

Truro Select Board Special Meeting

Tuesday, July 7, 2020

Remote Executive Session Meeting-8:15am

Remote Special Meeting-9:00am

AMENDED

Open Remote Meeting Executive Session

EXECUTIVE SESSION: *The Select Board will enter into Executive Session in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a) 3 to discuss strategy with respect to Contract Negotiations where discussion in an open meeting may have a detrimental effect on the bargaining or litigating position of the Town, Union Contracts and Non-Union Employees and the Chair so declares and reconvene in open session.*

Open Meeting:

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1 866 899 4679 and enter the following access code when prompted: 192-003-477.** Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively. Citizens may also provide public comment for this meeting by emailing the Town Manager at rpalmer@truro-ma.gov with your comments.

TRURO SELECT BOARD SPECIAL MEETING

1. OPEN MEETING

2. Review Payomet Drive in Events Entertainment License and Possible Vote to Approve

3. ADJOURN MEETING

Truro Select Board Re-opening Task Force

Tuesday, July 7, 2020

Remote Re-Opening Task Force Meeting-9:00am

TRURO RE-OPENING TASK FORCE

- 1. OPEN MEETING**
- 2. PUBLIC COMMENT**
- 3. DISCUSSION/UPDATES**
 - A. Beaches**
 - B. Reopening of Playground**
 - C. Reopening Town Buildings**
 - D. Town Events**
 - E. Harbor Operations**
 - F. Business Re-openings**
 - G. Discussion of the Food Pantry and Community Needs**
 - H. Next Steps & Future Agenda Items**
- 4. ADJOURN**



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: July 7, 2020

ITEM: Approval of Drive-In Events Entertainment License for Payomet Performing Arts

EXPLANATION: Kevin Rice, Executive Artistic Director of Payomet Performing Arts Center reached out to the Town proposing a drive-in for public performances as has been done in various other towns and cities in the Commonwealth for entertainment. They provided a proposal for Drive-in Events (Guidelines, Parking Plan, Stage Plan), as well as a National Park Risk Assessment, Venues Study Summary, and a Survey Results summary. If the proposal for a drive-in Payomet Performing Arts Center is approved the entertainment licenses need to be reviewed and approved. Music events are not authorized until Phase III of the Commonwealth's Reopening Plan. So far, the date for Phase III has not been announced. The Select Board may approve the license contingent upon the start of Phase III of Reopening.

MGL Chapter 140 § 181 provides local authority to license performance events. Payomet Performing Arts has submitted an Entertainment License for their 2020 Season, with an attached list of event dates (Weekdays and Sundays) and a Commonwealth of Massachusetts License for Public Entertainment on Sunday-Sunday dates of July 19, 26, and August 2, 9, 16, 23, 30 and September 6, 13, 20, 27, October 4, 11, 18 and 25. The Entertainment application has been reviewed and approved by the Chief of Police. Their temporary sign permit applications are being submitted to the Planning Board.

IMPACT IF NOT APPROVED: Performances will not take place at Payomet Performing Arts Center at 29 Old Dewline Rd (Highland Center) in Truro.

SUGGESTED ACTION: *MOTION TO approve, contingent upon the start of Phase III, the drive-in*

Entertainment License for Payomet Performing Arts Charitable Trust for the 2020 Season and the Commonwealth of Massachusetts License for Public Entertainment on Sunday and to Authorize the Chair to electronically sign the application and the Board to electronically sign the licenses.

ATTACHMENTS:

1. Payomet Performing Arts Center, *Proposal for Drive-In Events Summer 2020*, June 16, 2020
2. 2020 Entertainment Application, Sunday State Entertainment Application and list of event dates.



Proposal for Drive-In Events Summer 2020

Submitted 6/17/2020

Attachment	Page(s)
Letter from Payomet Performing Arts Center Executive Director Kevin Rice	1
Payomet Drive-In Events Proposed Guidelines	2-5
Payomet Drive-In Events Proposed Parking Plan	6
Payomet Drive-In Events Proposed Stage Plan	7-8
National Park Service Risk Assessment – Payomet Drive-In Events	9-10
Payomet Comparable Venues Study Summary	11
Payomet Community Summer 2020 Survey Results Summary	12-17

Dear Rae Ann Palmer and members of the Truro Select Board,

In light of current circumstances, Payomet Performing Arts Center, like most other Cape nonprofits, organizations and businesses, has had to forestall its previously planned 2020 season in our main tent. However, over the last month we have explored and are continuing to study the experience of drive-in events being held at various locations in the Commonwealth.

This past Sunday, June 14, our board of directors voted to move forward with exploring the concept. We discussed the idea further at our bi-weekly meeting with the National Park Service yesterday, Monday, June 15, posing the possible use of the ballfield at Highlands Center as a drive-in format for music, comedy, circus and other family events. Cape Cod National Seashore Superintendent Brian Carlstrom encouraged us to continue to pursue the concept.

Having studied this now for several weeks, we would like to share our thinking with the town and get input from your staff, police/fire, and the Select Board on how best to make this concept a safe and enjoyable experience for everyone.

The materials we included here speak to, first and foremost, public safety measures and protocols that will be put in place. The overt safety feature of a drive-in event is, of course, the built-in measure of social distancing afforded by patrons remaining at and in their cars; in our surveyed parking layout, as you'll see, we create and require enough separation between cars to ensure appropriate physical distancing. Our safety guidelines have been developed from our continuing study of drive-in events happening in Massachusetts and around the country, and in all ways incorporate recommendations and guidelines issued by Governor Baker.

We would also like to share with you and the Select Board the results of a survey we conducted the end of last week. The results show understandable hesitation on the part of our patrons attending events in our main tent, with roughly 50% saying they might attend in the next two months. A very different and enthusiastic response to the concept of drive-ins was indicated with 84% of respondents saying they would attend a drive-in event in one month and 91% in two months.

We would welcome any feedback from you, your staff, or other appropriate town officials. We would be thrilled to get a few minutes on the agenda for the next Select Board meeting if you think that would be helpful.

Please let me know if you have any questions in the meantime.

Best wishes,

Kevin Rice
Executive Artistic Director
Payomet Performing Arts Center

INTERNAL GUIDELINES

General Guidelines

Communication is key. All patrons will be informed of the below information as it relates to them prior to each show and upon arrival

Shows will be held in the morning and afternoon (pre-sunset) only

Music concerts will be limited to one set only with no intermission

Vehicles

Vehicles will be separated by a minimum of 9 feet (see attached parking plan)

Parking spaces are 9' x 20'

Vehicles must be off for the duration of the performance

Patrons may elect to remain in their vehicles or to use the space immediately in front of their car

Patron Safety

Patrons must keep a 6-foot distance from any person outside of their car-group

Patrons must wear masks when unable to keep a 6-foot distance from people outside of their car-group

No food or beverages will be sold on-site

No artist merchandise will be sold on-site

Patrons may bring food and beverages with them for consumption, but must take trash with them, adhering to a “carry-in, carry-out” policy

No alcoholic beverages are permitted to be consumed on-site

No smoking is permitted on-site

No pets are permitted on-site

Restrooms

All restroom facilities will have hand-wash stations within the facility

Lines for restrooms will be clearly marked with 6-foot distancing apparent

Cleaning/Disinfecting

Restroom facilities will be cleaned and disinfected before each performance

All equipment provided by Payomet for performers (microphones, instruments, etc.) will be cleaned and disinfected before each performance.

Disinfecting products listed on the EPA list of disinfectants for use against COVID-19 will be used for all disinfecting. If EPA disinfectants are not available 1/3 cup of bleach added to 1 gallon water will be used for disinfecting.

All high-touch surfaces will be cleaned and disinfected before each performance.

All low-touch and outdoor surfaces will require normal routine cleaning

Staff and Volunteer Safety

Staff and volunteers must wear gloves when cleaning/sanitizing

Staff and volunteers must wear masks at all times

Staff and volunteers must maintain a 6-foot distance from others as much as possible

Handwash stations will be provided for staff and volunteers

Staff or volunteers who display symptoms of COVID-19 will not be permitted to work

Staff or volunteers who have been exposed to people with confirmed or suspected COVID-19 cases will be not be permitted to work for two weeks following exposure

Staff or volunteers who become ill with COVID-19 are encouraged to inform Payomet immediately upon suspected and confirmed diagnosis

Staff and volunteers must wear green high-visibility vests for the duration of each event

Staff and volunteers will receive training on safety guidelines and contingency plan

Staff and volunteers meet prior to each event and coordinate site management and protocols

Ticketing

All tickets will be purchased online or via phone in advance of performances

Tickets will be checked from a distance of 6 feet by a masked employee or volunteer

Signage

Massachusetts Mandatory Safety Standards Poster will be posted

Signage will be posted reminding patrons to observe 6-foot physical distancing

Signage will be posted reminding patrons to wear masks when unable to observe 6-foot physical distancing

Staffing

2 Safety Managers/Parking Captains at each show coordinate and enforce control of all activities

8 Safety Monitors/Parking Attendants at each show direct patrons, answer questions, and ensure safety standards are upheld

RESOURCES:

Close monitoring of Drive-In Events being held at comparable institutions, including Zeiterion Performing Arts Center, Tupelo Music Hall, and Newton Secret Drive-In Concert. Best practices gleaned from this review are incorporated into these guidelines.

All guidelines and planning is in accordance with Governor Baker's Phased Reopening Guidance

Massachusetts Reopening Guidelines for Drive-In Theaters: <https://www.mass.gov/doc/drive-in-theater-guidance-5-18-20/download>

Massachusetts Reopening Guidelines for Parks and Open Spaces:
<https://www.mass.gov/doc/parks-open-space-and-outdoor-education-guidance-phase-i/download>

Massachusetts Mandatory Reopening Guidelines for Workplaces: <https://www.mass.gov/info-details/reopening-mandatory-safety-standards-for-workplaces>

EPA List of Disinfectants for Use against COVID-19: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>

CDC Cleaning and Disinfecting Guidance: <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

PATRON GUIDELINES (posted on Payomet Website Ticketing Page)

By purchasing tickets to this event, you are agreeing to the following guidelines. Failure to comply with guidelines while at the event will result in patrons being asked to leave with no refunds given.

No onsite ticket sales – all tickets must be purchased in advance via phone or online. Tickets will be checked from a distance of six feet by a Payomet volunteer or staff member.

Parking

Each vehicle will be separated from all others by a minimum of 9 feet. Please follow parking attendant instructions on where to park. Do not park directly next to another vehicle.

Vehicles must be off for the duration of the performance.

Patrons may elect to remain in their vehicles or to use the space immediately in front of their car.

Patron Safety

Patrons must attempt to keep a 6-foot distance from any person outside of their car-group. If patrons are unable to keep a 6-foot distance (ex. when walking to restrooms), a mask must be worn.

Patrons may bring food and beverages with them for consumption, but must take trash with them, adhering to a “carry-in, carry-out” policy. No alcoholic beverages are permitted.

No food, beverages, or artist merchandise will be sold on-site.

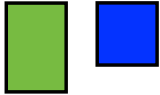
No smoking is permitted on-site.

No pets are permitted on-site.

Restroom facilities will be available and monitored to ensure safety. Please adhere to six-foot social distancing while waiting to use restrooms.

NOTE: When not in use, entrance to Ball Field will be closed by two stanchions with looped chain. Same design as intersection of Old Dewline and Seaciff Way Access Road

2 portable restrooms located within HC gate - staff and volunteer use only



OLD DEW LINE RD.

6

EDGE OF AVENUE

Remove old chain link fence and overgrowth back to original tree line.

Parking Dimensions:

Each Parking Space: 9' x 20'
Two way aisles: 20' wide
One way aisles: 12' wide

Total Spaces (including 6 on Dew Line Rd) = 92

KEY:

Portable Restroom



Portable Restroom (accessible)



Public portable restrooms: 4
Staff/volunteer portable restrooms: 2
All restrooms will have associated hand wash/hand sanitizing stations

Payomet Performing Arts Center
Drive-in Events Parking
Scheme using surveyor's plan

06/06/20

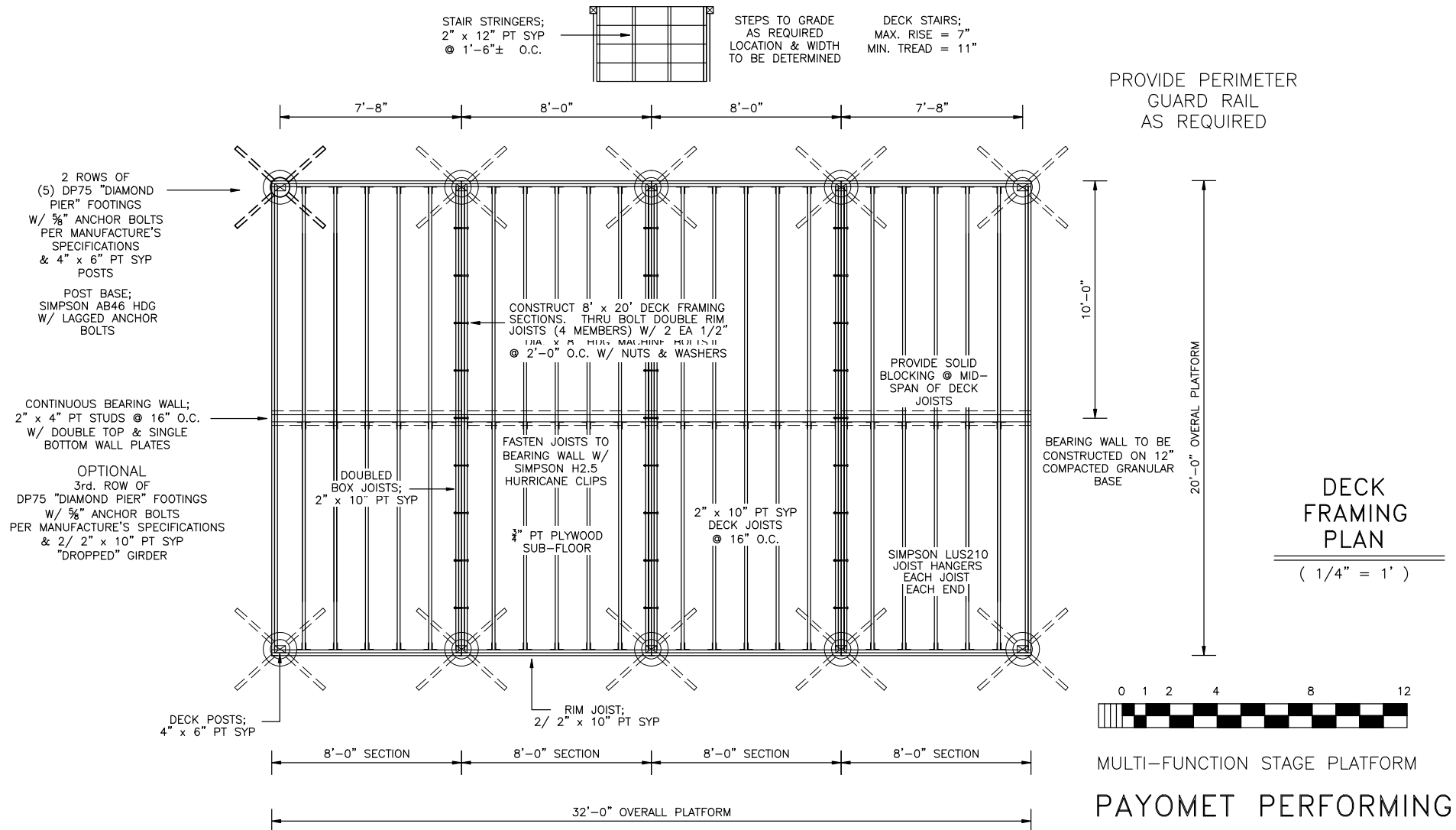


1310 Broadway, Suite 200
Somerville, MA 02144
phone: (617) 623 2222

NOTE: Parking spaces will be designated with orange marking paint

NOTE: Layout of spaces is subject to change based on needs of sound system. Spaces will remain 9x20 and spacing between cars will remain the same





ALL CONSTRUCTION TO BE PERFORMED IN STRICT
COMPLIANCE WITH THE MASSACHUSETTS STATE BUILDING
CODE, NINTH EDITION.

ANY STRUCTURAL ENGINEERING REVIEW, IF NECESSARY,
IS AT THE DISCRETION OF THE BUILDING COMMISSIONER
AND WILL BE THE RESPONSIBILITY OF THE OWNER

ARC Designs , LLC
ALAN R. CABRAL
508.255.2589

FOR PERMITTING
ONLY

TRURO

7

OPTIONAL
HOOP ROOF CANOPY
PER MANUFACTURER'S
SPECIFICATIONS

HIP ROOF TENT CANOPY
PER MANUFACTURER'S
SPECIFICATIONS

PROVIDE PERIMETER
GUARD RAIL
AS REQUIRED

STEPS TO GRADE
AS REQUIRED
LOCATION & WIDTH
TO BE DETERMINED

2 ROWS OF
(5) DP75 "DIAMOND
PIER" FOOTINGS
W/ $\frac{5}{8}$ " ANCHOR BOLTS
PER MANUFACTURE'S
SPECIFICATIONS
& 4" x 6" PT SYP
POSTS

POST BASE;
SIMPSON AB46 HDG
W/ LAGGED ANCHOR
BOLTS

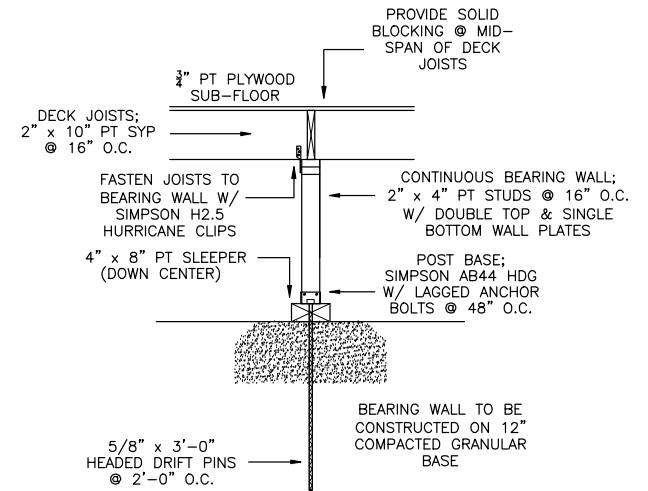
CONTINUOUS BEARING WALL;
2" x 4" PT STUDS @ 16" O.C.
W/ DOUBLE TOP & SINGLE
BOTTOM WALL PLATES

OPTIONAL
3rd. ROW OF
DP75 "DIAMOND PIER" FOOTINGS
W/ $\frac{5}{8}$ " ANCHOR BOLTS
PER MANUFACTURE'S SPECIFICATIONS
& 2/ 2" x 10" PT SYP
"DROPPED" GIRDER

DECK
FRAMING
SECTION

(1/4" = 1')

FOR PERMITTING
ONLY



CENTER BEARING
WALL SECTION

(1/2" = 1')



MULTI-FUNCTION STAGE PLATFORM

PAYOMET PERFORMING
ARTS CENTER

DEW LINE ROAD

TRURO

—DECK FRAMING SECTION

—CENTER BEARING WALL SECTION

JUNE , 2020

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COVID-19 NPS Risk Assessment Tool

Type of Assessment: Program

<-- Select Type of Assessment from dropdown here

Payomet Drive in Events

<-- Identify the name of the program, trail, etc. here

Documentation for: Adaptive Recovery

<-- Select Type of Assessment from dropdown here

06/15/20

<-- Identify the date of the assessment

Describe any State and local phasing guidance that would inform this assessment (e.g., the station is evaluating opening a food service facility, identify the restaurant guidance for the State.)

Massachusetts Reopening Guidelines for Drive-In Theaters: <https://www.mass.gov/doc/drive-in-theater-guidance-5-18-20/download>
Massachusetts Reopening Guidelines for Parks and Open Spaces: <https://www.mass.gov/doc/parks-open-space-and-outdoor-education-guidance-phase-i/download>
Massachusetts Mandatory Reopening Guidelines for Workplaces: <https://www.mass.gov/info-details/reopening-mandatory-safety-standards-for-workplaces>

According to MA Department of Health, as of 6/9/20, there are 103,000 COVID-19 cases in MA. 1450 of these cases are in Barnstable County. MA Department of Health and the DOI Common Operations Operating Tool's COVID Gating Criteria Daily Report shows downward trends in MA's reporting systems, cases, and hospitalizations. All are currently in the green.

Risk Factor	Key Questions	Description	What is the risk?	Rating before Mitigation	Identify risk mitigation strategies. Include relevant details.	Rating After Mitigation
Staff Protection	Does the station have the appropriate resources (i.e., engineering controls, administrative controls, PPE, training, supplies, etc.) for staff in low, medium, high, and very high risk categories (OSHA3990)?	The station has conducted and updated the job hazard analyses (JHA) for employees, identified COVID-19 risks and implemented the appropriate mitigations, and resources to protect employee health (OSHA 3990 Guidance for Preparing Workplace for COVID-19). Stations may also be required to implement a Respiratory Protection Program based on the outcomes of the JHA and identified risk exposures for employees. Consult with your station and/or regional safety officer. Green - Fully implemented Yellow - Partially implemented Red - Not implemented	Contact with patrons, other employees, or performers. Contact with potentially hazardous surfaces when cleaning/disinfecting.	Not implemented	All employees must wear gloves when cleaning/sanitizing All employees must wear masks at all times All employees must maintain a 6-foot distance from others as much as possible Handwash stations will be provided for employees Employees who display symptoms of COVID-19 will not be permitted to work Employees who have been exposed to people with confirmed or suspected COVID-19 cases will be not be permitted to work for two weeks following exposure Employees who become ill with COVID-19 should inform Payomet immediately upon suspected and confirmed diagnosis	Fully implemented
Staffing Capacity	Does the station have the staff available to supervise and maintain operations?	Station managers will need to assess staff to support mission essential functions, if staff are unavailable to work (e.g., ill, childcare, telework), etc. Green - Fully staffed Yellow - Short Staffed Red - Mission Critical Only	Contracting COVID-19	Fully staffed	Yes - fully staffed. Additional staffing will be added as deemed necessary. 2 Safety Managers/Parking Captains at each show will coordinate and enforce control of all activities. 8 Safety Monitors/Parking Attendants at each show will direct patrons, answer questions, and ensure safety standards are upheld.	Fully staffed

Risk Factor	Key Questions	Description	What is the risk?	Rating before Mitigation	Identify risk mitigation strategies. Include relevant details.	Rating After Mitigation
Location	Are the activities or services being held indoors, outdoors or both?	Activities and services held outdoors (i.e., greater ventilation) are likely to be lower risk than those held indoors. If the event is both indoor/outdoor, two risk assessments may be necessary. Green - Outdoors Yellow - Indoors	Contracting COVID-19	Outdoors	All shows will be outdoors	Outdoors
Crowding	Will people be able to social distance from each other?	COVID-19 spreads mainly among people who are in close contact (within about six feet) for a prolonged period. A precaution to prevent spread should be based on CDC recommendations for social distancing. https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html All events, programs and building occupancy must be based on local or state guidelines for mass gathering restrictions. Yes - Green No - Red	Contracting COVID-19	Yes	Detailed parking plan and visitor instructions will be communicated via website when tickets are purchased and upon arrival to ensure there is no close contact.	Yes
Duration	How long are people visiting the station of facility? -OR- attending the program or event with close contact?	Prolonged exposure is currently defined as equal to 15 minutes or more. More time spent with recreational activities at close contact (six feet or less) increases opportunities of transmission (e.g., someone driving through the station versus visitors that spend several days in overnight accommodation). Green - Short (less than 15 min) Yellow - Medium (about 15 min) Red - Long (more than 15 min)	Contracting COVID-19	Long (more than 15 min)	No close contact. Events will be between 1 and 2 hours of total time spent at the event location, but 6-foot distance will be maintained between all patrons, staff, and volunteers, at all times.	Long (more than 15 min)
Hand Washing Resources	Will hand washing or hand sanitation stations be available throughout the program, event, service, or facility?	Hand hygiene will be performed more frequently if alcohol-based hand rub or hand washing sinks with soap and disposable towels are readily available. Raising awareness among visitors can prevent the spread of illness. Visitors are expected to bring hand sanitizer as hand washing resources may be limited or unavailable. Green - Yes Orange - No	Currently, hand sanitizer available, hand washing sinks not available.	No	Yes - all portable restrooms will have hand washing stations associated with them. We will also provide additional hand sanitizing stations.	Yes

Comparable Venue Studies:

Zeiterion Performing Arts Center (New Bedford, MA)

Opens for Drive-In events (live concerts and movies) Thursday, June 18. Located in New Bedford. Zeiterion is focused on presenting younger regional and emerging artists. Drive-In events are scheduled through the end of June. We have been in contact with the co-executive director, Rosemary Gill. Guidelines from the website are as follows: tickets must be purchased in advance online and will admit one car each. Cars will be parked one space apart, occupants will have the use of the empty spot to the left of their vehicle. No congregating with other visitors on premises. Face coverings must be worn when out of vehicles. Restrooms available and monitored. Food and beverage are permitted.

Full guidelines available here: <https://zeiterion.org/zeiterion-drive-in-information/>

Newton Drive-In Concert by Nomadic Theater (Newton, MA)

First Drive-In event was Saturday, June 13. 100 cars capacity. The stage was created by 4 pickup trucks parked next to each other. Payomet staff member Julie (who lives in Newton) attended the show. 10-12 staffers directed traffic within the lot, and every other space was X-ed out, so cars parked in a checkerboard layout. Town of Newton paid to make tickets free to attendees. No bathrooms. Food could be delivered to cars. Attendees stayed in their cars.

7 News Boston article and video here: <https://whdh.com/news/newton-theater-hosts-live-socially-distant-drive-in-concert/>

Tupelo Music Hall (Tupelo, NH)

First drive-in concert in the U.S. at Tupelo Music Hall in New Hampshire. Payomet staff attended. Patrons were permitted to use the space adjacent to their cars or directly in front of their cars to tailgate. Volunteers and staff wore masks, patrons were not required to do so. Food delivery from the Tupelo Music Hall restaurant was available. Portable restrooms were available. Shows limited to one set, two back-to-back shows planned for many days. We spoke with Scott Hayward, Director of Entertainment/Owner.

Full guidelines available here: <https://www.tupelomusichall.com/tupelo-music-hall-drive-in-experience/>

Washington Post article here: https://www.washingtonpost.com/lifestyle/style/the-era-of-socially-distanced-concerts-has-begun-heres-what-it-was-like-at-a-new-hampshire-venues-first-drive-in-show/2020/05/17/f53bbe26-9833-11ea-a282-386f56d579e6_story.html

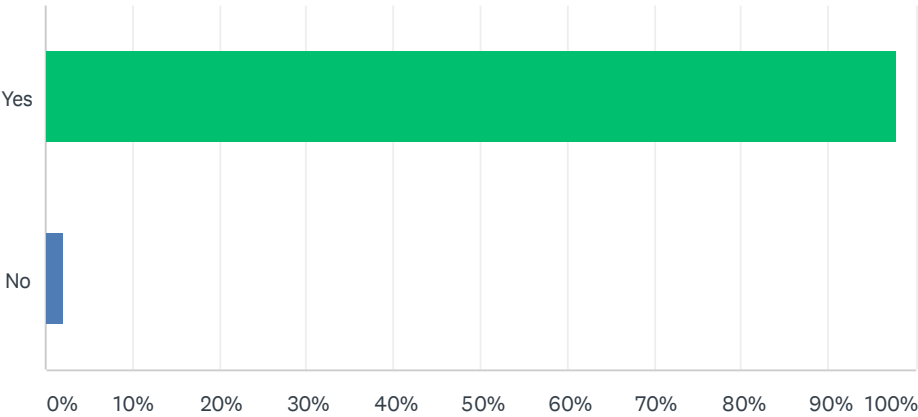
Wellesley Town Parking Lot Drive-In (Wellesley, MA)

Boston Globe article here: <https://www.bostonglobe.com/2020/06/16/metro/wellesley-turn-parking-lot-into-makeshift-drive-in-theater-this-summer/>

Old Yarmouth Drive-In just unanimously approved by Yarmouth Select Board (Yarmouth, MA)

Q1 Do you anticipate spending time on the Outer Cape this summer or fall?

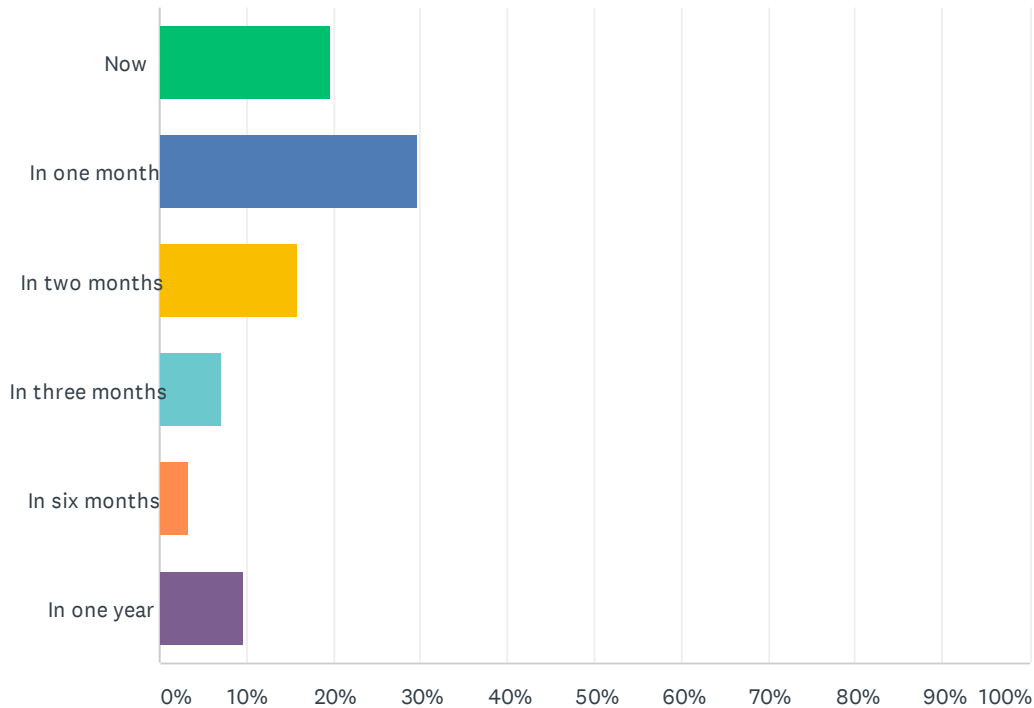
Answered: 697 Skipped: 7



ANSWER CHOICES		RESPONSES	
Yes		97.99%	683
No		2.01%	14
TOTAL			697

Q3 How soon would you feel comfortable attending an event at our tent?

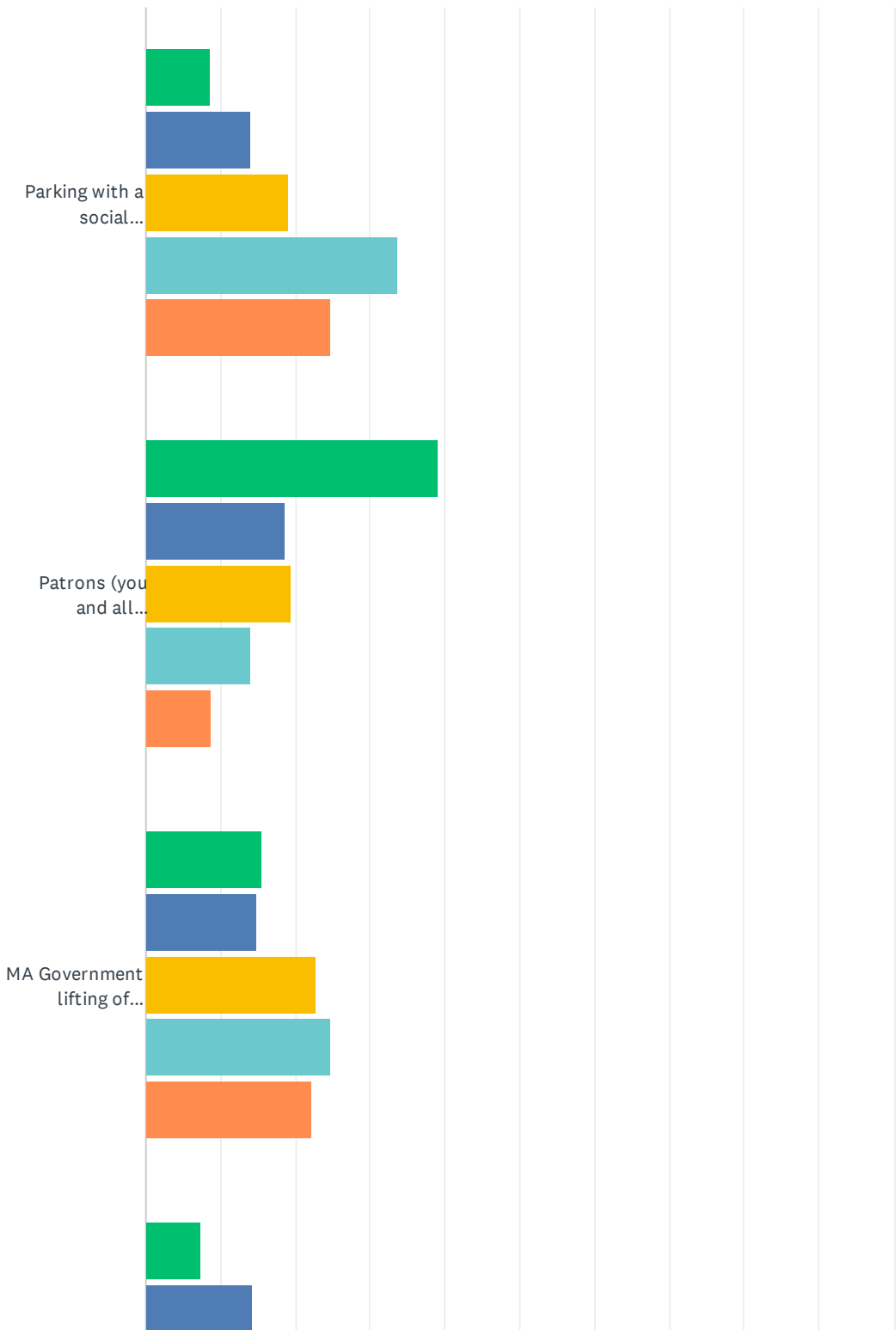
Answered: 695 Skipped: 9



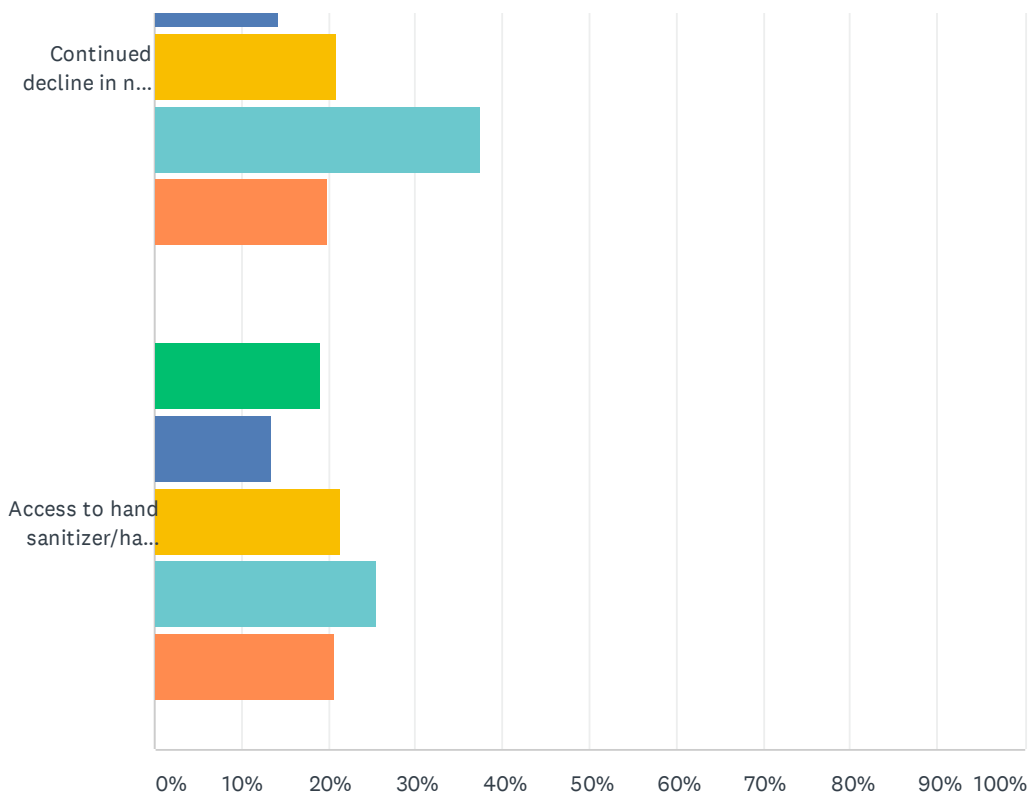
ANSWER CHOICES	RESPONSES	
Now	19.71%	137
In one month	29.64%	206
In two months	15.97%	111
In three months	7.19%	50
In six months	3.31%	23
In one year	9.64%	67
TOTAL		695

Q4 We are considering drive-in events and concerts where each car would have use of the space on the driver's side to watch and enjoy the show. How important are each of the following to your comfort with attending a drive-in event?

Answered: 696 Skipped: 8



Payomet 2020 Summer Season Community Survey

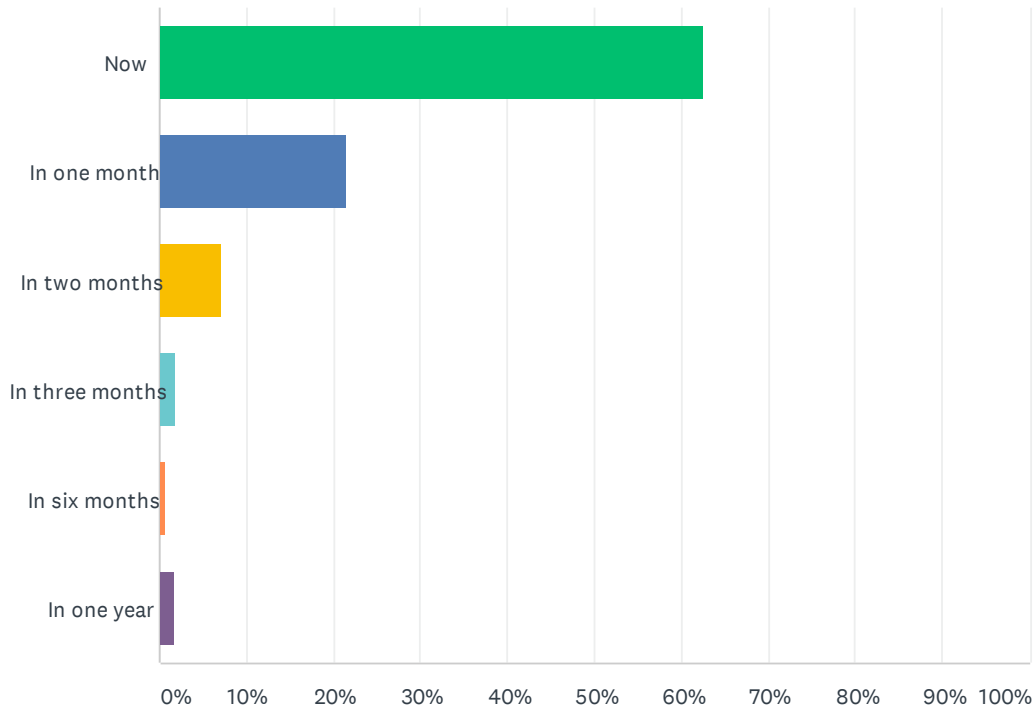


■ Not Important at All
 ■ Somewhat Important
 ■ Moderately Important
 ■ Very Important
 ■ Essential, I wouldn't attend an event without it

	NOT IMPORTANT AT ALL	SOMEWHAT IMPORTANT	MODERATELY IMPORTANT	VERY IMPORTANT	ESSENTIAL, I WOULDN'T ATTEND AN EVENT WITHOUT IT	TOTAL	WEIGHTED AVERAGE
Parking with a social distancing of 9 feet minimum between cars	8.63% 60	14.10% 98	18.99% 132	33.67% 234	24.60% 171	695	3.52
Patrons (you and all attendees in your vehicle) required to wear masks at all times in addition to 9 feet minimum between cars	39.07% 270	18.67% 129	19.54% 135	14.04% 97	8.68% 60	691	2.35
MA Government lifting of restrictions	15.46% 105	14.87% 101	22.83% 155	24.74% 168	22.09% 150	679	3.23
Continued decline in new MA Coronavirus cases	7.41% 51	14.24% 98	20.93% 144	37.50% 258	19.91% 137	688	3.48
Access to hand sanitizer/hand washing stations	18.96% 131	13.31% 92	21.42% 148	25.62% 177	20.69% 143	691	3.16

Q5 How soon would you feel comfortable attending a drive-in event?

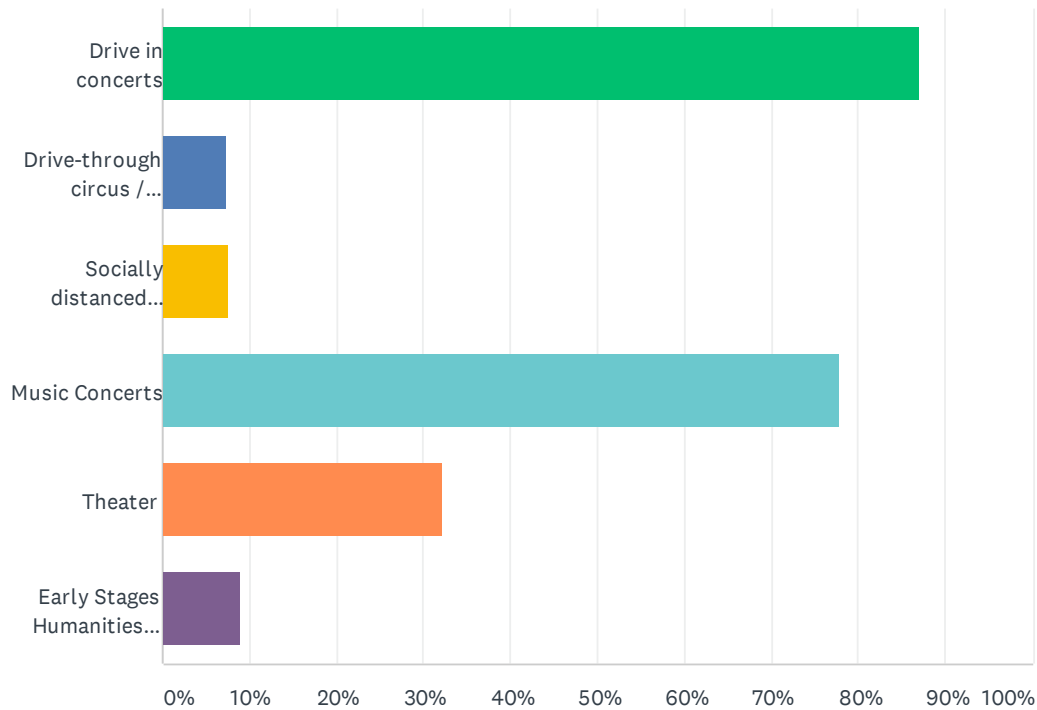
Answered: 694 Skipped: 10



ANSWER CHOICES	RESPONSES	
Now	62.54%	434
In one month	21.47%	149
In two months	7.20%	50
In three months	1.87%	13
In six months	0.72%	5
In one year	1.73%	12
TOTAL		694

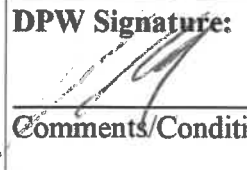
Q7 What live programming would you like to see in Summer/Fall 2020? (select one or many)

Answered: 690 Skipped: 14



ANSWER CHOICES	RESPONSES	
Drive in concerts	86.96%	600
Drive-through circus / "reverse parade"	7.25%	50
Socially distanced circus performances	7.54%	52
Music Concerts	77.83%	537
Theater	32.32%	223
Early Stages Humanities Events	8.99%	62
Total Respondents: 690		

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature: _____ Comments/Conditions: Permits/Inspections needed:	Building Commissioner Signature: _____ Comments/Conditions: Permits/Inspections needed:
Police Department Signature: _____ Comments/Conditions:	Fire Department Signature: _____ Comments/Conditions:
DPW Signature:  _____ Comments/Conditions:	Harbormaster Signature: _____ Comments/Conditions:
Recreation & Beach Director: _____ Comments/Conditions:	OTHER: _____ Comments/Conditions:

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature: _____ Comments/Conditions: Permits/Inspections needed: 	Building Commissioner Signature: _____ Comments/Conditions: Permits/Inspections needed:
Police Department Signature: Jamie Calise _____ Comments/Conditions: 	Fire Department Signature: _____ Comments/Conditions:
DPW Signature: _____ Comments/Conditions: 	Harbormaster Signature: _____ Comments/Conditions:
Recreation & Beach Director: _____ Comments/Conditions: 	OTHER: _____ Comments/Conditions:

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature: _____ Comments/Conditions: Permits/Inspections needed: 	Building Commissioner Signature: _____ Comments/Conditions: Permits/Inspections needed:
Police Department Signature: _____ Comments/Conditions: 	Fire Department Signature: _____ Comments/Conditions:
DPW Signature: _____ Comments/Conditions: 	Harbormaster Signature: _____ Comments/Conditions:
Recreation & Beach Director: <i>Damion Clements</i> _____ Comments/Conditions: Plan looks good.	OTHER: _____ Comments/Conditions:

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature: _____ Comments/Conditions: Permits/Inspections needed: 	Building Commissioner Signature: _____ Comments/Conditions: Permits/Inspections needed:
Police Department Signature: _____ Comments/Conditions: 	Fire Department Signature: _____ Comments/Conditions:
DPW Signature: _____ Comments/Conditions: 	Harbormaster Signature: _____ Comments/Conditions:
Recreation & Beach Director: _____ Comments/Conditions: 	OTHER: Town Planner _____ Comments/Conditions: No concerns. The Planner is of the opinion that the proposal does not constitute a change of use and therefore no zoning consideration is required.

PAYMENT

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature:

Building Commissioner Signature:

6.29.20

Comments/Conditions:

Comments/Conditions:

Permits/Inspections needed:

Permits/Inspections needed: ANY construction
OF PROPOSED "Platform" AND
Tent.

Police Department Signature:

Fire Department Signature:

Comments/Conditions:

Comments/Conditions:

DPW Signature:

Harbormaster Signature:

Comments/Conditions:

Comments/Conditions:

Recreation & Beach Director:

OTHER:

Comments/Conditions:

Comments/Conditions:

Nicole Tudor

From: Tim Collins
Sent: Saturday, June 27, 2020 1:03 PM
To: Noelle Scoullar
Cc: Damion Clements; Rich Stevens; Jeffrey Ribeiro; Nicole Tudor
Subject: Re: Payomet Drive-In Event Proposal Packet

I have reached out to fire inspectors whose communities have hosted these events and I have 2 requests: a fifty foot radius around any generators being used (nothing within 50' of a generator) and portable fire extinguishers on hand in case of a fire (vehicle)

Sent from my iPhone
Tim Collins

> On Jun 26, 2020, at 11:37 AM, Noelle Scoullar <nscoullar@truro-ma.gov> wrote:
>
> Good Afternoon,
> Just a reminder that Rae Ann has asked for approval/comments by Monday. If you have any questions, please let us know.
>
> Thank you!
> Noelle
>
> From: Noelle Scoullar
> Sent: Thursday, June 25, 2020 8:29 AM
> To: Emily Beebe <EBeeBe@truro-ma.gov>; Jarrod Cabral
> <jcabral@truro-ma.gov>; Damion Clements <DClements@truro-ma.gov>;
> Jamie Calise <jcalise@truro-ma.gov>; Tim Collins
> <TCollins@truro-ma.gov>; Rich Stevens <rstevens@truro-ma.gov>; Jeffrey
> Ribeiro <jribeiro@truro-ma.gov>
> Cc: Nicole Tudor <ntudor@truro-ma.gov>
> Subject: FW: Payomet Drive-In Event Proposal Packet
>
> Good Morning,
>
> Attached is a proposal by Kevin Rice-Payomet for a drive-in entertainment venue at the Highlands Center for Summer 2020. Rae Ann has requested that all must send their approval/comments no later than Monday. If you have additional questions for Mr. Rice, please let us know!
>
> Thank you,
> Noelle
>
> From: Nicole Tudor <ntudor@truro-ma.gov<mailto:ntudor@truro-ma.gov>>
> Sent: Thursday, June 25, 2020 8:17 AM
> To: Noelle Scoullar
> <nscoullar@truro-ma.gov<mailto:nscoullar@truro-ma.gov>>
> Subject: FW: Payomet Drive-In Event Proposal Packet
>



TOWN OF TRURO
Licensing Department
PO Box 2030, Truro, MA 02666
PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nsoullar@truro-ma.gov

RCUD 2020JUN29 PM4:32
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

☒ Weekday ☒ Saturday ☒ *Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Kevin Rice / Payomet Performing Arts Center

Name of Applicant
PO Box 1202 Truro MA 02666

Business/Organization Name

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☒ Yes

☐ No

If yes, proof of Non-profit status **must** accompany this application

Kevin Rice / 508-349-2929 / info@payomet.org

Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

See Attached. Music and Theatrical Entertainment

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) 3pm - 7pm

29 Old Dewline Road (ballfield)

Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)

Location (Must provide facility name, if any, street number and name)

Highlands Center @ Cape Cod National Seashore

Property Owner Name and Address

Phone number

Seating Capacity: 90 cars / 360 people

Occupancy Number: 90 cars / 360 people

n/a

Approximate number of people attending 100-300

Name of Caterer (if applicable)

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☐ Yes ☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☐ Yes ☒ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☒ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) _____

Amplified System: ☒ Yes ☐ No

Shows: ☒ Theater ☐ Movies ☐ Floor Show ☐ Light Show
☐ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Kevin Rice

6/29/20

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Select Board.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Select Board to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

☐ Fee \$50.00

APPROVAL

License No 2020-ENT

Seasonal-01 and

2020-ENT SUN01

Select Board

Meeting Date

Police Department

Date

6/30/2020

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____

THE COMMONWEALTH OF MASSACHUSETTS



State Fee, \$ 5.00 per event

Municipal Fee, \$ Fee: \$50.00 per date

Non-Profit Rate:

50% off first date-\$25.00

75% off remaining dates-\$12.50

LICENSE

For

Town OF Truro

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Payomet Performing Arts Center in or on the property at No.

29 Old Dewline Road, Truro MA 02666 (address)

The Licensee or Authorized representative, Kevin Rice in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
see attachment		Music and Theatrical Entertainment

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

Payomet Summer 2020 Season:

Please note that we have listed all dates between July 14 and September 4, plus weekends in September and October. We do not anticipate having programming on all of these days, but as we are not able to book events until we know that the drive-in concept is approved, we want to be able to book on any of these dates. We expect to present about 4 days per week, with 2 events per day, taking place during daylight hours only (ex. at 3pm and 6pm). These events will include music concerts, circus performances, and humanities events.

WEEKDAYS/SATURDAYS:

Tuesday, July 14
Wednesday, July 15
Thursday, July 16
Friday, July 17
Saturday, July 18
Monday, July 20
Tuesday, July 21
Wednesday July 22
Thursday July 23
Friday July 24
Saturday July 25
Monday, July 27
Tuesday, July 28
Wednesday, July 29
Thursday, July 30
Friday, July 31
Saturday, August 1
Monday, August 3
Tuesday, August 4
Wednesday, August 5
Thursday, August 6
Friday, August 7
Saturday, August 8
Monday, August 10
Tuesday, August 11
Wednesday, August 12
Thursday, August 13
Friday, August 14
Saturday, August 15
Monday, August 17
Tuesday, August 18
Wednesday, August 19
Thursday, August 20

Friday, August 21
Saturday, August 22
Monday, August 24
Tuesday, August 25
Wednesday, August 26
Thursday, August 27
Friday, August 28
Saturday, August 29
Monday, August 31
Tuesday, September 1
Wednesday, September 2
Thursday, September 3
Friday, September 4
Saturday, September 5
Saturday, September 12
Saturday, September 19
Saturday, September 26
Saturday, October 3
Saturday, October 10
Saturday, October 17
Saturday, October 24
Saturday, October 31

SUNDAYS:

Sunday, July 19
Sunday, July 26
Sunday, August 2
Sunday, August 9
Sunday, August 16
Sunday, August 23
Sunday, August 30
Sunday, September 6
Sunday, September 13
Sunday, September 20
Sunday, September 27
Sunday, October 4
Sunday, October 11
Sunday, October 18
Sunday, October 25