR) | | 1 | 1.00 | ROOF COVER | 1 | ASPHALT SHINGLE | 1.00 | | | | | | | | | | | | |
| ROOMS | | 3 | 1.00 | FLOOR COVER | 2 | SOFTWOOD | 1.00 | | | | | | | | | | | | |
| BEDROOMS | | 1 | 1.00 | INT. FINISH | 3 | WOOD PANEL | 1.00 | | | | | | | | | | | | |
| BATHROOMS | | 1 | 1.00 | HEATING/COOLING | 7 | FL./WALL FURN. | 0.98 | | | | | | | | | | | | |
| FIXTURES | | 3 | \$2,100 | FUEL SOURCE | 2 | GAS | 1.00 | | | | | | | | | | | | |
| UNITS | | 1 | 1.00 | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | EFF.YR/AGE | | 1965 / 55 | |
| COND | | 46 46 % | | | | | | | | | | | | | | | | | |
| FUNC | | 0 | | | | | | | | | | | | | | | | | |
| ECON | | 0 | | | | | | | | | | | | | | | | | |
| DEPR | | 46 | | % GD | | | | | | | | | | | | | | 54 | |
| RCNLD | | | | | | | | | | | | | | | | | | \$30,700 | |



| | | | | | |
|--|------------------|-------------|---|------------|--------------|
| CURRENT OWNER | PARCEL ID | LOCATION | | | |
| BOESPFLUG REALTY TR TRS: BOESPFLUG CLAUDIA PO BOX 352 NO TRURO, MA 02652-0352 | 36-78-0 | 63 SHORE RD | | | |
| | TRANSFER HISTORY | DOS | T | SALE PRICE | BK-PG (Cert) |
| | | | | | |

[illegible]

| TOTAL | | ZONING | | FRNT | | ASSESSED | CURRENT | PREVIOUS |
|-------|--|------------------|--|------|--|---------------------------------------|---------|----------|
| Nbhd | | N O T E | | | | LAND BUILDING DETACHED OTHER | 26,200 | |
| Inf1 | | | | | | | | |
| Inf2 | | | | | | | | |
| | | | | | | TOTAL | | |

| TY | QUAL | COND | DIM/NOTE | YB | UNITS | ADJ PRICE | RCNLD | PHOTO | 10/24/2011 |
|----|------|------|----------|----|-------|-----------|-------|--|------------|
| | | | | | | | |  | |

| BUILDING | CD | ADJ | DESC | MEASURE | 10/24/2011 | DF | BLDG COMMENTS |
|----------|----|------|---------------------|---------|------------|-----|---------------|
| MODEL | 1 | | RESIDENTIAL | | | | COTTAGE 63 |
| STYLE | 6 | 0.90 | COTTAGE/BUNG [100%] | LIST | 10/24/2011 | EST | |
| QUALITY | - | 0.75 | AVE-/LOW+ [100%] | | | | |
| FRAME | 1 | 1.00 | WOOD FRAME [100%] | REVIEW | 11/14/2011 | DF | |

[illegible]

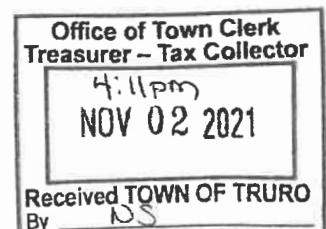


**Truro Select Board Public Hearing
Tuesday, November 16, 2021 at 5:30pm
Via GoToMeeting**

The Truro Select Board will hold a public hearing on Tuesday, November 16, 2021, at 5:30pm with respect to the Common Victualler's license held by Babe's Bakery, Inc., located at 65 Shore Road, Truro, MA. The subjects of this hearing will be: 1) the potential revocation of this Common Victualler's license under G.L. c. 140, s. 6, on the grounds that the Licensee has ceased to be engaged in the business for which it is licensed; and 2) the potential renewal of the Common Victualler's license pursuant to G.L. c. 140, s. 2.

To provide comment during the public hearing, please call-in toll free at 1-866-899-4679 and enter the following access code when prompted: 812-999-525. You can also view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page.

Robert Weinstein,
Select Board Chair





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: November 16, 2021

ITEM: Cape Light Compact Update on Programs

EXPLANATION: Maggie Downey, Compact Administrator for the Cape Light Compact, will present to the Select Board on Cape Light Compact's projects, initiatives, priorities, and budget.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: *None. Discussion only.*

ATTACHMENTS:

1. Cape Light Compact Presentation



**Cape Light
Compact**

Cape Light Compact Update

Truro
Board of Selectmen

Your Trusted, Local Energy Resource

Community Benefits since 2001*

Reinvested
\$350 Million



Saving 5.18
Billion kWh



Total benefit
of \$1.2 Billion



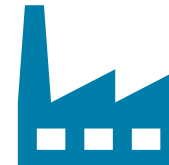
791,262 vehicles
driven for a year



412,120,104 gallons of
gas consumed



422,630 homes' energy
use for one year



0.941 coal-fired power
plants in one year

**data is through 2019 and includes all the CLC territory*



2018-2020 Town-Specific Data

| Year | Annual kWh Savings | Actual Expenditures | Participants |
|-------|--------------------|---------------------|--------------|
| 2018 | 422,795 | \$489,129 | 484* |
| 2019 | 481,892 | \$439,735 | 449 |
| 2020 | 169,401 | \$554,416 | 349 |
| Total | 1,074,088 | \$1,483,280 | 1,282 |

*Starting in 2019, participant counts no longer included individual participation in the retail lighting program, thus the change in participation rates from 2018-2019.



Main Streets event for businesses

- Working with our Energy Efficiency vendors, RISE Engineering and NRM, we go door-to-door in a designated area or street to small businesses to install energy efficiency measures on-site.
- Additional energy-saving opportunities are available during follow up appointments.
- Businesses can receive up to 100% off eligible energy efficiency upgrades.

Truro event began Tuesday, June 15th and ran through Wednesday, June 16th.

- 12 customers served
- \$58,531 incentives reinvested
- 56,944 kWh savings



2021 Residential Rebates

- **New rebates for residential customers**

- Ground Source Heat Pumps - \$2,000 per ton
- Air to Water Heat Pumps - \$1,250 per ton
- Heat Pump Water Heaters are now eligible for rebates when replacing oil or propane water heating systems

Oil and Propane Heating

Up to **\$2,300 rebate*** for oil & propane heating systems.

Oil and Propane Hot Water

\$400 rebate* for Oil or Propane Indirect Water Heater

\$800 rebate* for Propane On-Demand Tankless Water Heater

*Natural gas equipment related rebates are available at through National Grid

Electric HVAC

\$1250/ton on Mini-Split or Central Heat Pumps, Displacing Oil, Propane, and Electric Resistance using integrated controls or fully replacing the system

\$250/ton for Central or Mini Split Heat Pumps not displacing oil, propane, or electric

\$50/ton for Central AC

Electric Hot Water

Up to **\$600** on Heat Pump Water Heaters replacing electric, oil or propane hot water systems.

ENERGY STAR® Appliances

\$40 rebate on Room Air Cleaners

\$30 rebate on Dehumidifiers

\$50 rebate on Elec. Clothes Dryers

ENERGY STAR® Smart Thermostats

\$100 rebate on Smart Thermostats

Fridge and Freezer Recycling

\$75 rebate for recycling your working fridge or freezer.

Call 1-877-889-4761 or visit the link above to schedule your pickup

Get instant rebates on energy efficient products and appliances at www.masssave.com/store



Massachusetts Climate Policies



An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy (Climate Act)

Requires Executive Office of Energy & Environment (EEA) to set Greenhouse Gas (GHG) emissions reduction goals for Cape Light Compact Energy Efficiency programs

Clean Energy and Climate Plan (CECP)

Requires the electrification of:



1 million homes by 2050



300 to 400 million sq. ft. of commercial building space



Climate Act: Greenhouse Gas Reduction Goals

Cumulative Annual Emissions Reductions (in Metric Tons of CO₂e)

474,000 State Goals for 2030

22,953 CLC's Allocation

34,509 CLC's Proposed Plan

148 % of Goal Allocation

CLC's planned emissions reductions equal:



emissions from
6,268 homes
electricity use for
one year



Removing **7,505**
cars from the road
for one year



Climate Plan: Electrification Goals



Electrification is the replacement of any fossil fuel powered system with an electric alternative.

- CLC is focused on replacing oil, propane, and inefficient electric heating systems with Cold Climate Heat Pumps

| Electrification Goals | State Goal | CLC's GHG Allocation (%) | CLC's Electrification Goal | CLC's Plan (Sep 15th) |
|------------------------------|-------------|--------------------------|----------------------------|-----------------------|
| State Goal for 2050 | | | | |
| Resi and IE (homes) | 1,000,000 | 5.0% | 50,291 | 4,483 |
| C&I (sq ft) | 400,000,000 | 4.4% | 17,657,516 | 710,000 |
| EEAC Goal for 2022-2024 Plan | | | | |
| Resi and IE (homes) | 120,000 | 5.0% | 6,035 | 4,483 |



Energy Efficiency Advisory Council (EEAC) Key Priorities



Equity

- Targeting Moderate Income (61%-80% of State Median Income)
- Increasing Participation for Customers with Limited English Proficiency

Strategic Electrification

- Focus on Delivered Fuels and Greenhouse Gas Reductions
- Cold Climate Heat Pump Goals for residential and commercial sectors

Workforce Development

- Clean Energy Pathways - Administered by Community Based Organizations (CBO)
- Paid internship program – Pairs participants with local vendors
- One program in Compact service territory: Focus on HVAC or Insulation



CLC Board Priorities



Up to **100%** incentives for:

- municipal customers
- small non-profits
- small and micro businesses

Moderate and income eligible multifamily new construction:

- **100%** incentives for weatherization above code
- **80-100%** incentives for non-fossil fuel heating systems
- up to **\$60K** for engineering study



Cape & Vineyard Electrification Offering (CVEO)



Objectives:

- **250** total non-gas heated participants, tiered services by income: IE (up to 60%), MI (61-80%)
 - **Enhanced incentives for all three measures for customers below 81% of State Median Income**

Heat Pumps

Convert oil, propane, electric resistance heat to cold climate heat pumps

Solar

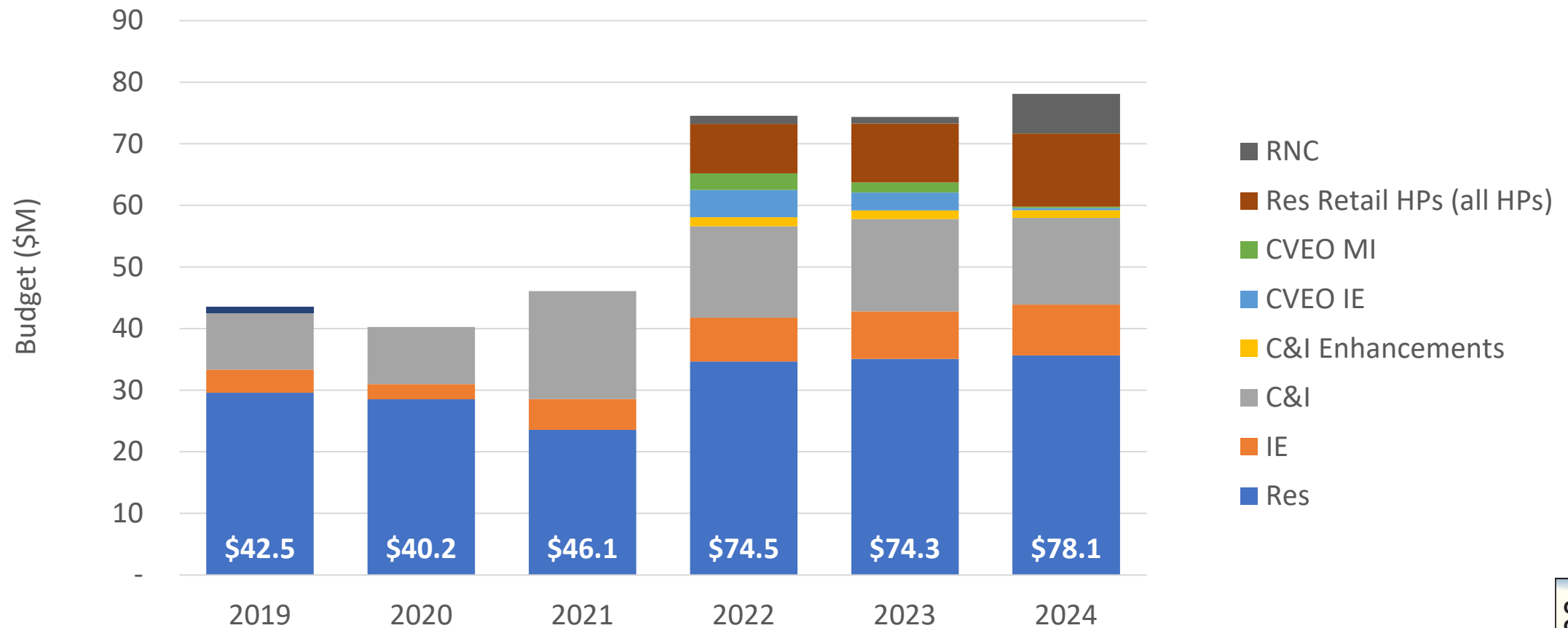
Install Solar PV systems to support electrification of heating system and reduce GHG emissions

Batteries

Install battery storage for demand response



Proposed Budget



Green Communities

The Compact continues to assist towns with receiving Green Communities Designation and Grant funds.

Truro has received a total of five grant awards totaling \$355,075.

- The most recent was received in July 2021 for \$11,691 to fund energy conservation measures, air source heat pump and administrative assistance, in municipal facilities including Beach Office



Power Supply Updates

Current Standard Pricing is

| | |
|--------------------|-------------------------|
| Residential | 10.743 cents/kWh |
| Commercial | 9.999 cents/kWh |
| Industrial | 12.440 cents/kWh |



We offer three options for customers

- Standard = Matches 100% of usage with Renewable Energy
- CLC Local Green 50% = Matches 50% of usage with Local renewables*
 - An additional 1.3 ¢/kWh
- CLC Local Green 100% = Matches 100% of usage with Local renewables*
 - An additional 2.7 ¢/kWh

*These are MA Class 1 Certified Renewable Energy Certificates



Thank You!

www.CapeLightCompact.org

Energy Efficiency: **1-800-797-6699**

Power Supply: **1-800-381-9192**





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Health & Conservation

REQUESTOR: Emily Beebe, Health and Conservation Agent, with Fred Gaechter, TCT Chairman of the TCT Board of Trustees

REQUESTED MEETING DATE: November 16, 2021

ITEM: High Head Conservation Area – New Trail Presentation

EXPLANATION: Health & Conservation Agent Emily Beebe and Truro Conservation Trust Chair of the Board of Trustees Fred Gaechter will provide a brief presentation on the High Head Conservation Area for the Board's situational awareness. The High Head Conservation Area is a 48.6- acres, acquired in 1987 for Conservation, Open Space and Passive Recreation, and the Truro Conservation Commission is the primary management authority for the area. A Conservation Management plan for the area was developed and approved in 1989 but little of the plan was implemented; minimal access has been created, and the plan has not been updated.

In Spring of 2021 the Truro Conservation Trust worked with Mark Robinson from the Compact of Conservation Trusts to develop a proposal for a 1.5-mile walking trail system at the High Head Conservation Area. The proposal includes thoughtfully located public walking trail loops that move the visitor through wooded areas that are better suited for foot traffic. The bearberry covered hillsides of heathland are rare habitats that will be protected by proper management of the area. The trails will provide a gentle recreation experience, environmental education opportunities and access to truly beautiful scenic vistas.

Trailhead access points will include the Turnout /Rest Area on Route 6, and the Town parking lot across from the Beach Point landing on Shore Road.

Improvements made to this area for access will require Town staff support from the Departments of Public Works and Conservation & Health.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The High Head Conservation Area will remain inaccessible.

SUGGESTED ACTION: Discussion only.

ATTACHMENTS:

1. High Head Trail Proposal, 2021, Truro Conservation Trust
2. High Head Trails overlay map



Truro Conservation Trust

P. O. Box 327

North Truro, MA 02652

www.truroconservationtrust.org

September 29, 2021

Trustees

Fred Gaechter
Chair
Paul Wisotzky
Vice Chair
Eric Bingham
Treasurer
Robert Daglio
Secretary

Brian Boyle
Tom Bow
Valerie Falk
Ave Gaffney
Tony Hodgins
Amanda Reed
Meg Royka
Irma Ruckstuhl
Andrienne Snow

Trustees Emeritus

Robert Bednarek
Betsey Brown
Ansel Chaplin
Charles Davidson
Carol Green
William Worthington

Truro Conservation Commission,

Attached is the proposed Walking Trail System Proposal for the High Head Conservation area in North Truro, as previously discussed. It has been developed with experts and consultants in the field of conservation land use – most notably Mark Robinson, the Executive Director of The Compact of Cape Cod Conservation Trusts, under the auspices and direction of the Truro Conservation Trust. Every aspect of this unique property's environment and ecology have been carefully studied, visited, researched, and considered in the development of this Plan

The proposed plan builds on the history and intent of the organizations responsible for the acquisition of the 48 acres for conservation and the original signed Agreement by the responsible authorities and organizations.

This project to create a conservation area that protects the land, provides public access for passive recreation, and an opportunity for conservation education has been a vision of the TCT for many years. We have created and maintained numerous such projects and sites throughout our 350-acres of holdings within Truro and are confident of our ability to produce the proposed results.

We envision this as a joint project between your Commission, as the codified oversight authority, and the TCT, as the implementers of the plan and its ongoing stewardship. It is a magnificent parcel of land that warrants such attention and action.

We seek your approval to proceed with the project. The next steps would include the development of an implementation work plan and a joint presentation to the Truro Select Board and appropriate State agencies reporting our joint intent, in conformance with the original plans created in 1987.

We look forward to working with you on this exciting project.

Respectfully

Fred Gaechter, TCT Chairman
On the behalf of the TCT Board of Trustees

**WALKING TRAIL SYSTEM PROPOSAL
FOR HIGH HEAD CONSERVATION AREA
NORTH TRURO MA
SEPTEMBER 2021**

*Prepared for review and approval by the Town of Truro Conservation Commission by
The Compact of Cape Cod Conservation Trusts, Inc. under contract to The Truro Conservation Trust*

BACKGROUND:

During the height of the 1980s development boom, when real estate prices were rising as much as three percent per month, Truro bought its first intentional conservation lands at High Head in North Truro. The Town of Truro acquired its first parcels in 1985, 26 acres from the Cronin family for \$540,000 for “the promotion and development of the natural resources and for the protection of watershed resources.”¹ The purchase also included a 1.7-acre parcel between the old railroad bed and Shore Road, as well as a 1.1-acre beach parcel across Shore Road (now, Beach Point Landing). The State paid \$432,000, a federal grant paid \$54,000, and the Cronins donated \$54,000. There was no capital cost to the Town.

All three of these Cronin parcels at High Head were placed under the custody of the Truro Conservation Commission. This parcel adjoined and provided water quality protection to the 80-year old Knowles Crossing Wellfield owned and operated by the Provincetown Water Department.

During this time, a Rhode Island developer named Thomas Dewire secured approval of a 22-lot subdivision of the adjoining 22-acre parcel owned by the Mayo family at High Head. He planned to provide road access from Route 6 and install a 12-foot high concrete wall (the Cape’s first) to baffle the highway noise for his residents. The new Truro Conservation Trust (TCT), a local nonprofit formed only five years prior by attorney Ansel B. Chaplin and Dr. Charles S. Davidson, led a cooperative effort to purchase the Dewire property for \$2.7 million. Funding was secured from four state grant sources and private funds raised by the TCT. The Nature Conservancy provided a no-interest loan to the Town. Again, there was no capital cost to the Town for the purchase. The State purchased nine lots for conservation, and Truro Conservation Commission was granted custody of 13 lots² and management of the entirety through a Management Agreement approved by all partners.³ (See Figure 1 and excerpt in Appendix A.)

A management plan was prepared for the High Head Conservation Area (Dewire and Cronin parcels combined, 51 acres total) in 1989 that was approved by all the signatories to the 1987 Agreement. This trail proposal was envisioned and expected in the 1989 plan. The Plan concluded:

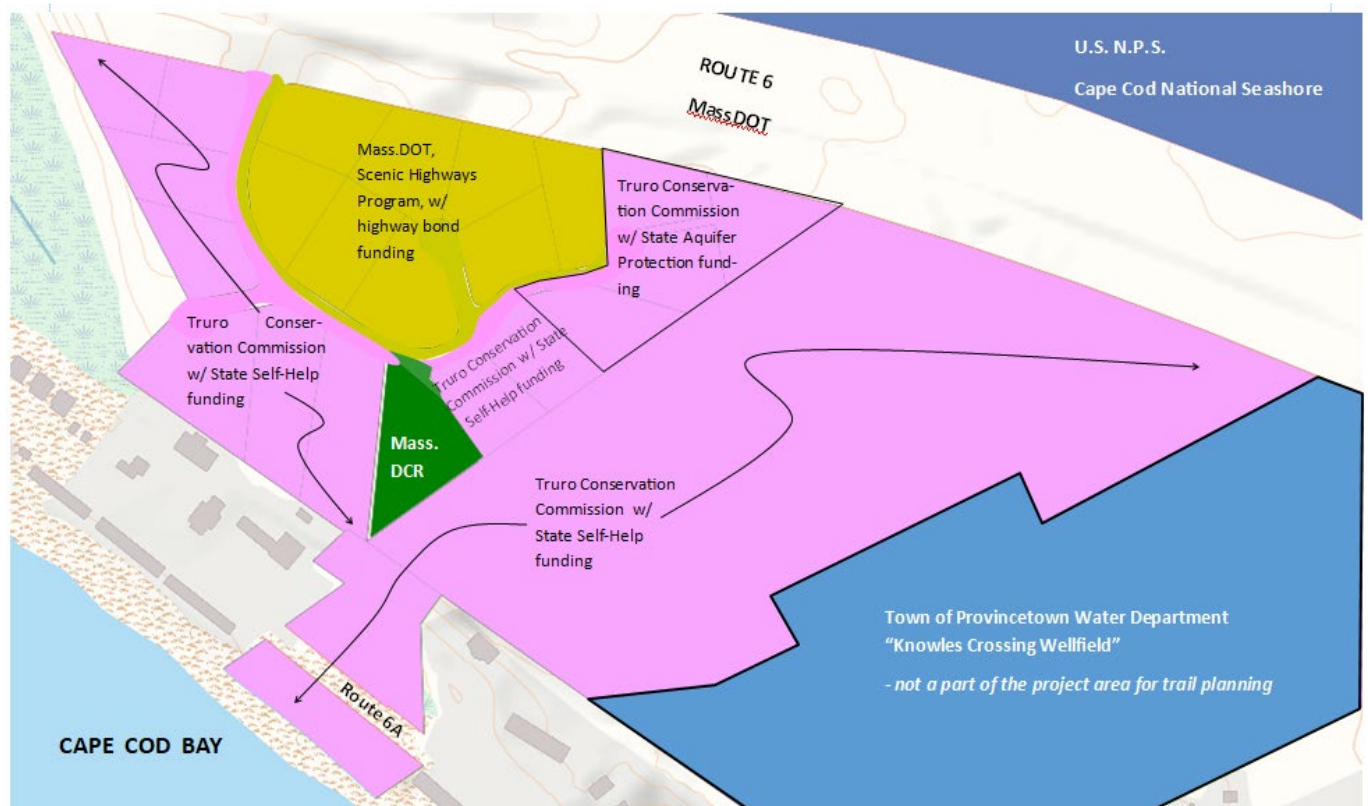
¹ Deed Book 4637 Page 187

² Deed Book 6086 Page 262

³ “Acquisition and Management Agreement, February 2, 1987,” Appendix A of High Head Conservation Area Management Plan, Truro MA, Truro Conservation Commission, November 1989

The story of the making of the High Head Conservation Area is significant for several reasons. Most important, it became a model of public/private partnership for open space acquisition. Initiated by a handful of determined local conservationists, it required the cooperation of private conservation groups and many agencies at all levels of government to achieve one of the most complex acquisitions in history. Second, it provided the Truro Conservation Commission with its largest upland management area. Third, over \$3,240,000 worth of land was preserved for the town conservation use in the Cronin and Dewire purchases at no cost to the taxpayers of the Town of Truro, a community with a year-round population of only 1500 people. Finally, the integrity of the land itself, as a natural area of national significance, was preserved by the creation of the High Head Conservation Area.

Figure 1. Ownership of the Trail System Planning Area



(Note: Although the Truro Conservation Commission has custody of the Beach Point Landing (public bathing beach on Cape Cod Bay), it is operated in conjunction with other Truro town beaches by the Recreation Department. The beach parcel is not part of the planning area, although its associated parking lot is part of the trail plan.)

PRIOR AND CURRENT USE

Before 1953, when the State laid out the 300-foot wide right of way for Route 6, High Head was used mostly as a cut-through; a cartpath meandered between the Bay shore and the Backside (Atlantic Coast) of North Truro. (Two segments of relict cartpaths can still be found on our locus parcels and have been incorporated into the proposed trail loops.) Perhaps some of High Head was used as sheep pasture,

where the prevailing northwest winds of winter blasted the heath. No homes were developed on the south side of the High Head scarp (our locus, though some were perched on what is now the National Seashore side of High Head).

PHOTO# 1. Rare instance of joyriding on the heathland, 2009 photo.



The management agreement signatories expected the Conservation Commission to design and develop a public walking trail on the upland acreage at High Head. In 1986, Truro Boy Scouts trimmed a short loop in the pine forest off the highway rest area, but it was never maintained or used much, and is no longer extant. Since then, random persons, mostly rest area motorists and presumably a few neighbors, have wandered informally around the area, finding that the trail from the rest area peters out in the blueberry patch. There is no evidence of recent trail bike or ATV use (motorized or non-motorized), though this may have occurred previously. (See Photo# 1.) Our experience elsewhere has been that once a public trail system is opened, there is less abuse by unauthorized interlopers because of the watchful eye of trail users.

HABITATS

The pine-oak forest has matured and encroached upon the rare, open coastal heathland habitat that attracted the interest of The Nature Conservancy at the time of the acquisitions (mid-1980s). (See Appendix C for aerial photos from 1938 to 2012.) Today, only about one-third of the 48 acres has no canopy composed of a desert-like lichen zone or bearberry-dominated heathland or blueberry barrens. The State classifies these open habitats as rare sandplain grasslands or sandplain heathlands. (See Appendix B for fact sheets.) They are primarily relegated to the edge of the High Head scarp itself where the winter winds prevent tree canopy growth. (See Figure 2, Generalized Habitats map.) The Truro Conservation Trust has had a long-standing interest in preserving coastal heathlands and grasslands and owns several large parcels with these rare habitats.

The trail system has been designed to keep hikers off the fragile groundcover areas as much as possible, encouraging trail use in the forested areas instead. But some intrusion of the proposed trails is needed to bring users to the desired scenic waterview overlooks or through the one shallow cut in the bank.

A noted Cape Cod expert on lichens, Thomas Walker of Yarmouthport, has conducted numerous visits to High Head, most recently in August 2021 as part of this project, and has found more than 58 species of these fungus and algae symbiotes. He notes that while many lichens only grow one to two millimeters per year, that they can regrow from disturbed segments and that the lichens of High Head are not unique or rare. So, some disturbance of the lichen zone for trails can be accommodated in this plan. See Appendix D for full lichen report. About six acres of the property is in open lichen zones. Bearberry and beach heather and golden heather are found mixed into the lichen zones.

PHOTO# 2. Lichen zone with golden heather



Most of the project area consists of pitch-pine with less common tree oaks (white and black oaks), typical of the Cape. Scrub oak understory in the pine forest is not common. Other canopy species include a few red maples and immature black cherry, but no beech, holly, hickory or tupelo. A grove of white poplar is found at the west end of the blueberry patch. A larger grove of Scot's pines, mostly dead or dying, is found along the highway layout. Two landmark trees are large black oaks, growing wolf-style (i.e., spreading out laterally) in the project area center (see trail design map for location). See Photo# 3.

PHOTO# 3. Wolf oak in center of High Head site (42° 02' 50.3"N and 70° 06' 32.8"W)



Typical forest understory includes black huckleberry, lowbush and highbush blueberry, sheep laurel, bayberry, arrowwood, and occasional beach plum (see Photo# 4) and immature red cedar.

Groundcovers in the forest include bunch grasses, goldenrod, sedges, asters, along with poison ivy, starflower (abundant), wintergreen, single-leaved milkweed, ghost pipes, sweet fern, cow wheat, bearberry and lichens. Though not dominant anywhere, little blue stem grass, the original native "Cape Cod prairie grass," is found in small patches throughout.

During an August site visit with long-time Cape botanist Donald Schall of Brewster, several instances of uncommon pine sap were noted. Pinesap is a mycotroph, receiving nutrients from fungus associated with pines and oaks, rather than through photosynthesis. See Photo #5.

PHOTO#4. Golden beach plum at High Head



PHOTO #5. Pinesap at High Head



The “blueberry patch” is an area about 2.5 acres in size filling out a dry swale in the center of the property. It is primarily the lowbush species but with a ring of the highbush variety. Berry production in the summer of 2021 was fruitful and is a favorite with the deer wandering the property.

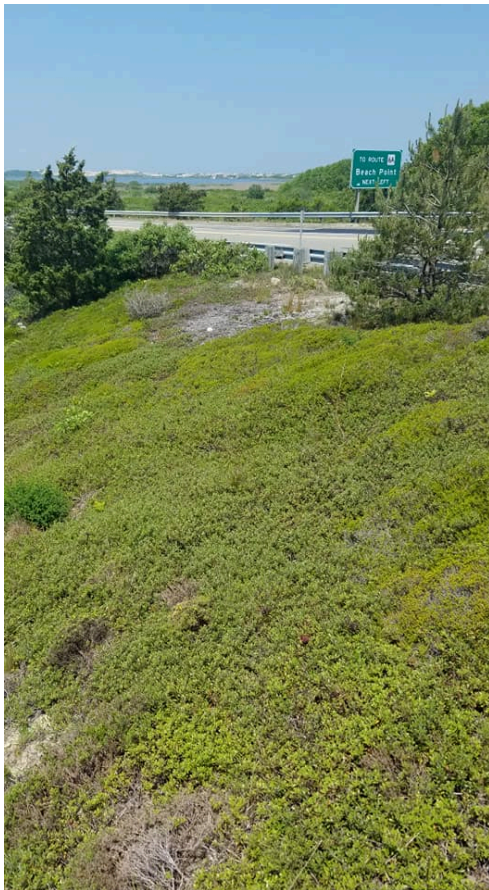
PHOTO #6. White-tailed deer at High Head bluff, June 2021



The High Head area is relatively unscathed by invasive plant species; there is one autumn olive at the west end and the white poplar grove previously mentioned. An occasional spotted knapweed is found.

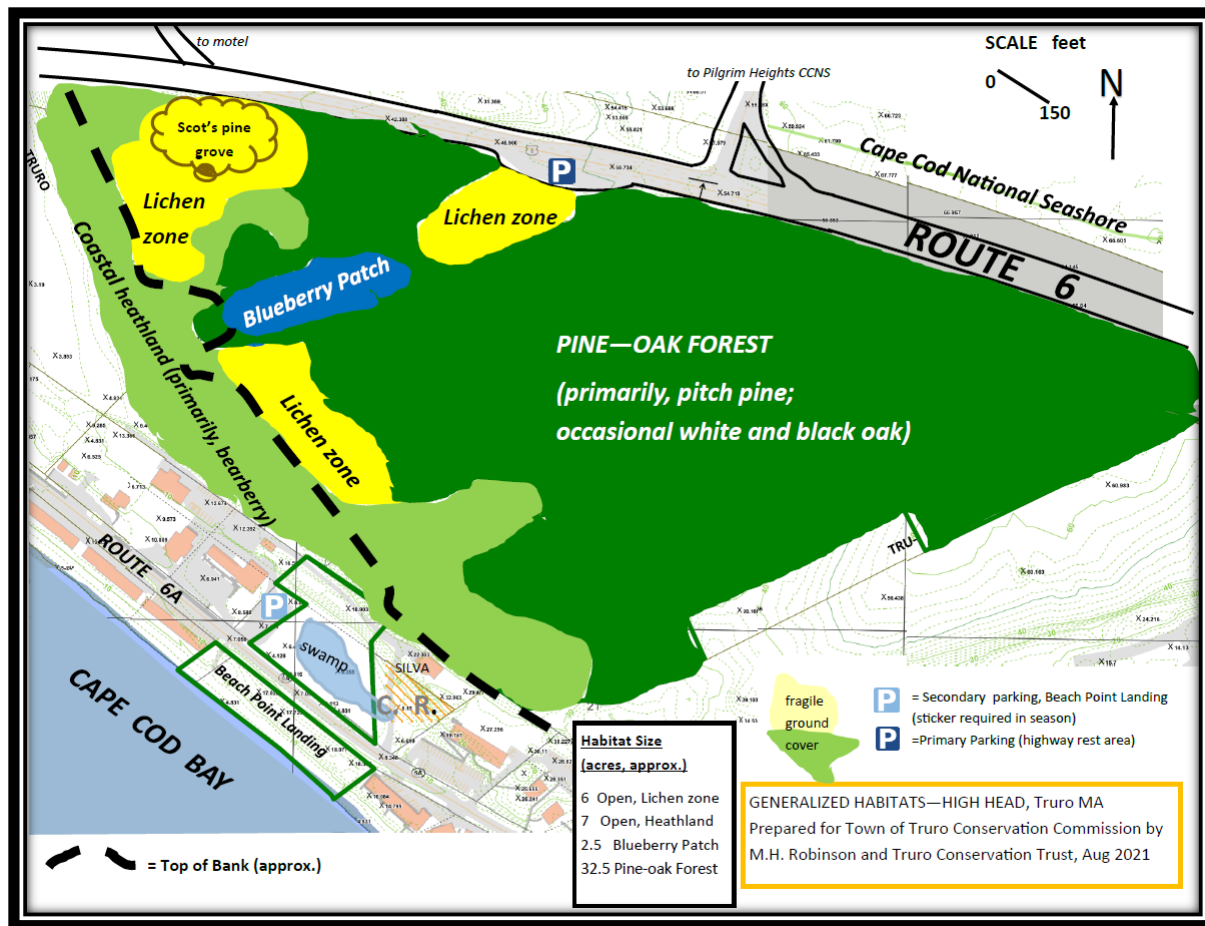
The primary plant species of interest is Broom crowberry (*Corema conradii*). Until about five years ago, this low-growing heathland shrub was listed as a Species of Special Concern (rare plant list) by the Mass. Natural Heritage and Endangered Species Program. It was de-listed because the state's population was deemed more secure, owing to its prevalence on the Cape and Islands. Still, it is uncommon elsewhere and the seven small colonies found on the project site are indicative of the sensitive habitat type. (An 8th colony, the largest, sits within the highway layout on the bluff slope; see Figure 2 and Photo# 7.) Existing trails lead right up to some of the colonies, allowing for education and interpretation.

PHOTO# 7. Largest broom crowberry colony is on the shoulder of the highway layout, not on Town land.



Provincetown botanist Richard LeBlond, working out of the Center for Coastal Studies in 1985 documented additional flora species on the Dewire portion of the High Head project area. His report is found in Appendix E. He concluded by saying that, because High Head is along a busy Route 6, "This heathland is probably seen by more people than any heathland in the world."

Figure 2. Generalized Habitats of High Head



TRAIL SYSTEM PROPOSAL

The 1987 Management Agreement envisioned thoughtful design of a trail system to allow for passive recreation (walking, nature study) and integration of the 22-acre Dewire parcel with the adjoining conserved lands (including the Town's Cronin parcel.) See Appendix A.

TCT obtained Truro Conservation Commission permission to work on a trail plan in Spring 2021. TCT retained Mark Robinson, Executive Director of nonprofit Compact of Cape Cod Conservation Trusts, Inc. to develop the trail system proposal. Robinson had been involved in the Dewire acquisition (1985-87) as a TCT advisor and familiar with the property. He has designed public walking trails and interpretation for towns and land trusts throughout the Cape, including the Ansel Chaplin and Dave Keuchle Trails at Edgewood Farm in Truro. Robinson conducted six site visits between June and September 2021, with various TCT members, botanist Don Schall, Compact planning intern Charlotte Brodie, and lichen expert Tom Walker.

The purpose of the trail design is to create a user-friendly, environmentally-sensitive, looped walking trail, including scenic waterview overlooks and educating visitors about the rare heathland/grassland

habitats. The objective is to enable walkers to wind their way from the Route 6 rest area parking to the Town's Beach Point Landing beach at Cape Cod Bay.

Parking:

There are two existing public parking areas that could be used to support the High Head trail system. The primary site is the Route 6 rest area opposite the Dune Crest Motel. This shoulder parking, maintained by the Mass. Dept. of Transportation (MassDOT), is intended for short rest stops by the motorists, not an hours-long trail trek, leaving vehicles unattended. Nevertheless, because MassDOT is a signatory to the 1987 Agreement (and a part owner of High Head), its cooperation should be sought. There is plenty of parking space for one or two High Head trail visitors who might show up at any one time. A group activity might mean use of a shuttle bus in this parking area. There are no bathroom or picnic facilities at this rest area. (Bathrooms are available at the National Seashore Pilgrim Spring trailhead across the highway.) A High Head trailhead kiosk could be installed just inside the trail at the rest area, not out in the open at the rest area.

A second parking area (see Photo# 8) is owned and maintained by the Town on Route 6A to serve the Beach Point Landing beach on the Bay across the street. This gravel lot is open to the public without charge in the off-season, but available only for those with Truro beach stickers during the summer. About a dozen cars can be easily handled here. A porta-potty is provided in the summer season. A crosswalk enables access across Route 6A to the beach. The High Head trail is proposed to enter the parking area from the old railroad bed, perhaps with a small boardwalk bridging a short, steep, dry depression. The railroad bed is an active driveway (Silva home to the east), but the Town has rights to cross it.

PHOTO# 8. Secondary parking area.



Recommendations:

1. Seek MassDOT permission of the highway rest area as the primary parking area for the High Head Trail. Install a trailhead kiosk inside the trail, just off the parking area. Add one picnic

table inside the trail head, to be maintained by TCT volunteers. Do not add trash cans. Direct users to bathrooms at CCNS Pilgrim Spring parking.

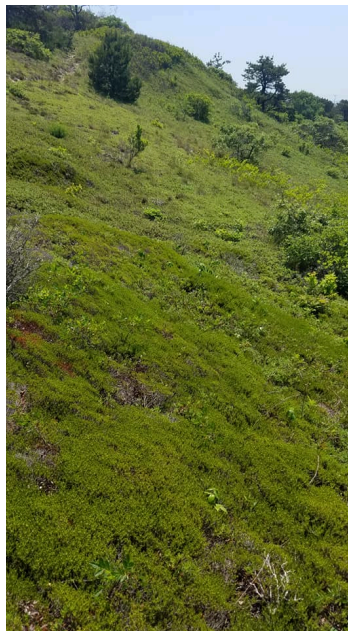
2. Work with the Town Recreation Department/Commission to establish two spaces for cars at the Beach Point Landing during the summer for High Head trail use. Do not require beach stickers for those spaces. Do not add picnic tables or trash cans. Determine if the potta-potty can be extended into three seasons.

Topographic Constraints:

Most of the High Head trail proposal can be accommodated on flat to gently rolling ground. There are only a few places where short switchbacks are needed to ascend/descend a minor slope. The major consideration is how to access the face of the High Head bluff, as much as 60 feet high near the railroad bed. See Photo# 6. Fortunately, there is one true break in the slope, near the blueberry patch. This spot was selected and designed as a minor curve in the trail so that erosion will not take place in a straight shot down the slope. All of the soils are coarse sands and gravels, so puddling of the trails should not occur, but steep slopes need special consideration for stormwater runoff. See Photo #9.

The small dry depression adjoining the Beach Point Landing parking area can be easily constructed as a 20-foot boardwalk or a sand-deposit berm to reach the grade of the railroad bed. TCT volunteers, perhaps with help from an Americorps work day, can install it in one day. No wetland crossing is needed.

PHOTO# 9a, 9b. Bluff at High Head is very steep in most sections and covered in fragile vegetation.



Trail benches:

Simple benches, placed strategically, can provide rest and inspiration with long-distance views or a scenic spot, such as at the wolf oaks. Benches can be elaborate or simple. They can also be used to honor someone or his/her memory.

PHOTO# 10a, 10b. Simple benches with back support



Most benches at High Head are proposed to accommodate a long-distance water view of Cape Cod Bay or Pilgrim Lake. We propose four waterview benches and two resting benches in the interior. They can be installed by TCT volunteers perhaps backed by Americorps work parties.

PHOTO# 11. Waterview / Bench Overlook (View W & NW from bench site, showing Provincetown Harbor and Pilgrim Lake)



Over the course of our investigation, as we got to know the site better, we developed some fairly simple design principles for the trail system in this fragile environment:

Trail Design Principles:

1. Install trailhead kiosks with map and information on what to expect (trail length, minor slopes, sensitive habitat features)
2. Use a series of loops as much as possible, avoid dead ends except for overlooks.
3. Move walkers away from highway as soon as possible, stay away from noise
4. Stay in tree canopy as much as possible, with brief breakouts into sun
5. Avoid lichen, bearberry groundcovers where possible (yellow on map); if possible, run the trail over lichens instead of bearberry mats
6. Site benches for optimal waterviews, or as needed for rest stops
7. Identify broom crowberry to avoid disturbance and provide educational information
8. Reduce erosion on slopes, use switchbacks as needed, use gentler swales
9. Incorporate existing informal paths wherever possible
10. Allow for micro-refuges (i.e., blueberry patch) without intersecting habitat
11. Create a boardwalk/sand bridge to cross depression near Beach Point Landing parking area

The draft result of the planning shows a foot trail system with a total length of 1.5 miles, incorporating about 0.5 mile of existing trails (see Photo# 13) or old tracks, in a series of connected loops, eventually connecting the two designated parking areas. See Figure 3. Approximately 80 percent of the trail system is located in the pine forest. The remaining 20 percent in open areas of the heathland (bluff and toe of bluff) and the so-called lichen zones. The overlook bench sites were selected to provide an overall view of all of Cape Cod Bay from North Truro (*i.e.*, down the shore to Wellfleet, over to the Mid-Cape, all of the Provincetown Hook.) Much of the forest lacks dense understory (shrub layer) and the trail can be created simply by blazing the trees with paint or markers. See Photo# 12.

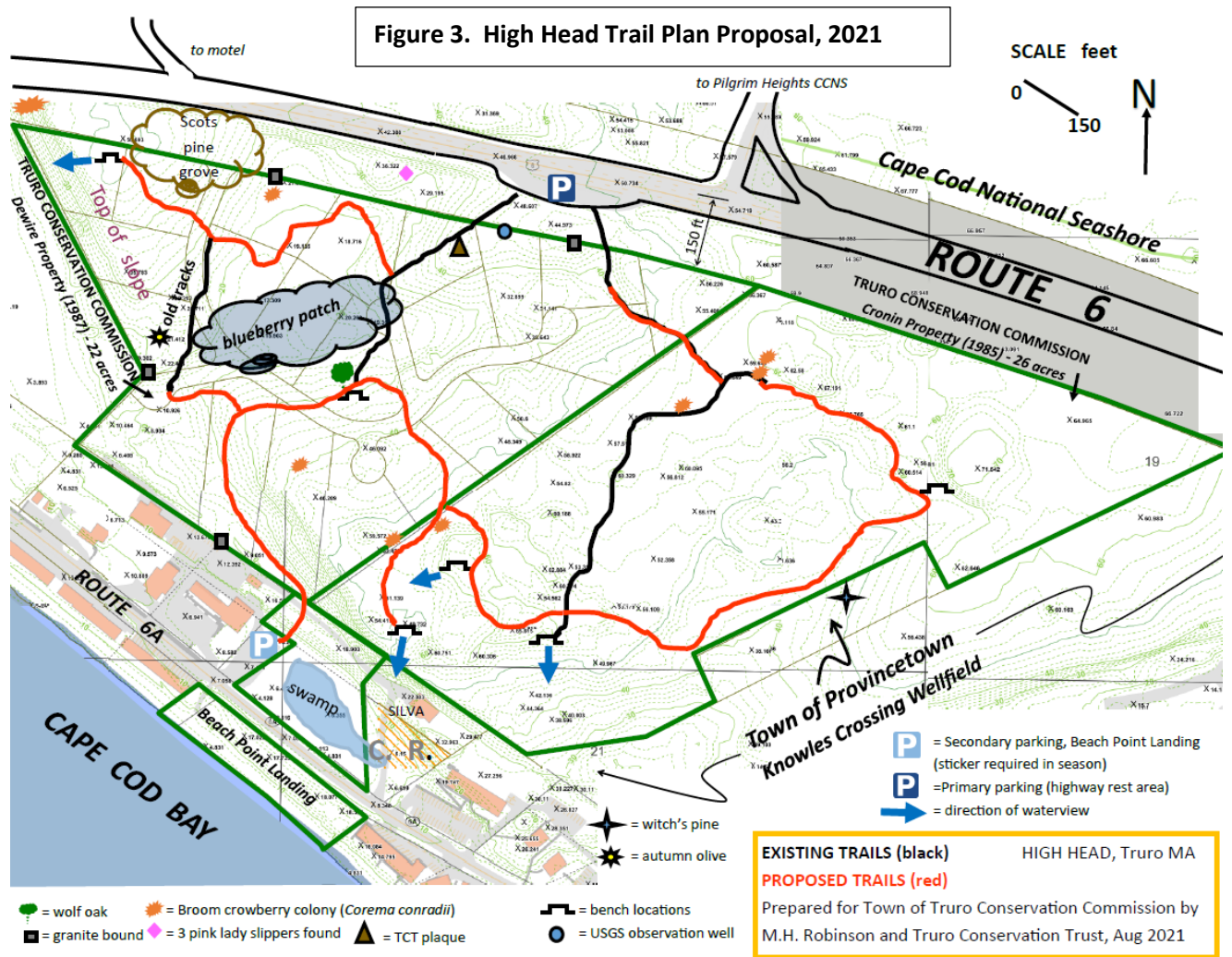
PHOTO# 12a, 12b. Examples of sparse understory in pine forest; blazing and weedwhacking needed



trail marker



PHOTO# 13. Existing informal trail leading south from highway rest area (Oct. 2009)



Nature interpretation:

TCT proposes a series of interpretive stops along the trails to identify interesting flora and educate visitors on the unique geological origin of High Head (i.e., the northern terminus of glacial deposits) and sensitive coastal heathland habitats. A particularly interesting display would be a panorama sign indicating what the visitor can view from the location, such as shown below in Photo #15 at the Brewster Bay Overlook. Once the trails are installed, we would select about a dozen interpretive stops along the way.

PHOTO# 14a, 14b. Example of flora interpretive sign and habitat explanation for laminated display



White oak
Quercus alba

In a mature tree, over 200 species of animals, insects and birds may live together. It can grow up to 100 feet tall. Its wood is hard, high-grade lumber used for furniture, flooring, barrels, veneer and baskets. It grows in upland forests; tolerates a wide range of site conditions.

Sandplain Heathland



Heathland in a frost pocket with pine dead from insect outbreak. Photo: Patricia Swain, NHESP.

Description: Sandplain Heathlands are disturbance dependent communities occurring on sandy/gravelly outwash plains and moraines near the coast. Plant cover in these nearly treeless shrublands ranges from nearly continuous to sparse with bare soil or lichen between patches of plants. There are extreme daily and seasonal temperature variations, nutrient-poor droughty soil, and salt-laden winds. Although coastal heathlands are natural communities, until the mid-1800s land clearing, grazing, and fires increased their size and distribution. Pre-European settlement occurrences were likely small patches in successional mosaics on drought-prone soils near the coast where they were maintained by fire near Native American villages or by salt spray from coastal winds. Other occurrences are variably sized in openings in Pitch Pine - Scrub Oak Communities, often in



Broom-crowberry heathland. Photo: Patricia Swain, NHESP.

Characteristic Species: When black huckleberry, bearberry, and/or broom crowberry are dominant, they are considered to be indicators of a Sandplain Heathland community. In heathlands, they typically occur with other low growing woody shrubs including lowbush blueberries, bayberry, and scrub oak. Other characteristic species include hairgrass, Pennsylvania sedge, little bluestem, stiff aster, golden heather, chokeberry, sweetfern, and dewberry. Sandplain Heathlands are habitat for multiple uncommon plants in Massachusetts, including sandplain flax, sandplain blue-eyed grass, eastern silvery aster, purple cudweed, butterfly weed, and broom crowberry.

Differentiating from Related Communities: Sandplain Heathlands are part of a structural and successional

continuum with other coastal communities. The best fit should be named when occurrences are not distinct. Sandplain Heathlands and Sandplain Grasslands share ~70% of their dominant species; the proportions of the species and the community structure separate the types. Sandplain Heathlands look shrubbier and taller than grasslands and have fewer plant species. Both Sandplain Heathlands and Maritime Dune Communities have low shrubs, and herbaceous and grassy growth with patches of bare soil. Dune communities are on dunes and are often dominated by beach grass and beach heather that occur less abundantly in heathlands. Sandplain Heathlands and Maritime Shrubland communities are shrublands; the Maritime Shrubland community is much denser, taller, and more diverse. Trees dominate Maritime Juniper Woodland/Shrubland and Maritime Pitch Pine Woodland on Dunes. Sandplain Heathlands - Inland Variant are located inland at distances away from maritime influences. Ridge-top Heathlands are on bedrock.

Habitat for Associated Fauna: Only a few bird species nest in Sandplain Heathlands including Horned Lark, Savannah Sparrow, Vesper Sparrow, and the Short-eared Owl that has one of its main food sources in the meadow voles that live in heathlands. Birds of prey (or raptors) that may be seen hunting over the heathlands include Red-tailed Hawk, American Kestrel, Merlin, Peregrine Falcon, and the Northern Harrier. Other animals found in heathlands include common butterflies such as the monarch and the pearl crescent and uncommon moths including the chain-dotted geometer, the coastal heathland cutworm, and barrens buckmoth, and the purple tiger beetle. Before its extirpation from Massachusetts, the regal fritillary butterfly inhabited Sandplain Heathlands.

Examples with Public Access: Wasque (TTOR), Martha's Vineyard; Middle Moors, Nantucket; Frost pockets in Myles Standish SF and Sly Ponds WMA, Plymouth.



Grassy heathland in the early spring. Photo: Patricia Swain, NHESP.

State Rank: S1 - Critically Imperiled

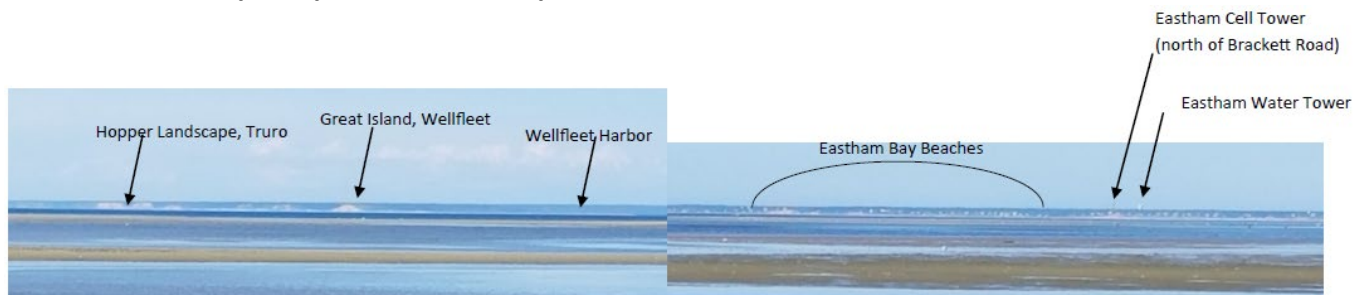


Community known in the ecoregion
OFW Ecoregions
Towns

From: *Classification of Natural Communities of Massachusetts* <http://www.mass.gov/nhesp/>
Natural Heritage & Endangered Species Program, Division of Fisheries & Wildlife, 1 Rabbit Hill Rd., Westborough, MA 01581

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PHOTO# 15. Example of panorama view explained for visitors



Habitat enhancement:

While the open character of the heathland and lichen zones on the property have so far resisted succession to pine forest, owing to harsh winter winds exposure and nutrient-poor soils, with each passing year the forest encroaches. A single pitch pine seed, blown by the wind or buried by a squirrel, in the bearberry mat, as shown in Photo# 16, can grow a tree that provides a new seed source and can start a new grove in the heathland. The open heath and lichen zone is special at the site and should not be lost to forest succession. Judicious cutting and removal of selected pines and oaks in the heathland can slow the forest spread. Even simple volunteer activities such as hand-pulling pine seedlings (see Photo#17), which are shallow-rooted in soft sand, so an easy pull) can help to keep the open character of the land and preserve this rare habitat type. Cuttings can be stored on-site in small brush piles that also create micro-shelter for small mammals.

PHOTO# 16. Bearberry mat with pine seedling



PHOTO# 17. Pine seedlings hand-pulled



All-access compliance:

The Americans with Disabilities Act of 1991 states that public facilities, including town lands, should meet federal guidelines for accessibility by handicapped persons. An evaluation by the Truro Disability Committee of the proposed trail system at High Head can accommodate at least partial access for all users. In general, the experiences that an able person could enjoy at these locations should be made available to the disabled. Unfortunately, the proposed bench overlook sites are all more than one-quarter mile from the parking areas. Of greater concern is the slope of the trail for accessibility and its surfacing. The surface of the paths to these areas could be hardened slightly (perhaps with bluestone dust or clay). The cost of the latter might prove prohibitive for such these long trails. Wheelchairs can use hardened natural surfaces, but only 5 percent of the disabled are wheelchair bound. Asphalt paving could cost as much as \$50 per foot and would disturb the natural setting. However, we understand that, whenever possible, the town must meet ADA rules regarding access to conservation and recreation areas for people with disabilities.

A short trail segment leading from the highway parking area into the property could include a small overlook platform, perhaps near the commemorative boulder, similar to the ADA-compliant one shown in Photo# 18.

PHOTO# 18. ADA-compliant overlook platform at Quivett Marsh Vista in Brewster MA.



One accommodation that this plan provides is an acknowledgment that our increasingly older population may be able to walk the trails, but need occasional respites, to catch their breath or rub their knees. Resting benches could be added throughout the system based on experience.

Implementation:

TCT believes the trail itself, and associated benching and the sand berm at the railroad bed, and signage, can all be implemented with volunteer help available to TCT through its members and with perhaps aid from Americorps Cape Cod volunteers, supervised by TCT. TCT would assume all costs of implementation. We might ask the Truro Public Works Department to haul any sand needed for the berm to the railroad bed from a local commercial pit.

TCT would also be directly responsible for ensuring that all signatories to the 1987 Management Agreement, including the state agencies involved and The Nature Conservancy, are notified of this trail plan before any ground work begins.

It may be appropriate to install the trail loops sequentially, rather than all at once, in order to evaluate usage (and not burn out our volunteers!) The western loop (best view) and the through-trail between the parking areas might be most appropriate for initial installation.

In all matters, TCT recognizes that the Truro Conservation Commission has direct custody of the Town-owned land (both Dewire and Cronin parcels) and is the designated manager of the ex-Dewire parcels

on behalf of its funding partners in the state. TCT agrees to defer to the judgement and decisions rendered by the Conservation Commission.

CONCLUSION

TCT hopes that this proposed trail system can allow the public to respectfully enjoy its investment in this important natural feature. We believe that a thoughtful trail design can accommodate passive recreation use envisioned 30 years ago, without endangering the fragile habitats found at the site. This project area is the largest conservation area in Truro outside of the National Seashore and should inspire Truro citizens to be proud of their environmental heritage, preserved for all time.

Finally, we would like to propose that the trail system be named in honor of the late Dr. Charles S. Davidson of Truro. Dr. Davidson was the long-time chair of the Truro Conservation Commission, a co-founder of the Trust Conservation Trust, chair of the Center for Coastal Studies, a founder of Outer Cape Health Services, and had a long career as a Harvard Medical professor and MIT researcher. He led the effort to preserve High Head and raised a lot of the private funding for its acquisition. There is a plaque honoring Dr. Davidson on TCT land across from Pamet Park on South Pamet Road. See below.



Dr. Charles S. Davidson (1910-2000)
Chr., Truro Conservation Commission (1980s-90s)

(Note: all photos and sketches were provided by TCT consultant Mark Robinson of The Compact of Cape Cod Conservation Trusts, Inc. Any errors of fact should be directed to him for correction at mark@thecompact.net.)

Appendix A

(excerpt of Management Agreement of February 2, 1987)

...The Truro Conservation Commission will manage the entire 22 acres of protected land. The parties to this agreement will meet to evaluate the management of the land every year for four years and, thereafter, as requested by one of the parties. If the Conservation Commission fails to, or cannot meet, the requirements outlined in the Management Plan, the parties may designate other entity to manage the land.

Only passive recreation uses, as well as other compatible uses provided in the management plan, such as birdwatching, hiking, picnicking and nature study, will be allowed on the property. All motorized vehicles will prohibited.

Any changes in the management plan must be approved by all the above mentioned parties.

No construction of permanent structures will be allowed on the site.

3) The management plan will include, but not be limited to:

Provision for public access to the property for passive recreational uses;

Description of uses that will be allowed and those that will be prohibited;

Trail and improvement plans designed to protect the heathland plants and wildlife, particularly the *Corema conradii*;

Trail and improvement plans designed to protect the site's significant archeological features;

A plan for maintenance of the property, including a schedule for trash removal, mowing, cutting or other manipulation of vegetation;

Integration with the adjacent state, local and federal land holdings.

4) All deeds pertaining to the property will cite the appropriate statutes providing for the protection of the property for conservation, scenic or public water supply purposes.

5) A sign* will be erected on the property that will explain that the subject property was acquired through the cooperative efforts of the Department of Environmental Management, The Division of Conservation Services, The Nature Conservancy, the Department of Public Works, The Truro Conservation Trust, The Town of Truro Conservation Commission, The Department of Environmental Quality Engineering and Coastal Zone Management.

** A commemorative boulder was placed on the site in the early 1990s with a bronze plaque by local sculptor Joyce Johnson listing all the project partners; unfortunately, vandals pried off the plaque from the rock and stole it (presumably for the value of the metal). A recasting is not possible; Ms. Johnson died in 2014.*

Appendix B.

Fact Sheets for Sandplain Habitats

Sandplain Grassland

State Rank: S1 – Critically Imperiled



Sandplain Grassland dominated by little bluestem grass, managed by burning. Photo: Patricia Swain, NHESP.

Description: Sandplain Grasslands are essentially treeless coastal communities dominated by native grasses and herbaceous species with sparse shrubs on sand or other dry, low nutrient soils. Occurrences receive onshore winds and salt spray of storms that delay succession to shrubland, woodland, and forest. Prior to European settlement they likely occurred as openings close to the coast where salt spray suppressed the growth of woody plants, and in openings created by windstorms, fires, and localized agricultural activities. The community also occurs in openings within Pitch Pine - Scrub Oak Communities, often in depressions (frost pockets) where frost can occur throughout the growing season inhibiting woody growth. Most current occurrences are on land that was previously farmed or disturbed and require management to remain open.

Sandplain Grasslands are open, essentially treeless, grass dominated communities that generally occur on sand or other dry, poor soils. Occurrences are maintained by fire, salt spray, and, now, mowing.

Characteristic Species: Sandplain Grasslands are dominated by graminoids, usually little bluestem grass, Pennsylvania sedge, and poverty grass, with bearberry, scrub oak, stiff aster, bayberry, lowbush blueberry, and black huckleberry with a variety of goldenrods. The shrubs often form clonal patches that provide <~25% cover overall. Although there is great species overlap with Sandplain Heathlands, Sandplain Grasslands are much richer in herbaceous vascular species, both native and non-native. Goat's rue, yellow wild indigo, butterfly weed, colic-root, and bird's foot violet are good indicators of the grassland community although they occur inland and in other dry habitats as well. Uncommon plants include sandplain gerardia, purple needle grass, commons' and harsh panic grass, sandplain and stiff yellow flax, and Bayard's adder's mouth.



Butterfly weed with yellow wild indigo and an aster. Photo: Patricia Swain, NHESP.

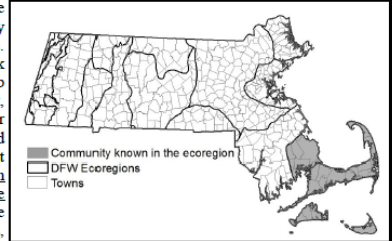
Differentiating from Related Communities: Sandplain Grasslands are part of a structural and successional continuum with other coastal communities. When communities are not distinct the best fit should be named. Sandplain Heathlands and Sandplain Grasslands share ~70% of their dominant

species: the proportions of the species and the community structure separate the types. Sandplain Heathlands look shrubbier with a taller shrub layer comprised of scrub oak, black huckleberry, and/or lowbush blueberry, and overall have fewer plant species. Both Sandplain Grasslands and Maritime Dune Communities have grasses, forbs, and low shrubs, with patches of bare soil. Dune communities are often dominated by beach grass and beach heather that occur less abundantly in grasslands, where if they occur they are with other plants. Sandplain Grasslands - Inland Variant are located inland away from maritime influences and fewer coastal species including sandplain flax, golden heather, and sandplain blue-eyed grass.



Common's panic grass with little bluestem. Photo: Bruce A. Somie, NHESP.

Habitat for Associated Fauna: Animals of Sandplain Grasslands are adapted to open areas. Seven species of birds of conservation interest in Massachusetts are highly dependent on grassland habitat for nesting, overwintering, or resting during



migration, including Grasshopper Sparrow which is particularly adapted to areas with open ground between grass tussocks. Grasslands provide hunting territory for hawks and Short-eared Owls. There are multiple species of beetles, moths and butterflies with habitat primarily restricted to sandplain grasslands, eleven of which are of conservation concern.

Examples with Public Access: Katama Plains, Edgartown; Chilmark Cemetery, Chilmark; Head of the Plains and Middle Moors (NCF), Nantucket; Francis Crane WMA, Sandwich.



Sandplain Grassland mixed species. Photo: Bruce A. Somie, NHESP.



From: *Classification of Natural Communities of Massachusetts* <http://www.mass.gov/nhesp/>
Natural Heritage & Endangered Species Program, Division of Fisheries & Wildlife, 1 Rabbit Hill Rd., Westborough, MA 01581

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Sandplain Heathland

State Rank: S1 - Critically Imperiled



Heathland in a frost pocket with pine dead from insect outbreak. Photo: Patricia Swain, NHESP.

Description: Sandplain Heathlands are disturbance dependent communities occurring on sandy/gravelly outwash plains and moraines near the coast. Plant cover in these nearly treeless shrublands ranges from nearly continuous to sparse with bare soil or lichen between patches of plants. There are extreme daily and seasonal temperature variations, nutrient-poor droughty soil, and salt-laden winds. Although coastal heathlands are natural communities, until the mid-1800s land clearing, grazing, and fires increased their size and distribution. Pre-European settlement occurrences were likely small patches in successional mosaics on drought-prone soils near the coast where they were maintained by fire near Native American villages or by salt spray from coastal winds. Other occurrences are variably sized in openings in Pitch Pine – Scrub Oak Communities, often in

Sandplain Heathlands are open, shrub dominated coastal communities. They share many species with Sandplain Grasslands, but also have many plants from the Heath family. Sparse patches of shrubs may have bare soil or lichen between them.

depressions (frost pockets) on outwash sandplains where unpredictable late season frosts inhibit growth of most trees and taller shrubs.



Broom-crowberry heathland. Photo: Patricia Swain, NHESP.

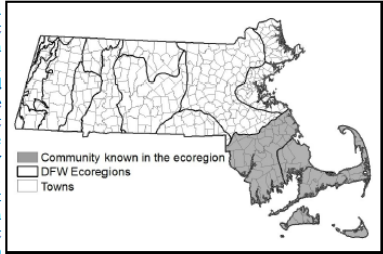
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Differentiating from Related Communities: Sandplain Heathlands are part of a structural and successional

continuum with other coastal communities. The best fit should be named when occurrences are not distinct. Sandplain Heathlands and Sandplain Grasslands share ~70% of their dominant species: the proportions of the species and the community structure separate the types. Sandplain Heathlands look shrubbier and taller than grasslands and have fewer plant species. Both Sandplain

Heathlands and Maritime Dune Communities have low shrubs, and herbaceous and grassy growth with patches of bare soil. Dune communities are on dunes and are often dominated by beach grass and beach heather that occur less abundantly in heathlands. Sandplain Heathlands and Maritime Shrubland communities are shrublands: the Maritime Shrubland community is much denser, taller, and more diverse. Trees dominate Maritime Juniper Woodland/Shrubland and Maritime Pitch Pine Woodland on Dunes. Sandplain Heathlands - Inland Variant are located inland at distances away from maritime influences. Ridgetop Heathlands are on bedrock.

Habitat for Associated Fauna: Only a few bird species nest in Sandplain Heathlands including Horned Lark, Savannah Sparrow, Vesper Sparrow, and the Short-eared Owl that has one of its main food sources in the meadow voles that live in heathlands. Birds of prey (or raptors) that may be seen hunting over the heathlands include Red-tailed Hawk, American Kestrel, Merlin, Peregrine Falcon, and the Northern Harrier. Other



animals found in heathlands include common butterflies such as the monarch and the pearl crescent and uncommon moths including the chain-dotted geometer, the coastal heathland cutworm, and barrens buckmoth, and the purple tiger beetle. Before its extirpation from Massachusetts, the regal fritillary butterfly inhabited Sandplain Heathlands.

Examples with Public Access: Wasque (TTOR), Martha's Vineyard; Middle Moors, Nantucket; Frost pockets in Myles Standish SF and Sly Ponds WMA, Plymouth.



Grassy heathland in the early spring. Photo: Patricia Swain, NHESP.



From: *Classification of Natural Communities of Massachusetts* <http://www.mass.gov/nhesp/>
Natural Heritage & Endangered Species Program, Division of Fisheries & Wildlife, 1 Rabbit Hill Rd., Westborough, MA 01581

Updated: 2016
(508) 389-6360

HIGH HEAD CONSERVATION AREA

North Truro MA

Historical Aerial Photos



1938

HIGH HEAD CONSERVATION AREA

North Truro MA

Historical Aerial Photos



1952

Cape Cod Commission Chronology Viewer, 1938-2014

<https://ww2.capecodcommission.org/chronology/>

HIGH HEAD CONSERVATION AREA

North Truro MA

Historical Aerial Photos



1971

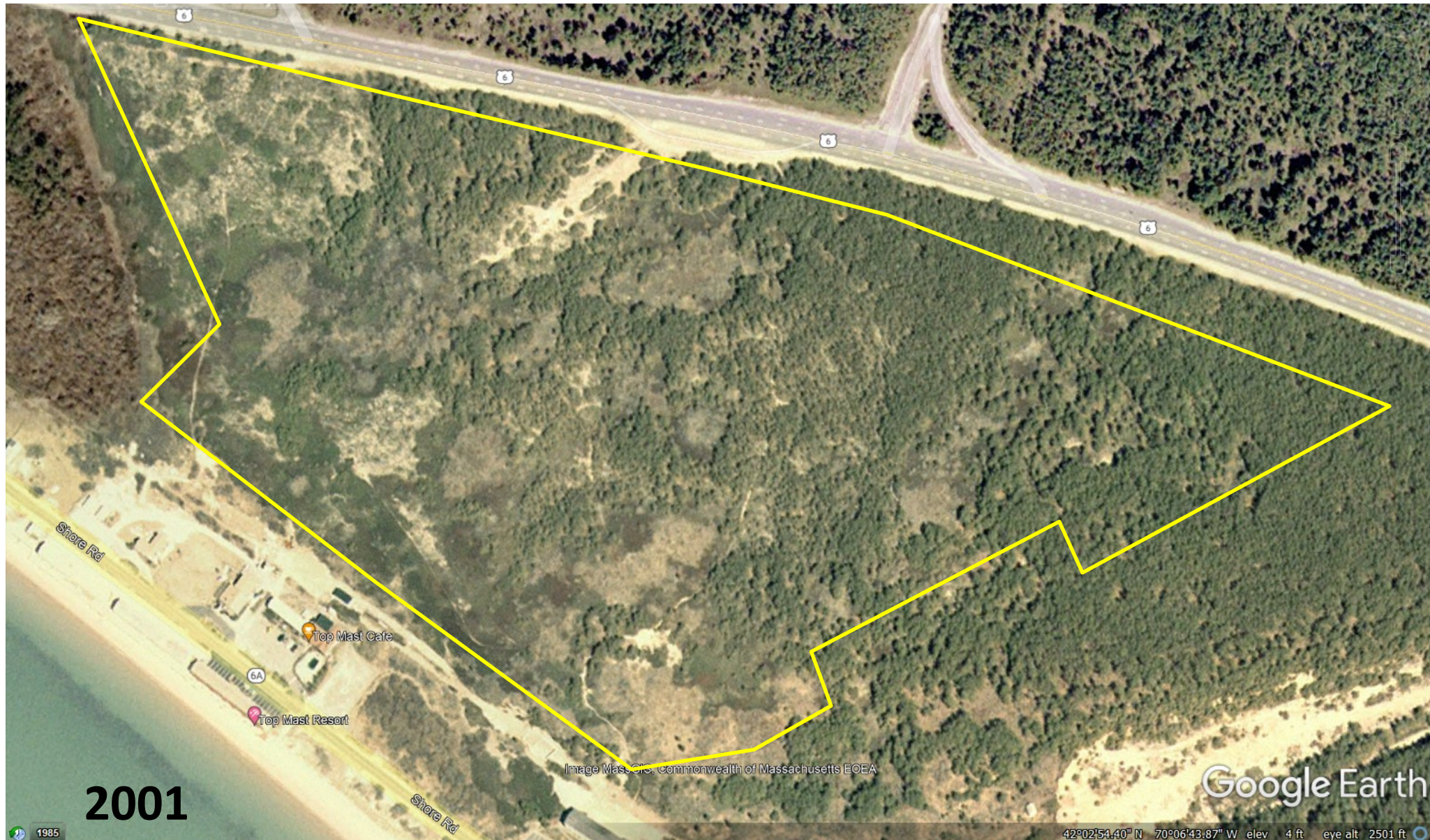
Cape Cod Commission Chronology Viewer, 1938-2014

<https://ww2.capecodcommission.org/chronology/>

HIGH HEAD CONSERVATION AREA

North Truro MA

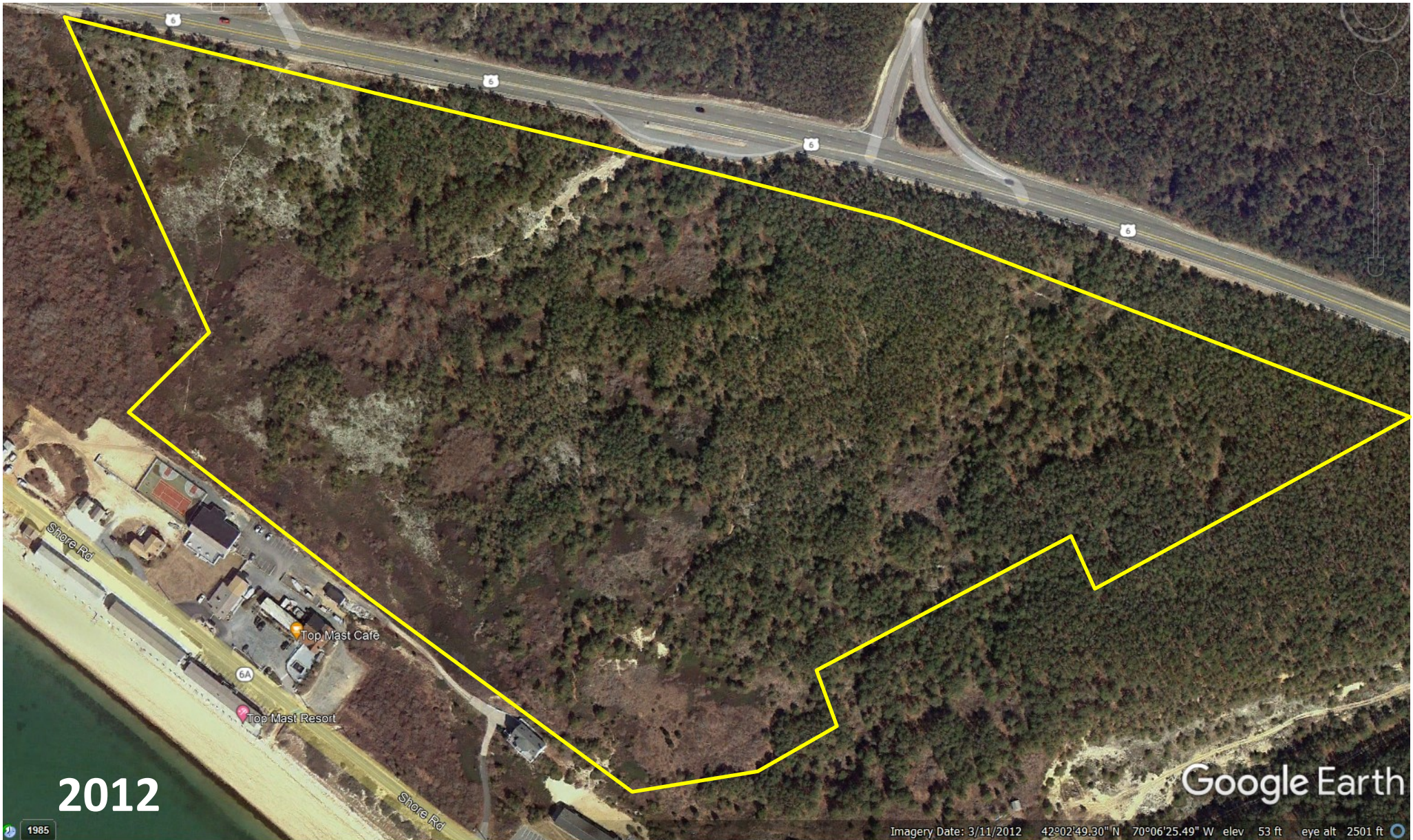
Historical Aerial Photos



HIGH HEAD CONSERVATION AREA

North Truro MA

Historical Aerial Photos



HIGH HEAD CONSERVATION AREA

North Truro MA

Historical Aerial Photos



LICHENS OF HIGH HEAD

CONSERVATION AREA

North Truro, MA

Lichen Description:

High Head Conservation Area (48 acres) is fairly typical of outer cape areas in terms of lichen abundance and diversity. The Truro Conservation Trust estimates that about six of the 48 acres of protected land at High Head are dominated by open lichen areas, primarily in the western half of the property.

Lichens are a symbiotic organism composed of a unique fungus, and either a green algae, cyanobacteria (blue-green algae) or both. The algae supply photosynthetic sugars to the fungus, while the fungus provides protection from predators, dessication, and excessive ultraviolet radiation.

Lichens are found on all continents and in the harshest of conditions, but optimal environments are those with clean air, high humidity, ample sunlight, and moderate temperatures. They cannot tolerate sulphur dioxide, a by-product of burning fossil fuels, and thus, are found only sparingly in metropolitan areas. The sea breezes of Cape Cod carry away vehicle exhaust while the fog and rains provide ideal conditions for photosynthesis. The outer cape towns from Chatham to Provincetown, in particular, support a lichen flora rich in diversity and abundance.

Lichens may occur on any substrate but typically are found either on trees, rocks or soil. Tree and soil lichens provide important shelter for invertebrates, while rock species can very slowly break rock into soil. In addition, soil lichens are important stabilizers, binding soil particles together. As they grow they trap dust and moisture, eventually allowing green plants to colonize.

Lichens only grow 1 - 2 millimeters per year. Thus, areas of soil lichens trampled underfoot may take considerable time to recover. However, the broken fragments themselves can form new lichens eventually.

Ecosystem Description:

The ecosystem type present in this area is a combination of [Sandplain Heathland](#) and [Sandplain Grassland](#). Soils are droughty and don't contain many nutrients, and succession is delayed due to onshore winds spraying salt throughout the ecosystem. These areas are disturbance dependent, with sparse trees/shrubs. Lichen are common between patches of plants.

Other common species include Bearberry, Lowbush Blueberry, Bayberry, Sweetfern, Hairgrass, Pennsylvania Sedge, Little Bluestem, Sand False Heather, Pine Barren Beach Heather, and Beach Pinweed.

LICHENS OF HIGH HEAD

CONSERVATION AREA

North Truro, MA

Photos by Thomas Walker (copyrighted)



1: *Cladonia submitis*, Dune Reindeer Lichen



2: *Cladonia boryi*, Fishnet Cladonia



3: *Cladonia uncialis*, Thorn Cladonia



4: *Cladonia rangiferina*, Gray Reindeer Lichen



5: *Cladonia arbuscula* ssp. *squarrosa*, Reindeer Lichen



6: *Cladonia subtenuis*, Dixie Reindeer Lichen



7: *Cladonia labradorica*, Labrador Prostrate Cladonia



8: *Placynthiella* sp., Tar-spot Lichens



9: *Cetraria arenaria*, Sand-loving Iceland Lichen



10: *Cladonia ochrochlora*, Smooth-footed Powderhorn



11: *Cladonia incrassata*, Powder-foot British Soldiers



12: *Flavoparmelia caperata*, Common Greenshield Lichen



13: *Imshaugia placorodia*, American Starburst Lichen



14: *Hypogymnia physodes*, Hooded Tube Lichen



15: *Usnea strigosa*, Bushy Beard Lichen



16: *Parmotrema hypoleucinum*, Powdered Ruffle Lichen



17. *Imshaugia aleurites*, Salted Starburst Lichen



18. *Melanelixia subaurifera*, Abraded Brown Shield



19. *Parmelia sauarrosa*, Bottlebrush Frost Lichen



20. *Lecanora subpallens*, Frosted Rim-lichen

LICHENS OF HIGH HEAD

CONSERVATION AREA

North Truro, MA

Extra Notes on Lichens 1-20

1. ***Cladonia submitis*, Dune Reindeer Lichen.** Globally rare; endemic to the North Atlantic Coastal Plain. It features larger and coarser branches than most reindeer lichens, and it tends to sprawl, unless it is crowded. Some lichenologists call it “Beach Broccoli.”
2. ***Cladonia boryi*, Fishnet Cladonia.** One of the largest *Cladonias* with very wide, perforated branches. It is often found together in dune habitats with *Cladonia submitis*.
3. ***Cladonia uncialis*, Thorn Cladonia.** As its name suggests, it has spiky, thorn-like tips to its branches. Its deeper yellow color often stands out amongst other lichens.
4. ***Cladonia rangiferina*, Gray Reindeer Lichen.** Differs from all other coastal reindeer lichens by the grayish-white color. It is speculated, however, that all coastal specimens may actually be *Cladonia oricola*, a new species described in 2008.
5. ***Cladonia arbuscula* ssp. *squarrosa*, Reindeer Lichen.** This thinly-branched species features branching in 3s, 4s, and 5s with open axils. Otherwise, it is very similar to *Cladonia subtenuis*, which predominantly branches in 2s and is mostly without open axils.
6. ***Cladonia subtenuis*, Dixie Reindeer Lichen.** This species features predominantly dichotomous (in twos) branching without open axils. It is the most common reindeer lichen in the southeastern United States and is the only one commonly found on wood.
7. ***Cladonia laboratorica*, Labrador Prostrate Lichen.** Only one specimen in USA until I discovered it on Sandy Neck in 2017. Turns out it is fairly common here in dune habitats. It is generally prostrate, with some bulging in the center branches.
8. ***Placynthiella* sp., Tar-spot Lichens.** What looks like peat is actually a lichen holding the soil together! If you touch it you will notice it is spongy.
9. ***Cetraria arenaria*, Sand-loving Iceland Lichen.** *Cetrarias* are unusual in that they have flat lobes like a foliose lichen, but the algal layer is under all surfaces, not just the upper. Thus, they are considered fruticose, or subfruticose by some authors. Note the tiny cilia lining the margins.
10. ***Cladonia ochrochlora*, Smooth-footed Powderhorn.** Aside from the reindeer lichens, *Cladonias* are characterized by a hollow, fruticose stalk called a podetium (pl. podetia) along with flat, scale-like appendages at the base called squamules. Squamules are vegetative, while podetia bear the fruiting bodies. In this species the podetia are covered in soredia except near the bottom. It is found on soil, rotting logs and tree bases.

11. ***Cladonia incrassata*, Powder-foot British Soldiers.** British Soldier Lichens are easily recognized by the red fruiting bodies on short stalks. Of the five species we have here this one is unique in that it has granular soredia on the margins and undersides of the squamules (powdered feet). The podetia also tend to be bent over and they are almost exclusively on rotting logs and tree bases.

12. ***Flavoparmelia caperata*, Common Greenshield Lichen.** Large and bright, yellow-green, this easy-to-recognize species is a good candidate for "state lichen." All the shield lichens are foliose: flat and leaf-like with clearly differentiated upper and lower surfaces; and the algal layer is under the upper surface only.

13. ***Imshaugia placodoria*, American Starburst Lichen.** Locally common on pines, this striking species has enormous apothecia (fruiting bodies) that often completely dwarf the underlying thallus (body of the lichen). Some apothecia are red from damage by oribatid mite grazing.

14. ***Hypogymnia physodes*, Hooded Tube Lichen.** *Hypogymnia* are unique in that their lobes are inflated or hollow. This species features asexual propagules, called soredia, erupting from the lower surface of the lobe tips.

15. ***Usnea strigosa*, Bushy Beard Lichen.** We have at least seven species of *Usnea* on Cape Cod, and many more in New England, but this is the only one here that regularly produces apothecia (fruiting bodies). They resemble Venus Fly Traps. All *Usneas* have an elastic inner cord called an axis. When wet you can gently stretch the filaments apart revealing the stretchy inner parts. The axis will be white or pink.

16. ***Parmotrema hypoleucinum*, Powdered Ruffle Lichen.** Common on coastal pines, this species features cilia and soralia. Cilia are long, black, hairlike structures believed to deter predators such as slugs. The powdery, ball-like masses are clusters of soredia called soralia. Soredia are asexual propagules that can form new lichens where they are dispersed by rain, wind, or animals.

17. ***Imshaugia aleurites*, Salted Starburst Lichen.** This conifer specialist has very narrow lobes and numerous asexual propagules called isidia. Isidia are like little wart-like protrusions that can break off and form new lichens.

18. ***Melanelixia subaurifera*, Abraded Brown Shield.** This lichen has both isidia and soredia. When the isidia break off they reveal whitish abrasions that expose soredia. Common on hardwoods.

19. ***Parmelia squarrosa*, Bottlebrush Shield Lichen.** *Parmelias* are mostly blue-gray foliose lichens with white markings called pseudocyphellae, which help facilitate atmospheric gas exchange with the lichen's interior. This species also has numerous isidia crowding the center.

20. ***Lecanora subpallens*, Frosted Rim-lichen.** *Lecanora* is a large genus of crustose lichens with

cup-like fruiting bodies with pale margins. The lower surface of crustose lichens is immersed in the substrate, and thus, cannot be removed without damaging the substrate. The fruiting bodies of this species are covered in a fine layer of crystal deposits called pruina. Common on oaks and other hardwoods.

LICHENS OF HIGH HEAD

CONSERVATION AREA

North Truro, MA

List of Reported Lichens at High Head

| Scientific Name | Common Name | Substrate |
|--|------------------------------|-------------------|
| <i>Acarospora fuscata</i> | Brown Cobblestone Lichen | Rock-acidic |
| <i>Amandinea punctata</i> | Tiny Button Lichen | Trees |
| <i>Buellia erubescens</i> | Common Button Lichen | Tree-hardwood |
| <i>Aspicilia</i> sp | Cinder Lichens | Rock-acidic |
| <i>Cetraria arenaria</i> | Sand-loving Iceland Lichen | Soil |
| <i>Cladonia arbuscula</i> ssp <i>mitis</i> | Reindeer Lichen | Soil |
| <i>Cladonia arbuscula</i> ssp <i>squarrosa</i> | Reindeer Lichen | Soil |
| <i>Cladonia boryi</i> | Fishnet Cladonia | Soil |
| <i>Cladonia chlorophaea</i> group | Mealy Pixie-cups | Soil |
| <i>Cladonia coniocraea</i> | Common Powderhorn | Soil, Trees |
| <i>Cladonia cristatella</i> | British Soldiers Lichen | Soil |
| <i>Cladonia furcata</i> | Many-forked Cladonia | Soil |
| <i>Cladonia incrassata</i> | Powder-foot British Soldiers | Tree-rotting logs |
| <i>Cladonia labradorica</i> | Labrador Prostrate Cladonia | Soil |
| <i>Cladonia ochrochlora</i> | Smooth-footed Powderhorn | Soil, Trees |
| <i>Cladonia macilenta</i> | Lipstick Powderhorn | Soil, Trees |
| <i>Cladonia strepsilis</i> | Olive Cladonia | Soil |
| <i>Cladonia rangiferina</i> | Gray Reindeer Lichen | Soil |
| <i>Cladonia submitis</i> | Dune Reindeer Lichen | Soil |
| <i>Cladonia uncialis</i> | Thorn Cladonia | Soil |
| <i>Evernia mesomorpha</i> | Boreal Oakmoss | Tree-pines |
| <i>Flavoparmelia caperata</i> | Common Greenshield Lichen | Tree |
| <i>Fuscidea arboricola</i> | | Tree-pines |
| <i>Hudsonia ericoides</i> | Pine-Barren False Heather | |
| <i>Hudsonia tomentosa</i> | Wooly False Heather | |
| <i>Hypogymnia physodes</i> | Hooded Tube Lichen | Tree |

Report by Thomas Walker, Yarmouthport MA, August 2021 for Truro Conservation Trust

| | | |
|-------------------------------------|----------------------------|---------------|
| <i>Imshaugia aleurites</i> | Salted Starburst Lichen | Tree-pines |
| <i>Imshaugia placorodia</i> | American Starburst Lichen | Tree-pines |
| <i>Lecanora hybocarpa</i> | Bumpy Rim-lichen | Tree-hardwood |
| <i>Lecanora strobilina</i> | Mealy Rim-lichen | Tree-hardwood |
| <i>Lecanora subpallens</i> | Frosted Rim-lichen | Tree-hardwood |
| <i>Lecidea varians</i> | | Tree-hardwood |
| <i>Lepraria finkii</i> | Fluffy Dust Lichen | Tree-pines |
| <i>Melanelixia subaurifera</i> | Abraded Brown Shield | Tree-hardwood |
| <i>Myriospora smaragdula</i> | | Rock-acidic |
| <i>Ochrolechia arborea</i> | | Tree-pines |
| <i>Ochrolechia pseudopallescens</i> | | Tree-pines |
| <i>Parmelia squarrosa</i> | Bottlebrush Shield Lichen | Tree |
| <i>Parmelia sulcata</i> | Hammered Shield Lichen | Tree |
| <i>Parmotrema hypoleucinum</i> | Powdered Ruffle | Tree-pines |
| <i>Parmotrema reticulatum</i> | Cracked Ruffle Lichen | Tree-hardwood |
| <i>Pertusaria sp</i> | Wart Lichens | Tree-hardwood |
| <i>Phaeographis inusta</i> | | Tree-hardwood |
| <i>Phaeophyscia rubropulchra</i> | Orange-cored Shadow Lichen | Tree-hardwood |
| <i>Phlyctis argena</i> | Whitewash Lichen | Trees |
| <i>Physcia millegrana</i> | Mealy Rosette Lichen | Tree-hardwood |
| <i>Physcia stellaris</i> | Star Rosette Lichen | Tree-hardwood |
| <i>Placynthiella sp.</i> | Tar-spot Lichens | Soil |
| <i>Platismatia tuckermanii</i> | Crumpled Rag Lichen | Tree-pines |
| <i>Ramalina americana</i> | Northern Sinewed Ramalina | Tree-hardwood |
| <i>Rhizocarpon sp.</i> | Map Lichens | Rock-acidic |
| <i>Rinodina sp.</i> | | Rock-acidic |
| <i>Tuckermanella fendleri</i> | Dwarf Wrinkle Lichen | Tree-pines |
| <i>Usnea hirta</i> | Bristly Beard Lichen | Tree-pines |
| <i>Usnea mutabilis</i> | Bloody Beard Lichen | Tree |
| <i>Usnea strigosa</i> | Bushy Beard Lichen | Tree |
| <i>Xanthoparmelia sp.</i> | Rock Shield Lichens | Rock-acidic |
| <i>Xanthoria parietina</i> | Maritime Sunburst Lichen | Tree-hardwood |

The Center for Coastal Studies

42.

A Private Non-Profit Organization for Research and Education in the Coastal Environment

59 COMMERCIAL STREET • BOX 825 • PROVINCETOWN • MASSACHUSETTS 02657 • (617) 487-3622

Project No. 85/8

October 14, 1985

Truro Conservation Trust
Box 327
North Truro, MA 02652

The following report summarizes a botanical survey made by me on October 2, 1985, of the Dewire parcel located at High Head, North Truro, and bounded by Route 6 on the north, the Cronin parcel on the east, Route 6A on the south, and approximately by the Pilgrim Lake outlet channel on the west. The parcel includes 22.67 acres of uplands and 3.57 acres of lowlands according to the Town of Truro Assessors' Atlas.

Results

One rare vascular plant species, Broom crowberry (Corema conradii), was documented during the Oct. 2 field survey. Two sites, each containing one large hummock of Corema, were found. One site is in a depression approximately five feet south of the southside Route 6/DPW right-of-way boundary marker located along a north/south line approximately 200 feet east of the entrance to the Outer Reach Resort Motor Lodge. The other site is located near the eastern boundary of the Dewire parcel. Property markers, if present, were not located, and I was thus unable to determine whether this second site were within the Dewire parcel. An on-site visit by concerned parties is necessary to show the precise locations of Corema.

Ideally, surveys should also be conducted in late spring and mid and late summer to fully ascertain all plant species which may occur here. The habitat is an excellent example of a coastal sandplain heathland, itself a rarity.

Site Description

The Dewire parcel uplands are dominated by a bearberry-heather-lichen heathland, with smaller areas dominated by various shrub and tree species, notable Pitch pine (Pinus rigida), Scrub oak (Quercus ilicifolia), Black cherry (Prunus serotina), White poplar (Populus alba), Bayberry (Myrica pensylvanica) and Early sweet blueberry (Vaccinium vacillans).

The dominant heathland species is Bearberry (Arctostaphylos uva-ursi). There are also areas where Beach heather (Hudsonia tomentosa) and Golden heather (H. ericoides) are the dominant species. Various lichen species also occur throughout the heathland. Other species present include Beardgrass (Andropogon scoparius), Hairgrass (Deschampsia flexuosa), Sweet goldenrod (Solidago odora), Sand jointweed (Polygonella articulata), two sedges (Carex pensylvanica, C. silicea), Stiff aster (Aster linariifolius), Wavy-leaved milkweed (Asclepias amplexicaulis), Red cedar (Juniperus virginiana), a pinweed (Lechea maritima), and Golden aster (Chrysopsis falcata).

The following species are found in association with the heathland community on the face of the bluff located along the western portion of the parcel: Poison ivy (Toxicodendron radicans aka Rhus radicans), American beachgrass (Ammophila breviligulata), Virginia creeper (Parthenocissus quinquefolia), and Sawbrier (Smilax glauca).

A lowland on the Dewire parcel of different soil and species composition occurs from the base of the bluff to the Pilgrim Lake outlet channel. It supports a shrub thicket community composed of both obligatory wetland species, and species adapted to both wet and dry soils. They include: Common winterberry (Ilex verticillata), Cinnamon fern (Osmunda cinnamomea), Poison ivy (Toxicodendron radicans), Bayberry (Myrica pensylvanica), Sheep laurel (Kalmia angustifolia), Black cherry (Prunus serotina), Arrow-wood (Viburnum recognitum), a dewberry (Rubus spp.), Highbush blueberry (Vaccinium corymbosum), Catbrier (Smilax rotundifolia), Virginia rose (Rosa virginiana), New York aster (Aster nova-belgii), Climbing false buckwheat (Polygonum scandens), Water smartweed (Polygonum punctatum), Beggar's Ticks (Bidens cernua), Rough-stemmed goldenrod (Solidago rugosa), Seaside goldenrod (Solidago sempervirens), Woolgrass (Scirpus cyperinus), Marsh St. John's-wort (Triadenum virginicum aka Hypericum virginicum), two rushes (Juncus canadensis and J. effusus), Meadow sweet (Spiraea latifolia), Sweet fern (Comptonia peregrina), and Pitch pine (Pinus rigida).

Discussion

1. Broom crowberry (Corema conradii)

Broom crowberry is a low evergreen shrub found locally along the coast from New Jersey to Newfoundland. It is designated a species of Special Concern on the state rare plant list maintained by the Massachusetts Natural Heritage Program, Division of Fisheries and Wildlife. It is also listed as rare in New York and New Jersey.

In Massachusetts, Broom crowberry is restricted to the southeastern coastal region. The largest populations are found on Nantucket and on the outer Cape from Eastham to Provincetown. As far as is known, this area from Nantucket to Provincetown contains the largest concentration of Broom crowberry in the United States, and possibly over its entire range. Though locally abundant on the outer Cape, Broom crowberry is primarily restricted to open sandplains and heathlands, habitats that are declining due to succession and human development.

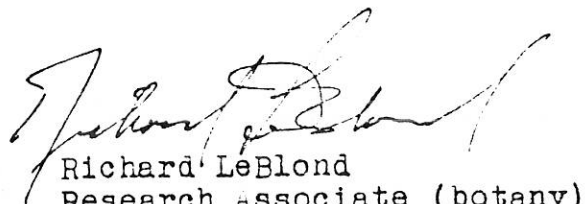
Because the Atlantic Coastal Plain habitat is diminishing due to rising sea level and human usurpation, the local abundance of Broom crowberry on the outer Cape could be critical to the future survival of this restricted and uncommon species.

2. Coastal heathlands

In the Northeast, coastal heathlands are restricted to Maine, Cape Cod, the islands of southern New England, eastern Long Island, Fire Island, and northern New Jersey. Heathlands account for less than two percent of the land surface on Cape Cod.

The heathland occurring on the Dewire parcel is one of the larger continuous open heathlands on the Cape. It is almost completely dominated by bearberry, with only pockets of shrub and tree communities. Unlike the large heathlands of western Truro and South Wellfleet, forest succession appears not to be occurring on the Dewire heathland; or if so, at a much slower rate. This is probably the result of constant exposure to the dominant northwest and southwest winds. Because the face of the bluff is protected from seawater erosion, the bearberry community extends downward to the bordering lowlands, another unusual feature, and one that contributes to the scenic value of this glacial headland.

The Dewire heathland is significant because of its size, its relative stability, and the rareness of the habitat type. Its scenic values, both for its own sake and in providing a spectacular view of the Provincetown peninsula, are regionally important. This heathland is probably seen by more people than any heathland in the world.



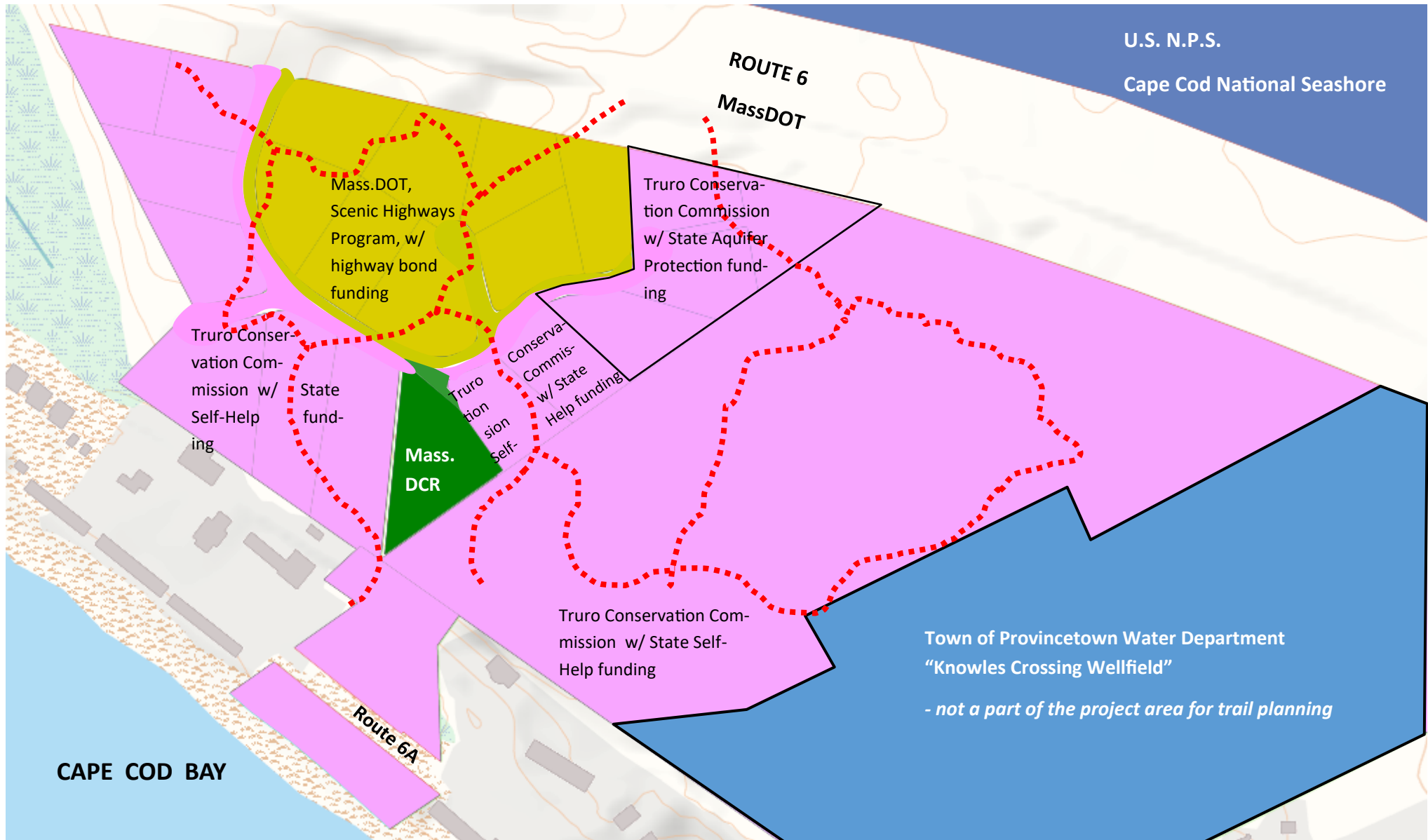
Richard LeBlond
Research Associate (botany)
Center for Coastal Studies

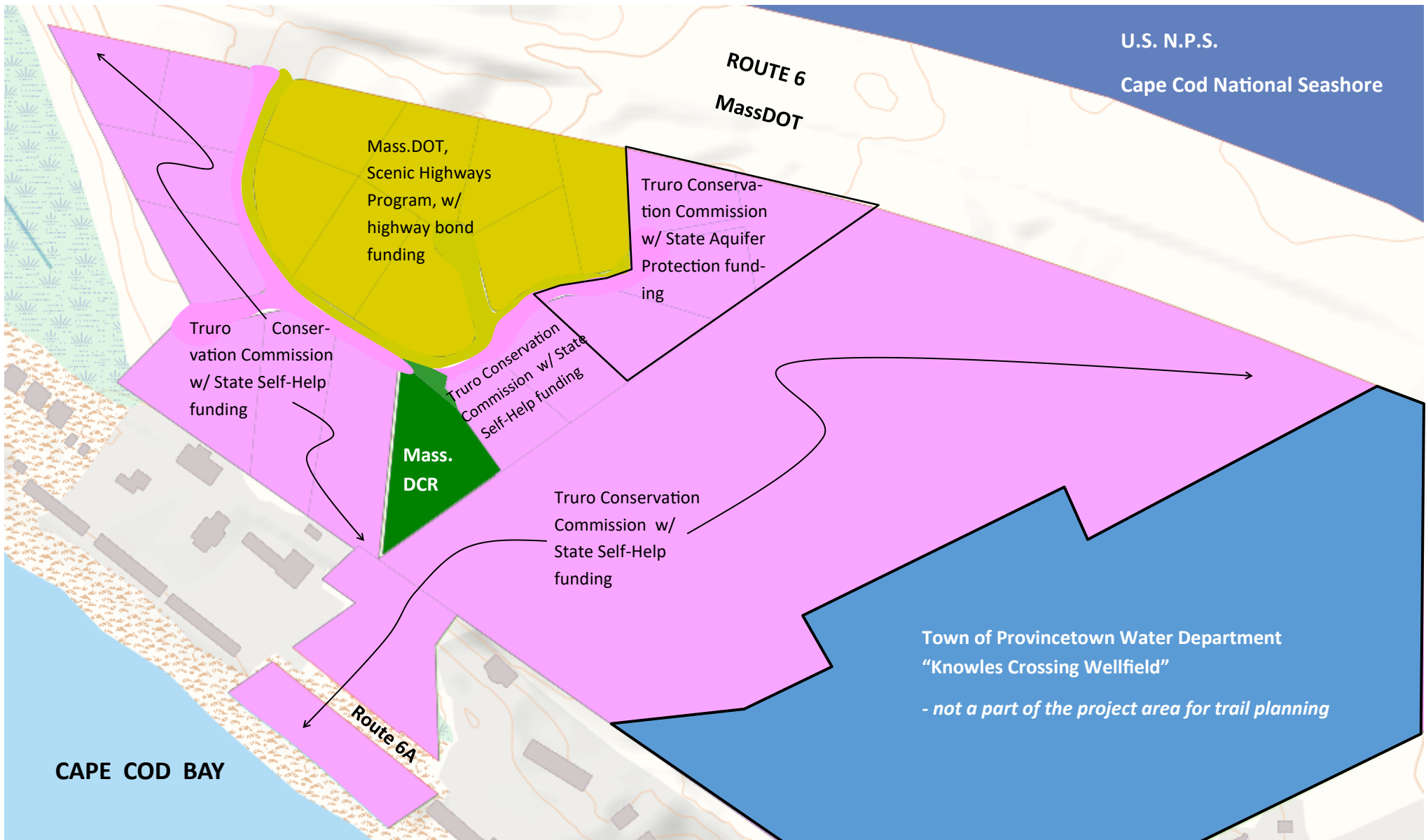
HIGH HEAD CONSERVATION AREA, TRURO MA

Proposed Trail Design overlay on Ownership/Custody Map

Prepared by M. H. Robinson for the Truro Conservation Trust

6 October 2021







Truro Select Board

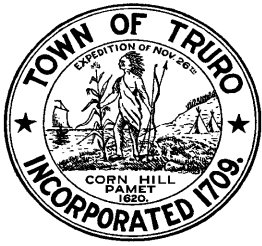
Tuesday, November 16, 2021

Regular Meeting-5:00pm

7. **CONSENT AGENDA**

- A. Review/Approve and Authorize Signature:
 - 1. Entertainment Application – Truro Vineyards of Cape Cod
- B. Review and Approve Appointment Renewals:
- C. Review and Approve Annual Alcohol License Renewals: Montano's Restaurant, Truro Vineyards of Cape Cod, Chequesette Chocolate, and Pamet Valley Liquors
- D. Review and Approve the 2022 ABCC Renewal Certification Form
- E. Review and Approve Select Board Minutes: Select Board Work Session-9/23/21, Select Board Regular Meeting-10/12/2021, Select Board Regular Meeting-10/26/2021
- 8. Select Board Reports/Comments
- 9. Town Manager Report
- 10. Next Meeting Agenda: Regular Meeting-December 7, 2021

*****NOTE: Meeting on December 7th will begin at 5:30 pm to allow for the Select Board to meet on a regularly scheduled Board of Health meeting date.**



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: November 16, 2021

ITEM: Approval of Entertainment Licenses for Truro Vineyards of Cape Cod

EXPLANATION: MGL Chapter 140 § 181 provides local authority to license performance events. Entertainment Applications for review and approval are below:

- Friday, November 26th from 11-5pm, Truro Vineyards of Cape Cod, 11 Shore Rd
- Saturday, November 27th from 11-5pm, Truro Vineyards of Cape Cod, 11 Shore Rd

The Entertainment Applications have been reviewed by the Chief of Police and approved.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Entertainment will not be held for these events.

SUGGESTED ACTION: *MOTION TO approve Entertainment Licenses for*

- Friday, November 26th from 11-5pm, Truro Vineyards of Cape Cod, 11 Shore Rd
- Saturday, November 27th from 11-5pm, Truro Vineyards of Cape Cod, 11 Shore Rd

And authorize the Chair to sign the applications.

ATTACHMENTS:

1. One Day Entertainment Application



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for an Entertainment License



Weekday



Saturday



Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Kristen Roberts

Truro Vineyards of Cape Cod

Name of Applicant

Business/Organization Name

PO Box 834 North Truro, MA 02652

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)



Yes



No

If yes, proof of Non-profit status **must** accompany this application

Kristen Roberts

Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

November 26 and 27

Holiday Market

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) 11-5

11 Shore Road North Truro, MA 02652

Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)

Kristen Roberts 11 Shore Road North Truro, MA 02652

508-487-6200

Property Owner Name and Address

Phone number

Seating Capacity: _____

Occupancy Number: _____

Name of Caterer (if applicable)

Approximate number of people attending 200

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected?

☐ Yes

☒ No

Will there be a One Day Alcohol License

☐ Yes

☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control?

☐ Yes

☒ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☒ No Dancing

Music: ☒ Recorded ☐ Juke Box ☐ Live ☐ No Music

Number of Musicians & Instruments (Type) _____

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show
☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

☐ Fee \$50.00

APPROVAL

License No 2021-20ENT-

Select Board _____ Meeting Date _____

Police Department _____ Date 11/9/2021

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: November 16, 2021

ITEM: Approval of the 2022 Annual Alcohol Licenses

EXPLANATION: The 2022 annual alcoholic beverage license approval is before you as the Local Licensing Authority per Mass General Law (MGL 138 § 12, 15, 19B and 19E). Truro has five (5) such licenses:

1. Pamet Valley Package-off premise, all alcohol; ABCC #00009-PK-1292
2. Montano's Restaurant-on premise, all alcohol; ABCC #00019-RS-1292
3. Truro Vineyards of Cape Cod Farmer Winery; ABCC #00035-PP-1292
4. Truro Vineyards of Cape Cod Farmer Distillery; ABCC # 00037-PP-1292
5. FarmMaid Foods-on premise, wine and malt; ABCC #04865-RS-1292

All Liquor Liability copies of Certificate of Insurance and Certificates of Inspection as required by the Alcoholic Beverages Control Commission will be in compliance with the Town (pouring license only requirement) before issuance of the 2022 annual licenses as of December 31st.

IMPACT IF NOT APPROVED: The Annual Alcohol License holders will not be issued an alcohol license for 2022.

SUGGESTED ACTION: *MOTION TO approve and electronically sign the 2022 annual alcohol licenses for issuance and applications for submittal to the Alcohol Beverages Control Commission for Truro Vineyards of Cape Cod, Montano's Restaurant, Pamet Valley Package and FarmMaid Foods (Chequessett Chocolate) upon completion of all required documents submitted to the Town.*

ATTACHMENTS:

1. 2021 Annual Alcohol ABCC Applications-signed by business owners
2. Chief of Police Approval Memo



Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: [REDACTED]

Municipality: TRURO

License Name : Pamet Valley Package Inc

License Class: Annual

DBA : Pamet Valley Package Inc

License Type: Package Store

Premise Address: 172 Route 6 Truro, MA 02666

License Category: All Alcoholic Beverages

Manager: John Gainey

I hereby certify and swear under penalties of perjury that:

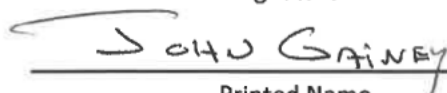
1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



Signature

11/4/21

Date



Printed Name

President

Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number:



Municipality: TRURO

License Name : Baddocs Inc

License Class: Annual

DBA : Montanos Restaurant

License Type: Restaurant

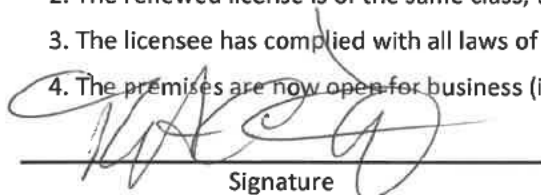
Premise Address: 481 Rte 6 Truro, MA 02657

License Category: All Alcoholic Beverages

Manager: Robert C Montano

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature

11/8/2021
Date

Robert Montano
Printed Name

OWNER
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number:



Municipality: TRURO

License Name : FARMMAID FOODS INC.

License Class: Annual

DBA : Chequessett Chocolate

License Type: Restaurant

Premise Address: 8 Highland Road Truro, MA 02652

License Category: Wines and Malt

Manager: Katherine Reed

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Katherine Reed
Signature

11-3-21
Date

Katherine Reed
Printed Name

CEO
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number:



Municipality: TRURO

License Name : Truro Vineyards Of Cape Cod LLC

License Class: Annual

DBA : Truro Vineyards Of Cape Cod

License Type: Farmer Winery Pouring Permit

Premise Address: 11 Shore Road Truro, MA 02652

License Category: Wines Only

Manager: David J Roberts

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature

Printed Name

Date

Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: [REDACTED] Municipality: TRURO
License Name : Truro Vineyards Of Cape Cod LLC License Class: Annual
DBA : Truro Vineyards License Type: Farmer Distillery Pouring Permit
Premise Address: 11 Shore Rd Truro, MA 02666 License Category: All Alcoholic Beverages
Manager: David Roberts

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature

Printed Name

Date

Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:





TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004, Extensions: 110 & 124 Fax: 508-349-5505

MEMO

To: Chief Jaime Calise, Truro Police Department
From: Nicole Tudor, Executive Assistant
Date: November 8, 2021
Re: 2022 Annual Liquor License Renewals for Review

Below please find 5 Annual Truro alcohol licensees seeking renewal of their 2022 alcohol licenses. Please advise on any concerns or comments on these renewals for the Select Board approval at a future meeting. Thank you.

2021 Annual Alcohol License Renewal applicants:

1. Baddocs, Inc., dba **Montano's Restaurant**, 481 Route 6, Robert C. Montano, Manager
License #00019-RS-1292 (ABCC) Class: Annual Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations ☒
Comments: _____

Reason for Denial ☐

2. FarmMaid Foods, Inc dba **Chequessett Chocolate**, 8 Highland Rd, Katherine Reed, Manager
License # 04865-RS-1292 (ABCC) Class: Annual Type of License: Restaurant Category: Wines and Malt

Approved/No Issues or Violations ☒
Comments: _____

Reasons for Denial ☐

3. **Pamet Valley Package, Inc.**, 172 Route 6, John Gainey, Manager
License #00009-PK-1292 (ABCC) Class: Annual Type of License: Package Store Category: All Alcohol

Approved/No Issues or Violations ☒
Comments: _____

Reason for Denial ☐

4. **Truro Vineyards of Cape Cod, LLC.** dba Truro Vineyards of Cape Cod, 11 Shore Rd, David J. Roberts, Manager License #00035-PP-1292 (ABCC) Class: Annual Type of License: Farmer Winery Pouring Permit Category: Wines Only

Approved/No Issues or Violations
Comments: _____

☒

Reasons for Denial

☐

5. **Truro Vineyards of Cape Cod, LLC.**, dba Truro Vineyards, 11 Shore Rd, David Roberts, Manager License #00037-PP-1292 (ABCC) Class: Annual Type of License: Farmer Distillery Pouring Permit Category: All Alcohol

Approved/No Issues or Violations
Comments: _____

☒

Reasons for Denial

☐

POLICE DEPARTMENT APPROVAL

Date: 11/8/2021

Signature: _____

Chief of Police



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: November 16, 2021

ITEM: Approval of the 2022 Alcohol Beverages Control Commission Annual Renewal Certification

EXPLANATION: In addition to the annual licenses, the Select Board, in their capacity as the Local Licensing Authority, must approve and sign the renewal certification. No Annual Alcohol licensee failed to renew for 2022. This form is a part of the 2022 ABCC annual renewal package and also certifies that all annual alcohol license holder businesses will be occupied as of January 1, 2022.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Annual Alcohol License holders will not be issued an alcohol license for 2021 as per the ABCC requirements for renewals.

SUGGESTED ACTION: *MOTION TO approve and electronically sign the 2022 Annual Alcohol Beverages Control Commission Renewal Certification.*

ATTACHMENTS:

1. Annual Alcohol Beverages Control Commission Renewal Certification 2022

RETAIL LIQUOR LICENSE RENEWAL APPLICATION GUIDELINES

Without exception, all annual alcoholic beverages **licensees** are required to renew their alcoholic beverages license by **November 30th** of each year.

All retail license renewal applications must be signed by an authorized corporate officer, individual or partner and filed with the Local Licensing Authority between November 1st and November 30th. Licensees who are in the process of transferring their licenses are required to file the renewal application until the transfer has occurred and they are no longer the licensee of record.

Licensees are responsible for correcting any differences between their files and the ABCC license file on the renewal application in red ink. An LLA Certification Form / Form 43 verifying these changes have been ABCC approved must be attached to the license renewal application in order to change the official ABCC license file. Please mail those corrections along with the renewal packet to the ABCC.

All on-premises M.G.L. c. 138, §12 licensees must provide proof of the required liquor liability insurance and a copy of the required Fire Safety Inspection Certificate to the Local Licensing Authorities. Please **do not forward** the Fire Safety Certificates, Insurance Certificates, or License Certificates to the ABCC. You should keep these forms for your records.

Please mail the completed below form, all completed renewal certificate forms, and any corrective forms to the ABCC no later than January 17th, 2022 with no staples included.

ABCC
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

Any renewal application not signed and filed by November 30th will be treated as a **New License.**

If renewal application becomes a new license for failure to meet the November 30th signing deadline, it will be subject to all the procedures set forth under Chapter 138, §15A.

ANY QUESTIONS REGARDING THE ABOVE GUIDELINES SHOULD BE DIRECTED TO HURSHEL LANGHAM AT EXT. 719 or SABRINA LUC AT EXT. 721

Ralph Sacramone, Executive Director

RENEWAL CERTIFICATION 2022

CITY/TOWN: [Town of Truro

A. LICENSEES WHO FAILED TO RENEW FOR 2022:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

N/A

B. LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2022:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

N/A

We hereby certify that the premises described in the 2022 renewal applications for the above mentioned municipality are now occupied, used or controlled by the licensee and will be on January 1, 2022. The 2021 Renewal Applications have been approved by the Local Licensing Authorities and forwarded to the ABCC.

The Local Licensing Authorities

A. LICENSEES WHO FAILED TO RENEW FOR 2022:

[illegible]

B. LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2022:

[illegible]

DRAFT

**Truro Select Board
Thursday, September 23, 2021
In-Person Work Session**

Select Board Members Attending: Robert Weinstein-Chair, Kristen Reed-Vice-Chair, Susan Areson-Clerk, Stephanie Rein, John Dundas

Attending: Town Manager Darrin Tangeman, Assistant Town Manager Kelly Clark, Town Planner and Land Use Counsel Barbara Carboni, Police Chief Jamie Calise, Fire Chief Timothy Collins, Facilitator Paul Wisotzky

Chair Robert Weinstein called the work session meeting of the Select Board to order at 1:10 pm and explained that in accordance with Policy 56, the meeting is open to the public, however comments from the public will not be taken and votes will not be taken. He then turned the meeting over to Town Manager Darrin Tangeman and Facilitator of the FY2022 Goals & Objectives Process Paul Wisotzky.

Discuss and Finalize Draft Values and FY2022 Goals & Objectives

Facilitator Wisotzky provided a brief overview of what was completed at the last work session. He presented the draft goals and objectives identified to date to serve as a starting point for the afternoon's discussion. A chart identifying which objectives addressed which goals was also presented to potentially help the Board determine prioritization of the goals and objectives.

The group continued to wordsmith goals and objectives and ensure that they were actionable and measurable. Board members who had offered to craft language for certain objectives provided said language. Additional objectives were offered. The draft goals & objectives were finalized by the group. They will be presented at the September 28, 2021 Public Hearing.

Prioritize Draft Objectives

A discussion was held on how to best prioritize the objectives. Town Manager Tangeman briefly described the SFA (Suitability, Feasibility, Acceptability) prioritization process. It was determined that the prioritization process would occur after the Goals & Objectives Public Hearing.

Adjournment

Select Board Chair Weinstein asked for a motion to adjourn. Vice-Chair Reed moved to adjourn the Work Session at 3:42 pm. Member Areson seconded the Motion. Motion Passes 5-0-0. The meeting adjourned at 3:42 pm.

Respectfully submitted,

Kelly Clark, Assistant Town Manager

Darrin Tangeman, Town Manager
Under the Authority of the Truro Select Board

Select Board Meeting Minutes
Tuesday, October 12, 2021
Via GoToMeeting Platform

Consent Agenda Item: 7E2

Select Board Present: Chair-Robert Weinstein, Vice Chair-Kristen Reed, Member-John Dundas, Member- Stephanie Rein

Select Board Absent: Clerk-Susan Areson

Others Present: Town Manager-Darrin Tangeman, Assistant Town Manager-Kelly Clark, Kevin Keuchler, Jack Riemer, Chris Lucy

Public Comment:

Chair Weinstein noted that letters had been mailed to the Board regarding a water issue. The Board is not in the habit of reading letters to the Board from the public, but they are happy to listen if a letter writer is present.

Mr. Keuchler wished to make a comment to be placed onto a future agenda regarding Objective #20-To place a new DPW in the Capital Budget for FY2023 and beyond. He is suggesting that Objective #20 be moved to next year.

Public Hearings: None

Board/Committee/Commission Appointments: None

Staff/Committee Updates: None

Tabled Items: None

Select Board Action:

Discussion on Select Board Values

Chair Weinstein stated that the Board had a lengthy discussion about the Select Board values during their three work sessions. Member Dundas had suggested a consolidation of some of the items under the heading of "Values". Chair Weinstein asked him to speak to that. Member Dundas agreed that the Board succeeded in the consolidation. The Board fielded questions from the public and discussed the definition of "rural" and the fact that "sustainability" included environmental protection. More conversation was held regarding what Truro would be classified, if not "rural". A member of the public requested the Board to table their vote, improve upon the work they've done, and commit their leadership on a path of environmental sustainability.

Finalize and Prioritize Objectives, Establish a Plan of Action/Board Assignments and Vote to Approve the FY2022 Goals and Objectives

Town Manager Tangeman explained how the Goals and Objectives were prioritized. The Select Board began to go over the Goals and Objectives, starting with the highest ranked and moving downward. Select Board members volunteered to be ambassadors for specific objectives. Some items were moved into FY2023.

Member Dundas made a motion to accept the FY 2022 Goals & Objectives as amended.

Member Reed seconded.

Roll Call Vote:

Member Rein-Aye

Member Reed-Aye

Member Dundas-Aye

Chair Weinstein-Aye

So voted; 4-0-0, motion carries.

Consent Agenda

Chair Weinstein asked that the curb cut application (for 249 Route 6) be brought up on the screen. He asked for more information on the location of the curb cut from DPW Director Cabral. DPW Director Cabral spoke to the width of the new driveway/curb cut and the containment of all storm water runoff. Chair Weinstein then moved along to the Babe's Bakery Common Victualer license application.

Discussion was held regarding whether there has been activity at that restaurant for some time. He does not feel it's appropriate to renew a license based on one day's activity. He will not vote in favor until there is more accurate information provided. Member Reed stated that there appears to be an assumption that the sitting Board will continue to approve the status without actually using it. She agrees with the Chair. Member Dundas will not oppose the application. Member Rein has a hard time issuing a license when the business is not really open and serving the Town. Chair Weinstein would like to have something placed on a future agenda where the Board can have a discussion with the current owner and determine what their intent is. Assistant Town Manager Clark offered to pull the item from this agenda, place it under "Action" for a discussion on the October 26 meeting, and invite the owner to attend.

Member Reed made a motion to approve the Consent Agenda with the recommended changes.

Member Rein seconded.

Roll Call Vote:

Member Rein-Aye

Member Reed-Aye

Member Dundas-Aye

Chair Weinstein-Aye

So voted; 4-0-0, motion carries.

Select Board Reports/Comments

Member Rein thanked the Climate Action Committee for a productive work session with the Select Board. Chair Weinstein agreed with Member Rein.

Town Manager Report

Town Manager Tangeman did not have anything to report.

**Next Meeting Agenda: Regular Meeting-October 26, 2021; Work Session on Policy 54 & Policy 31-
Date TBD**

Town Manager Tangeman went over the topics on the regular meeting agenda for October 26, 2021.

Member Reed made a motion to adjourn at 8:14pm.

Member Rein seconded.

So voted; 4-0-0, motion carries.

Respectfully submitted,

Noelle L. Scoullar

Darrin Tangeman-Town Manager
Under the Authority of the Truro Select Board

Public Records material of 10.12.2021

1. Draft Values and Fiscal Year 2022 Goals and Objectives
2. Curb cut application with supporting documentation for 249 Route 6.
3. Renewal application for 2021: Babe's Bakery Inc.
4. One day entertainment application: TEEA
5. Applications to Serve: Susan Howe; Christine Markowski; Fred Gaechter; Betty Gallo; Todd Schwebel; Craig Milan; Eileen Breslin; Paul Wisotzky; Ryan Schmidt; Kenneth Oxtoby; Jane Lea; Russell Braun; Morgan Clark; Steve Wynne
6. Select Board Work Session Minutes-6.15.2021
7. Select Board Regular Meeting Minutes-6.22.2021
8. Select Board Regular Meeting Minutes-7.13.2021
9. Select Board Work Session Minutes-8.6.2021
10. Select Board Work Session Minutes-9.9.2021
11. Copies of emails referenced by Chair Weinstein which were sent by citizens of Truro to Select Board regarding Town water connection on Highland Ave.

DRAFT

Consent Agenda Item: 7E3

**Truro Select Board
Tuesday, October 26, 2021
5:00 pm
Remote Meeting**

Select Board Members Attending: Robert Weinstein-Chair, Kristen Reed-Vice-Chair, Susan Areson-Clerk, Stephanie Rein, John Dundas

Regrets: None.

Attending: Town Manager Darrin Tangeman, Assistant Town Manager Kelly Clark, Town Planner & Land Use Counsel Barbara Carboni, Health/ Conservation Agent Emily Beebe, Public Works Director Jarrod Cabral, Finance Director: Treasurer/ Collector of Taxes Alex Lessin, Betty Gallo, David Crocker, Bob Higgins-Steele, K.C. Myers, Kathryn Manning, Housing Consultant Leedara Zola

TRURO SELECT BOARD REGULAR MEETING

Select Board Chair Robert Weinstein opened the Select Board Meeting at 5:00 pm and provided remote meeting instructions.

Public Comment

None.

Board/Committee/Commission Appointments

Clerk Areson recused herself from this portion of the meeting.

David Crocker applied to serve on the Pamet Harbor Commission, noting his boating and Pamet Harbor experience and his education at Massachusetts Maritime. Mr. Crocker's connection to the meeting was lost and Chair Weinstein asked that this interview be conducted at the next regular meeting of the Board.

Christopher Roberts applied to serve on the Cable & Internet Advisory Committee. He was not present for the meeting. Chair Weinstein asked that this interview be conducted at the next regular meeting of the Board.

Clerk Areson rejoined the meeting.

Staff/ Committee Updates

Town Manager Tangeman introduced newly appointed Finance Director: Treasurer/ Collector of Taxes, Alex Lessin. Finance Director Lessin provided some information about himself and goals for the department. He fielded questions regarding best practices, financial transparency, fund management, and debt service.

Select Board Action*Babe's Bakery Common Victualer License*

Chair Weinstein introduced this agenda item and suggested that a public hearing be held at the next regular scheduled Select Board meeting. The Board asked Town Planner & Land Use Counsel and Health/ Conservation Agent Beebe questions about the licensing process, licensing status and the property in general. It was agreed that a public hearing that will hopefully be attended by the applicant would be the preferred path forward of the Board.

Vice-Chair Reed moved to include this topic on next meeting as a public hearing. Member Rein seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0.

Approval of the Conversion of the Truro Emergency Rental Assistance Program to a Regular Rental Assistance Program

Chair Weinstein introduced Betty Gallo, Vice-Chair of the Truro Housing Authority, and invited her to explain her requests. Housing Authority Vice-Chair Gallo provided an update on the current Emergency Rental Assistance Program and provided an overview of the proposed changes to the program.

Member Rein moved authorize the proposed changes to the rental assistance program. Vice-Chair Reed seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0.

Request from Truro Housing Authority for Up to \$30,000 Allocation from the Truro Affordable Housing Trust Fund to Contract a Consultant for the Development of a Housing Needs Assessment

Housing Authority Vice-Chair Gallo introduced the request and thanked the Select Board for the objectives identified in this year's Goals & Objectives related to housing. She introduced Housing Consultant Leedara Zola. Housing Consultant Zola explained her research regarding recent housing needs assessments in surrounding towns. She noted that the Housing Authority would like to review census and other available data during the needs assessments process, but would also like to collect information via focus groups and other more personal outreach efforts. Board members requested information on the proposed timeline for the assessment and asked other process questions about outreach and data collection.

Clerk Areson moved to approve the request from the Truro Housing Authority to allocate up to \$30,000 from the Truro Affordable Housing Trust Fund to contract a consultant for the preparation of a Truro Housing Needs Assessment. Member Rein seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0.

Authorization Request from the Truro Housing Authority to Submit a Funding Request on Behalf of the Select Board to the Community Preservation Committee for the Truro Affordable Housing Trust Fund

Housing Authority Vice-Chair Gallo provided an overview of the Housing Authority's applications to the Community Preservation Committee for Community Preservation Act Funds for the Affordable Housing Trust Fund and to pay for the Truro Housing Consultant. She explained that this year's request is greater than last year's request because the Housing Authority felt the housing needs are more severe this year and they also want to secure funding

for the Cloverleaf project. Housing Consultant Zola explained that the Affordable Housing Trust allows for more timely action on affordable housing initiatives than requests that must go through Town Meeting approval. Board members applauded the efforts of the Housing Authority and the Housing Consultant.

Vice-Chair Reed moved to authorized the Truro Housing Authority to submit an application to the CPC for funding for the Truro Affordable Housing Trust Fund in the upcoming funding round. Clerk Areson seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Review and Approve the 2022 Select Board Meeting Calendar

Town Manager Tangeman presented the proposed 2022 Select Board meeting calendar. Vice-Chair Reed suggested that the December meeting dates be December 6 and December 13. Other members agreed and suggested that the November meeting dates be November 8 and November 15.

Member Rein moved to approve the 2022 Select Board meeting calendar with the amendments discussed for November and December. Vice-Chair Reed seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Review and Approve the Annual Municipal Calendar for 2022 Annual Town Meeting and Fiscal Year 2023 Budget Preparation

Town Manager Tangeman presented the Annual Municipal Calendar for 2022 Annual Town Meeting and Fiscal Year 2023 Budget Preparation.

Member Rein moved to approve the Annual Municipal Calendar for 2022 Annual Town Meeting and Fiscal Year 2023 Budget Preparations. Vice-Chair seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Town Manager Tangeman presented a draft Budget Task Force Schedule Feedback on Budget Task Force Schedule. Board members offered feedback on the meeting times and the schedule was updated. Vice-Chair Reed moved to accept the Budget Task Force meeting schedule as discussed and amended. Member Dundas seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Discussion and Approval of Walsh Property Community Planning Committee Charge to Replace Process Design Plan

Town Manager Tangeman introduced the draft revised charge and the need to replace the existing Process Design Plan. He also requested guidance from the Board as to how to handle vacancies on the Committee. There was consensus from the Board that the Committee size should remain at 15 presently but that a reduced committee size would be ideal in the future. Town Manager Tangeman explained that the Board can opt to carry forward the present vacancy on the Committee until such time that another vacancy occurs and then the Board may consider bringing the membership number down to 13. There was consensus that the Board would not interview new members at this time and would follow the explanation described by Town Manager Tangeman. In reviewing the Charge, Chair Weinstein reminded the Board that the Select Board are custodians of all Town properties as dictated by the Charter.

Vice-Chair Reed moved to approve the charge for the Walsh Property Community Planning Committee and to replace the final draft process design with the new charge. Clerk Areson seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0.

Review and Approve the Contract for East Harbor/Eagle Neck Creek Culvert Replacement Project

Public Works Director Cabral provided an overview of the projects and the related traffic/ roadway impacts. He listed the ways that the community will be advised of road closures. Chair Weinstein thanked Director Cabral for addressing that the emergency vehicles will still be able to access Stick Bridge Road and asked for clarification on the raising and retaining wall of that road.

Vice-Chair Reed moved to approve the contract for work at Eagle Neck Creek and East Harbor between MIG and the Town of Truro and authorize the Town Manager to sign. Clerk Areson seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0.

Consent Agenda

A. Review/Approve and Authorize Signature:

- 1. Curb Cut Application 587 Shore Road-Perachio*
- 2. Letter of Support for Stretch Code*

B. Review and Approve Appointment Renewals: Taxation Aid Committee Appointment, A. Lessin.

C. Review and Approve Select Board Minutes: Select Board Regular Meeting 7.27.2021; Select Board Regular Meeting 8.10.2021; Select Board Work Session 10.8.2021

Member Rein invited Bob Higgins-Steele, Vice-Chair of the Climate Action Committee and member of the Energy Committee, to speak to the letter of support for the net-zero stretch code. Climate Action Committee Vice-Chair Higgins-Steele read a statement supporting the letter of support. Board members noted the importance of including the Building Commissioner and the building community regarding the stretch code. Climate Action Committee Chair Carol Harris indicated that the Committee planned to roll out a training for building professionals at the appropriate time. Chair Weinstein also noted the day's New York Time article on gas-powered lawn maintenance equipment and the damage of their emissions.

Clerk Areson mentioned the Cape Cod Climate Change Collaborative virtual annual conference on Friday and asked that interested individuals reach out to her if they want information on how to access the conference. She also offered amendments to the meeting minutes.

Chair Weinstein requested that the Board's Curb Cut Policy be placed on a future agenda to address concerns with the current process.

Clerk Areson moved to approve the consent agenda with the minor correction to the minutes as specified. Vice-Chair Reed seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0. Member Stephanie Rein abstained from voting on the minutes of July 27, 2021.

Select Board and Town Manager's Reports and Next Meeting Agenda

Board members thanked and congratulated IT Director David Wennerberg on his efforts which secured a Cyber Aware Community Award for the Town of Truro. Member Rein noted a communication from the public and requested an agenda item on a potential waterline extension on Highland Road.

Clerk Areson reported on the Local Comprehensive Plan Committee's efforts on the community survey, an upcoming presentation on mosquitos at the Board of Health meeting, the Community Preservation Committee's new mini grant program, a potential joint work session with the Open Space Committee, and a program on civility sponsored by the Library titled, "Building Bridges, Not Walls."

Vice-Chair Reed updated the Board on areas that the Charter Review Committee is reviewing and requested an agenda item to discuss these changes at the next Board meeting. One such discussion that she requested to have a separate and specific agenda item on is the best way update the Charter to include non-binary gender language.

Chair Weinstein provided an update on the Metropolitan Planning Organization's latest meeting and the associated work happening presently in Wellfleet.

Town Manager Tangeman reminded the community about Truro Talks, the Town's official monthly newsletter and the community survey that will inform multiple Town committees' work. He also advised the community of the impending Nor' Easter and precautions that can be taken, prior to reviewing the upcoming meeting agenda.

Adjournment

Select Board Chair Weinstein asked for a motion to adjourn. Vice- Chair Reed moved to adjourn the meeting at 7:46 pm. Clerk Areson seconded. Motion passes, 5-0-0. The meeting adjourned at 7:46 pm.

Respectfully submitted,

Kelly Clark, Assistant Town Manager

Darrin Tangeman, Town Manager
Under the Authority of the Truro Select Board

Public Records material of 10/26/2021

1. Application to Serve and Chairs' Comments: Pamet Harbor Commission and Zoning Board of Appeals- David Crocker
2. Application to Serve and Chair's Comments: Cable & Internet Advisory Committee- Christopher Roberts

3. Press Release- Appointment of New Town of Truro Finance Director
4. Renewal Application for 2021: Babe's Bakery Inc. (65 Shore Road)
5. Property Record Card for Babe's Bakery
6. Explanation of Rental Assistance Program Proposal
7. Emergency Rental Assistance Program Contract with Homeless Prevention Council
8. Updated Rental Assistance Program Proposal
9. Project Narrative for CPC Request from the Truro Housing Authority
10. 2022 Select Board Meeting Calendar
11. Annual Municipal Calendar for 2022 ATM and Fiscal Year 2023 Budget Preparations
12. FY2023 Budget Task Force Meeting Schedule
13. Draft Walsh Property Community Planning Committee Charge
14. Walsh Property Community Planning Committee Final Draft Process Design
15. Contract for Work at Eagle Neck Creek and East Harbor between MIG and the Town of Truro
16. Curb Cut Application 587 Shore Road- Perachio (Application for Curb Cut Permit, Memorandum by DPW Director, Email correspondence, Ladue Land Surveying Document)
17. Letter of Support for Stretch Code
18. Taxation Aid Committee Appointment for Alex Lessin
19. Minutes of July 27, 2021
20. Minutes of August 10, 2021
21. Minutes of Work Session on October 8, 2021