



Truro Select Board

Tuesday, October 13, 2020
Remote Executive Session: 3:45 pm
Remote Regular Meeting-5:00pm

EXECUTIVE SESSION:

- I. *Move that the Select Board enter into Executive Session in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 2 to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel; Town Manager contract and Acting Town Manager contract.*
- II. *Move that the Select Board enter into Executive Session in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 1 to discuss the reputation, character, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual, unless the individual involved requests that the session be open; and to reconvene in open session.*

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1 866 899 4679 and enter the following access code when prompted: 849-696-653 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser:** <https://global.gotomeeting.com/join/849696653>. Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively. Citizens may also provide public comment for this meeting by emailing the Interim Town Manager at jcalise@truro-ma.gov with your comments.

1. PUBLIC COMMENT

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS NONE

4. **TABLED ITEMS**

- A. Discussion of Walsh Property Community Planning Committee Applicants and Possible Vote
Presenter: Stacie Smith, Consensus Building Institute

5. **SELECT BOARD ACTION**

- A. Discussion and Vote of Select Board Meeting Schedule for 2021
Presenter: Robert Weinstein, Chair
- B. FY2021 Cost of Living Adjustment for Non-Union Employees
Presenter: Jamie Calise, Interim Town Manager
- C. Conservation Restriction-9 Castle Terrace
Presenter: Emily Beebe, Conservation Agent and Fred Gaechter, Truro Conservation Trust

6. **CONSENT AGENDA**

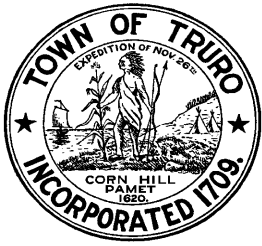
- A. Review/Approve and Authorize Signature:

1. *Curb Cut Application 9 Mill Pond Road (Waters/Greenough)*
 2. *Curb Cut Application 402 Shore Road (Shea)*
 3. *Curb Cut Application 408 Shore Road (Shea)*
 4. *Curb Cut Application 120 Old County Road (Lown/Keller)*
 5. *Appointment of Christopher Clark to the Shellfish Advisory Committee*
 6. *Appointment of Interim Town Manager, Police Chief Jamie Calise as Truro's Representative to the Cape and Island Water Protection Management Board*
 7. *Truro Water Service Application for Condominium Conversion (648 Shore Road)*
 8. *Approval of Warrant for Presidential Election-November 3, 2020*
 9. *Approval of Letter of Municipal Support for the following Transfer Fee Home Rule Petitions- H.2423 (Somerville), H.4514 (Boston), H.5111 (Brookline); H.3637 (Nantucket), S.2318 (Concord), H.4208 (Truro); and H.3691 (Provincetown)*
- B. Review and Approve Sale of Bond Anticipation Note for Landfill Capping
- C. Review and Approve Select Board Minutes: April 21, 2020 and July 28, 2020

7. SELECT BOARD REPORTS/COMMENTS

8. TOWN MANAGER REPORT

9. NEXT MEETING AGENDA: October 27



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Jamie Calise, Interim Town Manager and Stacie Smith, Consensus Building Institute Consultant

REQUESTED MEETING DATE: October 13, 2020

ITEM: Tabled Discussion of Walsh Property Community Planning Committee (WPCPC) Membership

EXPLANATION: At the Board's September 22, 2020 meeting, Stacie Smith of the Consensus Building Institute provided recommended candidates to serve on the Walsh Property Community Planning Committee. The discussion and vote to appoint candidates was tabled so that the Board may review the applications of the recommended candidates.

The process to date included the extension of the application deadline to August 31, 2020 and a review of all applications by Ms. Smith. She interviewed all candidates and presented her recommendations for the Committee to the Board on September 22, 2020. The applications for the recommended candidates were sent to the Board for review on September 23, 2020.

A Request for Proposals is being prepared for the provision of facilitation services to the Committee. Once facilitation services are secured and the Committee is appointed, the Committee may begin meeting.

SUGGESTED ACTION: *MOTION TO appoint the following individuals {insert names here} to the Walsh Property Community Planning Committee.*

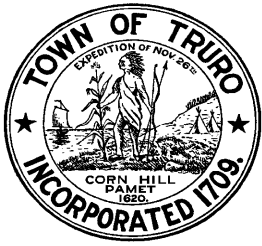
ATTACHMENTS:

1. Consensus Building Institute's List of Recommended Candidates

Walsh Property Community Planning Committee
Recommended Candidates
From the Consensus Building Institute

WPCPC Selection Recommendation

1. Christine Markowski
2. Craig Milan
3. Eileen Breslin
4. Fred Gaechter
5. Hannah King
6. Jane Lea
7. Janice Parkey
8. Kenneth Oxtoby
9. Kevin Grunwald
10. Morgan Clark
11. Paul Wisotzky
12. Russell Braun
13. Ryan Schmidt
14. Steve Wynne
15. Susan Howe
16. Todd Schwebel



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Jamie Calise, Interim Town Manager

REQUESTED MEETING DATE: October 13, 2020

ITEM: Review and approve the Board of Selectmen Meeting Dates for calendar year 2021

EXPLANATION: Attached for your review and consideration is the 2021 Select Board Regular Meeting dates. The dates are consistent with the policy of meeting on the second and fourth Tuesday of the month with adjustments for Town Meeting, Annual Election and the Christmas holiday. The Work Session dates will be determined on an ongoing basis and as needed for the months of January through June and September through November. Potential dates for the as-needed Work Sessions are included in the schedule.

SUGGESTED ACTION: *Motion to approve the Select Board meeting dates for calendar year 2021.*

ATTACHMENTS:

1. Select Board Meeting Dates for 2021

Truro Select Board Meeting Schedule - 2021

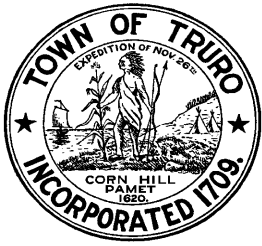
<u>HEARING/MEETING</u> (Tuesday, unless otherwise noted)	<u>Possible Work Session Dates</u> (Time TBD)
January 12	January 19
January 26	
February 9	February 16
February 23	
March 9	March 16
March 23	
April 6	April 13
April 20	
Annual Town Meeting - April 27	Annual Town Meeting - April 27
Annual Town Election - May 11	Annual Town Election - May 11
May 12 (Wed)	May 18
May 25	
June 8	June 15
June 22	
July 13	No Work Session
July 27	
August 10	No Work Session
August 24	
September 14	September 21
September 28	
October 12	October 19
October 26	
November 9	November 16
November 23	
December 14	No Work Session
December 21	

Regular meeting for the Truro Select Board begins at **5:00 pm**.

All requests must be in writing or on the appropriate application form(s), as applicable. For all other matters before the Board of Select Board a written request **and** pertinent information must be submitted no less than **7-days prior** to the requested meeting date.

MEETING DATES AND TIMES ARE SUBJECT TO CHANGE

Please check the Town Website www.truro-ma.gov for any changes in the schedule.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Jamie Calise, Interim Town Manager

REQUESTED MEETING DATE: October 13, 2020

ITEM: FY 2021 Cost of Living Adjustment for Non-Union Employees

EXPLANATION: The attached Classification & Compensation scale incorporates the 2% cost of living adjustment (COLA) budgeted in the FY21 Omnibus Budget. This adjustment is equivalent to the COLA granted to all of the unions for Fiscal Year 2021 and the funding for the adjustment was approved at the September 26, 2020 Annual Town Meeting.

Typically, the cost of living increase is voted in May or June each year, following April Town Meeting budget approval, so that the increase can be applied on July 1st. As Town Meeting was held in September this year, the suggested motion includes language to make the increase retroactive to July 1, 2020 for permanent employees (i.e. not temporary seasonal employees, most of whom are already separated from the Town of Truro).

The Classification & Compensation scale includes the Fire Lieutenant pay that was included in the FY20 and FY21 budgets and changes the Harbormaster/ Shellfish Warden from hourly pay to salary. It also includes lines for a Clerk position and a Treasurer/Collector position. A small adjustment to the Grade 1 positions (Beach Attendant and Election Teller) was included to bring those positions in line with State minimum wage, which will be \$13.50 on January 1, 2020, which will help these positions to be competitive with other minimum wage paying jobs in the community.

SUGGESTED ACTION: *Move to approve a 2% cost of living adjustment for Non-Union employees, including non-school employees with individual employment contracts, and for said adjustment to be applied retroactively for permanent employees to the beginning of the fiscal year beginning July 1, 2020, and to approve the associated changes to the FY21 Classification & Compensation Scale.*

ATTACHMENTS:

1. Classification & Compensation Scale

Agenda Item: 5B1

CLASSIFICATION & COMPENSATION SCHEDULE

FISCAL YEAR 2021 RATES

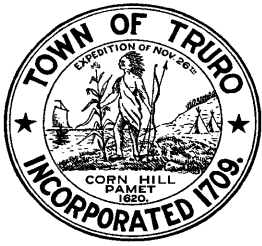
NON-UNION EMPLOYEES

Grade	Position:		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	Beach Attendant	HOURLY	\$13.50	\$13.91	\$14.32	\$14.75	\$15.19	\$15.65
	Election Teller (1 step)	HOURLY	\$13.50					
2	No Current Position							
3	Beach Sales Clerk	HOURLY	\$14.91	\$15.40	\$16.16	\$16.76	\$17.35	\$18.04
	Recreation Counselor	HOURLY	\$14.91	\$15.40	\$16.16	\$16.76	\$17.35	\$18.04
	Council on Aging Van Drivers	HOURLY	\$14.91	\$15.40	\$16.16	\$16.76	\$17.35	\$18.04
4	Library Summer Assistant	HOURLY	\$15.30	\$15.76	\$16.23	\$16.72	\$17.22	\$17.74
5	Lifeguards	HOURLY	\$16.65	\$17.76	\$18.82	\$19.92	\$21.00	\$22.15
5A	Library Assistant	HOURLY	\$18.59	\$19.53	\$20.50	\$21.71	\$23.00	\$24.33
6	Assistant Program Supervisors*	HOURLY	\$17.84	\$18.95	\$20.07	\$21.17	\$22.32	\$23.52
7	Library Tech. Serv/Youth Serv	HOURLY	\$20.14	\$20.86	\$21.59	\$22.25	\$22.98	\$23.70
	Committee/Commission/Board Support	HOURLY	\$20.14	\$20.86	\$21.59	\$22.25	\$22.98	\$23.70
8	Assistant Harbormasters	HOURLY	\$20.48	\$21.15	\$21.83	\$22.49	\$23.19	\$23.89
	Library Prog/Comm Outreach	HOURLY	\$20.48	\$21.15	\$21.83	\$22.49	\$23.19	\$23.89
	Program Supervisors**	HOURLY	\$20.48	\$21.15	\$21.83	\$22.49	\$23.19	\$23.89
9	Office Assistant 2	HOURLY	\$22.07	\$22.77	\$23.55	\$24.25	\$24.98	\$25.72
9A	Staff Librarian	HOURLY	\$21.97	\$23.17	\$24.36	\$25.54	\$26.76	\$27.96
9B	IT Assistant	Hourly	\$23.44	\$24.53	\$25.58	\$26.68	\$27.48	\$28.29
10	Assistant Library Director	HOURLY	\$24.92	\$27.19	\$27.67	\$29.05	\$30.42	\$31.79
10A	Asst. Recreation/Beach Director (\$8,100 former 'Beach Stipend' included)	ANNUAL	\$53,947.86	\$58,098.02	\$58,981.32	\$61,498.04	\$64,028.30	\$66,539.82
11	Executive Assistant	ANNUAL	\$56,393.84	\$59,234.13	\$62,549.89	\$65,843.79	\$69,160.59	\$72,477.39
11	Local Building Inspector	ANNUAL	\$27.06	\$27.88	\$28.70	\$29.57	\$30.46	\$31.37
12	Recreation/Beach Director (\$9,900 former 'Beach Stipend' included)	ANNUAL	\$63,815.01	\$67,022.57	\$70,427.80	\$74,033.82	\$77,857.29	\$81,553.83
12	Town Clerk	ANNUAL***	\$63,815.01	\$67,022.57	\$70,427.80	\$74,033.82	\$77,857.29	\$81,553.83
13	Harbormaster/Shellfish Warden	ANNUAL	\$69,249.02	\$72,007.10	\$74,892.48	\$77,905.15	\$81,002.69	\$84,227.52
14	Library Director	ANNUAL	\$69,404.04	\$73,566.68	\$77,982.14	\$82,247.78	\$84,716.65	\$87,258.35
15	Insp. Of Buildings/Bldg. Comm.	HOURLY	\$33.49	\$35.47	\$37.41	\$39.38	\$41.37	\$43.28
16	Treasurer/Collector	ANNUAL***	\$77,958.40	\$80,288.00	\$84,281.60	\$88,504.00	\$92,955.20	\$97,593.60
16	Town Planner	HOURLY	\$37.48	\$38.60	\$40.52	\$42.55	\$44.69	\$46.92
17	Assistant Town Mgr.	ANNUAL	\$88,111.48	\$90,753.05	\$93,476.82	\$96,280.70	\$99,169.89	\$102,144.39
18	DPW Director	ANNUAL	\$95,431.73	\$97,649.86	\$99,869.04	\$102,089.25	\$104,308.42	\$106,527.60
PS1	Animal Control Officer	HOURLY	\$28.26	\$29.11	\$30.15	\$31.15	\$32.14	\$33.14
F5	FF/First Responder/Seasonal Beach EMT	HOURLY	\$18.24	\$18.79	\$19.35	\$19.93	\$20.54	\$21.15
F15	FF/EMT/Basic	HOURLY	\$24.32	\$25.05	\$25.81	\$26.58	\$27.38	\$28.19
F18	FF/EMT/Intermediate	HOURLY	\$25.85	\$26.62	\$27.42	\$28.25	\$29.10	\$30.16
F19	FF/EMT/Paramedic	HOURLY	\$27.37	\$28.18	\$29.04	\$29.90	\$30.81	\$31.73
F20	FF/EMT Lieutenant	HOURLY	\$25.54	\$26.31	\$27.10	\$27.91	\$28.75	\$29.60
F21	FF/Paramedic Lieutenant	HOURLY	\$28.74	\$29.59	\$30.49	\$31.40	\$32.34	\$33.32
F22	Squad Member flat rate	ANNUAL	\$2,653.00					
P1	No current Position							
P2	Parking Magistrate	ANNUAL	\$5,410.08					
P3	Plumbing/Gas Inspector	Per Inspectio	\$42.00					
P3A	Deputy Plumbing/Gas Inspector	Per Inspectio	\$42.00					
P5	Wiring Insp. (plus \$64/Week office hours)	ANNUAL	\$11,631.67					
P5A	Deputy Wiring Inspector	Per Inspectio	\$42.00					
P8	Deputy Building Inspector	Per Inspectio	\$42.00					
R1	Recreation 1-to-1 Counselor	HOURLY	\$25.00					

* Gr 6 to include: Assistant Head Lifeguard, Assistant Beach Supervisor, Lifeguard Training Coordinator, After School Program Group Leader, Summer Youth Program Coordinators

** Gr 8 to include: Head Lifeguard, Head Assistant Beach Supervisor, After School Program Coordinator, Summer Youth Program Coordinator

*** Salaries may be pro-rated if positions are not full-time



Agenda Item: 5C

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Health Department

REQUESTOR: Emily Beebe, Health and Conservation Agent

REQUESTED MEETING DATE: October 13, 2020

ITEM: Conservation Restriction-9 Castle Terrace

EXPLANATION: The Compact of Cape Cod Conservation Trusts, Inc. proposes to grant to Orenda Wildlife Land Trust, Inc. this Conservation Restriction of 9 Castle Terrace to ensure that the Premises will be maintained in perpetuity for conservation purposes in its natural and undeveloped condition, and to prevent any use of the Premises that would interfere with these goals.

The Truro Conservation Commission reviewed and approved this conservation restriction at their September 14, 2020 public meeting and certified the Municipal Certification. Final approval is required by the Select Board. Fred Gaechter of the Truro Conservation Trust will be available to discuss the Conservation Restriction and the importance of preserving the Premises.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Salt marsh/brackish marsh and BioMap2 habitats will not be protected and existing protected open space in Little Pamet River Valley will not be expanded.

SUGGESTED ACTION: *Motion to approve the Conservation Restriction for 9 Castle Terrace, Truro, MA.*

ATTACHMENTS:

1. Conservation Restriction
2. The Compact's Conservation Restriction Application

*ex-SCHIRMER PROPERTY CONSERVATION RESTRICTION
TRURO, MA*

GRANTOR: The Compact of Cape Cod Conservation Trusts, Inc.

GRANTEE: Orenda Wildlife Land Trust, Inc.

ADDRESS OF PREMISES: 9 Castle Terrace, Truro, MA 02666

FOR GRANTOR'S TITLE SEE: Barnstable County Registry of Deeds in Book ____, Page ____

**FOR PLAN OF RECORD SEE: Barnstable County Registry of Deeds in Plan Book ____,
Page ____**

CONSERVATION RESTRICTION

THE COMPACT OF CAPE COD CONSERVATION TRUSTS, INC., a Massachusetts charitable corporation with an office at 36 Red Top Road, Brewster, Barnstable County, Massachusetts 02630, being the sole owner, for its successors and assigns ("Grantor"), acting pursuant to Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws, grant with QUITCLAIM COVENANTS to **ORENDA WILDLIFE LAND TRUST, INC.**, a Massachusetts charitable corporation with an office address at 4011 Main Street, Cummaquid, Massachusetts 02637 and a mailing address of P.O. Box 669, West Barnstable, Massachusetts 02668, its permitted successors and assigns ("Grantee"), for nominal consideration, IN PERPETUITY AND EXCLUSIVELY FOR CONSERVATION PURPOSES, the following Conservation Restriction on land located in the Town of Truro, Barnstable County, Commonwealth of Massachusetts, consisting of two parcels totaling approximately 4.36 acres ("Premises"), which Premises is more particularly described in Exhibit A and shown in the attached sketch plan in Exhibit B, both of which are incorporated herein and attached hereto.

I. PURPOSES:

This Conservation Restriction is defined in and authorized by Sections 31-33 of Chapter 184 of the Massachusetts General Laws and otherwise by law. The purpose of this Conservation Restriction is to assure that the Premises will be maintained in perpetuity for conservation purposes, in a natural, scenic and undeveloped condition, and to prevent any use or change that would impair or interfere with its conservation and preservation values ("conservation values").

Conservation Land Tax Credit: "CLTC" Program. The Premises was acquired utilizing, in part, the Conversation Land Tax Credit Program authorized under the Chapter 509 Acts of 2008 Sections 1-4 as amended by Chapter 409 Acts of 2010 Sections 4-13 of the Massachusetts General Court.

The conservation values include the following:

- Open Space Protection. The Premises contributes to the protection of the scenic and natural character of the Little Pamet River area in Truro and the protection of the Premises will enhance the open-space value of these and nearby lands. The Premises abuts land already conserved, including over 17 acres owned by the Truro Conservation Trust.
- Flood Plain Protection. The Premises falls partially within and abuts the 100-year floodplain of Cape Cod Bay. The protection of this floodplain will ensure the continued availability of this flood storage during major storm events.
- Protection of Wildlife Habitat. The Premises falls within both a Massachusetts Natural Heritage and Endangered Species Program (“NHESP”) Priority Habitat of Rare Species as well as an Estimated Habitat of Rare Wildlife. Therefore, the protection of the Premises aligns with NHESP’s wildlife and habitat protection objectives.
- Public Access. Public access to the Premises will be permitted at the Grantor’s discretion. The Premises will be available for passive outdoor recreation, education, and nature study. The Premises also will add needed close-to-home open space access for Truro residents and visitors.
- BioMap2. The Premises falls entirely within an NHESP BioMap2 Core Habitat area containing both the Aquatic and Species of Conservation Concern Core Components. Additionally, the Premises falls almost entirely within an NHESP BioMap2 Critical Natural Landscape area containing the Upland Buffer of Aquatic Core, Coastal Adaptation Analysis, and Tern Foraging Components. BioMap2, published in 2010, was designed to guide strategic biodiversity conservation in Massachusetts over the next decade by focusing land protection and stewardship on the areas that are most critical for ensuring the long-term persistence of rare and other native species and their habitats, exemplary natural communities, and a diversity of ecosystems. BioMap2 is also designed to include the habitats and species of conservation concern identified in the State Wildlife Action Plan.
- Water Quality Protection. The Premises is located approximately 100 feet from the Little Pamet River and contains and abuts a salt marsh. The permanent protection of the Premises from further human development will aid in maintaining the water quality of each of these resources.
- Protection of a Massachusetts Department of Environmental Protection (“Mass DEP”) Wetland. The Premises contains and abuts over 17 acres of a Massachusetts Department of Environmental Protection (“Mass DEP”) Salt Marsh wetland. Ensuring that the Premises remains undeveloped in perpetuity will aid in maintaining the integrity of this important wetland resource.
- Massachusetts Scenic Landscape Inventory. The majority of the Premises falls within the Massachusetts Department of Conservation and Recreation’s Scenic Landscape Inventory,

identifying landscapes that should be protected to conserve and protect natural, cultural, and recreational resources across the Commonwealth. The Premises is identified as Noteworthy.

- Historical and Archaeological Purposes. The Premises contains many features of historical and archaeological significance. The Massachusetts Historical Commission (“MHC”) indicates that the parcel containing the Premises includes the David Rich House and the Rose Site, an ancient Native American archaeological site. Undisturbed portions of the Premises are highly archaeologically sensitive for artifacts, features, and subsurface soil deposits associated with Ancient Native American occupation of the Rose Site during the Archaic and Woodland Periods (approximately 8,000 to 450 years ago), historical period agricultural and residential occupation. This archaeological sensitivity is primarily due to environmental setting, with level, sandy, well-drained soils in proximity to the wetlands and water resources of the Little Pamet River, favorable for ancient and historic period occupation and land use occupation. Therefore, permanent protection of the Premises with this Conservation Restriction will ensure that these archaeologically and historically important features remain intact.
- Consistency with Clearly Delineated Barnstable County Conservation Policy. Protection of the Premises will assist in achieving Barnstable County conservation goals. In July 1991, the Barnstable County Assembly of Delegates, pursuant to the Cape Cod Commission Act (Chapter 716 of the Acts of 1989), adopted a *Regional Policy Plan* (“RPP”), amended in 1996, 2002, 2009, 2012, and 2018, which provided, *inter alia* (references are to the 2018 RPP):
 - “To ... protect, preserve, or restore the ecological integrity of Cape Cod’s fresh and marine surface water resources” (Water Resources Goal, pp. 54);
 - “To protect, preserve, or restore the quality and natural values and functions of inland and coastal wetlands and their buffers” (Wetland Resources Goal, pp. 55);
 - “To protect, preserve, or restore wildlife and plant habitat to maintain the region’s natural diversity” (Wildlife and Plant Habitat Goal, pp. 55).
 - In reference to this Wildlife and Plant Habitat Goal, the RPP states, “For many years habitat loss due to development has been the primary threat to the region’s habitats” (pp. 32);
 - “To conserve, preserve, or enhance a network of open space that contributes to the region’s natural and community resources and systems” (Open Space Goal, pp. 55).
 - In reference to this Open Space Goal, the RPP states, “[t]he open space of the Cape is critical to the health of the region’s natural systems, economy, and population. Open space provides habitat for the region’s diverse species and protection of the region’s drinking water supply” (pp. 30); and,
 - “To protect and preserve the significant cultural, historic, and archaeological values and resources of Cape Cod” (Cultural Heritage Goal, pp. 58).

Granting this Conservation Restriction will advance each of these objectives. The Water Resources Goal and the Wildlife and Plant Habitat Goal will be served because the Premises is located approximately 100 feet from the Little Pamet River and borders a Mass

DEP Salt Marsh wetland. The Wildlife and Plant Habitat Goal will be met because the Premises contains NHESP BioMap2 Core Habitat and Critical Natural Landscape, as well as an NHESP Priority Habitat of Rare Species and an Estimated Habitat of Rare Wildlife. The Open Space Goal will be advanced because the Premises abuts over 17 acres of protected open space owned by the Truro Conservation Trust. And the Cultural Heritage Goal will be served because the site contains and is proximate to MHC-recognized historical assets.

- Consistency with Clearly Delineated Town of Truro Conservation Policy. The Town of Truro's *Open Space and Recreation Plan* ("OSRP") outlines several goals that would be advanced by the permanent protection of the Premises. Relevant open space goals include (pp. 66):
 - **Goal 1.** Preserve and enhance the availability of open space in order to provide wildlife habitat, recreation opportunities, and protect the natural resources, scenery, and character of Truro;
 - **Goal 2.** Maintain the town's historic and rural character by reducing density ... protecting wildlife and endangered species, and providing additional passive recreation areas;
 - **Goal 3.** Ensure that continued residential development does not destroy key open lands that are important to ecosystems, viewsheds, [and] rural and historic character;

Relevant Wetland/Wildlife Goals include (pp. 66-67):

- **Goal 1.** Preserve (leave as is) the quality and quantity of its inland and coastal wetlands insofar as natural forces allow;
- **Goal 2.** Prevent loss or degradation of critical wildlife and plant habitat, minimize the impact of development on wildlife and plant habitat, and maintain, in so far as possible, existing populations and species diversity.

For similar reasons to those listed above. each of these goals will be advanced by implementing this Conservation Restriction.

In 1991, the Town of Truro adopted a *Conservation Restriction Program*, consisting of policies and guidelines approved by the Select Board, which encourages the use of conservation restrictions to protect, among other things, natural habitats and rare species, to preserve a trail or scenic view and to limit or prevent construction on land of natural resource value. These objectives will be served by this Conservation Restriction because it will preserve the important wildlife and plant habitats contained in and around the Premises and will aid in maintaining the undeveloped scenic character of the Little Pamet River.

- Consistency with Clearly Delineated Federal Conservation Policy. Protection of the Premises meets the definition of "conservation purposes" as defined in 26 CFR 1.170A-14(d)(1), because its conservation would: protect the land for outdoor recreation by the

general public; reserve the land for education regarding the natural world; protect wildlife and wetland habitats; and it would contribute to the preservation of open space because it will constitute a significant expanse of undisturbed open space and is proximate to several other parcels already conserved.

- Consistency with Clearly Delineated State Conservation Policy. The Premises possesses significant open space, natural, aesthetic, ecological, plant and wildlife habitat, solid and water resource quality, watershed, and scenic values of great importance to the Grantee and the people of Truro and the Commonwealth of Massachusetts.

These and other conservation values of the Premises, as well as its current uses and state of improvement, are described in a Baseline Documentation Report (“Baseline Report”) prepared by Grantee with the cooperation of the Grantor, consisting of maps, photographs, and other documents and on file with the Grantee and referenced herein. The Baseline Report (i) is acknowledged by Grantor and Grantee to be a complete and accurate representation of the condition and values of the Premises as of the date of this Conservation Restriction, (ii) is intended to fully comply with applicable Treasury Regulations, and (iii) is intended to serve as an objective information baseline for subsequent monitoring of compliance with the terms of this Conservation Restriction as described herein. Notwithstanding the foregoing, the parties may utilize any evidence of the condition of the Premises at the time of this grant other than the Baseline Report, should the Baseline Report be unavailable or if it does not adequately address the issues presented.

II. PROHIBITED ACTS AND USES, EXCEPTIONS THERETO, AND PERMITTED USES

A. Prohibited Acts and Uses

Subject to the exceptions set forth herein, the Grantor will not perform or allow others to perform the following acts and uses which are prohibited on, above, and below the Premises:

- (1) Constructing, placing or allowing to remain any temporary or permanent building, tennis court, landing strip, mobile home, swimming pool, asphalt or concrete pavement, sign, fence, billboard or other advertising display, wind turbine, antenna, utility pole, tower, solar panel, solar array, conduit, line or other temporary or permanent structure or facility on, above or under the Premises;
- (2) Mining, excavating, dredging or removing from the Premises of soil, loam, peat, gravel, sand, rock or other mineral resource or natural deposit or otherwise making topographical changes to the area;
- (3) Placing, filling, storing or dumping of soil, refuse, trash, vehicle bodies or parts, rubbish, debris, junk, tree and other vegetation cuttings generated off-site, waste or other substance or material whatsoever or the installation of underground storage tanks;
- (4) Cutting, removing or otherwise destroying trees, grasses or other vegetation;

- (5) Activities detrimental to drainage, flood control, water conservation, water quality, erosion control, soil conservation, wildlife habitat, or archaeological conservation;
- (6) Hunting, owing to state safety setbacks, trapping, or camping;
- (7) Use, parking or storage of vehicles including motorcycles, mopeds, all-terrain vehicles, trail bikes, or any other motorized vehicles on the Premises except for vehicles necessary for public safety (i.e., fire, police, ambulance, other government officials) in carrying out their official duties or as necessary for the mobility impaired;
- (8) Subdivision or conveyance of a part or portion of the Premises alone, or division or subdivision of the Premises (as compared to conveyance of the Premises in its entirety which shall be permitted), and no portion of the Premises may be used towards building or development requirements on this or any other parcel;
- (9) The use of the Premises for business, residential or industrial use, or commercial recreation;
- (10) The disruption, removal, or destruction of the stone walls or granite fence posts on the Premises;
- (11) Any other use of the Premises or activity which is inconsistent with the purpose of this Conservation Restriction or which would impair its conservation values.

B. Reserved Rights and Exceptions

The Grantor reserves the right to conduct or permit the following activities and uses on the Premises, but only if such uses and activities do not impair the conservation values or purposes of this Conservation Restriction.

- (1) Vegetation Management. The selective minimal removing of brush, pruning and cutting to prevent, control or remove hazards, disease, insect or fire damage, or to preserve the present condition of the Premises, including vistas as documented in the Baseline Report, woods roads, fence lines, trails, and meadows;
- (2) Non-Native or Nuisance Species. The removal of non-native or invasive species, the interplanting of native species, and the control of species in a manner that minimizes damage to surrounding, non-target species and preserves water quality;
- (3) Composting. The stockpiling and composting of stumps, trees, brush, limbs, and similar biodegradable materials originating on the Premises, provided that such stockpiling and composting is in locations where the presence of such activities will not impair the conservation values (including scenic values) of this Conservation Restriction. No such activities will take place closer than one hundred (100) feet from any wetland, waterbody or stream. All exercise of this reserved right shall take into account sensitive areas and avoid harm to nesting species during nesting season;

- (4) Wildlife Habitat Improvement. With the prior approval of Grantee, measures designed to restore native biotic communities, or to maintain, enhance or restore wildlife, wildlife habitat, or rare or endangered species including selective planting of native trees, shrubs and plant species;
- (5) Pest Control. With the prior approval of the Grantee, trapping and removal of animals for pest control purposes;
- (6) Archaeological Investigations. The right to conduct archaeological activities, including without limitation archaeological research, surveys, excavation and artifact retrieval, but only (a) after written notification to and approval by Grantee, and (b) in accordance with an archaeological field investigation plan prepared by or on behalf of the Grantor and approved in advance of such activity, in writing, by the MHC State Archaeologist as required by Massachusetts General Laws. A copy of the results of any scientific investigation on the Premises is to be provided to the Grantee. Plans for restoration of the site of any archaeological activity shall be submitted to the Grantee in advance of restoration, and such restoration shall be conducted only in accordance with a plan approved by the Grantee.

Activities detrimental to archeological and historic resources, including but not limited to earth moving and the alteration of historic stone walls/cellar holes/features, shall not be deemed to be detrimental to archeological and historic resources if a description of the proposed activity and its location is submitted in writing (e.g., on a Project Notification Form) with a plan of land (or assessors map) and a USGS map with the Premises outlined thereon, to MHC and MHC issues a letter stating that the proposed activity is not within a resource area or is determined to not have an adverse effect on said resources. Grantor and Grantee shall make every reasonable effort to prohibit any person from conducting archaeological field investigation on the Premises, including metal detecting, digging, or artifact collecting, without approval of the MHC State Archaeologist (or appropriate successor official), and shall promptly report any such prohibited activity to the MHC State Archaeologist (or appropriate successor official). Grantor and Grantee shall include the prohibition against digging, artifact collecting, or metal detecting in any list of rules for visitors to the Premises;

- (7) Trails. The marking, clearing and maintenance of existing trails as shown in the Baseline Report. With prior approval of the Grantee, the construction of new trails or the relocation or alteration of existing trails, provided that any construction, relocation, or alteration results in trails that are no wider than six (6) feet;
- (8) Right to Install Resting Benches. The Grantor reserves the right to install several resting benches for enjoyment by the public, provided such installation causes no more than minimal disturbance on the Premises and does not negatively impact its conservation values;

- (9) Signs. The erection, maintenance and replacement of signs with respect to trespass, trail access, identity and address of the occupants, sale of the Premises, the Grantee's interest in the Premises, any gift, grant, or other applicable source of support for the conservation of the Premises, the Reserved Rights, and the protected conservation values;
- (10) Fences. Subject to Grantee's approval, Grantor reserves the right to erect and maintain open-faced (i.e., sight-pervious) fences, such as wooden split rail, for property boundary delineation, safety reasons, and trail demarcation, so long as the dimensions and design of said fences do not impede free wildlife passage;
- (11) Outdoor Passive Recreational Activities. Members of the public are permitted to conduct non-commercial, passive recreational uses of the Premises during daylight hours, subject to reasonable regulation by the Grantor. Passive outdoor recreation activities may include walking, jogging, cross-country skiing, bird watching, hiking, wildlife observation, bicycling, photography, fishing, sketching, painting, and other similar activities that do not conflict with the conservation values and that are permitted by law. Horseback riding, bicycling, and other non-pedestrian access may be limited due to wetlands, wildlife habitat, and erosion concerns;
- (12) Site Restoration. Any work undertaken in conjunction with the Reserved Rights described in this Paragraph II(B) shall seek to minimize disturbance to the Conservation Values and other natural features within the Premises that may be impacted as a result of exercising of any of the Reserved Rights described herein. Upon completion of any site work performed in conjunction with the Reserved Rights described in this Paragraph II(B), any disturbed areas shall be restored substantially to the conditions with respect to soil material, grade, and vegetated ground cover as documented in the Baseline Report, as applicable, or in conformance with the conditions with respect to soil material, grade, and vegetated ground cover that existed prior to said work, if said work is done in any area not documented in the Baseline Report.
- (13) Permits, Regulations, Laws. The exercise of any right reserved by Grantor under this Paragraph II(B) shall be in compliance with zoning, the Wetlands Protection Act, and all other applicable federal, state and local laws, rules, regulations, and permits. The inclusion of any reserved right requiring a permit from a public agency does not imply that the Grantee or the Commonwealth takes any position whether such permit should be issued.
- (14) Best Management Practices. The exercise of any right reserved by Grantor under this Paragraph II(B) shall follow, when available and if applicable, established, up to date, and regionally-applicable Best Management Practices or similar standards developed by a governmental agency or other entity with known expertise in the area of practice and designed to protect the natural features potentially affected by the action(s).

C. Notice and Approval.

Whenever notice to or approval by Grantee is required, Grantor shall notify Grantee, by a method requiring proof of receipt, in writing not less than sixty (60) days prior to the date Grantor intends to undertake the activity in question. The notice shall describe the nature, scope, design, location, timetable and any other material aspect of the proposed activity in sufficient detail to permit the Grantee to make an informed judgment as to its consistency with the purposes of this Conservation Restriction. Where Grantee's approval is required, Grantee shall grant or withhold approval in writing within sixty (60) days of receipt of Grantor's request. Grantee's approval shall not be unreasonably withheld, but shall only be granted upon a showing that the proposed activity shall not impair the purposes of this Conservation Restriction.

Subject to any applicable law or regulation, failure of Grantee to respond in writing within sixty (60) days shall be deemed to constitute approval by Grantee of the request as submitted, so long as the request sets forth the provisions of this section relating to deemed approval after sixty (60) days in the notice, the requested activity is not prohibited herein, and the activity will not impair the conservation values or purposes of this Conservation Restriction.

III. LEGAL REMEDIES OF THE GRANTEE

A. Legal and Injunctive Relief.

The rights hereby granted shall include the right to enforce this Conservation Restriction by appropriate legal proceedings and to obtain injunctive and other equitable relief against any violations, including, without limitation, relief requiring restoration of the Premises to their condition prior to the time of the injury complained of (it being agreed that the Grantee will have no adequate remedy at law). The rights hereby granted shall be in addition to, and not in limitation of, any other rights and remedies available to the Grantee for the enforcement of this Conservation Restriction. Grantee agrees to cooperate for a reasonable period of time prior to resorting to legal means in resolving issues concerning violations provided Grantor ceases objectionable actions and Grantee determines there is no ongoing diminution of the conservation values of the Conservation Restriction. Prior to resorting to legal means to enforce any violations of this Conservation Restriction, the Grantee shall first notify the Grantor and request the Grantor to remedy the violation; if the violation is not remedied within sixty (60) days, then the parties shall make a good faith effort to mediate the dispute before litigation is commenced, provided the Grantor ceases the violation immediately upon receipt of notice of the violation and makes a good faith effort to remedy the violation.

Grantee shall not, however, have the right to bring an action against Grantor with respect to a violation of this Conservation Restriction by trespassers or other third persons whose entry on the Premises is not authorized or not voluntarily acquiesced in by Grantor; Grantor agrees that Grantor will not voluntarily acquiesce in any violation of this Conservation Restriction by trespassers or such other third persons; and Grantor further agrees that Grantor will make reasonable efforts to deter such activities and to remedy the violation and will cooperate with Grantee to enforce this Conservation Restriction against trespassers and such other third persons.

Grantor covenants and agrees to reimburse to Grantee all reasonable costs and expenses (including reasonable counsel fees) incurred in enforcing this Conservation Restriction or in taking reasonable measures to remedy, abate or correct any violation thereof, provided that a violation of this Conservation Restriction is acknowledged by Grantor or determined by a court of competent jurisdiction to have occurred. In the event of a dispute over the boundaries of the Conservation Restriction, Grantor shall pay for a survey and to have the boundaries permanently marked.

B. Non-Waiver.

Enforcement of the terms of this Conservation Restriction shall be at the discretion of Grantee. Any election by the Grantee as to the manner and timing of its right to enforce this Conservation Restriction or otherwise exercise its rights hereunder shall not be deemed or construed to be a waiver of such rights.

C. Disclaimer of Liability

By acceptance of this Conservation Restriction, the Grantee does not undertake any liability or obligation relating to the condition of the Premises pertaining to compliance with and including, but not limited to, hazardous materials, zoning, environmental laws and regulations, or acts not caused by the Grantee or its agents.

D. Acts Beyond the Grantor's Control

Nothing contained in this Conservation Restriction shall be construed to entitle the Grantee to bring any actions against the Grantor for any injury to or change in the Premises resulting from causes beyond the Grantor's control, including but not limited to fire, flood, storm and earth movement, or from any prudent action taken by the Grantor under emergency conditions to prevent, abate, or mitigate significant injury to the Premises resulting from such causes. In the event of any such occurrence, the Grantor and Grantee will cooperate in the restoration of the Premises, if desirable and feasible.

IV. ACCESS

The Grantor hereby grants to the Grantee, or its duly authorized agents or representatives, the right to enter the Premises (i) after reasonable notice and at reasonable times and in a reasonable manner, for the purpose of inspecting the Premises to determine compliance with or to enforce this Conservation Restriction; and, (ii) after sixty (60) days prior written notice, except in an emergency in which case notice shall be given as soon as is practicable, to take any and all actions with respect to the Premises as may be necessary or appropriate, with or without order of court, to remedy, abate or enforce any violation hereof unless the Grantor has prior to the expiration of said sixty (60) days given written notice to the Grantee reasonably addressing all alleged violations and setting forth a reasonable plan to remedy any such alleged violation and has made reasonable efforts to cease the activity or to begin remediation.

The Grantor grants access to the Premises to the general public and agrees to take no action to prohibit or discourage access to and use of the Premises by the general public, but only for

daytime use and only as described in Section II(B)(11) provided that such agreement by Grantor is subject to the Grantor's reserved right to establish reasonable rules, regulations, and restrictions on such permitted recreational use by the general public for the protection of the purposes and conservation values of this Conservation Restriction. Grantor has the right to control, limit, or prohibit by posting and other reasonable means activities or uses of the Premises not authorized in Section II(B)(11). The Grantor's right to grant public access across the Premises is subject to the restrictions described in this Conservation Restriction. Any public use which is permitted by the terms of this Conservation Restriction constitutes permission to use the Premises for purposes described in the Section 17C of Chapter 21 of the Massachusetts General Laws, and the Grantor and Grantee hereto benefit from exculpation from liability to the extent provided in such section. The Grantee may require the Grantor to post the Premises against any use that may result in rutting or erosion or other damage to the natural resources of the Premises.

V. EXTINGUISHMENT

A. If circumstances arise in the future such as render the purpose of this Conservation Restriction impossible to accomplish, this restriction can only be terminated or extinguished, whether in whole or in part, by a court of competent jurisdiction under applicable law after review and approval by the Massachusetts Secretary of Energy and Environmental Affairs. If any change in conditions ever gives rise to extinguishment or other release of the Conservation Restriction under applicable law, then Grantee, on a subsequent sale, exchange, or involuntary conversion of the Premises, shall be entitled to a portion of the proceeds in accordance with Paragraph V(B), subject, however, to any applicable law which expressly provides for a different disposition of the proceeds and after complying with the terms of any gift, grant, or funding requirements. Grantee shall use its share of the proceeds in a manner consistent with the conservation purpose set forth herein.

B. Proceeds. Grantor and Grantee agree that the donation of this Conservation Restriction gives rise to a real property right, immediately vested in the Grantee, with a value that is equal to ten percent (10%) of the fair market value of the unrestricted Premises. For the purposes of this paragraph, said proportionate value shall remain constant.

C. Grantor/Grantee Cooperation Regarding Public Action. Whenever all or any part of the Premises or any interest therein is taken by public authority under power of eminent domain or other act of public authority, then the Grantor and the Grantee shall cooperate in recovering the full value of all direct and consequential damages resulting from such action. All related expenses incurred by the Grantor and the Grantee shall first be paid out of any recovered proceeds, and the remaining proceeds shall be distributed between the Grantor and Grantee in accordance with Paragraph V(B), after complying with the terms of any law, gift, grant, or funding requirements. If a less than fee interest is taken, the proceeds shall be equitably allocated according to the nature of the interest taken. The Grantee shall use its share of the proceeds like a continuing trust in a manner consistent with the conservation purposes of this grant.

VI. DURATION & ASSIGNABILITY

A. Running of the Burden. The burdens of this Conservation Restriction shall run with the Premises in perpetuity, and shall be enforceable against the Grantor and the successors and assigns of the Grantor holding any interest in the Premises.

B. Execution of Instruments. The Grantee is authorized to record or file any notices or instruments appropriate to assuring the perpetual enforceability of this Conservation Restriction; the Grantor, on behalf of itself and its successors and assigns, appoints the Grantee their attorney-in-fact to execute, acknowledge and deliver any such instruments on its behalf. Without limiting the foregoing, the Grantor and its successors and assigns agree themselves to execute any such instruments upon request.

C. Running of the Benefit. The benefits of this Conservation Restriction shall run to the Grantee, shall be in gross and shall not be assignable by the Grantee, except in the following instances:

As a condition of any assignment, the Grantee shall require that the purpose of this Conservation Restriction continues to be carried out; that the assignee is not an owner of the fee in the Property, and the Assignee, at the time of the assignment, qualifies under Section 170(h) of the Internal Revenue Code of 1986, as amended, and applicable regulations thereunder, and is a donee eligible to receive this Conservation Restriction under Section 32 of Chapter 184 of the Massachusetts General Laws. Any assignment will comply with Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, if applicable.

VII. SUBSEQUENT TRANSFERS

The Grantor agrees to incorporate by reference the terms of this Conservation Restriction in any deed or other legal instrument which grants any interest in all or a portion of the Premises, including a leasehold interest and to notify the Grantee not less than twenty (20) days prior to the execution of such transfer. Failure to do any of the above shall not impair the validity or enforceability of this Conservation Restriction. Any transfer will comply with Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, if applicable.

The Grantor shall not be liable for violations occurring after their ownership. Liability for any acts or omissions occurring prior to any transfer and liability for any transfer if in violation of this Conservation Restriction shall survive the transfer. Any new owner shall cooperate in the restoration of the Premises or removal of violations caused by prior owner(s) and may be held responsible for any continuing violations.

VIII. ESTOPPEL CERTIFICATES

Upon request by the Grantor, the Grantee shall, within thirty (30) days execute and deliver to the Grantor any document, including an estoppel certificate, which certifies the Grantor's compliance or non-compliance with any obligation of the Grantor contained in this Conservation Restriction.

IX. NON MERGER

The parties intend that any future acquisition of the Premises shall not result in a merger of the Conservation Restriction into the fee. The Grantor agrees that it will not grant, and the Grantee agrees that it will not take title, to any part of the Premises without having first assigned this Conservation Restriction to a non-fee owner that is qualified under Section 170(h) of the Internal Revenue Code of 1986, as amended, and applicable regulations thereunder and is eligible to receive this Conservation Restriction under Section 32 of Chapter 184 of the Massachusetts General Laws in order to ensure that merger does not occur and that this Conservation Restriction continues to be enforceable by a non-fee owner.

X. AMENDMENT

If circumstances arise under which an amendment to or modification of this Conservation Restriction would be appropriate, Grantor and Grantee may jointly amend this Conservation Restriction; provided that no amendment shall be allowed that will affect the qualification of this Conservation Restriction or the status of Grantee under any applicable laws, including Section 170(h) of the Internal Revenue Code of 1986, as amended, or Sections 31-33 of Chapter 184 of the Massachusetts General Laws. Any amendments to this Conservation Restriction shall occur only in exceptional circumstances. The Grantee will consider amendments only to correct an error or oversight, to clarify an ambiguity, or where there is a net gain in conservation value. All expenses of all parties in considering and/or implementing an amendment shall be borne by the persons or entity seeking the amendment. Any amendment shall be consistent with the purposes of this Conservation Restriction, shall not affect its perpetual duration, shall be approved by the Secretary of Energy and Environmental Affairs and if applicable, shall comply with the provisions of Article 97 of the Amendments to the Massachusetts Constitution, and any gifts, grants or funding requirements. Any amendment shall be recorded in the Barnstable County Registry of Deeds.

XI. EFFECTIVE DATE

This Conservation Restriction shall be effective when the Grantor and the Grantee have executed it, the administrative approvals required by Section 32 of Chapter 184 of the Massachusetts General Laws have been obtained, and it has been recorded in a timely manner in the Barnstable County Registry of Deeds.

XII. NOTICES

Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other shall be in writing and either served personally or sent by first class mail, postage pre-paid, addressed as follows:

To Grantor: The Compact of Cape Cod Conservation Trusts, Inc.
P.O. Box 443
Barnstable, MA 02630

To Grantee: Orenda Wildlife Land Trust, Inc.
P.O. Box 669
West Barnstable, MA 02668

or to such other address as any of the above parties shall designate from time to time by written notice to the other or, if notice is returned to sender, to an address that is reasonably ascertainable by the parties.

XIII. GENERAL PROVISIONS

A. Controlling Law. The interpretation and performance of this Conservation Restriction shall be governed by the laws of the Commonwealth of Massachusetts.

B. Liberal Construction. Any general rule of construction to the contrary notwithstanding, this Conservation Restriction shall be liberally construed in favor of the grant to effect the purpose of this Conservation Restriction and the policy and purposes of Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws. If any provision in this instrument is found to be ambiguous, any interpretation consistent with the purpose of this Conservation Restriction that would render the provision valid shall be favored over any interpretation that would render it invalid.

C. Severability. If any provision of this Conservation Restriction or the application thereof to any person or circumstance is found to be invalid, the remainder of the provision of this Conservation Restriction shall not be affected thereby.

D. Entire Agreement. This instrument sets forth the entire agreement of the parties with respect to this Conservation Restriction and supersedes all prior discussions, negotiations, understandings or agreements relating to the Conservation Restriction, all of which are merged herein.

XIV. MISCELLANEOUS

A. Pre-Existing Public Rights. Approval of this Conservation Restriction pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws by any municipal officials and by the Secretary of Energy and Environmental Affairs is not to be construed as representing the existence or non-existence of any pre-existing rights of the public, if any, in and to the Premises, and any such pre-existing rights of the public, if any, are not affected by the granting of this Conservation Restriction.

B. Subordination. The Grantor shall record at the appropriate Registry of Deeds simultaneously with this Conservation Restriction all documents necessary to subordinate any mortgage, promissory note, loan, lien, equity credit line, refinance assignment of mortgage, lease, financing statement or any other agreement which gives rise to a surety interest affecting the Premises.

C. Attached hereto and incorporated herein by reference are the following:

ex-SCHIRMER PROPERTY CONSERVATION RESTRICTION
TRURO, MA

Signature pages:

Grantor – The Compact of Cape Cod Conservation Trusts, Inc.

Grantee Acceptance – Orenda Wildlife Land Trust, Inc.

Certificate of Vote – Grant Wiklund, Clerk, Orenda Wildlife Land Trust, Inc.

Approval by the Town of Truro Select Board

Approval of the Secretary of Energy and Environmental Affairs.

Exhibits:

Exhibit A: Description of Premises

Exhibit B: Sketch Plan of Premises

WITNESS our hands and seals this ____ day of _____, 2020,

Leonard W. Johnson, duly authorized President,
The Compact of Cape Cod Conservation Trusts, Inc.

Henry Lind, duly authorized Treasurer,
The Compact of Cape Cod Conservation Trusts, Inc.

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss:

On this ____ day of _____, 2020, before me, the undersigned notary public, personally appeared Leonard W. Johnson, President, The Compact of Cape Cod Conservation Trusts, Inc., and Henry Lind, Treasurer, The Compact of Cape Cod Conservation Trusts, Inc., and proved to me through satisfactory evidence of identification, which was personal knowledge of identity, to be the persons whose names are signed on the proceeding or attached document, and acknowledged to me that each signed it voluntarily for its stated purpose.

Mark H. Robinson, Notary Public
My Commission Expires:

ACCEPTANCE OF GRANT

This Conservation Restriction from The Compact of Cape Cod Conservation Trusts, Inc., was accepted by Orenda Wildlife Land Trust, Inc., this _____ day of _____, 2020.

By: _____
Daniel Morast

Its: President, duly authorized

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss:

On this _____ day of _____, 2020, before me, the undersigned notary public, personally appeared Daniel Morast, President of Orenda Wildlife Land Trust, Inc., and proved to me through satisfactory evidence of identification which was _____ to be the person whose name is signed on the proceeding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

CERTIFICATE OF VOTE

I, Grant Wiklund, duly elected Clerk of the Orenda Wildlife Land Trust, Inc., hereby certify that at a meeting of the Board of Directors duly called on the ____ day of _____ 2020, at which meeting, acting throughout upon motion duly made and seconded, a quorum being present, it was unanimously

VOTED: that Daniel Morast, President of Orenda Wildlife Land Trust, Inc., be and hereby is authorized in the name of Orenda Wildlife Land Trust, Inc., to accept a conservation restriction from The Compact of Cape Cod Conservation Trusts, Inc. on its property at 9 Castle Terrace in Truro, his execution thereof shall be sufficient evidence of the Board of Directors' approval.

I further certify that Daniel Morast is the duly elected President of Orenda Wildlife Land Trust, Inc., and that I am the duly elected Clerk and that said vote is still in full force and effect.

A true copy.

Attest:

Grant Wiklund, Clerk
Orenda Wildlife Land Trust, Inc.

Date: _____, 2020

APPROVAL OF SELECT BOARD

We, the undersigned, being a majority of the Select Board of the Town of Truro, hereby certify that at a public meeting duly held on _____, 2020, the Select Board voted to approve the foregoing Conservation Restriction from The Compact of Cape Cod Conservation Trusts, Inc., to Orenda Wildlife Land Trust, Inc., in the public interest pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws.

SELECT BOARD:

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss:

On this _____ day of _____, 2020, before me, the undersigned notary public, personally appeared _____, Chair, and proved to me through satisfactory evidence of identification which was _____ to be the person whose name is signed on the proceeding or attached document, and acknowledged to me that she/he signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

**APPROVAL BY SECRETARY OF ENERGY AND ENVIRONMENTAL AFFAIRS
COMMONWEALTH OF MASSACHUSETTS**

The undersigned, Secretary of Energy and Environmental Affairs of the Commonwealth of Massachusetts, hereby certifies that the foregoing Conservation Restriction from The Compact of Cape Cod Conservation Trusts, Inc., to Orenda Wildlife Land Trust, Inc., has been approved in the public interest pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws.

Dated: _____, 2020

KATHLEEN A. THEOHARIDES
Secretary of Energy and Environmental Affairs

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, ss:

On this _____ day of _____, 2020, before me, the undersigned notary public, personally appeared KATHLEEN A. THEOHARIDES, and proved to me through satisfactory evidence of identification which was _____ to be the person whose name is signed on the proceeding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

EXHIBIT A

Description of the Premises

The Premises subject to this Conservation Restriction is the entirety of two parcels of land located in the Town of Truro, Barnstable County, Commonwealth of Massachusetts, containing a total of 4.36 acres, shown as Lot 4 and Lot 5 on a plan of land entitled "Abigail B. Schirmer, Audrey Schirmer, Joseph M. Schirmer, Route 6 & Amity Lane, Truro, MA, Definitive Subdivision Plan" Scale: 1' = 40," dated November 2018, prepared by J.M. O'Reilly & Associates, Inc., 1573 Main Street, P.O. Box 1773, Brewster, MA 02631, said plan recorded at the Barnstable County Registry of Deeds in Plan Book _____, Page _____, a reduced copy of which is attached hereto as Exhibit B.

For Grantor's title, see deed recorded in the Barnstable County Registry of Deeds in Book _____, Page _____.

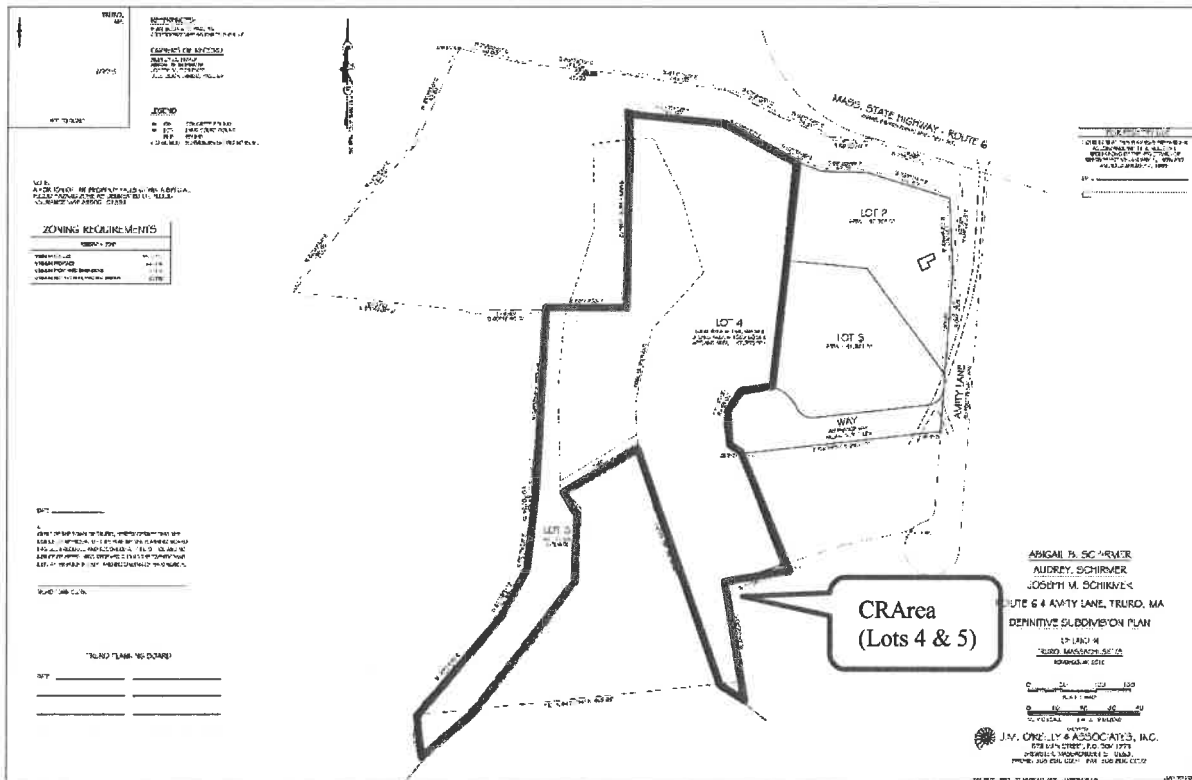
Town of Truro Assessors Map: Map 46, Parcel 12 (portion)

Street Address: 9 Castle Terrace, Truro, Massachusetts 02666.

EXHIBIT B

Sketch Plan of Premises (Lots 4 and 5)

For official full size plan see Barnstable County Registry of Deeds Plan Book _____ Page _____



AUG 07 2020



4 August 2020

THE COMPACT
OF CAPE COD CONSERVATION TRUSTS, INC.

Emily Beebe
Health and Conservation Agent
24 Town Hall Road
Truro, MA 02666

RE: Conservation Commission review and recommendation of proposed conservation restriction (CR) for 9 Castle Terrace, 4.36 acres (ex-Schirmer)

Dear Emily,

On behalf of The Compact, Orenda Wildlife Land Trust, Inc. and the Truro Conservation Trust (TCT), enclosed please find a conservation restriction for review and approval by the Truro Conservation Commission at your next available meeting. Please have the Conservation Commission review and sign the CR document along with the Municipal Certification form for 9 Castle Terrace, Truro, MA 02666 (CR# 0434, Reference #16880; Town of Truro Assessors Map: Map 46, Parcel 12 (portion)). We will then meet with the Select Board for final local approval.

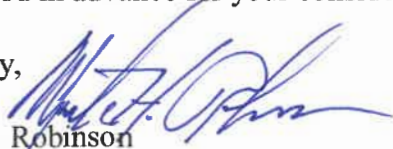
The Compact proposes to grant to Orenda Wildlife Land Trust, Inc. this CR to ensure that the Premises will be maintained in perpetuity for conservation purposes in its natural and undeveloped condition, and to prevent any use of the Premises that would interfere with these goals.

Preserving the Premises with this CR will ensure protection of the following conservation values: (i) protection of BioMap2 Core Habitat; (ii) protection of BioMap2 Critical Natural Landscape; (iii) protection of a Massachusetts DEP Salt Marsh wetland and upland buffer to the wetland; and (iv) protection of DCR Scenic Landscape. Implementation of this CR will also provide a significant public benefit in protecting these resources in perpetuity.

I would be pleased to appear before the Commission to present this proposed CR and answer any questions that the commissioners may have.

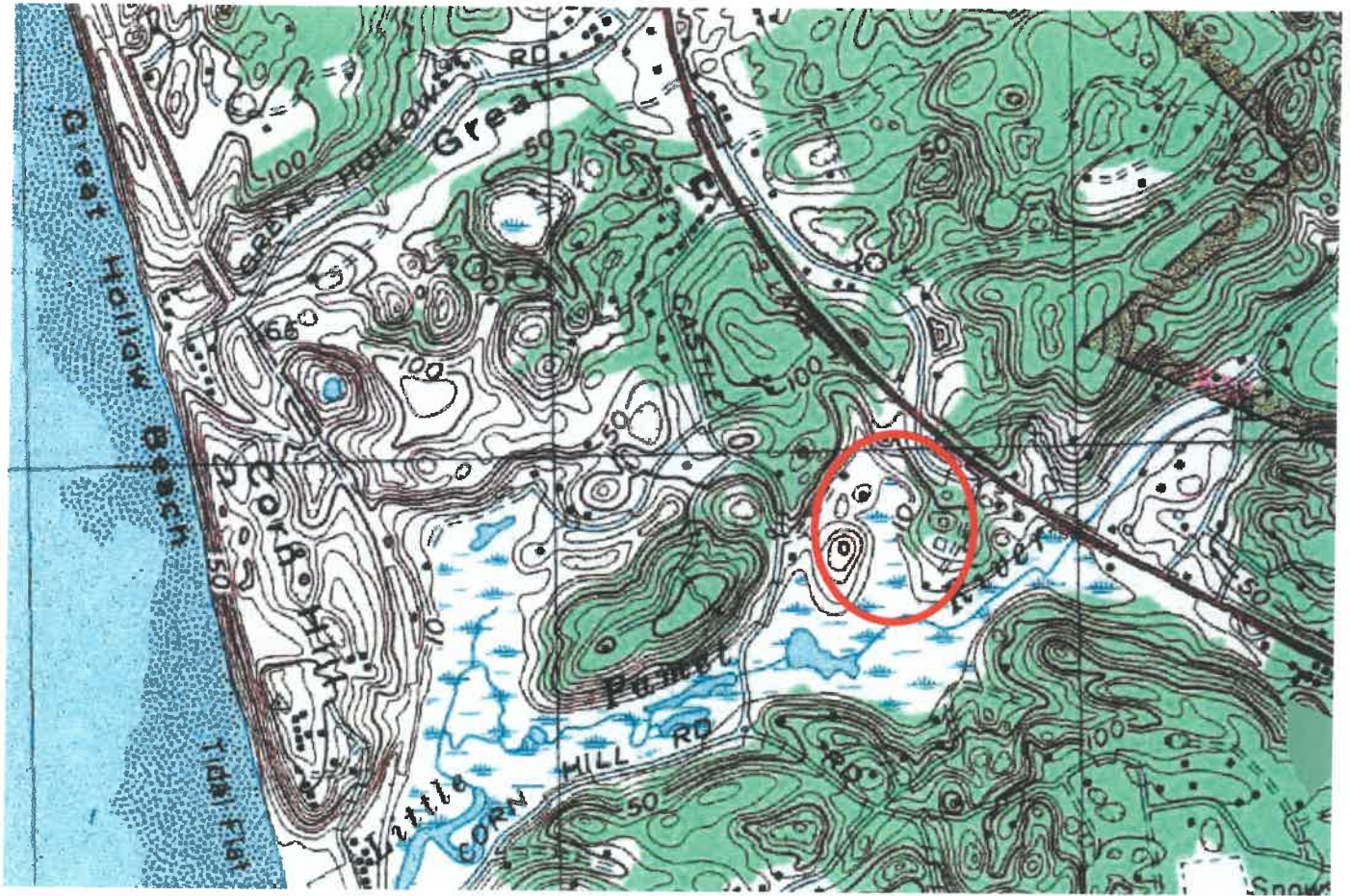
Thank you in advance for your consideration.

Sincerely,


Mark H. Robinson
Executive Director

cc: Truro Conservation Trust

SCHIRMER PROPERTY
TRURO, MA
CONSERVATION LAND TAX CREDIT (CLTC) APPLICATION
UNITED STATES GEOLOGIC SURVEY TOPOGRAPHIC LOCUS MAP



Map prepared May 2018

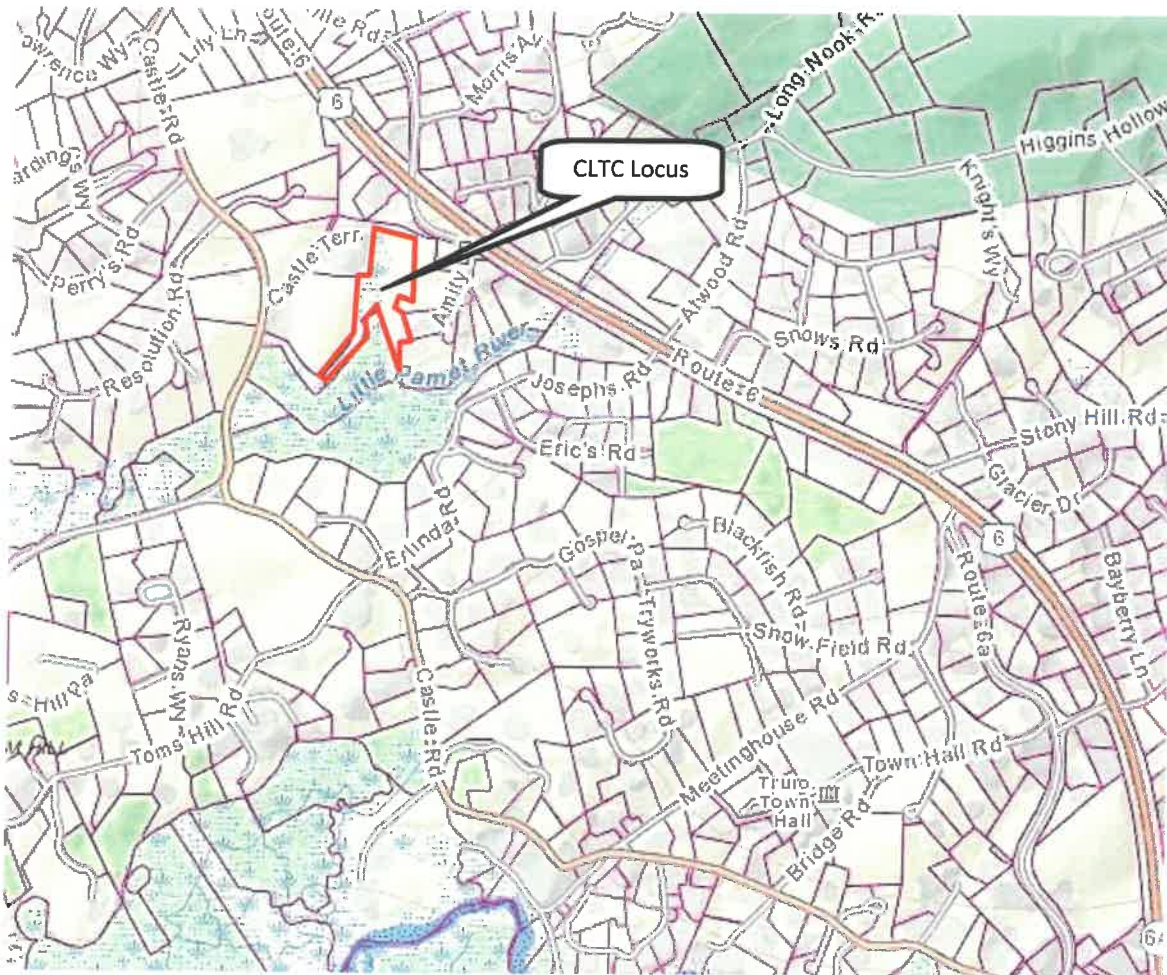
Data provided by USGS via MassGIS

Legend



Location of approx. 4.3 acre
CLTC Locus Area



SCHIRMER PROPERTY
TRURO, MA
CONSERVATION LAND TAX CREDIT (CLTC) APPLICATION
TOWN OF TRURO TAX ASSESSORS MAP



Map prepared May 2018

Data provided by MassGIS

Legend

-  Approx. 4.3 acre CLTC Locus Area
-  Assessors Parcel Boundaries

SCHIRMER PROPERTY

TRURO, MA

CONSERVATION LAND TAX CREDIT (CLTC) APPLICATION

BIOMAP 2 CRITICAL NATURAL LANDSCAPE MAP



Map prepared May 2018

Data provided by MassGIS

Legend



Approx. 4.3 acre CLTC Locus Area



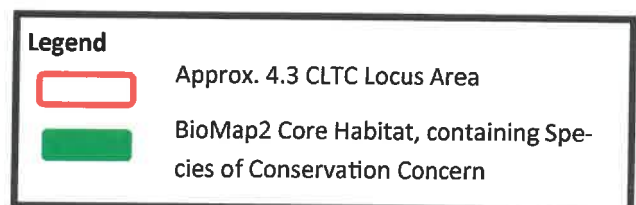
BioMap2 Critical Natural Landscape

SCHIRMER PROPERTY
TRURO, MA
CONSERVATION LAND TAX CREDIT (CLTC) APPLICATION
BIOMAP 2 CORE HABITAT MAP



Map prepared May 2018

Data Provided by MassGIS

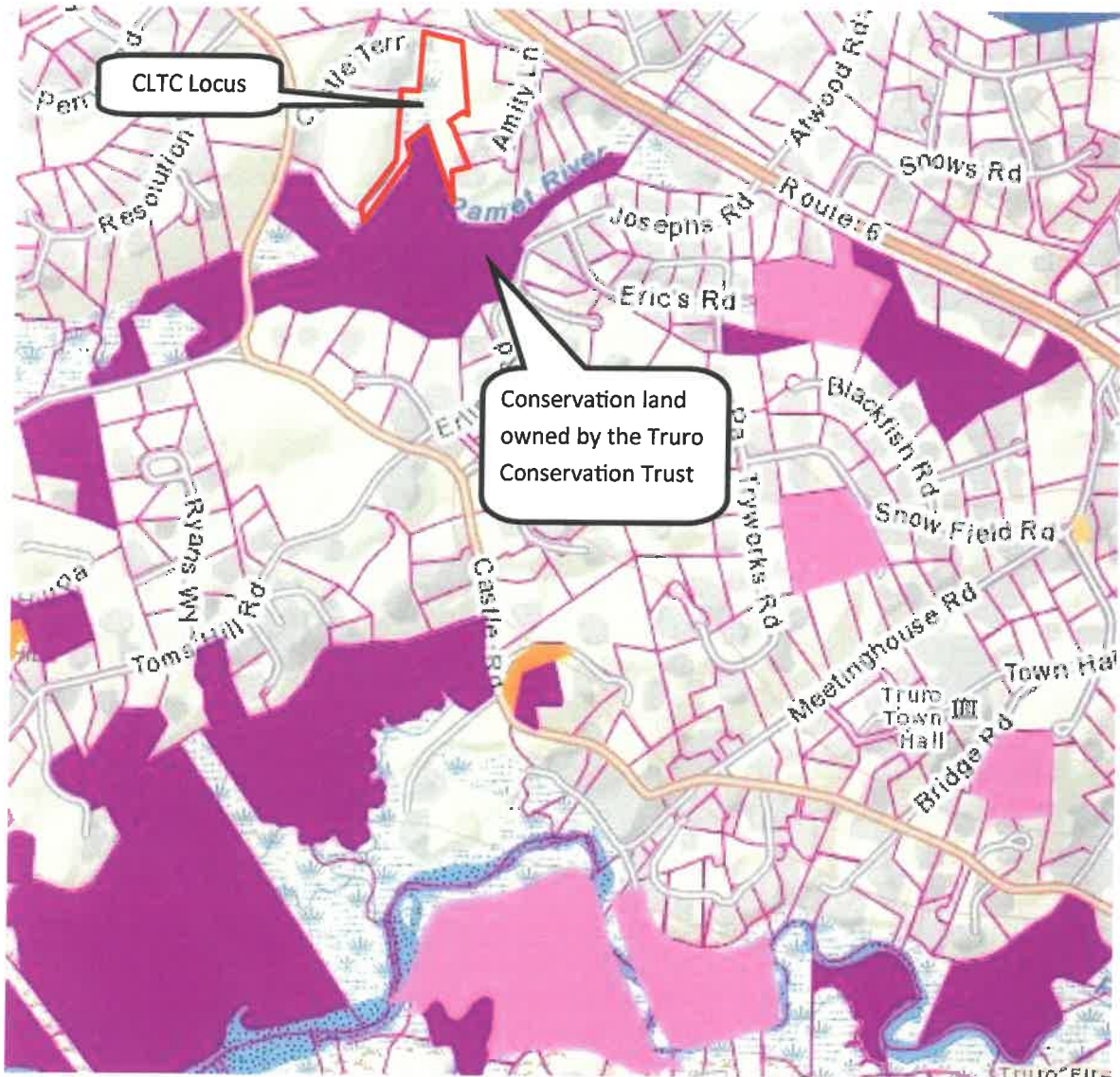


SCHIRMER PROPERTY

TRURO, MA

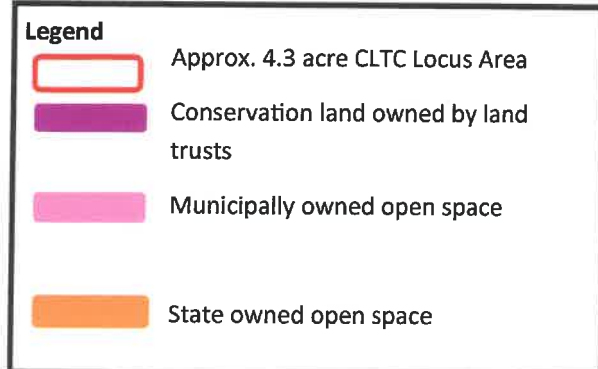
CONSERVATION LAND TAX CREDIT (CLTC) APPLICATION

SURROUNDING OPEN SPACE AND CONSERVATION LAND MAP



Map prepared May 2018

Data provided by MassGIS



BOOK 670 PAGE 36

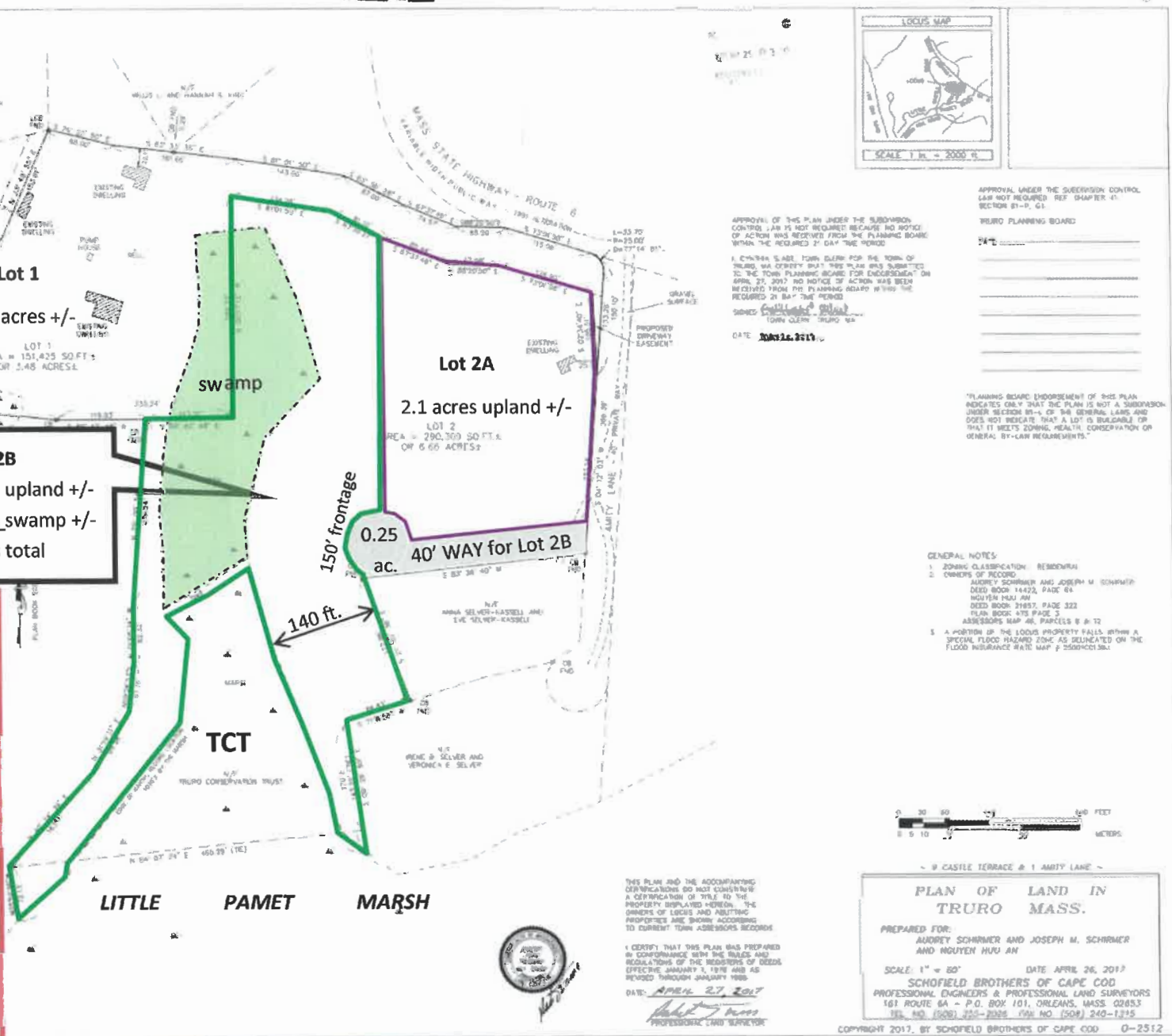
BOOK 670 PAGE 36

Land Conservation Proposal from Truro Conservation Trust to Schirmer Family

May 1, 2018

Schirmers could donate Lot 2B (as shown here, or equivalent) to TCT, for tax benefits as a potentially buildable lot:

- 1) Divide Lot 2 into 2A (retained by family) and 2B (donate to TCT)
- 2) Lot 2B needs 150' paper road frontage (via 40' Way and cul-de-sac bulb off Amity Lane) and ability to site septic system > 100 ft. from wetlands
- 3) The Way does not need to be constructed, just shown on a subdivision plan, for the donors' appraisal purposes.



prepared by M. H. Robinson for TCT

Schirmen property
9 Castle Terrace

MUNICIPAL CERTIFICATION

(We) the undersigned Conservation Commission of Town of Turo
(the certifier/holder) hereby certify that the proposed
conservation restriction is in the public interest in that it (describe public benefit):

- Protects salt marsh / brackish marsh
- Protects BioMap2 habitats
- Expands existing protected open space in Little Pamet River Valley

Date: 9/19

Signed:

Jana McManis

NOTES:

This certification by the conservation commission may be submitted separately from the application and filed with the submission of the executed conservation restriction, it being recognized that the applicant may want to submit the application with a draft copy of the conservation restriction for review prior to actual submission of the executed document.

Conservation restriction lands which overlap municipal boundaries must be approved and certified by the appropriate officials of both municipalities.

The commissioners' certification should state why the property is significant and why the conservation restriction is important.

Schirmen property
9 Castle Terrace

MUNICIPAL CERTIFICATION

(We) the undersigned Conservation Commission of Town of Truro
(the certifier/holder) hereby certify that the proposed
conservation restriction is in the public interest in that it (describe public benefit):

- Protects salt marsh / brackish marsh
- Protects BioMap2 habitats
- Expands existing protected open space in Little Pamet River Valley

Date:

9/24/20

Signed:



NOTES:

This certification by the conservation commission may be submitted separately from the application and filed with the submission of the executed conservation restriction, it being recognized that the applicant may want to submit the application with a draft copy of the conservation restriction for review prior to actual submission of the executed document.

Conservation restriction lands which overlap municipal boundaries must be approved and certified by the appropriate officials of both municipalities.

The commissioners' certification should state why the property is significant and why the conservation restriction is important.

Schirmer property
9 Castle Terrace

MUNICIPAL CERTIFICATION

(We) the undersigned Conservation Commission of Town of Turo
(the certifier/~~holder~~) hereby certify that the proposed
conservation restriction is in the public interest in that it (describe public benefit):

- Protects salt marsh / brackish marsh
- Protects BioMap2 habitats
- Expands existing protected open space in Little Pamet River Valley

Date: 9-18-2020

Signed:

Carl Lundgren

NOTES:

This certification by the conservation commission may be submitted separately from the application and filed with the submission of the executed conservation restriction, it being recognized that the applicant may want to submit the application with a draft copy of the conservation restriction for review prior to actual submission of the executed document.

Conservation restriction lands which overlap municipal boundaries must be approved and certified by the appropriate officials of both municipalities.

The commissioners' certification should state why the property is significant and why the conservation restriction is important.

Schirmes property
9 Castle Terrace

MUNICIPAL CERTIFICATION

(We) the undersigned Conservation Commission of Town of Truro
(the certifier/holder) hereby certify that the proposed
conservation restriction is in the public interest in that it (describe public benefit):

- Protects salt marsh / brackish marsh
- Protects BioMap2 habitats
- Expands existing protected open space in Little Pamet River Valley

Date:

Signed:



NOTES:

This certification by the conservation commission may be submitted separately from the application and filed with the submission of the executed conservation restriction, it being recognized that the applicant may want to submit the application with a draft copy of the conservation restriction for review prior to actual submission of the executed document.

Conservation restriction lands which overlap municipal boundaries must be approved and certified by the appropriate officials of both municipalities.

The commissioners' certification should state why the property is significant and why the conservation restriction is important.

Schirmer property
9 Castle Terrace

MUNICIPAL CERTIFICATION

(We) the undersigned Conservation Commission of Town of Truro
(the certifier/holder) hereby certify that the proposed
conservation restriction is in the public interest in that it (describe public benefit):

- Protects salt marsh / brackish marsh
- Protects BioMap2 habitats
- Expands existing protected open space in Little Pamet River Valley

Date: _____

Signed: _____

Liane Mesy

NOTES:

This certification by the conservation commission may be submitted separately from the application and filed with the submission of the executed conservation restriction, it being recognized that the applicant may want to submit the application with a draft copy of the conservation restriction for review prior to actual submission of the executed document.

Conservation restriction lands which overlap municipal boundaries must be approved and certified by the appropriate officials of both municipalities.

The commissioners' certification should state why the property is significant and why the conservation restriction is important.



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

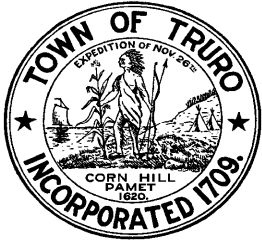
6. **CONSENT AGENDA**

A. Review/Approve and Authorize Signature:

1. *Curb Cut Application 9 Mill Pond Road (Waters/Greenough)*
2. *Curb Cut Application 402 Shore Road (Shea)*
3. *Curb Cut Application 408 Shore Road (Shea)*
4. *Curb Cut Application 120 Old County Road (Lown/Keller)*
5. *Appointment of Christopher Clark to the Shellfish Advisory Committee*
6. *Appointment of Interim Town Manager, Police Chief Jamie Calise as Truro's Representative to the Cape and Island Water Protection Management Board*
7. *Truro Water Service Application for Condominium Conversion (648 Shore Road)*
8. *Approval of Warrant for Presidential Election-November 3, 2020*
9. *Approval of Letter of Municipal Support for the following Transfer Fee Home Rule Petitions- H.2423 (Somerville), H.4514 (Boston), H.5111 (Brookline); H.3637 (Nantucket), S.2318 (Concord), H.4208 (Truro); and H.3691 (Provincetown)*

B. Review and Approve Sale of Bond Anticipation Note for Landfill Capping

C. Review and Approve Select Board Minutes: April 21, 2020 and July 28, 2020



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: October 13, 2020

ITEM: Curb Cut Application for 9 Mill Pond Road

EXPLANATION: Applicants have submitted a curb cut application for 9 Mill Pond Road. Per DPW Director memo, the curb cut has already been installed. New driveway and curb cut are compliant with Curb Cut Policy standards.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: With curb cut already installed, it would be without the approval of the Select Board.

SUGGESTED ACTION: *Motion to Approve the Curb Cut for 9 Mill Pond Road and Authorize the Chair to Sign.*

ATTACHMENTS:

1. Curb Cut Application
2. Site Plan
3. DPW Memo and Email

RCVD 2020SEP11 AM11:56

ADMINISTRATIVE OFFICE

TOWN OF TRURO

EXHIBIT 1**TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT**

Note: This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.

Date: 8-25-20

To the Board of Selectmen
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

Re: **APPLICATION FOR A CURB CUT**

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Name(s): VAUGHN WATERS & PAUL GREGG GREENOUGHAddress: 157 PLEASANT ST UNIT 301 CAMBRIDGE MA 02139Curb Cut Street Location: 9 MILL POND ROADAffected Town or State road: MILL POND ROADTruro Assessor's Map Number: 54 Parcel Number: 119Name of contractor: AMBROSE HOMES, INC.Reason/explanation: NEW CONSTRUCTION ON VACANT LOT

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: Vaughn Waters & Paul Gregg GreenoughOwner's Signature (if different): Paul V. Insirex Date: 8/24/2020

Owner's Address (if different): _____

Application for a Curb Cut Permit
Page 2

Director, Department of Public Works Preliminary Approval:

☒ Approved ☐ Disapproved ☐ Not Applicable

Director, Department of Public Works

11 Sep 2020
Date

Chief of Police Approval:

☒ Approved ☐ Disapproved ☐ Not applicable

Chief of Police

Date

Board of Selectmen Approval:

☒ Approved ☐ Disapproved

Chairman, Board of Selectmen

Date

Planning Board Approval (if required):

☐ Approved ☐ Disapproved ☐ Not Applicable

Chairman, Planning Board

Date

Building Commissioner Approval:

☐ Approved ☐ Disapproved Building Permit Number _____

Building Commissioner

Date

Mass Highway Referral (if required):

Date Forwarded _____

Signature

Director, Department of Public Works Declaration of Compliance:

I have inspected the property located at _____ and found the work
requested on the Application for a Curb Cut dated _____ to be in compliance with the Board
of Selectmen Policy #28 - Curb Cut Policy.

Director, Department of Public Works

Date

Building Commissioner Final Approval:

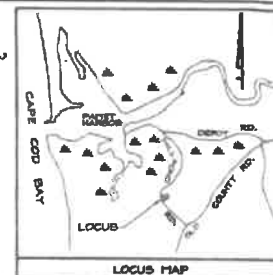
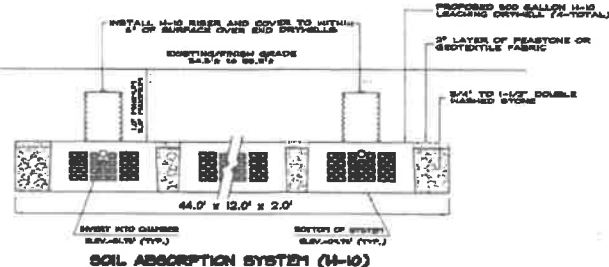
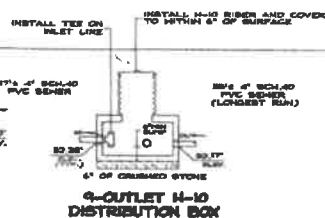
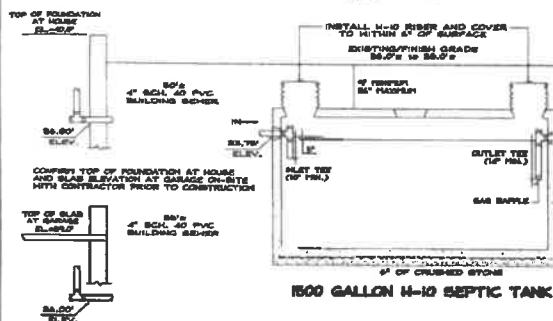
☐ Approved ☐ Disapproved

Certificate of Occupancy _____

Building Commissioner

Date

PLATE 72 (REVISED)



DEEP OBSERVATION HOLE LOGS

TEST DATE: AUGUST 18, 2018

TEST BY: ORUS WICKSON - EAST CAPE ENGINEERING, INC.
ARZANA DAVIS - AGENT FOR BOARD OF HEALTH

PERC RATE: 12 MINUTES PER INCH IN LOAMY SAND AND MEDIUM SAND

TESTHOLE #1: ELEVATION = 25.0'

DEPTH	ELEVATION	HORIZON	TEXTURE	DEPTH	ELEVATION	HORIZON	TEXTURE
0"-10"	56.0'-54.5'	A	LOAMY SAND	0"-8"	57.0'-56.3'	A	LOAMY SAND
10"-30"	54.5'-53.0'	B	LOAMY SAND	8"-16"	56.2'-55.7'	B	MEDIUM SAND
30"-144"	53.0'-50.0'	C	MEDIUM SAND	16"-32"	55.7'-54.5'	B	LOAMY SAND
				32"-144"	54.5'-53.0'	C	MEDIUM SAND

NO WATER ENCOUNTERED

TESTHOLE NO. ELEVATION = 24.0

DEPTH	ELEVATION	HORIZON	TEXTURE	DEPTH	ELEVATION	HORIZON	TEXTURE
0'-12"	34.0-33.0	A	LOAMY SAND	0'-12"	37.0-36.0	A	LOAMY SAND
12'-15"	32.0-32.5	B	MEDIUM SAND	12'-30"	36.0-34.5	B	LOAMY SAND
15'-18"	32.5-31.5	B	LOAMY SAND	30'-34"	34.5-30.0	C	MEDIUM SAND
18'-24"	31.0-22.0	C	MEDIUM SAND				

NO WATER ENCOUNTERED

SEWAGE DISPOSAL SYSTEM DESIGN.

FLOW RATE COMPUTATION:

MAXIMUM DAILY FLOW ALLOWED UNDER 310 CMR 15.214: NITROGEN LOADING LIMITATIONS
(30,064 Bq./D. / 10,000 Bq./D.) = 115 GALLONS PER DAY = 881 GALLONS PER DAY MAXIMUM

THE PROPOSED HOUSE SHOWN IS A 3-BEDROOM HOUSE AND THE PROPOSED GARAGE HAS 1-BEDROOM ON SECOND FLOOR FOR A TOTAL OF 4-BEDROOMS = 440 GALLONS PER DAY

SEPTIC TANK REQUIREMENT:

650 GALLONS PER DAY (2005) = 100 GALLONS MINIMUM CAPACITY REQUIRED
INSTALL: (1) 1,500 GALLON H-10 SEPTIC TANK

SOIL ABSORPTION SYSTEM REQUIREMENT.

PERC RATE ≤ 2 MINUTES PER INCH IN LOAMY SAND AND MEDIUM SAND BOTTOM: $(44.02 - 1/12.02) \times 520 = 1,674 \approx 30$ GALLONS PER DAY

DATE	DESCRIPTION	AMOUNT	BALANCE
1980-01-01	OPENING BALANCE	100.00	100.00
1980-01-15	PAYROLL	50.00	50.00
1980-02-01	RENT	25.00	25.00
1980-02-15	UTILITIES	15.00	10.00
1980-03-01	SALES	75.00	85.00
1980-03-15	PAYROLL	50.00	35.00
1980-04-01	RENT	25.00	10.00
1980-04-15	UTILITIES	15.00	(5.00)
1980-05-01	SALES	75.00	70.00
1980-05-15	PAYROLL	50.00	20.00
1980-06-01	RENT	25.00	(5.00)
1980-06-15	UTILITIES	15.00	(20.00)
1980-07-01	SALES	75.00	55.00
1980-07-15	PAYROLL	50.00	5.00
1980-08-01	RENT	25.00	(20.00)
1980-08-15	UTILITIES	15.00	(35.00)
1980-09-01	SALES	75.00	40.00
1980-09-15	PAYROLL	50.00	(10.00)
1980-10-01	RENT	25.00	(35.00)
1980-10-15	UTILITIES	15.00	(50.00)
1980-11-01	SALES	75.00	(25.00)
1980-11-15	PAYROLL	50.00	(75.00)
1980-12-01	RENT	25.00	(100.00)
1980-12-15	UTILITIES	15.00	(115.00)
1981-01-01	CLOSING BALANCE		(115.00)

TOTAL: $752 \pm f.$ **557 GALLONS PER DAY**

INSTALL: (1) 44.0' x 12.0' x 2.0' SOIL ABSORPTION SYSTEM USING (4) 500 GALLON
H-10 LEACHING DRTHWELLS WITH 3/4" TO 1-1/2" DOUBLE WASHED STONE

GENERAL NOTES:

1. DUTY TAKEN FROM THE DGS ASSESSORS GDS MAPS.
2. PUMPLING WATER IS NOT AVAILABLE.
3. PIPE FITTING USE PER FOOT PERMAN.
4. PROTECT GRAVITY COVER OVER ALL SEWAGE LEAKING FACILITIES (0.75) FT.
5. THIS DESIGN DOES NOT PROVIDE FOR THE INSTALLATION OF GARBAGE GARDENS.
6. CONTRACTOR TO NOTIFY DGS-SAFE PRIOR TO CONSTRUCTION (1-888-DGS-SAFE).
7. ALL UNDESIRABLE MATERIAL WITHIN 5' FT. IN ALL DIRECTIONS FROM THE LEAKING FACILITY SHALL BE REMOVED & REPLACED WITH CLEAN MEDIUM SAND.
8. CONSTRUCTION DETAILS TO BE IN ACCORDANCE WITH CODES OF PARS, STATE ENVIRONMENTAL CODE TITLE 8.
9. NO KNOWN WELLS PROVIDING WATER FOR HUMAN CONSUMPTION ARE KNOWN TO EXIST WITHIN 10' OF PROPOSED SOIL ABSORPTION SYSTEM. ANY WELLS NOT SHOWN ON THIS PLAN EXCEED 100' FROM THE PROPOSED SOIL ABSORPTION SYSTEM.
10. THIS SITE PLAN IS INTENDED FOR SEWAGE SYSTEM DESIGN PURPOSES ONLY. UNDER NO CIRCUMSTANCES ARE LEAKAGES, DISTANCES, OR FEATURES SHOWN TO BE USED TO ESTABLISH PROPERTY LINES.
11. DESIGN LOADS FOR ALL PRESENT LOTS: MAXIMO 14-20-44 HEAVY VEHICLE LOADS ARE ANTICIPATED OR HEAVY

BUILDING HEIGHT CALCULATION:

AVERAGE GRADE AT ENROLLMENT FALL SEM: 85.00

PAVEMENT RISE ELEVATION ALLOWED: 10.7

PROPOSED TOP OF FOUNDATION ELEVATION: 82.55

PROPOSED FRAME HEIGHT TO RIDGE: 32'-1"

PROPOSED RIDGE ELEVATION: 62.74



4/03/19
DATE

BOARD OF HEALTH
TULSA, OKLA.

East Cape Engineering, Inc.

CIVIL ENGINEERS
LAND SURVEYORS

44 Route 26, Orleans, Mass.
(603) 258-7132

SITE PLAN SEWAGE DISPOSAL SYSTEM DESIGN

LOCUS: 9 MILL POND ROAD
TRURO, MA

REF: ASSESSOR'S MAP 54, PARCEL 119

PREPARED FOR: AMBROSE HOMES, INC.

SCALE: 1"=30' DATE: 04/03/19

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TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

Memorandum

To: Rae Ann Palmer, Town Manager
From: Jarrod J. Cabral, Department of Public Works Director
Date: September 11, 2020
Subject: Curb Cut – 9 Mill Pond Rd.

The curb cut located at 9 Mill Pond Rd has already been installed. The new driveway and curb cut are compliant with the Curb Cut Policy standards. A cobble apron will be added, to contain material and debris from washing onto Pond Road. The cobble apron will be inspected prior to final Department approval. Please see attached email correspondence.

Sincerely,

Jarrod J. Cabral

Director

Department of Public Works

Truro MA 02666

Jarrold Cabral

From: [REDACTED]
Sent: Tuesday, September 1, 2020 11:22 AM
To: Jarrod Cabral
Cc: Michelle Fogarty; Rich Stevens; Lynne Budnick
Subject: RE: Curb Cut - 9 Mill Pond Road

Good morning,
We anticipate this work being completed within the next two weeks.
Best, Deb

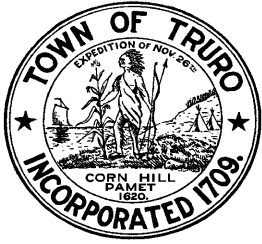
From: Jarrod Cabral <jcabral@truro-ma.gov>
Sent: Monday, August 31, 2020 12:01 PM
To: deborah@ambrosehomes.com
Cc: Michelle Fogarty <MFogarty@truro-ma.gov>; Rich Stevens <rstevens@truro-ma.gov>; Lynne Budnick <LBudnick@truro-ma.gov>
Subject: RE: Curb Cut - 9 Mill Pond Road

Thanks, Can I get a completion timeframe on the cobblestone apron and berm?

Thanks - Jarrod

From: [REDACTED]
Sent: Monday, August 31, 2020 11:22 AM
To: Jarrod Cabral <jcabral@truro-ma.gov>
Cc: Michelle Fogarty <MFogarty@truro-ma.gov>; Rich Stevens <rstevens@truro-ma.gov>; Lynne Budnick <LBudnick@truro-ma.gov>
Subject: RE: Curb Cut - 9 Mill Pond Road

Good morning all,
Please find attached a site plan which shows the proposed driveway location. This area was staked and is according to plan. Driveway materials used include T-base and 3/8" pea stone only.
Of note, the dirt drive to the south and the paved driveway to the north of the property were undisturbed as there are easements on both.
Also attached are photos of the completed driveway work done at the property. The owner has proposed the addition of a 5' cobblestone area where the drive meets Mill Pond Road.
Please confirm receipt of this email and if any additional information is required from AHI to complete the Curb Cut Permit application.
Many thanks as always, Deb



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: October 13, 2020

ITEM: Curb Cut Application for 402 Shore Road

EXPLANATION: Applicant has submitted a curb cut application for 402 Shore Road for new off-street parking area for single-family house.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Applicant will need to reapply for curb cut with amendments recommended by Select Board for approval.

SUGGESTED ACTION: *Motion to Approve the Curb Cut for 402 Shore Road and Authorize the Chair to Sign.*

ATTACHMENTS:

1. Curb Cut Application
2. Design Construction
3. Curb Cut Architect Plans

EXHIBIT 1

TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT

***Note:** This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.*

Date: 9.11.20

To the Board of Selectmen
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

RCVD 2020SEP11 PM1112
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Re: **APPLICATION FOR A CURB CUT**

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Name(s): KEVIN SHEA
Address: 357 HARVARD ST
CAMBRIDGE MA 02138 TEL 617 463 7370

Curb Cut Street Location: 402 SHORE ROAD

Affected Town or State road: RT 6A

Truro Assessor's Map Number: 10 Parcel Number: 22

Name of contractor: NORTHEAST CONSTRUCTION

Reason/explanation: NEW OFF STREET PARKING AREA.
FOR SINGLE FAMILY HOUSE BID PERMIT # 19-174

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: 

Owner's Signature (if different):  Date: 9.11.20

Owner's Address (if different): _____

Application for a Curb Cut Permit
Page 2

Director, Department of Public Works Preliminary Approval:

☒ Approved ☐ Disapproved ☐ Not Applicable

Director, Department of Public Works

9-14-2020

Date

Chief of Police Approval:

☒ Approved ☐ Disapproved ☐ Not applicable

Chief of Police

9-14-2020

Date

Board of Selectmen Approval:

☐ Approved ☐ Disapproved

Chairman, Board of Selectmen

Date

Planning Board Approval (if required):

☐ Approved ☐ Disapproved ☐ Not Applicable

Chairman, Planning Board

Date

Building Commissioner Approval:

☐ Approved ☐ Disapproved

Building Permit Number _____

Building Commissioner

Date

Mass Highway Referral (if required):

Date Forwarded _____

Signature

Director, Department of Public Works Declaration of Compliance:

I have inspected the property located at _____ and found the work requested on the Application for a Curb Cut dated _____ to be in compliance with the Board of Selectmen Policy #28 - Curb Cut Policy.

Director, Department of Public Works

Date

Building Commissioner Final Approval:

☐ Approved ☐ Disapproved

Certificate of Occupancy _____

Building Commissioner

Date

DESIGN AND CONSTRUCTION GUIDELINES AND STANDARDS

DIVISION 32 • EXTERIOR IMPROVEMENTS

32 12 001 • ASPHALT PAVING

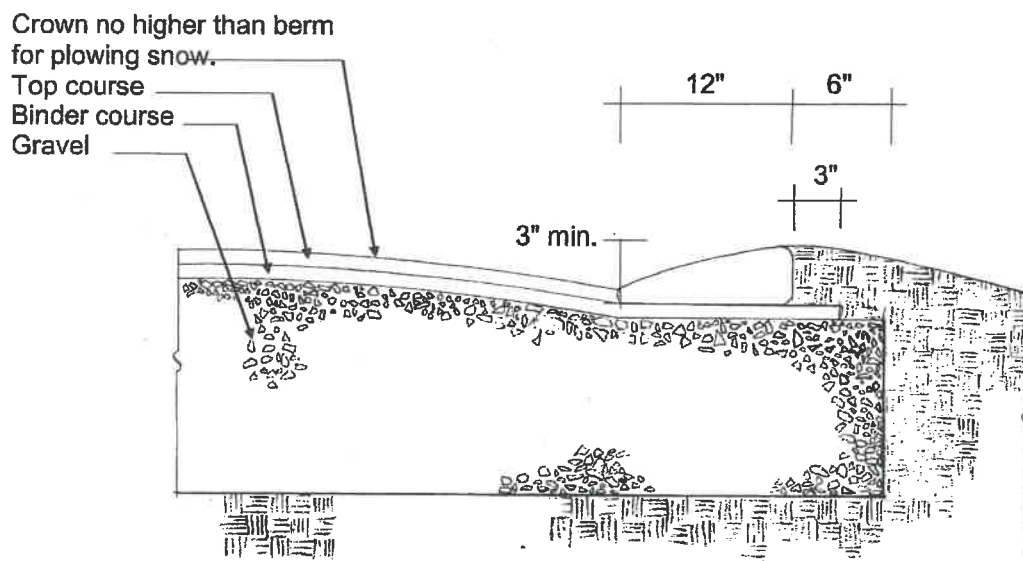
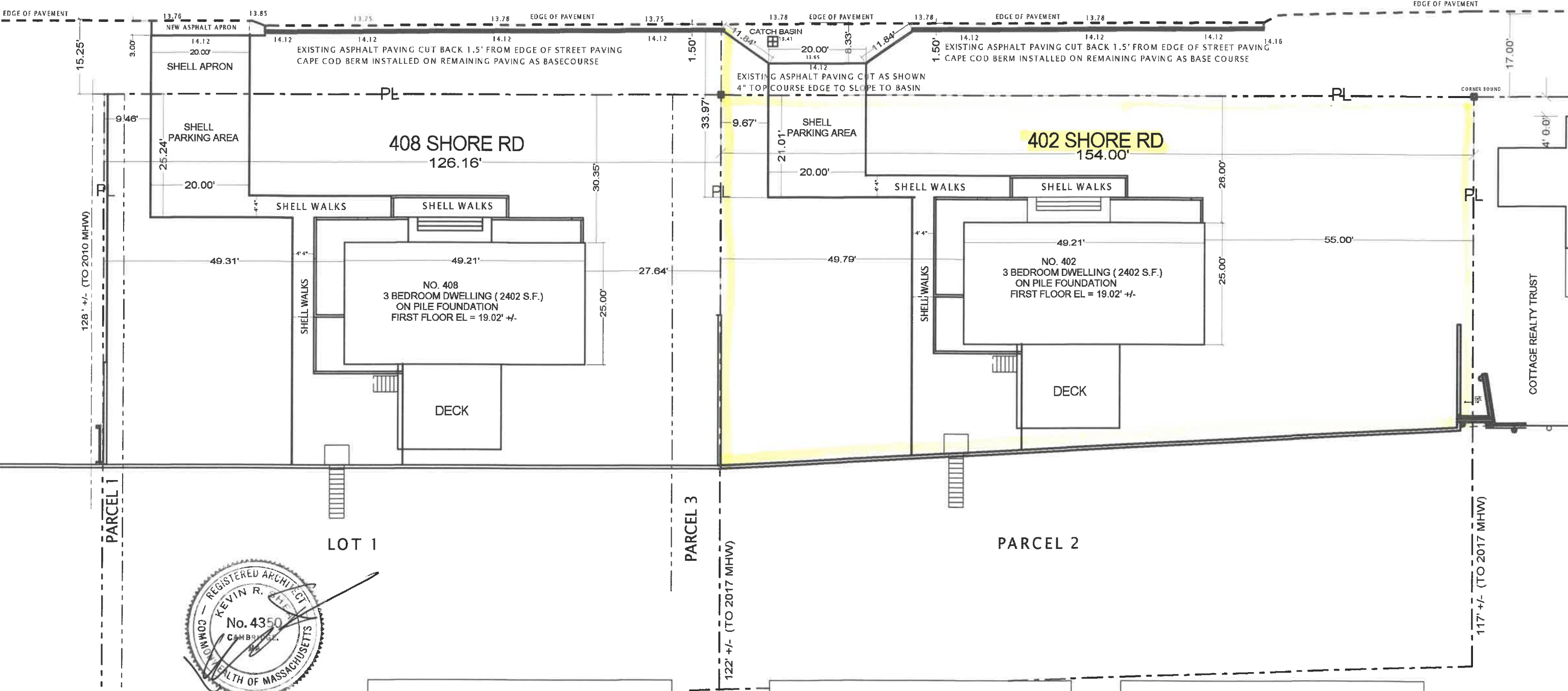


Figure 1

32 12 001 • PAVING

**ASPHALT CURB
(CAPE COD BERM)**

SHORE RD (ROUTE 6A) A TOWN WAY 50 FT. WIDE



408 & 402 SHORE ROAD
CURB CUTS
ASPHALT CURBING
OFF STREET PARKING
1" = 10' 20"
KEVIN R SHEA, ARCHITECT
Tel: 617 413 7370
kevinshea356@gmail.com

408 SHORE ROAD RELAVENT DATA

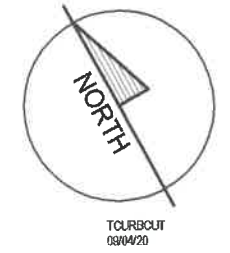
1. SURVEY DATA FROM:
DEFINITIVE SUBDIVISION PLAN OF LAND IN (NORTH) TRURO,
BY WILLIAM N. ROGERS II, PE, RLS, NOVEMBER 2017
RECORDED AT THE BARNSTABLE REGISTRY IN
PLAN BOOK 674, PAGE 68
2. STREET ELEVATION DATA FROM:
A PLAN OF LAND FOR REPLACEMENT BULKHEAD
BY WILLIAM N. ROGERS II, PE, RLS, NOVEMBER 2017
3. CONSERVATION COMMISSION ORDER OF CONDITIONS:
MASS DEP FILE SE# 075-0998
BOOK 31663 PG 136 (11/14/2018)
4. BUILDING PERMIT # 18-369 (10/18/2018)

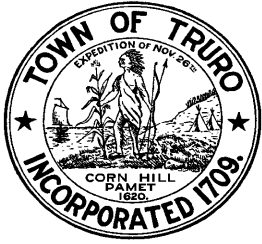
402 SHORE ROAD RELAVENT DATA

1. SURVEY DATA FROM:
DEFINITIVE SUBDIVISION PLAN OF LAND IN (NORTH) TRURO,
BY WILLIAM N. ROGERS II, PE, RLS, NOVEMBER 2017
RECORDED AT THE BARNSTABLE REGISTRY IN
PLAN BOOK 674, PAGE 68
2. STREET ELEVATION DATA FROM:
A PLAN OF LAND FOR REPLACEMENT BULKHEAD
BY WILLIAM N. ROGERS II, PE, RLS, OCTOBER 2018
2. CONSERVATION COMMISSION ORDER OF CONDITIONS:
MASS DEP FILE SE# 075-1058
BOOK 31805 PG 164 (01/28/2019)
4. BUILDING PERMIT # 19-174 (6/11/2019)

CAPE COD BITUMINOUS CONCRETE BERMS SHALL BE
CONSTRUCTED MONOLITHICALLY WITH THE
BITUMINOUS BINDER AND TOP COURSES.
BERMS SHALL BE ONE FOOT IN WIDTH. THE BERM
SHALL BE EVEN WITH THE GUTTER ON THE ROAD
SIDE AND FOUR INCHES HIGHER THAN THE
GUTTER ON THE SHOULDER SIDE OF THE BERM.

Diagram showing a cross-section of a new berm. The berm is 12" MIN. wide and 4" high. It is shown next to an existing roadway and existing paving to cut.





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: October 13, 2020

ITEM: Curb Cut Application for 408 Shore Road

EXPLANATION: Applicant has submitted a curb cut application for 408 Shore Road for new off-street parking area for house under construction.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Applicant will need to reapply for curb cut with amendments recommended by Select Board for approval.

SUGGESTED ACTION: *Motion to Approve the Curb Cut for 408 Shore Road and Authorize the Chair to Sign.*

ATTACHMENTS:

1. Curb Cut Application
2. Design Construction
3. Curb Cut Architect Plans

EXHIBIT 1

TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT

Note: This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.

Date: 9.11.20

To the Board of Selectmen
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

Re: **APPLICATION FOR A CURB CUT**

RCVD 2020SEP11 09:11:12
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Name(s): KEVIN SHEA
Address: 357 HARVARD ST. TEL: 617 413 7310
CAMBRIDGE MA 02138

Curb Cut Street Location: 408 SHORE ROAD

Affected Town or State road: RTE 6A

Truro Assessor's Map Number: 10 Parcel Number: 44

Name of contractor: NORTHEAST CONSTRUCTION

Reason/explanation: NEW OFF STREET PARKING AREA
FOR HOUSE UNDER CONSTRUCTION BLDG PERMIT 18-369

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: 

Owner's Signature (if different): _____ Date: 9.11.20

Owner's Address (if different): _____

Director, Department of Public Works Preliminary Approval:

☒ Approved ☐ Disapproved ☐ Not Applicable

Director, Department of Public Works

Date

9-14-2020

Chief of Police Approval:

☒ Approved ☐ Disapproved ☐ Not applicable

Chief of Police

Date

9-14-2020

Board of Selectmen Approval:

☐ Approved ☐ Disapproved

Chairman, Board of Selectmen

Date

Planning Board Approval (if required):

☐ Approved ☐ Disapproved ☐ Not Applicable

Chairman, Planning Board

Date

Building Commissioner Approval:

☐ Approved ☐ Disapproved

Building Permit Number _____

Building Commissioner

Date

Mass Highway Referral (if required):

Date Forwarded _____

Signature

Director, Department of Public Works Declaration of Compliance:

I have inspected the property located at _____ and found the work
requested on the Application for a Curb Cut dated _____ to be in compliance with the Board
of Selectmen Policy #28 - Curb Cut Policy.

Director, Department of Public Works

Date

Building Commissioner Final Approval:

☐ Approved ☐ Disapproved

Certificate of Occupancy _____

Building Commissioner

Date

DESIGN AND CONSTRUCTION GUIDELINES AND STANDARDS

DIVISION 32 • EXTERIOR IMPROVEMENTS

32 12 001 • ASPHALT PAVING

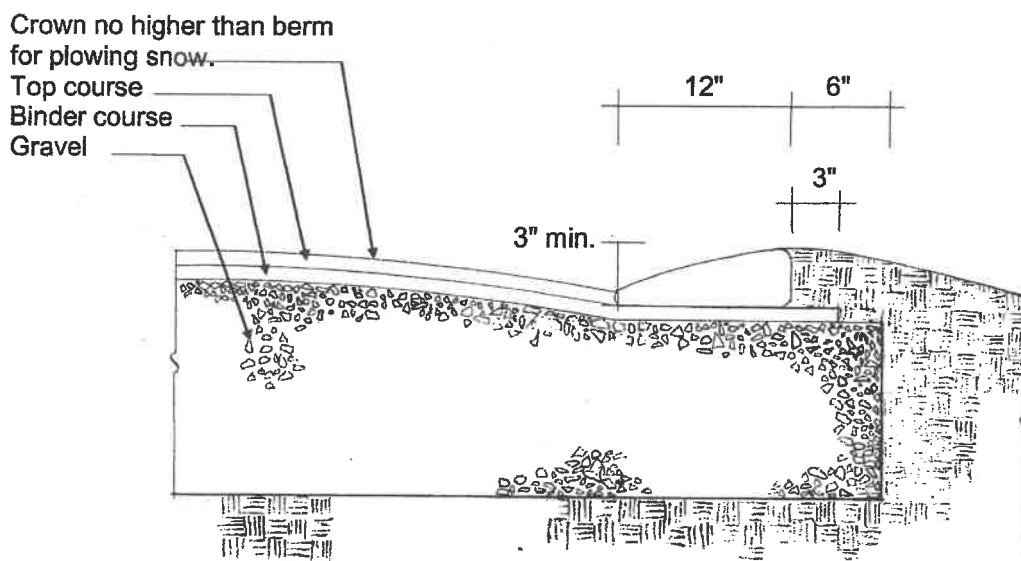


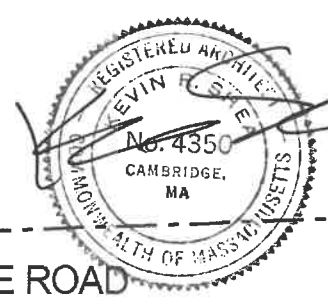
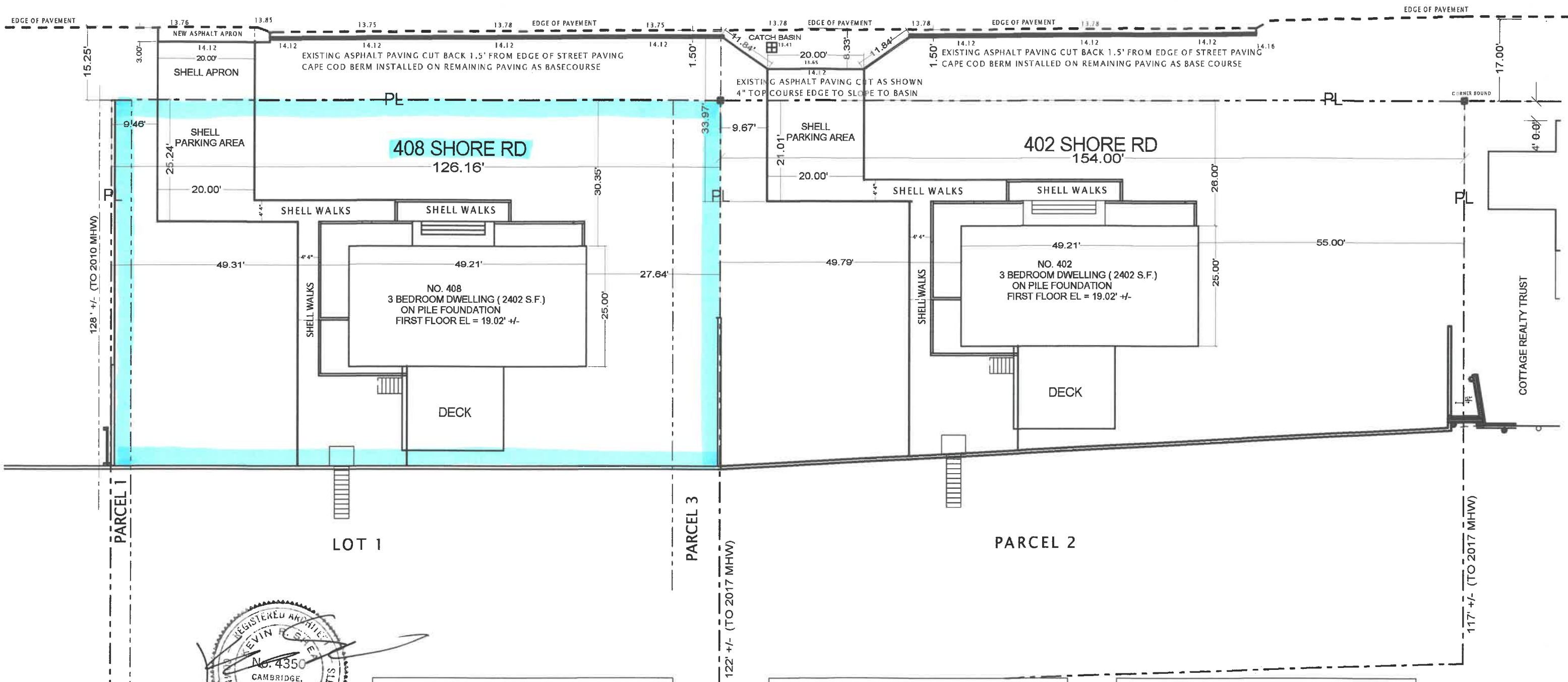
Figure 1

32 12 001 • PAVING

**ASPHALT CURB
(CAPE COD BERM)**

EDGE OF PAVEMENT

SHORE RD (ROUTE 6A) A TOWN WAY 50 FT. WIDE



408 & 402 SHORE ROAD
CURB CUTS
ASPHALT CURBING
OFF STREET PARKING
1" = 10' 20"

KEVIN R SHEA, ARCHITECT
Tel: 617 413 7370
kevinshea356@gmail.com

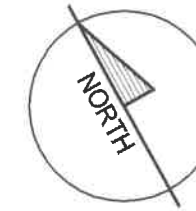
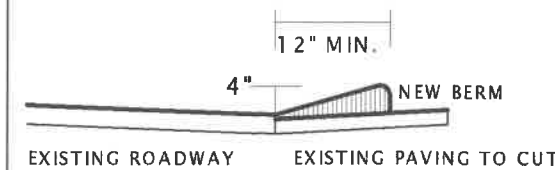
408 SHORE ROAD RELAVENT DATA

1. SURVEY DATA FROM:
DEFINITIVE SUBDIVISION PLAN OF LAND IN (NORTH) TRURO,
BY WILLIAM N. ROGERS II, PE, RLS, NOVEMBER 2017
RECORDED AT THE BARNSTABLE REGISTRY IN
PLAN BOOK 674, PAGE 68
2. STREET ELEVATION DATA FROM:
A PLAN OF LAND FOR REPLACEMENT BULKHEAD
BY WILLIAM N. ROGERS II, PE, RLS, NOVEMBER 2017
3. CONSERVATION COMMISSION ORDER OF CONDITIONS:
MASS DEP FILE SE# 075-0998
BOOK 31663 PG 136 (11/14/2018)
4. BUILDING PERMIT # 18-369 (10/18/2018)

402 SHORE ROAD RELAVENT DATA

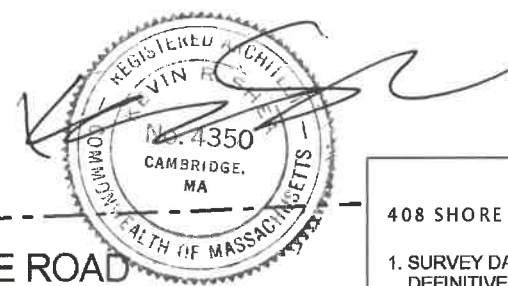
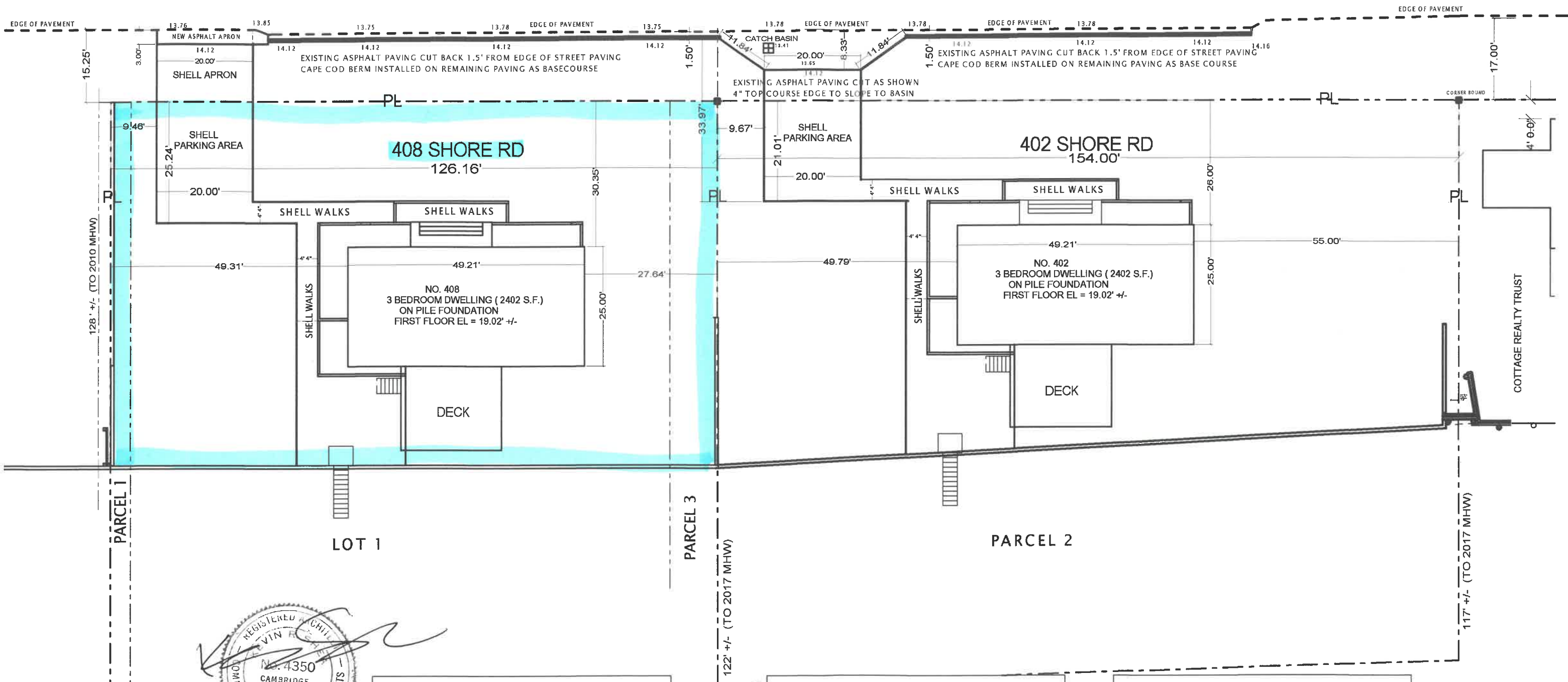
1. SURVEY DATA FROM:
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MASS DEP FILE SE# 075-1058
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SHALL BE EVEN WITH THE GUTTER ON THE ROAD
SIDE AND FOUR INCHES HIGHER THAN THE
GUTTER ON THE SHOULDER SIDE OF THE BERM.



EDGE OF PAVEMENT

SHORE RD (ROUTE 6A) A TOWN WAY 50 FT. WIDE



408 & 402 SHORE ROAD
CURB CUTS
ASPHALT CURBING
OFF STREET PARKING
1" = 10' 20"

KEVIN R SHEA, ARCHITECT
Tel: 617 413 7370
kevinshea356@gmail.com

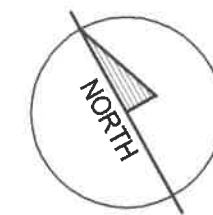
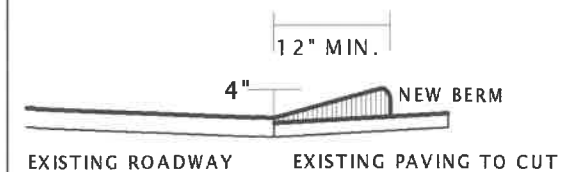
408 SHORE ROAD RELAVENT DATA

1. SURVEY DATA FROM:
DEFINITIVE SUBDIVISION PLAN OF LAND IN (NORTH) TRURO,
BY WILLIAM N. ROGERS II, PE, RLS, NOVEMBER 2017
RECORDED AT THE BARNSTABLE REGISTRY IN
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2. STREET ELEVATION DATA FROM:
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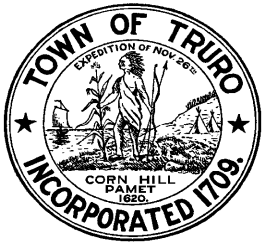
402 SHORE ROAD RELAVENT DATA

1. SURVEY DATA FROM:
DEFINITIVE SUBDIVISION PLAN OF LAND IN (NORTH) TRURO,
BY WILLIAM N. ROGERS II, PE, RLS, NOVEMBER 2017
RECORDED AT THE BARNSTABLE REGISTRY IN
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SHALL BE EVEN WITH THE GUTTER ON THE ROAD
SIDE AND FOUR INCHES HIGHER THAN THE
GUTTER ON THE SHOULDER SIDE OF THE BERM.



T0URBOUT
09/04/20



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: October 13, 2020

ITEM: Curb Cut Application for 120 Old County Road

EXPLANATION: Applicant has submitted a curb cut application for 120 Old County Road. Land is for sale and a potential buyer or current owners may end up building on the property.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Applicant will need to reapply for curb cut with amendments recommended by Select Board for approval.

SUGGESTED ACTION: *Motion to Approve the Curb Cut for 120 Old County Road and Authorize the Chair to Sign.*

ATTACHMENTS:

1. Curb Cut Application
2. MESA determination letter
3. Applicant letter
4. Site Plan

EXHIBIT 1

**TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT**

Note: This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.

Date: September 09, 2020

To the Board of Selectmen
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

RCVD 2020SEP18 AM 09:58
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Re: **APPLICATION FOR A CURB CUT**

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Name(s): Larry E. Lown & John Keller(Lown Larry E. & Keller John(LE)RMNDR:Lown Larry E 2010 SP,TR)

Address: 120 Old County Road, PO Box 697 Truro, MA 02666

Curb Cut Street Location: 126 Old County Road

Affected Town or State road: Truro

Truro Assessor's Map Number: 59 Parcel Number: 91

Name of contractor: not applicable at present

Reason/explanation: Right now this land is for sale. Either the potential buyer or we may end up building on it, but the exact date of construction is not yet certain. See attached letter for details on curb cut.

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: 

Owner's Signature (if different): _____ Date: Sept 10, 2020

Owner's Address (if different): _____

Application for a Curb Cut Permit
Page 2

Director, Department of Public Works Preliminary Approval:

☒ Approved ☐ Disapproved ☐ Not Applicable



Director, Department of Public Works

16 Sep 2020
Date

Chief of Police Approval:

☒ Approved ☐ Disapproved ☐ Not applicable



Chief of Police

9-17-2020
Date

Board of Selectmen Approval:

☐ Approved ☐ Disapproved

Chairman, Board of Selectmen

Date

Planning Board Approval (if required):

☐ Approved ☐ Disapproved ☐ Not Applicable

Chairman, Planning Board

Date

Building Commissioner Approval:

☐ Approved ☐ Disapproved

Building Permit Number _____

Building Commissioner

Date

Mass Highway Referral (if required):

Date Forwarded _____

Signature

Director, Department of Public Works Declaration of Compliance:

I have inspected the property located at _____ and found the work
requested on the Application for a Curb Cut dated _____ to be in compliance with the Board
of Selectmen Policy #28 - Curb Cut Policy.

Director, Department of Public Works

Date

Building Commissioner Final Approval:

☐ Approved ☐ Disapproved

Certificate of Occupancy _____

Building Commissioner

Date

Material List for 126 Old County Road curb cut application

1. 3/4 inch stone
2. reclaimed asphalt
3. cobble apron
4. 600 gallon catch basin located at base of proposed curb cut

Submitted by Larry E. Lown
120 Old County Road
Truro, MA 02666





MASSWILDLIFE

DIVISION OF FISHERIES & WILDLIFE

1 Rabbit Hill Road, Westborough, MA 01581
p: (508) 389-6300 | f: (508) 389-7890
MASS.GOV/MASSWILDLIFE

May 1, 2020

Larry Lown
Larry E Lown 2010 Special Trust
PO Box 697
Truro MA 02666

RE: Project Location: 126 Old County Road, Truro
Project Description: Single Family Home
NHESP File No.: 20-39326

Dear Applicant:

Thank you for submitting the MESA Project Review Checklist, site plans (dated 4/2/2020) and other required materials to the Natural Heritage and Endangered Species Program of the MA Division of Fisheries & Wildlife (the "Division") for review pursuant to the Massachusetts Endangered Species Act (MESA) (MGL c.131A) and its implementing regulations (321 CMR 10.00).

Based on a review of the information that was provided and the information that is currently contained in our database, the Division has determined that this project, as currently proposed, **will not result in a prohibited Take** of state-listed rare species. This determination is a final decision of the Division of Fisheries & Wildlife pursuant to 321 CMR 10.18. Any changes to the proposed project or any additional work beyond that shown on the site plans may require an additional filing with the Division pursuant to the MESA. This project may be subject to further review if no physical work is commenced within five years from the date of issuance of this determination, or if there is a change to the project.

Please note that this determination addresses only the matter of state-listed species and their habitats. If you have any questions regarding this letter please contact Emily Holt, Endangered Species Review Assistant, at (508) 389-6385.

Sincerely,

A handwritten signature in cursive script that reads "Everose Schlüter".

Everose Schlüter, Ph.D.
Assistant Director

cc: David Lajoie, FELCO, Inc

MASSWILDLIFE

September 09, 2020
Board of Selectmen
Town of Truro

Dear Board Members,

Attached you will find (1) an application for a curb cut for 126 Old County Road, Truro, MA 02666; (2) Engineered plans for the property including location of driveway; (3) MESA approval for building a house on the land; (4) additional information regarding Exhibit 2, design and construction requirements.

I would like to have a curb cut permit in hand before disturbing any of the land with perc tests. I will apply for permitting from the Board of Health and from the Conservation Commission, as necessary.

The engineering firm, FELCO, Inc. does not think the end of the driveway intrudes into the wetland buffer area. I have applied for a Determination of Applicability and/or NOI (if necessary) and approval under the Wetlands Protection Act with the Truro Conservation Agent and the commission.

As you may or may not know, I am a commissioner on the Truro Conservation Commission from which I will recuse myself from any vote on this matter.

Please let me know if there is anything else you need.

Sincerely,



Larry E. Lown



Applicants comments on Exhibit 2 of curb cut design and construction requirements

general

- 1.included with application
2. not applicable

additional requirements

1. Exhibit 2 states that all driveways or private road entrances or exits shall be hot mixed and bermed, oiled, or hardened to prevent erosion. I will be happy to comply with this requirement, but would prefer to investigate the use of gravel and/or pavers, which would be less intrusive than the required materials. Also, a catchment basin that follows town specifications will be built if necessary.
2. See item 2 above.
3. understood
4. understood
5. understood

applicant's additional question

My understanding is that driveways must be 14 feet wide for fire protection purposes. Could this be verified for me, as I can't find any width requirement at the town's web site?

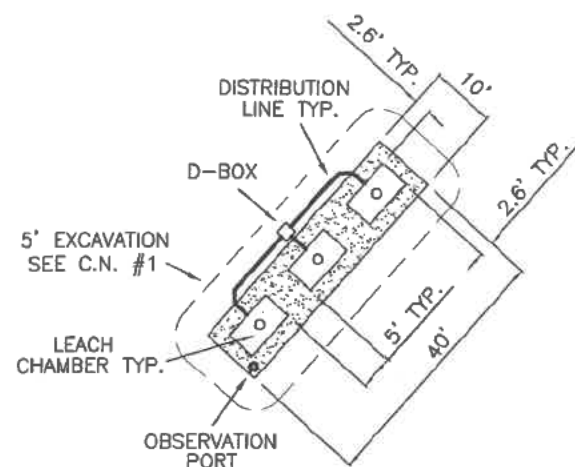
Material List for 126 Old County Road curb cut application

1. 3/4 inch stone
2. reclaimed asphalt
3. cobble apron
4. 600 gallon catch basin located at base of proposed curb cut

Submitted by Larry E. Lown



y
15 y
15



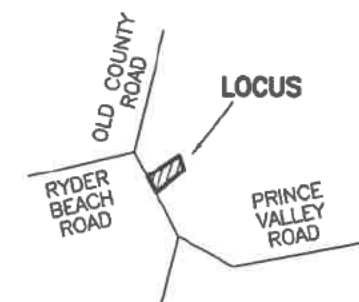
LEACH AREA DETAIL
NO SCALE

NOTES: FINAL GRADING AROUND DWELLING AND DRIVE TO BE DETERMINED BY OWNER AND BUILDER ON SITE.
VERIFY BUILDING HEIGHT AND PROPOSED FOUNDATION ELEVATION WITH BUILDING DEPARTMENT PRIOR TO CONSTRUCTION.

PLAN REFERENCES:
DEED BOOK 24963 PAGE 278
PLAN BOOK 359 PAGE 55

LOCUS

(NO SCALE)



LEGEND

- EXISTING CONTOUR
- W- PROPOSED WATER LINE (APPROX.)
- ⊙ TEST HOLE (PENDING)
- ○ ○ PROPOSED SEPTIC TANK
- PROPOSED CONTOUR
- ▽ PROPOSED WELL
- WKL- PROPOSED NHESP WORK LIMIT

BENCHMARK
TOP OF GRANITE BOUND
EL. 60.7' MSL±

NOTE:
THIS PLAN REQUIRES NHESP REVIEW. PROVIDE TEMPORARY WORK LIMIT DELINEATED FOR ASSOCIATED CONSTRUCTION TO MINIMIZE SITE DISTURBANCE. UPON WORK COMPLETION, REVEGETATE AND STABILIZE ALL DISTURBED AREAS.

PRELIMINARY SITE & SEWAGE PLAN

LOCUS: **126 OLD COUNTY ROAD**

TRURO, MA

PREPARED FOR: **LARRY LOWN**

P.O. BOX 697

TRURO, MA 02666-0697

REFERENCE: ASSR'S MAP **59** PARCEL **91**

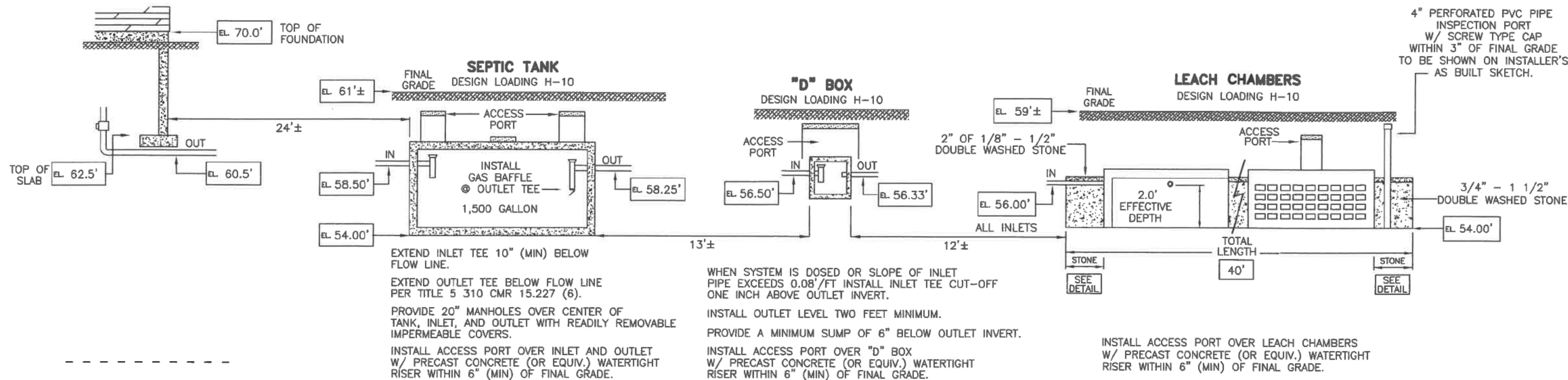
SCALE : 1"=40' DATE : 4-2-2020
SHEET No. 1 OF 2 JOB No. 20015

FELCO, INC.
ENGINEERING - LAND SURVEYING

P.O. BOX 1366 ORLEANS, MA 02653
(508) 255-8141 WWW.FELCOENGINEERING.COM

REVISIONS

THIS PLAN IS PREPARED FOR COMPLIANCE WITH 310 CMR 15.000
ALL WELLS NOT SHOWN EXCEED 200' FROM LOCUS SEWAGE.
VERIFY ZONING AND UTILITY SETBACK DIMENSIONS PRIOR TO CONSTRUCTION.



SECTION VIEW - SEPTIC SYSTEM COMPONENTS (N. T. S.)

DEEP OBSERVATION HOLE LOG

1. EL.	DATE:	SOIL EVALUATOR: D. LAJOIE	HEALTH DEPT. WITNESS: A. DAVIS			
DEPTH	LOWEST ELEVATION	HORIZON	TEXTURE	STRUCTURE	MOTTLING	CONSISTENCE
PENDING						

2. EL.	DATE:	SOIL EVALUATOR: D. LAJOIE	HEALTH DEPT. WITNESS: A. DAVIS			
DEPTH	LOWEST ELEVATION	HORIZON	TEXTURE	STRUCTURE	MOTTLING	CONSISTENCE
PENDING						

3. EL.	DATE:	SOIL EVALUATOR: D. LAJOIE	HEALTH DEPT. WITNESS: A. DAVIS			
DEPTH	LOWEST ELEVATION	HORIZON	TEXTURE	STRUCTURE	MOTTLING	CONSISTENCE
PENDING						

4. EL.	DATE:	SOIL EVALUATOR: D. LAJOIE	HEALTH DEPT. WITNESS: A. DAVIS			
DEPTH	LOWEST ELEVATION	HORIZON	TEXTURE	STRUCTURE	MOTTLING	CONSISTENCE
PENDING						

CONSTRUCTION NOTES

- EXCAVATE ALL UNSUITABLE SOIL 5' AROUND LEACH AREA DOWN TO MEDIUM SAND AND REPLACE WITH CLEAN MEDIUM SAND.

GENERAL NOTES

- ALL CONTRACTORS AND/OR INSTALLERS ARE RESPONSIBLE FOR PROVIDING AND MAINTAINING A SAFE WORK AREA.
- CONTRACTORS AND/OR INSTALLERS: VERIFY ALL UTILITY LOCATIONS PRIOR TO CONSTRUCTION.
- CONTRACTORS AND/OR INSTALLERS: VERIFY ALL WASTE LINE LOCATIONS PRIOR TO CONSTRUCTION.
- CONSTRUCTION DETAILS TO BE IN ACCORDANCE WITH STATE SANITARY CODE 310 CMR 15.000 AND TOWN BOARD OF HEALTH REQUIREMENTS.
- ELEVATION DATUM IS FROM ☒ U.S.G.S. QUAD. MAP. ☐ N.A.V.D.
- MUNICIPAL WATER IS AVAILABLE ☐ YES ☒ NO
- ANY ALTERATIONS TO DESIGN MUST BE APPROVED BY FELCO, INC. AND TOWN BOARD OF HEALTH.
- ALL EXISTING SEWAGE TO BE PUMPED AND FILLED WITH CLEAN MEDIUM SAND.
- SEPTIC TANKS, DOSING CHAMBERS, GREASE TRAPS, AND DISTRIBUTION BOXES SHALL BE INSTALLED WATERTIGHT.
- WHEN SEPTIC TANK, DOSING CHAMBERS, GREASE TRAPS, AND DISTRIBUTION BOXES ARE PLACED IN FILL, PROVIDE A LEVEL STABLE BASE WHICH HAS BEEN MECHANICALLY COMPACTED. VIRGIN GROUND WITH A 6" CRUSHED STONE BASE IS OTHERWISE ADEQUATE.
- GROUND COVER OVER SEPTIC SYSTEM COMPONENTS SHALL NOT EXCEED 36".
- WHEREVER SEWER LINES MUST CROSS WATER SUPPLY LINES, BOTH PIPES SHALL BE CONSTRUCTED OF CLASS 150 PRESSURE PIPE OR EQUIV. AND SHALL BE PRESSURE TESTED TO ASSURE WATERTIGHTNESS.
- ALL SYSTEM COMPONENTS SHALL BE MARKED WITH MAGNETIC MARKING TAPE OR A COMPARABLE MEANS IN ORDER TO LOCATE THEM ONCE BURIED.
- PROVIDE (1) MIN. 4" PERFORATED PVC PIPE INSPECTION PORT PLACED VERTICALLY DOWN TO STONE/SAND INTERFACE W/ SCREW TYPE CAP WITHIN 3" OF FINAL GRADE PER 310 15.240 (13).

DESIGN

FLOW DETERMINATION ☐ 4 BEDROOM DESIGN

GARBAGE GRINDER ☒ NO ☐ YES

FLOW RATE = GAL/DAY

SEPTIC TANK SIZING:
 x 2.0 = GAL/DAY

USE: 1,500 GAL

LEACHING FACILITY CALCULATIONS:
PERCOLATION RATE IS < MIN/INCH CLASS

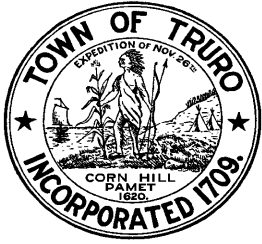
SIDEWALL (S.F.) = x = GAL/DAY

BOTTOM (S.F.) =

USE: (3) 4.8' x 8.3' LEACH CHAMBERS
W/ STONE AS SHOWN IN DETAIL
= 40' LONG x 10' WIDE x 2' DEEP

FELCO, INC.
ENGINEERING - LAND SURVEYING

JOB No : 20015	NAME : LOWN
DATE : 4-2-2020	SHEET 2 OF 2
REVISIONS :	



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: October 13, 2020

ITEM: Application to Serve-Shellfish Advisory Committee

EXPLANATION: Christopher Clark has applied to serve on the Shellfish Advisory Committee. All policy forms have been signed and are up to date.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Applicant will be unable to participate in the Shellfish Advisory Committee as an appointed member.

SUGGESTED ACTION: *Motion to appoint Christopher Clark as an Alternate member of the Shellfish Advisory Committee for a one-year term expiring June 30, 2021.*

ATTACHMENTS:

1. Application to Serve
2. Chair Approval Email
3. Appointment Checklist



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Christopher W. Clark HOME TELEPHONE: [REDACTED]
 ADDRESS: 1 Higgins Hollow Rd WORK PHONE: [REDACTED]
 MAILING ADDRESS: PO BOX 1165 E-MAIL: [REDACTED]
 FAX: NA MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: [REDACTED]

Shellfish Committee

SPECIAL QUALIFICATIONS OR INTEREST: I'm a Cape Codder by birth
and a marine scientist by avocation. Tony has done
a remarkable job restoring and maintaining Truro's
shellfish habitat and productivity. I want to help continue
 COMMENTS: that effort and if possible help expand the
Town's knowledge of our shellfish through scientific
data and synthesis.

SIGNATURE: Christopher Clark DATE: 19 Sep 2020

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

RECD 2020SEP21 vml:136

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Noelle Scoullar

From: Scott Lindell <[REDACTED]>
Sent: Monday, September 21, 2020 1:28 PM
To: Noelle Scoullar
Cc: Nicole Tudor; [REDACTED]
Subject: Re: Application to Serve-Chris Clark

Hi Noelle,

I recommend Chris Clark be appointed by the BoS to serve on the Truro SAC.

thanks,

Scott

On 9/21/20 1:24 PM, Noelle Scoullar wrote:

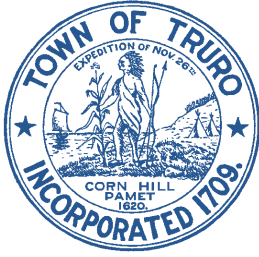
Hi Scott,

Chris has submitted his application to serve on the Shellfish Advisory Committee. This will be for an alternate position (1 year term). Please comment here with your approval.

Thank you!
Noelle

--

Scott Lindell, Research Specialist
AOPE
266 Woods Hole Rd, MS #34
Woods Hole Oceanographic Institution
Woods Hole, MA 02543
cell/office [REDACTED]
[REDACTED]



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Select Board

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: **Shellfish Advisory Committee**

Committee/Commission/Board Member Name: **Christopher Clark**

Length of term: **1 Year Term**

Chair's endorsement of reappointment ☒

Standards of Professional Conduct signed ☒

On-Line Ethics Training Completed *Certificates good for 2 years* ☒

Signed Acknowledgment/Summary of Conflict of Interest Law ☒

Sexual Harassment Board of Selectmen Policy #19 ☒

Committee/Commission/Board Name:

Committee/Commission/Board Member Name:

Length of term:

Chair's endorsement of reappointment ☐

Standards of Professional Conduct signed ☐

On-Line Ethics Training Completed *Certificates good for 2 years* ☐

Signed Acknowledgment/Summary of Conflict of Interest Law ☐

Sexual Harassment Board of Selectmen Policy #19 ☐

Committee/Commission/Board Name:

Committee/Commission/Board Member Name:

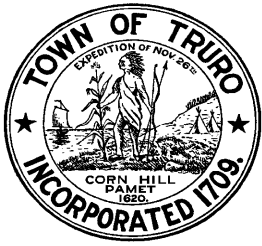
Length of term:

Chair's endorsement of reappointment ☐

Standards of Professional Conduct signed ☐

On-Line Ethics Training Completed *Certificates good for 2 years* ☐

Signed Acknowledgment/Summary of Conflict of Interest Law ☐



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: October 13, 2020

ITEM: Temporary Appointment of Truro Representative to the Cape Cod and Islands Water Protection Fund

EXPLANATION: The Cape Cod and Islands Water Protection Fund was created when Governor Baker signed the short-term rentals bill (Chapter 337 of the Acts of 2018) on December 28, 2018. The fund was created to help cover the cost to Cape residents of implementing Cape Cod's 208 Area Wide Water Quality Management Plan and to offer Dukes County and Nantucket County communities a financial tool to help with their wastewater abatement plans.

The Select Board must appoint one member to the management board. The legislation requires that the appointed member be either the Town Manager, a professional staff person or a member of the Select Board. As Town Manager, Rae Ann Palmer was appointed March 2019. The appointment will be temporary and will be filled upon appointment of a new Town Manager.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Truro will not have representation on the Cape Cod and Islands Water Protection Fund.

SUGGESTED ACTION: MOTION TO *appoint Interim Town Manager Jamie Calise to serve as Truro's Representative on the Cape Cod and Islands Water Protection Fund until the appointment of Town Manager.*

ATTACHMENTS:

1. Draft Regulations of the Cape Cod Island Water Protection Fund Management Board

**REGULATIONS OF THE
CAPE COD AND ISLAND WATER PROTECTION FUND
MANAGEMENT BOARD**

[DRAFT]

1.0 Introduction and Purpose.

The Cape Cod and Islands Water Protection Fund Management Board adopts these regulations pursuant to its authority under M.G.L. c. 29C, §§ 19 and 20. The Board¹ was established by the Enabling Act, which added two sections – §§ 19 and 20 – to M.G.L. c. 29C. The Enabling Act creates the Water Protection Fund and makes the Board responsible for determining the method for allocating subsidies from the fund, including an equitable distribution among participating municipalities. The Board also is responsible for ensuring that the Water Protection Fund is spent only for the purposes set forth in M.G.L. c. 29C, § 19.

The Board's regulations govern the manner in which the Board awards a subsidy to a water pollution abatement project, as defined in M.G.L. c. 29C and the Department of Environmental Protection's regulation at 310 CMR 44.03. The Board's regulations are to be construed and applied in conjunction with the Clean Water State Revolving Fund (SRF) Program established by M.G.L. c. 29C and 310 CMR 44.00 (DEP Selection, Approval and Regulation of Water Pollution Abatement Projects Receiving Financing Assistance from the State Revolving Fund).

The Board can only use the Water Protection Fund to award subsidies to Participating Local Government Units, *i.e.*, Local Government Units who are members of the Water Protection Fund under the Enabling Act. These subsidies are in addition to, not in place of, any financial assistance awarded under the SRF Program. The Water Protection Fund can be expended only with the Board's approval and only for projects that have obtained all other approvals required by M.G.L. c. 29C.

A broad array of projects are eligible for financing under the SRF Program and thus for subsidies from the Water Protection Fund. These projects include, but are not limited to, the use of innovative strategies and alternative septic system technologies, the completion and update of water quality and wastewater management plans, the construction of sewer collection systems and wastewater treatment plants, and the implementation of drainage improvements and water treatment programs to improve water quality in fresh water ponds. The Board

¹ Capitalized terms in Section 1.0 (Introduction and Purposes) have the meaning set forth in Section 2.0 (Definitions).

may keep “Information Releases” regarding the Projects that have been awarded Subsidies to help guide future projects.

2.0 Definitions.

As used in these regulations, capitalized terms have the meanings set forth below. Where a definition is followed by a citation to 310 CMR 44.03, the definition is substantially the same as set forth in 310 CMR 44.03. Capitalized but undefined terms shall have the meaning set forth in M.G.L. c. 29C.

“Board” means the Cape Cod and Island Water Protection Fund Management Board established by the Enabling Act.

“Calendar Year Allocation” means the amount of the Water Protection Fund that, for a given calendar year, is conditionally committed to (a) Subsidies for Qualified Projects first appearing on the Intended Use Plan Project Listing published in the same calendar year as the year in which the Board makes conditional commitments to subsidize these Qualified Projects, (b) Pre-existing Projects considered in that same calendar year.

“Cape Cod Commission” means the commission established pursuant to Chapter 716 of the Acts of 1989, as amended by Chapter 2 of the Acts of 1990, as further amended from time to time, which shall provide administrative and technical support to the Board.

“Clean Water Act,” or “CWA” means the Federal Water Pollution Control Act, Public Law 92-500, 33 USC § 1251, *et seq.* (310 CMR 44.03)

“Clean Water Trust” or “Trust” means the Massachusetts Clean Water Trust established by M.G.L. c. 29C.

“Department” means the Massachusetts Department of Environmental Protection. (310 CMR 44.03)

“Eligibility Notice” means a written notice from the Board, acting through the Cape Cod Commission, informing a Participating Local Government Unit that a Qualified Project or Pre-existing Project is eligible for a Subsidy.

“Enabling Act” means Chapter 337 of the Acts of 2018, as amended by Chapter 5 of the Acts of 2019, codified in M.G.L. c. 29C, §§ 19 and 20.

“EPA” means the United States Environmental Protection Agency. (310 CMR 44.03)

“Intended Use Plan” means the annual plan submitted by the Trust to EPA pursuant to § 606(c) of the CWA which identifies the intended use of the amounts available to the Water Pollution Abatement Revolving Fund as determined by the

Trust and derived from the federal capitalization grant, state match amounts, loan repayments, investment earnings and any other moneys deposited by the Trust available to fund projects eligible for funding under Title VI of the CWA. The Intended Use Plan includes a project listing, a description of short and long term goals for the use of the funds, information on the activities to be supported, assurances for meeting certain Title VI requirements, and the criteria and method for the distribution of funds. (310 CMR 44.03)

“Intended Use Plan Project Listing” means a listing of those projects identified by the Department for inclusion on the fundable portion of the Project Priority List pursuant to 310 CMR 45.05(2). (310 CMR 44.03)

“Loan Agreement” means an agreement entered into between the Trust and a Local Governmental Unit pertaining to a loan or local governmental obligations. (310 CMR 44.03)

“Loan Commitment” means a written commitment by the Trust to make a loan to a Local Governmental Unit to finance a project approved by the Department on terms consistent with the Department's Project Approval Certificate. (310 CMR 44.03)

“Local Government Unit” or “Local Governmental Unit” means any town, city, district, commission, agency, authority, board or other instrumentality of the commonwealth or of any of its political subdivisions, including any regional local government unit defined in M.G.L. c. 29C, which is responsible for the ownership or operation of a Water Pollution Abatement Project and is authorized by a bond act to finance all or any part of the costs thereof through the issuance of bonds. (310 CMR 44.03)

“Participating Local Government Unit” means a Local Government Unit that is or is part of a municipality that is a member of the Water Protection Fund pursuant to M.G.L. c. 29C, §§ 19 and 20.

“Pre-existing Debt” means debt incurred prior to the enactment of the Enabling Act in connection with a Project apart from the Trust by a Participating Local Government Unit that is or is part of the towns of Nantucket, Edgartown, Tisbury, Oak Bluffs, Falmouth, Chatham and Provincetown, or is or is part of the city of Barnstable.

“Pre-existing Project” means a project financed through Pre-existing Debt.

“Project Approval Certificate” means the certificate issued by the Department to the Trust certifying that a project is approved for financing by the Trust and that the costs of the project are eligible for financial assistance pursuant to M.G.L. c. 29C, § 6. (310 CMR 44.03)

“Project Approvals” mean all approvals required for a Qualified Project by M.G.L. c. 29C, including the Loan Commitment, Loan Agreement, Project Approval Certificate, and Project Regulatory Agreement.

“Project Priority List” means the annual list of projects prioritized to receive financial assistance pursuant to 310 CMR 44.00, as described in more detail in 310 CMR 44.05.

“Project Regulatory Agreement” means an agreement between the Department and a Local Governmental Unit, executed and delivered to the Trust on or prior to the date of a loan from the Trust to the Local Governmental Unit to finance a project approved by the Department, which includes a disbursement schedule, procedures for approval and payment of requisitions, conditions related to the borrower’s compliance with the Department’s regulations and other federal and state statutes and regulations applicable to the construction and operation of the project, and provision for the Department’s supervision of the project in accordance with 310 CMR 44.00. (310 CMR 44.03)

“Qualified Project” means a Water Pollution Abatement Project undertaken by a Participating Local Government Unit and identified on the Intended Use Plan Project Listing after the enactment of the Enabling Act.

“Section” means a section of these regulations unless followed by an express reference to a different law.

“State Revolving Fund (SRF) Program” means the financial assistance program for water pollution abatement projects and drinking water projects as set forth in M.G.L. c. 29.

“Subsidy” means a grant awarded by the Board to a Qualified Project or a Pre-existing Project to be paid using funds in the Water Protection Fund.

“Uncommitted Funds” mean the available funds for the current year within the Water Protection Fund that are not committed to (a) be paid to a Participating Local Government Unit for a Qualified Project or Pre-existing Project previously approved for a Subsidy from the Water Protection Fund or (b) restricted as reserve, as established by Section 8.1.

“Water Pollution Abatement Project” or “Project” means any abatement facilities, including without limitation rehabilitation of abatement facilities to remove, curtail or otherwise mitigate infiltrations and inflow, collection system, treatment works and treatment facilities as defined in M.G.L. c. 21, § 26A, and any eligible facilities for implementation of a nonpoint source pollution control management program or estuary conservation and management plan pursuant to the CWA. (310 CMR 44.03)

“Water Protection Fund” means the Cape Cod and Islands Water Protection Fund established by M.G.L. c. 29C, § 19.

“Withdrawal Notice” means a written notice from a Participating Local Government Unit withdrawing its Qualified Project or Pre-existing Project from consideration for a Subsidy from the Water Protection Fund.

3.0 Form of Subsidy.

- 3.1. Grants Only. All Subsidies shall take the form of grants. The Board shall not use the Water Protection Fund to make loans to Participating Local Government Units for Qualified Projects or Pre-existing Projects.
- 3.2. Terms of Subsidy. Subsidy shall be provided as a grant for a Qualified Project allocated in equal annual installments over four years commencing from the Board’s vote to allocate the Subsidy according to the Project Regulatory Agreement and only for projects that have obtained all other approvals required by M.G.L. c. 29C. The Subsidy process requires two steps commencing as identified below at which time the Board, based on the estimated project costs identified in the published Intended Use Plan for that given year, shall make a preliminary percentage subsidy commitment to all Qualified Projects, provided that the same percentage subsidy shall be provided to all projects with a project cost greater than \$1 million equally in a given year. Projects with a project cost less than \$1 million shall receive twice the annual percentage applied to projects over \$1 million. The final allocation shall be approved by a vote of the Board using the percentage Subsidy commitment established based on the project costs identified in the Intended Use Plan multiplied by the total cost of a Qualified Project set forth in the Project Regulatory Agreement. The annual portion of the Subsidy shall be transferred from the Water Protection Fund to the Trust upon final approval by the Board and the Trust shall hold such amount in a segregated fund. The Trust shall apply such Subsidy to fund portions of a Qualified Project in lieu of making a permanent loan to the Participating Loan Government Unit for such amount or shall be used to reduced the amount of any interim or permanent loan made by the Trust for such Qualified Project.

4.0 Qualifications for Subsidy.

- 4.1. Application. Consideration for a Subsidy does not require a formal application. The Board will rely on the expertise of the Department and the Trust and their evaluations of a proposed Project under the SRF Program.
- 4.2. Water Protection Funding Qualification. When a Qualified Project first appears on the Intended Use Plan Project Listing, it shall automatically be

eligible for a Subsidy, except as set forth in this section. Within 30 days of the Department's publication of the Intended Use Plan, the Board, through the Cape Cod Commission, shall send an Eligibility Notice to all Participating Local Government Units with a Qualified Project on the Intended Use Plan Project Listing. The Participating Local Governmental Unit may opt out of consideration for a Subsidy by sending the Board a Withdrawal Notice within 30 days of receiving the Eligibility Notice. Unless the Board receives a Withdrawal Notice, the Qualified Project shall remain eligible for a Subsidy so long as it meets the requirements set forth in Section 6.0.

5.0 Board Meetings to Determine Subsidy Allocation.

- 5.1 Annual Meeting. The Board shall meet no less than once annually to allocate Subsidies. The annual meeting will be held within 60 days of the Department's publication of the Intended Use Plan Project Listing. Additional meetings will be held within 30 days of execution of the final Project Regulatory Agreement to adopt final allocations. The Board's Chair, in his or her discretion, may schedule additional meetings as needed for additional reasons that require action by the Board.
- 5.2 Commitments of Subsidies. At the annual meeting, or at a subsequent meeting called by the Chair, the Board shall make a contingent commitment to award a Subsidy for each Qualified Project first appearing on the Intended Use Plan Project Listing in that calendar year, unless the Board has received a Withdrawal Notice within the time frame required by Section 4.2. The commitment shall be contingent on the Qualified Project satisfying the requirements set forth in Section 6.0.
- 5.3 Amount of Subsidy Awarded for Qualified Projects. The Subsidy for each Qualified Project shall be stated as a percentage equally applied to all projects receiving initial subsidy determinations, as described in Section 3.2, and established at the time of the Departments publication of the Intended Use Plan for a given year. The final Subsidy dollar amount shall be based on a calculation of the percentage established above times the total cost of a Qualified Project set forth in the Project Regulatory Agreement. The Subsidy amount (the Subsidy percentage times the total Project cost as established in the Project Regulatory Agreement) shall be set at the time of the award, and shall not be adjusted except to the extent the Project no longer qualifies as set forth in Section 7.3. For example, if the total Project costs approved by the Project Regulatory Agreement is \$10 million and the Subsidy approved by the Board is 25%, the total Subsidy shall be \$2,500,000, applied in four annual installments of \$625,000.

5.4 Subsidies for Pre-existing Projects.

- 5.4.1. Participating Local Government Units Only. The Board shall not award a Subsidy for a Pre-Existing Project unless (a) there are still amounts outstanding with respect to Pre-existing Debt at the time the Board considers making a commitment to grant a Subsidy; and (b) the obligor on such Pre-existing Debt is a Participating Local Government Unit.
- 5.4.2. Timing of Commitment. At its first Board meeting to approve Subsidies, the Board also shall consider Subsidies for Pre-existing Projects for Participating Local Government Units. For eligible towns or cities that become Participating Local Government Units after such meeting, the Board shall consider Subsidies for the applicable Pre-existing Projects in the first calendar year after such eligible Local Government Unit becomes a Participating Local Government Unit. The Board, through the Cape Cod Commission, shall notify Participating Local Government Units with Pre-existing Projects of their eligibility for a Subsidy at the same time and in the same manner as set forth in Section 4.2, and the Participating Local Government Unit likewise shall send a Withdrawal Notice within the time required by Section 4.2 if it does not wish to be considered for a Subsidy. At the written request of the Participating Local Government Unit, the Board, in its complete discretion, may defer consideration of a Subsidy for a Pre-existing Project to a subsequent calendar year.
- 5.4.3. Amount of Subsidy. The Board shall consider Subsidies for Pre-existing Projects on equal footing with Qualified Projects appearing on the Intended Use Plan Project Listing in the same calendar year. Subsidies for Pre-existing Projects shall be determined in the same manner as set forth in Section 5.3, provided that the Subsidy amount shall be a percentage of the outstanding loan amount at the time of the approval by the Board, as opposed to the total original project costs.
- 5.4.4. Nature of Commitment. Commitments made for Subsidies for Pre-existing Projects shall not be contingent on final approval under Section 6.1, but shall be subject to the funding condition set forth in Section 7.2 and the calculations required for Section 8.2. Payment of subsidies for Pre-existing Projects shall commence in the calendar year in which the Board commits to the Subsidy.

6.0 Subsidy Commitment and Approval.

- 6.1. Contingent Commitment. For Qualified Projects eligible for an equal percentage Subsidy, as determined annually by the Board, the Board shall issue a contingent commitment in the first calendar year in which the Project appears on the Intended Use Plan Project Listing, unless the Board has received a Notice of Withdrawal for the Project. A contingent commitment means that the Subsidy is contingent upon the receipt of an executed Project Regulatory Agreement for the Project.
- 6.2. Final Approval. For a Qualified Project receiving a contingent commitment, the Board shall issue a final approval upon receipt of a fully executed Project Regulatory Agreement by the Cape Cod Commission. Final approval shall be granted by the Board based upon the project cost as appearing in the final Project Regulatory Agreement entered into by the Trust and the Participating Local Government Unit.

7.0 Conditions for Subsidy; Breach of Conditions.

- 7.1 No Agreement. The Board shall not require a Participating Local Government Unit to enter into an agreement with the Board. By accepting a Subsidy payment, the Participating Local Government Unit agrees that the terms of the Subsidy are governed by these regulations, as they may be amended from time to time, for the entire duration of the Trust loan.
- 7.2 Funding Condition. Each contingent commitment and each Subsidy is a commitment of future revenues from the Water Protection Fund solely to the extent available. The Board retains discretion to discontinue, reduce or suspend Subsidies if the Uncommitted Funds are insufficient to meet the total Subsidy commitments – both ongoing obligations for Subsidies awarded in prior years and new awards. When deciding to discontinue, reduce or suspend Subsidies, the Board shall treat all Qualified Projects and Pre-existing Projects as equally as practicable.
- 7.3 Breach of Conditions of Project Approvals. The Board will suspend or discontinue a Subsidy if the Participating Local Government Unit has breached any of the conditions of the Project Regulatory Agreement or Loan Agreement in a manner that causes the Trust to call back the loan, suspend the Participating Local Government Unit's ability to draw down the loan funds, or require that the Participating Local Government Unit repay any loan funds previously provided. The Board shall compel a Participating Local Government Unit to pay back any Subsidy already provided. The Board may, in its discretion, reinstate the Subsidy if the Participating Local Government cures its breach of the Project Regulatory Agreement or Loan Agreement in a manner that causes the Trust to reinstate the loan.

8.0 Management of Use of Water Protection Fund.

- 8.1 Reserve. In the first calendar year in which the Board makes contingent commitments to subsidize Projects, the Board may establish a reserve from uncommitted funds in an amount that the Board, in its complete discretion and with assistance from a qualified financial consultant, determines is sufficient to ensure that the Water Protection Fund does not become insolvent due to variability in annual deposits to the Water Protection Fund. In each calendar year, prior to determining the Calendar Year Allocation, the Board, in its complete discretion, shall decide whether to restrict and/or utilize funds from the reserve.
- 8.2 Calendar Year Allocation. Each calendar year, the Board shall consider the amount of deposits into the Water Protection Fund and the amounts required to maintain sufficient reserves per Section 8.1 to determine and establish the amount of any Uncommitted Funds. The Board has complete discretion to determine the portion of the Water Protection Fund that comprises Uncommitted Funds, including discretion to withdraw funds from reserve so that they are deemed Uncommitted Funds. The Uncommitted Funds that the Board, in its discretion, determines are available in a given calendar year shall be the Calendar Year Allocation to be awarded to Participating Local Government Units for Qualified Projects first appearing on the Intended Use Plan Project Listing for that year and to Pre-existing Projects.

9.0 Withdrawal from Water Protection Fund.

- 9.1 Withdrawal of Eligible Local Government Unit. If a Participating Local Government Unit obtains final approval of a Subsidy for a Qualified Project or is granted a Subsidy for a Pre-existing Project, it may not withdraw from the Water Protection Fund for a period commencing with the date on which the Board makes the first Subsidy payment and continuing through the date on which the Participating Local Government Unit pays off its loan under the SRF Program.
- 9.2 Reentry to the Water Protection Fund. A Local Government Unit that has withdrawn from the Water Protection Fund may rejoin the Water Protection Fund at any time after satisfying the requirements of M.G.L. c. 29C, §§ 19 and 20. In accordance with M.G.L. c. 29C, § 19, the Board shall not grant any subsidies to a Local Government Unit that returns to the Water Protection Fund (thus becoming a Participating Local Government Unit) for a period of two years from the date on which the legislative body of the Local Government Unit voted to return to the Water Protection Fund.

Tabled for Future Discussion and Potential Amendment of Regulations: The board, subject to a memorandum of understanding with the department of environmental protection, may direct the comptroller to transfer a specified amount not to exceed 10 per

cent of the annual revenue deposited into the fund to the department for the department to contract with a regional planning agency, institution of higher education or non-profit corporation to evaluate and report on the efficacy of adaptive management measures to reduce nitrogen pollution of coastal waterways undertaken pursuant to an area wide wastewater management plan or a suitable equivalent plan, to monitor the water quality and watersheds of areas subject to the study and to support further assessment and water quality modeling to further refine area wide wastewater management plans or suitable equivalent plans in Barnstable and Nantucket counties and the county of Dukes County. *See* M.G.L. c. 29C, § 19.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor

REQUESTED MEETING DATE: October 13, 2020

ITEM: New Water Main Extension Application for Dunes Condominiums – 648 Shore Road

EXPLANATION: Attached for your review and approval for signature is an application for expansion of water service for 648 Shore Road, Dunes Condominiums. The project is to install a meter pit with cover, install a manifold (10 Meters) for each unit (9) and (1) common for outside shower, and 1-inch CTS (copper tube size) lines sleeved to each unit and shower. This application was reviewed and approved by the Board of Health on September 15th.

The applicant is trying to move towards year-round condominium use. They have not gone through the process yet, so the application submission is preemptive to year-round use approval from the Board.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Project delay

SUGGESTED ACTION: *MOTION TO Authorize the Chair of the Select Board to sign the water main extension application for 648 Shore Road.*

ATTACHMENTS:

1. Water service application for new or expansion of existing service

HEALTH DEPARTMENT
TOWN OF TRURO

SEP 10 2020

RECEIVED BY:



TOWN OF TRURO BOARD OF HEALTH

24 Town Hall Road
P.O. Box 2030, Truro MA 02666
Tel: 508-349-7004, Ext. 32 Fax: 508-349-5508

TRURO WATER SERVICE APPLICATION PROCESS

Instructions for new water service, expansion of current water service or separate water service, meters etc. for condominium conversions.

1. Complete the following applications; Provincetown DPW Request for Plan Review, Provincetown DPW Water Service Application and the Truro Water Service Application.
2. Contact the Provincetown Water Superintendent to discuss the project prior to submitting the application to the Truro Board of Health and Truro Board of Selectmen. The Provincetown Water Department is located in the Veteran's Memorial Community Center, 2 Mayflower Street, Provincetown, phone number 508-487-7060.
3. Submit completed application package to the Truro Health Department. The completed application package should also include:
 - a plot plan that includes an approved septic plan, location of proposed or existing water service line; location of any underground utilities, location of any existing water wells and
 - copies of any water analysis for existing wells indicating non-potable water

The Health Agent will schedule the matter at the next scheduled meeting of the Truro Board of Health. Applicants are required to attend the Truro Board of Health meeting.

3. After the Truro Board of Health, the original Truro Water Service application signed by the Truro Board of Health and plan(s) are submitted to the Administration Office located on the first floor of Truro Town Hall where it will be scheduled at a Truro Board of Selectmen meeting. Applicants are required to attend the Truro Board of Selectmen meeting.

4. After the application is approved and signed by Truro, submit the original completed application package and plan(s) to the Provincetown Water Department. You will be notified by the Provincetown Water Superintendent of the next regularly scheduled meeting of the Provincetown Water and Sewer Board.

5. Please refer to the Provincetown Water and Sewer Board Regulations for Hook-Ups in Truro to the Provincetown Water System, adopted 4/29/99.



TOWN OF TRURO BOARD OF HEALTH

P.O. Box 2030, Truro MA 02666
Tel: 508-349-7004 Fax: 508-349-5508

TRURO WATER SERVICE APPLICATION FOR NEW OR EXPANSION OF EXISTING WATER SERVICE

APPLICANT INFORMATION

Date: 9/8/20 Name: Dunes Colony Condo
Water Service Address: 648 Shore Rd Map/Parcel/Lot _____
Mailing Address: _____ City/State/Zipcode _____
Phone Number: _____ Email Address: _____

EMERGENCY TELEPHONE NUMBERS

Plumber Name: EF Winslow- Glen Phone Number: [REDACTED]
Property Manager: Debbie Ryan Phone Number: [REDACTED]
Other Name & Phone Number: _____

TYPE OF SERVICE REQUESTED:

- ☐ New Water Service: Proposed Title 5 Design Flow: _____
☐ Expansion of Water Service:
Existing Title 5 Design Flow: _____ Proposed Title 5 Design Flow: _____
☒ Water Service for Condominium Conversion (separate meters, tap etc.)

Type of Facility:

- | | | |
|--|---|---|
| <input type="checkbox"/> Single Family | <input checked="" type="checkbox"/> Condo | <input type="checkbox"/> Multifamily Dwelling |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Motel | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Office Building | <input type="checkbox"/> Industrial: _____ |

Meter installations fifty (50) feet or greater from the curb stop must be in a meter pit adjacent to the curb top.
Concrete meter pits are required in roads or driveways.

I hereby agree to abide by all the rules and regulations of the Provincetown Water Department now in force or to be established by the Water and Sewer Board and declare that there is no other means of supplying potable water on-site (e.g. private well).

Applicant Signature: Jane W. Silber



**TOWN OF PROVINCETOWN
DEPARTMENT OF PUBLIC WORKS**

WATER DEPARTMENT – REQUEST FOR PLAN REVIEW

APPLICANT INFORMATION

Name: Dunes Condo

Address: 648 Shore Rd

Telephone Number: [REDACTED] Debbie Ryan [REDACTED]

Property Location: 648 Shore Rd

Project Description: Install meter pit with cover

Install manifold for (10) meters-

1 for each unit (9) & (1) common for outside shower

1" cts lines sleeved to each unit & shower

FOR DPW USE ONLY

Date/Time Received:

Review Deadline (7 days):

Approval Requirements:

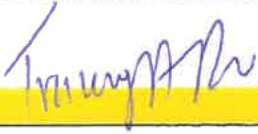
Approved By: _____

Approval Date: _____ Date Mailed Back to Owner _____

All installations require an inspection. At least a 24 Hour Notice for Inspection is required.

ONCE TRURO & PROVINCETOWN OFFICIALS HAVE APPROVED THE APPLICATION, PLEASE SUBMIT A COPY TO THE TRURO HEALTH DEPARTMENT

SIGNATURES OF APPROVAL *** OFFICIAL USE ONLY*******



TRURO BOARD OF HEALTH

9/15/2020

DATE OF APPROVAL

TRURO BOARD OF SELECTMEN

DATE OF APPROVAL

PROVINCETOWN WATER &
SEWER BOARD

DATE OF APPROVAL



Town of Provincetown
WATER DEPARTMENT
260 Commercial Street
Provincetown, MA 02657
Ph: 508-487-7060
Fax: 508-487-4675
www.provincetown-ma.gov

OFFICE USE ONLY:		Approved:	<input type="checkbox"/>
Date Rec'd:	9/8/20	Meter Size:	1"
Amt Rec'd:		Extra Fee Amt.:	\$
Check No:		Tie Drawing:	<input type="checkbox"/>
Acct. No:	9002912	Tie Scanned:	<input type="checkbox"/>
Plans Rec'd:	<input type="checkbox"/> N/A <input type="checkbox"/>		
Trench Permit:	<input type="checkbox"/> N/A <input type="checkbox"/>		

SERVICE APPLICATION & PERMIT FORM

Date: 9/8/20
Street Address: 648 Shore Rd
Owner Name: _____
Billing Address: _____
City/State/Zip: _____

Map/Parcel/Lot: _____
Phone: _____
Mobile: _____
Email: _____

WATER SERVICE

X *NEW SERVICE TAP: 1" ☐ 1½" ☐ 2" ☐
\$2,100.00 \$2,300.00 \$2,500.00

*NOTE: Additional \$375.00 for street crossing

☐ MANIFOLD Service [No. of Units ____]

FEES TO BE PAID BY:

☒ OWNER

☐ CONTRACTOR _____

Name of Contractor/Installer and Phone

☐ RENEWAL OF EXISTING SERVICE (Property Owner Side)

☐ MANIFOLD from Existing Service [No. of Units ____]

FEES TO BE PAID BY:

☐ OWNER

☐ CONTRACTOR _____

Name of Contractor/Installer and Phone

FIRE SERVICE - TAP FEE ONLY

☐ 2" SPRINKLER TAP **\$2,500.00**
Backflow device installer must submit Design Data Sheet to this Department. **\$100.00 Permit Fee**

Name of Contractor/Installer and Phone

☐ > 2" SPRINKLER TAP = PRIVATE CONTRACTOR
Backflow device installer must submit Design Data Sheet to this Department. **\$100.00 Permit Fee**

Name of Contractor/Installer and Phone

☐ WATER MAIN EXTENSIONS:
Private Water Main/Commercial Fire Service Inspection.
\$2.75/LF of pipe, \$225.00 Minimum

Please note **PWD Rules & Regulations: Section 5.10 - One Service to Each Premises**. Only one (1) service connection shall be made to each dwelling unit located in a building or to each commercial or industrial building.

☒ Check all that apply -

ACCOUNT TYPE:

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Residential | <input checked="" type="checkbox"/> Condo | <input type="checkbox"/> Medical Facility | <input type="checkbox"/> Town Account |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Fire Sprinkler | <input type="checkbox"/> Motel | <input type="checkbox"/> School |
| <input type="checkbox"/> Year-Round | <input type="checkbox"/> Restaurant | <input type="checkbox"/> Nursing Home | <input type="checkbox"/> Private Well on Premises |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Industrial | <input type="checkbox"/> Recreational | |
| <input type="checkbox"/> Agricultural | <input type="checkbox"/> Institution | <input type="checkbox"/> Retail | |

AGREEMENT: I hereby apply for a water service connection at the above-noted location. As soon as I connect to the water system and become a taker, I agree that I will pay for same and abide by all the rules and regulations now in force or to be established by the Water and Sewer Board. Please note that if you are a Contractor you are signing as representative of the home owner.

Owner Signature: _____

Contractor Address: PO Box 71 39 Court St Ptown

Contractor: Cape Cod Excavating, Inc

Contractor Phone: _____

APPLICATION MUST BE COMPLETED IN FULL PRIOR TO APPROVAL

Departmental Approval: _____

Date: _____

WATER SERVICE AVAILABILITY:

PWD Rules and Regulations: Section 2.5 - Availability of Municipal Water. Application will be accepted for review subject to there being an existing municipal water main in a Town-owned street or right-of-way abutting the premises to be served, but approval of an application shall in no way obligate the Department to extend its mains to provide water to a premises.

APPLICATION SUBMITTAL REQUIREMENTS:

1. File a Request for Plan Review with this application. Your application must:
 - ⇒ Clearly indicate location of septic system components, buildings and structures;
 - ⇒ Clearly indicate proposed location of water line from street to building with appropriate setbacks from septic system components;
 - ⇒ Be approved by the Water Superintendent, and Board of Health (if septic).
2. No water service work is authorized until you receive a plan approved by the Water Department.
3. All water service work must be inspected by the Water Department before backfilling. Call the Water Department twenty-four (24) hours in advance to schedule an appointment.
4. Meter installations fifty (50) feet or greater from the curb stop must be in a meter pit adjacent to the curb stop, unless otherwise approved by the Water Department. Concrete meter pits are required in roads or driveways.
5. You may be required, at your expense, to hire a police detail officer to supervise road safety at the installation site. **THIS CHARGE WILL BE INVOICED AFTER THE TAP IS PERFORMED.**
6. The service tap installation site must be clear, unobstructed and free of debris.
7. Installations or expansions in Truro, require the approval of the Truro Board of Health, Truro Board of Selectmen, as well as the Provincetown Water and Sewer Board. Such approvals are considered only for sites that have no other means of supplying potable water on site (e.g., private well).
8. New service lines require metal tracer wire on non-metallic service lines.
9. All applicable fees must be paid in advance.

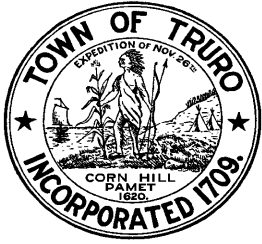
I hereby agree to the Submittal Requirements:

Signed: _____

James W. Silva

Print Name: _____

James W Silva



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: October 13, 2020

ITEM: 2020 Presidential Election Warrant

EXPLANATION: Temporary Assistant Town Clerk, Susan A. Joseph has submitted the 2020 Presidential Election Warrant, which is the official notification to the inhabitants of the Town that the Presidential Election shall be held at the Truro Community Center on Tuesday, the 3rd of November 2020 from 7:00 a.m. to 8:00 p.m. The Select Board must sign the warrant before it is posted.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: 2020 Presidential Election Warrant will be improperly posted.

SUGGESTED ACTION: *MOTION TO approve signing of the 2020 Presidential Election Warrant.*

ATTACHMENTS:

1. 2020 Presidential Election Warrant

COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2020 STATE ELECTION

SS.

To the Constables of the City/**Town of Truro**

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at:

**TRURO COMMUNITY CENTER
7 STANDISH WAY, TRURO, MA**

on **TUESDAY, THE THIRD DAY OF NOVEMBER, 2020**, from 7:00 A.M. TO 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENTFOR THESE UNITED STATES
SENATOR IN CONGRESS FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESSNINTH DISTRICT
COUNCILLOR..... FIRST DISTRICT
SENATOR IN GENERAL COURT CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN GENERAL COURT FOURTH BARNSTABLE DISTRICT
REGISTER OF PROBATE BARNSTABLE COUNTY
COUNTY COMMISSIONER BARNSTABLE COUNTY
BARNSTABLE ASSEMBLY DELEGATETOWN OF TRURO

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Starting with model year 2022, the proposed law would require manufacturers of motor vehicles sold in Massachusetts to equip any such vehicles that use telematics systems — systems that collect and wirelessly transmit mechanical data to a remote server — with a standardized open access data platform. Owners of motor vehicles with telematics systems would get access to mechanical data through a mobile device application. With vehicle owner authorization, independent repair facilities (those not affiliated with a manufacturer) and independent dealerships would be able to retrieve mechanical data from, and send commands to, the vehicle for repair, maintenance, and diagnostic testing.

Under the proposed law, manufacturers would not be allowed to require authorization before owners or repair facilities could access mechanical data stored in a motor vehicle’s on-board diagnostic system, except through an authorization process standardized across all makes and models and administered by an entity unaffiliated with the manufacturer.

The proposed law would require the Attorney General to prepare a notice for prospective motor vehicle owners and lessees explaining telematics systems and the proposed law’s requirements concerning access to the vehicle’s mechanical data. Under the proposed law, dealers would have to provide prospective owners with, and

prospective owners would have to acknowledge receipt of, the notice before buying or leasing a vehicle. Failure to comply with these notice requirements would subject motor vehicle dealers to sanctions by the applicable licensing authority.

Motor vehicle owners and independent repair facilities could enforce this law through state consumer protection laws and recover civil penalties of the greater of treble damages or \$10,000 per violation.

A YES VOTE would provide motor vehicle owners and independent repair facilities with expanded access to wirelessly transmitted mechanical data related to their vehicles' maintenance and repair.

A NO VOTE would make no change in the law governing access to vehicles' wirelessly transmitted mechanical data.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would implement a voting system known as "ranked-choice voting," in which voters rank one or more candidates by order of preference. Ranked-choice voting would be used in primary and general elections for all Massachusetts statewide offices, state legislative offices, federal congressional offices, and certain other offices beginning in 2022. Ranked-choice voting would not be used in elections for president, county commissioner, or regional district school committee member.

Under the proposed law, votes would be counted in a series of rounds. In the first round, if one candidate received more than 50 percent of the first-place votes, that candidate would be declared the winner and no other rounds would be necessary. If no candidate received more than 50 percent of the first-place votes, then the candidate or candidates who received the fewest first-place votes would be eliminated and, in the next round, each vote for an eliminated candidate would instead be counted toward the next highest-ranked candidate on that voter's ballot. Depending on the number of candidates, additional rounds of counting could occur, with the last-place candidate or candidates in each round being eliminated and the votes for an eliminated candidate going to the voter's next choice out of the remaining candidates. A tie for last place in any round would be broken by comparing the tied candidates' support in earlier rounds. Ultimately, the candidate who was, out of the remaining candidates, the preference of a majority of voters would be declared the winner.

Ranked-choice voting would be used only in races where a single candidate is to be declared the winner and not in races where more than one person is to be elected.

Under the proposed law, if no candidate received more than 50 percent of first-place votes in the first round, the rounds of ballot-counting necessary for ranked-choice voting would be conducted at a central tabulation facility. At the facility, voters' rankings would be entered into a computer, which would then be used to calculate the results of each round of the counting process. The proposed law provides that candidates in a statewide or district election would have at least three days to request a recount.

The Secretary of State would be required to issue regulations to implement the proposed law and conduct a voter education campaign about the ranked-choice voting process. The proposed law would take effect on January 1, 2022.

A YES VOTE would create a system of ranked-choice voting in which voters would have the option to rank candidates in order of preference and votes would be counted in rounds, eliminating candidates with the lowest votes until one candidate has received a majority.

A NO VOTE would make no change in the laws governing voting and how votes are counted.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of October, 2020.

Robert M. Weinstein, Chair

Kristen M. Reed, Vice Chair

Susan H. Areson, Clerk

Stephanie J. Rein

Janet W. Worthington

Select Board Members of the Town of Truro

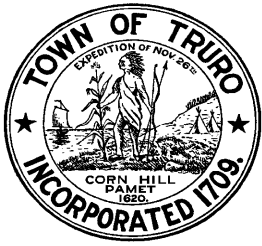
A true copy, attest:

Susan A. Joseph
Temporary Town Clerk, Town of Truro

Sirs: I have served this warrant by posting duly attested copies thereof at the following places:

Truro Post Office, North Truro Post Office, Truro Public Safety Facility, Truro Public Library, Truro Transfer Station, Truro Central School, Truro Community Center, and Truro Town Hall

_____, 2020.
Constable (month and day)



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Jamie Calise, Interim Town Manager

REQUESTED MEETING DATE: October 13, 2020

ITEM: Approval of Letter of Municipal Support for the following Transfer Fee Home Rule Petitions- H.2423 (Somerville), H.4514 (Boston), H.5111 (Brookline); H.3637 (Nantucket), S.2318 (Concord), H.4208 (Truro); and H.3691 (Provincetown)

EXPLANATION: A letter supporting Transfer Fee Home Rule Petitions, including Truro's H. 4208 was prepared by the Somerville Mayor's Office. The letter, addressed to the House Committee on Steering, Policy and Scheduling, the House Committee on Ways and Means and to House Speaker DeLeo and Senate President Spilka, focuses on the impacts of the COVID-19 pandemic on affordable housing and urges the passing of all Transfer Fee Home Rule Petitions.

Truro's April 30, 2019 Annual Town Meeting voted favorably to authorize the Select Board to petition the General Court for special legislation authorizing the Town to impose a .5% real estate transfer fee, with 50% of the funds collected in each fiscal year to be deposited in the Town's Capital Improvement Stabilization Fund and 50% to be deposited into the Affordable Housing Trust Fund.

Truro's Bill H.4208 was referred to the House Committee on Steering, Policy and Scheduling in June of this year.

IMPACT IF NOT APPROVED: Truro's support will not be included in the letter.

SUGGESTED ACTION: *MOTION TO support the Letter of Municipal Support for the Transfer Fee Home Rule Petitions and to authorize the Board Chair to electronically sign.*

ATTACHMENTS:

1. Municipal Sign On Letter

September 25, 2020

CC: The Honorable Rep. Thomas M. Petrolati (Housing Chair, Steering, Policy and Scheduling)
The Honorable Rep. Daniel M. Donahue (Housing Vice Chair, Steering, Policy and Scheduling)
The Honorable Rep. Aaron Michlewitz (Housing Chair, Ways and Means)
The Honorable Rep. Denise C. Garlick (Housing Vice Chair, Ways and Means)
The Honorable Sen. Michael Rodrigues (Senate Chair, Ways and Means)
The Honorable Sen. Cindy Friedman (Senate Vice Chair, Ways and Means)

The Honorable Rep. Robert DeLeo (House Speaker)
The Honorable Sen. Karen Spilka (Senate President)

RE: Municipal Support for the following Transfer Fee Home Rule Petitions-

H.2423 (Somerville), H.4514 (Boston), H.5111 (Brookline); H.3637 (Nantucket), S.2318 (Concord), H.4208 (Truro); and H.3691 (Provincetown)

Dear Honorable Sirs/Madams:

We write as Mayors, Town Managers and other elected representatives from the seven municipalities that have locally approved and filed with the Commonwealth, **Home Rule Petitions** to implement local Real Estate **Transfer Fees to generate revenue for desperately needed affordable housing, to urge immediate passage of these bills.**

Each of these Home Rule Petitions: H.2423 (Somerville), H.4514 (Boston), H.5111 (Brookline); H.3637 (Nantucket), S.2318 (Concord), H.4208 (Truro); and H.3691 (Provincetown) were voted favorably out of their designated Committees after a full hearing and referred to the House and Senate Committees on Steering, Policy and Scheduling where they now reside. Several of our municipalities have been working for multiple sessions to obtain State approval of our locally supported Home Rule Petitions as we attempt to manage and mitigate the housing crisis which existed in our communities well before COVID-19 hit, and has only intensified since.

Now that the massive negative impact of the COVID-19 pandemic on the ability of many of our residents to afford to pay rent has become apparent, the need for an increased supply of affordable housing is more critical than ever. While the need for affordable housing is dramatically heightened, the pandemic has decimated state and local budgets and severely damaged the ability of each to fund the quantity of affordable housing that is so desperately needed. Short term solutions provided by the CARES Act and other limited funding sources must be coupled with a clear strategy for the development of long-term affordable housing in order to stabilize our hard-hit communities. Transfer Fees can and should be included as part of the Commonwealth's recovery from the COVID-19 crisis; a crisis that has been made worse by inadequate affordable housing leading to unsafe overcrowding and contributing to the spread of COVID-19.

The communities we represent have grappled for years with a crisis of housing affordability as rents and home-prices have risen dramatically, far outpacing local wage increases. Longtime residents and essential members of our local workforces are being displaced as housing prices

soar out of reach. We are increasingly concerned by rising housing insecurity and its attendant impacts on the thousands of cost-burdened families in our communities.

Federal and State funding provides critical support for affordable housing initiatives, yet we know from first-hand experience that this revenue alone fails to meet the urgent needs of our communities. As cities and towns face the continued displacement of our residents and our workers, it is critical that we have the necessary tools to support a sufficient supply of housing that is affordable to low-, moderate- and middle-income residents. By allowing municipalities to enact a real estate transfer fee which suits their own community, transfer fees would provide cities and towns with a proven, effective, and essential tool to support local affordable housing initiatives. Studies show that transfer fees are a proven strategy to generate a stable and reliable source of dedicated local funding, without adversely affecting the local housing market¹².

Each of our municipalities have independently gone through comprehensive public processes that included extensive debate, and ultimately led to the adopting of transfer fees that work in **our own particular local markets and are supported by our communities**. We applaud the efforts of the Commonwealth to pass the Housing Choice Bill to increase the supply of residential housing and urge its swift passage. The impact of the Housing Choice legislation, however, will be far more significant if the right tools to ensure the affordability of new housing development are also available to the Commonwealth's municipalities when they need them. Transfer fees are an essential tool that will give municipalities access to critical funds that when coupled with Housing Choice reforms will have a real impact on affordable housing development.

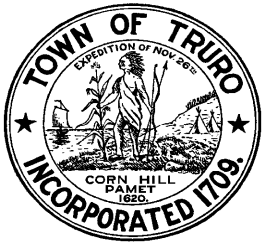
To effectively address these crises, municipalities need additional funding. These municipalities have identified a source to generate that critical revenue, which their communities also support. We urge the legislature to simply allow these municipalities the right to enact a fee their communities are in support of, as they recognize the dire need for more affordable housing.

If we are to sustain our communities and be an economically competitive Commonwealth, we must give local municipalities the tools they need to create and invest in a sufficient supply of housing that is affordable to our low, moderate- and middle-income residents. We respectfully urge the passage of all Transfer Fee Home Rule Petitions to allow for just that.

Sincerely,

¹ "Economic impact of a real estate transfer tax for Boston." Oct 2019. PFM Group Consulting, on behalf of the City of Boston. <https://tinyurl.com/BostonRETF>

² "Real property transfer fee impact analysis." Oct 2017. RKG Associates, on behalf of the City of Somerville. <https://tinyurl.com/SomervilleRETF>



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Treasurer's Office

REQUESTOR: Mary McIsaac, Interim Treasurer

REQUESTED MEETING DATE: October 13, 2020

ITEM: Bond Anticipated Note #297-1 (RENEWAL)

EXPLANATION: Bond Anticipation Note #296: Landfill Capping \$60,000 Renews 10/30/2020. The Town's financial advisors have handled the sale, which took place on Thursday, October 1, 2020, and worked to get the Town the best possible rate of **0.7%** (total interest due at maturity: \$418.83) for one year (maturity date October 29, 2021) from **Cape Cod Five Cents Savings Bank**.

FINANCIAL SOURCE (IF APPLICABLE): Note 297-1 to pay off Note 296

IMPACT IF NOT APPROVED: The town has a legal obligation to pay this debt for these issues; renewing the short-term note allows a community to budget and 'pay down' over several years rather than going through the expense of a long-term debt sale.

SUGGESTED ACTION: *Motion to approve the sale of the Bond Anticipation Note 297-1 for \$60,000.00 for the period 10/30/2020 – 10/29/2021 at the rate of 0.7% to the Cape Cod Five Cent Savings Bank.*

ATTACHMENTS:

1. General Obligation Bond Anticipated Note-Renewal Money and Certificate of Town Clerk

No. Enter note

SUM of 60,000 dollars 00 cts

\$60,000.00

COMMONWEALTH OF MASSACHUSETTS
TOWN OF TRURO
GENERAL OBLIGATION BOND ANTICIPATION NOTE
RENEWAL MONEY

This note is exempt from Taxation in Massachusetts

Date of Issue: October 30, 2020

For value received, the inhabitants of the Town of Truro, MA by their Treasurer hereto duly authorized by Ch. 44, Section 7(1) of the Massachusetts General Laws, as amended, and duly authorized by votes of said Town approved on April 24, 2012 promise to pay to Cape Cod Five Cents Savings Bank or order at Cape Cod Five Cents Savings Bank the sum of

SIXTY THOUSAND DOLLARS
(\$60,000.00)

on October 29, 2021 with interest at the rate of 0.70 per cent per annum maturity.

Countersigned and approved:

Treasurer

I certify that this note was
countersigned and approved by the
Selectmen in my presence

Town Clerk

(Seal)

Date

Selectmen and a majority thereof

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE, BOSTON

I hereby certify that this note appears to have been duly issued in accordance with the provisions of Chapter 44 of the General Laws and that there is on file in this office, where they may be inspected, certifications by the Town Clerk of a true copy of the Town Treasurer's record of the issue of this note, and where applicable, of a true copy of the vote of the duly warned Town Meeting authorizing the loan, together with certifications that the signatures appearing upon said note are those of the duly qualified Treasurer and a majority of the Selectmen of said Town.

Date

Director of Accounts

The Commonwealth of Massachusetts

Certificate of Town Clerk

Note Number(s): Enter note #

Town Treasurer's Record

Town of Truro, MA

1. Date of Town Meeting Authorizing Loan: April 24, 2012

2. Purpose of Loan Landfill

Note: Attach a Municipal Purpose Loan Form for lines 1 to 7 for all multiple purpose loans.

3. Total Amount of Loan Authorized \$300,000

4. Amount of Previous Issues of this Loan \$60,000

5. Paydowns on this Issue (if required) \$240,000

6. Amount of this Issue (Renewal Money) \$60,000

7. Balance of this Loan Unissued \$0

Note: Amount Authorized minus Previous New Issues minus This Issue (Renewal Money) equals Unissued Balance.

8. Issue Date October 30, 2020 Date Due October 29, 2021

9. Payable to Cape Cod Five Cents Savings Bank

10. Payable at Cape Cod Five Cents Savings Bank

11. Rate of Interest 0.70% Payable At Maturity
Annually, semi-annually or at maturity

12. Signed by _____, Town Treasurer

TO THE DIRECTOR OF ACCOUNTS: THIS CONSTITUTES OUR AUTHORIZATION TO DELIVER THE NOTE(S), WHEN CERTIFIED, TO THE PURCHASER(S) SPECIFIED ON LINE 9 ABOVE.

COUNTERSIGNED AND APPROVED BY:

Selectmen
and a
majority
thereof

In the presence of: _____, Town Clerk



(complete right side)

MUNICIPAL PURPOSE LOAN

Town of Truro, Massachusetts

\$60,000 General Obligation Bond Anticipation Notes

Sale Date: 10/1/2020
Dated Date: 10/30/2020
Delivery Date: 10/30/2020
Due Date: 10/29/2021
Bank Qualification: Yes



<u>Purpose</u>	<u>Vote Date(s)</u>	<u>Reference</u>	<u>Amount Authorized</u>	<u>Previous Issues</u>	<u>Bonds, Grants, and/or Paydowns</u>	<u>Renewal This Issue</u>	<u>New This Issue</u>	<u>Total This Issue</u>	<u>Balance Unissued</u>	<u>Original Issue Date</u>	<u>Prorata Interest</u>	<u>Prorata Premium</u>	
Landfill	4/24/2012	Ch. 44, 7(1)	\$300,000	\$60,000	\$240,000	\$60,000	\$0	\$60,000	\$0	8/1/2016	\$418.83	\$0.00	EXEMPT
Totals			\$300,000	\$60,000	\$240,000	\$60,000	\$0	\$60,000	\$0		\$418.83	\$0.00	

The Commonwealth of Massachusetts

Certificate of Town Clerk

Only one Certificate is needed to cover all notes issued on the same date for the same purpose. The Town Clerk will furnish below an exact copy of the vote authorizing the loan, as appearing in the Clerk's records, showing how the vote was passed including a copy of the article in the warrant upon which the vote was based. The completed certificate is to be signed by the Clerk and given to the Treasurer, who must transmit the same, with the note or notes, to the Director of Accounts, Department of Revenue, Boston. General Laws Chapter 44, Sections 23-27.

Copy of Vote Authorizing Loan

*(Attach a certified copy of the vote and warrant article
for each authorization included in this borrowing.)*



I CERTIFY that this is a true copy of the Town Treasurer's Record of the issue of notes and a true copy of the vote passed at a meeting of the voters of the Town of Truro, MA duly warned as required by law, which authorized borrowing as stated, as appears on the records of the town; that said vote is in full force and effect and has not been repealed or modified in any way by subsequent vote of the town. I FURTHER CERTIFY that the person whose signature appears on the note as treasurer of the Town of Truro, MA was the duly authorized treasurer on the date when said signature was made; and that the persons whose signatures appear upon the note as those of a majority of the selectmen were duly qualified selectmen on the date when such signatures were made. I ALSO CERTIFY that the copy of the warrant article is a true copy of the same; that it was duly served and certified by the constable as required by the General Laws and by-laws or vote of the town or both.

Date _____



_____, Town Clerk

(Revised: December 2003)

DRAFT

Truro Select Board Meeting Tuesday, April 21, 2020 Remote Meeting

Select Board Members Attending: Susan Areson, Kristen Reed, Stephanie Rein, Robert Weinstein

Regrets: Janet Worthington

Attending: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark: Health Agent Emily Beebe; DPW Director Jarrod Cabral; Fire Chief/Emergency Management Director Timothy Collins, Community Paradigm Associates Consultant Bernard Lynch

Vice Chair Robert Weinstein opened the meeting at 2:00 p.m. and introduced the Select Board members and other parties attending the virtual meeting. He explained how the public could participate by phone, entering the access code which he provided. The public was also invited to e-mail comments.

PUBLIC COMMENT

No one called into the virtual meeting to offer public comment.

COVID-19 UPDATE

The Town Manager explained that most of the staff is working remotely but are available for phone calls and e-mail communication. The DPW, Fire and Police Departments are working as usual. Health Agent Emily Beebe discussed Massachusetts' high numbers in the Covid-19 surge. She said the virus is very different from the seasonal flu and should not be minimized. It is so contagious, the number of cases has rapidly increased. She said it is essential to continue social distancing and wearing cloth masks. The Town needs to work with businesses to ensure public safety. Ms. Beebe cited the increase in cases from March until the present. She said there have been questions about reopening and about the designation of essential services. She continues to work with her peers and the Department of Public Health (DPH). She has plans to have a joint Covid-19 Facebook page with Wellfleet as the "Spokespersons for Health" offering more information to the public.

Vice Chair Robert Weinstein emphasized the importance of wearing masks. Epidemiologists have said people can be asymptomatic, so your mask protects others and their masks protect you. Barnstable County cases are approaching the 700s, and Massachusetts now ranks third in states with the most cases. He cautioned about the unknown number of asymptomatic cases. He thanked Town personnel who have worked to keep the community safe.

Select Board Member Kristen Reed asked Health Agent Beebe if the added cases reported in Barnstable County reflect numbers from a Brewster nursing home. She also inquired about cases in Truro. Ms. Beebe reported that there were two active cases, seven in recovery and several people in quarantine in Truro.

Emergency Management Director Timothy Collins reported that Truro is continuing to get personal protective equipment (PPE) and working to protect the public.

Select Board Member Susan Areson, on behalf of Janet Worthington, asked about methods of distributing masks to townspeople who would like to get them. She said that Ms. Worthington was concerned about older residents who are not online and did not have access to information on masks. Town Manager Palmer said that she will work with COA Director Mary Elizabeth Briscoe to get information and masks to that part of the population. Vice Chair Robert Weinstein added that he had seen a sign in Orleans advertising masks from Lynn's Alterations.

Ms. Palmer said that post office is offering an Informed Delivery service that allows people to preview what is in their mailbox, so they can decide whether they need to go to the post office to get it. To sign up, people should go to USPS.com, she said.

Board Member Kristen Reed mentioned Governor Baker's decision that the State needs 14 days of steady decline in cases before considering reopening. Truro will be taking direction from the Governor.

SELECT BOARD ACTION

Executive Session on April 14, 2020 Decision

Vice Chair Robert Weinstein reported on the Executive Session of April 14, 2020. He said that Town Manager Rae Ann Palmer had agreed to continue as Town Manager for three months before her intended retirement date of June 30, 2020. She has agreed to a three-month contract with the Town that will extend her service to September 30, 2020. Board Member Susan Areson said that one of the missions of the Select Board is to continue the search for a new Town Manager, but that is an agenda item later in the meeting.

Discussion of FY 2021 Budget

Town Manager Rae Ann Palmer and Town Accountant Trudi Brazil have been looking at Fiscal Year 2021 and 2022 budgets with concern over reduced revenues with the possibility of a shortened season or no season this summer. It appears that the Town could make it through FY2021 with the budget prepared for Annual Town Meeting. After making a very preliminary assessment of revenues, Town Accountant Trudi Brazil discussed adjusting the Fiscal Year 2021 Budget before going to Town Meeting. She is examining the possible impact of an extended pandemic period on revenues, but she does not have answers yet since that is too difficult to forecast. Areas of concern include short term rentals, the hotel tax and the meals tax, Town Manager Palmer said. A levelling off period from the pandemic and having businesses reopen would offer some relief. The Chamber of Commerce has asked about waiving licensing fees and has asked the Town to join them in requesting that legislators suspend the meals tax. These financial considerations will be an agenda item for another meeting, Ms. Palmer said. The Select Board's May meeting will reconsider what should be included in the Town Meeting Warrant. Right now, other than Covid-related expenses, there is a freeze on expenditures for FY2020, she said.

Vice Chair Robert Weinstein expressed his concern about unemployed locals. This could affect residents' ability to pay real estate taxes, he said. He does not think that the Town will be able to

count on revenue from the Harbor and businesses. He said economists predict it will take time to get back on a normal footing. He said the ripple effect in Truro for restaurants and suppliers should be another future agenda item. Board Member Susan Areson said there would be ripple effect in the Recreation Department as well. She questioned if Recreation would be able to run their programs because more staffing would be needed to maintain self-distancing. She suggested setting future meeting dates to make more educated guesses about the Recreation program.

Board Member Kristen Reed expressed sadness that Town Manager Palmer and Town Accountant Trudi Brazil would have to take a new look at finances after the departments had trimmed back so much in the budget sessions. She said she has no idea yet on the impact on Truro businesses, but she hoped the Town could figure out ways to minimize the budget. Board Member Reed asked Town Manager Palmer about guiding Town departments through a reconsideration of their budgets. Town Manager Palmer noted that school is closed for the rest of the year. The Town Recreation program helps younger families on the Lower Cape, but everything will have to be reexamined even though the budget has already been cut close to the bone, she said. The Free Cash numbers might not be as good as they had thought. If the Select Board approved, capital requests could be postponed but not spent until the money was there for them, Town Manager Palmer said. No one could have anticipated the situation we are experiencing, she concluded.

Vice Chair Robert Weinstein commented on the boating season and Connecticut's decision. An Upper Cape town has opened its harbor as an essential business. Deciding upon what is essential is a state by state choice. Michigan, however, did not consider boating and fishing as essential, he said. Vice Chair Weinstein expressed the hope that Truro Harbor could operate all areas safely.

Board Member Susan Areson said she hoped the Select Board and Town would promote policies that allow people to recreate outdoors as much as possible as long as they distance and are safe. She said the Town should make an effort to accommodate people. Getting outside keeps everyone sane. Decisions are not just about the money, she said. Vice Chair Weinstein concurred, and Town Manager Palmer said that opening the harbor supplies food since fishing is considered an essential business. Board Member Susan Areson added that the Town will have to consider how to keep conditions there safe as the weather gets better.

Board Member Kristen Reed asked about meeting with the Finance Committee, but Town Manager Palmer recommended working with staff and departments first. Board Member Susan Areson suggested holding a joint meeting with the Finance Committee after the Select Board's May 5th meeting, which would be the day after the Governor's next big announcement on State plans.

Vice Chair Robert Weinstein asked Health Agent Emily Beebe about current directives from the Commonwealth and the Department of Public Health about the continuance of outdoor recreational opportunities. Health Agent Beebe said that she had received guidance, which included harbor consideration. The Governor had considered fishing an essential business

because it puts food on the table. Harbor Master Tony Jackett is keeping up with State guidance, she said, but it is important to return to public spaces carefully and to stay safe.

Annual Town Meeting Date and Scope

Town Manager Palmer said that she is waiting for more guidance from the Governor, but she suggested setting a Town Meeting date for June. She said either June 16th or June 23rd would be suitable dates. Realistically, she did not think it would be possible to hold Annual Town Meeting before these dates. She had discussed postponing the zoning bylaw Warrant Articles for a fall Special Town Meeting. Planning Board Chair Ann Greenbaum had agreed to that plan. A virtual Town Meeting would not be fair to people who do not have internet access. Other possibilities were holding Town Meeting in an outside area with appropriate distancing or, if possible, mail-in voting on the Warrant Articles.

Board Member Kristen Reed said she favored some adaptation for Town Meeting but was concerned about choosing an outdoor option if weather conditions were not favorable. She agreed that a virtual Town Meeting would not allow everyone to participate because of the people who do not have internet access. She, Board Member Areson and Board Member Rein concurred that June 23, the later date, was preferable for holding Town Meeting. Board Member Stephanie Rein said that a virtual meeting had limitations as did mail. She wasn't sure why the Warrant needed to be abbreviated if a safe space was provided for the Town Meeting. Town Manager Palmer said a truncated Town Meeting would minimize the amount of time people were gathered, even with social distancing. At this time, Town Manager Palmer only wanted to set the date. She said that the Select Board could make a decision on May 5th as to which Warrant Articles should be included for Annual Town Meeting. Board Member Stephanie Rein said she understood that budget was of primary concern.

Board Member Susan Areson moved to set the Annual Town Meeting date for June 23, 2020. Board Member Stephanie Rein seconded, and the motion carried 4-0.

Date of Town Election

Assistant Town Manager Kelly Clark explained the schedule for holding the Annual Town Election before June 30, 2020. She said June 23, 2020 was set aside for Annual Town Meeting. The Annual Town Election date has to be set at least 20 days prior to holding the election. People may vote by mail in advance or use absentee ballots. The physical polling option will be available but with a shortened time period, she said.

Board Member Kristen Reed moved to set the Annual Town Election date for June 30, 2020. Board Member Susan Areson seconded, and the motion carried 4-0.

Town Manager Search Committee

Bernard Lynch, Principal of Community Paradigm Associates, said resumes have been in place for around five weeks but have been on hold because of Covid-19. Out of approximately 29 initial applications, 25 now remain. Mr. Lynch said that one or two applicants had withdrawn because of the pandemic, and one had previously withdrawn. Of the remaining candidates he has contacted to ask about their continued interest, 21 have said yes. He suggested that Truro form its selection committee by the beginning of May to keep that pool of candidates in place.

The committee would then be able to conduct some remote interviews of Town Manager candidates to narrow down the field to three to four finalists by June. That is, provided live interviews would be possible in June, he said. The Select Board could choose the next Town Manager by mid-July, according to Mr. Lynch.

Board Member Susan Areson said she had not yet received a copy of the updated timeline. She doubted that the selection committee could be ready by the beginning of May. Because the Select Board still needs to interview more applicants for the committee, Board Member Areson considered mid-May a more likely time to have the committee in place. She proposed increasing the number of members on the selection committee from seven to nine with six people from the public. She said arrangements could be made for one or two days of remote interviews of other applicants for the selection committee. Mr. Lynch said that further delay would run the risk of losing more Town Manager candidates. He mentioned another community who had reduced the number of members on the selection board, the opposite of Ms. Areson's proposal. He didn't know what the Town would be willing to do remotely, but he thought remote interviews for the selection committee could be completed by the end of May. He said it was important that the Town Manager interviews be done in person.

Board Member Kristen Reed questioned when the additional interviews could be done, but she said she didn't understand why more search committee members would be necessary. She said the dates of May 5th and 12th would work for completing the selection committee interviews. She underlined the importance of allowing time for the planned overlap of the new Town Manager and Town Manager Palmer. Board Member Susan Areson noted that May 5th and 12th were the dates she had suggested for the interviews so that the Select Board could make a decision. What she was very interested in, she said, was more public participation in the process. The Select Board has already interviewed four people for the committee, and there are three that remain to be interviewed. She said it would be fair to interview everyone who had applied.

Town Manager Palmer said there are only three remaining candidates for the selection committee. She asked if the Select Board would be interested in having another interview at the April 28th meeting. Everyone concurred, and Board Member Stephanie Rein said she now agrees that conducting remote interviews, as soon as possible, was the best approach.

Vice Chair Robert Weinstein agreed that encouraging more participation by the public was a good idea, but he did not necessarily advocate for more candidates for the selection committee. He said the same questions should be asked in the second round of remote interviews. He would like to take advantage of largest number of Town Manager candidates, so a mid-May date for establishing the selection committee would help. He urged anyone interested in being on the selection committee to step forward. He only knows of the three applicants that Town Manager Palmer had mentioned.

Board Member Susan Areson asked if she was the only one who thought the number on the committee should be increased. She said the Select Board had interviewed six people and have three more yet to be interviewed. She mentioned that among those who have been interviewed so far were new people who seemed interested in getting involved. She wanted to encourage this, so she wanted five people from the public instead of three to be chosen for the selection

committee. Town Manager Palmer said she had discussed an increase with Select Board Chair Janet Worthington, who may support Susan Areson's request for more members on the selection committee. Town Manager Palmer said the Select Board did not need to decide about increasing the number at the present meeting.

Town Manager Palmer summarized that there would be another interview for the selection committee on April 28th and a discussion of a larger size for it on May 5th. There are no new selection committee applications. Town Manager Palmer said no motion is needed at this meeting. She said if the remaining interviews can be done on April 28th, the committee could be in place by May, provided it gets onto the May 5th meeting agenda for the appointment decisions. Vice Chair Robert Weinstein recommended getting the available dates from the applicants for their remote interviews, so that no one is overlooked. Select Board members were in agreement. Mr. Lynch said he had built some flexibility into the schedule, but he still plans for an overlap of Town Manager Palmer with new Town Manager in September. Town Manager Palmer e-mailed the revised schedule to the Select Board during the meeting, she said. Vice Chair Robert Weinstein and Board Member Kristen Reed thanked Mr. Lynch for his participation in the Town Manager search process and in today's meeting.

Reopening

Chair Janet Worthington had wanted to make the public aware of activity in the business community, and Vice Chair Weinstein read the list of open businesses from the Truro Chamber of Commerce. The list included takeout, delivery, curbside pickup and shipping methods for various businesses. It included a few businesses outside of Truro, including non-profits, health services, fuel, banking, insurance, cleaning, web, landscaping, construction, electric and real estate. Board Member Kristen Reed discussed other communities that have posted business information on their websites. She had compiled a list that included neighboring Wellfleet and Provincetown businesses along with Truro businesses. She added them to the Chamber of Commerce list to make it more comprehensive. It is an active document, she said, because more businesses are figuring out what they can manage to do. She suggested posting the list on the Town website.

Board Member Stephanie Rein asked for a mechanism for business to add themselves onto the list. Town Manager Palmer asked businesses to contact Town staff and said the more information the Town has, the better they can help the businesses. Board Member Susan Areson said there are other businesses that are not on the Chamber's or Board Member Reed's list. She said the businesses should add their phone numbers. She did not care which town the business was from; helping the businesses was foremost. Vice Chair Robert Weinstein said he hoped to see all fuel delivery services included in a future list. Town Manager Palmer added the Truro Part Time Residents' Taxpayer Association's list of errand and delivery services and the Truro Community Kitchen, which provides hot meals on Sundays. Board Member Susan Areson suggested additional real estate and trash pick-up businesses. Board Member Stephanie Rein urged businesses to contact the Town to be included. She suggested that gas station hours be included in the list.

CONSENT AGENDA

A. Review/Approve and Authorize Signature: *None*

B. Review and Approve Use of ABCC Transportation and Delivery Permit for Salty Market and Days Market and Deli

C. Review and Approve Select Board Minutes-March 31, 2020

Board Member Susan Areson moved to approve the Consent Agenda. Board Member Kristen Reed seconded, and the motion carried 4-0.

SELECT BOARD REPORTS/COMMENTS

Board Member Susan Areson said it was good to see people out at the beaches and to see them adhere to social distancing. She appreciated that the DPW had placed the signs at the parking lots. Board Member Stephanie Rein said she was proud of the community for social distancing. She said when the Select Board discusses reopening, business owners should receive notice so they could participate in planning. Board Member Kristen Reed advertised the Pandemic Unemployment Assistance Fund, a website for the self-employed who are in need. Vice Chair Robert Weinstein thanked all Truro staff members and called attention to the signboards on the highway providing information Covid-19 updates and giving advisories to travelers to Truro.

TOWN MANAGER'S REPORT

Town Manager Palmer reported that there have been many calls and inquiries about short-term rentals. People are commenting on out of state cars. She said that people arriving in Truro should self-quarantine for 14 days. If neighbors have concerns, they should call Health Agent Emily Beebe. She has continued discussion with National Seashore Superintendent Brian Carlstrom and has heard from the Chamber of Commerce. She believes there will be a return to a "new normal" and reminded the public that Town Hall services continue even when the building is closed to the public.

NEXT MEETING

Town Manager Palmer reviewed the agenda items for the April 28, 2020 meeting: Little Pamet engineering, candidates for search committee, licenses and the Town Manager selection committee.

Vice Chair Robert Weinstein said that \$40,000,000 is available to trace the spread of Covid-19, and the state is hiring people to do the contact tracing. Information on the employment opportunity is available at Mass.gov website. He will send more information to Town Manager Palmer for greater dissemination.

ADJOURNMENT

Board Member Susan Areson moved to adjourn. Board Member Stephanie Rein seconded, and the motion carried 4-0.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Mary Rogers,
Secretary

Town Manager Rae Ann Palmer
Signing on behalf of the Truro Select Board

Public Records material of 4/21/2020

1. Annual Town Election notice 2020
2. List of businesses and services available in Truro
3. ABCC Transportation and Delivery Permit for Salty Market and Days Market and Deli

DRAFT

Truro Select Board Tuesday, July 28, 2020 Remote Meeting

Select Board Members Attending: Robert Weinstein, Chair; Kristen Reed Vice-Chair, Susan Areson Clerk, Jan Worthington, and Stephanie Rein

Attending: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly S. Clark; Health Agent Emily Beebe; Town Accountant Trudi Brazil, Christopher Bellonci

TRURO SELECT BOARD

Select Board Chair Robert Weinstein opened the Select Board Meeting at 5:00PM. He introduced the Board and guests to the meeting.

Public Comment

Select Board Chair Robert Weinstein asked to begin public comment and take a few minutes to give an update on the Town Manager process. He stated that he wished to thank Town Manager Palmer for staying on past June 30th when her contract ended. Currently, the field has been narrowed down to three candidates. He felt that it would be invaluable to have a one-on-one conversation with the candidates. He explained the process for selection of Town Manager.

He added there will also be an opportunity for community involvement where the public can call-in with questions.

Select Board Chair Weinstein thanked staff, the Town Manager, and Bernard Lynch and his associate from Community Paradigm Associates, for the enormous work that they put into the process. He explained that they started with numerous candidates and it was narrowed down to three.

Paul Wisotzky, member of the Town Manager Search Committee, added that Bernard Lynch, Assistant Town Manager Kelly Clark, and he met yesterday, and continue to map out the process. Mr. Wisotzky noted that they were going to work with the Board to develop the questions that will be asked of the candidates during the public interviews.

Mr. Wisotzky spoke of the upcoming community forum, adding that he encourages people to participate either by submitting a question in advance or by attending the meeting and asking their questions live.

Bernard Lynch, of Community Paradigm Associates, spoke of reaching out to each one of the candidates to get their availability for the next 10 days so that they can schedule the one-on-one meetings with each of the Board members that will give the candidates a chance to learn about the town and to answer any questions that the Board might have about their backgrounds.

There is also a Department Head staff forum is scheduled for Tuesday, which will be recorded. Mr. Lynch added the he will be moderating the discussion between the Department Heads and

the candidates which will be distributed to the Board so that they can see the interaction between the Department Heads and the Town Manager candidates.

He explained that the Select Board will conduct interviews at their meeting on the 11th and will deliberate on the 12th.

Mr. Lynch commented that the summary of reference comments will provide the Board with the candidate's strengths and weaknesses and some anecdotes on projects that they've worked on. Mr. Lynch described the background process and noted that all three candidates were excited about the one-on-one interviews scheduled with each of the Board members.

Select Board Member Areson requested that the question assignment be organized prior to the 11th. Town Manager Palmer recalled from the last meeting that Board members wanted to review and have input on the questions. Mr. Wisotzky requested that the Board members forward their specific questions to him.

Interview and Approve Christopher Bellonci-Cable and Internet Advisory Committee

Select Board Chair Weinstein introduced Christopher Bellonci, applicant for the Cable and Internet Advisory Committee.

Mr. Bellonci explained his reasons for wanting to apply to the Cable and Internet Advisory Committee. He reported on how costly it would be for him to bring cable or internet to his home and his concerns about the lack of internet in the Seashore. Select Board Chair Weinstein thanked Mr. Bellonci for applying to serve and felt he would be an invaluable asset to the Committee.

Select Board Clerk Susan Areson moved to appoint Christopher Bellonci to the Cable and Internet Advisory Committee as a full member with a term set to expire on June 30, 2023. Seconded by Select Board Member Stephanie Rein. Vote: 5-0-0. Motion carries.

Interview and Approve Gerald Buncher-Council on Aging Board

Select Board Chair Weinstein announced the interview of Gerald Buncher for the Council on Aging Board. Select Board Chair Weinstein noted that the applicant was not available to be interviewed.

Select Board Member Jan Worthington felt the appointment should be approved.

Select Board Worthington moved to appoint Gerald Bellonci to the Council on Aging Board as a full member, with a term set to expire on June 30, 2023. Seconded by Select Board Vice-Chair Kristen Reed. Vote: 5-0-0. Motion passes.

Covid-19 Update

Town Manager Palmer asked that the Health Agent Emily Beebe give an announcement regarding Covid-19.

Health Agent Emily Beebe stated that there are new restrictions from the Governor's Office regarding travel into Massachusetts from what "high risk states" as defined by the Commonwealth. She added that the guidance on enforcement of the new restrictions is geared mostly to operating lodging establishments, which will be required to inform their guests of the travel order at the time of reservation and at check-in. Guests are obligated to quarantine for 14 days after arrival or until they receive a negative Covid test result or unless they meet the limited travel exemptions.

Health Agent Beebe explained that the travel form is available online and must be filled out prior to coming to Massachusetts, entering visitors of Massachusetts into the contact tracing system. Updated guidance standards for lodging establishments, short-term rentals, and the rental registration list will be posted and distributed by the Health Office. She noted that the 2-1-1 line is still open and providing information. She explained that the travel order is a crucial attempt to keep transmission rates low.

Select Board Member Worthington asked Health Agent Beebe about a scenario of a traveler flying from California on a plane who had a negative Covid test. Health Agent Beebe noted a variety of factors to consider but stated that it all boils down to personal responsibility with masking and maintaining physical separation.

Select Board Vice-Chair Reed stated that she had a constituent reach out to her and ask about antibody testing. Health Agent Beebe commented that it is not completely understood how long an individual's immunity may last for Covid-19.

Select Board Member Worthington asked about a plan if things get worse again. Health Agent Beebe spoke of being extra diligent in maintaining awareness about physical space. She spoke in greater detail about droplet transmission and the importance of constant handwashing.

Select Board Member Worthington asked if the numbers on the State website were accurate. The Health Agent responded that she would send a more accurate three-day measure on the numbers from the County. She spoke of there being a few active cases in town.

Select Board Member Areson asked about the 14-day quarantine with respect to people vacationing on the Cape for less than 14 days. Health Agent Beebe stated if the person does not have a negative Covid test, they have to quarantine. She commented that the business owners have a lot on their shoulders because they have to self-certify and train their staff. There are a lot of new protocols for the businesses to learn, however they don't want to have to close their businesses down. She added if something happens and gets traced back to a particular business, they will have to close down and pay fines. This also applies to people that are renting through AirBnB. Select Board Chair Weinstein thanked the Health Agent for her work. He asked for clarification on the number of cases in Truro. She reported that there are three active positive cases right now.

Select Board Vice-Chair Reed spoke about the website and how frequently information is updated, including the current number of Covid cases. Select Board Member Areson highlighted the helpfulness of signing up for E-Alerts to receive the latest information. Town Manager

Palmer spoke of staff reaching out to business owners to notify them of the new guidance from the State, including the travel advisories.

Health Agent Beebe added that there needs to be uniform signage at the beaches related to safety protocols. She thanked Assistant Town Manager Kelly Clark for her assistance with the website.

Tabled Items

Select Board Chair Weinstein stated that there are no tabled items to discuss.

Discussion of Walsh Property Community Planning Committee (WPCPC)

Town Manager Palmer updated the Board on the Walsh Property Community Planning Committee progress prior to Covid-19. Applications to Serve were emailed to candidates then emailed to Stacie Smith of the Consensus Building Institute (CBI). Ms. Smith explained her role at CBI and reflected on the categories of applicants to the Committee thus far.

She explained that Town Meeting determined that the Committee will include citizen representatives from diverse sectors of the community to lead a community wide process. She spoke of the Community Forum and survey previously conducted. The findings were submitted to the Board in September 2019 and a draft plan was released in October.

The plan was based on feedback from the public and was revised and presented to the Board in November 2019. Ms. Smith added that the recommendation at that time was for 8 to 12 members to serve. The membership should collectively represent the range of demographics and interests within the community, which includes part-time summer seasonal residents, year-round residents, tradespeople, youth/students, young families, senior residents, local business owners, and cultural art institutions. The diversity of the group would address the range of issues or potential uses of the property, including housing and affordable housing opportunities. Ms. Smith addressed the revised application to serve on the Walsh Property Committee in greater detail.

Ms. Smith explained the diversity of the applications and the various categories that the applicants fall into. She then read through what was prioritized by the applicants. Nine prioritized housing or affordable housing opportunities, although it was unclear if those applicants meant that they were supportive of housing.

Ms. Smith spoke of the applicants' willingness and capacity to engage in respectful and constructive dialog with other participants. She added that there may be applicants that are no longer interested or additional individuals who may be interested now that meetings will likely be held remotely.

Ms. Smith observed that there is potentially some overrepresentation in some categories and underrepresentation in others. There was overwhelming representation in full-time residents and much less with part-time residents or seasonal residents.

There is underrepresentation with younger residents, some dominant interest in open space and the environment, and a couple of applicants who have expertise in building affordable housing. She reported that all of the applicants expressed commitment to the process. Ms. Smith stated that a committee of sixteen members would be workable.

Ms. Smith explained that the Board had four options for moving forward: 1) to reach out to all applicants to confirm their continued interest and appoint all who were still interested; 2) invite the applicants with strong interest or experience; 3) interview the applicants for a better understanding of their current concerns; and 4) re-open the application process and reach out more directly to constituents or groups that have been underrepresented so far.

Select Board Vice-Chair Reed thanked Stacie Smith for her time and for her helpful and thorough presentation. She added that it would be nice to have access to the presentation on the Town website. She has heard from part-time residents who are interested in becoming full-time residents that have interest in joining the committee. She asked to re-open the application process to include more people.

Select Board Member Janet Worthington felt that it might be good to open up the applications for another go-round. She also thanked Ms. Smith for looking at the applicants for balance and objectivity, in order to have a group of people with fair and balanced interests. Select Board Member Worthington concurred with her colleagues that more people potentially could join to get that diverse group that the Board is looking for. She felt that it would be nice to advertise to younger people and to have a student or someone at the high school level join the process. Select Board Worthington spoke of holding meetings at times that people at work could attend.

Town Manager Palmer said that she would work with Board Member Rein and Assistant Town Manager Clark to see if they could come up with a strategy for reaching out to younger people.

Select Board Member Areson asked for the process be opened to new applicants. Town Manager Palmer stated that staff can place an announcement on the website and create an ALERTruro announcement, and put their heads together to figure out how to reach younger families.

Select Board Member Areson stated that they should establish a date that the Committee should start meeting and suggested the first of October.

Town Manager Palmer suggested that the Board make a motion to open up the application process for the Walsh Planning Committee applicants and keep it open, until the beginning of September; and to authorize the Consensus Building Institute to start to interview the existing applicants to have the Committee seated by October first. Select Board Member Rein moved the motion. Select Board Member Areson Seconded. 5-0-0 Motion Passes.

Approval of the 1/12th Budget

Town Accountant Trudi Brazil explained that the August budget was before the Board for approval as Town Meeting has not been held. She explained that the August amount was less

than the requested amount made in July and that they had several significant expenses in July, such the Town's assessment to Cape Tech and for Truro's assessment to County Retirement.

Ms. Brazil stated that the amount does exceed the required 1/12th spending, which she explained in detail. She then explained the process and timeline for certification and submission.

Select Board Member Areson moved to approve the August 1/12th budget and authorized the Town Manager to forward the budget to the Department of Revenue for approval. Select Board Member Rein Seconded the motion. Motion Passes 5-0-0.

Future Dates for Payomet Theater

Kevin Rice, Executive Director of Payomet Theater reported that Payomet had two recent events that were successful. He added that they are hoping to use the same drive-in format for future events. He highlighted social distancing efforts, mask wearing and the parking grid layout on the ball field. Select Board Member Areson questioned the entertainment application and the occupancy number listed for 90 cars and 360 people, over the Massachusetts Safety Standard at 100 people maximum.

Town Manager Palmer felt it was best to leave those amounts on the application should the State change their guidance and advised that the motion state that Payomet was in accordance with the State guidance which gives them the opportunity to increase their numbers, if the State changes their guidance.

Select Board Vice-Chair Reed stated that she was glad to hear that the two events were successful, and the Health Agent reported a positive outcome as far as safety and social distancing protocols.

Select Member Areson moved to approve the Drive-In and Entertainment license for Payomet Performing Arts Charitable Trust for the 2020 season, and the Commonwealth of Massachusetts license for public entertainment on Sunday, and to authorize Chair to electronically sign the application and the Board to electronically sign the license in accordance with the State of Massachusetts Safety Guidelines. Select Board Vice-Chair Reed Seconded the Motion. Motion Passes 5-0-0.

Select Board Member Areson moved to approve the letter of support for Payomet drive-in for the Massachusetts Development Grant and to authorize the Chair to Sign. Select Board Member Rein Seconded the Motion. Motion Passes 5-0-0.

Town Manager Palmer added that she recommends that the Board hold the letter until the Seashore authorizes this specific use for Payomet.

Year-Round Conversion of Sea Haven Condominiums (510 Shore Road)

Health Agent Emily Beebe introduced the request for the year-round conversion of Sea Heaven Condominiums. There are three units that would like year-round use and removal of the Seasonal Covenant.

Select Board Vice-Chair Reed moved to approve the year-round use and removal of the Seasonal Covenant for Sea Haven Condominium located at 510 Shore Road. Select Board Member Rein Seconded the motion. Motion Passes 5-0-0.

Update on Cable and License Renewal Negotiations

Town Manager Palmer provided an update on negotiating the renewal of the Comcast Cable License for the Towns of Truro, Wellfleet, Orleans, Eastham and Brewster. The Towns are asking for almost 1.1 million dollars total for additional build-out of equipment and facilities needed, as well as 5% of access fees. The group is also requesting an HD channel for government access and studio connection to Lower Cape TV. They are looking at negotiating the density requirements, which are currently 25 houses per mile.

Select Board Vice-Chair Reed hoped that Comcast would lower the density requirement and Select Board Chair Weinstein agreed that Truro needs to stand firm at demanding it be lowered to 10 households per mile. Town Manager Palmer concurred and said she would fight for it because so many need internet in Truro to work and stay permanently.

6. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

- 1. Reappointment of Linda Noons-Rose to the Conservation Commission*
- 2. Reappointment of Darrell Shedd to the Zoning Board of Appeals*
- 3. Reappointment of Susan Roderick to the Bike and Walkways Committee*
- 4. Reappointment of Claudia Tuckey to the Council on Aging Board*
- 5. Reappointment of Mark Farber to the Energy Committee*
- 6. Reappointment of Richard Wood to the Human Services Committee*
- 7. Reappointment of Sallie Tighe to the Human Services Committee*
- 8. Reappointment of Robert Higgins-Steele to the Energy Committee*

B. Review and Approve Appointment of Interim Town Clerk, Interim Tax Collector, and Interim Treasurer

C. Review and Approve Select Board Minutes: June 23, 2020 Reopening Task Force, June 16, 2020 and July 7, 2020 Special and Reopening Task Force, and July 14, 2020

Select Board Chair Weinstein asked the Board if they had any comments regarding the Consent Agenda. Select Board Member Areson offered gratitude to all those seeking reappointment. Select Board Member Rein commented that the minutes for June 23rd were not in her packet and the June 16th minutes had already been reviewed.

Select Board Member Areson noted a change to wording regarding the number of people who signed the letter read into the record on the first page of the Minutes of July 14th and a clarification on the Board that was referred to.

Town Manager Palmer suggested that the June 23rd minutes be tabled. Select Board Vice-Chair Reed asked Select Board Member Rein if one of the typos was the merging of their names. Select Board Chair Weinstein added that he had one minor typo change for the July 7th minutes which he would speak with Noelle or Nicole about.

Select Board Member Areson made a motion to approve the Consent Agenda with the noted amendments and to remove the minutes of the June 23rd from the Consent Agent. Select Board Member Rein seconded the motion. Motion passes 5-0-0.

Select Board Reports and Comments

Select Board Chair Weinstein asked if there were any reports. Select Board Member Rein asked if the Town was assisting the residents of the Truro Motor Inn to find new accommodations. Town Manager Palmer stated that there are some Court dates pending but the Court Order was for the owners to relocate the tenants into suitable housing.

Town Manager Palmer added that the Homeless Prevention Council and the Navigator continue to work with the remaining residents. Select Board Member Rein added that she had her doubts that the owners would facilitate this plan.

Select Board Member Worthington spoke in remembrance of three residents that recently passed away: Ansel Morris, 32, who was raised in Truro and left a young family; David Lindstrom, who worked for the Town for many years; and Nancy Chamberlin, who died in an automobile accident and her family lived in Truro for many years. She asked to acknowledge the residents and send the Board's best to the residents' families.

Select Board Member Areson asked for a report on Head of the Meadow Beach. Town Manager Palmer commented that she sent a letter on behalf of the Town to the Superintendent of the Cape Cod National Seashore formally requesting that the Seashore gate be closed at Head of the Meadow on the Seashore side. Town Manager Palmer will provide an update as soon as she has new information.

Select Board Chair Weinstein reported that he attended the School Committee meeting July 21st. He spoke of the Department of Education and their different approaches to opening the schools: physically present in the buildings, fully remote, or a hybrid of the two. Students will be required to wear masks with social distancing six feet apart in the buildings.

Select Board Chair Weinstein reported that the Superintendent assured him that the custodians have been deep cleaning the building all along and there would not be a burden of work once school opens.

It was reported that the HVAC system would be cleaned in the school building and that the School is waiting on finalized protocols to be put in place from the Department of Education. A questionnaire was sent out to all families and 25% of the parents said they would absolutely not be willing to put their children into the physical building of the school and 25% said they would be OK with it at this point. 50% of the parents that responded said they felt that given the fluidity of the whole situation, they didn't have enough information to make an informed decision.

Town Manager's Report

Town Manager Palmer stated that Health Agent Emily Beebe and the DPW Director Jarrod Cabral aiding the school in preparation for their opening. She also reported that the Fire Chief wrote a grant for the Assistance to the Firefighters Program through FEMA, and Truro was awarded grant money that will go towards equipment for the ambulances.

She reported that the meeting on August 11th will be for an interview of the three Town Manager candidates. Town Manager Palmer asked how the Board wished to address going over their questions for the candidates. The Board determined to set aside half an hour for the discussion and assignment of the questions prior to the interviews.

Adjournment

Select Board Member Areson moved to adjourn. Seconded by Select Board Member Rein. Motion Passes, 5-0-0.

The meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Nicole Tudor, Executive Assistant

Acting Town Manager, Jamie M. Calise
Under the Authority of the Truro Select Board

Public Records material of 07/28/2020

1. Application to Serve Christopher Bellonci
2. Application to Serve-Gerald Buncher
3. Draft Minutes: July 14, 2020
4. Draft Minutes: July 7, 2020
5. Draft Minutes: June 23, 2020
6. Draft Minutes: June 16, 2020
7. Applications to Serve: Bob Higgins-Steele, Sallie Tighe, Richard Wood, Mark Farber, Claudia Tuckey, Susan Roderick, Darrell Shedd, Linda Noons-Rose
8. Payomet Entertainment Application
9. Sea Haven Declaration of Covenant Application