

Truro Select Board

Special Meeting

Wednesday, August 12, 2020

Remote Meeting-08:00am

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1 866 899 4679 and enter the following access code when prompted: 759-138-637.** Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively. Citizens may also provide public comment for this meeting by emailing the Town Manager at rpalmer@truro-ma.gov with your comments.

1. OPEN MEETING

2. DELIBERATION AND VOTE TO SELECT TOWN MANAGER

3. APPROVAL OF CONSENT ITEMS

- A. September 1, 2020 State Primary Warrant
- B. Entertainment License August 19th Truro Vineyards of Cape Cod
- C. Reappointment of Board and Committee Members: Mark Wisotzky, Dan Smith and Steve Wisbauer-Shellfish Advisory Committee, and Larry Lown-Conservation Commission



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Robert Weinstein, Chair

REQUESTED MEETING DATE: August 12, 2020

ITEM: Deliberation and Vote to Select Town Manager

EXPLANATION: Three finalists for the Town Manager position were interviewed by the Select Board on August 11th Paul Fetherston, Sean O'Brien and Robert Wood. The Board is meeting to discuss and deliberate and select a candidate to be the next Town Manager.

SUGGESTED ACTION: Motion to select _____ as the next Town Manager and to authorize the Chair to begin contract negotiations.

ATTACHMENTS: None



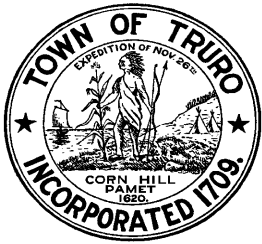
TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

3. **CONSENT AGENDA**

1. September 1, 2020 State Primary Warrant
2. Entertainment License August 19th Truro Vineyards of Cape Cod
3. Reappointment of Board and Committee Members: Mark Wisotzky, Dan Smith and Steve Wisbauer-Shellfish Advisory Committee, and Larry Lown-Conservation Commission



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: August 12, 2020

ITEM: 2020 State Primary Warrant

EXPLANATION: The Temporary Town Clerk has submitted the 2020 State Primary Warrant, which is the official notification to the inhabitants of the Town that the State Primary shall be held at the Truro Community Center on Tuesday, the 1st of September 2020 from 7:00 a.m. to 8:00 p.m. The Select Board must sign the warrant before it is posted.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: 2020 State Primary Warrant will be improperly posted.

SUGGESTED ACTION: *MOTION TO approve signing of the 2020 State Primary Warrant.*

ATTACHMENTS:

1. 2020 State Primary Warrant

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2020 STATE PRIMARY

SS.

To the Constables of the Town of Truro

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

**TRURO COMMUNITY CENTER
7 STANDISH WAY, TRURO, MA**

on **TUESDAY, THE FIRST DAY OF SEPTEMBER, 2020**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

**SENATOR IN CONGRESS.....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....NINTH DISTRICT
COUNCILLOR..... FIRST DISTRICT
SENATOR IN GENERAL COURT.....CAPE & ISLANDS DISTRICT
REPRESENTATIVE IN GENERAL COURT.....FOURTH BARNSTABLE DISTRICT
REGISTER OF PROBATE.....BARNSTABLE COUNTY
COUNTY COMMISSIONER.....BARNSTABLE COUNTY**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of August 2020.

Robert M. Weinstein, Chair

Kristen M. Reed, Vice Chair

Susan H. Areson, Clerk

Stephanie J. Rein

Janet W. Worthington

Select Board Members of the Town of Truro

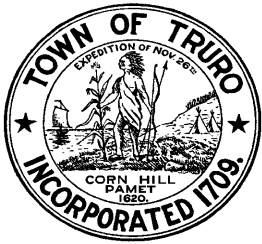
A true copy, attest:

Susan A. Joseph
Temporary Town Clerk, Town of Truro

Sirs: I have served this warrant by posting duly attested copies thereof at the following places:
Grozier’s Garage, Water’s Automotive, Savory & Sweet Escape, Pamet Valley Liquors, Truro Post Office,
North Truro Post Office, Truro Public Safety Facility, Truro Public Library, Truro Transfer Station, Truro
Central School, Truro Community Center, and Truro Town Hall

_____, 2020.
Constable

_____, 2020.
(month and day)



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: August 12, 2020

ITEM: Approval of One Day Entertainment License

EXPLANATION: MGL Chapter 140 § 181 provides local authority to license performance events. Truro Vineyards of Cape Cod has submitted an Entertainment License application for Wednesday August 19th from 6:00-9:00pm. It is an outdoor event with a DJ, no dancing and 50 people maximum with tables 15ft apart, 12 tables total, 6 people per table max.

IMPACT IF NOT APPROVED: Truro Vineyards of Cape Cod will not have entertainment on August 19th for their Pizza Food Truck Event.

SUGGESTED ACTION: *MOTION TO approve the One Day Entertainment License for Truro Vineyards of Cape Cod for August 19th, 2020 and to Authorize the Chair to electronically sign the application and the Board to electronically sign the license.*

ATTACHMENTS:

1. Entertainment Application

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) DJ

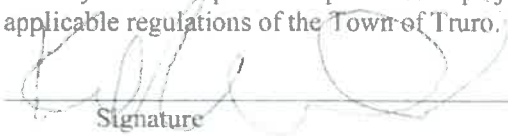
Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.


Signature

8/1/2020
Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No 2020-01ENT

Select Board _____ Meeting Date _____

Police Department Jamie M Calise
Jamie M Calise (Aug 6, 2020 11:09 EDT) Date _____

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____

From: [Emily Beebe](#)
To: [Nicole Tudor](#)
Subject: RE: Entertainment License Request
Date: Thursday, August 6, 2020 3:02:46 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

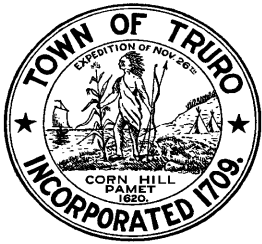
Hi Nicole-

I need a copy of the food service permit from the Town the truck is licensed in.

All else seems to fit the standards.

Thanks,

Em



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: August 12, 2020

ITEM: Reappointments of Board, Committee, Commission Members

EXPLANATION: Mark Wisotzky, current member on the Shellfish Advisory Committee, has submitted an application to be re-appointed to the Shellfish Advisory Committee for a three-year term. All forms/paperwork are up-to-date.

Dan Smith, current member on the Shellfish Advisory Committee, has submitted an application to be re-appointed to the Shellfish Advisory Committee for a three-year term. All forms/paperwork are up-to-date.

Steve Wisbauer, current member on the Shellfish Advisory Committee, has submitted an application to be re-appointed to the Shellfish Advisory Committee for a one-year term. All forms/paperwork are up-to-date.

Larry Lown, current member on the Conservation Commission, has submitted an application to be re-appointed to the Conservation Commission for a three-year term. All forms/paperwork are up-to-date.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Applicants will not be able to serve on the Board, Commission or Committee they have applied to.

SUGGESTED ACTION:

MOTION TO appoint Mark Wisotzky to the Shellfish Advisory Committee for a one-year term, expiring on June 30, 2023.

Motion to reappoint Daniel Smith to a three-year term on the Shellfish Advisory Committee, expiring on June 23, 2023

MOTION TO appoint Steve Wisbauer to the Truro Shellfish Advisory Committee for a one-year term, expiring on June 30, 2021.

MOTION TO appoint Larry Lown to the Conservation Commission for a three-year term, expiring on June 30, 2023.

ATTACHMENTS:

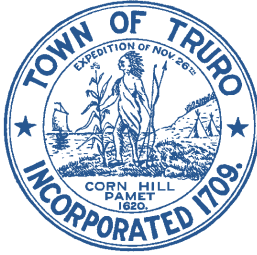
1. Reappointment Board/Committee/Commission Membership Checklist
2. Application to Serve-Mark Wisotzky
3. Application to Serve-Dan Smith
4. Application to Serve-Steve Wisbauer
5. Application to Serve-Larry Lown

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Select Board

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505



Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: Shellfish Advisory Committee

Committee/Commission/Board Member Name: Mark Wisotzky

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Shellfish Advisory Committee

Committee/Commission/Board Member Name: Daniel Smith

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Shellfish Advisory Committee

Committee/Commission/Board Member Name: Steve Wisbauer

Length of term: **1 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Conservation Commission

Committee/Commission/Board Member Name: Larry Lown

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Mark Wisotzky HOME TELEPHONE: [REDACTED]

ADDRESS: 21 Toms Hill Rd, Truro MA WORK PHONE : _____

MAILING ADDRESS: PO Box 1091 Truro MA 02666 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Shellfish Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Currently serving on this committee. Active recreational shellfisherman.

COMMENTS: _____
RCVD 2020 JUL 29 AM 10:21
ADMINISTRATIVE OFFICE
TOWN OF TRURO

SIGNATURE: *Mark Wisotzky* DATE: 7-27-2020

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Scott Lindell <[REDACTED]>
Sent: Tuesday, July 28, 2020 10:29 AM
To: Noelle Scoullar
Cc: Nicole Tudor
Subject: Re: Application for Reappointment to Shellfish Advisory Committee

I approve. Mark has been a stalwart member.

Scott

On 7/28/20 10:24 AM, Noelle Scoullar wrote:

Hi Scott,

Mark Wisotzky has completed his paperwork to be reappointed to the Shellfish Advisory committee. Please reply to this email with your comments/approval. We will get this on the next available Select Board agenda.

Thank you!
Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Tuesday, July 28, 2020 9:52 AM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

--
Scott Lindell, Research Specialist
AOPE
266 Woods Hole Rd, MS #34
Woods Hole Oceanographic Institution
Woods Hole, MA 02543
[REDACTED]



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Daniel Smith HOME TELEPHONE: [REDACTED]

ADDRESS: 32 Tom's Hill Rd; Truro WORK PHONE : [REDACTED]

MAILING ADDRESS: PO Box 907; Truro E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Shellfish Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Interested in aquaculture sustainability within the Town of Truro for both recreational and commercial shellfishing. Presently a commercial grower of oysters.

COMMENTS: _____
RCUD 2020 JUL 29 AM 3:25
ADMINISTRATIVE OFFICE
TOWN OF TRURO

SIGNATURE: *[Handwritten Signature]* DATE: 07-17-20

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Scott Lindell [REDACTED]
Sent: Tuesday, July 28, 2020 4:17 PM
To: Noelle Scoullar
Cc: Nicole Tudor
Subject: Re: Application for Reappointment-Dan Smith

Yes! I approve enthusiastically.

On 7/28/20 3:58 PM, Noelle Scoullar wrote:

Hi Again Scott!

Dan Smith has sent in his paperwork to be reappointed for another term on the Shellfish Advisory Committee. Please respond with your comments/approval. We shall place his application onto the 8.25.2020 agenda.

Thank you!
Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Tuesday, July 28, 2020 3:23 PM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

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Scott Lindell, Research Specialist
AOPE
266 Woods Hole Rd, MS #34
Woods Hole Oceanographic Institution
Woods Hole, MA 02543
[REDACTED]

TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Stephen Wisbauer HOME TELEPHONE: [REDACTED]
 ADDRESS: 4 Deer Path, Truro MA 02666 WORK PHONE : same
 MAILING ADDRESS: P.O. Box 123, Truro MA 02666 E-MAIL: [REDACTED]
 N/A
 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Shellfish Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Provincetown Shellfish Constable

COMMENTS: Renewal

SIGNATURE:  DATE: July 29, 2020

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

SIGNATURE: DATE:

INTERVIEW DATE: APPOINTMENT DATE (IF APPLICABLE):

From: [Scott Lindell](#)
To: [Nicole Tudor](#)
Cc: [Tony Jackett](#); [Noelle Scoullar](#)
Subject: Re: FW: Shellfish Advisory Committee (Wisbauer)
Date: Wednesday, July 29, 2020 4:35:19 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

Yes, That is great that Steve is willing to continue to serve. I approve.

Scott

On 7/29/20 3:28 PM, Nicole Tudor wrote:

Hi Scott!

When you have a moment , would you kindly respond/comment/endorse to the reappointment of Steve Wisbauer?

Thank you!

Nicole Tudor

Executive Assistant
Administration and Select Board Office
Truro Town Hall | PO Box 2030
24 Town Hall Road | Truro, MA 02666
Direct Line: (508) 214-0925
Extension: (508)349-7004 Ext 110
Fax: (508)349-5505
Email: ntudor@truro-ma.gov



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Scott Lindell
Research Specialist
AOP&E
MS# 34, 104 Redfield Bldg.
Woods Hole Oceanographic Institution
Woods Hole MA 02543
508/289-1113
www.whoi.edu/profile/slindell/
<https://www2.whoi.edu/site/lindell-lab/>

RCVD 2020 JUL 13 PM 12:40
ADMINISTRATIVE OFFICE
TOWN OF TRURO



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Larry E. Lown HOME TELEPHONE: [REDACTED]

ADDRESS: 120 Old County Road WORK PHONE: [REDACTED]

MAILING ADDRESS: PO box 697, Truro, MA 02666 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Truro Conservation Commission (TCC)

SPECIAL QUALIFICATIONS OR INTEREST: I had been on the TCC for at least two terms prior to my
commission expiring recently

COMMENTS: _____

SIGNATURE: *L E Lown* DATE: July 9, 2020

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

From: [jack mcmahon](#)
To: [Emily Beebe](#)
Cc: [Nicole Tudor](#)
Subject: Re: endorse Larry for re-appointment
Date: Wednesday, July 29, 2020 6:23:31 PM

Yes, on the reappointment of Larry !
Thanks, Jack

On Wed, Jul 29, 2020 at 6:22 PM jack mcmahon [REDACTED] wrote:

I vote yes.
I endorse.
I agree.
I am all for it
I am in great reappointment compliance
I am extremely in favor.
I say AYE.
In my humble opinion, I confirm the application.
Thank you,
Sincerely Jack
Go for it !!!!

On Wed, Jul 29, 2020 at 3:31 PM Emily Beebe <EBeeBe@truro-ma.gov> wrote:

Hi Jack,

I do hope you are well and have not melted by now out there in the Gardens!

Will you please endorse Larry's application to be reappointed to the Conservation Commission.

This will be on the next agenda if you can email me back with a yes—and please—
reply to ALL

Many Many Thanks,

Em