



# Truro Select Board

Tuesday, August 25, 2020

Remote Meeting-5:00pm

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1-877-309-2073 and enter the following access code when prompted: 475-629-973.** Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively. Citizens may also provide public comment for this meeting by emailing the Town Manager at [rpalmer@truro-ma.gov](mailto:rpalmer@truro-ma.gov) with your comments.

## 1. PUBLIC COMMENT

## 2. PUBLIC HEARINGS NONE

## 3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Lisbeth Wiley Chapman to the Truro Historical Commission
- B. Bart Mitchell to the Truro Historical Commission

## 4. TABLED ITEMS NONE

## 5. SELECT BOARD ACTION

- A. Vote to Hold 2020 Annual Town Meeting on September 26, 2020 at the Truro Central School Ballfield  
Presenter: Rae Ann Palmer, Town Manager
- B. Discussion and Possible Vote on 2020 Annual Town Meeting Petitioned Articles  
Presenter: Rae Ann Palmer, Town Manager
- C. Discussion of ATM Warrant  
Presenter: Rae Ann Palmer, Town Manager
- D. Fiscal Year 2021 Budget Review and Discussion  
Presenter: Rae Ann Palmer, Town Manager

## 6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
  - 1. *Reappointment of Jarrod Cabral as Forest Warden, Chief Jamie Calise as Keeper of the Lockup and Kelly Clark as Truro's Alternate Representative to the Cape Cod Municipal Health Group*
  - 2. *Reappointment of Stanley Sigel as an Alternate to the Pamet Harbor Commission*
  - 3. *Reappointment of Madelyn Cordeiro to the Human Services Committee*
  - 4. *Reappointment of Gary Sharpless to the Shellfish Advisory Committee*
  - 5. *Reappointment of Richard Larkin to the Historic Commission*
  - 6. *Appointment of Nancy Medoff to the Energy Committee*
- B. Request to approve the Official's Bond for Mary McIsaac, Interim Treasurer
- C. Review and Approve Select Board Minutes: June 23, 2020; July 22, 2020

## 7. SELECT BOARD REPORTS/COMMENTS

## 8. TOWN MANAGER REPORT

## 9. NEXT MEETING AGENDA: September 8



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Application to serve on the Truro Historical Commission

**EXPLANATION:** Lisbeth Wiley Chapman submitted an application to serve on the Historical Commission. All paperwork has been completed, and the Chair has approved the application. There are two vacant positions.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate in the Historical Commission as a voting member.

**SUGGESTED ACTION:** *Motion to appoint Lisbeth Wiley Chapman as a full member of the Truro Historical Commission for a three-year term expiring on June 30, 2023.*

**ATTACHMENTS:**

1. Application to serve/Chair approval



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NOV 2020 AUG 7 09:50  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

**NAME:** Lisbeth Wiley Chapman **HOME TELEPHONE:** [REDACTED]

**ADDRESS:** 32 Shore Road, North Truro **WORK PHONE :** [REDACTED]

**MAILING ADDRESS:** P.O. Box 217, North Truro, 02652 **E-MAIL:** [REDACTED]

**FAX:** \_\_\_\_\_ **MULTI-MEMBER BODY ON WHICH I WISH TO SERVE:** Truro Historical Commission

**SPECIAL QUALIFICATIONS OR INTEREST:** I am insatiably curious about history and architecture. This translates into keen interest in historic structures and the need to preserve them. I have been a member of both the Wellfleet and Truro Historical Societies for 20 years. I originated the Hopper House Tours, researching and presenting art, history, and architecture to 1200 guests over eight years.

**COMMENTS:** My extended family has owned property in Truro for 200 years. My nuclear family built a "found materials" cottage in South Truro in 1949. We came to Truro every weekend, April-October. I relocated my PR business to Wellfleet in 2000 and moved to the Parsonage of the Christian Union Church in Truro in 2018. I would like to put my energy into preserving the historic structures of Truro and help continue the anticipated new surveys of structures in town.

**SIGNATURE:** Lisbeth W. Chapman **DATE:** August 5, 2020

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**COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)** \_\_\_\_\_

Beth's deep knowledge of Truro's history and her enthusiasm for celebrating and protecting the town's built heritage will make her a valuable addition to the Historical Commission, and I am pleased to recommend her highly.

**SIGNATURE:** Matthew J. Kiefer **DATE:** August 6, 2020

**INTERVIEW DATE:** \_\_\_\_\_ **APPOINTMENT DATE (IF APPLICABLE):** \_\_\_\_\_



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Application to serve on the Truro Historical Commission

**EXPLANATION:** Bart Mitchell submitted an application to serve on the Historical Commission. The Chair has approved the application. There are two vacant positions.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate in the Historical Commission as a voting member.

**SUGGESTED ACTION:** *Motion to appoint Bart Mitchell as a full member of the Truro Historical Commission for a three-year term expiring on June 30, 2023.*

**ATTACHMENTS:**

1. Application to serve/Chair approval



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

RECEIVED 2020AUG18 AM 7:57  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

NAME: Bart Mitchell HOME TELEPHONE: [REDACTED]

ADDRESS: 22 Castle Road Truro WORK PHONE : \_\_\_\_\_

MAILING ADDRESS: 54 Eliot St JP MA 02130 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Historic Commission

SPECIAL QUALIFICATIONS OR INTEREST: \_\_\_\_\_

My wife and I have been homeowners in Truro since 2004, and we had spent time here nearly every year for the previous 25 years as well. I have a deep respect for the landscape, history, and architecture of this place, for the quality newer structures that have been added over the years, and the discussions how both can contribute to this beautiful town.

I have been involved in the preservation and the adaptive reuse of historic structures in many communities in Massachusetts in the past and would consider it an honor with others in Truro to participate in discussions about the situations that arise about how to do so here.

SIGNATURE: [Signature] DATE: 08.12.20

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

## Noelle Scoullar

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**From:** Kiefer, Matthew J. <[REDACTED]>  
**Sent:** Monday, August 17, 2020 5:13 PM  
**To:** Noelle Scoullar; Nicole Tudor  
**Cc:** Mr. Bartholomew J. Mitchell III  
**Subject:** Historic Commission Application  
**Attachments:** BMitchell\_trurohistoric.pdf

Noelle and Nicole

I'm attaching the application of Bart Mitchell for an open seat on the Historical Commission. I've known and worked with Bart in many settings over the years and I'm pleased to recommend him highly for the post. His extensive experience with property ownership and development, and his deep commitment to Truro's future, will make him an invaluable addition to the Commission.

Please let me know if you have any questions. I'm also copying Bart in case you need anything further from him. Thanks in advance for your assistance with this—

Matthew Kiefer  
Chair, Truro Historical Commission  
[REDACTED]



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Vote to Hold 2020 Annual Town Meeting on September 26, 2020 at the Truro Central School Ballfield

**EXPLANATION:** In light of the COVID-19 Public Health Emergency, the Annual Town Meeting was postponed from April 28, 2020 to June 23, 2020 and then to September 26, 2020. Staff and I have consulted with the Town Moderator and recommend holding the meeting on Saturday, September 26, 2020 at 12:00 PM outside on the Truro Central School Ballfield, with a rain date of Sunday, September 27, 2020. Holding the meeting outside is a critical safety measure which facilitates sufficient physical distancing between attendees. Holding the meeting on a Saturday allows for the meeting to be held during the day, providing natural light and minimizing exposure to colder weather and/or mosquitos. The proposed date would still allow tax bills to be mailed in October. Town Meeting is a legal exception of the Governor's August 7, 2020 Gathering Order.

Check-in will begin at 11:00 AM and will include a screening process. Chairs will be grouped in sets of two with a minimum of 6 feet between each set of two chairs. Individuals from the same household may sit together. All attendees are asked to wear masks and masks will be available for those who arrive without a mask. Individuals who cannot wear masks for medical reasons will be assigned a seat in a seating area separated from other voters. An outdoor audio system is reserved for the proposed date and the rain date and we are working with the vendor to determine the best way to clean microphones between uses. We recommend that attendees wear hats, sunscreen, and insect repellent. Additional sunscreen, insect repellent and hand sanitizer will be available for attendees. Staff is currently securing pop-up tents for shade and traffic control supplies (symbolic fencing, cones, etc.). Beach mobi-mats will be used to create accessible pathways for individuals with mobility concerns. A draft Town Meeting plan is included. Please note that this plan may change as conditions or regulations change.

**SUGGESTED ACTION:** *MOTION TO hold the Annual Town Meeting on September 26, 2020 with a rain date of September 27, 2020 at 12:00 PM outside at the Truro Central School Ballfield.*

**ATTACHMENTS:**

1. Draft Town Meeting Plan

**Truro 2020 Annual Town Meeting**  
**Current conditions, planning concerns and recommendations**

**Overall planning conditions and objectives**

- Town Meeting was postponed until September due to concerns about the COVID-19 public health emergency. Given the continued uncertainty about contagion, including airborne contagion, and the limited options available for meeting spaces in Truro, an outdoor meeting venue offers the best compromise between safety and logistical challenges. This is consistent with the recommendations from most public health officials. It's possible that some voters might not be comfortable attending any large gathering, even an outdoor meeting. Consideration should be given to reducing the quorum so that a lack of a quorum doesn't prevent the meeting being held. Plans still need to be made for attendance by normal (or even greater than normal) number of voters.

**Timing**

- Concerns:
  - An outdoor meeting is best conducted during daylight hours.
  - A weekday daytime meeting would disadvantage working voters.
  - A weekend meeting during daylight hours is more readily accessible to a wide range of voters.
  - A September date might improve the chances of favorable weather conditions, while still allowing time for tax bills to be prepared for October.
  - Meeting earlier in the day will reduce solar exposure
- **Recommendations:**
  - **That the meeting be called for Saturday, September 26, 2020, beginning at 12 PM.**
  - **That a rain date be provided for. Sunday, September 27, 2020 is recommended for a rain date.**
  - **Check-in and screening to begin at 11:00 AM to allow ample time.**

**Location**

- Concerns:
  - The meeting venue needs to be large enough to accommodate the anticipated number of attendees (voters, town officials, non-voting observers) while maintaining safe distances between individuals or household groups.
  - The venue needs adequate space for check-in lines, aisles for attendees to access seating areas, nearby parking (including handicap accessible parking) and restroom facilities, as well as provision for some shelter / shade
  - The venue should be in a familiar location within town, not too exposed to wind.
  - The venue should be accessible to individuals with mobility issues.
- **Recommendation:**
  - **That the meeting be held at the Truro Central School ballfield.**



## Seating

- Concerns:
  - Chairs need to be placed to maintain a minimum 6' spacing.
  - Aisles need to be a minimum of 14' wide to allow two-way passage while maintaining space between walking and seated individuals.
  - Even with a reduced quorum, seating must be available for a larger number of attendees. Towns which have had outdoor town meetings this spring have found that the number of attendees is often higher than historical averages at their normal indoor meetings (this may well be in response to pent-up desire for some social interaction after months of social isolation).
- Recommendations:
  - **That the DPW mark the ballfield with chalk lines for seating areas and aisles and use symbolic fencing and other mechanisms to provide direction.**
  - **That the check-in area be marked with aisles, directional arrows and lines indicating 6' spacing.**
  - **That staff place chairs with enough seating for 300 (voters and non-voters).**
  - **That chairs be placed in pairs, with a minimum 6' radius around each pair.**
  - **That aisles in the seating area be marked with lines, directional arrows and signage.**
  - **That seats and tables for Select Board, Town Manager, Finance Committee, Town Clerk and Town Accountant be set up to maintain adequate distance between individuals.**
  - **That separate (more physically distanced) seating areas be provided for those who can't or won't wear a face mask**
  - **That non-voters be seated in a designated area of the field.**
  - **That the accessible beach mats be used to create an accessible pathway and seating area for individuals with mobility issues.**

## Shelter

- Concerns:
  - Tenting the entire venue to provide shelter in the event of rain or strong sun is likely to be prohibitively expensive. A rain date is a more realistic alternative.
  - While daytime temperatures in September day aren't likely to be as hot as mid-summer, provision should be made for some shelter from the sun for vulnerable individuals.
- Recommendation:
  - **That staff secure an umbrella or tenting for the Town Moderator and additional pop-up tents to serve as shelter for individuals needing a break from the elements or those extremely vulnerable to the elements.**
  - **That 2 small tents or umbrellas also be provided for the audio equipment and operators and for the check-in registrars.**
  - **That voters be advised to bring hats and water and wear sunscreen/ bug repellent**
  - **A stand or stage and tall chair or stool for the Moderator.**
  - **That individual packets of sunscreen and insect repellent be available at no cost to attendees.**

## Safety and sanitation

- Concerns:
  - Screening for entrants would provide some reassurance to other attendees.
  - Distancing must be maintained between attendees during check-in and throughout the meeting.
  - Face masks or coverings will be required of all attendees.
  - Toilet facilities and handwashing or sanitizing facilities must be provided.
  
- Recommendations:
  - **That meeting attendees self-certify that they do not have symptoms of COVID-19 upon entrance.**
  - **That signage be placed in the parking areas and check-in areas indicating that anyone with symptoms should not attend.**
  - **That masks be required of all voters and non-voters. That masks be available and provided for anyone who arrives without one.**
  - **That attendees who can't (for medical reasons) or who refuse to wear a mask be seated in a separate area, appropriately distanced from the rest of the attendees and from one another.**
  - **That "greeters and seaters" be used to guide voters and non-voters to seating areas. That the entrance to the ballfield from the upper parking area be blocked off and monitored to ensure that all entrants are screened and checked-in.**
  - **That staff help in reminding voters to maintain distancing while moving around the venue, waiting to check-in, and leaving the meeting.**
  - **That the Town contract with its vendor provide a sufficient number of portable toilets and handwashing stations. That at least one accessible unit be provided. It may be possible to reposition some units from other locations after Labor Day.**

## Quorum

- Concerns:
  - The virus is unlikely to be contained in the next several months.
  - Voters may be uneasy attending even an outdoor meeting.
  - The logistics of planning this meeting are complex, and every effort should be made to ensure a quorum so that business can be conducted.
  
- Recommendation:
  - **That the Town take advantage of the provisions of the Commonwealth's emergency legislation to reduce the quorum. An agenda item has already been posted in accordance with the legislation and following a vote of the Select Board (in consultation with the Moderator), notification will be made to the Attorney General by the Interim Town Clerk.**

## Audio

- Concerns:
  - Audio equipment must be adequate for all voters to hear the presentations and debate.
  - The equipment currently used by the town for town meetings is likely not adequate for use in a large outdoor venue.
- **Recommendations:**
  - **That staff contract with a vendor to provide and operate the audio equipment for town meeting. (Staff has already reserved the equipment for the proposed date and rain date).**
  - **That wireless microphones be provided for voters and Town officials to speak. That microphones will be sanitized between speakers, by the method permitted by the vendor.**

## Visuals

- Concerns:
  - Video slide presentations for a large outdoor venue would require multiple large screens. This is financially and logistically impractical for this meeting.
  - As with other accommodations, this meeting will have to be conducted without visual presentation.
  - The inability to use slide presentations does impose a burden on presenters and voters who use visuals to support their points.
- **Recommendations**
  - **That the meeting be conducted without the use of video slide presentations.**
  - **That the Town print a motions booklet containing the wording of all motions for distribution to voters.**
  - **That the Town use printed materials to explain any proposals that require more than a verbal presentation.**
  - **That the Town make duplication services available for free in advance of the meeting voters who wish to support their presentation with visuals. Because there is a cost associated with duplicating a large number of printed materials, that the town place a reasonable limit on the number of pages allowed to be printed for any one voter.**
  - **That the meeting be filmed for those voters who can't attend or are not comfortable attending a large gathering.**

## Check-in procedures

- Concerns:
  - Historically, check-in has been a relatively slow procedure with lines of voters in close proximity to one another.
- Recommendations:
  - **That additional check-in stations be staffed if possible (a minimum of 2 check-in stations is recommended).**
  - **That check-in tables be spaced to maintain adequate distance between different groups of voters.**
  - **That plastic shielding and/or face shields be provided to separate registrars from voters.**
  - **That spacing be maintained by voters in line to check-in. That markings and signage be used to give visual clues to maintain spacing.**
  - **That volunteers and/or staff help enforce distancing.**
  - **That individuals be screened by self-certifying that they do not have symptoms of COVID-19.**
  - **That masks be available to those who need them as well as bottled water.**

## Voting procedures

- Concerns:
  - A spread out, outdoor meeting will make counting difficult.
- Recommendations:
  - **That voting be conducted by a show of raised cards. If the vote cannot be determined visually that a counted vote of raised cards be taken by tellers.**
  - **That at check-in, voters be given both a voter card and a larger, highly visible card (ideally, a piece of fluorescent or brightly colored construction paper or cardboard).**

## Traffic, parking and crowd control

- Concerns:
  - Handicap parking will be required.
  - Parking at the school for town meeting is normally “self-regulated”.
  - If the daytime outdoor venue draws a larger than normal number of voters, the Police Dept. may need to assist with traffic and parking.
  - Exit of voters from the meeting will need to be managed to maintain distancing.
  
- Recommendations:
  - **That the fire lane be kept clear of any vehicles.**
  - **That part of the parking area closest to the ballfield be reserved as additional handicap parking.**
  - **That staff assist with traffic control and advising attendees where to park.**
  - **That, at the conclusion of the meeting, seating areas be “dismissed” in a staggered manner to prevent a bottleneck of voters leaving the meeting.**
  - **That police personnel assist with traffic exiting to Rt 6 as usual following town meetings.**

## Warrant

- Concerns:
  - The warrant needs to be printed quickly to allow time for posting.
  - Even with ideal conditions, conducting a meeting in this venue, at this time and in this manner is untried, so every effort should be made to minimize the amount of business necessary to be conducted.
  
- Recommendations:
  - **That the warrant be structured to reduce the length of the meeting as much as possible by postponing non-essential actions to a future meeting.**
  - **That the warrant be printed in-house once it is finalized.**

## Community engagement

- Concerns:
  - Conducting our ATM outdoors during the day on a Saturday represents a major change to our town meeting procedures.
  - Educating all participants on what to expect will be crucial to ensure that the meeting is conducted safely and with the usual opportunity for open debate and deliberation.
  
- Recommendations:
  - **Once the Select Board commits to a date, that a public information campaign be mounted so that voters know what to expect when they attend town meeting.**
  - **That print media, radio, TruroTV, social media, and the Town's website all be used to publicize the date, venue and procedures for this town meeting.**
  - **That a short "What to Expect at Town Meeting" document be available to the public.**
  - **That a virtual pre-town meeting be held, both for the usual reasons that we have a pre-town meeting and for additional opportunities to educate voters about how this ATM will be conducted.**

## Action items

- **Town Manager's Office & Accounting Office**
  - Prepare quorum reduction agenda item
  - Finish assembling the warrant and set up in-house printing
  - Prepare motions booklet for distribution to voters
  - Prepare motions binders for Town officials
  - Order sunscreen, insect repellent, bottled water and pre-packaged snacks
  - Create "What to Expect at Town Meeting" document
  - Publicize the meeting and procedures
- **Select Board**
  - Commit to date and close and post the warrant
  - Make recommendations on warrant articles
  - Help spread the word about Town Meeting procedures
- **Town Clerk's Office**
  - Assign additional registrars or check-in clerks if possible
  - Provide visual ballot cards
  - Recruit counters
- **Health Agent**
  - Review suggested procedures and make recommendations for any changes necessary to ensure safety for all participants
- **DPW**
  - Order hand sanitizer and disinfectant for microphones and other surfaces
  - Mark field for chair spacing, aisles, entrance(s) and exit(s)
  - Make signage as required
  - Arrange for portable toilets and handwashing stations
  - Secure tents/ umbrellas, platform for Moderator, stool for Moderator
  - Confirm and adjust sprinkler schedule
  - Secure traffic control supplies
  - Set up accessible beach mats
  - Finalize plans with audio and filming vendor
  - Schedule walk through with the Moderator
- **Fire Dept**
  - Provide masks to attendees if necessary
  - Assist with symptom self-certification
  - Distribute bottled water to attendees with assistance from volunteers
  - Staff an ambulance for standby at the meeting
  - Provide portable generator for audio equipment power supply, if needed
- **Police Dept**
  - Provide traffic and parking control before and after meeting
  - Help ensure that attendees maintain distancing; help with mask distribution
- **IT Department**
  - Work with A/V vendor to set up filming

- **Moderator**
  - Assist with public education and outreach in advance of the meeting
  - Work with town departments to coordinate meeting preparations
  - Conduct pre-town meeting
  - Conduct the Annual Town Meeting
  
- **Volunteers/staff**
  - Help with seating attendees after check-in and distribution of masks and water
  - Act as runners to bring microphones to voters and sanitize after each use



UPPER PARKING AREA

No Access

Restrooms

Respite Tents

Check In

Screening

Generator/ Audio Equipment

Accessible mats

Accessible Seating

Podium, Tables, Chairs for Town Officials (physically distanced)

General Seating Area

Non-Voters

Reserved for Individuals who cannot wear masks

No Access





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Vote to Postpone 2020 Annual Town Meeting Petitioned Articles

**EXPLANATION:** As Town Meeting format is expected to be changed due to public health emergency, a number of articles on the Town Meeting Warrant approved in March will be recommended for postponement to a future special or regular Town Meeting. This recommendation is intended to facilitate limiting the length of the meeting (and attendees' exposure to the elements and to each other). Petitioned articles, however, may not be removed from the warrant unless all voters who originally signed the petition make a request in writing to remove the articles from the warrant. As an alternative, the Board may choose to offer a motion at Town Meeting to pass over the petitioned articles. In order to provide assurances to the petitioners that their articles will be considered at a subsequent annual or special town meeting, the Board may want to vote prior to the Annual Town Meeting to place the pending petitioned articles on a subsequent special or annual town meeting warrant as Select Board articles, thereby avoiding the need for the petitioners to gather the required signatures on a new petition.

The petitioned articles to be considered are:

- Non- Binding Public Advisory Questions for Increased Security at Pilgrim Nuclear Power Station on Cape Cod Bay
- Resolution in Support of Changing the State Flag & Seal of Massachusetts
- Charter Amendment to Sections 3-1-1 and 6-4-2
- Local Room Occupancy Tax Allocation
- Charter Amendment to Section 2-2-4

If the motion to pass over the petitioned articles passes at Town Meeting, the Select Board can simply "hold" those articles for inclusion on the warrant for a subsequent annual or special town meeting.

**SUGGESTED ACTION:** *MOTION TO include the 2020 Annual Town Meeting petitioned articles on a subsequent special or annual Town Meeting as Select Board articles.*

**ATTACHMENTS:**

1. Petitioned Articles

<b>Annual Town Meeting</b>	<b>ARTICLE 37</b>
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**PETITIONED ARTICLES**

**Article 37: Non- Binding Public Advisory Questions for Increased Security at Pilgrim Nuclear Power Station on Cape Cod Bay- Petitioned Article**

*Whereas*, the high-level nuclear waste will remain at Pilgrim for decades or more in dry casks that present safety concerns, each holding half the radioactive cesium released at Chernobyl;

*Whereas*, the spent fuel pool remains full and is vulnerable to terrorist attack or accident that could cause radioactive contamination rendering our communities uninhabitable;

*Whereas*, due to lack of proper security on the property, there has been open access beyond the posted 'No Trespassing' signs to within line-of-sight of dry cases and spent fuel pool;

*Whereas*, during decommissioning, the Nuclear Regulatory Commission has abdicated its responsibility to protect the public by approving exemptions requested by new Pilgrim owner Holtec for reduced offsite liability insurance, cybersecurity, and offsite emergency planning;

*Whereas*, safety is a human right;

*Whereas*, citizens of the Town of Truro find this to be an unacceptable threat to our health and safety and must be resolved in the most timely manner;

*Therefore*, shall the people of the Town of Truro direct the local government to communicate to Governor Baker and the State Legislature to employ all means available to ensure that: (1) spent nuclear fuel is secured in better quality dry casks and hardened onsite, storage; and (2) spent fuel pool and casks are protected with heightened security to prevent intrusion in order to protect the health, welfare, and economic interests of the Town of Truro and its inhabitants and visitors?

or take any other action relative thereto.

Requested by Citizen Petition

*Petitioner Comment: This was submitted by petition for consideration at Town Meeting for inclusion as a non-binding public advisory question for the 2020 spring Town Ballot.*

*Select Board Comment: This was submitted by petition for consideration at Town Meeting and can be considered by Town Meeting as a non-binding advisory vote.*

Select Board Recommendation	5	0	0
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**Article 38: Resolution in Support of Changing the State Flag & Seal of Massachusetts-  
Petitioned Article**

To see if our Town, Truro, will support the following resolution to ask the governor to appoint a committee to change the Massachusetts State Flag, Motto, and Seal:

***Resolution in Support of Changing the State Flag & Seal of Massachusetts***

*Whereas the history of the State of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the Region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;*

*Whereas members of the Native Nation for whom the State of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, in April of 1623, barely two years after the Pilgrims arrived on their shores;*

*Whereas the naked Colonial broadsword brandished above the head of the Native man on the Massachusetts State Flag and Seal is modeled over Myles Standish's own broadsword, borrowed from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;*

*Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Wampanoag leaders who resorted to a mutually destructive war in 1675-76 in defense of Native lands against Euro-Colonial encroachment;*

*Whereas the proportions of the body of the Native man in the Flag and Seal were taken from a Native skeleton kept in Winthrop, the bow modeled after a bow taken from a Native man shot and killed by a colonist in Sudbury in 1665, and his features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;*

*Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in 1675, their subsequent enslavement in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Native men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Native adult males by 1722, half that amount for Native women and children;*

*Whereas Native Nations within the boundaries of Massachusetts were kept in a state of serfdom, and their members legally considered incompetent wards of the state until the nonviolent action of the so-called Mashpee Rebellion of 1833 led to the granting of Native self rule by the Massachusetts legislature in 1834, as if the sovereign right of Native self-government was the Massachusetts legislature's to confer;*

*Whereas Native Americans were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;*

*Whereas the 400th anniversary of the landing of the Euro-Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of cultural*

# Annual Town Meeting

# ARTICLE 38

*destruction against Native Nations of this continent, is approaching in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to a new awareness of a better relationship between the descendants of the Euro-Colonial immigrants and the Native Nations of the Commonwealth;*

*Whereas the land area now known as the Town of Truro shares a rich Native history with modern tribal Nations like the Mohican, the Abenaki, and tribal groups like the Sokoki and the Pocumtuck and the Wampanoag who frequented this area for thousands of years before the first colonial settlers arrived.*

*Now, therefore, BE IT RESOLVED that the Town of Truro hereby adopts this resolution in support of H.2776 and S.1877, a "Resolve Providing for the creation of a Special Commission relative to the Seal and Motto of the Commonwealth," and requests that Representative Paul Mark and Senator Jo Comerford continue their strong advocacy and support for the aforementioned Resolve (H.2776 and S.1877) in the General Court, and that the Joint Committee on State Administration and Regulatory Oversight, after holding a public hearing on the Resolve report it out favorably, and if the legislation shall pass that the governor shall sign it and work with members of the General Court to ensure its enactment.*

or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This was submitted by petition for consideration at Town Meeting and can be considered by Town Meeting as a non-binding advisory vote.*

Select Board Recommendation	3	2	0
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TWO-THIRDS  
VOTE

**Article 39: Charter Amendment to Sections 3-1-1 and 6-4-2- Petitioned Article**

Whereas the Truro Planning is currently an elected multi-member body;

Whereas the intent of this article is to change the Truro Planning Board to a Select Board appointed multi-member body;

Now, therefore, to see if the Town will vote pursuant to G.L. c.43B, § 10 to amend Sections 3-1-1 and 6-4-2 of the Town Charter as set forth below, with ~~strikethrough~~ text to be deleted and **bold underlined** text to be inserted:

3-1-1      *The membership of the following multi-member bodies shall be elected as follows:*

*A Moderator shall be elected for a three-year term.*

*A Board of Selectmen of five members.*

*A School Committee of five members.*

~~*A Planning Board of seven members.*~~

*A Board of Library Trustees of five members, notwithstanding the provisions of Section 10 of Chapter 78 of the General Laws.*

*A Housing Authority of four members in accordance with the General Laws.*

*A fifth member of the Housing Authority shall be appointed by the Commonwealth.*

*A Cemetery Commission of three members.*

6-4-2      *The regulatory multi-member bodies listed below shall be appointed by the Board of Selectmen in accordance with sections 4-3-2 and 6-2-6 of this Charter.*

*Board of Health*

*Board of Assessors*

*Conservation Commission*

*Zoning Board of Appeals*

**Planning Board**

or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

Select Board Recommendation	2	3	0
Charter Review Committee Recommendation			

# Annual Town Meeting

# ARTICLE 40

## **Article 40: Local Room Occupancy Tax Allocation- Petitioned Article**

To see if the Town will vote to amend its 4% local room occupancy excise under G.L. c. 64G, §3A by exclusively appropriating 2% of said funds to the Affordable Housing Trust Fund with the remaining 2% going to the General Fund, to take effect on July 1, 2021, or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

Select Board Recommendation	0	5	0
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TWO-THIRDS  
VOTE

**Article 41: Charter Amendment to Section 2-2-4- Petitioned Article**

To see if the Town will vote to amend Section 2-2-4 of the Town Charter by adding new language as follows (new language shown **bold underline**), or to take any other action relative thereto.

2-2-4     *The Moderator shall appoint a Finance Committee in accordance with the provisions of Chapter 6. The Finance Committee shall act in an advisory capacity to the legislative branch, the Town Meeting. **The Moderator shall conduct an open search, selection and appointment process for candidates for new, renewing, and/or vacant seats for the Finance Committee. The Moderator will adhere to the procedures and practices used by the Select Board for appointed, members to Town committees and pursuant to General Law and to Chapter 6 of the Town Charter, as established and amended by Town Vote.***

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

*Petitioner’s Comment: The Finance Committee serves an essential and significant role year-round in developing departmental and Town-wide budget(s) for approval annually at ATM Presently, members are appointed at the sole discretion of the Town Moderator in a private process. The public should have an opportunity to apply, make their skills and interests known to the Townspeople as well as the Moderator, and be subject to public interviews and transparent selection processes.*

Select Board Recommendation	3	1	1
Charter Review Committee Recommendation			





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Review of Town Meeting Warrant

**EXPLANATION:** The 2020 Annual Town Meeting Warrant is attached for review, discussion and vote to reopen for Select Board action. The Select Board will need to revote the budget articles due to changes related to reductions to the budget approved in March and to vote to hold certain articles on the approved warrant. Attached is the proposed list, with recommended postponed articles identified with strikethrough. At this meeting, the Board may vote to reopen the warrant and to hold certain articles for a subsequent Town Meeting. I recommend that the Board not finalize the warrant until the September 8<sup>th</sup> meeting. This will allow time for the Board to review the budget in detail and for the Planning Board to make a recommendation on the Zoning articles.

**SUGGESTED ACTION:** *Motion to open the warrant for Annual Town Meeting to make changes to the financial articles and to vote to hold certain articles for a future special or annual town meeting.*

*Motion to Hold articles (insert article number, name) for the next scheduled special or annual town Meeting.*

**ATTACHMENTS:**

1. 2020 Annual Town Meeting Warrant, as approved in March
2. List of Articles

# **WARRANT**

**Truro Annual Town Meeting**

**Tuesday April 28, 2020**

**6:00 PM**

**Truro Central School**

**AND**

**Annual Election Ballot**

**7:00 AM to 8:00 PM**

**Tuesday, May 12, 2020**

**Truro Community Center**

Free drop-in child care available for ages 3 and up during Annual Town Meeting.  
Pre-registration is not required.

Transportation will be available for citizens by the Council on Aging.  
Reservations must be made by Friday, April 24, 2020 by calling 508-413-9509.

Please note: Accommodations for individuals with disabilities including assistive listening devices (ALD) and material in alternative formats may be arranged by contacting Town Hall four business days prior to Annual Town Meeting at 508-349-7004 ext. 110 or ext. 124



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### Truro's Town Meeting Guide

Truro's Town Meeting is governed by the following: Truro's Charter, Sections 1-3; *Town Meeting Time, A Handbook of Parliamentary Law*, available from the Massachusetts Moderators Association; Truro's Bylaws; and Massachusetts General Laws.

#### TRURO'S LEGISLATURE

**YOU**, the registered voters who come to Town Meeting and vote, constitute the legislative branch of Truro's town government. **YOU** determine, among other things, the town's budget, its use of local and state funds, its zoning bylaws and its general bylaws.

#### THE WARRANT

The warrant is prepared by the Select Board and consists of articles submitted by the Select Board, by other elected and appointed multi-member Boards, and by petitioned articles submitted by registered voters (10 voters, if submitted for inclusion in the Annual Town Meeting Warrant; 100 for inclusion in a Special Town Meeting warrant.)

A **QUORUM**, consisting of 100 registered voters, must be present before Town Meeting can begin.

#### THE MODERATOR

The Moderator, who is elected by the people, presides over Town Meeting and makes sure that the Meeting is conducted in a respectful, civilized way. No insults. No shouting. No personal remarks. No rudeness.

#### PROCEDURE

- A. **SEATING**—If you are a voter, you may sit anywhere, except in one area of the room that is reserved for non-voters.
- B. **VOTING**—Each voter is given a **CARD** when checking in to Town Meeting. When the Moderator calls for a vote, you must raise your **CARD**.

If the vote is not obvious to the Moderator—if, for example, a 2/3 vote is called for—you must keep your card raised until a **TELLER** has registered it.

If the Moderator estimates the number of votes for or against a given motion, and **SEVEN VOTERS** challenge the Moderator's call, a recount using **TELLERS** will be held.

- C. **DEBATE**—If you wish to make a Motion, or speak to a Motion, you must raise your hand and be recognized by the Moderator. When you have been recognized, please go to the microphone (or have it brought to you, if you cannot go to it).

When you are at the microphone, please **STATE YOUR NAME, THE STREET WHERE YOU LIVE, AND WHETHER OR NOT YOU ARE A VOTER.**

D. **VOTERS MAY SPEAK FOR 3-4 MINUTES**, maximum, at one time, except for **MOVERS OF ARTICLES**, who may have more time, if needed.

**NON-VOTERS MAY ALSO SPEAK FOR 3-4 MINUTES**, unless there is an objection from a voter (and a majority of voters sustains the objection).

E. **PLEASE DO NOT INTERRUPT—EXCEPT to**

1. **MAKE A POINT OF ORDER**—e.g. speaker is not entitled to the floor, or has not been properly recognized, or is not within the time limit; motion has not been properly made and seconded, etc.
2. **MAKE A POINT OF PERSONAL PRIVILEGE**—e.g. can't hear, fire, etc.

F. **ALL MOTIONS, including ALL AMENDMENTS, must be IN WRITING.**

G. **TO END THE DEBATE:** call for **THE PREVIOUS QUESTION**—"I move the previous question"—This ends the debate. You must be properly recognized by the Moderator to make this motion; it requires a 2nd, is not debatable, and needs a 2/3 vote.

H. **RECONSIDERATION**—a motion to reconsider must be made on the same night as the vote to be reconsidered; must be made within one hour, after intervening business; requires a 2nd, and a majority vote.

I. **TO STOP DEBATE** before it has started, make a motion to **POSTPONE INDEFINITELY**—"I move that this matter be postponed indefinitely." The motion requires a 2nd and a majority vote. Do **NOT** move that the matter be **LAI D ON THE TABLE**. If a matter is laid on the table, it must be taken from the table and debated before Town Meeting can be adjourned.

J. **ALL DEBATE MUST GO THROUGH THE MODERATOR. PERSONAL REMARKS ARE NOT IN ORDER. APPLAUSE IS INAPPROPRIATE AND TIME-CONSUMING.**

K. **ADJOURNMENT**—When all the articles have been debated, voted on, and dealt with, a motion must be made to **DISSOLVE THE MEETING** or **ADJOURN SINE DIE**; the motion requires a 2nd, and a majority vote.

**PLEASE TURN OFF ALL CELL PHONES. PLEASE BE SEATED.**

**Message from the Select Board**

Dear Truro Voter:



**Message from the Finance Committee**

To All Truro Voters:

**Message from State Senator Cyr**

**Terms Used in Municipal Finance**

**Appropriation** – An amount of money which has been authorized by vote of Town Meeting to be spent for a designated purpose.

**Available Funds** – Available funds refer to the Stabilization Fund, Beach Receipts Reserved for Appropriation, Pamet Harbor Receipts Reserved for Appropriation, Recreation Receipts Reserved for Appropriation, Conservation Commission Receipts Reserved for Appropriation, and continued appropriations left in Articles voted at previous Town Meetings.

**Bond and Interest Record** (Bond Register) – The permanent and complete record maintained by the treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

**Bond Anticipation Note** (BAN) – Short-term debt instrument used to generate cash for initial project costs and with the expectation that the debt will be replaced later by permanent bonding. Typically issued for a term of less than one year, BANs may be re-issued for up to five years, provided principal repayment begins after two years (MGL Ch. 44 §17). Principal payments on school-related BANs may be deferred up to seven years (increased in 2002 from five years) if the community has an approved project on the Massachusetts School Building Authority (MSBA) priority list. BANs are full faith and credit obligations.

**Capital Outlay Expenditure Exclusion** – A temporary increase in the tax levy to fund a capital project or make a capital acquisition. Exclusions require two-thirds vote of the selectmen or city council (sometimes with the mayor's approval) and a majority vote in a community-wide referendum. The exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.

**Cherry Sheet** – A form showing all State and County charges and reimbursements to the Town as certified by the Massachusetts Department of Revenue.

**Classification of Real Property** – Assessors are required to classify all real property according to use into one of four classes: Residential, Open Space, Commercial, and Industrial. Having classified its real property, local officials are permitted to determine locally, within limits established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

**Classification of the Tax Rate** – Each year, the selectmen or city council vote whether to exercise certain tax rate options. Those options include choosing a residential factor (MGL Ch. 40 §56), and determining whether to offer an open space discount, a residential exemption (Ch. 59, §5C), and/or a small commercial exemption (Ch. 59, §5I) to property owners.

**CMR** – Code of Massachusetts Regulations.

**Code of Ethics** – The provisions and requirements of MGL Ch. 286A pertaining to the standards of behavior and conduct to which all public officials and employees are held.

**COLA** – Cost of Living Adjustment.

**Collective Bargaining** – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor unit.

**Commitment** – Establishes the liability for individual taxpayers. The assessors' commitment of real estate taxes fixes the amount that the collector will bill and collect from property owners.

**Community Preservation Act** (CPA) – Enacted as MGL Ch. 44B in 2000, CPA permits cities and towns accepting its provisions to establish a restricted fund from which monies can be appropriated only for: a) the acquisition, creation and preservation of open space; b) the acquisition, preservation, rehabilitation, and restoration of historic resources; c) the acquisition, creation and preservation of land for recreational use; d) the creation, preservation and support of community housing; and e) the

rehabilitation and restoration of open space, land for recreational use and community housing that is acquired or created using monies from the fund. Acceptance requires town meeting or city council approval or a citizen petition.

**Community Preservation Fund** – A special revenue fund established pursuant to MGL Ch. 44B to receive all monies collected to support a Community Preservation Program, including but not limited to, tax surcharge receipts, proceeds from borrowings, funds received from the Commonwealth, and proceeds from the sale of certain real estate.

**Free Cash** – This is the amount certified annually by the State Bureau of Accounts. Town Meeting may appropriate from Free Cash for any lawful purpose. Sometimes referred to as Excess and Deficiency.

**Overlay (Also called Allowance for Abatements and Exemptions)** – The amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year's Overlay Account no longer required to cover the property abatements.

**Reserve Fund** – This fund is established by the voters at an Annual Town Meeting through the Omnibus Budget. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee and are for extraordinary or unforeseen expenditures.

**Stabilization Fund** – This is a special reserve account. Without an authorizing two-thirds ( $\frac{2}{3}$ ) vote at a Town Meeting, funds cannot be deposited into or withdrawn from this account.

**Transfer** – The authorization to use an appropriation for a different purpose; in most cases only Town Meeting may authorize a transfer. However, in Truro, with certain restrictions, transfers may be authorized if the transfer is \$2,500 or less, the transfer is within the same Department, and is approved by the Department Head, Town Manager and the Finance Committee.

## **PROPOSITION 2½ TERMS**

**Contingent Votes** – Chapter 634 of the Acts of 1989 permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (Override). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Select Board. If a referendum is called by the Selectmen, it must take place within ninety days of the Town Meeting vote.

**Debt Exclusion and Capital Outlay Expenditure Exclusion** – These two override ballot questions can be placed on a referendum by a two-thirds ( $\frac{2}{3}$ ) vote of the Select Board. If a majority of the voters approve the ballot question, the Town's levy limit is temporarily increased for the amount voted at the referendum. The increase may exceed the Town's levy limit.

**General Override** – A general override ballot question can be placed on a referendum if a majority of the Select Board votes to do so. If the ballot question is approved by a majority of the voters, the Town's levy limit is permanently increased by the amount voted at the referendum. The levy limit increases may not exceed the Town's levy ceiling.

**Levy** – The property tax levy is the revenue the Town can raise through real and personal property taxes. The levy is the largest source of revenue for the Town.

**Levy Ceiling** – This is the maximum amount of the levy limit. The ceiling equals 2½% of the Town's full and fair cash value.

**Levy Limit** – The limit is based on the previous year's levy plus certain allowable increases.

**Levy Limit Increase** – The levy limit automatically increases each year by 2½% of the previous year's levy limit.

**New Growth** – The increase in the levy limit attributable to new construction and new parcel subdivisions.

**Override** – A community can increase its levy limit by voting at a referendum to exceed the limit. There are three (3) types of overrides: general, debt exclusion and capital outlay expenditure exclusion.

**Fiscal Year 2021 Five Year Capital Improvement Overview**

In accordance with the requirements of the Truro Charter (Paragraph 7-2-6), the Select Board respectfully presents for your review the FY 2021 Five Year Capital Improvement Plan. The expenditures listed are presented to give an updated overview of the projects and capital needs planned for the future. Attempts to define the future, while prudent from a planning point of view, must be fully recognized as “best estimates” that will be subject to continual change as each capital question moves forward.

During the calendar year 2003, the Town consolidated all long-term debt, including certain Cape Cod Land Bank acquisitions, into one general obligation bond, and refinanced the debt during a period of low interest rates, saving the Town almost \$500,000.00 over the life of the bond; thus, concurrently improving its Standard & Poor’s Bond Rating three (3) levels to an A+ rating. The attached “previously committed long-term debt” schedule, and the new “previously committed Land Bank debt” schedule, reflects that refinancing. The Town’s bond rating now is an “AA+” after a 2014 review by Standard and Poor’s.

Commencing with the FY2002 Municipal Operating Budget, the Town approved a new procedure to incorporate safety and other high priority capital items in the operating budget, up to a maximum expenditure amount to be set annually. Concerted effort has been focused on gradually increasing the annual appropriation for priority capital items to insure sufficient budget capacity to develop and maintain a realistic upgrade and/or replacement schedule for the town’s rolling stock of vehicles, equipment and machinery. If an item does not succeed in being placed in the operating budget for purchase through this Operating Capital Account, Budget Line Item #01013358, then the capital item may be funded in a different manner.

As one alternative, the Capital Stabilization Fund established per Article 14 of the April 26, 2016 Annual Town Meeting and merged with the balance of the *Capital Improvements Fund* by vote of the November 13, 2018 Special Town Meeting has a balance of \$331,445.50. The purpose of this Fund is to allow, with Town Meeting approval, appropriation of incremental sums over a period of time to be used for capital purchases that may occur several years in the future. When the project or purchase is ready to be funded, Town Meeting must vote to appropriate the funds to the project or purchase. Two other ways to acquire a capital item individually require either a separate article specifying use of other available funds, or a Capital Exclusion Article, on the Town Meeting Warrant. The Capital Exclusion Article is considered to be a so-called "menu-override," requiring a majority vote at both Town Meeting and at the next referendum.

For FY2021, most of the safety and high priority capital needs are included in the Operating Capital Account budget request. One item is included as a transfer for the current fiscal year 2020 (July 1, 2019- June 30, 2020) from the Capital Stabilization Fund (Hydration Station installations and related equipment). There is a Capital Exclusion request for a heavy-duty tractor truck replacement. Additionally, there is a debt exclusion request to borrow funds for the purposes of acquiring a Fire Department ambulance. If approved by a 2/3’s vote at Town Meeting, and by a majority at the ballot, the Town’s levy limit is temporarily increased in by the amount voted for that specific purpose.

The Five Year Debt Schedule for FY2021 through FY2025 follows on the next page. The Capital Improvement Budget for FY2021-FY2025 can be found in Appendix B of the Annual Town Meeting Warrant.

Five Year Debt Schedule: FY2021- FY2025

\*\*Debt figures include principal and interest




**GREETINGS:**

*In the name of the Commonwealth, you are hereby required to warn the inhabitants of the Town of Truro qualified to vote in town affairs, to meet at the Truro Central School, 317 Route 6, Truro, MA 02666, on Tuesday, April 28, 2020 at 6:00 pm, then and there, to vote on the following articles:*

**CUSTOMARY & FINANCIAL ARTICLES**

**Article 1: Authorization to Hear the Report of Multi-member Bodies**

To see if the Town will vote to hear reports of any multi-member body, whose annual report was not published in the 2019 Annual Town Report, or take any other action relative thereto.

Requested by the Select Board

Select Board Recommendation	5	0	0
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**Article 2: Authorization to Set the Salary of the Select Board**

To see if the Town will vote to determine and set the salary for the Select Board for Fiscal Year 2021 at \$3,000 per member for a total of \$15,000, or take any other action relative thereto.

Requested by the Finance Committee

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**Article 3: Authorization to Set the Salary of the Moderator**

To see if the Town will vote to determine and set the salary for the Town Moderator for Fiscal Year 2021 at \$150, or take any other action relative thereto.

Requested by the Select Board

Finance Committee Recommendation			
Select Board Recommendation	4	0	1

**Article 4: Amendments to the FY2020 Operating Budget Funded by Free Cash**

To see if the Town will vote to appropriate from available funds (Free Cash) such sums of money necessary to supplement the operating budgets of the various Town departments for the current fiscal year 2019-2020 (FY2020), or take any other action relative thereto.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
Free Cash	Cape Cod Regional Technical High School Debt	\$80,182.00
<i>To pay Truro's portion of the 2020 debt on the Cape Cod Regional Technical High School's building.</i>		
Free Cash	Transfer Station Tipping Fees	\$13,000.00
<i>To pay increase to solid waste tipping fees.</i>		
Free Cash	Public Building Maintenance Flooring Project	\$12,000.00
<i>To repair and refinish the sally port floor at the Public Safety Facility.</i>		
Free Cash	Short-term Interest on Walsh Borrowing	\$116,847.22
<i>To pay the interest due on Walsh Property borrowing as of June 19, 2020.</i>		
<b>TOTAL</b>		<b>\$222,029.22</b>

Requested by the Select Board

*Explanation: This is a customary article included in each Annual Town Meeting warrant to address any legal overdrafts (Snow Removal) and supplemental adjustments to current year appropriations. This year's request includes transfers for the purposes of paying Truro's share of the 2020 Cape Cod Regional Technical High School's building debt, additional funds to cover the costs of the unanticipated increase in solid waste tipping fees, funding to repair and refinish the sally port floor at the Public Safety Facility, and the interest on the short-term borrowing for the acquisition of the Walsh Property.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0



**TWO-THIRDS  
VOTE**

**Article 5: Amendments to the FY2020 Operating Budget Funded by Capital Stabilization Fund**

To see if the Town will vote to appropriate from the Capital Stabilization Fund such sums of money necessary to supplement the operating budgets of the various Town departments for the current fiscal year 2019-2020 (FY2020), or take any other action relative thereto.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
Capital Stabilization Fund	Hydration Station Installation, ice machine and related equipment	\$17,600.00
<i>To move away from municipal use of single-use plastic water bottles toward more sustainable practices.</i>		
<b>TOTAL</b>		<b>\$17,600.00</b>

Requested by the Select Board

*Explanation: This is a supplemental adjustment to current year appropriations to prepare for a ban of single-use plastic beverage bottles on municipal property. The equipment will provide water to Beach employees and staff and visitors to Municipal Buildings.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**Article 6: FY2021 Omnibus Budget Appropriation**

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of twenty-one million, forty seven thousand, six hundred thirty five dollars (\$21,047,635) to defray the expenses and charges of the Town of Truro in Fiscal Year 2021 (the period from July 1, 2020 through June 30, 2021), including the costs of public education, debt service and interest payments, and to meet said appropriation by the following means:

<b>Source</b>	<b>Amount</b>
Raise through taxation	\$20,387,390
Transfer from Beach Receipts Reserved for Appropriation	\$376,770
Transfer from Pamet Harbor Receipts Reserved for Appropriation	\$87,955
Transfer from Recreation Receipts Reserved for Appropriation	\$21,120
Transfer from Conservation Commission Receipts Reserved for Appropriation	\$5,000
Transfer from Educational/Governmental Programming Access Fund	\$109,000
Free Cash	\$50,000
To appropriate within the Septic Betterment Program Fund	\$10,400

Or take any other action relative thereto.

Requested by the Select Board

*Explanation: The proposed Fiscal Year 2021 Operating Budget can be found as Appendix A in the Annual Town Meeting Warrant. The Budget format contains the expenditure figures for Fiscal Year 2019, appropriation figures for Fiscal Year 2020 (as amended), and requests for Fiscal Year 2021 from Town Departments, as well as the Finance Committee’s recommendations and the Select Board’s recommendations. Please refer to the Select Board’s Message to the voters on page 7 and the Finance Committee’s Message on page 8.*

Finance Committee Recommendation			
Select Board Recommendation			

**Article 7: General Override**

To see if the Town will vote to add four (4) full-time firefighter/paramedics to the Fire/Rescue Department’s staffing, effective July 1, 2020, to raise and appropriate the sum of Three Hundred Fifty-One Thousand, Nine Hundred Four dollars and no cents (\$351,904.00), of which \$267,424.00 is to be added to the Fire/Rescue Salary and Wage budget (01022051), \$13,000.00 is to be added to the Fire/Rescue Capital budget (01022058), and \$71,480.00 is to be added to the Group Health Insurance: Town Share budget (01091451), and further to make this appropriation contingent upon the passage of an override ballot question under Chapter 59, Section 21C(g) of the General Laws (Proposition 2 ½), or to take any other action relative thereto.

Requested by the Select Board

*Explanation: In anticipation of changes to the provision of EMS services in Truro, the Board recommends adding four (4) permanent firefighter/paramedics in Fiscal Year 2021. These four additional personnel will allow the department to operate three-person shifts, which will help the staffing levels meet community demand if contracted EMS service providers are no longer able to operate.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**Article 8: Transfer of Funds from Free Cash**

**SECTION 1: TO REDUCE OR STABILIZE THE FY 2021 TAX RATE**

To see if the Town will vote to transfer one million dollars (\$1,000,000) from Free Cash to reduce or stabilize the 2021 Tax Rate, or to take any other action relative thereto.

Requested by the Select Board

*Explanation: This is a customary article that transfers funds to offset the tax rate for the upcoming fiscal year. Annually, the Select Board uses \$1,000,000 of certified free cash (unexpended funds) as a revenue source to reduce the impact on the tax rate.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**SECTION 2: TO THE OPEB TRUST FUND**

To see if the Town will vote to transfer the sum of four hundred thousand dollars (\$400,000.00) from Free Cash to the Other Post-Employment Benefits (OPEB) Trust Fund, or take any other action relative thereto.

Requested by the Select Board

*Explanation: This is a customary article that began at the 2014 ATM to transfer funds into the Other Post-Employment Benefits (OPEB) Trust Fund to cover further liability in accordance with government accounting standards. This year’s proposal is to transfer four hundred thousand dollars (\$400,000.00). The current balance in the fund is \$2,666,186.79.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**SECTION 3: TO THE CAPITAL STABILIZATION FUND**

To see if the Town will vote to transfer the sum of one hundred thousand dollars (\$100,000.00) from Free Cash to the Capital Stabilization Fund, or take any other action relative thereto.

Requested by the Select Board

*Explanation: This is a customary article that began at the 2016 ATM to transfer funds into the Capital Stabilization Fund to plan for significant capital purchases that will occur several years in the future. Rather than waiting and appropriating or borrowing the entire sum in one year, this fund will allow us to reserve, with town meeting approval, incremental sums of money over a period of time. When the project or purchase is ready to be funded, a town meeting vote will be required to appropriate the funds. The current balance in the fund is \$331,445.50, less \$17,600 if Article 5 passes.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**SECTION 4: TO THE STABILIZATION FUND**

To see if the Town will vote to transfer the sum of one hundred thousand dollars and no cents (\$100,000.00) from Free Cash to the Stabilization Fund, or take any other action relative thereto.

Requested by the Select Board

*Explanation: This transfer will replenish funds that have been transferred to the General Fund over the past several years to pay accumulated benefit obligations to retiring employees. Free Cash will be used for that purpose in FY 2021. The current balance in the Stabilization Fund is \$1,010,929.03 or 4.8% of the proposed FY2021 Operating Budget. This transfer will bring the Town closer to the recommended 5% of operating expenditure budget for the Stabilization Fund.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**Article 9: Council on Aging Revolving Fund**

To see if the Town will vote pursuant to Section 1.1.8 of the General Bylaws to set the spending limit for the COA Revolving Fund for Fiscal Year 2021 at forty thousand dollars (\$40,000); or to take any other action relative thereto.

Requested by the Town Accountant

*Explanation: This is a customary article required by Massachusetts General Law that sets expenditure limits for the Council on Aging Revolving Fund.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**Article 10: Authorization to Expend Funds in Anticipation of Reimbursement for State Highway Assistance Aid**

To see if the Town will vote to appropriate all sums provided to the Town pursuant to the Chapter 90 Highway Assistance Program of the Massachusetts Department of Transportation for purposes consistent with said program; or to take any other action relative thereto.

Requested by the Town Accountant

*Explanation: The amount of the Chapter 90 funds to be awarded to Truro by the State for FY 2021 is \$170,187.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**Article 11: Authorization to Lease Land for Cellular Tower**

To see if the Town will vote to authorize the Select Board to negotiate and enter into lease agreement(s) on certain Town-owned land, being: (1) the Public Safety Facility, located at 344 Route 6, North Truro; and (2) the Truro Landfill Site, located at Route 6, South Truro, for telecommunications purposes, including the construction, operation and maintenance of communications service facilities, said facilities to be in compliance with the Town Zoning Bylaw for Communication Structures, Buildings and Appurtenances, and any amendments thereto, on such terms and conditions and for such consideration as the Select Board shall determine to be appropriate, such lease or leases to be for a term of up to twenty (20) years; and further to grant such access and utility easements on said properties as the Select Board deems appropriate to serve the telecommunications towers and other facilities installed pursuant to said lease(s); or to take any other action relative thereto.

Requested by the Select Board

*Explanation: The leases for two cellular tower sites in Truro are expiring. Town Counsel is assisting staff to solicit proposals for the leases and the Select Board will need Town Meeting approval to negotiate and enter into lease agreement(s). There is no known plan to replace the current towers. Staff anticipates that a company will lease the current towers, maintaining existing public safety radio and cellular service.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**TWO-THIRDS  
VOTE**

**Article 12: Authorization to Transfer Town Property to the Truro Conservation Trust**

To see if the Town will vote to transfer an .822-acre parcel located at 1 Pond Village Avenue (36-048) from the Tax Title Custodian to the Select Board, for the purpose of conveyance, including a transfer to the Truro Conservation Trust, for nominal or no consideration, said land to be conserved as open space in perpetuity, and on such other terms and conditions as the Select Board shall determine; or to take any other action relative thereto.

Requested by the Select Board

*Explanation: This parcel is adjacent to 10 acres recently purchased by the Truro Conservation Trust (known as the “Twine Field” property) and across Pond Road from the Town-owned Pilgrim Park. The TCT has built publicly-accessible trails and installed benches on the “Twine Field” property that has created a park-like setting to complement Pilgrim Park. The acquisition of this Town-owned parcel will enable the TCT to establish a permanent trailhead access on Pond Village Road and will expand the total amount of contiguous open space conserved in perpetuity for public use and wildlife habitat.*

Finance Committee Recommendation			
Select Board Recommendation			



**Article 13: Amend Personnel Bylaw, Article VIII, Section 8.1**

To see if the Town will vote to amend Truro Personnel Bylaw Article VIII, Section 8.1 as follows (new language shown **bold underline**, deleted language shown in ~~strike-out~~):

Section 8.1 *Employees Entitled to Holidays With Pay* - On the holidays listed in the Article, all hourly permanent full-time ~~and permanent part time employees~~ shall receive one day at straight time pay. **Permanent** Part-time employees will be paid for the hours ~~normally~~ **scheduled to be** worked; and exempted employees will be granted the time off with their compensation recognized as being included in their annual salaries, for the following legal holidays:

- |  |                                   |
|--|-----------------------------------|
| New Year's Day                         | Labor Day                         |
| Martin Luther King Day                 | Columbus Day                      |
| Presidents' Day                        | Veterans Day                      |
| Patriots' Day                          | Thanksgiving Day                  |
| Memorial Day                           | Christmas Day                     |
| Independence Day                       | Friday after Thanksgiving         |
| <del>½ day before New Year's Day</del> | <del>½ day before Christmas</del> |
| <b><u>New Year's Eve</u></b>           | <b><u>Christmas Eve</u></b>       |

Should any of the listed holidays fall on a Saturday, the preceding Friday would be observed. If the holiday falls on a Sunday, then the following Monday would be observed. **If Christmas Day/ New Year's Day fall on a Monday, Christmas Eve/New Year's Eve may be banked for future use on a date prior to the end of the fiscal year with appropriate Department Head/ Town Manager approval.** State-mandate, alternative, celebration dates supersede this paragraph.

or to take any other action relative thereto.

Requested by the Select Board

*Explanation: This article seeks to change the half-day holidays on New Year's Eve and Christmas Eve to full-day holidays in the Personnel Bylaw, to facilitate schedules in public service and public safety departments. The proposed FY2021 budget includes funding to minimize impact on Transfer Station hours.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**CAPITAL IMPROVEMENT ARTICLES**

**Article 14: Capital Exclusion Request for Heavy Duty Tractor Truck Replacement**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of one hundred seventy thousand dollars (\$170,000) more or less, to pay costs of acquiring a heavy duty tractor truck, and for the payment of all other costs incidental and related thereto; provided that no sums shall be expended hereunder unless and until the Town shall have voted to exclude the amounts needed to meet this appropriation from the limitations imposed by M.G.L. c. 59, §21C (Proposition 2 1/2), or take any other action relative thereto.

Requested by the Select Board

*Explanation: The Department of Public Works requests a new Heavy Duty Tractor Truck to use for transporting recycling and solid waste, and for hauling machines and equipment. The Department currently has a 1988 International Roll Off Truck, a 2000 Sterling Dump Truck, and a 1984 Brigadier Heavy Duty Tractor (not registered and not road-worthy) that will be decommissioned with the purchase of this Heavy Duty Tractor Truck.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**TWO-THIRDS  
VOTE**

**Article 15: Borrowing Authorization for Ambulance**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of three hundred fifty thousand dollars (\$350,000) more or less, to pay costs of acquiring a Fire Department Ambulance, and for the payment of all other costs incidental and related thereto; provided that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts needed to repay any bonds or notes issued pursuant to this vote from the limitations imposed by M.G.L. c. 59, §21C (Proposition 2 1/2), or take any other action relative thereto.

Requested by the Select Board

*Explanation: The ambulance requested will replace the existing 2001 ambulance. The existing ambulance is nearly 20 years old and is requiring more frequent repairs. It is becoming increasingly difficult to find parts for the repairs, which recently has left the ambulance out of service for longer periods of time. The new ambulance will be an Advanced Life Support (ALS) model with four-wheel drive, suitable for Truro’s rural terrain. The proposed ambulance meets all current standards and codes and will include enhanced safety features for the patients and the firefighters.*

Finance Committee Recommendation			
Select Board Recommendation			

**COMMUNITY PRESERVATION ACT ARTICLES**

**Article 16: Community Preservation Act**

**SECTION 1: ADMINISTRATIVE SUPPORT**

To see if the Town will vote to appropriate the sum of Thirty-one Thousand, Seven Hundred and Thirty-two dollars and no cents (\$31,732.00) from Projected Community Preservation Act Surcharge Revenue for the administrative expenses of the Community Preservation Committee, or take any other action relative thereto.

Requested by Community Preservation Committee

*Explanation: The Community Preservation Act and the Truro Community Preservation Bylaws permit 5% of the projected Community Preservation Act surcharge revenue can be used for management of CPC operations, as well as for workshops, seminars, membership in the Community Preservation Coalition, printing, advertising and supplies and the like. Any money remaining at the end of the Fiscal Year will revert to the Community Preservation Act Undesignated Fund Balance.*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	8	0	0

**SECTION 2: CONTRIBUTION TO THE AFFORDABLE HOUSING TRUST FUND**

(Community Housing)

To see if the Town will vote to appropriate the sum of One Hundred Fifty Thousand dollars and no cents (\$150,000.00) from Projected Fiscal Year 2021 Community Preservation Act Surcharge Revenue, to contribute to the Truro Housing Authority Trust Fund, and to enter into a grant agreement to set forth the terms and conditions thereof, or take any other action relative thereto.

Requested by Truro Housing Authority

*Explanation: If money is immediately available to the Housing Authority, then the Housing Authority will be able to act on opportunities that would be lost if the Housing Authority had to wait for Town Meeting or beyond to request money for a legitimate Community Housing project. The Housing Authority requests use of the Trust Fund money from the Select Board, who approves the request as the Trustees of the Affordable Housing Trust Fund.*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	6	2	0

**SECTION 3: LOWER CAPE HOUSING INSTITUTE**

(Community Housing)

To see if the Town will vote to appropriate the sum of Fifteen Thousand dollars and no cents (\$15,000.00) from Projected Fiscal Year 2021 Community Preservation Act Surcharge Revenue to contribute to the cost of, and thereby support, for the continuance of the Community Development Partnership sponsored Lower Cape Housing Institute and to enter into a grant agreement to set forth the terms and conditions thereof, or take any other action relative thereto.

Requested by the Community Development Partnership

*Explanation: The Community Development Partnership (CDP) is offering the Lower Cape Housing Institute for a fourth year. The CDP is seeking contributions from the eight participating towns toward the costs of continued training and technical assistance over the next two years. CPD’s aim is to develop better understanding of Community Housing needs and to support the towns in meeting their housing production goals.*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	6	0	2

**SECTION 4: RESTORATION OF HIGHLAND HOUSE MUSEUM PHASE 5**

(Historic Preservation)

To see if the Town will vote to appropriate the sum of One hundred, Forty-four Thousand dollars, Four Hundred, Seventy-one dollars and no cents (\$144,471.00) from Projected Community Preservation Act Surcharge Revenue for the fifth phase of the preservation and restoration of the Highland House Museum with installation of secure roof with historic authenticity, and to enter into a grant agreement to set forth the terms and conditions thereof, or take any other action relative thereto.

Requested by Truro Historical Society

*Explanation: The Highland House Museum Phase 5 will complete the historic restoration project with the installation of a new, historically authentic roof with red cedar shingles, wooden trim and copper flashing.*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	8	0	0

**SECTION 5: HISTORIC PROPERTIES INVENTORY**

(Historic Preservation)

To see if the Town will vote to appropriate the sum of Forty-seven Thousand, Five Hundred, Fifty dollars and no cents (\$47,550.00) from Projected Fiscal Year 2021 Community Preservation Act Surcharge Revenue to update the Historical Inventory to include eligible structures and midcentury modern homes not previously included in the plan, and to enter into a grant agreement to set forth the terms and conditions thereof, or take any other action relative thereto.

Requested by Truro Historical Commission

*Explanation: The Historical Commission’s goal is to update the historical inventory of all buildings and structures over 75 years old. This will include the mid-century modern houses and structures that have become eligible for historical designation since the last inventory compiled in Fiscal Year 2010. The Historical Commission’s consultant will compile “Form B” inventories — fact sheets on historic properties in Truro — which are stored at the Truro Public Library and are available online at the Massachusetts Historical Commission’s website: [www.mhc-macris.org](http://www.mhc-macris.org) (Massachusetts Cultural Resource Information System).*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	8	0	0

**SECTION 6: PRESERVATION AND RESTORATION OF BUILDING T-5**

(Historic Preservation)

To see if the Town will vote to appropriate the sum of One Hundred, Sixty-five Thousand dollars and no cents (\$165,000.00) from projected Fiscal Year 2021 Community Preservation Act Surcharge Revenue for the preservation and restoration of Building T-5 at the former Air Force Base, and to enter into a grant agreement to set forth the terms and conditions thereof, provided that no grant funds may be released until the grantee has entered into a long-term lease of the building, or take any other action relative thereto.

Requested by Payomet Center for the Performing Arts

*Explanation: The Payomet Center for the Performing Arts will stabilize the building, restore the NCO hall for use, bring systems up to code, and remove unsafe parts of the original structure in order to create a year-round space suitable for performances and Town events.*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	8	0	0

**SECTION 7: ACQUISITION OF 42 CORN HILL ROAD**

(Open Space and Historic Preservation)

To see if the Town will vote to repurpose the sum of One Hundred, Forty-five Thousand dollars and no cents (\$145,000.00) from the Fiscal Year 2019 sum (\$192,000.00), approved at Annual Town Meeting 2018 to purchase 2 Kill Devil Rd, to be made available for purchase of 42 Corn Hill Rd. (Map 45, Parcel 52), a 1.28 acre property to be held by conservation restriction as Open Space and to preserve the 716 square foot historic cottage, which was built in 1890 and has served as an ice house for the New Haven RR, a boathouse, and as the summer home of the Bunker family, and to enter into a grant agreement to set forth the terms and conditions thereof, or take any other action relative thereto.

Requested by Truro Conservation Trust

*Explanation: The Truro Conservation Trust proposes to use the money as a part of the purchase of 42 Corn Hill Road, which will complete a contiguous open space area from Corn Hill Beach south across the mouth of the Pamet River to Fisher Road. A conservation restriction will be placed on the lot to preserve it in perpetuity. The Trust has an agreement for a 33-year lease of the historic cottage on the lot to the Truro Center for the Arts at Castle Hill for seasonal use by their guest artists and teachers. Castle Hill will also be responsible for the maintenance of the house, thereby, preserving an historic building.*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	8	0	0

**SECTION 8: ADDITIONAL FUNDING FOR PUMA PARK ENHANCEMENT**

(Recreation)

To see if the Town will vote to repurpose the sum of Twenty-six Thousand, Five Hundred dollars and no cents (\$26,500.00), previously approved at Annual Town Meeting 2016 for Fiscal Year 2017 use to improve Snow’s Park/Town Green, to be made available for additional, multi-generational equipment for Puma Park or take any other action relative thereto.

Requested by the Truro Commission on Disabilities

*Explanation: The three-year period of the agreement between the Town and the Truro Commission on Disabilities for the project to improve accessibility to Snow’s Park/Town Green has expired, and the Commission was unable to proceed with the plan because the property, abutting the Pamet River, is in the area of critical environmental concern (ACEC). Repurposing the money is an acceptable use of funds that will become immediately available for Puma Park for installation of adult exercise stations.*

Finance Committee Recommendation			
Select Board Recommendation			
Community Preservation Committee Recommendation	8	0	0

MASSACHUSETTS GENERAL LAW ACCEPTANCE ARTICLES

**Article 17: Accept M.G.L. c. 142, §12 Plumbing and Gas Fitting Inspectors**

To see if the Town will vote to accept Chapter 142, Section 12 (Additional inspectors; inspector engaging in plumbing or gas fitting work), as printed below:

*Section 12. No inspector of plumbing or inspector of gas fitting shall inspect or approve any plumbing or gas fitting work done by himself, his employer, employee or one employed with him, but in a city or town subject to sections one to sixteen, inclusive, the said inspector of buildings, or the board of health, shall in the manner provided in the preceding section appoint an additional inspector of plumbing or inspector of gas fitting as therein provided, who shall inspect plumbing or gas fitting so done. Said additional inspector may act in the absence or disability of the local inspector and for his services shall receive like compensation.*

*This section shall not apply to any city or town establishing an annual salary for an inspector of plumbing or inspector of gas fitting, and in such city or town an inspector of plumbing or inspector of gas fitting shall not engage or work at the business of plumbing or gas fitting; provided, however such an inspector may perform the work of a journeyman plumber or gas fitter outside the area over which he exercises jurisdiction as an inspector.*

or to take any other action relative thereto.

Requested by the Select Board

*Explanation: In the interest of recruiting and maintaining plumbing and gas fitting inspectors for the Town of Truro, the acceptance of M.G.L. c142 §12 is proposed. Acceptance of this section will allow Town of Truro plumbing and gas fitting inspectors (all of whom are currently part-time, as needed) who do not receive annual salaries, to work as a plumbers or gas fitters in Town, provided that they do not act as inspectors for work done by themselves, their employers, or one employed with them; and the inspection of such work is done by an assistant inspector appointed by the building inspector or board of health. An inspector who receives an annual salary may perform the work of a journeyman plumber or gas fitter outside the area over which he/she exercises jurisdiction as an inspector.*

Select Board Recommendation			
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**Article 18: Accept M.G.L. c. 143, §3Z Part-Time Building Inspectors**

To see if the Town will vote to accept Chapter 143, Section 3Z (Part time inspector of buildings, building commissioner, local inspector, or alternate inspector; other employment), as printed below:

*Section 3Z. Notwithstanding the provisions of any general or special law to the contrary, in any city, town or district which accepts the provisions of this section, any part time inspector of buildings, building commissioner, local inspector or alternate inspector may practice for hire or engage in the business for which he is certified, licensed or registered under the building code, while serving as such inspector; provided, however, that within the area over which he has jurisdiction as inspector or alternate inspector, he shall not exercise any of his powers and duties as such inspector, including those of enforcement officer of the state building code for the construction, reconstruction, alteration, repair, demolition or removal work done by himself, his employer, employee or one employed with him.*

*The inspection of such work shall be performed by the inspector of buildings or building commissioner of another city, town or district or by a special assistant inspector of buildings or assistant building commissioner who is appointed solely for the purpose of performing such inspections by the mayor of a city, the board of selectmen of a town or the governing board of a district.*

*This section shall take effect in a city, town or district upon its acceptance in a city, by the vote of the city council, subject to the provisions of the charter of such city; in a town, by a vote of town meeting; in a municipality having a town council form of government, by a vote of the town council, subject to the provisions of the charter of such municipality; and in a district, by the vote of the cities and towns of the district.*

or to take any other action relative thereto.

Requested by the Select Board

*Explanation: In the interest of recruiting and maintaining building commissioners/local building inspectors for the Town of Truro, the acceptance of M.G.L. c143 §3Z is proposed. Acceptance of this section will allow Town of Truro building commissioners and local building inspectors (all of whom are currently part-time) to work in Town in the area in which they are certified, licensed or registered provided that they do not act as inspectors for work done by themselves, their employers, or one employed with them; and the inspection of such work is done by an inspector of another municipality or by a special assistant inspector appointed by the Select Board.*

Select Board Recommendation	5	0	0
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**Article 19: Accept M.G.L. c. 166, §32A Wiring Inspectors**

To see if the Town will vote to accept Chapter 166, Section 32A (Inspector of wires working as electrician; inspection by assistant inspector), as printed below:

*Section 32A. In a city, town or district which accepts this section, a licensed electrician who is appointed inspector of wires may practice for hire or engage in the business for which licensed under the applicable provisions of chapter one hundred and forty-one while serving as such inspector; provided, however, that within the area over which he has jurisdiction as wiring inspector he shall not exercise any of his powers and duties as such inspector, including those of enforcement officer of the state electrical code, over wiring or electrical work done by himself, his employer, employee or one employed with him. Any such city, town or district may in the manner provided in the preceding section appoint an assistant inspector of wires who shall exercise the duties of inspector of wires, including those of enforcement officer of the state electrical code, over work so done. Said assistant inspector may act in absence or disability of the local inspector and for his services shall receive like compensation as the city, town or district shall determine.*

*This section shall take effect upon its acceptance in a city, by vote of the city council, subject to the provisions of the charter of such city; in a town, by vote of the board of selectmen; in a municipality having a town council form of government, by a vote of the town council, subject to the provisions of the charter of such municipality and in a district, by vote as above provided of the cities and towns of the district.*

or to take any other action relative thereto.

Requested by the Select Board

*Explanation: In the interest of recruiting and maintaining wiring inspectors for the Town of Truro, the acceptance of M.G.L. c166 §32A is proposed. Acceptance of this section will allow Town of Truro wiring inspectors (all of whom are currently part-time) to work in Town as electricians provided that they do not act as inspectors for work done by themselves, their employers, or one employed with them; and the inspection of such work is done by an assistant inspector appointed by the municipality.*

Select Board Recommendation	5	0	0
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GENERAL BYLAW ARTICLES

**Article 20: Amend General Bylaws Chapter 2, Section 2-1-1, Renting or Leasing Buildings**

To see if the Town will vote to amend Chapter 2, Section 2-1-1 of the General Bylaws, as follows (new language shown **bold underline**, deleted language shown in ~~strike-out~~):

2-1-1 ~~Unless a building is otherwise licensed, it may not~~ **No building may** be leased or rented residentially for any period of one hundred twenty (120) or fewer days until the building or appropriate portion of it has been registered with the Licensing Agent. (Separate rental or lease periods totaling more than one hundred twenty (120) days in any calendar year will not excuse compliance with this Bylaw if any single rental or lease period is one hundred twenty or fewer days in length.) The rental or lease of summer homes is the principal, but not exclusive, subject of this Bylaw.

or to take any other action relative thereto.

Requested by the Select Board

*Explanation: Currently, condominiums and cottage colonies are not required to complete the rental registration process because they are entities that require licensing from the Board of Health, however, this bylaw change would make the rental registration process mandatory for all buildings that are rented residentially, regardless of their classification.*

Finance Committee Recommendation			
Select Board Recommendation	5	0	0

**Article 21: Amend General Bylaws, Chapter 3 Prohibitions on the Use and Sale of Balloons**

To see if the Town will vote to amend Chapter 3 of the General Bylaws by adding a new section as follows (new language shown in **bold underline**):

**No person shall sell, use or distribute any type of balloon (including, and not limited to, plastic, latex or Mylar balloons) inflated with any type of lighter-than-air gas (including, and not limited to, helium gas). No person shall dispose of any balloon in any manner, including by release into the air, other than being contained in a plastic trash bag and transported to the Transfer Station.**

**This Bylaw may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c. 40, §21D. If non-criminal disposition is elected, then any Establishment or individual violating any provision of this Bylaw shall be subject to the following penalties;**

**\$50.00 for first offense**

**\$100.00 for second offense**

**\$200.00 for third and subsequent offenses.**

**Each day that such violation continues shall be considered a separate offense.**

or to take any other action relative thereto.

Requested by the Select Board

*Explanation: This article would prohibit the sale, use, or distribution of helium (or similar) balloons, which often end up as litter on land or in the ocean and can be hazardous to animals and marine life.*

Select Board Recommendation	5	0	0
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**Article 22: Amend General Bylaws, Chapter 3 Municipal Single-Use Plastic Bottle Ban**  
 To see if the Town will vote to adopt the following as a general bylaw and to insert it into the Chapter 3 of the General Bylaws (new language shown in **bold underline**):

**The purchase by the Town of Truro of either water or any other beverage in single-use plastic bottles of any size is prohibited and the sale of water or any beverage in single-use plastic containers is prohibited on town property.**

**Any Town department when engaged in public health and safety operations shall be exempt from this Bylaw.**

**Effective date: As soon as practicable but no later than September 1, 2020.**

**In the event of a declaration (by Emergency Management Director, or other duly-authorized Town, Commonwealth, or United States official) of an emergency affecting the availability and/or quality of drinking water for Truro residents the Town shall be exempt from this Bylaw until seven (7) calendar days after such declaration has ended.**

or to take any other action relative thereto.

Requested by the Select Board

*Explanation: A municipal plastic bottle ban was initiated in 2019 and has been adopted by 11 of the 15 towns in Barnstable County as of year-end 2019.*

Select Board Recommendation	5	0	0
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ZONING BYLAW ARTICLES

TWO-THIRDS  
VOTE

**Article 23: Amend Zoning Bylaw §10.4 and §30.2 Food Truck Definition and Use and §30.9 Parking**

(additions in underline, deletions in ~~cross-through~~)

To see if the Town will vote to amend the Zoning Bylaw by:

(a) Adding the following new definition to §10.4 Definitions:

Food Truck: A motorized truck, towable trailer, or cart that is used to sell or distribute food to consumers pursuant to a mobile food service permit and a hawker and peddler license and/or pursuant to a common victualler license.

(b) Adding “Food Trucks” to the §30.2 Use Table as follows:

<b>PRINCIPAL USES</b>							
	R	BP	NT6A	TC	NTC	Rt6	S
<b>COMMERCIAL</b>							
<u>Food Trucks (12)</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>

NOTES

12. A Special Permit shall not be required for any location having received a license and/or permit for the operation of a Food Truck from the Town of Truro Select Board and/or Board of Health prior to April 28, 2020.

(c) Adding “Food Trucks” to the §30.9 Parking Schedule as follows:

<b>PRINCIPLE USE</b>	<b>PARKING REQUIREMENT</b>
<b>RESIDENTIAL</b>	
<u>Food Trucks</u>	<u>2 spaces per food truck</u>

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article recognizes food trucks as a land use and provides reasonable, flexible measures for public review. The Zoning Bylaw (hereafter “ZBL”) does not*

*currently include food trucks as a use, and thus food trucks are likely not allowed despite having existed throughout town for many years. Most notably there is a history of food trucks at Town beaches in the Residential and Seashore districts. This article defines and legalizes the use while grandfathering existing locations, provides for noticed public hearings before the Zoning Board of Appeals for any new location proposed, and adds reasonable parking requirements. The act of adding the use also brings clarity to the existing practice of requiring Commercial Site Plan Review for new locations.*

Select Board Comment:

Planning Board Recommendation	5	0	0
Select Board Recommendation			

**TWO-THIRDS  
VOTE**

**Article 24: Amend Zoning Bylaw §30.9 Parking, C. Off Street Parking Schedule**

To see if the Town will vote to amend Zoning Bylaw §30.9 Parking Schedule as follows:  
(additions in underline, deletions in ~~cross-through~~)

C. Off Street Parking Schedule:

2. These standards are the minimum requirement. The Planning Board under Site Plan Review, or the Zoning Board of Appeals by Special Permit when Site Plan Review is not required. may vary the required number of spaces if the nature and scale of a proposed use warrants such a change.

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article provides a process for the modification of parking requirements. Currently these requirements can be modified during Site Plan Review, but there is not a mechanism for projects that do not require Site Plan Review. This article allows modifications to be issued by the Zoning Board of Appeals after a noticed public hearing.*

*Select Board Comment:*

Planning Board Recommendation	5	0	0
Select Board Recommendation			



**TWO-THIRDS  
VOTE**

**Article 25: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, C. ADU Permit**

To see if the Town will vote to amend Zoning Bylaw §40.2 Accessory Dwelling Unit as follows: (additions in underline, deletions in ~~cross-through~~):

C. ADU Permit Criteria

- 3. At least two (2) off street parking spaces in addition to parking otherwise required for the property is required for an ADU. This requirement may be reduced or waived at the discretion of the Planning Board.

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article allows for reduction of the parking requirement for ADUs as part of the noticed public hearing process for ADU permits. It recognizes that unforeseen circumstances may exist to justify the requirement is unnecessary and creates a hardship for homeowners looking to add an ADU to their property. For instance, some small ADUs may clearly be intended for one person and not require 2 parking spaces.*

Select Board Comment:

Planning Board Recommendation	5	0	0
Select Board Recommendation			

TWO-THIRDS  
VOTE

**Article 26: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure**

To see if the Town will vote to amend Zoning Bylaw §40.2 Accessory Dwelling Unit by adding new language and deleting language as follows (additions in underline, deletions in ~~cross-through~~):

D. Procedure

1. Each application for a Permit shall be filed by the Applicant with the Town Clerk consisting of:

- a. An original and 44 ~~9~~ copies of the Application for ADU Permit;
- b. 10 paper ~~15~~ copies and one digital copy of the required plans and other required information under §40.2

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article reduces the required number of physical copies of applications and adds requirements for the submittal of digital copies. Most applications are distributed to Town staff electronically, reducing the need for paper copies.*

*Select Board Comment:*

Planning Board Recommendation	5	0	0
Select Board Recommendation			

TWO-THIRDS  
VOTE

**Article 27: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure**

To see if the Town will vote to amend Subsection D of Zoning Bylaw §40.2 Accessory Dwelling Unit by deleting language as follows (additions in underline, deletions in ~~cross-through~~):

D. Procedure

...

~~f. Documentation of approval of the septic/wastewater treatment system from the Board of Health.~~

...

~~i. Documentation of approval, if applicable, from the Conservation Commission.~~

~~j. Documentation of Special Permit or Variance, if applicable, from the Zoning Board of Appeals.~~

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article eliminates submittal requirements that are not germane to the jurisdiction of the Planning Board in their review of ADU permit applications. It does not eliminate the need for ADUs to receive all necessary permits. The Building Commissioner and Health/Conservation Agent will continue to review these requirements through the building permit process. Additionally, the submittal requirements to be eliminated currently require that the Planning Board must always be the final regulatory board to review ADUs when it may be logical to go in an alternate order under certain circumstances.*

Select Board Comment:

Planning Board Recommendation	5	0	0
Select Board Recommendation			

TWO-THIRDS  
VOTE

**Article 28: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure**

To see if the Town will vote to amend Subsection D of Zoning Bylaw §40.2 Accessory Dwelling Unit by adding new language and deleting language as follows (additions in underline, deletions in ~~cross-through~~):

D. Procedure

...

g. Building floor plans at a scale of no less than 1/8"= 1'-0", ~~including floor plans and front, side and rear elevations of the ADU and principal dwelling or structure.~~

h. For ADUs proposed in a new structure or that require the modification of the exterior of an existing structure, building elevations at a scale of no less than 1/8"= 1'-0" of the dwelling or structure that contains the ADU.

i. Photographs of the exterior of the existing principal dwelling taken from the north, south, east, and west.

j. For ADUs proposed within an existing accessory structure, photographs of the exterior of the existing accessory structure taken from the north, south, east, and west.

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article eliminates the need for ADU permit applications to include building elevation plans for proposals where there are no exterior changes to a building proposed. This is an unnecessary cost to applicants, and existing conditions can easily be documented with photographs.*

Select Board Comment:

Planning Board Recommendation	5	0	0
Select Board Recommendation			

**TWO-THIRDS  
VOTE**

**Article 29: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, F. Findings of the Planning Board**

To see if the Town will vote to amend Subsection F of Zoning Bylaw §40.2 Accessory Dwelling Unit by deleting language as follows (additions in underline, deletions in ~~cross-through~~):

F. Findings of the Planning Board

...

~~2. The permit decision is not appealable.~~

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article recognizes that a town cannot deny appeal rights through stating such in a zoning bylaw. Any discretionary permit (including an ADU permit) issued through zoning is appealable under state law by either the applicant or another interested party. Further, the current language may create confusion regarding the particular type of court appeal that should be filed resulting in additional unnecessary legal costs to the applicant, the Town, or both.*

Select Board Comment:

Planning Board Recommendation	5	0	0
Select Board Recommendation			

TWO-THIRDS  
VOTE

**Article 30: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, H. Requirements for Tax Exemption and §10.4 Definitions**

To see if the Town will vote to amend the Zoning Bylaw by

(a) adding new language and deleting language in Subsection H of §40.2 Accessory Dwelling Unit as follows (additions in underline, deletions in ~~cross-through~~):

H. Requirements for Tax Exemption

Qualifying ADUs permitted under this section are eligible to seek tax abatement pursuant to Chapter I, Section ~~10~~ 11 of the Truro General Bylaws, Tax Exemption for Affordable Accessory Dwelling Units.

And by

(b) deleting from §10.4 Definitions the following definition in its entirety:

~~Dwelling Unit, Affordable Accessory. A rental dwelling unit either detached from or located within or attached to a principal dwelling, principal structure, garage, containing at least four hundred (400) square feet but not more than one thousand four hundred (1,400) square feet of Gross Floor Area. Accessory unit shall be restricted to remain affordable by conditions attached to the Special Permit issued by the Planning Board and be occupied by income eligible households determined in accordance with HUD Income and Fair Market Rental Guidelines. (04/07)~~

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article corrects a scrivener's error referencing the General Bylaws and removes an obsolete definition for Affordable Accessory Dwelling Units. The ZBL previously contained provisions for Affordable ADUs, but this was replaced with the adoption of the current ADU bylaw.*

*Select Board Comment:*

Planning Board Recommendation	5	0	0
Select Board Recommendation			

**TWO-THIRDS  
VOTE**

**Article 31: Amend Zoning Bylaw §70.3 Commercial Development**

To see if the Town will vote to amend Subsection D of Zoning Bylaw §70.3 Commercial Development by adding new language and deleting language as follows (additions in underline, deletions in ~~cross-through~~):

D. Procedures and Plan Requirements

1. Each application for Commercial Site Plan Review shall be filed by the Applicant with the Town Clerk consisting of:
  - a. An original and 44 ~~9~~ copies of the Application for Site Plan Review;
  - b. 10 ~~45~~ paper copies and one digital copy of the required plans and other required information per subsection 3 below;

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article reduces the required number of physical copies of applications and adds requirements for the submittal of digital copies. Most applications are distributed to Town staff electronically, reducing the need for paper copies.*

*Select Board Comment:*

Planning Board Recommendation	5	0	0
Select Board Recommendation			

TWO-THIRDS  
VOTE

**Article 32: Amend Zoning Bylaw §70.4 Residential Development**

To see if the Town will vote to amend Subsection C of Zoning Bylaw §70.4 Residential Development by adding new language and deleting language as follows (additions in underline, deletions in ~~cross-through~~):

C. Procedures and Plan Requirements

1. Each application for Residential Site Plan Review shall be filed by the Applicant with the Town Clerk consisting of:
  - a. An original and 44 ~~9~~ copies of the Application for Site Plan Review;
  - b. ~~45~~ 10 paper copies and one digital copy of the required plans and other required information per subsection 3 below;

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article reduces the required number of physical copies of applications and adds requirements for the submittal of digital copies. Most applications are distributed to Town staff electronically, reducing the need for paper copies.*

*Select Board Comment:*

Planning Board Recommendation	5	0	0
Select Board Recommendation			



**TWO-THIRDS  
VOTE**

**Article 33: Amend Zoning Bylaw §70.6 Recording of Decision**

To see if the Town will vote to amend Zoning Bylaw §70.6 Recording of Decision by adding new language and deleting language as follows (additions in underline, deletions in ~~cross-through~~):

It shall be the responsibility of the applicant to obtain a true attested copy of the decision from the Town Clerk. The applicant shall be responsible for recording the Planning Board Commercial or Residential Site Plan decision at the Barnstable Registry of Deeds or Land Court, as applicable. Prior to the issuance of a building permit, the applicant shall present evidence of such recording to the Building Commissioner and the ~~Planning Board Secretary~~ Planning Department.

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article acknowledges that filings are currently being handled by professional staff at Town Hall and brings the ZBL in line with this practice.*

*Select Board Comment:*

Planning Board Recommendation	5	0	0
Select Board Recommendation			

TWO-THIRDS  
VOTE

**Article 34: Amend Zoning Bylaw §70.9 Waiver of Site Plan Review**

To see if the Town will vote to amend Zoning Bylaw §70.9 Waiver of Site Plan Review by adding new language and deleting language as follows (additions in underline, deletions in ~~cross through~~):

The Planning Board may determine at its discretion without a public hearing that submission of a Commercial ~~or Residential~~ Site Plan review application is not required when the alteration, construction, or reconstruction of an ~~existing~~ building or structure or new use or change in use will not have a significant impact: within the site or in relation to adjacent properties and streets; on pedestrian and vehicular traffic; on public services and infrastructure, or on unique environmental and historic resources, abutting properties; or community needs. Site Plan Review shall not be waived in the Seashore District.

(4/17)

A waiver from Commercial ~~or Residential~~ Site Plan Review must be requested by the applicant using the appropriate Site Plan Review Application form. The form, applicable filing fee and supporting documentation to establish that such review is not required shall be filed with the ~~Planning Board Secretary~~ Town Clerk. A waiver request will be considered at a regular session of the Planning Board.

Upon the decision of the Planning Board, a copy of the decision shall be sent to the applicant, the owner, the representative, if any, and the Building Commissioner.

or to take any other action relative thereto.

Requested by the Planning Board

*Planning Board Comment: This article does three things:*

1. *It clarifies that Residential Site Plan Review cannot be waived because Residential Site Plan Review is only required in the Seashore district, and the bylaw states that Site Plan Review cannot be waived in the Seashore district.*
2. *It allows for the waiver of Commercial Site Plan Review for new buildings that do not create significant impacts. For example, the ZBL currently allows a waiver for a 2,000 sq. ft. addition to an existing commercial building, but it does not allow a waiver for a new 200 sq. ft. shed.*
3. *It acknowledges that filings are currently made with the Town Clerk and brings the ZBL in line with this practice.*

*Select Board Comment:*

Planning Board Recommendation	5	0	0
Select Board Recommendation			

ADVISORY ARTICLES

**Article 35: Reduction of Truro’s Net Greenhouse Gas Emissions to Zero by 2050**

To see if the Town will vote to adopt the following policy objective:

Be it resolved that the Town of Truro recognizes that the climate emergency is leading to rising seas, deadly storms, floods, dangerous heat waves, prolonged droughts, wild fires, ocean warming and acidification, and other adverse consequences. This poses a threat to the health, safety, and economic security of the Town and its residents. The Town of Truro therefore adopts as its policy the objective of reducing Truro’s net greenhouse gas emissions to zero by 2050 at the latest, and requests the Select Board to direct all officers and departments of the Town to take such immediate measures within the scope of their respective responsibilities and authority as may be necessary and prudent to implement this policy,

or to take any other action relative thereto.

Requested by the Climate Action Committee

*Climate Action Committee Comment: This policy builds on climate resolutions passed at the 2013 Annual Town Meeting (“The citizens of Truro commit ourselves to meeting our individual and collective responsibility in the face of the increasing climate crisis by adopting energy efficiency and conservation practices”), and at the 2019 Annual Town Meeting, establishing a Town of Truro Climate Action Committee.*

*Reaching net zero emissions is defined as eliminating all greenhouse gas emissions by all known means, and capturing the remaining emissions by various means, such as planting species known for their ability to capture and sequester these emissions.*

*Achieving net zero emissions will require all sectors of our community—government, businesses, and citizens—to work together toward that goal.*

*Select Board Comment: This was submitted by the Climate Action Committee for consideration at Town Meeting and can be considered by Town Meeting as a non-binding advisory vote.*

Select Board Recommendation	5	0	0
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**Article 36: Advisory Vote on the Use of Automated Tabulator**

To see if the Town will vote to recommend to the Select Board to discontinue the use of the hand crank ballot box system and begin using the ImageCast Precinct Optical Scan Tabulator, or to take any other action relative thereto.

Requested by the Select Board

*Explanation: The Select Board is soliciting a recommendation from Town Meeting voters regarding the discontinuance of the hand crank ballot box and the use of an automated tabulator at future elections. This vote can be considered by Town Meeting as a non-binding advisory vote and will inform the Select Board so that they may vote on the method of vote counting in accordance with M.G.L. Chapter 54, Section 34. The ImageCast Precinct Optical Scan Tabulator is an automatic counting machine that will accept voters' hand-completed ballots and will tally votes for Election Officials. The tabulator provides a printed report of the votes, to be added to write in votes and unreadable ballots, prior to transmission by the current practices and certification of election results.*

Select Board Recommendation	5	0	0
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PETITIONED ARTICLES

**Article 37: Non- Binding Public Advisory Questions for Increased Security at Pilgrim Nuclear Power Station on Cape Cod Bay- Petitioned Article**

*Whereas*, the high-level nuclear waste will remain at Pilgrim for decades or more in dry casks that present safety concerns, each holding half the radioactive cesium released at Chernobyl;

*Whereas*, the spent fuel pool remains full and is vulnerable to terrorist attack or accident that could cause radioactive contamination rendering our communities uninhabitable;

*Whereas*, due to lack of proper security on the property, there has been open access beyond the posted ‘No Trespassing’ signs to within line-of-sight of dry cases and spent fuel pool;

*Whereas*, during decommissioning, the Nuclear Regulatory Commission has abdicated its responsibility to protect the public by approving exemptions requested by new Pilgrim owner Holtec for reduced offsite liability insurance, cybersecurity, and offsite emergency planning;

*Whereas*, safety is a human right;

*Whereas*, citizens of the Town of Truro find this to be an unacceptable threat to our health and safety and must be resolved in the most timely manner;

*Therefore*, shall the people of the Town of Truro direct the local government to communicate to Governor Baker and the State Legislature to employ all means available to ensure that: (1) spent nuclear fuel is secured in better quality dry casks and hardened onsite, storage; and (2) spent fuel pool and casks are protected with heightened security to prevent intrusion in order to protect the health, welfare, and economic interests of the Town of Truro and its inhabitants and visitors?

or take any other action relative thereto.

Requested by Citizen Petition

*Petitioner Comment: This was submitted by petition for consideration at Town Meeting for inclusion as a non-binding public advisory question for the 2020 spring Town Ballot.*

*Select Board Comment: This was submitted by petition for consideration at Town Meeting and can be considered by Town Meeting as a non-binding advisory vote.*

Select Board Recommendation	5	0	0
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**Article 38: Resolution in Support of Changing the State Flag & Seal of Massachusetts-  
Petitioned Article**

To see if our Town, Truro, will support the following resolution to ask the governor to appoint a committee to change the Massachusetts State Flag, Motto, and Seal:

***Resolution in Support of Changing the State Flag & Seal of Massachusetts***

*Whereas the history of the State of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the Region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;*

*Whereas members of the Native Nation for whom the State of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, in April of 1623, barely two years after the Pilgrims arrived on their shores;*

*Whereas the naked Colonial broadsword brandished above the head of the Native man on the Massachusetts State Flag and Seal is modeled over Myles Standish's own broadsword, borrowed from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;*

*Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Wampanoag leaders who resorted to a mutually destructive war in 1675-76 in defense of Native lands against Euro-Colonial encroachment;*

*Whereas the proportions of the body of the Native man in the Flag and Seal were taken from a Native skeleton kept in Winthrop, the bow modeled after a bow taken from a Native man shot and killed by a colonist in Sudbury in 1665, and his features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;*

*Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in 1675, their subsequent enslavement in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Native men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Native adult males by 1722, half that amount for Native women and children;*

*Whereas Native Nations within the boundaries of Massachusetts were kept in a state of serfdom, and their members legally considered incompetent wards of the state until the nonviolent action of the so-called Mashpee Rebellion of 1833 led to the granting of Native self rule by the Massachusetts legislature in 1834, as if the sovereign right of Native self-government was the Massachusetts legislature's to confer;*

*Whereas Native Americans were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;*

*Whereas the 400th anniversary of the landing of the Euro-Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of cultural*

*destruction against Native Nations of this continent, is approaching in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to a new awareness of a better relationship between the descendants of the Euro-Colonial immigrants and the Native Nations of the Commonwealth;*

*Whereas the land area now known as the Town of Truro shares a rich Native history with modern tribal Nations like the Mohican, the Abenaki, and tribal groups like the Sokoki and the Pocumtuck and the Wampanoag who frequented this area for thousands of years before the first colonial settlers arrived.*

*Now, therefore, BE IT RESOLVED that the Town of Truro hereby adopts this resolution in support of H.2776 and S.1877, a "Resolve Providing for the creation of a Special Commission relative to the Seal and Motto of the Commonwealth," and requests that Representative Paul Mark and Senator Jo Comerford continue their strong advocacy and support for the aforementioned Resolve (H.2776 and S.1877) in the General Court, and that the Joint Committee on State Administration and Regulatory Oversight, after holding a public hearing on the Resolve report it out favorably, and if the legislation shall pass that the governor shall sign it and work with members of the General Court to ensure its enactment.*

or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This was submitted by petition for consideration at Town Meeting and can be considered by Town Meeting as a non-binding advisory vote.*

Select Board Recommendation	3	2	0
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TWO-THIRDS  
VOTE

**Article 39: Charter Amendment to Sections 3-1-1 and 6-4-2- Petitioned Article**

Whereas the Truro Planning is currently an elected multi-member body;

Whereas the intent of this article is to change the Truro Planning Board to a Select Board appointed multi-member body;

Now, therefore, to see if the Town will vote pursuant to G.L. c.43B, § 10 to amend Sections 3-1-1 and 6-4-2 of the Town Charter as set forth below, with ~~strikethrough~~ text to be deleted and **bold underlined** text to be inserted:

3-1-1      *The membership of the following multi-member bodies shall be elected as follows:*

- A Moderator shall be elected for a three-year term.*
- A Board of Selectmen of five members.*
- A School Committee of five members.*
- ~~*A Planning Board of seven members.*~~
- A Board of Library Trustees of five members, notwithstanding the provisions of Section 10 of Chapter 78 of the General Laws.*
- A Housing Authority of four members in accordance with the General Laws.*
- A fifth member of the Housing Authority shall be appointed by the Commonwealth.*
- A Cemetery Commission of three members.*

6-4-2      *The regulatory multi-member bodies listed below shall be appointed by the Board of Selectmen in accordance with sections 4-3-2 and 6-2-6 of this Charter.*

- Board of Health*
- Board of Assessors*
- Conservation Commission*
- Zoning Board of Appeals*
- Planning Board**

or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

Select Board Recommendation	2	3	0
Charter Review Committee Recommendation			



**Article 40: Local Room Occupancy Tax Allocation- Petitioned Article**

To see if the Town will vote to amend its 4% local room occupancy excise under G.L. c. 64G, §3A by exclusively appropriating 2% of said funds to the Affordable Housing Trust Fund with the remaining 2% going to the General Fund, to take effect on July 1, 2021, or take any other action relative thereto.

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

Select Board Recommendation			
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TWO-THIRDS  
VOTE

**Article 41: Charter Amendment to Section 2-2-4- Petitioned Article**

To see if the Town will vote to amend Section 2-2-4 of the Town Charter by adding new language as follows (new language shown **bold underline**), or to take any other action relative thereto.

2-2-4      *The Moderator shall appoint a Finance Committee in accordance with the provisions of Chapter 6. The Finance Committee shall act in an advisory capacity to the legislative branch, the Town Meeting. **The Moderator shall conduct an open search, selection and appointment process for candidates for new, renewing, and/or vacant seats for the Finance Committee. The Moderator will adhere to the procedures and practices used by the Select Board for appointed, members to Town committees and pursuant to General Law and to Chapter 6 of the Town Charter, as established and amended by Town Vote.***

Requested by Citizen Petition

*Select Board Comment: This article was submitted by petition for consideration at Town Meeting.*

*Petitioner’s Comment: The Finance Committee serves an essential and significant role year-round in developing departmental and Town-wide budget(s) for approval annually at ATM Presently, members are appointed at the sole discretion of the Town Moderator in a private process. The public should have an opportunity to apply, make their skills and interests known to the Townspeople as well as the Moderator, and be subject to public interviews and transparent selection processes.*

Select Board Recommendation	3	1	1
Charter Review Committee Recommendation			

**ANNUAL TOWN ELECTION  
TUESDAY, MAY 12, 2020  
TRURO COMMUNITY CENTER – 7 Standish Way, North Truro, MA 02652  
7:00 AM – 8:00 PM**

Barnstable ss  
To the Constable for the Town of Truro  
Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the said Town who are qualified to vote in a Town Election, to vote at Truro Community Center, 7 Standish Way, Truro, MA on Tuesday, May 12, 2020 from 7:00 am to 8:00 pm for the following Town offices and questions:

#	OFFICE	TERM
1	Selectmen	3 year
1	School Committee	3 year
1	Moderator	3 year
2	Library Trustee	3 year
1	Cemetery Commission	3 year
2	Planning Board	5 year
1	Housing Authority	5 year

**QUESTION 1**

Shall the Town of Truro be allowed to assess an additional \$170,000 in real estate and personal property taxes for the purpose of acquiring a heavy duty tractor truck, and for the payment of all other costs incidental and related thereto, for the fiscal year beginning July first, two thousand and twenty?

Yes \_\_\_\_\_

No \_\_\_\_\_

**QUESTION 2**

Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs of acquiring a Fire Department Ambulance, and for the payment of all other costs incidental and related thereto?

Yes \_\_\_\_\_

No \_\_\_\_\_

**QUESTION 3**

Shall the Town of Truro be allowed to assess an additional three hundred fifty-one thousand, nine hundred four dollars in real estate and personal property taxes to supplement the operating budget for the addition of (4) full-time firefighter/paramedics to the Fire/Rescue Department's staffing, for the fiscal year beginning July first, two thousand and twenty?

Yes \_\_\_\_\_

No \_\_\_\_\_

**POSTING OF THE WARRANT**

APPENDIX A: OMNIBUS BUDGET- FISCAL YEAR 2021

TOWN OF TRURO FY 2021 MUNICIPAL OPERATING BUDGET REQUEST SUMMARY

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
<b>I. GENERAL GOVERNMENT</b>								
114	<b>MODERATOR</b>							
	Personnel	0.00	150.00	150.00				
	Expenses	0.00	145.00	145.00				
	<b>Sub Total</b>	<b>0.00</b>	<b>295.00</b>	<b>295.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
122	<b>SELECTMEN</b>							
	Personnel	15,000.00	16,500.00	16,500.00				
	Expenses	82,676.23	85,066.00	102,698.00				
	<b>Sub Total</b>	<b>97,676.23</b>	<b>101,566.00</b>	<b>119,198.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,632.00</b>	<b>17.36%</b>
129	<b>TOWN MANAGER</b>							
	Personnel	535,077.97	537,478.00	457,252.00				
	Expenses	68,598.48	36,519.00	40,840.00				
	<b>Sub Total</b>	<b>603,676.45</b>	<b>573,997.00</b>	<b>498,092.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(75,905.00)</b>	<b>-13.22%</b>
131	<b>FINANCE COMMITTEE</b>							
	Expenses	135.00	1,000.00	1,000.00				
	<b>Sub Total</b>	<b>135.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
132	<b>RESERVE FUND</b>							
	Transfers to Expending Depts.	100,000.00	100,000.00	100,000.00				
	<b>Sub Total</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
133	<b>OPERATING CAPITAL ACCOUNT</b>							
	<b>Police Department</b>							
	Police/Fire Dispatch Radios (to Cap Stab)-Proposed Transfer from Free Cash \$100K			0.00				
	2 SUV Cruisers			100,000.00				
	<b>Fire Department</b>							
	Replace Utility Truck (480)			65,000.00				
	Replace Ambulance 486 Proposed Debt Exclusion \$300K			0.00				
	<b>Department of Public Works</b>							
	Road Maintenance Program			65,000.00				
	Heavy Duty Tractor (Truck) Replacement- Proposed \$170K Capita Exclusion			0.00				
	Water Buffalo (Disaster Prep)			20,000.00				
	Charging Station(s) for e-cars			20,000.00				
	<b>Public Building Maintenance</b>							
	Library Acoustic work for circulation area			16,000.00				
	Police Department Interview Room compliance improvements			20,000.00				
	Mobile Generator			35,000.00				

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %	
	<b>Truro Central School</b>								
	Technology Upgrade			25,000.00					
	Security System Upgrade								
	Skylights: Repair/Replace/Reflash			12,000.00					
	ADA Rallings			20,000.00					
	Window Replacement			11,500.00					
	Shingle/Siding/Trim Repairs			25,000.00					
	Floor (Lamenate w/ Area Rugs)			10,000.00					
	Electrical Upgrades			10,000.00					
	Playground Soft Surfacing			29,000.00					
	<b>TCS Boiler Replacement(Capital Stabilization Transfer)</b>		170,000.00						
	<b>TOTAL</b>	<b>527,075.76</b>	<b>450,500.00</b>	<b>483,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,000.00</b>	<b>7.33%</b>	
135	<b>TOWN ACCOUNTANT</b>								
	Personnel	162,453.70	169,216.00	170,680.00					
	Expenses	2,869.07	3,945.00	7,535.00					
	<b>Total</b>	<b>165,322.77</b>	<b>173,161.00</b>	<b>178,215.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,054.00</b>	<b>2.92%</b>	
141	<b>BOARD OF ASSESSORS</b>								
	Personnel	155,359.81	170,553.00	174,935.00					
	Expenses	24,868.69	26,260.00	26,225.00					
	<b>Total</b>	<b>180,228.50</b>	<b>196,813.00</b>	<b>201,160.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,347.00</b>	<b>2.21%</b>	
145	<b>TOWN CLERK/TREASURER/COLLECTOR</b>								
	Personnel	224,580.18	231,871.00	319,681.00					
	Expenses	24,934.38	56,130.00	59,425.00					
	<b>Total</b>	<b>249,514.56</b>	<b>288,001.00</b>	<b>379,106.00</b>	<b>0.00</b>	<b>0.00</b>	<b>91,105.00</b>	<b>31.63%</b>	
151	<b>TOWN COUNSEL</b>								
	Expenses	194,378.00	175,000.00	180,000.00					
	<b>Total</b>	<b>194,378.00</b>	<b>175,000.00</b>	<b>180,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>2.86%</b>	
152	<b>VACATION/SICK LEAVE &amp; BENE BUY-OUT</b>								
	Personnel	0.00	Combined w/ 153 Reserve for Admin/Staff Changes / Reclassifications / Contract settlement effective FY 2020						
	<b>Total</b>	<b>0.00</b>							

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
195	ANNUAL TOWN REPORT AND ANNUAL TOWN MEETING WARRANT							
	Expenses	6,599.00	9,000.00	9,000.00				
	<b>Total</b>	<b>6,599.00</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
196	TOWN ENERGY COMMITTEE							
	Expenses		0.00	1,000.00				
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>100.00%</b>
197	ALLOCATED COMMUNICATIONS FUND							
	Telephone service		<b>New: Effective FY 2021</b>	29,180.00				
	<b>Total</b>			<b>29,180.00</b>				
198	ALLOCATED ENERGY FUND							
	Electricity (Net Metering Credits)		<b>New: Effective FY 2020</b>	168,663.00				
	<b>Total</b>		<b>148,500.00</b>	<b>168,663.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,163.00</b>	<b>13.58%</b>
199	MUNICIPAL POSTAGE							
	Expenses	8,481.44	13,292.00	13,432.00				
	<b>Total</b>	<b>8,481.44</b>	<b>13,292.00</b>	<b>13,432.00</b>	<b>0.00</b>	<b>0.00</b>	<b>140.00</b>	<b>1.05%</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>2,726,548.87</b>	<b>3,100,796.00</b>	<b>3,292,681.00</b>	<b>0.00</b>	<b>0.00</b>	<b>191,885.00</b>	<b>6.19%</b>



DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
153	RESERVE FOR VACATION/SICK LEAVE CONTINGENCY / ADMIN/STAFF CHANGES / RECLASSIFICATIONS / CONTRACT SETTLEMENT							
	Expenses	43,204.14	125,000.00	189,750.00				
	<b>Total</b>	<b>43,204.14</b>	<b>125,000.00</b>	<b>189,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,750.00</b>	<b>51.80%</b>
154	COLA UNDISTRIBUTED							
	Reserved for Transfer	77,138.00	55,708.00	69,360.00				
	<b>TOTAL</b>	<b>77,138.00</b>	<b>55,708.00</b>	<b>69,360.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,652.00</b>	<b>24.51%</b>
155	INFORMATION TECHNOLOGY							
	Personnel	91,884.23	93,451.00	96,519.00				
	Expenses	228,608.43	225,200.00	279,806.00				
	<b>Total</b>	<b>320,492.66</b>	<b>318,651.00</b>	<b>376,325.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,674.00</b>	<b>18.10%</b>
162	ELECTIONS AND BOARD OF REGISTRARS							
	Personnel	5,851.41	4,159.00	7,325.00				
	Expenses	2,458.97	3,321.00	6,000.00				
	<b>Total</b>	<b>8,310.38</b>	<b>7,480.00</b>	<b>13,325.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,845.00</b>	<b>78.14%</b>
168	CABLE TV ADVISORY COMMITTEE							
	Expenses	74,400.88	130,000.00	109,000.00				
	<b>Total</b>	<b>74,400.88</b>	<b>130,000.00</b>	<b>109,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(21,000.00)</b>	<b>-16.15%</b>
171	CONSERVATION DEPARTMENT							
	Personnel	0.00	Combined w/ Health Department effective FY 2019					
	Expenses		Combined w/ Health Department effective FY 2020					
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>N/A</b>
175	PLANNING DEPARTMENT							
	Personnel	1,977.60	3,985.00	97,280.00				
	Expenses	1,031.27	1,675.00	6,375.00				
	<b>Total</b>	<b>3,008.87</b>	<b>5,660.00</b>	<b>103,655.00</b>	<b>0.00</b>	<b>0.00</b>	<b>97,995.00</b>	<b>1731.36%</b>
176	ZONING BOARD OF APPEALS							
	Personnel	938.96	4,395.00	2,100.00				
	Expenses	768.88	925.00	925.00				
	<b>Total</b>	<b>1,707.84</b>	<b>5,320.00</b>	<b>3,025.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,295.00)</b>	<b>-43.14%</b>
192	TOWN HALL OPERATION							
	Expenses	65,198.39	66,950.00	66,400.00				
	<b>Total</b>	<b>65,198.39</b>	<b>66,950.00</b>	<b>66,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(550.00)</b>	<b>-0.82%</b>

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<b>II. PUBLIC SAFETY</b>								
210	<b>POLICE DEPARTMENT</b>							
	Personnel	1,668,110.41	1,938,690.00	1,981,314.00				
	Expenses	186,645.16	232,207.00	237,587.00				
	<b>Total</b>	<b>1,854,755.57</b>	<b>2,170,897.00</b>	<b>2,218,901.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48,004.00</b>	<b>2.21%</b>
219	<b>PARKING MAGISTRATE</b>							
	Personnel	5,529.79	5,304.00	5,304.00				
	Expenses		1,200.00	200.00				
	<b>Total</b>	<b>5,529.79</b>	<b>6,504.00</b>	<b>5,504.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,000.00)</b>	<b>-15.38%</b>
220	<b>FIRE DEPARTMENT/RESCUE AND EMERGENCY MEDICAL SERVICES</b>							
	Personnel	733,366.66	849,331.00	960,795.00				
	Expenses	109,285.24	134,052.00	145,403.00				
	<b>Total</b>	<b>842,651.90</b>	<b>983,383.00</b>	<b>1,106,198.00</b>	<b>0.00</b>	<b>0.00</b>	<b>122,815.00</b>	<b>12.49%</b>
231	<b>AMBULANCE FUND</b>							
	Expenses	373,827.30	429,594.00	438,111.00				
	<b>Total</b>	<b>373,827.30</b>	<b>429,594.00</b>	<b>438,111.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,517.00</b>	<b>1.98%</b>
232	<b>CAPE &amp; ISLANDS EMERGENCY MEDICAL SERVICES</b>							
	Expenses	1,700.00	1,750.00	1,800.00				
	<b>Total</b>	<b>1,700.00</b>	<b>1,750.00</b>	<b>1,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50.00</b>	<b>2.86%</b>
241	<b>BUILDING/INSPECTION SERVICES DEPARTMENT</b>							
	Personnel	156,964.70	181,673.00	112,901.00				
	Expenses	3,815.12	7,860.00	7,180.00				
	<b>Total</b>	<b>160,779.82</b>	<b>189,533.00</b>	<b>120,081.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(69,452.00)</b>	<b>-36.64%</b>
291	<b>TRURO EMERGENCY MANAGEMENT AGENCY (Civil Defense)</b>							
	Expenses	6,432.72	8,750.00	12,500.00				
	<b>Total</b>	<b>6,432.72</b>	<b>8,750.00</b>	<b>12,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,750.00</b>	<b>42.86%</b>
<b>TOTAL PUBLIC SAFETY</b>		<b>3,245,677.10</b>	<b>3,790,411.00</b>	<b>3,903,095.00</b>	<b>0.00</b>	<b>0.00</b>	<b>112,684.00</b>	<b>2.97%</b>

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
<b>III. PUBLIC EDUCATION</b>								
01030	TRURO PUBLIC SCHOOL							
▪	9-44 REGULAR DAY PROGRAM							
	1000 SERIES (ADMINISTRATION)		228,989.88	239,864.24				
	2000 SERIES (INSTRUCTION)		1,623,995.73	1,672,680.43				
	3000 SERIES (OTHER SERVICES)		488,531.37	493,081.04				
	4000 SERIES (MAINTENANCE)		244,124.32	261,380.64				
	5000 SERIES (FIXED CHARGES)							
	6000 SERIES (COMMUNITY SERVICES)		1,100.00	1,100.00				
	<b>TOTAL DAY TOTALS</b>	<b>0.00</b>	<b>2,586,741.30</b>	<b>2,668,106.35</b>	<b>0.00</b>	<b>0.00</b>		
	<b>AFTER SCHOOL ACTIVITIES</b>							
	2000 SERIES (INSTRUCTION)		29,300.00	52,011.00				
	<b>TOTAL ASA</b>	<b>0.00</b>	<b>29,300.00</b>	<b>52,011.00</b>	<b>0.00</b>	<b>0.00</b>		
▪	9-45 CHAPTER 766 (SPECIAL NEEDS)							
	2000 SERIES (INSTRUCTION)		906,047.70	889,876.01				
	3000 SERIES (OTHER SERVICES)		46,500.00	65,040.00				
	6000 SERIES (COMMUNITY SERVICES)		440.00	440.00				
	9000 SERIES (OTHER DIS)		140.00	140.00				
	<b>TOTAL CHAPTER 766</b>	<b>0.00</b>	<b>953,127.70</b>	<b>955,496.01</b>	<b>0.00</b>	<b>0.00</b>		
	<b>ADULT EDUCATION</b>							
	2000 SERIES		3,900.00	3,900.00				
	3000 SERIES							
	<b>TOTAL ADULT ED/ASA:</b>	<b>0.00</b>	<b>3,900.00</b>	<b>3,900.00</b>	<b>0.00</b>	<b>0.00</b>		
	<b>TOTAL NET SCHOOL BUDGET K - 6:</b>	<b>0.00</b>	<b>3,573,069.00</b>	<b>3,679,513.36</b>	<b>0.00</b>	<b>0.00</b>		

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
<b>SECONDARY REGULAR &amp; SPED - TUITIONED OUT</b>								
<b>INSTRUCTION</b>								
	Sped Specialist Tutorial Support 7 -12		2,000.00	1,000.00				
	SPED Instructional Equipment		100.00	100.00				
	SPED General Supplies		100.00	100.00				
	SPED Vocational Grades 7-12		0.00	2,000.00				
	SPED Psychological Contracted Svs-Grades 7-12		12,430.00	2,430.00				
	<b>Sub-Total:</b>	<b>0.00</b>	<b>14,630.00</b>	<b>5,630.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>OTHER SCHOOL SERVICES - REGULAR DAY</b>								
	Pupil Transportation		78,390.00	98,995.00	0.00	0.00		
	Pupil Transportation - Private Placement		10,272.00	10,000.00				
<b>PROGRAMS/OTHER DISTRICTS</b>								
	<b>Tuition Grades 7 - 12</b>	<b>0.00</b>	<b>1,753,510.00</b>	<b>1,721,632.64</b>	<b>0.00</b>	<b>0.00</b>		
	Sped Tuitions Grades 7 - 12		134,406.00	174,155.00				
	Payments to Non-Public Schools		299,425.00	308,723.00				
	Payments to Member Collaborative		64,595.00	67,825.00				
	<b>Sub-total:</b>	<b>0.00</b>	<b>498,426.00</b>	<b>550,703.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>TOTAL SECONDARY REGULAR ED-TUITIONED OUT:</b>		<b>0.00</b>	<b>2,355,228.00</b>	<b>2,376,960.64</b>	<b>0.00</b>	<b>0.00</b>		
<b>TOTAL SCHOOL BUDGET K - 12</b>		<b>5,688,255.98</b>	<b>5,928,297.00</b>	<b>6,066,474.00</b>	<b>0.00</b>	<b>0.00</b>	<b>138,177.00</b>	<b>2.33%</b>
<b>010314 CAPE COD REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT</b>								
	Assessment Due	124,697.00	207,750.00	182,926.00				
	<b>Total</b>	<b>124,697.00</b>	<b>207,750.00</b>	<b>182,926.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(24,824.00)</b>	<b>-11.95%</b>
<b>TOTAL PUBLIC EDUCATION</b>		<b>5,812,952.98</b>	<b>6,136,047.00</b>	<b>6,249,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>113,353.00</b>	<b>1.85%</b>

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<b>IV. PUBLIC WORKS</b>								
400	DEPARTMENT OF PUBLIC WORKS							
	Personnel	454,746.54	478,021.00	494,513.00				
	Expenses	219,409.46	224,154.00	210,720.00				
	<b>Total</b>	<b>674,156.00</b>	<b>702,175.00</b>	<b>705,233.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,058.00</b>	<b>0.44%</b>
423	SNOW REMOVAL							
	Personnel	32,223.65	11,700.00	11,700.00				
	Expenses	30,687.87	13,300.00	13,300.00				
	<b>Total</b>	<b>62,911.52</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
424	STREET LIGHTS							
	Expenses	1,554.69	200.00	200.00				
	<b>Total</b>	<b>1,554.69</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
430	TRANSFER STATION/DISPOSAL AREA							
	Personnel	165,615.38	180,281.00	187,442.00				
	Expenses	294,400.29	275,870.00	327,000.00				
	<b>Total</b>	<b>460,015.67</b>	<b>456,151.00</b>	<b>514,442.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,291.00</b>	<b>12.78%</b>
470	PUBLIC BUILDING MAINTENANCE							
	Personnel	267,324.96	278,919.00	276,481.00				
	Expenses	247,982.03	157,985.00	138,085.00				
	<b>Total</b>	<b>515,306.99</b>	<b>436,904.00</b>	<b>414,566.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(22,338.00)</b>	<b>-5.11%</b>
491	TOWN CEMETERIES							
	Expenses	29,620.00	30,300.00	30,300.00				
	<b>Total</b>	<b>29,620.00</b>	<b>30,300.00</b>	<b>30,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
492	SOLDIERS & SAILORS LOTS							
	Expenses	2,400.00	2,500.00	3,000.00				
	<b>Total</b>	<b>2,400.00</b>	<b>2,500.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>20.00%</b>
499	CAPE COD GREENHEAD FLY CONTROL DISTRICT							
	Purchase of Services	1,500.00	1,500.00	1,500.00	0.00	0.00		
	<b>Total</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL PUBLIC WORKS</b>		<b>1,747,464.87</b>	<b>1,654,730.00</b>	<b>1,694,241.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,511.00</b>	<b>2.39%</b>

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
<b><u>V. PUBLIC SERVICES</u></b>								
510	HUMAN SERVICES COMMITTEE							
	Expenses	44,200.00	46,200.00	46,200.00				
	<b>Total</b>	<b>44,200.00</b>	<b>46,200.00</b>	<b>46,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
511	HEALTH/CONSERVATION DEPARTMENT							
	Personnel	150,228.85	162,630.00	238,003.00				
	Expenses	52,617.94	62,640.00	62,215.00				
	<b>Total</b>	<b>202,846.79</b>	<b>225,270.00</b>	<b>300,218.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74,948.00</b>	<b>33.27%</b>
512	WATER RESOURCE OVERSIGHT COMMITTEE							
	Expenses	0.00	7,300.00	7,300.00				
	<b>Total</b>	<b>0.00</b>	<b>7,300.00</b>	<b>7,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
541	SENIOR / COMMUNITY SERVICES							
	Personnel	231,786.31	268,634.00	274,540.00				
	Expenses	23,334.22	37,269.00	42,555.00				
	<b>Total</b>	<b>255,120.53</b>	<b>305,903.00</b>	<b>317,095.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,192.00</b>	<b>3.66%</b>
543	VETERANS SERVICES							
	Expenses	21,470.52	31,773.00	51,831.00				
	<b>Total</b>	<b>21,470.52</b>	<b>31,773.00</b>	<b>51,831.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,058.00</b>	<b>63.13%</b>
545	COMMISSION ON DISABILITIES							
	Expenses	0.00	200.00	200.00				
	<b>Total</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL PUBLIC SERVICES</b>		<b>523,637.84</b>	<b>616,646.00</b>	<b>722,844.00</b>	<b>0.00</b>	<b>0.00</b>	<b>106,198.00</b>	<b>17.22%</b>

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
<b><u>VI. CULTURE &amp; RECREATION</u></b>								
610	TOWN LIBRARIES							
	Personnel	268,287.03	293,541.00	298,673.00				
	Expenses	146,394.74	129,045.00	141,250.00				
	<b>Total</b>	<b>414,681.77</b>	<b>422,586.00</b>	<b>439,923.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,337.00</b>	<b>4.10%</b>
630	RECREATION & BEACH PROGRAMS							
	Personnel	333,011.72	387,617.00	402,587.00				
	Expenses	77,731.64	88,125.00	106,706.00				
	<b>Total</b>	<b>410,743.36</b>	<b>475,742.00</b>	<b>509,293.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,551.00</b>	<b>7.05%</b>
635	BICYCLE AND WALKWAYS COMMITTEE							
	Expenses	341.89	2,000.00	2,000.00				
	<b>Total</b>	<b>341.89</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
640	BEACH PROGRAM OPERATIONS	COMBINED WITH RECREATION BUDGET (630) EFFECTIVE FY 2020						
660	PAMET HARBOR COMMISSION							
	Personnel	0.00	0.00	0.00				
	Expenses	0.00	325.00	325.00				
	<b>Total</b>	<b>0.00</b>	<b>325.00</b>	<b>325.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
661	PAMET HARBOR OPERATIONS / SHELLFISH WARDEN							
	Personnel	109,679.48	114,475.00	119,398.00				
	Expenses	15,118.74	24,160.00	26,230.00				
	<b>Total</b>	<b>124,798.22</b>	<b>138,635.00</b>	<b>145,628.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,993.00</b>	<b>5.04%</b>
662	PAMET HARBOR DREDGING (EFFECTIVE FY 2020)							
	Expenses	93,332.30	94,400.00	96,760.00				
	<b>Total</b>	<b>93,332.30</b>	<b>94,400.00</b>	<b>96,760.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,360.00</b>	<b>2.50%</b>
691	HISTORICAL COMMISSION							
	Expenses	0.00	175.00	175.00				
	<b>Total</b>	<b>0.00</b>	<b>175.00</b>	<b>175.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>1,043,897.54</b>	<b>1,133,863.00</b>	<b>1,194,104.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,241.00</b>	<b>5.31%</b>

DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
<b>VII. DEBT SERVICE</b>								
710	RETIREMENT OF DEBT - PRINCIPAL (ALL FUNDS)							
	Expenses	725,200.00	655,400.00	490,200.00				
	Total	725,200.00	655,400.00	490,200.00	0.00	0.00	(165,200.00)	-25.21%
751	INTEREST PAYMENTS - LONG TERM DEBT							
	Expenses	107,445.00	86,615.00	65,733.00				
	Total	107,445.00	86,615.00	65,733.00	0.00	0.00	(20,882.00)	-24.11%
752	INTEREST PAYMENTS - SHORT TERM DEBT							
	Expenses	5,509.65	66,343.00	263,000.00				
	Total	5,509.65	66,343.00	263,000.00	0.00	0.00	196,657.00	296.42%
<b>TOTAL DEBT SERVICE</b>		<b>838,154.65</b>	<b>808,358.00</b>	<b>818,933.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,575.00</b>	<b>1.31%</b>
<b>VIII. EMPLOYEE BENEFITS</b>								
911	RETIREMENT AND PENSION							
	County Retirement Assessment	1,129,757.00	1,166,488.00	1,288,909.00				
	Total	1,129,757.00	1,166,488.00	1,288,909.00	0.00	0.00	122,421.00	10.49%
912	WORKER'S COMPENSATION							
	Worker's Compensation Insurance	64,974.00	78,500.00	78,500.00				
	Total	64,974.00	78,500.00	78,500.00	0.00	0.00	0.00	0.00%
913	UNEMPLOYMENT INSURANCE COMPENSATION							
	Unemployment Compensation	19,711.00	73,500.00	63,500.00				
	Total	19,711.00	73,500.00	63,500.00	0.00	0.00	(10,000.00)	-13.61%
914	GROUP HEALTH INSURANCE - EMPLOYER SHARE							
	Group Health Premium Payments	1,299,202.00	1,463,925.00	1,354,324.00				
	Total	1,299,202.00	1,463,925.00	1,354,324.00	0.00	0.00	(109,601.00)	-7.49%
915	GROUP LIFE INSURANCE - EMPLOYER SHARE							
	Group Life Premium Payments	2,064.00	2,071.00	2,071.00				
	Total	2,064.00	2,071.00	2,071.00	0.00	0.00	0.00	0.00%
916	FICA/MEDICARE INSURANCES - EMPLOYER SHARE							
	FICA/Medicare Payments	112,195.00	135,572.00	149,533.00				
	Total	112,195.00	135,572.00	149,533.00	0.00	0.00	13,961.00	10.30%
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>2,627,903.00</b>	<b>2,920,056.00</b>	<b>2,936,837.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,781.00</b>	<b>0.57%</b>



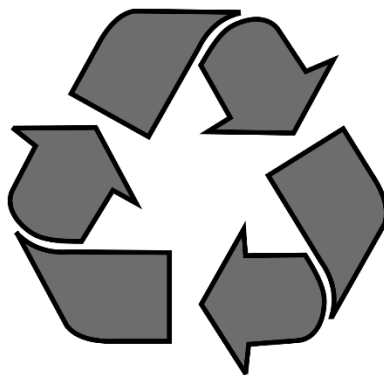
DEPT #	ACCOUNT TITLE	2019 Actual Expenditures	2020 Updated Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation	Y-o-Y \$	Y-o-Y %
<b>IX. MUNICIPAL LIABILITY INSURANCES</b>								
945	MUNICIPAL LIABILITY INSURANCES							
	Insurance Payments	155,292.00	235,500.00	235,500.00				0.00
	Total	155,292.00	235,500.00	235,500.00	0.00	0.00	0.00	0.00%
<b>TOTAL MUNICIPAL INSURANCES</b>		<b>155,292.00</b>	<b>235,500.00</b>	<b>235,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>GRAND TOTAL OPERATING BUDGET:</b>		<b>18,721,528.85</b>	<b>20,396,407.00</b>	<b>21,047,635.00</b>	<b>0.00</b>	<b>0.00</b>	<b>651,228.00</b>	<b>3.19%</b>

OPERATING BUDGET SUMMARY								
	2019 Actual Expenditures	2020 Amended Budget	2021 Manager's Request	2021 Finance Committee Recommendation	2021 TM / Selectboard Recommendation			Y-o-Y %
I. GENERAL GOVERNMENT	2,726,548.87	3,100,796.00	3,292,681.00	0.00	0.00	191,885.00		6.19%
II. PUBLIC SAFETY	3,245,677.10	3,790,411.00	3,903,095.00	0.00	0.00	112,684.00		2.97%
III. PUBLIC EDUCATION	5,812,952.98	6,136,047.00	6,249,400.00	0.00	0.00	113,353.00		1.85%
IV. PUBLIC WORKS	1,747,464.87	1,654,730.00	1,694,241.00	0.00	0.00	39,511.00		2.39%
V. PUBLIC SERVICES	523,637.84	616,646.00	722,844.00	0.00	0.00	106,198.00		17.22%
VI. CULTURE & RECREATION	1,043,897.54	1,133,863.00	1,194,104.00	0.00	0.00	60,241.00		5.31%
VII. DEBT SERVICE	838,154.65	808,358.00	818,933.00	0.00	0.00	10,575.00		1.31%
VIII. EMPLOYEE BENEFITS	2,627,903.00	2,920,056.00	2,936,837.00	0.00	0.00	16,781.00		0.57%
IX. MUNICIPAL LIABILITY INSURANCES	155,292.00	235,500.00	235,500.00	0.00	0.00	0.00		0.00%
TOTAL I - IX:	18,721,528.85	20,396,407.00	21,047,635.00	0.00	0.00	651,228.00		3.19%

**APPENDIX B: CAPITAL IMPROVEMENT BUDGET OF PROJECTED CAPITAL NEEDS  
FY2021- FY2025**

PROJECTED CAPITAL NEEDS		ANTICIPATED FISCAL YEAR BUDGET CYCLE				
Department:	Item or Project Descriptions:	FY '21	FY '22	FY '23	FY '24	FY '25
RECREATION AND BEACH	Snow's Field: General Improvements (playground,grading,gate,parking lot building,etc)		50,000			
	Vehicle Replacement					
	<b>Subtotals</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
POLICE DEPARTMENT	***Fire/Police/Dispatch Radios Move to Cap Stab Fund '20 - \$100k Free Cash		100,000			
	(2 SUV) 1K-9 in FY '22	100,000	100,000	100,000	100,000	100,000
	<b>Subtotals</b>	<b>100,000</b>	<b>200,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
FIRE DEPARTMENT	Replace Utility Truck (480)	65,000				
	Replace Ambulance 486 Remove \$350K - Debt Exclusion			350,000		
	Replace Engine 485		500,000		500,000	
	<b>Subtotals</b>	<b>65,000</b>	<b>500,000</b>	<b>350,000</b>	<b>500,000</b>	<b>0</b>
DEPARTMENT OF PUBLIC WORKS	Pick-up Truck with Plow		56,000		56,000	
	Machines & Trucks Long-term maintenance components			20,000		
	Road Maintenance Program	65,000	65,000	65,000	65,000	65,000
	Heavy equipment trailer					35,000
	Zero-turn Lawn Mower			15,000		
	Chipper				40,000	
	Heavy Duty Tracker (Truck) replacement - Proposed Capital Exclusion \$170K	0				
	Water buffalo (Disaster Prep)	20,000				
	Message Board					20,000
	Charging Station for e-cars - 2 locations	20,000				
	<b>Subtotals</b>	<b>105,000</b>	<b>121,000</b>	<b>100,000</b>	<b>161,000</b>	<b>120,000</b>
PUBLIC BUILDING MAINTENANCE	Library Acoustic work for circulation area		16,000			
	Police Department interviewroom compliance improvements		20,000			
	Mobile Generator		35,000			
	Library, and Safety Facility Siding, Trim, and Windows			200,000		
	Library Main lobby Carpet, Youth Services carpet, and lower level carpet			90,000		
	Community Center Carpet Replacement			20,000		
	Library, and Community Center exterior door replacement				50,000	
	<b>Subtotals</b>	<b>71,000</b>	<b>0</b>	<b>310,000</b>	<b>50,000</b>	<b>0</b>
TRANSFER STATION	Closed top ejector trailer		62,000			65,000
	<b>Subtotals</b>	<b>0</b>	<b>62,000</b>	<b>0</b>	<b>0</b>	<b>65,000</b>
TRURO CENTRAL SCHOOL	Technology Upgrade	25,000	25,000	25,000	25,000	25,000
	Security System Upgrade				30,000	10,000
	Skylights: Repair/Replace/Reflash	12,000	13,000			
	ADA Railings	20,000				
	Window Replacement	11,500		10,000		
	Exterior Painting					12,000
	Shingle/Siding/Trim Repairs	25,000	25,000	28,200		31,600
	AC Energy STAR Splits Pre-K/K		10,000			
	Roof Gutter Maintenance			10,000		25,000
	Floor (Lamenate w/ Area Rugs)	10,000	10,000	12,000	12,000	12,000
	Electrical Upgrades	10,000				
	Interior Painting		11,000	12,000	13,500	15,000
	Kitchen Appliances				10,000	
	Refrigeration Inside/Outside Components Compressor/Fans		10,000		10,000	
	Playground Soft Surfacing	29,000				
Baseball Field, Seating			12,500			
Signage/Parking Sealcoat, Berms		10,000				
	<b>Subtotals</b>	<b>142,500</b>	<b>114,000</b>	<b>109,700</b>	<b>100,500</b>	<b>130,600</b>
LIBRARY	*Consultant for Reconfiguring library space			15,000		
	<b>Subtotals</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>
ENVIRONMENTAL (Borrowing/ Exclusion)	Pamet Ballston, Upper & Lower River, NOT Little Pamet -- 2019					
	Eagle Neck Creek					
	East Harbor - (Borrowing Authorized FY 2018: Borrowed 2019)					
	Little Pamet					
	Mill Pond Culvert					
DPW Facility	Relocation & Development					
<b>GRAND TOTALS:</b>		<b>483,500</b>	<b>1,047,000</b>	<b>984,700</b>	<b>911,500</b>	<b>415,600</b>

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**2020 Annual Town Meeting Warrant Articles**

**CUSTOMARY & FINANCIAL ARTICLES**

Article 1: Authorization to Hear the Report of Multi-member Bodies

Article 2: Authorization to Set the Salary of the Select Board

Article 3: Authorization to Set the Salary of the Moderator

~~Article 4: Amendments to the FY2020 Operating Budget Funded by Free Cash~~

~~Article 5: Amendments to the FY2020 Operating Budget Funded by Capital Stabilization Fund~~

Article 6: FY2021 Omnibus Budget Appropriation

Article 7: General Override

Article 8: Transfer of Funds from Free Cash

Article 9: Council on Aging Revolving Fund

Article 10: Authorization to Expend Funds in Anticipation of Reimbursement for State Highway Assistance Aid

Article 11: Authorization to Lease Land for Cellular Tower

~~Article 12: Authorization to Transfer Town Property to the Truro Conservation Trust~~

Article 13: Amend Personnel Bylaw, Article VIII, Section 8.1

**CAPITAL IMPROVEMENT ARTICLES**

Article 14: Capital Exclusion Request for Heavy Duty Tractor Truck Replacement

Article 15: Borrowing Authorization for Ambulance

**COMMUNITY PRESERVATION ACT ARTICLES**

Article 16: Community Preservation Act

**MASSACHUSETTS GENERAL LAW ACCEPTANCE ARTICLES**

Article 17: Accept M.G.L. c. 142, §12 Plumbing and Gas Fitting Inspectors

Article 18: Accept M.G.L. c. 143, §3Z Part-Time Building Inspectors

Article 19: Accept M.G.L. c. 166, §32A Wiring Inspectors

**GENERAL BYLAW ARTICLES**

Article 20: Amend General Bylaws Chapter 2, Section 2-1-1, Renting or Leasing Buildings

~~Article 21: Amend General Bylaws, Chapter 3 Prohibitions on the Use and Sale of Balloons~~

~~Article 22: Amend General Bylaws, Chapter 3 Municipal Single Use Plastic Bottle Ban~~

**ZONING BYLAW ARTICLES**

Article 23: Amend Zoning Bylaw §10.4 and §30.2 Food Truck Definition and Use and §30.9 Parking

Article 24: Amend Zoning Bylaw §30.9 Parking, C. Off Street Parking Schedule

Article 25: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, C. ADU Permit

Article 26: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure

Article 27: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure

Article 28: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure

Article 29: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, F. Findings of the Planning Board

Article 30: Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, H. Requirements for Tax Exemption and §10.4 Definitions

Article 31: Amend Zoning Bylaw §70.3 Commercial Development

Article 32: Amend Zoning Bylaw §70.4 Residential Development

Article 33: Amend Zoning Bylaw §70.6 Recording of Decision

Article 34: Amend Zoning Bylaw §70.9 Waiver of Site Plan Review

#### **ADVISORY ARTICLES**

Article 35: Reduction of Truro's Net Greenhouse Gas Emissions to Zero by 2050

~~Article 36: Advisory Vote on the Use of Automated Tabulator~~

#### **PETITIONED ARTICLES**

Article 37: Non- Binding Public Advisory Questions for Increased Security at Pilgrim Nuclear Power Station on Cape Cod Bay- Petitioned Article

Article 38: Resolution in Support of Changing the State Flag & Seal of Massachusetts- Petitioned Article

Article 39: Charter Amendment to Sections 3-1-1 and 6-4-2- Petitioned Article

Article 40: Local Room Occupancy Tax Allocation- Petitioned Article

Article 41: Charter Amendment to Section 2-2-4- Petitioned Article



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Presentation of the FY2021 Revised Budget

**EXPLANATION:** At the February 25, 2020 Select Board meeting the Board reviewed the final recommended budget based on Budget Task Force discussions and Select Board policy direction. Further discussions and possible reductions were reviewed in May in response to the Covid-19 Pandemic. Attached for your review and further discussion is a revised proposed budget that includes an expenditure decrease from the budget approved in March. Once reviewed, staff will prepare new budget articles for the September Town Meeting for approval at the September 8<sup>th</sup> Select Board meeting.

**FINANCIAL SOURCE (IF APPLICABLE):** FY 2021 Budget

**SUGGESTED ACTION:** Discussion

**ATTACHMENTS:**

1. Proposed FY 2021 Budget and Simple Recap (to be provided on 8/24)



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

## 6. **CONSENT AGENDA**

### A. Review/Approve and Authorize Signature:

1. *Reappointment of Jarrod Cabral as Forest Warden, Chief Jamie Calise as Keeper of the Lockup and Kelly Clark as Truro's Alternate Representative to the Cape Cod Municipal Health Group*
2. *Reappointment of Stanley Sigel as an Alternate to the Pamet Harbor Commission*
3. *Reappointment of Madelyn Cordeiro to the Human Services Committee*
4. *Reappointment of Gary Sharpless to the Shellfish Advisory Committee*
5. *Reappointment of Richard Larkin to the Historic Commission*
6. *Appointment of Nancy Medoff to the Energy Committee*

### B. Request to approve the Official's Bond for Mary McIsaac, Interim Treasurer

### C. Review and Approve Select Board Minutes: June 23, 2020; July 22, 2020



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Approval of Jarrod Cabral, DPW Director, as Forest Warden, Chief Jamie Calise as Keeper of the Lockup, Kelly Clark as Truro's Alternate Representative to the Cape Cod Municipal Health Group (Cape's joint purchase group for health insurance and provider of Town employee health benefits).

**EXPLANATION:** MGL Chapter 48 Section 8 requires the Select Board to annually appoint a Forest Warden. The appointment is for a one-year term. The Town Manager, on behalf of Jarrod Cabral, DPW Director is seeking approval of this appointment.

Massachusetts General Law Chapter 40 § 35 requires the Select Board of each town that maintains a lockup annually make an appointment of Keeper of the Lockup. The Keeper of the Lockup shall have the care and custody of the lockup and of the persons committed thereto. The term is for one-year.

The Town Manager is the Town's main Representative to the health insurance group with Assistant Town Manager Kelly S. Clark as the Alternate. Both delegates will attend the meetings to represent the Town's interests.

**FINANCIAL SOURCE (IF APPLICABLE):** n/a

**IMPACT IF NOT APPROVED:** The Town will not have a Forest Warden. There will be no Appointment of Keeper of the Lock-up. The Assistant Town Manager will not be authorized to act as the Board's Alternate delegate to the group.



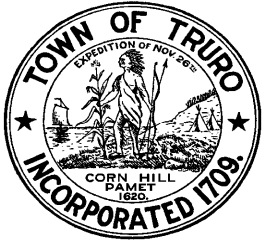
**SUGGESTED ACTION:** *Motion to approve Jarrod Cabral, DPW Director, as the Forest Warden for a one-year term which will expire August 25, 2021.*

*Motion to appoint Police Chief Jaime Calise to serve as Keeper of the Lockup for a one-year term commencing August 25, 2020 which will expire June 30, 2021.*

*Motion to appoint Kelly S. Clark, Assistant Town Manager, as the Select Board's delegate to the Cape Cod Municipal Health Group, which will expire June 30, 2023.*

**ATTACHMENTS:**

None



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Reappointment of Stanley Sigel as an Alternate to the Pamet Harbor Commission.

**EXPLANATION:** Applicant's term has expired, and he has applied to be reappointed to another one-year term.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate on the committee as a member.

**SUGGESTED ACTION:** *Motion to reappoint Stanley Sigel to an Alternate one-year term on the Pamet Harbor Commission, expiring on June 30, 2021*

**ATTACHMENTS:**

1. Application to Serve and Chair comments.



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666  
Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

RCVD 2020AUG10 PM4:03  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

NAME: STANLEY SIGEL HOME TELEPHONE: [REDACTED]

ADDRESS: 4 UNION FIELD END CELL WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. BOX 400 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE:  
PAMET HARBOR COMMISSION

SPECIAL QUALIFICATIONS OR INTEREST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

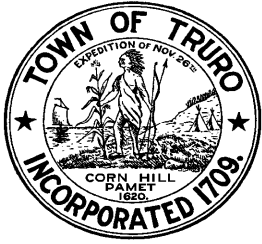
COMMENTS: ① TAKEN COURSES FROM THE COAST GUARD  
AXILLIARY POWER SQUADRON  
② HAD A MOORING FOR OVER 36 YEARS  
IN PAMET HARBOR  
③ KNOW THE RULES & REGULATIONS.

SIGNATURE: Stanley Sigel DATE: 7-29-20  
\*\*\*\*\*

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)  
Stanley been a very good member & is  
helpful in decisions

SIGNATURE: [Signature] DATE: 8/8/20

INTERVIEW DATE: \_\_\_\_\_  
APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Reappointments of Board, Committee, Commission Members

**EXPLANATION:** Madelyn Cordeiro, current member on the Human Services Committee, has submitted an application to be re-appointed to the Human Services Committee for a three-year term. All forms/paperwork are up-to-date.

Garrett Sharpless, current member on the Shellfish Advisory Committee, has submitted an application to be re-appointed to the Shellfish Advisory Committee for a three-year term. All forms/paperwork are up-to-date.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicants will not be able to serve on the Board, Commission or Committee they have applied to.

**SUGGESTED ACTION:**

*MOTION TO appoint Madelyn Cordeiro to the Human Services Committee for a three-year term, expiring on June 30, 2023.*

*Motion to reappoint Garrett Sharpless to a three-year term on the Shellfish Advisory Committee, expiring on June 30, 2023.*

**ATTACHMENTS:**

1. Application to Serve and Chair's Endorsement-Madelyn Cordeiro
2. Application to Serve and Chair's Endorsement-Gary Sharpless



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Madelyn Cordeiro HOME TELEPHONE: [REDACTED]

ADDRESS: P.O. Box 791 Arrowhead Rd WORK PHONE : \_\_\_\_\_

MAILING ADDRESS: North Truro, MA 02652 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Human Services Com.

SPECIAL QUALIFICATIONS OR INTEREST: I am a retired Special Needs Teacher from TCS, and I love this town. It gives me great pleasure to give back in any way I can to our town.

COMMENTS: I have enjoyed working with this wonderful group of people, and want to continue to serve TRURO.

SIGNATURE: Madelyn Cordeiro DATE: 8-4-2020  
\*\*\*\*\*

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

**From:** [Martin Thomas](#)  
**To:** [Nicole Tudor](#)  
**Subject:** RE: Application to Serve - Madelyn Cordeiro  
**Date:** Monday, August 10, 2020 2:15:53 PM  
**Attachments:** [image003.png](#)  
[image004.png](#)  
[image002.png](#)

---

Hi Nicole,

For some reason I can't print out Madi's application. Could you fill it out for me please. I'd say "Madi is the newest addition to our committee and she has fit in perfectly from the start. She's a hard working and conscientious member who I am more than happy to welcome back for another term. "

I give you permission to sign my name Nicole. Martin P. Thomas

Thanks,  
Marty

---

**From:** [Nicole Tudor](#)  
**Sent:** Friday, August 7, 2020 2:48 PM  
**To:** [REDACTED]  
**Cc:** [Noelle Scoullar](#)  
**Subject:** Application to Serve - Madelyn Cordeiro

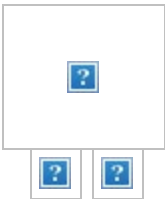
Hi Marty,

When you have a moment, would you kindly respond to the reappointment of Madelyn Cordeiro for the Human Services Committee.

Thank you, Nicole

*Nicole Tudor*

Executive Assistant  
Administration and Select Board Office  
Truro Town Hall | PO Box 2030  
24 Town Hall Road | Truro, MA 02666  
Direct Line: (508) 214-0925  
Extension: (508)349-7004 Ext 110  
Fax: (508)349-5505  
Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov)





# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666  
Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Garrett Sharpless HOME TELEPHONE: [REDACTED]  
ADDRESS: 2 Bay View Path, N. Truro 02652 WORK PHONE : [REDACTED]  
MAILING ADDRESS: 58 Commercial Wharf, Boston E-MAIL: [REDACTED]  
FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE [REDACTED]

SPECIAL QUALIFICATIONS OR INTEREST: Deputy Shell fish Warden and served previous yrs.

COMMENTS: \_\_\_\_\_  
I am passionate about recreational shell fishing as well as commercial shell fishing in Truro and try to do my part as a Deputy Shell Fish Warden and a private citizen to insure we have a viable resource today and in the future. I have learned a lot from the Shell Fish Constable (Tony Jackett) & continue to be impressed with his knowledge and comment to Truro Shell Fishing. And hope to learn more.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
\*\*\*\*\*

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



**From:** [Scott Lindell](#)  
**To:** [Nicole Tudor](#)  
**Subject:** Re: FW: FW: Shellfish Advisory Committee (Reappointments)  
**Date:** Friday, August 7, 2020 6:03:38 AM  
**Attachments:** [image007.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)

---

Yes, I approve and highly recommend Gary's reappointment.

Scott

On 8/6/20 12:49 PM, Nicole Tudor wrote:

Hi Scott,

When you have a moment, would you kindly endorse the attached application for Gary's appointment.

Thank you, Nicole

*Nicole Tudor*

Executive Assistant  
Administration and Select Board Office  
Truro Town Hall | PO Box 2030  
24 Town Hall Road | Truro, MA 02666  
Direct Line: (508) 214-0925  
Extension: (508)349-7004 Ext 110  
Fax: (508)349-5505  
Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov)



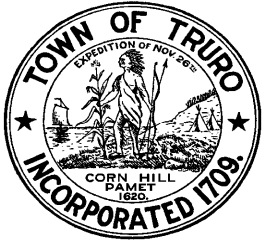
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**From:** Nicole Tudor  
**Sent:** Thursday, July 30, 2020 4:15 PM  
**To:** Scott Lindell ([slindell@whoi.edu](mailto:slindell@whoi.edu)) <[slindell@whoi.edu](mailto:slindell@whoi.edu)>  
**Subject:** FW: FW: Shellfish Advisory Committee (Reappointments)

Hello Scott,

When you have a moment, please respond to the reappointment of Gary Sharpless on the Shellfish A. Committee.

Thank you, Nicole



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Reappointment of Richard Larkin to the Historic Commission.

**EXPLANATION:** Applicant's term has expired, and he has applied to be reappointed to another three-year term.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Applicant will not be able to participate on the committee as a member.

**SUGGESTED ACTION:** *Motion to reappoint Richard Commission to a three-year term on the Historic Commission, expiring on June 30, 2023*

**ATTACHMENTS:**

1. Application to Serve and Chair comments.



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

RCVD 2020AUG 28 04:57  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

Richard S. Larkin  
 NAME: \_\_\_\_\_ HOME TELEPHONE: \_\_\_\_\_  
 8 Haskell Street, Allston, MA 02134  
 ADDRESS: \_\_\_\_\_ WORK PHONE : \_\_\_\_\_  
 P. O. Box 178, Truro, MA 02666  
 MAILING ADDRESS: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
 n/a Truro Historic  
 FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_  
 Commission

historic preservation, V. P. Truro Historical Society Cobb  
 SPECIAL QUALIFICATIONS OR INTEREST: \_\_\_\_\_  
 Archive, Truro Historic Commission representative to Truro Community Preservation Committee, member  
 New England Historic Genealogy Society, member National Trust for Historic Preservation

The Truro Historic Commission provides an important check/balance for Truro's historic  
 COMMENTS: \_\_\_\_\_  
 preservation, affordable housing, open space and demolition/alterations of historic resources and  
 preserving the rural character of the town. Membership is my way of supporting the mission and direction of the  
 Historic Commission.

SIGNATURE: Richard S. Larkin DATE: 7.31.20  
 \*\*\*\*\*

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

## Noelle Scoullar

---

**From:** Kiefer, Matthew J. <[REDACTED]>  
**Sent:** Tuesday, August 11, 2020 12:08 PM  
**To:** Noelle Scoullar  
**Cc:** Nicole Tudor  
**Subject:** Re: Application to Serve-Richard Larkin  
**Attachments:** SMail Room 20080708421.pdf

Sorry—I must have mixed this up with the CPC application. I am happy to recommend Richard for another term on the Historical Commission.

I've spoken to Richard regarding the CPC. Jim Summers will likely apply to be the Historical Commission's representative once the Commission votes on officers and representatives at our August 27th meeting, so stay tuned for that.

Thanks for your help—

M

On Aug 11, 2020, at 11:06 AM, Noelle Scoullar <[nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)> wrote:

Hi Matthew,

Not sure if this was missed, so I'm resending. This is Richard Larkin's application to serve on the Historical Commission. Do you wish to comment/approve?

Thank you!  
Noelle

**From:** Noelle Scoullar  
**Sent:** Friday, August 7, 2020 9:24 AM  
**To:** Matthew Kiefer <[REDACTED]>  
**Cc:** Nicole Tudor <[ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov)>  
**Subject:** Application to Serve-Richard Larkin

Hi Matthew!

We have received Richard's application for reappointment to the Historical Commission. Please reply with your comments and approval and we will do our best to get this on the August 25<sup>th</sup> agenda!

Thanks,  
Noelle

**From:** [scans@smtp.truro-ma.gov](mailto:scans@smtp.truro-ma.gov) <[scans@smtp.truro-ma.gov](mailto:scans@smtp.truro-ma.gov)>  
**Sent:** Friday, August 7, 2020 8:43 AM  
**To:** Noelle Scoullar <[nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)>  
**Subject:** Message from Mail Room KM\_C458

# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

**Office of the Select Board**

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505



## Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: Pamet Harbor Commission

Committee/Commission/Board Member Name: Stanley Sigel

Length of term: **1 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Human Services Committee

Committee/Commission/Board Member Name: Madelyn Cordeiro

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Shellfish Advisory Committee

Committee/Commission/Board Member Name: Gary Sharpless

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: Historical Commission

Committee/Commission/Board Member Name: Richard Larkin

Length of term: **3 Year Term**

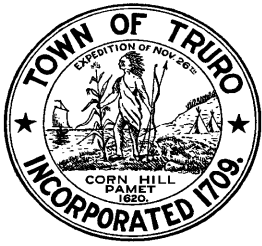
Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** August 25, 2020

**ITEM:** Appointment of Nancy Medoff to the Energy Committee

**EXPLANATION:** Nancy Medoff's Application to Serve was submitted August 7, 2020 for an appointment on the Energy Committee. There is currently an Alternate vacancy on the Committee. With this appointment there will be a total of 6 members serving on the Energy Committee.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** There will remain an Alternate vacancy position on the Energy Committee.

**SUGGESTED ACTION:** ***MOTION TO** appoint Nancy Medoff as an Alternate on the Energy Committee for a One-Year Term expiring June 30, 2021.*

**ATTACHMENTS:**

1. Application to Serve and Chair's Endorsement



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Nancy Medoff HOME TELEPHONE: [REDACTED]

ADDRESS: 7 Fishermans Road WORK PHONE: \_\_\_\_\_

MAILING ADDRESS: Box 502, 02652 E-MAIL [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Energy Committee

SPECIAL QUALIFICATIONS OR INTEREST: As a relative newcomer to Truro, my interest in joining the energy committee

is to further support the Truro community and contribute to town affairs. As such I appreciate the Select Board's consideration

of my application to serve the Truro community as a member at large for the Energy Committee. The Energy Committee's charge appeals

to me as it embraces future progress in a sustainable and responsible manner. After speaking with the Committee Chair,

COMMENTS: I'm excited to bring my background in strategic planning, change management, and collaboration in support of the Truro community.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



**From:** [Brian Boyle](#)  
**To:** [Nicole Tudor](#)  
**Cc:** [Noelle Scoullar](#); [REDACTED]  
**Subject:** Nancy Medoff - Application for Energy Committee  
**Date:** Friday, August 7, 2020 3:08:07 PM  
**Attachments:** [Medoff Energy Committee Application August 06 2020.pdf](#)

---

Hi Nicole,

Nancy Medoff is a relatively new resident in Truro, and decided after some research that she wanted to join the Energy Committee. She lives on Fisherman Rd, and has a strong background of getting things done, and wants to make a difference in Truro.

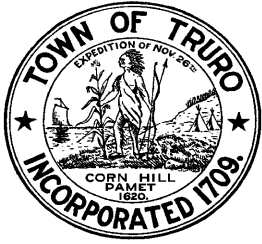
I am impressed with her energy and ideas on how to help our Energy Committee efforts.

She adds a good complement to the skill sets we already have on the Committee. And so I am endorsing her application.

In the interest of time, I'm forwarding you her application and cc'ing Nancy so you and she can be in direct contact for next steps in the process.

I'm assuming she would be filling one of our open alternate slots until a full member slot opens up.

Thanks,  
Brian



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Collector/Treasurer

**REQUESTOR:** Mary Mclsaac, Interim Treasurer

**REQUESTED MEETING DATE:** 8/25/2020

**ITEM:** Request to approve the Official's Bond for Mary Mclsaac, Interim Treasurer, in the amount of \$200,000

**EXPLANATION:** M.G.L. Chapter 41, Section 46 requires that "The Treasurer shall furnish a bond satisfactory to them for the faithful performance of his duties."

An application was made for the required bond upon appointment as Interim Treasurer. The bond documents, delivered to our offices on Thursday, August 20<sup>th</sup>, includes the requirement that the governing board (the Select Board) approve the bond amount for the bonded individual. Such approval must be attested to in the documents returned to the insurer through our agent, Benson, Young and Downs Insurance Agency, Inc. as soon as possible.

**FINANCIAL SOURCE (IF APPLICABLE):** FY2021 Operating Budget

**IMPACT IF NOT APPROVED:** If not approved, the official will be out of compliance with M.G.L. Chapter 41, Section 46 and the Town will fail to protect its financial interest in the activities of the Treasurer's Office.

**SUGGESTED ACTION:** *Motion to approve the Official's Bond for Mary Mclsaac, Interim Treasurer in the amount of \$200,000.*

**ATTACHMENTS:** None

**TOWN OF TRURO  
SELECT BOARD MEETING MINUTES  
JULY 22, 2020 at 11:30AM  
Remote Meeting Via GoToMeeting**

**Members Present:** Chair-Robert Weinstein, Vice Chair-Kristen Reed, Clerk-Susan Areson, Member-Janet Worthington, Member-Stephanie Rein

**Members Absent:** None

**Others Present:** Town Manager-Rae Ann Palmer, Assistant Town Manager-Kelly Clark, Bernard Lynch, Paul Wisotzky, Jim Summers

Chair Weinstein called the meeting to order at 11:30 am, announced the meeting would be virtual, and provided the toll-free number and access code.

In addition to introducing the Board members, he introduced Bernie Lynch, the consultant for the Town Manager search process, and Paul Wisotzky, the Chair of the Town Manager Search Committee.

There is one item on the agenda, which is the discussion of Town Manager Finalists.

**Public Comment-None**

Chair Weinstein thanked Mr. Lynch for shepherding them through the process, and the members of the Town Manager Screening Committee.

One of the finalists dropped out due to health issues, so there are three strong candidates.

Mr. Lynch stated that the Town Manager Screening Committee did an outstanding job, and thanked Mr. Wisotzky for his leadership. He stated that they ended up with forty-five resumes, plus ten which were carried over from the first go-around. The Town Manager Committee asked good questions, had some great discussions, and arrived at the three finalists that they now have.

Mr. Wisotzky wished to thank the Town Manager Search Committee; Dan Schreiner, Kristen Roberts, Jim Summers, Chief of Police-Jamie Calise, Robert Weinstein, and Janet Worthington. He also thanked Mr. Lynch, who assembled a great group of applicants, and thanked all the applicants. Mr. Wisotzky moved forward by explaining how they arrived at the finalists:

- All resumes and cover letters were reviewed by Committee members before the first meeting.
- At the first meeting, they decided who they wanted to move forward as semi-finalists. During the approximately two-hour long meeting, they narrowed the number down to seven.
- The next two meetings were devoted to interviewing each of the seven applicants. An hour was devoted to each person. The Committee had ten questions. Questions revolved around:
  - Leadership and Management
  - Covid-19
  - Finance
  - Housing
  - The Environment and Natural Resources
  - Tourism and Economic Development
  - Citizen Relations and Transparency
  - Relationships with the Select Board
  - One question pertained to the applicant's own self-awareness
- Applicants were given ten or fifteen minutes at the end of the interview to ask questions.

Mr. Wisotzky then introduced the candidates. He stated the Board would get their resumes and cover letters. He presented them in alphabetical order with no priority and gave a brief description of their backgrounds.

Chair Weinstein thanked Mr. Wisotzky for the thoroughness of his delivery. He added that people may question why two of the individuals are from as far away as Texas and Colorado and wanted to add the following information. Mr. Wood has a college aged child who is about to graduate from Emerson College. He has spent time in New England, but particularly Boston. He is familiar with Cape Cod and finds this part of the world extremely attractive. Mr. Fetherson grew up in Connecticut and summered most of his life in Eastham. Mr. O'Brien has been a part of Barnstable County for more than three decades and is very familiar with Truro.

Mr. Lynch stated that he sent Town Manager Palmer the cover letters and resumes, to be distributed to the Select Board. As part of the process, Mr. Lynch is now conducting background checks on all the candidates, which includes talking to the references. From that, the comments will be consolidated into a report which will be presented to the Board. He continued, stating that the next step would be to determine when the Select Board would like to conduct the three interviews. He also asked what other steps they feel would help in their making a decision. One of the things the Screening Committee talked about was perhaps doing something with Department Heads and trying to elicit questions from the public.

Member Worthington asked if Mr. Lynch will talk to people the candidates have worked with, or people who know the candidates in another capacity. Mr. Lynch confirmed that they would be doing that, to verify their experiences. Member Areson feels it's important to speak to people outside of the references that are provided (for example: the public, and employees not included as references).

Member Reed asked how long this part of the process usually takes, and how long during Covid-19. Mr. Lynch said that it's taking a little extra time during Covid-19, generally it's taking about seven to ten days. He indicated this would be completed by the end of next week.

Chair Weinstein stated that other than himself and Member Worthington, the other members have not had the opportunity to review the resumes and applications. He would like everyone to have the opportunity before weighing in. Chair Weinstein would like to use the remainder of the meeting to focus on Policy Memorandum #63. Because of Covid-19 there are things in the policy memorandum that are impacted. He referenced the words, "shall" and "will" and noted that it is his personal feeling that it's not safe to hold one-on-one interviews due to COVID-19.

Town Manager Palmer suggested the interviews could be held virtually. It will give the Select Board an opportunity to do a one-on-one with each candidate. She believes that was one of the most useful parts of the process because it gave her, as a candidate, the opportunity to get to know Truro and the Board, and it helped her decide (if she was offered the job) if it would be a good fit.

Member Areson agreed that they cannot ask the candidates from Texas and Colorado to come to Truro. She wondered if Mr. O'Brien would be willing to come and sit outside somewhere and meet with the Select Board individually, but she asked if other members of the Select Board felt that Mr. O'Brien would have an unfair advantage. She does feel it's important for each Board member to interview them individually as stated earlier. She would also like to discuss getting community input on questions.

Member Rein agreed that one-on-one interviews need to be done, and as much as it would be better to do that in person, she feels that conducting them virtually is necessary. She is concerned with the suggestion to having Mr. O'Brien meet face-to-face as it could potentially give an unfair advantage over the other two candidates.

Member Reed stated that while it's not the ideal way they'd like to proceed, all of steps four through seven can be done virtually. She is requesting that an hour of time be allotted for each candidate/interview. She would like a facilitator to facilitate a public process where each of the candidates could be asked questions and people could call in. She also feels having Mr. O'Brien meet

face-to-face would be unfair to the other two candidates. The group discussed how to schedule these interviews.

Chair Weinstein asked for clarification on how to square the requirements of Policy #63 with the virtual world we find ourselves in. Mr. Lynch said that the biggest issue he sees is having a candidate insisting upon showing up at a meeting that's scheduled for another applicant. He believes the Select Board will have to rely upon good faith of the candidates. Town Manager Palmer agreed, saying that the best they can do is ask the candidates not to watch the previous interviews. She also suggested that candidates could call into a Zoom meeting with Mr. Lynch while the other candidates are being interviewed. Mr. Lynch does feel all three candidates are upstanding people. He added that there are always risks that candidates could be watching the interview from somewhere else, particularly if they are held over a couple of nights. Member Worthington pointed out that these are professional people that have been vetted this far, and she feels it would be insulting to them to have to sit in a virtual meeting room and be watched.

Chair Weinstein asked if there would be a prepared list of questions which the Select Board would ask the candidates. Mr. Lynch confirmed there would be a list of questions prepared for them. Member Worthington would like to involve Mr. Wisotzky as he did a great job with questions during the initial interviews. Member Reed would like to see the questions and give comments in case they wish to change or alter them in some way. Member suggested that Town Manager Palmer and Mr. Wisotzky could work together on an initial set of questions and then the Board could weigh in and add, subtract, or edit.

Member Reed stated that the last thing they had to figure out would be how to host a community meet and greet virtually. Mr. Wisotzky agreed to help facilitate the community meet and greet. Mr. Lynch reviewed the order of events and stated that the challenge in doing the community forum is that with three candidates, you would possibly have a three-hour forum. He asked if they Board wanted to have one candidate follow another candidate, or whether they wished to have three separate one-hour forums. Member Areson thinks they should pick a time, perhaps an hour per candidate, and try to do it all on the same day for the community meet and greet. A date of August 4<sup>th</sup> was proposed by Member Reed.

Town Manager Palmer asked the Board if they would be comfortable facilitating a meeting with staff and the candidates. Chair Weinstein was amenable. Member Areson questioned whether Town Manager Palmer should be involved with the meetings with the staff and the candidates.

Mr. Wisotzky confirmed he was available on August 4<sup>th</sup> and asked if a neutral party would be better to handle the scheduling of the candidates. He also would like to get Town Manager Palmer involved in the process as she has personal insight into what it takes to do the job of Town Manager. Member Reed agreed with his comments and stated that Nicole, Liz, and Noelle were there to help with the logistics of scheduling. Member Areson is fine with Administrative staff doing the scheduling as long as options are given for times and dates. She also added that she thinks Town Manager Palmer should absolutely be involved in the process.

It was decided to hold interviews on Tuesday, August 11<sup>th</sup> at 5:00pm and a meeting to deliberate on August 12<sup>th</sup> at 8:00am. August 4<sup>th</sup> at 5:30pm was the date agreed upon for the community meet and greet. Town Manager Palmer asked Mr. Lynch to work with her and Assistant Town Manager Clark on advertising and scheduling.

Mr. Wisotzky wondered if people could submit questions in advance for the Community Forum. He could moderate and ask those questions on behalf of the community. Chair Weinstein likes the idea. Member Rein wanted to know if the Board would receive feedback from the meeting with Department Heads. Member Worthington has found it valuable to be in a room with the candidates and Department Heads to see their interaction. Town Manager Palmer reminded the Board that in the past the Department Head get together with the candidates was held in a format that does not lend itself to a

Zoom meeting or a GoToMeeting. The public health emergency has changed the way things will happen. She suggested a video conference with the candidates and staff. Assistant Town Manager Clark suggested that the meeting between Department Heads and candidates could be recorded, and then the Board could watch the recording later.

**Member Reed made a motion to adjourn at 1:07pm.**

**Member Areson seconded.**

**So voted; 5-0-0, motion carries.**

Respectfully Submitted,

Noelle L. Scoullar

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Town Manager Rae Ann Palmer  
Under the Authority of the Truro Select Board

# DRAFT

**Truro Select Board Meeting  
Tuesday, June 23, 2020  
Remote Meeting**

**Select Board Members Attending:** Janet Worthington, Chair; Susan Areson, Kristen Reed, Stephanie Rein, Robert Weinstein

**Attending:** Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Health & Conservation Agent Emily Beebe; Town Planner Jeffrey Ribeiro

Chair Janet Worthington opened the remote meeting at 5:05 p.m. and explained how to view the meeting and participate through e-mail or phone calls.

## **PUBLIC COMMENT**

There were no calls from the public. Stephanie Rein, addressing her fellow Select Board members regarding an e-mail to the Chief of Police that had been forwarded to them, read the e-mail from two members of the community and called attention to unintended but disrespectful racist terminology included in the message. Ms. Rein stated, "Words matter." We must look at systemic racism at all levels in our country, beginning with ourselves. She concluded, "As an all-white board in a predominantly white community, it is our duty to address the inherent racism in our lives."

## ***Covid-19 Update***

Town Manager Rae Ann Palmer said Phase 2, Step 2 for Massachusetts had begun on Monday with indoor dining at restaurants allowed. The beaches are open. The one-way beach access paths have been established. The Beach Office is not open to the public. Beach self-distancing and masks will be the personal responsibility of beach goers. Other towns are considering use of ambassadors for compliance issues. EMTs will be on the ocean beaches. Health Agent Emily Beebe commented on Phase 2, Step 2 (2.2) restaurant reopening with limited inside dining. Other personal services businesses are allowed to open. Phase 3 does not have a date but is not far away, she said. Townspeople are concerned about enforcement in all public places, not just at the beaches, according to Ms. Beebe. Her advice is to maintain your own distance, wear a mask and wash your hands. It's a matter of education rather than enforcement. Everyone should do their part because Covid-19 will last until there is a treatment or vaccine, she said.

Emily Beebe said Massachusetts Covid cases are trending in the right direction. There is a push to test more people and continue contact tracing. We are still in first wave. We need to stay the course and continue to do what we're doing by maintaining physical separation and reminding others not to ease up. Ms. Beebe said no positive results came up in the tests done in Wellfleet and Provincetown after the recent demonstrations. She said testing is a good strategy. Kristen Reed added that businesspeople, both employees and employers, should be aware of their rights and call the Attorney General's Fair Labor Division to file a complaint or receive information about businesses or restaurants.

Susan Areson asked for information on antibody testing. Emily Beebe that it is complicated. Towns are using it, and she's read a lot about it, but it is unclear how Truro would use the antibody testing at this time. If you have the test, it is not a diagnostic that indicates you wouldn't transmit the virus, she said. More information is needed on how it can be used.

### ***Other Comments***

Because of the need for blood at this time, Susan Areson suggested adding information to the Town website about any upcoming blood drives in the area. Rae Ann Palmer said there is usually a blood drive held at the Community Center, but the Health Agent did not have an update on it. Janet Worthington recommended using the electronic message board or an ALERTruro with the information that people can go to the polls or vote by mail for the Town Election. Ms. Palmer said the notice will be put on the message boards and sent out a second time on ALERTruro. Assistant Town Manager Kelly Clark will post the information on the Town website. Susan Areson shared information from the Assistant Town Clerk that it was okay to leave ballots in the Town Hall drop box. Kristen Reed mentioned the need for election tellers and recommended that anyone interested get in touch with Town Clerk's office. Rae Ann Palmer added that tellers must be Truro voters and residents. They probably should not be public employees, she said.

### **PUBLIC HEARING**

Jeff Ribeiro read the notice: This is a public hearing on an application in accordance with MGL Ch. 166, § 21, 22 and 25A from New Cingular Wireless PCS, LLC ("AT&T") in conjunction with Eversource Energy d/b/a/ NSTAR Electric for Grant of Location for Telecommunication Wires and Wireless Attachments and Appurtenances, fiber optic cable (s), remote radios mounted to the pole, an unobtrusive side mounted antenna, conduits and cable protectors, and an electrical meter with grounding rod for the small cell installation on the replacement Eversource utility pole. AT&T Site ID: CRAN\_CP\_17\_P20A: Location: 37 Corn Hill Road, 42.000117N, -70.078439W, replacing pole # 82/15.

Attorney Edward Pare explained AT&T's effort to provide more wireless coverage and capacity to Truro. They use existing utility poles when possible, but Eversource had asked that the chosen pole be replaced. The height will be six feet taller although the attachment will be placed on the pole's side. The new installation should provide coverage in the neighborhood and down to Corn Hill Beach, he said. It meets emission control standards.

Robert Weinstein asked why this location had been chosen. Attorney Pare said the location was based on the volume of people it would serve. It is to be installed in the public right of way, originally further back on a new pole, but they found the existing pole closer to Corn Hill Beach. It really was about the volume of people at Corn Hill Beach, the attorney said.

Robert Weinstein moved to approve the Application of a New Cingular Wireless PCS, LLC (d/b/a AT&T) for a grant of location for a wires and wireless attachments and appurtenances on a replacement utility pole in the public right of way at the following location: Pole #82/15-Near 37 Corn Hill Road. Susan Areson seconded, and the motion carried 5-0.



Edward Pare asked about input from the public. Janet Worthington said there were no callers for the public hearing.

Chair Worthington closed the public hearing at 5:33 p.m.

Town Planner Jeffrey Ribeiro said a roll call vote was required. Kristen Reed, Susan Areson, Robert Weinstein, Stephanie Rein and Janet Worthington each said *Aye*. The motion carried unanimously.

### **Public Comment on Payomet Theater Proposal**

Payomet Theater Director Kevin Rice called in for public comment. He said that Payomet had submitted a proposal for a drive-in format for entertainment at the ball field. Social distancing is built in with people in their vehicles. He had received around seven hundred favorable responses on a survey, support from the National Seashore and a letter from the Chamber of Commerce. Selectmen of Yarmouth, Newton and New Bedford have approved drive-ins for live entertainment, he said. Mr. Rice had not met the deadline to get his 9-page proposal on the agenda for the meeting, but he wanted to be sure the Select Board had Payomet's proposal. Rae Ann Palmer said staff is reviewing and commenting on it, and Payomet's proposal will be on the agenda for the next meeting. Mr. Rice talked about the overwhelming positive response to holding drive-in style events. Chair Worthington asked if there is state guidance for this, and the Health Agent said there is. She will work with Kevin Rice on a plan.

### **SELECT BOARD ACTION**

#### ***Memorandum of Agreement for Inter-Municipal Shoreline Management Plan***

Health & Conservation Agent Emily Beebe conveyed her enthusiasm for the completion of the first phase of the Inter-Municipal shoreline Management Plan. Working with the Center for Coastal Studies has been a great experience, she said. Agent Beebe read an overview of the project for the shared management of the Cape Cod Bay shoreline by Eastham, Wellfleet, Truro and Provincetown. The plan addresses coastal storms and climate change. The memorandum of agreement (MOA) to develop the plan needs approval from each town's Select Board. She encouraged Truro's Select Board to sign the MOA in order to 1.) develop and provide an accurate, up-to-date database, 2.) pursue the development and implementation of an inter-municipal management framework, 3.) promote a science based approach for the management of the shoreline and 4.) ensure uniform management principles and responsible stewardship relative to wetland resources, private and public properties, infrastructure, wildlife, fisheries, boating and public access along the shoreline.

Kristen Reed expressed her enthusiastic support and asked about Cape Cod Commission involvement. Emily Beebe said that the Commission and the Cape Cod Cooperative Extension have met with the group. They have applied for grants including an MVP one for the low-lying roads. They anticipate working further with the Cape Cod Commission and others interested in the undertaking. She said the Center for Coastal Studies is building a massive geo database which will be updated regularly. It will be accessible to each town although each is at a different stage of using GIS. Learning how to use it is a very positive experience, she said. Janet Worthington asked if there is a role for the public in the study. Agent Beebe replied that there is since the plan is meant to be an organic, working document, not something in a binder on a shelf.

There have been listening sessions and TV meetings. Departments from the towns have participated, including beach directors, shellfish constables, harbor masters, planners, DPW directors, police and fire chiefs. There are Phase 3 plans to bring in the public. The first phase was data collection. The MOA allows the towns to move forward together with data from the Center for Coastal Studies that allows them to see things they hadn't seen before.

Kristen Reed moved to adopt the Outer Cape Memorandum of Agreement for Shoreline Management. Stephanie Rein seconded, and the motion carried 5-0.

### ***Draft Outdoor Dining Procedures***

*Kristen Reed recused herself from discussion or voting on the outdoor dining policy.*

Town Planner Jeffrey Ribeiro said that procedures for outdoor dining had been reviewed at the reopening meeting. Governor Baker's order on June 1st allows the Select Board to grant restaurants outdoor service and preempts Planning Board approvals. Because the process will be expedited, public hearings are not required. The Select Board still must see that use, appropriateness, neighbors' concerns and health/fire/building codes are all met. The process is meant to operate in a safe way with the applicant working with the Health & Conservation Agent. The Building Inspector will check for code compliance. There must be six-foot distances between diners and pathways to the bathroom and exit. Parking lot traffic patterns must be shown on the plans. Mr. Ribeiro had provided the Select Board with a draft policy letter of permission, an acknowledgement from the owner for the seating arrangements and insurance, and the required information to be included on the plans.

Susan Areson moved to approve and adopt the policies and procedures as drafted. Janet Worthington seconded, and the motion carried 4-0.

*Kristen Reed resumed her participation in the meeting.*

### ***Avenue D Outdoor Seating***

Attorney Lester J. Murphy was unable to attend the meeting, so Jeffrey Ribeiro explained the request for Avenue D's outdoor seating. The wine bar had not been approved at a previous site plan review by the Planning Board. That is not being requested until November for the small deck at the rear of the building. Seating accommodates 12 diners with required back to back, six-foot separation from the chairs. The deck is existing. The proposal does not allow music or entertainment. It does not increase the approved capacity for the establishment. This is important for septic capacity and health codes, Mr. Ribeiro said.

Stephanie Rein expressed concern about the Planning Board denial based on community input. We want to support businesses in this challenging time, she said. However, she is apprehensive about the arrangement lasting until November. She said she was not in favor of allowing seating where they didn't have it. Susan Areson asked for clarification on the number of seats. The application form indicated 14, but the plan shows 12 seats, she said. Planner Jeffrey Ribeiro said it would take the owner to explain why the application says 14 seats. Robert Weinstein asked if the applicant had agreed to wait for the next Select Board meeting for a decision. Ms. Palmer said the attorney would prefer a decision at this meeting, but, if need be, it can be postponed.

Susan Areson said approval could be granted with the condition that full occupancy was approved until November 1st and revoked after that. Jeffrey Ribeiro said that reasonable conditions are okay since approvals will be considered case by case. The applicant could come back for further discussion if the Select Board approves for 12 seats now with the condition of stopping on November 1, 2020. With that caveat in place, Stephanie Rein said she could support a vote at this meeting. Robert Weinstein said he didn't see the necessity of an approval since Massachusetts guidelines indicate that there will not be an overall increase in seats and there is an end date of November 1st. Susan Areson said increasing capacity was not the issue. A full use of indoor seating ends the outdoor use. Janet Worthington said that is what she understands. Rae Ann Palmer offered the reminder that allowing for indoor dining means there must be allowances for social distancing. Avenue D is a wine bar with limited space. When they return to indoor dining, they won't exceed their original allowance, she said.

Ms. Palmer said the next Select Board meeting is scheduled for July 14th. The owner would prefer a decision now, but the matter could be tabled. Jeff Ribeiro said the Select Board could approve continued use of the outdoor area but put conditions on it. Mr. Weinstein said if the 12 seats are outdoors, the inside cannot be full use. He was willing to proceed with a vote.

Susan Areson moved to approve the temporary outdoor use at Ave D with the condition that if at any point prior to November 1, 2020, the interior occupancy can be met with proper social distancing, the outdoor use be discontinued. Kristen Reed seconded, and the motion carried 5-0.

### ***Use of Dennis Family Gift Fund***

Rae Ann Palmer explained the request for use of the Dennis Family Gift Fund to pay June 2020 interest on Walsh Property borrowing. If there is no Town Meeting before the end of June, the Town's ability to use Free Cash in the current fiscal year will have passed despite legislative efforts for relief to pay FY2020 expenses in FY 2021 or 2022 or to use FY2020 Free Cash. The Town has to pay the interest on the money borrowed for the purchase of the Walsh Property. The interest was not in the budget because the approval to buy the property didn't exist until Town Meeting, so the plan has been to use Free Cash in the current fiscal year. She asked that the Select Board authorize the Town to pay with the Dennis Gift Fund. The Select Board had previously authorized use of the Dennis Gift Fund to pay FY2021's interest which is due in FY2021. Since next year's budget is not set yet and we won't really know until September if we can cover it with Free Cash then, Ms. Palmer asked that the Select Board reserve that decision until the final FY2021 budget is prepared.

Susan Areson moved to approve use of the Dennis Family Gift Fund to pay short-term interest of \$116,847.22 due on the "Walsh property acquisition" portion of the June 2019 BAN. Kristen Reed seconded, and the motion carried 5-0.

### **CONSENT AGENDA**

- A. Review/Approve and Authorize Signature: *None*
- B. Review and Approve 2020 Seasonal Licenses: Avenue D (Common Victualer)
- C. Review and Approve Select Board Minutes: May 19, 2020 Work Session, and May 28, 2020 Regular and Work Session

Susan Areson amended the minutes of May 28, 2020 and said that she will send some typos to the executive assistants for correction.

Susan Areson moved to approve the Consent Agenda as amended. Stephanie Rein seconded, and the motion carried 5-0.

### **SELECT BOARD REPORTS/COMMENTS**

Susan Areson enquired about the Annual Town Report, which typically this comes out after Town Meeting. Ms. Palmer said it is on the website and boxes of the reports are available when Town buildings reopen. Ms. Areson suggested offering the reports at the Library's curbside pickup.

Robert Weinstein reported the latest School Committee virtual meeting which he had attended. Of the \$500,000 remaining unspent in the School budget, \$350,000 will be returned to Free Cash because \$150,000 will be used to prepay the Special Education program. The School Committee is still waiting to hear from Governor Baker about reopening in fall. The summer program for around 60 students who experienced difficulties in the past semester, particularly because of Covid-19, will be held to help them catch up, Mr. Weinstein said.

Robert Weinstein commented on the problems encountered with technology during the current meeting. It was frustrating and too difficult to hear everyone, he said. Kelly Clark acknowledged the reverberations and echoes throughout the meeting. She suggested that everyone put themselves on mute when they were not speaking. She also said that IT might need to work with Mr. Weinstein on his connection. Susan Areson and Stephanie Rein noted that everyone was experiencing the audio problems.

Mr. Weinstein asked about harbor plans to install a credit card reader so they don't have to handle cash and a Dutch door for staff to converse with the public. Ms. Palmer promised to get the information for him.

Kristen Reed advocated for participating in Census 2020. She said Cape Cod's response has not been good, and Truro's is only 22%. Ms. Reed said she wants Truro to do better. She urged citizens to take the initiative and complete the census form online or by phone even if they had not received the census in their post office boxes. There is information on the Town website on how to participate. She suggested placing a reminder on the electronic message board.

### **TOWN MANAGER REPORT**

Town Manager Rae Ann Palmer said there was a lot of confusion over the ballot question for a Proposition 2 ½ override for paramedic/firefighters. Provincetown expects to become an in-house rescue department, but Lower Cape ambulance service was extended there for another year. Truro and Provincetown had been in discussion with Lower Cape, but all meetings stopped because of the Covid public health emergency. Truro had determined that if Lower Cape stopped serving in Provincetown, it would end in Truro too. If Truro had to take over on its own, the Town would need eight new EMTs. During the Budget Task Force meetings, the Finance Committee and the Select Board, after much discussion, decided hiring four more paramedic/firefighters would put Truro in better position since the future with Lower Cape is

unknown. The Covid emergency has taught us to be prepared for the unexpected, Ms. Palmer said. She has also talked to Steve Roderick about the paramedic/firefighters. He said that Truro should be prepared. There are ongoing concerns about senior citizens and about being in the middle of the Covid-19 health emergency.

Janet Worthington said that people are asking why do this when we still have Lower Cape, but the Town needs to prepare since we don't know what is going to happen. Susan Areson asked about waiting if there are still some years left with Lower Cape. Ms. Palmer said the Town does not have two years left on the contract. It is up. Ms. Areson said that had been reported wrong in the media. Susan Areson also asked if the ballot question would go to another Town Election in spring if it does not pass now. Rae Ann Palmer said if it passes at Annual Town Meeting but not in the election, the question would go to another election and be on the 2021 Annual Town Meeting Warrant. Kristen Reed suggested posting the Town Manager's explanation on the Town website, but Ms. Palmer said she needs to check first because she does not want to violate any election laws.

Janet Worthington enquired about the Farmers' Market, and Ms. Palmer asked Stephanie Rein to report on it. Stephanie Rein said that the Farmers' Market was relatively well attended although not as busy as usual. People practiced social distancing and wore masks. The new location was a nice spot, but it got hot when sun came out without any sheltering trees or a breeze from the Pamet. It went well from a safety perspective, she said.

### **NEXT MEETINGS**

Ms. Palmer reviewed agenda and dates for the next two meetings:

July 7, 9 a.m. – Reopening Task Force: Phase 3 discussion;

July 14, 5 p.m. – Regular meeting: Select Board reorganization and liaison list, final update on goals and objectives.

### **ADJOURNMENT**

Susan Areson moved to adjourn. The motion carried 5-0.

The meeting was adjourned at 6:43 p.m.

Respectfully submitted,

Mary Rogers,  
Secretary

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Town Manager Rae Ann Palmer  
Under the Authority of the Truro Select Board

**Public Records Material of 6/23/2020**

1. E-mail to the Chief of Police
2. Public Hearing Notice and application papers for New Cingular Wireless
3. Inter-Municipal Shoreline Management Plan Memo of Understanding
4. Draft Policy for Outdoor Dining
5. 2020 Seasonal Licenses: Avenue D (Common Victualer)