



Truro Select Board

Tuesday, June 25, 2019

Regular Meeting-5:00 PM

Truro Town Hall - 24 Town Hall Road

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. PUBLIC HEARINGS

- A. The Select Board will hold a public hearing to state the Board's Goals & Objectives for the coming fiscal year, review its goals & objectives for the concluding year, and review its accomplishments relative to those goals. This presentation will be followed by a question and answer session led by the Town Moderator

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Review and Appointment of Board of Health Member: Timothy Rose, Debra Best-Parker, Clinton Kershaw
- B. Review and Appointment of Zoning Board of Appeals Alternate Member; Heidi Merlini

4. TABLED ITEMS

- A. Application for a Sunday One-Day Entertainment License: Truro Vineyards of Cape Cod
Presenter: Kristen Roberts, Truro Vineyards of Cape Cod – **Move for Action**

5. SELECT BOARD ACTION

- A. Cloverleaf Oversight Committee Select Board Appointment
Presenter: Rae Ann Palmer, Town Manager
- B. Discussion of Pan Mass Challenge Bike Route
Presenter: Rae Ann Palmer, Town Manager

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 1. *Application for Two One-Day Entertainment Licenses: Friends of the Truro Meeting House*
 2. *Curb Cut Application for 3 Priest Road*
- B. Review and Approve the Reappointments of Board/Committee/Commission Members: Gary Palmer and Peter Graham-Water Resources Oversight Committee; Gary Palmer-Board of Assessors; Chuck Steinman-Historic Commission; Martin Thomas-Human Services Committee; Mary Abt-Cable and Internet Advisory Committee and Commission on Disabilities; Shari Stahl-Beach Commission; Jane Peterson-Open Space Committee; Michael Forgione-Board of Assessors; John Thornley-Zoning Board of Appeals; David Kirchner-Truro Historic Commission; Nicholas Brown-Shellfish Advisory Committee; Susan Howe-Commission on Disabilities; Eric Mays-Bike and Walkways Committee; Gerry Woodcome and Scott Brazil-Pamet Harbor Commission; Jack McMahon-Conservation Commission
- C. Review and Approve Event Notification form for MassDOT for the Annual Harbor to the Bay Bike Ride
- D. Review and Approve Select Board Minutes: June 4, 2019, June 11, 2019

7. SELECT BOARD REPORTS/COMMENTS

8. TOWN MANAGER REPORT

9. NEXT MEETING AGENDA: July 9th and July 23rd



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: June 25, 2019

ITEM: Draft Values, Goals and Objectives for Public Hearing

SUGGESTED ACTION: *Report on 2019 Goals and Objectives and to Solicit Comments on FY 2020 Goals and Objectives.*

ATTACHMENTS:

1. Public Hearing Notice
2. FY 2019 Goals and Objectives – Final Report
3. FY 2020 Draft Goals and Objectives
4. Additional Objectives Requested by Board Members



TOWN OF TRURO

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TOWN OF TRURO
PUBLIC HEARING
FISCAL YEAR 2020 SELECT BOARD
GOALS & OBJECTIVES

In accordance with the Truro Charter, Chapter 4-2-11, the Select Board will hold a public meeting on June 25, 2019 at 5:00 p.m. at the Truro Town Hall, 24 Town Hall Road, to state the Board's Goals & Objectives for the coming fiscal year, review its goals & objectives for the concluding year, and review its accomplishments relative to those goals. This presentation will be followed by a question and answer session led by the Town Moderator. All town officials, department heads, and chairs of multi-member bodies shall attend. All interested parties are urged to attend.

Jan Worthington
Select Board Chair
Town of Truro

Office of Town Clerk
Treasurer – Tax Collector
9:50 AM
JUN -5 2019
Received TOWN OF TRURO
By *UMS*

Fiscal Year 2019 Goals & Objectives

TOWN SERVICES

The Town of Truro will provide efficient and effective municipal services that meet the needs of the year-round residents, part-time residents and visitors.

TS1	The Town Manager will continue to explore and implement shared services with our neighboring Outer Cape communities and report on these efforts quarterly and the Board of Selectmen will hold joint meetings with its Outer Cape counterparts.
<p>Q1/Q2: The Town Manager continues to meet with counterparts in neighboring towns and joint initiatives. A joint meeting of the Provincetown and Truro Selectboards to receive the shared services report and from Matrix Consulting and discuss the recommendations was held on 11/27/18. It was determined that the towns will meet in smaller joint subgroups by department/ function to continue discussions. Additionally, the Town Manager continues to meet with her Outer Cape/CCNS counterparts to discuss shark issues and communication issues. Truro’s ten-year Comcast contract will be negotiated regionally with the communities of Wellfleet, Eastham, Orleans and Brewster. Provincetown, Wellfleet, Eastham and Truro Health Agents meet regularly to plan and implement regional programs and services.</p> <p>Q3: In addition to the continuation of efforts in Q1/Q2, the Town Manager, with her counterparts in Chatham, Orleans, Eastham, Wellfleet and Provincetown, jointly requested funding from the State for shark response. The State granted the six towns \$383,000 (of which \$144,000 was allocated to Truro’s requests).</p>	

TS2	The Board of Selectmen will develop a policy that addresses uses and modifications to Town- owned property.
<p>Q1/Q2:</p> <p>Q3:</p>	

TS3	The Town Manager will evaluate Council on Aging services and will identify trends in the needs of older adults in the community (including issues of transportation, loneliness and housing) and will make recommendations for changes.
<p>Q1/Q2: A new software program, MySeniorCenter, is now in use and tracks program participation, and Barnstable County produced a Healthy Aging Community Survey that is now open for responses. This information, combined with the Senior Needs Survey from the Council on Aging and Dr. Barry Bluestone, will provide further information about needs of older adults in Truro. In the FY2020 budget, more funding was requested for the Tuesday lunch program and other group programs that help to decrease loneliness and isolation. Additionally, the Health/Conservation Department has requested funding in the FY2020 budget for adult programming and transportation to these programs as well.</p> <p>Q3: In process. The Massachusetts Council on Aging provided the names of two consultants who provide municipal workflow analysis to Councils on Aging. Funding for this analysis is currently being identified and a scope of work is being developed.</p>	

FISCAL MANAGEMENT

The Town of Truro will develop short and long-term fiscal policies that increase revenue from sources other than property taxes and minimize annual budget growth.

FM1	So that the budget can be better communicated to and informed by the citizens, the Board of Selectmen and Town Manager, working with the Finance Committee, will re-design the budget development format and process to include the identification of appropriate budget tools, a citizen forum in the fall and a separate budget hearing in the spring. The Board of Selectmen, Finance Committee and Town Manager will define the format and collect data for a five-year financial forecast for the Town.
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Q1/Q2: The FY20 budget development format has been modified for clarity and so that expenses can be appropriately categorized. The new format will also allow budgets to be updated to the new financial transparency and forecasting software, which provides visual depictions and general clarity of the Town's revenue and expenses for the citizens. The software can also be used to forecast growth based historical and current Town data.

Q3: Staff completed the second of two trainings in the financial transparency and forecasting software. Some final revisions to the presentation of the data and the forecasting are under review. Software should be available to the public in summer 2019. A Budget Hearing was held separately from the Pre-Town Meeting/ Candidates Night for the first time on April 11, 2019.

FM2	The Board of Selectmen will present a Home Rule Petition to voters at either the fall 2018 Special Town Meeting or the 2019 Annual Town Meeting that would create a local 0.5% real estate transfer tax that would fund the Capital Improvement Stabilization Fund.
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Q1/Q2: Not included in 2018 STM. A Home Rule Petition article is prepared for the 2019 Annual Town Meeting based on a similar article presented at the 2018 Annual Town Meeting in Provincetown.

Q3: Home Rule Petition article presented and passed (with amendment) at 2019 Annual Town Meeting.

PUBLIC SAFETY

The Town of Truro will provide high quality and cost effective police, fire and emergency services to residents and visitors in coordination and collaboration with neighboring towns.

PS1	The Board of Selectmen and Town Manager will review and revise the existing General Noise Bylaw.
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Q1/Q2/Q3: Vice Chair Burgess has met with Police Chief Calise and will bring forward recommendations for amendments to the bylaw.

PS2	The Board of Selectmen, working with the Town Manager and Emergency Management Director, will develop an initiative for neighborhood storm teams for natural disasters.
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Q1/Q2: Town Staff (Emergency Management Team) has included neighborhood storm teams in meeting agendas. Neighborhood Captains are sought as advertised on the website, E-newsletter, and poster. A postcard is being developed for mailing. Mapping of neighborhoods based on plow routes is in process. A community forum on emergency preparedness is planned for March 2019 and will include members of the Emergency Management Team explaining current emergency procedures and soliciting feedback from the public. The event will be used as a way to recruit Neighborhood Captains and to distribute emergency kits. Two Neighborhood Captains have signed up to date.

Q3: Sean O'Brien, Barnstable County Emergency Preparedness Coordinator, presented on storm preparedness at the March 12, 2019 Board of Selectmen's meeting. The presentation provided insight about the Cape's regional efforts and sheltering program. Planning for a community forum in Truro in advance of hurricane season is underway.

COMMUNITY SUSTAINABILITY

The Town of Truro will support policies and programs that:

- Foster sustainable and appropriate economic development
- Create more affordable, year-round places for people to live
 - Protect and restore our fragile environment

<p>CS1 (ENVIRON)</p>	<p>The Town Manager will continue efforts on the following environmental projects and develop and implement public outreach and education components for them:</p> <ul style="list-style-type: none"> a. <i>Pamet River Tidal Flow Restoration & Watershed Study:</i> This tidal restoration project will allow the Town to evaluate several different culvert model scenarios. Modelling of initial data will be complete by fall 2018. As a result of the 2018 storm impacts, follow up modelling will be completed by April 1, 2019. A public update will be presented in the summer of 2018. b. <i>East Harbor Culvert Replacement:</i> Replacement of the seaward portion of the culvert at East Harbor will be complete by October 31, 2018. Evaluation of the scope of work for the culvert section between Route 6 and Shore Road will be complete by June 30, 2019. c. <i>Mill Pond and Eagle Creek Repairs & Improvement:</i> Additional modelling to complete necessary repairs/improvements to Mill Pond and Eagle Creek will begin by July 31, 2017. The scope of services and plan will be completed by June 30, 2018. Bid process for the project will be advertised by April 1, 2019. d. <i>Little Pamet Watershed Study & Culvert Repair:</i> Use 2018 Association for the Preservation of Cape Cod assessment to identify the necessary repairs/improvements for the Little Pamet culvert and to identify the scope of work for the whole system in order to identify appropriate resiliency funds for identified improvements. e. <i>Coastal Management:</i> The Town Manager will direct staff to explore costs and scope of developing a comprehensive shorefront management plan to improve coastal resiliency for the bay shoreline.
<p>Q1/Q2:</p>	<ul style="list-style-type: none"> a. Pamet River Tidal Flow Restoration & Watershed Study: The modeling of the initial data has been completed. An additional meeting with the Army Corp of Engineers is now required to review all data, including follow up modelling to depict the 2018 storm impacts. Data from the ACOE will be used by others for the redesign of the Truro Center Rd. culvert. The Town has been informed that the final report from the Army Corp of Engineers will be submitted by the <u>end of April 2019.</u> b. East Harbor Culvert Replacement: A construction contract was awarded to MIG Corporation for replacement of the seaward portion of the East Harbor Culvert. Construction staging is complete and the Town is waiting for the final permit to be issued by Marine Fisheries to continue moving forward. Final design, permitting, and bidding for the culvert section between Route 6 and Shore Rd. will be complete by June 30, 2019. Due to State and Federal time of year permitting restrictions, construction will not begin until at least Fall of 2019. c. Mill Pond and Eagle Creek Repairs & Improvement: The modeling for Eagle Neck Creek has been completed, final design, and permitting for an 8x8 culvert under Old County Rd. is currently under review with the Massachusetts Division of Ecological Restoration. The scope of the project has been modified somewhat to include enlarging the old railroad berm opening upstream of the culvert to improve movement of the tidewaters and the health of the salt marsh. Sea-level rise and storm surge modeling depicts increasing flood levels that will require mitigation to the east of the culvert. The design work for mitigation efforts is underway. A kickoff meeting is scheduled for March and the construction bid process for repairs, improvement, and culvert replacement will be advertised by April 1, 2019. Due to anticipated time of year permitting restrictions, construction will not begin until Fall of 2019.

- d. Little Pamet Watershed Study & Culvert Repair: The Woods Hole Group began a review of all data regarding the Little Pamet Watershed and existing culvert conditions in October 2018. As a result, the Woods Hole Group has continued with additional tasks including, but not limited to, tidal hydrology and channel/culvert survey, watershed assessment for culvert sizing, vegetation and debris assessment. A final report and data analysis to be completed by mid-April 2019.
- e. Coastal Management: The core team for the Town of Truro has set a meeting date for the Town’s Municipal Vulnerability Preparedness (MVP) planning process, a Truro-Wellfleet community resilience building facilitated process, which will be discussed at the February 12 Selectboard meeting. A request for stakeholder participation will be included in the discussion. Additionally, Outer Cape Conservation Agents have discussed the possible development of a regional shoreline management plan that would be informed by the Municipal Vulnerability Preparedness process and the local hazard mitigation plans from each community. Coastal Zone Management grant funding could be requested to help fund this process.

Q3:

- a. Pamet River Tidal Flow Restoration & Watershed Study: Staff is reviewing a draft report from the ACOE with modeling and data that supports the redesign of the Truro Center Rd. culvert. A new draft will incorporate staff comments and will be re-submitted to the Town. Moving forward, the Town will select an engineering consultant to prepare a final design for and assist with permitting of a new culvert for Truro Center Road, with an emphasis on drainage and restoration.
- b. East Harbor Culvert Replacement: Construction of the seaward portion of the East Harbor culvert is scheduled to be completed by May 31, 2019. The Noons Landing dune and beach access will be restored immediately following the completion of the culvert by June 7, 2019. Final design for the culvert section between Route 6 and Shore Rd. will be complete by June 30, 2019. The permitting and bidding process will move forward simultaneously. Due to State and Federal time of year restrictions, construction will not begin until fall of 2019.
- c. Mill Pond and Eagle Creek Repairs & Improvement: The final design for an 8x8 culvert under Old county Rd. at Eagle Neck Creek is steadily moving forward. The scope of work will include the raising of Stick bridge Rd., and dredging of the channel from Old County Rd to the Rail Road berm. Due to the additional mitigation work, final design, permitting, and bidding will be delayed until July 2019. Due to anticipated time of year permitting restrictions, construction will not begin until fall of 2019.
- d. Little Pamet Watershed Study & Culvert Repair: The assessment of the Little Pamet Watershed area has been completed. In addition, as part of the existing agreement with the Woods Hole Group, the Town has requested a review of the drone data that ranges from Longnook Rd. South-West down the Little Pamet River to Pamet Harbor. A final construction estimate for the recommended culvert replacements for the Little Pamet watershed area will be completed by July 1, 2019.
- e. Coastal Management: The MVP process will wrap up with the submittal of a final report by the Cape Cod Commission to the State. Our final step includes holding a public listening session prior to May 31st. At this session, an overview of the Summary of Findings report will be presented and a Q and A period will be provided. The intent of the listening session is to allow public participation and to gather additional comments for inclusion in the MVP record. The draft MVP planning workshop report will be posted on the Town website, and will be available at the listening session. The listening session schedule date is still pending.

CS2 (HOUSING)	The Board of Selectmen will hold a joint work session meeting with the Truro Housing Authority to develop ideas for home rental or ownership for people at 120% AMI, with specific consideration of municipal workers and elderly.
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Q1/Q2:
Q3: A joint work session was held on May 7, 2019 to discuss the Cloverleaf project.

CS3 (HOUSING)	The Board of Selectmen will present a Home Rule Petition to voters at either the fall 2018 Special Town Meeting or the 2019 Annual Town Meeting that would create a local 0.5% real estate transfer tax that would allow for expansion of the Residential Tax Exemption to property owners that rent year round.
Q1/Q2: Not included in 2018 STM. A Home Rule Petition article is prepared for the 2019 Annual Town Meeting based on a similar article presented at the 2017 Annual Town Meeting in Provincetown. Q3: Home Rule Petition article passed at 2019 Annual Town Meeting.	

CS4 (HOUSING)	The Board of Selectmen working with the Planning Board and the Zoning Board of Appeals will explore ways to increase use of the ADU bylaw.
Q1/Q2: A draft article for the 2019 Annual Town Meeting amending the ADU bylaw was prepared. It was presented to the Board at the February 12, 2019 meeting and discussion will continue at the February 25, 2019 Worksession of the Board of Selectmen. Q3: Prepared article was withdrawn from the 2019 Annual Town Meeting Warrant. A citizen-petitioned article regarding the ADU bylaw was also withdrawn from the 2019 Annual Town Meeting Warrant.	

CS5 (HOUSING)	The Board of Selectmen and Town Manager will identify additional funding sources for the Affordable Housing Trust in order to further support the development of a wide range of affordable and community housing in Truro.
Q1/Q2: Specific funding sources have not yet been identified, however, use of short term rental tax receipts for this purpose will be considered upon review of impact of this first season of implementation. Q3: Town Meeting amendment to Article 15: Real Estate Transfer Fee: Home Rule Petition, which would put 50% of funds collected into the Truro Affordable Housing Trust Fund passed. Review of short term rental tax receipts for 2019 summer season will be complete in Fall 2019.	

CS6 (ECON)	In an effort to support economic development, the Board of Selectmen, Town staff, and Town Counsel will develop a time table for Comcast contract negotiations.
Q1/Q2: Initial meetings for Comcast contract negotiations were held in February 2019 and will continue in March 2019. The Board approved joint representation for the negotiations at the February 12, 2019 meeting. A survey soliciting community feedback on Comcast service is being prepared. Q3: Negotiating strategy being developed.	

CS7 (ECON)	The Board of Selectmen will engage with the Truro business community, gather information, and explore ways to support and increase small business in Truro.
Q1/Q2: Q3:	

COMMUNITY ENGAGEMENT & GOVERNANCE

The Town of Truro will have an open and transparent government that proactively engages and involves the Town’s residents.

CEG1	<p>In an effort to better communicate with and gather information from citizens and visitors of Truro, the Town Manager:</p> <ul style="list-style-type: none"> a. Implement the Alert Truro notification system b. Review and modify the Town website so that information and documents are organized more clearly.
<p>Q1/Q2:</p> <ul style="list-style-type: none"> a. ALERTruro is used for shark sighting updates, road closures (Ag Fair & Truro Treasures), storm alerts, and other updates (East Harbor work). There are approximately 242 individuals signed up for alerts, in addition to our 567 pre-loaded landlines. b. The Town Manager secured the services of Ptownie to gather data about functionality of the website to better inform improvements. Two citizen forums were held to obtain feedback about the website. Site improvements are underway. <p>Q3:</p> <ul style="list-style-type: none"> a. ALERTruro now has 280 individuals signed up for alerts, in addition to our 567 landlines. Alerts this quarter have included weather advisories; power outage notifications; reminders about Pre-Town Meeting/ Candidates Night, the Budget Hearing, Annual Town Meeting and the Annual Town Election; and delays/ detours due to Route 6 road work. b. Website refresh and site improvements based on collected data go live at the end of May. Changes were made to the main page and the formatting of interior. Content review and formatting for interior pages will continue in June 2019 and into FY2020. 	

CEG2	<p>The Board of Selectmen will conduct a thorough review of charges for Boards, Committees and Commissions under its purview by _____. This will include:</p> <ul style="list-style-type: none"> a. An assessment of relevance to the current and future work of the Town of Truro. b. Revisions to charges to ensure clarity of purpose, role and authority. c. Consolidation if possible and appropriate. d. Develop incentives for residents to volunteer to serve on Boards, Commissions and Committees.
<p>Q1/Q2: The Board issued a letter to Board/ Committee/ Commission Chairs in late January to address unexcused absences from meetings. The Board’s January 22, 2019 meeting also included a discussion regarding outstanding minutes and multi-member bodies that have not been meeting. This discussion will continue at the March Worksession of the Board.</p> <p>Q3: At the Board’s March 19, 2019 Worksession, it was decided that Board Liaisons will examine the charges of their respective boards and make recommendations for changes. The Selectmen’s Liaison Policy will be included in the charges. The revisions will be discussed in a future worksession. The following multi-member bodies were determined to be no longer necessary: Herring River Restoration, Pay as You Throw, Historic Review Board and Economic Development Committee. The Board discussed combining the Beach and Recreation Commissions and also potentially combining the Energy and Recycling Committee or the proposed (now voter-approved) Climate Action Committee with the Energy Committee. Additional ideas to address vacancies included a public service announcement regarding vacancies in the newspaper, holding an event dedicated to attracting new candidates, thanking volunteers of multi-member bodies and inviting chairs of boards and setting up an online calendar for multi-member body chairs to come to Selectmen meetings quarterly.</p>	

CEG3	As part of the Local Comprehensive Planning process, the Board of Selectmen, Town Manager and Local Comprehensive Plan Committee will conduct an outreach, organizing and information gathering process that will engage citizens in the planning process and include the development of community-wide vision, mission and goals for the Town of Truro.
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Q1/Q2: Planning process delayed pending Cape Cod Commission guidance on Local Comprehensive Plans.
 Q3: The Cape Cod Commission completed their revised Regional Policy Plan and it became effective on February 22, 2019. In April of 2019, the CCC published their Local Comprehensive Plan Guide and the Town Planner attended one of the CCC's workshops regarding this planning tool. The LCPC met April 4, and are scheduled for meetings May 16, 2019 and June 27, 2019. The LCPC has reached out to the Cape Cod Commission (CCC) to seek their guidance in the development of the Town's Comprehensive Plan. All local Comprehensive Plans must be certified by the CCC and be consistent with the CCC's Regional Policy Plan. The Local Comprehensive Plan Committee invited the CCC Chief Planner to their meeting and she conducted a presentation regarding the CCC's role in assisting local communities. With the guidance of the Town Manager, the LCPC is researching the engagement of the Cape Cod Commission as a resource in the formulation of the Comprehensive Plan. The LCPC Chair, Chris Clark, and the Town Planner have also met with the CCC Chief Planner to gauge their willingness to act in a consulting role to the LCPC. Community engagement will continue to be the focus of the creation of a new Comprehensive Plan for the Town of Truro.

CEG4	The Board of Selectmen and Town Manager will establish a recognition event to identify and thank volunteers and staff.
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Q1/Q2/Q3: Clerk Worthington and Selectperson Wisotzky discussed with Town Manager Palmer suggestions for an event for volunteers (to be held in the spring) and an event for Town staff (to be held in the summer).

CEG5	The Board of Selectmen will create an informational manual for the Board of Selectmen and other town boards/committees/commissions in order to help them be more effective in their role as well as to comply with local, state and federal regulations.
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Q1/Q2:
 Q3:



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
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Values and Fiscal Year 2020 Goals and Objectives

VALUES:

The Town of Truro holds the following values that inform our approach to governance and municipal services. They are the guiding principles that drive all of the activities undertaken by any staff, volunteer, elected or appointed official in the Town of Truro. They embody our beliefs and our highest aspirations.

Excellence:

We strive to provide the highest quality services that are responsive to the needs of our residents and visitors. We engage in continuous learning, draw from past experience and strive to get it right the first time.

Integrity:

We hold ourselves to high ethical standards and commit to behave lawfully, respectfully, honestly and fairly.

Openness and Transparency:

We commit to sharing information, working inclusively and to hold ourselves accountable.

Historic and Environmental Protection:

We work diligently to maintain the historic rural and coastal character and culture of Truro and to be strong stewards of our fragile environment.

Fiscal Integrity:

We believe in sound fiscal policy and practice.

Diversity:

We strive to create a community that values diversity and is available, accessible and open to all.

Collaboration:

We believe in working with others to solve problems and address community need both local and regionally.

GOALS AND OBJECTIVES:

Each year, as a way of articulating policy and priorities, the Truro Select Board develops goals and objectives. These are intended to provide guidance and direction to the Town Manager and her appointees, the Police and Fire Chiefs, and all of the Town's multi-member bodies.

The goals and objectives are divided into five broad categories:

- TOWN SERVICES
- FISCAL MANAGEMENT
- PUBLIC SAFETY
- COMMUNITY SUSTAINABILITY
- COMMUNITY ENGAGEMENT & GOVERNANCE

Some of the objectives and activities are ongoing or continuing from FY2015 or earlier.

The Truro Select Board has agreed to pursue the following goals and objectives for Fiscal Year 2020: July 1, 2019 through June 30, 2020.

TOWN SERVICES

THE TOWN OF TRURO WILL PROVIDE EFFICIENT AND EFFECTIVE MUNICIPAL SERVICES THAT MEET THE NEEDS OF YEAR-ROUND RESIDENTS, PART-TIME RESIDENTS AND VISITORS.

- TS1. The Select Board will develop a policy that addresses uses and modifications to Town-owned property.

FISCAL MANAGEMENT

THE TOWN OF TRURO WILL DEVELOP SHORT AND LONG-TERM TERM FISCAL POLICIES THAT INCREASE REVENUE FROM SOURCES OTHER THAN PROPERTY TAXES AND MINIMIZE ANNUAL BUDGET GROWTH.

- FM1. The Town Manager will work with the Finance Committee and Select Board to initiate a review in October of all services as part of the budget development analysis. The Town Manager will begin the FY 2021 Budget with staff in September.

PUBLIC SAFETY

THE TOWN OF TRURO WILL PROVIDE HIGH QUALITY AND COST EFFECTIVE POLICE, FIRE AND EMERGENCY SERVICES TO RESIDENTS AND VISITORS IN COORDINATION AND COLLABORATION WITH NEIGHBORING TOWNS.

- PS1. The Select Board and Town Manager will review and revise the existing General Noise Bylaw.
- PS2. The Select Board, working with the Town Manager and Emergency Management Director, will develop an initiative for neighborhood storm teams for natural disasters.

COMMUNITY SUSTAINABILITY

THE TOWN OF TRURO WILL SUPPORT POLICIES AND PROGRAMS THAT:

- **FOSTER SUSTAINABLE AND APPROPRIATE ECONOMIC DEVELOPMENT**
- **CREATE MORE AFFORDABLE, YEAR –ROUND PLACES FOR PEOPLE TO LIVE**
- **PROTECT AND RESTORE OUR FRAGILE ENVIRONMENT**

- CS1. (ENVIRONMENTAL) The Town Manager will continue efforts on the following environmental projects and develop and implement public outreach and education components for them:
- a. *Pamet River Tidal Flow Restoration & Watershed Study*: Review Army Corps culvert replacement recommendations; determine best course of action; initiate engineering and cost estimating; prepare appropriate article for the 2020 Annual Town Meeting.
 - b. *East Harbor Culvert Replacement*: Complete second phase of culvert replacement between Shore Road and Route 6 in fall/winter of 2019.
 - c. *Mill Pond and Eagle Creek Repairs & Improvement* The final design for necessary repairs/replacement completed by the end of July 2019; construction scheduled for fall/winter 2019.
 - d. *Little Pamet Watershed Study & Culvert Repair*: Culvert replacement recommendations and construction estimate completed in the first quarter; funding source to be identified and if required, article prepared for 2020 Annual Town Meeting.
 - e. *Coastal Management*: Pending grant approval from the Office of Coastal Zone Management, in partnership with the Center for Coastal Studies and the Towns of Provincetown, Wellfleet and Eastham, a process will be initiated to develop a comprehensive intermunicipal shorefront management plan to improve coastal resiliency for the bay shoreline.
- CS2. (ENVIRONMENTAL) The Select Board will develop a charge and create a Climate Action Committee as requested by Article 17 at the 2019 Annual Town Meeting.
- CS3. (HOUSING) The Select Board will hold a joint work session meeting with the Truro Housing Authority to develop ideas for affordable home ownership initiatives that would diversify the range of housing stock for people of varying AMI levels.
- CS4. (HOUSING) The Select Board working with the Planning Board and the Zoning Board of Appeals will explore ways to increase use of the ADU bylaw.
- CS5. (ECONOMIC DEVELOPMENT) The Select Board will engage with the Truro business community and explore the process of *establishing a designated cultural district*.

COMMUNITY ENGAGEMENT & GOVERNANCE

THE TOWN OF TRURO WILL HAVE AN OPEN AND TRANSPARENT GOVERNMENT THAT PROACTIVELY ENGAGES AND INVOLVES THE TOWN’S RESIDENTS.

- CEG1. In an effort to better communicate with and gather information from citizens and visitors of Truro, the Town Manager:
- a. Review and modify the Town website so that information and documents are organized more clearly.
- CEG2. The Select Board will conduct a thorough review of charges for Boards, Committees and Commissions under its purview by _____. This will include:
- a. An assessment of relevance to the current and future work of the Town of Truro.
 - b. Revisions to charges to ensure clarity of purpose, role and authority.
 - c. Consolidation if possible and appropriate.
 - d. Develop incentives for residents to volunteer to serve on Boards, Commissions and Committees.
- CEG3. As part of the Local Comprehensive Planning process, the Select Board, Town Manager and Local Comprehensive Plan Committee will conduct an outreach, organizing and information gathering process that will engage citizens in the planning process and include the development of community-wide vision, mission and goals for the Town of Truro.
- CEG4. The Select Board will create an informational manual for the Select Board and other town boards/committees/commissions in order to help them be more effective in their role as well as to comply with local, state and federal regulations.

Jan Worthington, Chair

Maureen Burgess, Vice-Chair

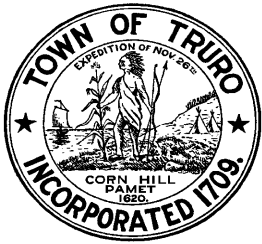
Kristen Reed, Clerk

Robert Weinstein

Susan Areson
Truro Select Board

Additional Objectives Requested by Board Members:

1. Prepare a charter change recommendation to make the Planning Board appointed.
2. The Town of Truro has an old, outdated version of the affordable housing trust. In 2005 the state passed MGL c.44 s.55C allowing towns to create affordable housing trusts and appoint a group of trustees to allocate funds from the trust. Most Lower Cape Towns (Wellfleet, Eastham, Orleans, Brewster & Harwich have Trusts under MGL c.44 s.55c).
3. The Town should also adopt a strategy passed by Orleans at their FY18 Town Meeting called 1% for housing. The Town passed a Prop. 2.5 override to contribute 1% of the Town's annual budget into the Housing Trust. Given the Town's ambitious housing goals and the availability of rooms tax revenue the town should fund the Trust annually.
4. The Town should consider offering a property tax rebate on units rented at 80% of AMI or less to lower the operating costs of affordable units. The Town of Provincetown already does this.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: June 25, 2019

ITEM: Appointment of one applicant to the Board of Health for a full three-year term.

EXPLANATION: Timothy Rose's appointment on the Board of Health is expiring. He has submitted his application for re-appointment. In addition, Debra Best-Parker and Clinton Kershaw have also submitted their applications to serve on the Board of Health.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Board of Health would not have a full panel of members.

SUGGESTED ACTION: *Motion to appoint (applicant's name) to the Board of Health for a three-year term expiring June 30, 2022.*

ATTACHMENTS:

1. Application to Serve-Timothy Rose
2. Application to Serve-Debra Best-Parker
3. Application to Serve-Clinton Kershaw

RECD 2019 APR 18 PM 1:38
ADMINISTRATIVE OFFICE
TOWN OF TRURO



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Timothy I Rose HOME TELEPHONE: Cell [REDACTED]

ADDRESS: 5 Stoncy Hill Rd WORK PHONE: _____

MAILING ADDRESS: P.O. Box 20 Truro 02666 E-MAIL: [REDACTED]

FAX: / MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Board of Health

SPECIAL QUALIFICATIONS OR INTEREST: I've worked in the field
of septic systems w/ John F News / John Rice
and been a member of the Board of Health starting
as a alternate in 2002 till date #

COMMENTS: I'm very interested in keeping Truro not overbuilt and
pollutant free.

SIGNATURE: Timothy I Rose DATE: 4/16/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____
Mr. Roses contributions to our BOH team are noteworthy. His roots run
deep in Truro and he is compassionate about the protection, preservation

SIGNATURE: Tracy Rose 04-19-19 DATE: and future of Truro.

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

RCVD 2019 MAR 29 AM 11:11
ADMINISTRATIVE OFFICE
TOWN OF TRURO



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Debra Best-Parker HOME TELEPHONE: [REDACTED]

ADDRESS: 2 Waterview Heights Rd., N. Truro, MA 02652 WORK PHONE: _____

MAILING ADDRESS: PO Box 965, N. Truro, MA 02652 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Board of Health

SPECIAL QUALIFICATIONS OR INTEREST: I have a background in health and science and have worked in hospital pharmacy in a clinical setting for over 30 years. In those years, I have developed good diplomatic skills from my interactions with physicians, nurses, and patients. I am interested in maintaining a safe and clean environment for our community.

COMMENTS: I believe that my science background would help me to better understand issues that would come before this board. I really love Truro and want to be involved in keeping it the great place it is. Participating on this board would make me feel that I was contributing to the betterment of the town and, in serving, I am hoping to make a difference.

SIGNATURE: Debra Best-Parker DATE: _____

COMMENT/RECOMMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

Ms. Best-Parker sounds like an ideal citizen for our Town. Her special qual. and interest could be a good match for the Board of Health. We thank her

SIGNATURE: Tracy Rose DATE: 04-18-19 for forwarding an application to serve.

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

30 MAY 28 PM 12:46
ADMINISTRATIVE OFFICE
TOWN OF TRURO

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Clinton Kershaw HOME TELEPHONE: [REDACTED] cell

ADDRESS: 9 Highland Avenue WORK PHONE: n/a

MAILING ADDRESS: PO Box 909 North Truro MA 02652 E-MAIL: [REDACTED]

FAX: n/a MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Board of Health

SPECIAL QUALIFICATIONS OR INTEREST: Please see attached letter.

COMMENTS: Please see attached letter.

SIGNATURE: [Signature] DATE: 5.24.19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

CHAIR TRACEY ROSE IS UNABLE TO MAKE A RECOMMENDATION AT THIS TIME.

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Clinton Kershaw
PO Box 909 / 9 Highland Ave.
North Truro MA 02652

5.24.19

Dear Members of the Select Board,

Thank you for considering my application to serve on the Board of Health in the vacant position. For *SPECIAL QUALIFICATION OR INTEREST* I offer the following.

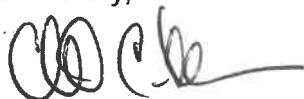
I have been a Licensed Master Plumber, Licensed Septic System Contractor, Licensed Septage Hauler, Licensed Septage Collector, Licensed Home Improvement Contractor, Licensed Water Well Contractor, Certified to identify lead, and Certified to design and implement Storm Water Pollution Prevention Plans, SWPPP for 30 to 35 years. All of these licenses and certification are in New York State.

As Truro enters into a new phase of Water Protection, Aquifer Protection, and environmental concerns I feel I am uniquely qualified to help in all of these areas due to my experience. I have been designing and installing septic systems for 35 years. I have worked on and tested more water wells than I can count.

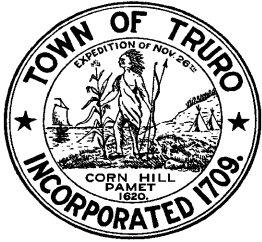
I also feel that the BOH should focus on all health issues, especially for our elderly population. I feel we should be concerned with chemical fertilizers, herbicides, and fungicides. Light pollution, noise pollution, food safety, the use of plastics in the town, recycling, composting, vaccinations, flu shots, code compliance, and code enforcement are all issues I can contribute to.

I look forward to meeting with all of you and hope you will allow me to serve the Town I now call home.

Sincerely,

A handwritten signature in black ink, appearing to read 'CK', with a long horizontal flourish extending to the right.

Clinton Kershaw



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: June 25, 2019

ITEM: Appointment of an applicant to the Zoning Board of Appeals as an Alternate, for a one-year term.

EXPLANATION: Heidi Merlini has submitted an application to serve on the Zoning Board of Appeals for which there is an Alternate member vacancy.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Ms. Merlini would be unable to be a member of the Zoning Board of Appeals.

SUGGESTED ACTION: *Motion to appoint Heidi Merlini to the Zoning Board of Appeals as an Alternate for a one-year term expiring June 30, 2020.*

ATTACHMENTS:

1. Application to Serve-Heidi Merlini and Chair comments.



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

RCVD 2019 JUN 17 AM 10:31
ADMINISTRATIVE OFFICE
TOWN OF TRURO

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: HEIDI MERLINI CELL [REDACTED]
HOME TELEPHONE: [REDACTED]

ADDRESS: 41 HIGHLAND RD WORK PHONE: [REDACTED]

MAILING ADDRESS: PO BOX 645, N. TRURO E-MAIL: [REDACTED]

FAX: N/A MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

ZONING BOARD OF APPEALS - ALTERNATE

SPECIAL QUALIFICATIONS OR INTEREST: I AM A TRURO HOME OWNER
YOU LIVES & WORKS HERE YEAR-ROUND. I PLAN TO
SPEND THE REST OF MY DAYS IN THIS SPECIAL COMMUNITY
SO WOULD LIKE TO FIND A WAY TO BE MORE INVOLVED & GIVE
BACK.

COMMENTS: WHILE I DON'T HAVE TOWN GOVERNMENT OR
ZONING EXPERIENCE, I FEEL THAT THIS ALTERNATE POSITION
IS A GREAT WAY FOR ME TO GET STARTED. I AM A
QUICK & BAGER LEARNER, AS WELL AS AN ATTENTIVE
LISTENER & THOUGHTFUL SPEAKER.

SIGNATURE: Heidi Merlini DATE: 6/17/19.

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF
APPLICABLE): _____

Elizabeth Sturdy

From: Art Hultin <[REDACTED]>
Sent: Monday, June 17, 2019 12:05 PM
To: Elizabeth Sturdy
Subject: RE: Application to Serve

Truro Select Board

Dear Members of the Select Board,

Heidi Merlini has submitted her application to serve on the Zoning Board of Appeals. I spoke with her at length about the responsibilities of the Alternate position and ZBA membership in general. From that conversation I am convinced she will be a good addition to the ZBA. She would bring both gender and age diversity as well as strong intellect to the Board. I hope you will act favorably upon her application.

Sincerely,

Art Hultin, Chairman ZBA

From: Elizabeth Sturdy <ESTurdy@truro-ma.gov>
Sent: Monday, June 17, 2019 10:14 AM
To: Arthur Hultin <AHultin@truro-ma.gov>; [REDACTED]
Cc: Nicole Tudor <ntudor@truro-ma.gov>; Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Application to Serve

Art,

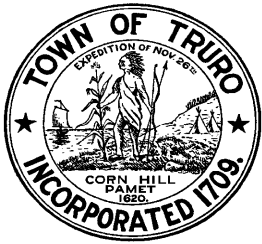
Attached please find an Application to Serve on an Appointed Multi-Member Body from Heidi Merlini. As Chair, please comment/recommend Heidi for the Alternate position on the ZBA and email your response back to me at your earliest convenience. For this application to be on the next Select Board meeting of June 25, I would need your response by Thursday of this week.

Thank you.

Liz

Elizabeth Sturdy, Office Assistant
Truro Town Hall
Tel: (508) 214-0935
Fax: (508) 349-5505
Email: esturdy@truro-ma.gov





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: June 25, 2019

ITEM: Approval of Sunday One Day Entertainment Licenses for *Summer Sundays* at Truro Vineyards of Cape Cod, 11 Shore Road.

EXPLANATION: MGL Chapter 140 § 181 provides local authority to license performance events. The One Day Entertainment Application for review and approval are for Summer Sundays (new event) starting June 30 through August 25, 2019 from 5:00-7:00pm with a DJ and recorded music amplified, <https://trurovineyardsofcapecod.com/events-calendar/>. The Entertainment application have been reviewed by the Chief of Police.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Truro Vineyards will not be able to hold their Summer Sundays with entertainment.

SUGGESTED ACTION: *MOTION TO approve the Sunday One Day Entertainment License for Truro Vineyards of Cape Cod for Sundays starting June 30, 2019 through August 25, 2019 from 5:00pm-7:00pm at 11 Shore Road in Truro and the Commonwealth of Massachusetts License for Public Entertainment on Sunday and to authorize the Chair to sign the applications.*

ATTACHMENTS:

1. One Day Entertainment Application approved by Chief of Police



TOWN OF TRURO

Licensing Department
PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2019MAY18 AM10:21
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

Weekday Saturday *Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Kristen Roberts Truro Vineyards of Cape Cod
Name of Applicant Business/Organization Name
PO Box 834 North Truro, MA 02652
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) Yes No
If yes, proof of Non-profit status must accompany this application

Kristen Roberts 508-487-6200 trurovineyards@gmail.com
Contact Person Phone Number Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name Mailing Address
Phone Number Email Address

EVENT INFORMATION

6/30/19, 7/7/19, 7/14/19, 7/21/19, 7/28/19, 8/4/19, 8/11/19, 8/18/19, 8/25/19
Day (s)/Date (s) of Event for License to be issued Purpose of Event (example: fundraiser)

Hours of Event (from - to) 5:00-7:00

Truro Vineyards 11 Shore Road North Truro, MA 02652 Event is: Indoor Outdoor Event
Location (Must provide facility name, if any, street number and name) (Please check applicable box)

Kristen Roberts 508-487-6200
Property Owner Name and Address Phone number

Seating Capacity: N/A Occupancy Number: _____

Name of Caterer (if applicable) Approximate number of people attending _____

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) _____

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show

No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

Date

5-15-19

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No 2019-0351

Board of Selectmen _____ Meeting Date _____

Police Department _____ Date 5/22/2019

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

THE COMMONWEALTH OF MASSACHUSETTS

State Fee, \$ 18.00
 Municipal Fee, \$ 25.00

Town Truro OF Truro



LICENSE

For PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Truro Vineyards in or on the property at No. 11 Shore Road North Truro, MA 02652 (address)

The Licensee or Authorized representative, Kristen Roberts in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
<u>6/30, 7/7,</u> <u>7/14, 7/21</u>	<u>5-7</u>	<u>Summer Sunday music + food</u>
<u>7/28, 8/4</u>		
<u>8/11, 8/18,</u> <u>8/25</u>		

Hon. _____ Mayor/ Chairman of Board of Selectman, TRURO (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

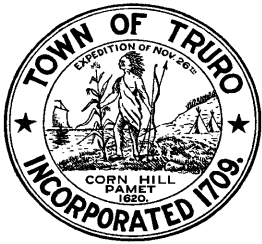
REQUESTED MEETING DATE: June 25, 2019

ITEM: Cloverleaf Oversight Committee Select Board Member Appointment

EXPLANATION: Selectperson Wisotzky was one of the two Select Board representatives to the Cloverleaf Oversight Committee. Since he is no longer a Selectperson, a replacement should be designated.

SUGGESTED ACTION: *MOTION TO*

ATTACHMENTS: None



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

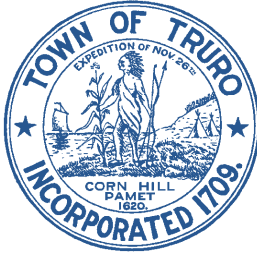
REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: June 25, 2019

ITEM: Discussion of Pan Mass Challenge Bike Route

EXPLANATION: Based on the Select Board's direction to not authorize event routes on Old County, Depot or Castle Roads and in consideration of the traffic and public safety issues from last year's Pan Mass Challenge, staff has attempted to meet with the event organizers since October 2018 to discuss an alternative route. The Pan Mass Challenge has used Castle Road since its inception and at this point the 3800 riders are more than the road can handle. We held a meeting with event volunteers on May 6th at which time we offered an alternative route on South Highland in place of Castle Road. The individuals meeting with us indicated that they had to bring the route back to the Pan Mass organization and would get back to us. After no response and multiple calls from state officials, staff and I finally were able to meet with David Hellman, Senior Vice President IT and Operations, on June 14th to discuss the alternative route. According to Mr. Hellman, the Castle Road leg of the charity bicycle event is beloved by event participants and the organizers are working on solutions for us to consider that would mitigate the public safety concerns. The Police Chief, Deputy Police Chief, Fire Chief and I met with Mr. Hellman again on Friday, June 21st. He proposed several alternatives that are not fully planned at this point and requested that we meet on July 8th. I will report back to you at the July 9th meeting. If we can work out details acceptable to our public safety departments, I would suggest that the Board consider allowing the use of Castle Road this year and that we review the results early in the fall with the event organizers. I have informed Mr. Hellman that if it is approved this year, I believe the Board will not authorize use of Castle Road in future years.

SUGGESTED ACTION: *For Discussion Only*



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. *Application for Two One-Day Entertainment Licenses: Friends of the Truro Meeting House*
 - 2. *Curb Cut Application for 3 Priest Road*
- A. Review and Approve the Reappointments of Board/Committee/Commission Members: Gary Palmer and Peter Graham-Water Resources Oversight Committee; Gary Palmer-Board of Assessors; Chuck Steinman-Historic Commission; Martin Thomas-Human Services Committee; Mary Abt-Cable and Internet Advisory Committee and Commission on Disabilities; Shari Stahl-Beach Commission; Jane Peterson-Open Space Committee; Michael Forgione-Board of Assessors; John Thornley-Zoning Board of Appeals; David Kirchner-Truro Historic Commission; Nicholas Brown-Shellfish Advisory Committee; Susan Howe-Commission on Disabilities; Eric Mays-Bike and Walkways Committee; Gerry Woodcome and Scott Brazil-Pamet Harbor Commission; Jack McMahon-Conservation Commission
- B. Review and Approve Event Notification form for MassDOT for the Annual Harbor to the Bay Bike Ride.
- C. Review and Approve Select Board Minutes: June 4, 2019, June 11, 2019



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: June 11, 2019

ITEM: Applications for Entertainment Licenses at Truro Meeting House for the Friends of the Truro Meeting House, 3 Parish Lane Truro

EXPLANATION: MGL Chapter 140 § 181 provides local authority to license Special One-Day Entertainment licenses. The Friends of Truro Meeting House are requesting approval of their license to hold two community outreach events with entertainment. The Police Chief has reviewed and approved each event.

- 1) Monday, July 29th-Swing band from 7:30-9:00pm-Amplified
- 2) Saturday, August 24th-2 vocalist, 1 with guitar, 1 with piano from 6:00pm-7:30pm-Amplified

FINANCIAL SOURCE (IF APPLICABLE): N/A

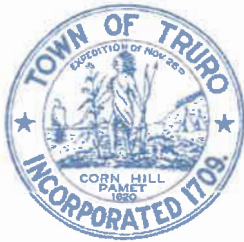
IMPACT IF NOT APPROVED: These events will not be held at the Truro Meeting House.

SUGGESTED ACTION: *MOTION TO approve the entertainment license for two separate dates (July 29, and August 24) for the Friends of the Truro Meeting House and to authorize the Chair to sign.*

ATTACHMENTS:

1. Applications for Weekday Entertainment License approved by Chief of Police

ADMINISTRATIVE OFFICE
TOWN OF TRURO



TOWN OF TRURO

Licensing Department
PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for an Entertainment License

Weekday Saturday *Sunday

*Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

John Marksbury, Chair Friends of the Truro Meeting House

Name of Applicant
PO Box 149, Truro, MA 02666

Business/Organization Name

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

Yes No

If yes, proof of Non-profit status **must** accompany this application

John Marksbury

Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

Saturday, August 24, 2019

Concert Fundraiser

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) 6:00 p.m. to 7:30 p.m.

First Congregational Parish of Truro, 3 First Parish Lane Truro

Event is: Indoor Outdoor Event
(Please check applicable box)

Location (Must provide facility name, if any, street number and name)

First Congregational Parish of Truro, PO Box 149, Truro, MA 02666.

Property Owner Name and Address

Phone number

Seating Capacity: 200
na

Occupancy Number: 200

Approximate number of people attending 75

Name of Caterer (if applicable)

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music
2 vocalists, 1 with guitar, 1 with piano

Number of Musicians & Instruments (Type) _____

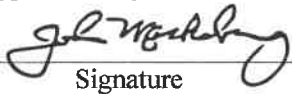
Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.



June 7, 2019

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No 2019-07ENT

Board of Selectmen _____ Meeting Date _____

Police Department  _____ Date 6/12/2019

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 04 2013**

FRIENDS OF THE TRURO MEETING HOUSE
INC
PO BOX 149 3 PARISH LANE
TRURO, MA 02666

Employer Identification Number:

DLN:

Contact Person:

SHEILA M ROBINSON

ID#

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

September 24, 2012

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

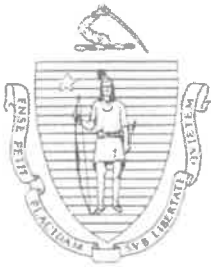
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC



MARTHA COAKLEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

FRIENDS OF THE TRURO MEETING HOUSE, INC.
P. O. Box 149
Truro, MA 02666

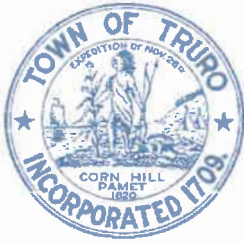
Certificate for Solicitation

This certificate has been issued to the organization listed below because it is current in its filings with the Attorney General's Division of Non-Profit Organizations/Public Charities. This registration in no manner constitutes endorsement or approval by the Commonwealth of Massachusetts of the named organization.

Name of organization: FRIENDS OF THE TRURO MEETING HOUSE, INC.
Certificate End Date: 05/15/2013
Attorney General's Account Number: [REDACTED]

Issued By
The Division of Non-Profit Organizations/Public Charities
Business and Labor Bureau

ADMINISTRATIVE
TOWN OF TRURO



TOWN OF TRURO

Licensing Department
PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for an Entertainment License

Weekday Saturday *Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

John Marksbury, Chair Friends of the Truro Meeting House

Name of Applicant Business/Organization Name
PO Box 149, Truro, MA 02666

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) Yes No

If yes, proof of Non-profit status **must** accompany this application

John Marksbury

Contact Person Phone Number Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name Mailing Address

Phone Number Email Address

EVENT INFORMATION

July 29, 2019 Sentimental Journey Swing Band Fundraiser

Day (s)/Date (s) of Event for License to be issued Purpose of Event (example: fundraiser)

Hours of Event (from - to) 7:30 p.m. to 9:00 p.m.

First Congregational Parish of Truro, 3 First Parish Lane Truro Event is: Indoor Outdoor Event

Location (Must provide facility name, if any, street number and name) (Please check applicable box)

First Congregational Parish of Truro, PO Box 149, Truro, MA 02666.

Property Owner Name and Address Phone number

Seating Capacity: 200 Occupancy Number: 200

na Approximate number of people attending 50

Name of Caterer (if applicable)

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music
16-member swing band

Number of Musicians & Instruments (Type) _____

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.



Signature

June 7, 2019

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

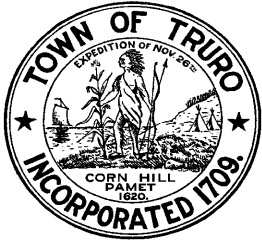
APPROVAL

License No. 2019-ED06

Board of Selectmen _____ Meeting Date _____

Police Department  _____ Date 6/12/2019

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: June 25, 2019

ITEM: Application for a Curb Cut Permit

EXPLANATION: Lisa-Annette DiStefano and Maryellen O'Neil have submitted their application for a curb cut permit for 3 Priest Road. Both DPW Director Cabral, and Police Chief Calise have approved the application.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Permission to create the curb cut will not be given.

SUGGESTED ACTION: *Motion to approve the curb cut to 3 Priest Road and authorize the Chair to sign.*

ATTACHMENTS:

1. Application and site plan

EXHIBIT 1

**TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT**

Note: This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.

Date: May 24, 2019

To the Board of Selectmen
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

BUILDING DEPARTMENT
TOWN OF TRURO

MAY 24 2019

RECEIVED BY:

Re: **APPLICATION FOR A CURB CUT**

RCVD 2019.MAY 24 11:09
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Name(s): Lisa-Annette DiStefano & Maryellen O'Neil

Address: 3 Priest Road, North Truro

Curb Cut Street Location: 3 Priest Road

Affected Town or State road: Town road

Truro Assessor's Map Number: 39 Parcel Number: 96

Name of contractor: Home Owner

Reason/explanation: Putting in a garage/workshop making it handicap accessible to go from garage onto deck and into the back door of home

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: Lisa DiStefano Maryellen O'Neil

Owner's Signature (if different): _____ Date: _____

Owner's Address (if different): _____

Lisa
O'Neil

Application for a Curb Cut Permit

Page 2

Director, Department of Public Works Preliminary Approval:

Approved Disapproved Not Applicable

Director, Department of Public Works

Date

Nov 9, 2019

Chief of Police Approval:

Approved Disapproved Not applicable

Chief of Police

Date

6/5/2019

Board of Selectmen Approval:

Approved Disapproved

Chairman, Board of Selectmen

Date

Planning Board Approval (if required):

Approved Disapproved Not Applicable

Chairman, Planning Board

Date

Building Commissioner Approval:

Approved Disapproved

Building Commissioner

Building Permit Number _____

Date

5-22-14

Mass Highway Referral (if required):

Date Forwarded _____

Signature

Director, Department of Public Works Declaration of Compliance:

I have inspected the property located at _____ and found the work requested on the Application for a Curb Cut dated _____ to be in compliance with the Board of Selectmen Policy #28 - Curb Cut Policy.

Director, Department of Public Works

Date

Building Commissioner Final Approval:

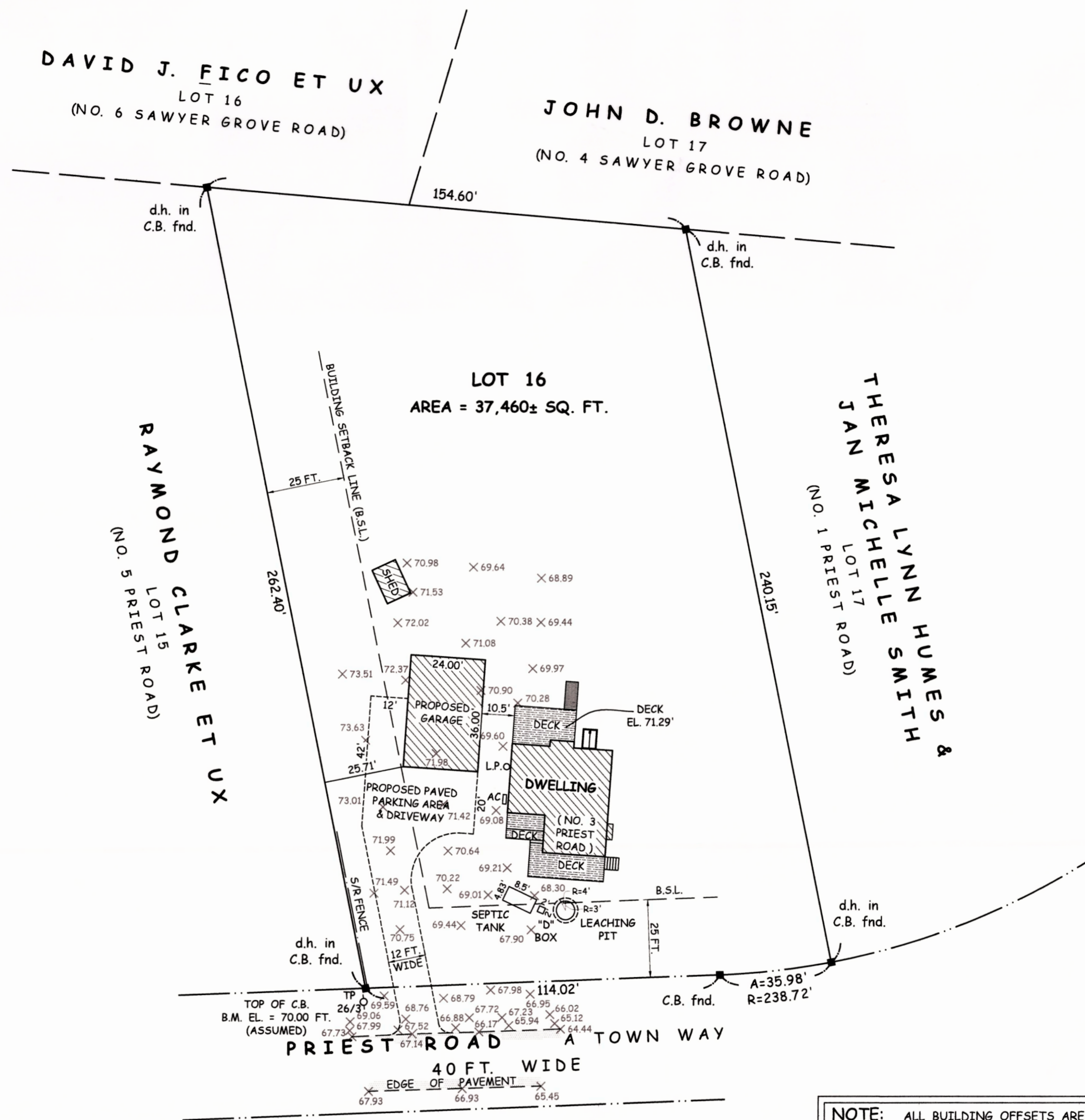
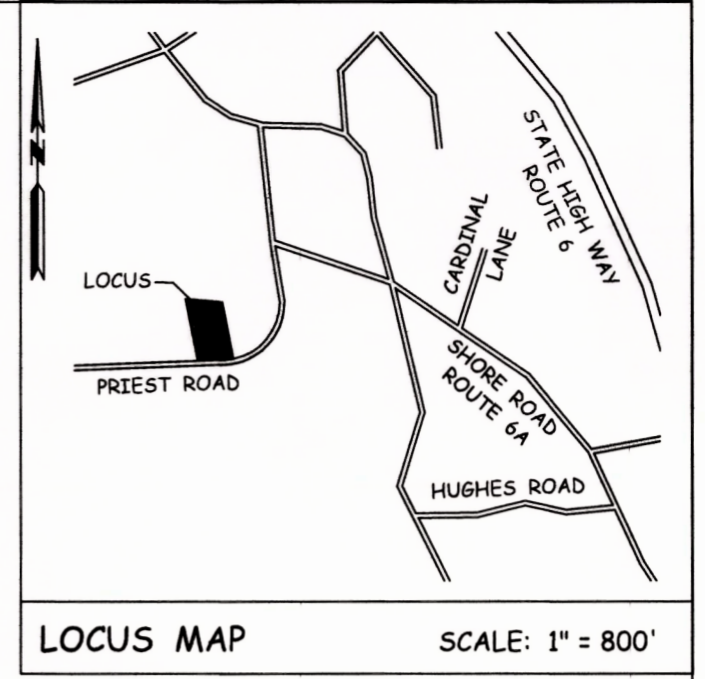
Approved Disapproved

Building Commissioner

Certificate of Occupancy _____

Date

LAND COURT PLAN 31824

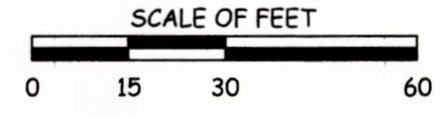


NOTE: ALL BUILDING OFFSETS ARE MEASURED PERPENDICULAR TO THE PROPERTY LINES.

NOTE: () DENOTES RECORD INFORMATION.

REFERENCE: DEED BOOK 8880 PAGE 25

NOTE: PROPOSED PAVED DRIVEWAY SHALL BE CONSTRUCTED SO THAT ALL DRAINAGE WILL BE KEPT ON SITE AND NOT INCUMBER PRIEST ROAD.



SITE PLAN OF LAND IN TRURO AS SURVEYED FOR MARYELLEN K. O'NEIL & LISA-ANNETTE DISTEFANO (NO. 3 PRIEST ROAD)

SCALE: 1 IN. = 30 FT. FEBRUARY, 2019

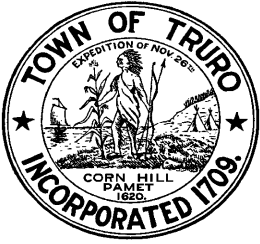
WILLIAM N. ROGERS PROFESSIONAL CIVIL ENGINEERS & LAND SURVEYORS 41 OFF CEMETERY ROAD, PROVINCETOWN, MASS. 508.487.1565 / 508.487.5809 FAX

LEGEND:
 D.M.H. = DRAINAGE MANHOLE
 M.H. = MANHOLE
 S.M.H. = SEWER MANHOLE
 (W) = WATER GATE
 T.P. = UTILITY POLE
 U/G = UNDERGROUND
 L.P. = LIQUID PROPANE



William N. Rogers II, PE
 May 9, 2019

William N. Rogers II, PL
 May 9, 2019



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: June 25, 2019

ITEM: Reappointments of Board, Committee, Commission Members

EXPLANATION: Gary Palmer, current Chair and member on the Water Resources Oversight Committee, has submitted an application to be re-appointed to the Water Resources Oversight Committee for a three-year term. All forms/paperwork are up-to-date.

Peter Graham, current member on the Water Resources Oversight Committee, has submitted an application to be re-appointed to the Water Resources Oversight Committee for a three-year term. All forms/paperwork are up-to-date.

Gary Palmer, member on the Board of Assessors, has submitted an application to be re-appointed to the Board of Assessors for a three-year term. All forms/paperwork are up-to-date.

Chuck Steinman, current member on the Historic Commission, has submitted an application to be re-appointed to the Historic Commission for a three-year term. All forms/paperwork are up-to-date.

Martin Thomas, current member on the Human Services Committee, has submitted application to be re-appointed to the Human Services Committee for a three-year term. All forms/paperwork are up-to-date.

Mary Abt, current member on the Cable and Internet Advisory Committee, has submitted an

application to be re-appointed to the Historic Commission for a three-year term. All forms/paperwork are up-to-date.

Mary Abt, current member on Commission on Disabilities, has submitted an application to be re-appointed to the Commission on Disabilities for a three-year term. All forms/paperwork are up-to-date.

Shari Stahl, current member on Beach Commission, has submitted an application to be re-appointed to the Beach Commission for a three-year term. All forms/paperwork are up-to-date.

Jane Petterson, current member on Open Space Committee, has submitted an application to be re-appointed to the Open Space Committee for a three-year term. All forms/paperwork are up-to-date.

Michael Forgione, current member on Board of Assessors, has submitted an application to be re-appointed to the Board of Assessors for a three-year term. All forms/paperwork are up to date.

John Thornley, current member on the Zoning Board of Appeals, has submitted an application to be re-appointed to the Zoning Board of Appeals for a three-year term. All forms/paperwork are up to date.

David Kirchner, current member on the Historic Commission, has submitted an application to be re-appointed to the Historic Commission for a three-year term. All forms/paperwork are up to date.

Nicholas Brown, current member on the Shellfish Advisory Committee, has submitted an application to be re-appointed to the Shellfish Advisory Committee for a three-year term. All forms/paperwork are up to date.

Susan Howe, current member on the Commission on Disabilities, has submitted an application to be re-appointed to the Commission on Disabilities for a three-year term. All forms/paperwork are up to date.

Eric Mays, current member on the Bike and Walkways Committee, has submitted an application to be re-appointed to the Bike and Walkways Committee for a three-year term. All forms/paperwork are up to date.

Gerry Woodcome, current alternate on the Pamet Harbor Commission, has submitted an application to become a full member on the Pamet Harbor Commission for a three-year term. (there is an available full member slot) All forms/paperwork are up to date.

Scott Brazil, current member on the Pamet Harbor Commission, has submitted an application to be re-appointed to the Pamet Harbor Commission for a three-year term. All forms/paperwork are up to date.

Jack McMahon, current member on the Conservation Commission, has submitted an application to be re-appointed to the Conservation Commission for a three-year term. All forms/paperwork are up to date.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Applicants will not be able to serve on the Board, Commission or Committee they have applied to.

SUGGESTED ACTION:

MOTION TO appoint Gary Palmer to the Water Resources Oversight Committee for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Peter Graham to the Water Resources Oversight Committee for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Gary Palmer to the Board of Assessors for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Chuck Steinman to the Historic Commission for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Martin Thomas to the Human Services Committee for a three-year term,

expiring on June 30, 2022.

MOTION TO appoint Mary Abt to the Cable and Internet Advisory Committee for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Mary Abt to the Commission on Disabilities for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Shari Stahl to the Beach Commission for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Jane Petterson to the Open Space Committee for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Michael Forgione to the Board of Assessors for a three-year term, expiring on June 30, 2022.

MOTION TO appoint John Thornley to the Zoning Board of Appeals for a three-year term, expiring on June 30, 2022.

MOTION TO appoint David Kirchner to the Historic Commission for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Nicholas Brown to the Shellfish Advisory Committee for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Susan Howe to the Commission on Disabilities for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Eric Mays to the Bike and Walkways Committee for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Gerry Woodcome to the Pamet Harbor Commission for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Scott Brazil to the Pamet Harbor Commission for a three-year term, expiring on June 30, 2022.

MOTION TO appoint Jack McMahon to the Conservation Commission for a three-year term, expiring on June 30, 2022.

ATTACHMENTS:

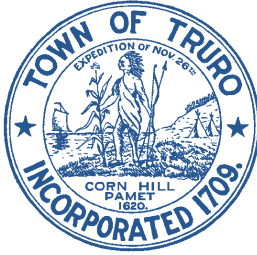
1. Reappointment Board/Committee/Commission Membership Checklist
2. Application to Serve-Gary Palmer (WROC)
3. Application to Serve-Peter Graham (WROC)
4. Application to Serve-Gary Palmer (BoA)
5. Application to Serve-Chuck Steinman (HC)
6. Application to Serve-Martin Thomas (HSC)
7. Application to Serve-Mary Abt (CIAC)
8. Application to Serve-Mary Abt (CoD)
9. Application to Serve-Shari Stahl (BC)
10. Application to Serve-Jane Petterson (OSC)
11. Application to Serve-Michael Forgione (BOA)
12. Application to Serve-John Thornley (ZBA)
13. Application to Serve-David Kirchner (THC)
14. Application to Serve-Nicholas Brown (SAC)
15. Application to Serve-Susan Howe (COD)
16. Application to Serve-Eric Mays (BWC)
17. Application to Serve-Gerry Woodcome (PHC)
18. Application to Serve-Scott Brazil (PHC)
19. Application to Serve-Jack McMahon

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Board of Selectmen

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505



Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: Water Resources Oversight Committee

Committee/Commission/Board Member Name: Gary Palmer, current Chair

Length of term: **3 Year Term**

Chair's endorsement of reappointment n/a

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Truro Government Access Cable Television (Chairs) Policy #47

Committee/Commission/Board Name: Water Resources Oversight Committee

Committee/Commission/Board Member Name: Peter Graham

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Board of Assessors

Committee/Commission/Board Member Name: Gary Palmer

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Historical Commission
Committee/Commission/Board Member Name: Chuck Steinman
Length of term: **3 Year Term**
Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgment/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Human Services Committee
Committee/Commission/Board Member Name: Martin Thomas, current Chair
Length of term: **3 Year Term**
Chair's endorsement of reappointment n/a
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgment/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19
Truro Government Access Cable Television (Chairs) Policy #47

Committee/Commission/Board Name: Cable and Internet Advisory Committee
Committee/Commission/Board Member Name: Mary Abt, current Chair
Length of term: **3 Year Term**
Chair's endorsement of reappointment n/a
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgment/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19
Truro Government Access Cable Television (Chairs) Policy #47

Committee/Commission/Board Name: Commission on Disabilities
Committee/Commission/Board Member Name: Mary Abt
Length of term: **3 Year Term**
Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Beach Commission
Committee/Commission/Board Member Name: Shari Stahl
Length of term: **3 Year Term**

Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Open Space Committee
Committee/Commission/Board Member Name: Jane Petterson
Length of term: **3 Year Term**

Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Board of Assessors
Committee/Commission/Board Member Name: Michael Forgione
Length of term: **3 Year Term**

Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Zoning Board of Appeals
Committee/Commission/Board Member Name: John Thornley
Length of term: **3 Year Term**

Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Historic Commission
Committee/Commission/Board Member Name: David Kirchner
Length of term: **3 Year Term**
Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Shellfish Advisory Committee
Committee/Commission/Board Member Name: Nicholas Brown
Length of term: **3 Year Term**
Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Commission on Disabilities
Committee/Commission/Board Member Name: Susan Howe
Length of term: **3 Year Term**
Chair's endorsement of reappointment n/a
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19
Truro Government Access Cable Television (Chairs) Policy #47

Committee/Commission/Board Name: Bike and Walkways Committee
Committee/Commission/Board Member Name: Eric Mays
Length of term: **3 Year Term**
Chair's endorsement of reappointment
Standards of Professional Conduct signed
On-Line Ethics Training Completed *Certificates good for 2 years*
Signed Acknowledgement/Summary of Conflict of Interest Law
Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Pamet Harbor Commission

Committee/Commission/Board Member Name: Gerry Woodcome

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgement/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Pamet Harbor Commission

Committee/Commission/Board Member Name: Scott Brazil

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgement/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19

Committee/Commission/Board Name: Conservation Commission

Committee/Commission/Board Member Name: Jack McMahon

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgement/Summary of Conflict of Interest Law

Sexual Harassment Board of Selectmen Policy #19



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Gary Palmer _____ HOME TELEPHONE: [REDACTED]

FORM 2013MY7 AM041
ADMINISTRATIVE OFFICE
TOWN OF TRURO

ADDRESS: 11 Bayberry Ln _____ WORK PHONE : NA _____

MAILING ADDRESS: Box 130 Truro Ma 02666 _____ E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: WROC

SPECIAL QUALIFICATIONS OR INTEREST:

Proposed creation of committee when selectmen. Currently chair.

COMMENTS: SIGNATURE: *Gary Palmer*

DATE: 5/7/9

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE:

DATE:

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

RCVD 2013 JUN 11 AM 10:52
ADMINISTRATIVE OFFICE
TOWN OF TRURO



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: PETER GRAHAM HOME TELEPHONE: _____

ADDRESS: 1 CHICKADEE LN WORK PHONE: _____

MAILING ADDRESS: P.O. Box 856 E-MAIL: 02652

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

SPECIAL QUALIFICATIONS OR INTEREST: ON OTHER BOARDS

DISABILITY
WATER & SEWER

COMMENTS: _____

SIGNATURE: Peter Graham DATE: 6/11/13

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

From: [gary Palmer](#)
To: [Nicole Tudor](#)
Subject: RE: Reappointment of Peter Graham to WROC
Date: Tuesday, June 11, 2019 5:23:42 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Peter has been an active on both water resources' and the Ptown water board. He stays on top of issues and is well focused on the needs of the community.

From: Nicole Tudor [mailto:ntudor@truro-ma.gov]
Sent: Tuesday, June 11, 2019 2:11 PM
To: Gary Palmer
Cc: Noelle Scoullar; Elizabeth Sturdy
Subject: Reappointment of Peter Graham to WROC

Hi Gary, when you have a moment, would you kindly email me back your response to Peter Graham's reappointment on the Water Resources Oversight Committee.

Thank you, Nicole

Nicole Tudor

Executive Assistant
Selectmen's Office
Truro Town Hall
PO Box 2030
24 Town Hall Road
Truro, MA 02666
Direct Line: (508) 214-0925
Extension: (508)349-7004 Ext 110
Fax: (508)349-5505
Email: ntudor@truro-ma.gov





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Gary Palmer _____ HOME TELEPHONE: [REDACTED] REC'D 2019 MAY 7 9AM 041
ADMINISTRATIVE OFFICE

ADDRESS: 11 Bayberry Ln _____ WORK PHONE :NA _____ TOWN OF TRURO

MAILING ADDRESS: Box 130 Truro Ma 02666 _____ E-MAIL: [REDACTED]

FAX: MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Board of Assessors

SPECIAL QUALIFICATIONS OR INTEREST:

Completed the on line training.

COMMENTS: SIGNATURE: *Gary Palmer* DATE: *5/7/19*

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

GARY PALMER HAS SUCCESSFULLY COMPLETED HIS MANDATORY ON-LINE TRAINING TO PARTICIPATE IN BOARD OF ASSESSOR RESPONSIBILITIES. HE HAS BEEN A LONG-TIME TRURO RESIDENT AND HAS A BACKGROUND IN TRURO RELATED PUBLIC ACTIVITIES - EX: PROVINCEN WATER ISSUES. I SUPPORT AND WELCOME HIS ADDITION TO THE TRURO BOARD OF ASSESSORS.

SIGNATURE: *R. Bruce Boley* DATE: *5/8/2019*

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Chuck Steinman HOME TELEPHONE: [REDACTED]
 ADDRESS: 21 Shore Road, N. Truro, MA 02652 na
 MAILING ADDRESS: PO Box 781, N. Truro, MA 02652 WORK PHONE: [REDACTED]
 E-MAIL: [REDACTED]
 FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Truro Historical Commission

SPECIAL QUALIFICATIONS OR INTEREST: _____
 Having served on the Truro Historical Commission for several years, I feel my work on the
 Commission as well as my training and experience in city planning, architecture and interior design
 have been beneficial to the Town's goal to preserve its unique historic resources.

COMMENTS: _____
 I would like to thank the Select Board for their contribution to historic preservation
 through their support of the Community Preservation Act, amendments to the Preserving Historic
 Properties Bylaw, and to the house size limits approved for the Seashore and Residential Districts.
 I would enjoy continuing to work on the Historical Commission to extend these efforts in the future.

SIGNATURE: Chuck C. Steinman DATE: May 17, 2019

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: [REDACTED]
Sent: Wednesday, May 22, 2019 8:24 PM
To: Noelle Scoullar
Subject: Re: Application to serve-Chuck Steinman

Noelle:

Chuck is an invaluable member of the Commission. As you know, he chaired it for many years. He has unique background knowledge of the Commission's history and practices. He diligently researches properties that come before the Commission, which helps guide our decisions. Chuck recognizes the importance of Truro's heritage to its future and is dedicated to the Commission's work. I wholeheartedly support his reappointment. Thanks for the opportunity to comment on this—

Matthew Kiefer

Get [Outlook for iOS](#)

From: Noelle Scoullar <nscoullar@truro-ma.gov>
Sent: Wednesday, May 22, 2019 12:03:40 PM
To: Kiefer, Matthew J.
Subject: Application to serve-Chuck Steinman

Good Afternoon Matt,

Chuck has reapplied to serve on the Historical Commission. Would you please comment on his reappointment for the Select Board?

Thank you!
Noelle



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Martin Thomas HOME TELEPHONE: [REDACTED]

ADDRESS: 8 Higgins Way WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. Box 982 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Human Services

SPECIAL QUALIFICATIONS OR INTEREST: _____

I am currently chairman of the committee

COMMENTS: _____

SIGNATURE: [Signature] DATE: 5/17/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

RCVD 2019MAY20 09:13
ADMINISTRATIVE OFFICE
TOWN OF TRURO



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: MARY ABT HOME TELEPHONE: [REDACTED]

ADDRESS: Box 502 8 Pine Ridge RD WORK PHONE: [REDACTED]

MAILING ADDRESS: Box 502 E-MAIL: [REDACTED]

FAX: — MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Commission on Disability

SPECIAL QUALIFICATIONS OR INTEREST: To serve the needs of townspeople who require special disability service. My mom is handicapped + I have served on this commission for several terms

COMMENTS: _____
RCVD 2019MAY24 AM10:36
ADMINISTRATIVE OFFICE
TOWN OF TRURO

SIGNATURE: Mary Abt DATE: 5/24/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

I'm delighted that Mary is willing to continue to serve on the Commission on Disabilities. She is thoughtful, practical and knowledgeable about the issues we discuss.

SIGNATURE: Alice Howe DATE: 5-26-19

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

TOWN OF TRURO



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: MARY ABT HOME TELEPHONE: [REDACTED]

ADDRESS: Box 502 8 Pine RIDGE RD WORK PHONE: [REDACTED]

MAILING ADDRESS: Box 502 E-MAIL: [REDACTED]

FAX: — MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Commission on Disability

SPECIAL QUALIFICATIONS OR INTEREST: TO serve the needs of townspeople who require special disability service. My mom is Handicapped + I have served on this commission for several terms

COMMENTS: _____

RCVD 2019MAY24 AM10:35

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: Mary Abt DATE: 5/24/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

I'm delighted that Mary is willing to continue to serve on the Commission on Disabilities. She is thoughtful, practical and know ledgeable about the issues we discuss.

SIGNATURE: Aaron Howe DATE: 5-26-19

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

RECD 2019 MAY 3 PM 3:41
ADMINISTRATIVE OFFICE
TOWN OF TRURO

NAME: Sharon Stahl HOME TELEPHONE: [REDACTED]

ADDRESS: 5 Daniel Lane WORK PHONE: [REDACTED]

MAILING ADDRESS: P O Box 4070 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Beach Commission

SPECIAL QUALIFICATIONS OR INTEREST: My interest is to participate in community affairs as a volunteer. Many friends and neighbors have concerns and ideas regarding Truro's beaches and the challenges of maintaining them for all to enjoy. I

COMMENTS: enjoy working with town employees and being a liaison for citizen input on the Beach Commission and wish to apply for a second term.

SIGNATURE: Sharon Stahl DATE: 5/8/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

Shari has been a great addition to the beach commission. She is always ready to step up and help out with any tasks we might have.

SIGNATURE: [Signature] DATE: 6/6/19

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Jane Petterson HOME TELEPHONE: [REDACTED]

ADDRESS: 2 Short Lots Ln WORK PHONE: [REDACTED]

MAILING ADDRESS: Box 840, 02666 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Open Space

SPECIAL QUALIFICATIONS OR INTEREST: _____

Current member of Open Space
and CPC member for Open Space

COMMENTS: _____

SIGNATURE: J. Petterson DATE: 5/31/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

From: [Nick Norman](#)
To: [Nicole Tudor](#)
Cc: [Noelle Scoullar](#); [Elizabeth Sturdy](#)
Subject: RE: Reappointment Open Space J. Peterson
Date: Monday, June 10, 2019 1:05:57 PM
Attachments:

Hi Nicole, Yes, we are looking forward to having Jane continue on as a member of the Open Space Committee.

Thanks,

Nick



Nick Norman

Owner, Broker | 3HARBORS REALTY

mobile: 508 246 1743 | phone: 508 349 2600
email: nick@3HarborsRealty.com
address: 11 Truro Center Road, PO Box 746, Truro, MA 02666

www.3HarborsRealty.com

Local Knowledge. Community Roots.





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: MICHAEL R FORGIONE HOME TELEPHONE: [REDACTED]

ADDRESS: 3 WATERVIEW HGT RD WORK PHONE: [REDACTED]

MAILING ADDRESS: PO BOX 529 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE:

BOARD OF ASSESSORS

SPECIAL QUALIFICATIONS OR INTEREST:

> PRIOR HISTORY (OVER 10 years)

> CERTIFIED by ~~AND~~ ATTENDING & PASSING EXAM

COMMENTS:

RCUD 2019MAY31 041127

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: Michael R Forgione DATE: 5/21/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

I AM DELIGHTED THAT MIKE WILL CONTINUE HIS VALUABLE PRESENCE ON THE BOARD OF ASSESSORS. HE IS A GOOD CONTRIBUTOR OF EXPERIENCED JUDGEMENT AND HAS THE RESPECT OF THE OTHER MEMBERS OF THE BOARD. IT IS WITHOUT RESERVATION THAT I SUPPORT HIS CONTINUED INTEREST AND PARTICIPATION.

SIGNATURE: R. David Bolger DATE: 6/7/2019

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: JOHN THORNLEY HOME TELEPHONE: [REDACTED]
ADDRESS: 3 BENSON ROAD WORK PHONE: [REDACTED]
MAILING ADDRESS: Box 23 E-MAIL: [REDACTED]
FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Z.B.A.

SPECIAL QUALIFICATIONS OR INTEREST: I AM AN ARCHITECT

COMMENTS: _____

REC'D 2019 JUN 7 AM 11:51
ADMINISTRATIVE OFFICE
TOWN OF TRURO

SIGNATURE: [Signature] DATE: 6 JUNE 2019

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL): _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Art Hultin [REDACTED]
Sent: Tuesday, June 11, 2019 4:14 PM
To: Noelle Scoullar
Subject: RE: Application for Re-Appointment-John Thornley

June 11, 2019
Truro Select Board:

Mr. John Thornley has been solid and thoughtful member of the Zoning Board of Appeals for some years. I hope he gets your approval for another term on this Board. Thank you for your consideration.
Sincerely,

Art Hultin, Chairman
Truro ZBA

From: Noelle Scoullar <nscoullar@truro-ma.gov>
Sent: Tuesday, June 11, 2019 3:54 PM
To: [REDACTED]; Arthur Hultin <AHultin@truro-ma.gov>
Subject: FW: Application for Re-Appointment-John Thornley

Hi Art,

Would you be able to reply to this email with your comments/approval to the re-appointment of Mr. Thornley to the ZBA.

Thank you,
Noelle

From: Noelle Scoullar
Sent: Friday, June 07, 2019 11:54 AM
To: [REDACTED]; Arthur Hultin <AHultin@truro-ma.gov>
Subject: Application for Re-Appointment-John Thornley

Good Afternoon Art,

Mr. Thornley has submitted his application to be re-appointed to the ZBA. Would you be so kind as to reply to this email with your comments/approval to submit to the Select Board at an upcoming meeting?

Thank you!
Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Friday, June 07, 2019 11:10 AM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: DAVID KIRCHNER HOME TELEPHONE: [REDACTED]

ADDRESS: 6 Twine Field Rd WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. Box 144 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WANT TO SERVE: [REDACTED]

Truro Historic Commission

SPECIAL QUALIFICATIONS OR INTEREST: Current Member
Historic Preservation

COMMENTS: _____

RCVD 2019MAY31 pm1:27

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: [Signature] DATE: 5/30/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Kiefer, Matthew J. <[REDACTED]>
Sent: Monday, June 03, 2019 12:08 PM
To: Noelle Scoullar
Cc: Nicole Tudor
Subject: RE: Reappointment of David Kirchner

Noelle:

David has been a valuable member of the Commission. He attends meetings faithfully, is well-prepared, and contributes to the discussion of matters before the Commission. I'm delighted that he's re-applied. Thanks for the opportunity to comment on his application—

Matthew Kiefer, Chair
Truro Historical Commission

From: Noelle Scoullar [mailto:nscoullar@truro-ma.gov]
Sent: Friday, May 31, 2019 1:23 PM
To: Kiefer, Matthew J. <[REDACTED]>
Cc: Nicole Tudor <ntudor@truro-ma.gov>
Subject: Reappointment of David Kirchner

Good Afternoon Matthew,

David Kirchner has submitted his application to serve on the Historic Commission. Would you please respond to this email with your comments/approval for the Select Board?

Thank you!
Noelle



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

REC'D 2019 MAY 22 PM 3:03
ADMINISTRATIVE OFFICE
TOWN OF TRURO

NAME: NICHOLAS L. BROWN HOME TELEPHONE: [REDACTED]

ADDRESS: 35 HIGGINS HOLLOW RD TRURO MA WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. BOX 1121 E-MAIL: [REDACTED]

FAX: 508-487-3282 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

SHELLFISH ADVISORY COMMISSION

SPECIAL QUALIFICATIONS OR INTEREST: CURRENT MEMBER WITH OVER 5 YEARS OF SERVICE, AVID TRURO AND WELLFLEET SHELLFISHERMAN. KEEP CURRENT ON ALL AQUACULTURE LITERATURE.

COMMENTS: _____

SIGNATURE: Nicholas L. Brown DATE: 05-22-2019

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Scott Lindell <[REDACTED]>
Sent: Wednesday, May 22, 2019 3:16 PM
To: Noelle Scoullar
Subject: Re: Reappointment of Nicholas Brown to SAC

Hi Noelle,

Nick has been a stalwart supporter of all things shellfish (recreational and commercial) in the Town. His re-appointment will be a valuable asset to the committee and Town.

thanks,

Scot

On 5/22/19 3:11 PM, Noelle Scoullar wrote:

Good Afternoon Scott,

Nick Brown has applied for another term on the Shellfish Advisory Committee. May I ask for your comments/approval which I will include with his application to the Select Board?

Thank you!
Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Wednesday, May 22, 2019 2:27 PM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

--
Scott Lindell
Research Specialist
AOP&E
MS# 34, 104 Redfield Bldg.
Woods Hole Oceanographic Institution
Woods Hole MA 02543
[REDACTED]



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Susan Howe HOME TELEPHONE: [REDACTED]
 ADDRESS: 12 Hovser Way WORK PHONE: [REDACTED]
 MAILING ADDRESS: PO Box 973, Truro E-MAIL: [REDACTED]
 FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Commission on Disabilities

SPECIAL QUALIFICATIONS OR INTEREST: Master's degree + 40 years of experience in the field of Rehabilitation

COMMENTS: _____

 RECEIVED 2019/MAY/22 PM 3:18
 ADMINISTRATIVE OFFICE
 TOWN OF TRURO

SIGNATURE: Susan Howe DATE: 5-21-19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: ERIC MAYS HOME TELEPHONE: [REDACTED]

ADDRESS: 13 PRIEST ROAD WORK PHONE: "

MAILING ADDRESS: BOX 43, NORTH TRURO E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

BIKE + WALKWAYS

SPECIAL QUALIFICATIONS OR INTEREST: _____

COMMENTS: _____

SIGNATURE: [Signature] DATE: 5-30-19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Susan Roderick <[REDACTED]>
Sent: Friday, May 31, 2019 5:39 PM
To: Noelle Scoullar
Subject: Re: Eric Mays-Application for Reappointment to Bike and Walkways

Approved Sue

Sent from my iPhone

On May 31, 2019, at 3:54 PM, Noelle Scoullar <nscoullar@truro-ma.gov> wrote:

Good Afternoon Susan,

Eric Mays has submitted his application to serve another term on the Bike and Walkways Committee. Please reply with your comments/approval for the Select Board.

Thank you!
Noelle



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Gerry Woodcove HOME TELEPHONE: [REDACTED]

ADDRESS: 27 Priest Road N. Truro WORK PHONE: [REDACTED]

MAILING ADDRESS: PO Box 41 N. Truro 02652 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Pamet Harbor Commission

SPECIAL QUALIFICATIONS OR INTEREST: _____
REC'D 2019 JUN 17 AM 10:06
ADMINISTRATIVE OFFICE
TOWN OF TRURO

COMMENTS: currently serving as an alternate would like to serve as permanent member if position is available

SIGNATURE: [Signature] DATE: 6/14/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____
impress with his 1st term
Good member

SIGNATURE: [Signature] DATE: 6/17/19

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: SCOTT D. BRAZIER HOME TELEPHONE: _____

ADDRESS: 23 Pond Rd. North Truro WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. Box 777 N. Truro MA 02667 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: HARBOR Comm.

SPECIAL QUALIFICATIONS OR INTEREST: FISHERMAN, CHARTER BOAT CAPTAIN

COMMENTS: _____

RCVD 2019MAY31 041256
ADMINISTRATIVE OFFICE
TOWN OF TRURO

SIGNATURE: [Signature] DATE: 5/31/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

Good member

SIGNATURE: [Signature] DATE: 6/17/19

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: JACK McMAHON HOME TELEPHONE: [REDACTED]

ADDRESS: 3 PROFESSIONAL HGHTS WORK PHONE: _____

MAILING ADDRESS: PO BOX 109 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

CONSERVATION COMMISSION

SPECIAL QUALIFICATIONS OR INTEREST: RE UP

COMMENTS:

Recommendation: Jack McMahon is well versed in conservation law and issues and is knowledgeable as to procedure for meetings and other admin issues.

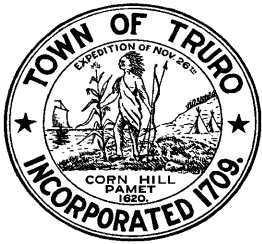
SIGNATURE: Jack McMahon DATE: 06/20/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

He is an excellent member of ConsCom and we urge you to support his renewal.

SIGNATURE: Daniel L. McWhorter DATE: June 20, 2019

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: June 25, 2019

ITEM: Event Notification Form for Harbor to the Bay Bike Ride

EXPLANATION: The Harbor to the Bay group has applied to come through Truro on their annual Harbor to the Bay Bike Ride. The Event Notification Form is approved by the Select Board and Signed by the Chair. The ride will take place on Saturday, September 14, 2019, between 2:00pm and 6:00pm.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Harbor to the Bay will not have approval to travel through the Town of Truro.

SUGGESTED ACTION: *Motion to approve the Harbor to the Bay Bike Ride and Authorize the Chair to sign the Event Notification Form.*

ATTACHMENTS:

1. Event Notification Form, Application for Permit for Bike/Road Race, Bike Route

EVENT NOTIFICATION FORM

April 2019

Ms. Mary-Joe Perry
District Highway Director, District Five
MassDOT, Highway Division
1000 County Street
Taunton, MA 02780

Dear Ms. Perry,

Please be advised that the City/Town of **Truro, MA** has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department, and, if applicable, the State Police of its intention to conduct road work/parade/race/or other events impacting State Highways on Route(s): **6, South Highland, 6A** in or through the City/Town(s) of **Truro, MA** benefiting **The 17th Annual Harbor To The Bay Aids Benefit Bike Ride on Saturday, September 14, 2019.**

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The Grantee must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

Please fill out this form and fax it back to The Harbor to the Bay Committee at: 617 - 536 - 7979. Thank you!

LOCAL POLICE DEPARTMENT

Signed: _____
Title: Chief of Police
City/Town: Truro

FIRE DEPARTMENT

Signed: _____
Title: Fire Chief
City/Town: Truro, Ma

BOARD OF SELECTMEN/CITY COUNCIL

Signed: _____
Title: _____
City/Town: _____

STATE POLICE DEPARTMENT

Signed: _____
Title: _____
City/Town: _____

Att: Nicole

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505



APPLICATION FOR PERMIT FOR ORGANIZED BIKE & ROAD RACES

FORM 2015MAY30 REV 13
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Applicant: Harbor To The Bay Email: [REDACTED]

Group Affiliation (If Any): Harbor To The Bay Aids Bike Ride

Mailing Address: 209 Columbus Ave City: Boston State: MA Zip: 02116

Phone: [REDACTED] Cell Phone: [REDACTED]

Type of Event (Please be specific as to number of persons, equipment to be used (if any), whether food or beverages will be served, parking arrangements, etc.):

Bike Ride - near 17th
200-300 riders on Rt. 6, S. Highland
Streets &/or Roads to be Used: + 6A

above

Date(s) and Hours Race/Event: 2-6 PM Day: Sat 9/14/19

Applicant is responsible for obtaining all necessary permits and inspections (see page 2)
If Town Beaches are being used the Use of Town Property MUST be completed in addition to this application.
I, as applicant for the above, do hereby acknowledge that the town is exempt from any liability for this activity. I, as applicant for the above, additionally guarantee that the area to be used will be cleaned and left free of any debris at the completion of said activity.

Signature of Applicant: [Signature] Date: 5/29/2019

Action by the Town Manager: _____ Date: _____

Approved as submitted

Approved with the following condition(s): _____



Disapproved with the following reason(s): _____

Signature of the Town Administrator: _____


APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS & INSPECTIONS

Health/Conservation Agent Signature:	Building Commissioner Signature:
_____	_____
Comments/Conditions:	Comments/Conditions:
_____	_____
Permits/Inspections needed:	Permits/Inspections needed:
_____	_____



Police Department Signature:	Fire Department Signature:
	
Comments/Conditions:	Comments/Conditions:
<i>Detail Recommended (r)</i>	<i>No issue</i>



DPW Signature:	Harbormaster Signature:
	_____
Comments/Conditions:	Comments/Conditions:
_____	_____



Recreation and Beach Director:	Other:
_____	_____
Comments/Conditions:	Comments/Conditions:
_____	_____



Harbor to the Bay, Inc., Box 990243, Boston, MA 02199
Telephone: 855-422-2453 · www.harbortothebay.org

Mag
April 2019

RCVD 2018 APR 23 11:40
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Chairman, Board of Selectmen
Truro Town Hall
PO Box 2030
Truro, MA 02666

Dear Chairman,

On Saturday, September 14, 2018, Harbor to the Bay requests permission to come through Truro as part of the 17th annual Harbor to the Bay Charity Bike Ride. This will be our 17th time coming through Truro and we graciously thank you for your cooperation in previous years.

Harbor to the Bay Inc., is a 501(C) 3 non-profit organization, incorporated in the state of Massachusetts. Its members are local men and women, committed to deliver 100% of rider received pledges to our designated beneficiaries. The four beneficiaries are: AIDS ACTION, AIDS Support Group of Cape Cod, Community Research Initiative and Fenway Health. Last year, Harbor to the Bay raised nearly \$350,000, and since its beginning has raised over \$5.6 million dollars. Thank you again for your support!

The ride, which begins in Boston at 6:00 AM and ends in Provincetown MA at 6:45 PM, involves a total of 200 – 300 cyclists.

The route through Truro will be as follows: **Route 6 to South Highland Rd; Right on South Highland Road, left on Highland Road; Right on Route 6A (Shore Rd).**

The approximate time the riders will be coming through Truro is between **2:00 PM to 6:00 PM**

Thank you again for your consideration.

Please feel free to contact me at the number below if you have any questions.

Sincerely,
Jim Morgrage
Jim Morgrage, Director

617-536-0966, 617-320-7202

Cc: Route Map, Fact Sheet, Event Notification Form, 501C Form



COMMONWEALTH OF MASSACHUSETTS
 DEPARTMENT OF REVENUE
 PO BOX 7010
 BOSTON, MA 02204



403C



HARBOR TO THE BAY, INC
 PO BOX 990243
 BOSTON MA 02199-0243

Notice Date: 04/27/13
 Taxpayer ID Number: [REDACTED]

Dear Taxpayer,

Below please find your Certificate of Exemption (Form ST-2). Please cut along the dotted line and display at your place of business.

Sincerely,

Massachusetts Dept. of Revenue



**Form ST-2
 Certificate of Exemption**

**Massachusetts
 Department of
 Revenue**

Certification is hereby made that the organization herein is an exempt purchaser under General Laws, Chapter 64H, section 6(d) or (e). All purchases of tangible personal property by this organization are exempt from taxation under said chapter to the extent that such property is used in the conduct of the business of the purchaser. Any abuse or misuse of this certificate by any tax-exempt organization or any unauthorized use of this certificate by any individual constitutes a serious violation and will lead to revocation. Willful misuse of this Certification of Exemption is subject to criminal sanctions of up to one year in prison and \$10,000 (\$50,000 for corporations) in fines. (See reverse side.)

**HARBOR TO THE BAY, INC
 PO BOX 990243
 BOSTON MA 02199-0243**

EXEMPTION NUMBER

ISSUE DATE

03/07/13

CERTIFICATE EXPIRES ON

03/07/23

NOT ASSIGNABLE OR TRANSFERABLE

COMMISSIONER OF REVENUE

Harbor to the Bay Ride

Mi	Turn	Onto - Comments
0.0	F	Clarendon St.
0.5	L	Tremont St. @TL
0.5	R	Waltham St.
0.7	X	Washington St. @SS
0.8	L	Harrison Ave. @TL
1.1	R	Traveler St. @TL
1.3	F	West Broadway St
1.5	R	Dorchester Ave. @TL
1.9	BL	Old Colony Ave. @TL [P stop at Dunkin' Donuts]
2.6	F	Continue past rotary @SS
2.9	BR	Onto Off ramp @TL
3.1	BR	Morrissey Blvd. (pass WLVI-TV & Boston Globe)
5.8	L	Neponset Ave. Follow under highway.
0.4	F	Neponset River Bridge
6.2	BR	Exit ramp to Hancock St. (Rt. 3A)

Mi	Turn	Onto - Comments
7.8	F	Hancock St. (Not 3A)
9.1	BR	Hancock St. @TL b/c Quincy Ave. [P stop at Burger King]
11.6	BL	Commercial St. (Rt. 53) @TL
11.7	R	Front St. @TL (If you miss turn, follow Rt. 53 & BR at Rt. 18 to pick up route.)
12.1	BL	Front St. (Follow arrows.)
14.5	F	Front St. @SS
14.7		Pit Stop #1 Mowrey Square
14.9	BR	Rt. 18 @SS
15.8	R	Pond St. @TL (If you miss this, make left at Rt. 58)
17.2	X	Rt. 18 @TL
	F	Rt.58. Follow to Plympton.
19.1	BL	Rt. 58 @V

Mi	Turn	Onto - Comments
21.7	BR	Follow rotary counter-clockwise to 3rd Right
24.1	BR	Rt. 58 [P stop at McDonald's]
29.6		Pit Stop #2 Halifax Boat Ramp (Palmer Mill Rd., 2nd int.)
34.9	L	Mayflower Rd. @TL (sign for Parsonage Rd. at right)
35.6	BL	Colchester St. (Follow Bike Route 1)
38.1	R	Route 80 West
40.6	L	Rt. 80 West @T (blinking TL)
43.3	L	Rt. 44 @T
43.5	BR	Carver Rd. @TL Do not make hard R onto Seven Hills.
44.0	L	Summer St. @SS Follow into Plymouth Center.
45.2	R	Pit Stop #3 Skateboard Park

Mi	Turn	Onto - Comments
45.7	R	Pleasant St. @T, then
45.8	F	Pleasant St. (not Bike Rt. 1)
46.0	R	South St. @T (Follow under Rt. 3) b/c Long Pond Rd. [P stop at gas station before Rt. 3]
56.1	BL	Hedges Pond Rd.
57.9	R	Rt. 3A (State Rd.) @T
	F	State Rd. (Do not go on Rt. 3A) [P stop McDonald's at end]
60.5	X	Scenic Highway @TL onto Canal St.
60.7	R	Take sidewalk in front of Friendly's to the bridge. Pit Stop #4
60.7	F	Walk bike over bridge. [Illegal and dangerous to ride over the bridge.]

L=Left R=Right X=Cross F=Forward B=Bear Q=Quick SS=Stop Sign T=T-Stop TL=Traffic light V=Fork

Mi	Turn	Onto - Comments
61.2	BL	After Sagamore Bridge, remount and ride downhill through parking lot.
61.4	L	Adams Rd.
61.5	R	Rt. 6A East @SS
62.4	BR	Rt. 130
63.6	BR	Rt. 130 through Sandwich
65.4	X	under Rt. 6
65.6	L	Service/Access Rd.
67.6	X	Quaker Meeting House Rd. @SS
69.8	X	Chase Rd. @SS
72.2	L	Rt. 149 @T
	QR	Service/Access Rd.
73	L	Oak St. @SS
74.1	BL	Rt. 132 @T
	R	Rt. 6A East
76.9		Pit Stop #5 Barnstable Town Building

Mi	Turn	Onto - Comments
82.9	R	Setucket
88.7	F	St.ony Brook Rd. @V
89.5	R	Rt. 6A East @T
89.6	R	Tubman Rd.
91.0	F	Long Pond Rd. @V (Rt. 137)
91.3	L	Pit Stop #6 at start of the Cape Cod Rail Trail [Caution: pedestrians, children, unskilled riders]
92.3	X	Under Rt. 6A [Caution: tunnel, slow bike traffic]
94.0	X	Under Rt. 6A [Caution: tunnel, slow bike traffic]
95.6	L	Salty Ridge Rd. at end of trail

Mi	Turn	Onto - Comments
95.7	R	West Rd. @T
95.9	L	Cape Cod Rail Trail [Caution: pedestrians, children, unskilled riders]
97.1	X	Rt. 6 on trail bridge
98.5		Pit Stop #7 Breckett Rd., Eastham
100.3	X	Under Rt. 6 [Caution: tunnel, slow bike traffic]
105.5		Pit Stop #8 in parking lot at end of trail
105.6	L	LeCount Hollow Rd. @T after parking lot
105.7	R	Route 6 @SS
113.9	R	South Highland Rd.
115.3	L	Highland Rd. [P stop after overpass]
116.4	R	Shore Rd. @SS (Rt 6A)
120.9	F	Provincetown Town Line

Mi	Turn	Onto - Comments
121.9	L	Cape Inn Resort @V Final Rider Check In
123.8		The Boat Slip and Closing Ceremonies

All Riders must check in at each Check Point.

Pit 1 Weymouth

14 Miles from the Start of the Ride

Opens: 6:30 a.m.

Closes: 8:45 a.m.

Pit 2 Halifax (Check Point)

15.2 Miles from Pit 1

Opens: 7:15 a.m.

Closes: 9:45 a.m.

Pit 3 Plymouth

14 Miles from Pit 2

Opens: 8:00 a.m.

Closes: 11:00 a.m.

Pit 4 Bourne (Check Point)

17 Miles from Pit 3

Opens: 8:30 a.m.

Closes: 12:45 p.m.

Pit 5 Barnstable

16.5 Miles from Pit 4

Opens: 10:45 a.m.

Closes: 2:15 p.m.

Pit 6 Brewster (Check Point)

13.6 Miles from Pit 5

Opens: 11:30 a.m.

Closes: 3:45 p.m.

Pit 7 Eastham

7.5 Miles from Pit 6

Opens: 11:45 a.m.

Closes: 4:15 p.m.

Pit 8 Wellfleet (Check Point)

6 Miles from Pit 7

Opens: 12:00 p.m.

Closes: 5:00 p.m.

Pit 9 Provincetown (Check Point)

15.5 Miles from Pit 8

Opens: 1:00 p.m.

Closes: 6:30 p.m.





*Dedicated to the memory of community leader & philanthropist
Michael A. Tye, United Liquors Corp.*

Fact Sheet

- When:** Saturday, September 14, 2019
- Where:** 125 miles from Boston to Provincetown, or 68 miles from upper Cape Cod to Provincetown.
- Who:** Harbor to the Bay, Inc. is a 501(C) 3 not-for-profit organization incorporated in the state of Massachusetts. Members are local men and women, participants in past AIDS bicycle fundraising, and friends, committed to deliver 100% of rider pledges to our chosen beneficiaries.
- Costs:** Operating expenses of the ride will be met by a rider registration fee of \$75 and by corporate and individual sponsorship, both in-kind and monetary.
- Mission:** The mission is to deliver 100% of rider received pledges to our chosen beneficiaries.
- Compensation:** No one receives compensation of any kind in helping to plan the event.
- Why:** 100% of rider raised funds are donated to charity.
- Principal Sponsors:** Club Cafe, Boston, Massachusetts
Bay Windows, Boston, Massachusetts
- Sponsors:** GRGRF, Boston, Massachusetts
Boatslip Resort, Provincetown, Massachusetts
- Information:** For further information, contact Jim Morgrage or Frank Ribaudo at: 617-536-0966 (Club Café) or visit www.harbortothebay.org.

Harbor to the Bay, Inc., P. O. Box 990243, Boston, MA 02199
Telephone: 617-320-7202 or www.harbortothebay.org



Beneficiaries: **Fenway Health, (FCH)** has been serving the diverse neighborhood of Fenway and greater Boston since 1972 with primary medical care. In the early 1980's, when FCH diagnosed the first cases of HIV in New England, Fenway became an international leader in the fight against HIV and AIDS. Today, Fenway is the largest provider of HIV and AIDS medical care in New England. A variety of programs provide accurate, up-to-the-date information on HIV and AIDS. Prevention programs focus on helping HIV-negative individuals stay healthy while also dealing with the emotional impact that HIV has on self, family, friends, and community. Other programs assist HIV-positive clients, their loved ones, and caregivers to deal with the medical, social, financial, and legal aspects of HIV and AIDS. Fenway is the largest provider of free anonymous HIV testing in New England. Fenway currently cares for more than 1200 people living with HIV.

The mission of the **AIDS Support Group of Cape Cod, (ASGC)** is to provide services to persons living with HIV and AIDS within Cape Cod Communities that maintain and enhance their quality of life and provide health education and prevention information to Barnstable County via timely and accurate information about STD's, HIV, and AIDS. The services and outreach are consumer driven and family centered, however family is defined.

Harbor to the Bay, Inc., P. O. Box 990243, Boston, MA 02199
Telephone: 617-320-7202 or www.harbortothebay.org



The mission of **Community Research Initiative, (CRI)** is to improve the lives of people living with HIV/AIDS. For over 14 years; Boston-based **CRI** has participated in some of the most promising HIV medication research being conducted in the world. Through its continued outreach efforts, **CRI** provides the latest critical treatment information to all people living with HIV/AIDS, including women, people of color, and others who have been traditionally underserved. **CRI** has produced critical research and drug testing data that has contributed to the FDA approval of nearly half the currently available HIV treatments. **CRI's** contributions to Phase IV (post-drug approval) studies continue to have a major impact on treatment evaluation.

AIDS ACTION Committee

AIDS ACTION Committee, (AAC), New England's first and largest AIDS organization, is dedicated to stopping the spread of HIV/AIDS by preventing new infections and optimizing the health of those already infected. AAC provides free confidential services to more than 2,500 men and women already living with HIV/AIDS, as well as conducting extensive educational and prevention outreach to those at risk of infection. AAC runs the only statewide AIDS Hotline (1.800.235.2331), Hepatitis Hotline (1.888.443.4372) and Pharmacy Access Hotline (1.800.988.5209). Free and confidential HIV testing and counseling is available at AAC's downtown Boston location and at its MALE Center in Boston's South End. AAC also advocates for effective science-based prevention programs. More information is available at www.aac.org.

Harbor to the Bay, Inc., P. O. Box 990243, Boston, MA 02199
Telephone: 617-320-7202 or www.harbortothebay.org

DRAFT

**Truro Select Board Meeting with the
Truro Conservation Commission
Tuesday, June 4, 2019
Truro Town Hall**

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Maureen Burgess, Kristen Reed, Robert Weinstein

Conservation Commission Members Present: Deborah McCutcheon, Chair; Diane Messinger, Larry Lown

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark; Health & Conservation Agent Emily Beebe

Chair Janet Worthington called meeting to order at 10:00 a.m.

Conservation Commission Regulation Changes

Emily Beebe, Health & Conservation Agent, presented the revised Conservation Commission Regulations, which had been reviewed by Town Counsel. The draft included Town Counsel's comments, reformatting and reorganization of material, she said. Ms. Beebe gave page by page explanations for each section, which included: submission of applications, definitions, what is and is not allowed in the buffer zone, mitigation possibilities, performance standards, the existing regulations and appendices. The Wetlands Protection Act guides the Truro regulations for areas in the buffer zones of ponds, river and sea.

There were suggestions for making the Truro regulations more understandable to the average person. Larry Lown recommended a glossary of terms in addition to the definition section. Deborah McCutcheon said an illustration of a coastal dune could be added. Town Manager Rae Ann Palmer said a flow chart would help direct applicants to their next steps in the Conservation Commission process. Robert Weinstein suggested developing a map which clearly indicates if a property is in or abuts Wetland Protection areas. Rae Ann Palmer said information to add more awareness of the Wetland Protection Act and Truro's Conservation Commission Regulations could be included in the October tax bill mailing.

More ways to combat the common excuse, "I didn't know," were examined. Kristen Reed attested to new residents' genuine lack of knowledge of Wetland Protection measures. Deborah McCutcheon conceived creative mitigation ideas that would get attention such as required tree plantings. The public hearing had not been well attended, but Ms. McCutcheon said there is no limit on the number of public hearings that can be held. Arborists, landscapers and contractors all need to be informed about the revised Conservation Commission's Regulations. Flyers in the tax mailing would be a start for more homeowner awareness.

ADJOURNMENT

Robert Weinstein moved to adjourn. Kristen Reed seconded, and the motion carried 5-0. The meeting was adjourned at 11:01 a.m.

Respectfully submitted,

Mary Rogers, Secretary

Janet Worthington, Chair

Maureen Burgess, Vice-chair

Susan Areson

Kristen Reed, Clerk

Robert Weinstein

Public Records Material of 6/4/19
Revision of Conservation Commission Regulations

DRAFT

Truro Select Board Meeting
Wednesday, June 11, 2019
Truro Town Hall Selectmen's Chambers

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Maureen Burgess, Kristen Reed, Robert Weinstein

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark; Cape Cod National Seashore Superintendent Brian Carlstrom

Chair Janet Worthington called meeting to order at 5:00 p.m.

PUBLIC COMMENT

Naomi Rorro expressed concerns about the COA Director's unexplained absence and offered her support for the director.

Anne Ditacchio distributed her statement which she then read into the record on her perception of regulatory boards' (ZBA and Board of Health) failure to prevent development of an undersized lot on Beach Point.

Stephanie Rein requested that the required host community agreement between High Dune Craft Cooperative Growers and the Town be included as an agenda item on the next Select Board meeting.

Chair Janet Worthington read into record Joanne Barkin's letter discussing the Select Board meeting of April 23, 2019 and a letter to the editor that followed that meeting.

Chair Worthington also read Laurie Frottier's letter of thanks for the forgiveness the Select Board granted from her CDP loan for the affordable house on Gross Hill Road, Wellfleet.

TABLED ITEMS

Police Department's Rules & Regulations

Chief of Police Jamie Calise presented the updated Police Department's *Rules and Regulations*. The April 2019 version includes new job descriptions and other general updates. Changes include: the addition of a Deputy Chief and Master Patrolman positions; modifications to the Lieutenant position to reflect new agency command structure; removal of the dispatcher responsibility of processing prisoners, a practice that was abandoned for safety and liability reasons years ago; addition of a Malicious Gossip rule; and minor modifications and consolidation of language.

Robert Weinstein thanked Chief Calise for including his suggestions, but he had two others. He asked for rewording in the Law Enforcement Code of Ethics section that reflects our secular society and does not use the word "God." Chief Calise said it was boiler plate language from

1957, and he would not object to the change. Select Board members discussed making the change. Mr. Weinstein said it was not inappropriate for the Board to request it.

Kristen Reed moved to amend page 10 of the Police Department *Rules and Regulations* by removing the reference, “before God.” Robert Weinstein seconded. The motion carried 3-2.

Robert Weinstein’s second suggestion was to change the strictly male pronouns referencing the Chief of Police in Rule 15.1 on page 44. He asked that language be used to indicate both genders: “Except where the context otherwise requires, wherever words are used in only one gender, they shall be construed to include the other gender.” Chief said that could be applied to the entire document. Ms. Palmer said that single gender references could be remedied by references to *Chief* and use of *he/she* or *they*.

Maureen Burgess moved to approve the amended version of the April 2019 Truro Police Department *Rules and Regulations* Manual as referenced by Mr. Weinstein and as described by the Town Manager. Janet Worthington seconded, and the motion carried 5-0.

SELECT BOARD ACTION

Discussion on Sharks

Assistant Town Manager Kelly Clark, Beach Director Damon Clemons, Town Manager Rae Ann Palmer and Brian Carlstrom, Superintendent of the Cape Cod National Seashore, participated in the presentation on sharks. Using PowerPoint slides, Kelly Clark and Damon Clemons related the history of the Shark Working Group’s initiatives since 2013 including the efforts to ensure greater shark awareness. Since the shark encounter in Truro and fatality in Wellfleet Ms. Palmer noted that the six Town Managers/Administrators that are part of the Cape Cod National Seashore and Superintendent Carlstrom formed a working group. Ms. Palmer discussed the cooperative efforts with the other towns and the Seashore and Truro-specific preparedness with better communications systems, emergency kits and rolling stretchers for the beaches. Superintendent Carlstrom displayed similar slides and discussed jurisdictional and safety issues at the beaches. The task force continues to get information out to the towns and beach goers, he said. He stressed that humans are the ones who need to change their habits in the water. He compared the shark situation to wild animal interactions with people in other national parks. Both slideshows will be put on the Town website, Ms. Palmer said. The Woods Hole Group’s study is expected to be ready in fall. Superintendent Carlson is collecting more information on technology designed for detecting sharks.

Request for Temporary Borrowing Note

Town Treasurer Cynthia Slade explained the Municipal Purpose Loan, consisting of a fire tender at \$350,000; the East Harbor Culvert Repair Project at \$1,931,000; and the Walsh Property Land Acquisition at \$4,700,000 for a total loan amount of \$6,981,000. The Town’s financial advisors have handled the sale, which took place on Thursday, June 6, 2019, and they worked to get the Town the best possible rate of 1.5960% for one year with a \$62,759.19 premium from TD Securities.

Maureen Burgess moved to approve the sale of the Municipal Purpose Note for \$6,981,000 for the period of June 21, 2019 to June 19, 2020 at the rate of 1.5960%. Robert Weinstein seconded, and the motion carried 5-0.

OPEB Trustees

Town Accountant Trudi Brazil explained the need for a Select Board member on the Other Post Employment Benefits (OPEB) Board of Trustees, along with the Town Manager, who is to serve as an *ex officio* member, and Finance Committee Chair Robert Panessiti. The Town Manager would provide up to a year of time for the Board to solicit interested parties and conduct interviews without delaying the activity of a full Board of Trustees. The Chair of the Finance Committee Robert Panessiti, who was instrumental in assisting with the evaluation and selection of Rockland Trust as the trust investment management company and whose extensive knowledge and experience in finance and investments would prove invaluable to the Board of Trustees. Susan Areson expressed interest in serving as the Select Board member on the OPEB Trust.

Maureen Burgess moved to approve the appointment of Select Board member Susan Areson, Town Manager Rae Ann Palmer and Truro Finance Committee Chair Robert M. Panessiti to the Board of Trustees of Truro's OPEB Trust. Robert Weinstein seconded. The motion carried 5-0.

Draft Fiscal Year 20202 Goals and Objectives

Town Manager Rae Ann Palmer presented the draft Fiscal Year 20 *Goals and Objectives* for the Select Board. They are intended to provide guidance and direction to the Town Manager, the Police and Fire Chiefs, and all those on the Town's multi-member bodies. The five categories covered are: Town services, fiscal management, public safety, community sustainability, and community engagement and governance. There will be a public hearing on the Goals and Objectives, but Ms. Palmer presented the draft as a starting point. She recommended continuing to focus on the current goals and objectives without adding many new ones. Ms. Palmer reviewed the items in each of the categories to determine what might be eliminated, kept or developed further. There was discussion on: regionalization ideas; a policy on changes to Town-property; the Budget process, including an early start; doing a services analysis; major projects in the Community Sustainability section; the Municipal Vulnerability Project; a range of housing options besides Affordable with input from Housing Authority Chair Kevin Grunwald; climate change as an additional consideration in Community Sustainability; exploring the development of a cultural district, a suggestion by Kristen Reed; studying boards/committees/commissions; Cape Cod Commission help for the next Local Comprehensive Plan; a new staff recognition event suggested by Ms. Palmer; and a handbook for appointed committees and the Select Board.

Items eliminated since they had been accomplished were TS-1 and 3 in Town Services; FM-2 in Fiscal Management; CS-3, 5, 6 and 7 in Community Sustainability; and CEG-4 in Community Engagement and Governance. An addition to Community Engagement will be exploration of a Cultural District for Truro. Ms. Palmer asked that Select Board members e-mail her any additional goals and objectives. The public hearing will be held on June 25, 2019 for evaluation of the FY19 Goals and presentation of the FY20 list.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: Application for an Entertainment License: Truro Concert Committee
- B. Review and Approve Staff Reappointments: Chief Jamie Calise – Keeper of the Lock-up; Susan Joseph – Registrar of Voters
- C. Review and Approve Select Board Minutes: May 15, 2019, May 28, 2019 and May 29, 2019

Robert Weinstein moved to approve the Consent Agenda as printed. Maureen Burgess seconded, and the motion carried 5-0.

SELECT BOARD REPORTS/COMMENTS

Robert Weinstein had met with the Cloverleaf Oversight Committee meeting, where an engineered drawing of the site, a reconfiguration that added more units to the large building, grading, and energy efficient measures were discussed. The Committee needs another Select Board member, he said. Mr. Weinstein announced an upcoming meeting of the Cape Cod Select Boards. Maureen Burgess said she was able to answer questions on the emergency kits at a recent Conservation Commission meeting. Susan Areson praised the improvements to Town website. Kristen Reed had attended two meetings: a Regional Economic Development Engagement listening session with Lieutenant Governor Karen Polito and the Secretary of Housing and Economic Development Mike Kennealy where economics, green and blue economies, tourism, Broadband, dredging and uses for the former Air Force Base in Truro were discussed; and a MSA leadership conference by the Mass Municipal Association on shared services and regionalization. She met Eastham Select Board Chair Aimee Eckman, who said she would be interested in meeting with Truro's Select Board. Chair Janet Worthington said that she, Rae Ann Palmer and Maureen Burgess had attended opening day of the Farmer's Market. She thanked the Part-time Residents Advisory Commission for their good effort even though that group did not develop as hoped. Ms. Worthington has been invited to the Truro Non-Residents Taxpayers Association to speak on the Walsh Property and is optimistic about good relations with the TNRTA. She had received a comment to relay to Robert Weinstein, MPO representative, concerning bike and pedestrian ways to the highway at the Cloverleaf property.

TOWN MANAGER REPORT

Town Manager Rae Ann Palmer reported on this busy time of preparation for the summer season and closing out the fiscal year. She said the community forum on the Walsh Property "Wishes and Worries," a facilitated event with snacks will be held June 27, 2019 at 6 p.m. at the Community Center. She had attended a Cape Cod Commission meeting on rural policy with useful information on regionalization, hiring and keeping people, and conversations of municipal finance. She has advertised for two DPW positions and a Town Planner. The Cape Cod Commission may offer help with a Planner.

NEXT MEETING

Town Manager Rae Ann Palmer reviewed agenda items for the next Select Board meeting: a public hearing on goals & objectives, the one-day entertainment license, a curb cut,

advertising for boards and committee openings, and a liaison to the Recycling Committee.

ADJOURNMENT

Robert Weinstein moved to adjourn. Kristen Reed seconded, and the motion carried 5-0. The meeting was adjourned at 7:23 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Janet Worthington, Chair

Maureen Burgess, Vice-chair

Susan Areson

Kristen Reed, Clerk

Robert Weinstein

Public Records Material of 6/11/19

1. Anne Ditacchio's statement regarding development of undersized Beach Point lot
2. Police Department *Rules and Regulations*
3. PowerPoint slides on sharks
4. Municipal Purpose Note
5. Draft Fiscal Year 20 *Goals and Objectives*
6. Application for an Entertainment License by the Truro Concert Committee
7. Staff Reappointment papers for Chief Jamie Calise and Susan Joseph