



Truro Select Board Meeting
Tuesday, May 22, 2018
Regular Select Board Meeting - 5:00pm
Truro Town Hall - 24 Town Hall Road

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*
- C. Firefighter Pinning Ceremony

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Appointment to Seashore Advisory Commission
- B. Vote and Appointment of Board of Selectmen Representative to the Local Comprehensive Plan Committee

4. TABLED ITEMS NONE

5. BOARD OF SELECTMEN ACTION

- A. Update on the Cape Cod Commission
Presenter: Kristy Senatori, Acting Executive Director
- B. Housing Authority Presentation
Presenter: Carl Brotman, Housing Authority Chair
- C. FY19 Goals and Objectives Discussion
Presenter: Rae Ann Palmer, Town Manager
Presenter: Bob Weinstein, Chair

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. None
- B. Review and Approve Entertainment License for Sustainable Cape Farmers' Market
- C. Review and Approve 2018 Seasonal Licenses: Perry's Furniture and Hillside Farmstand (Transient Vendor)
- D. Review and Approve One Day Alcohol License for Truro Historical Society
- E. Review and Approve Board of Selectmen Minutes: May 2, 2018, and May 3, 2018

7. SELECTMEN REPORTS AND TOWN MANAGER REPORT

8. SELECTMEN COMMENTS

9. NEXT MEETING AGENDA: Tuesday, June 12 and Tuesday, June 19



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: May 22, 2018

ITEM: Fire Department Pinning Ceremony

EXPLANATION: This will be a ceremony for the Town Clerk, Cynthia Slade, to officially swear in the firefighters and for family members to pin their badges.

The new firefighters to be sworn in are:

Demi Miskiv

Michael Chute

SUGGESTED ACTION: No action needed.

ATTACHMENTS: None



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: May 22, 2018

ITEM: Appointment of Truro's Representative to the National Seashore Advisory Commission

EXPLANATION: At the Select Board Meeting of November 14, 2017, Select Board Member Robert Weinstein was appointed as the Representative to the Cape Cod National Seashore Advisory Commission, Janet Worthington was appointed as the Alternate representative. Chairperson Weinstein requested that this item be placed on the agenda. He wishes to give up his appointment to the Commission to focus on his responsibilities as Chair and requests that the Board appoint Selectperson Maureen Burgess in his place.

SUGGESTED ACTION: *MOTION TO appoint Maureen Burgess as the representative to the Cape Cod National Seashore Advisory Commission.*

ATTACHMENTS: None



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: May 22, 2018

ITEM: Vote and Appointment of Select Board Member as Representative to the Local Comprehensive Plan Committee.

EXPLANATION: The appointment of seven members to the Local Comprehensive Plan Committee has occurred. Per the LCPC Charge, there is a representative of the Board of Selectmen on this committee. Select person Jay Coburn, who did not seek reelection, was the original appointee. The Board needs to appoint his replacement.

SUGGESTED ACTION: *MOTION to appoint _____ to serve as the Board of Selectmen representative to the Local Comprehensive Plan Committee until the plan is completed.*

ATTACHMENTS: None



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Kristy Senatori, Acting Executive Director

REQUESTED MEETING DATE: May 22, 2018

ITEM: Update on Cape Cod Commission

EXPLANATION: Kristi Senatori, Acting Executive Director is presenting an Update on the Cape Cod Commission.

SUGGESTED ACTION: None required; presentation only.

ATTACHMENTS:

None



TOWN OF TRURO

Select Board Agenda Item

BOARD/COMMITTEE/COMMISSION: Truro Housing Authority

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: May 22, 2018

ITEM: Housing Authority Presentation on Cloverleaf Housing Program

EXPLANATION: Members of the Truro Housing Authority will share an update on the Cloverleaf Project including accomplishments to date; current data, plans and priorities; goals of the Cloverleaf Housing Program and the Housing Authority's recommendations for the selected developer; and next steps for the project.

SUGGESTED ACTION:

ATTACHMENTS:

1. PowerPoint Presentation

THE CLOVERLEAF PROJECT

May 22, 2018

Carl Brotman, Truro Housing Authority
Kevin Grunwald, Truro Housing Authority
Leedara Zola, Housing Consultant

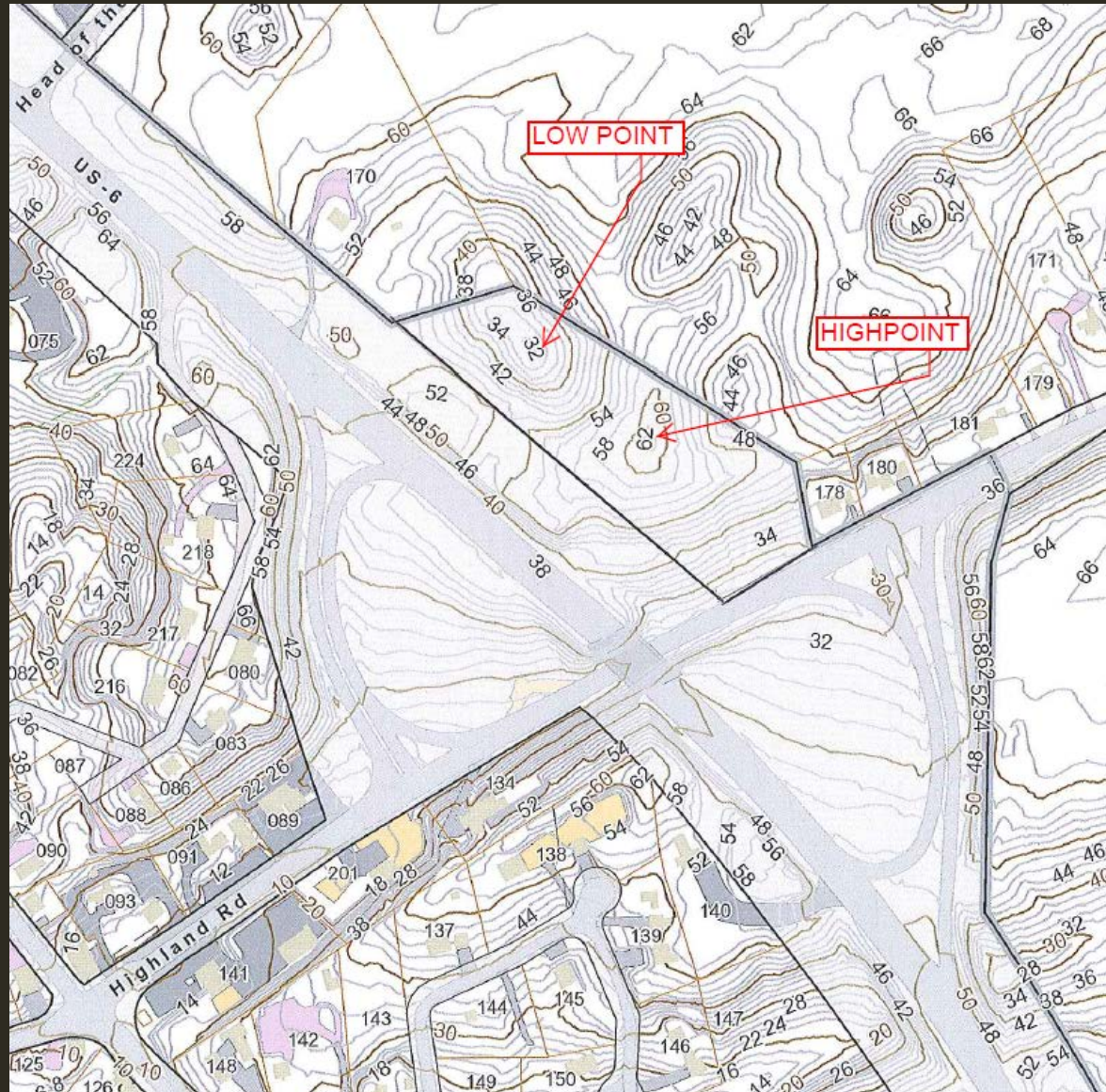
WHAT TRURO HAS ACCOMPLISHED!

- ❖ Governor Baker announces “Open for Business” in his Jan 2015 inaugural address
- ❖ Immediately after – Truro begins lobbying on Cloverleaf
- ❖ Multiple meetings with Lieutenant Governor, Governor’s Cabinet, DHCD and others
- ❖ Huge efforts on behalf of Truro – Town Manager, Selectmen, elected officials
- ❖ Deed from DOT to Truro, 9-29-17



CLOVERLEAF

State House
May 14, 2018



WHERE WE ARE NOW:

- ❖ Looking for approval from Board of Selectmen of “Housing Program”
- ❖ Town staff with THA prepare/issue RFP
- ❖ Town receives/reviews responses to RFP, selects developer

HOUSING PROGRAM:

- ❖ Number of Units
- ❖ Unit Sizes (number of bedrooms)
- ❖ Affordability Levels

HOUSING PROGRAM:

The Housing Program will be framed as a recommendation to the developer, not a requirement. The Developer will then have an indication of what the Town envisions, but also flexibility to address the site creatively, and also to pursue a development that is financially feasible based on the then current funding landscape

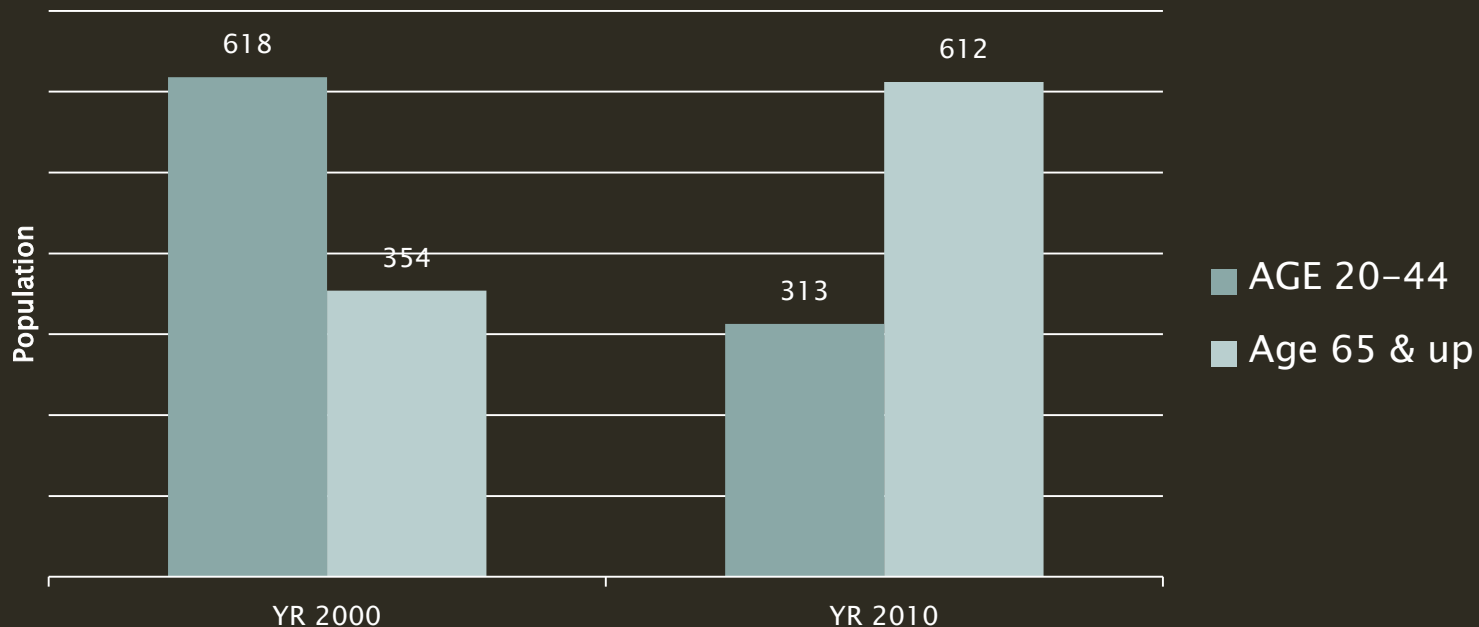
HOW THA ARRIVED AT PROGRAM

- ❖ Community Housing Needs Assessment
- ❖ Local Data; including data from employers, people seeking housing, and area non profits
- ❖ Forums and Public Meetings

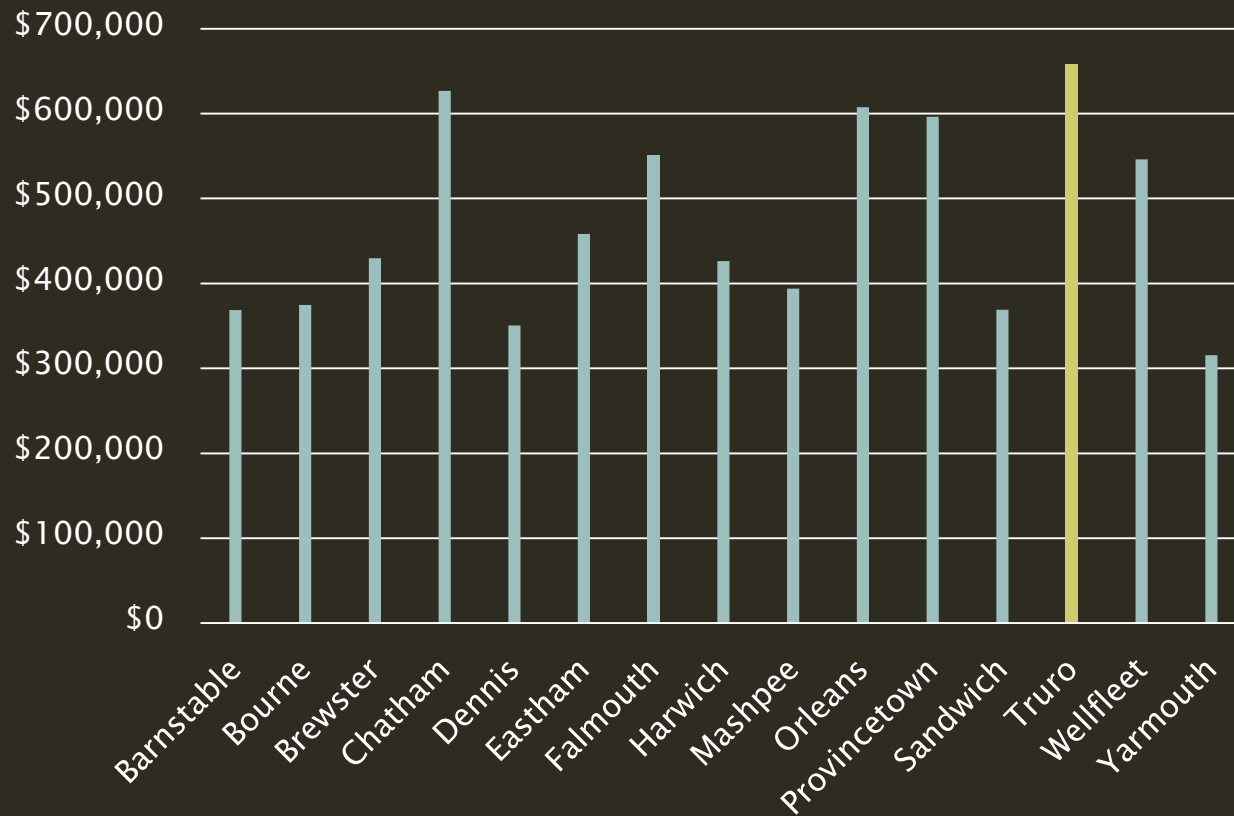
DATA – DEMOGRAPHICS

TRURO IS GETTING OLDER

Truro Population Trends 2000–2010
U.S. Census Data

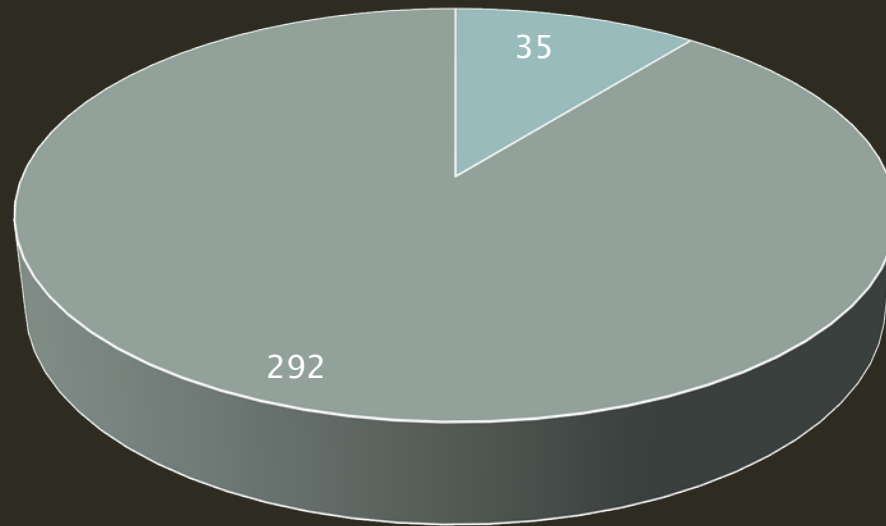


DATA – HIGH HOME PRICES



DATA – TRURO HOUSING STOCK

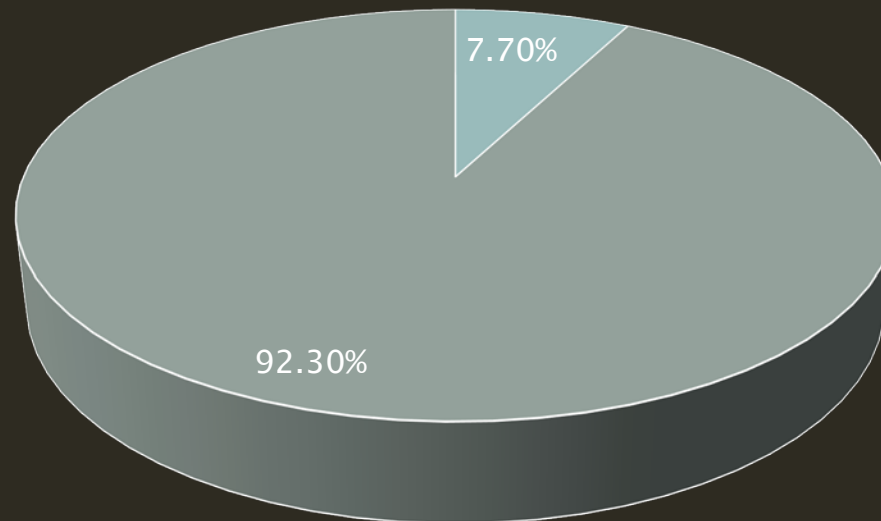
New Home Construction 2000 – 2010



■ Year Round ■ Seasonal

DATA – HOUSING TYPE

2016 American Community Survey
Census Data



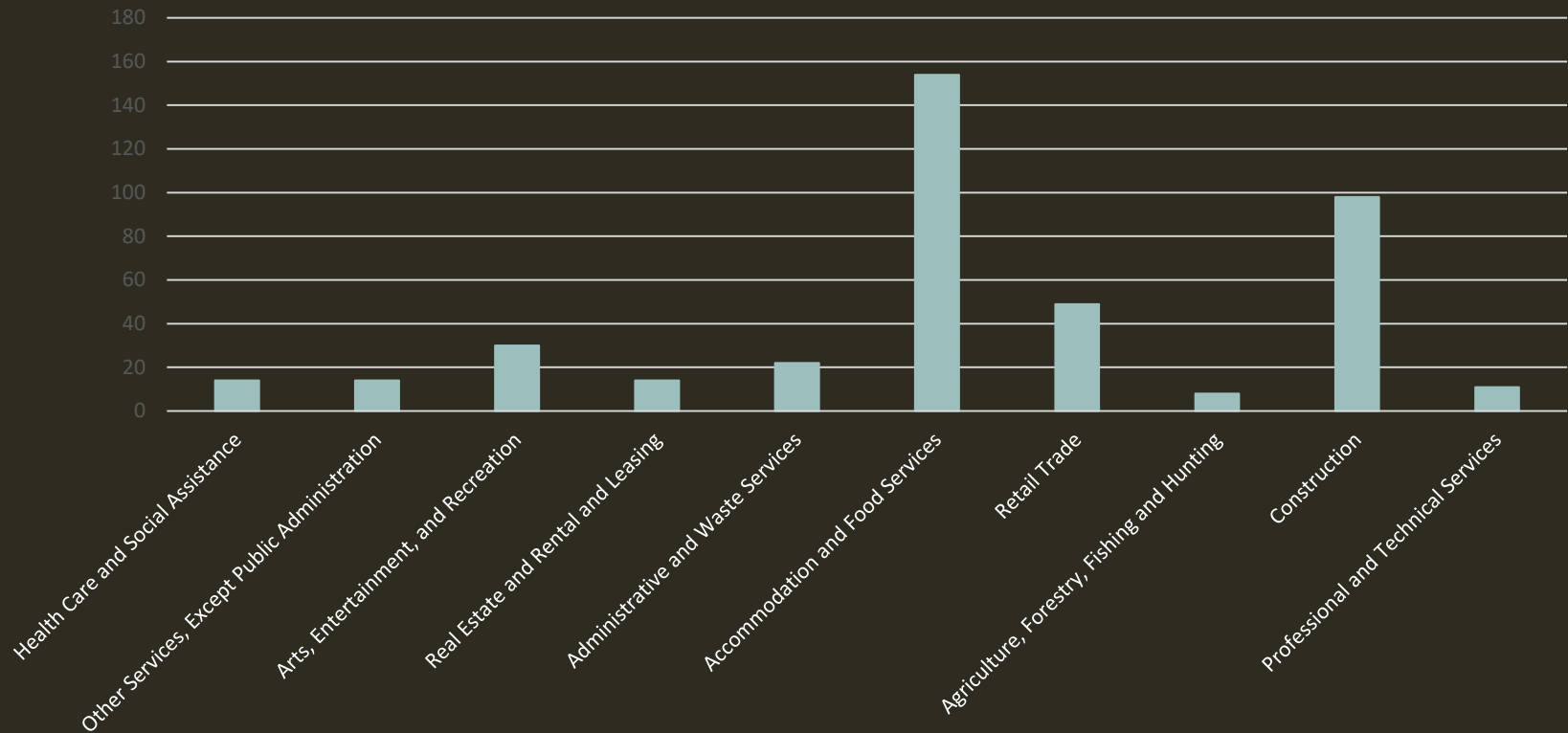
■ duplex or multi unit ■ Single Family Homes

DATA – TRURO WORKERS

Truro residents working in the seasonal economy earn 61% of the state-wide average. And the distribution of low-wage earners in Truro is no different than in Falmouth, Yarmouth or Hyannis

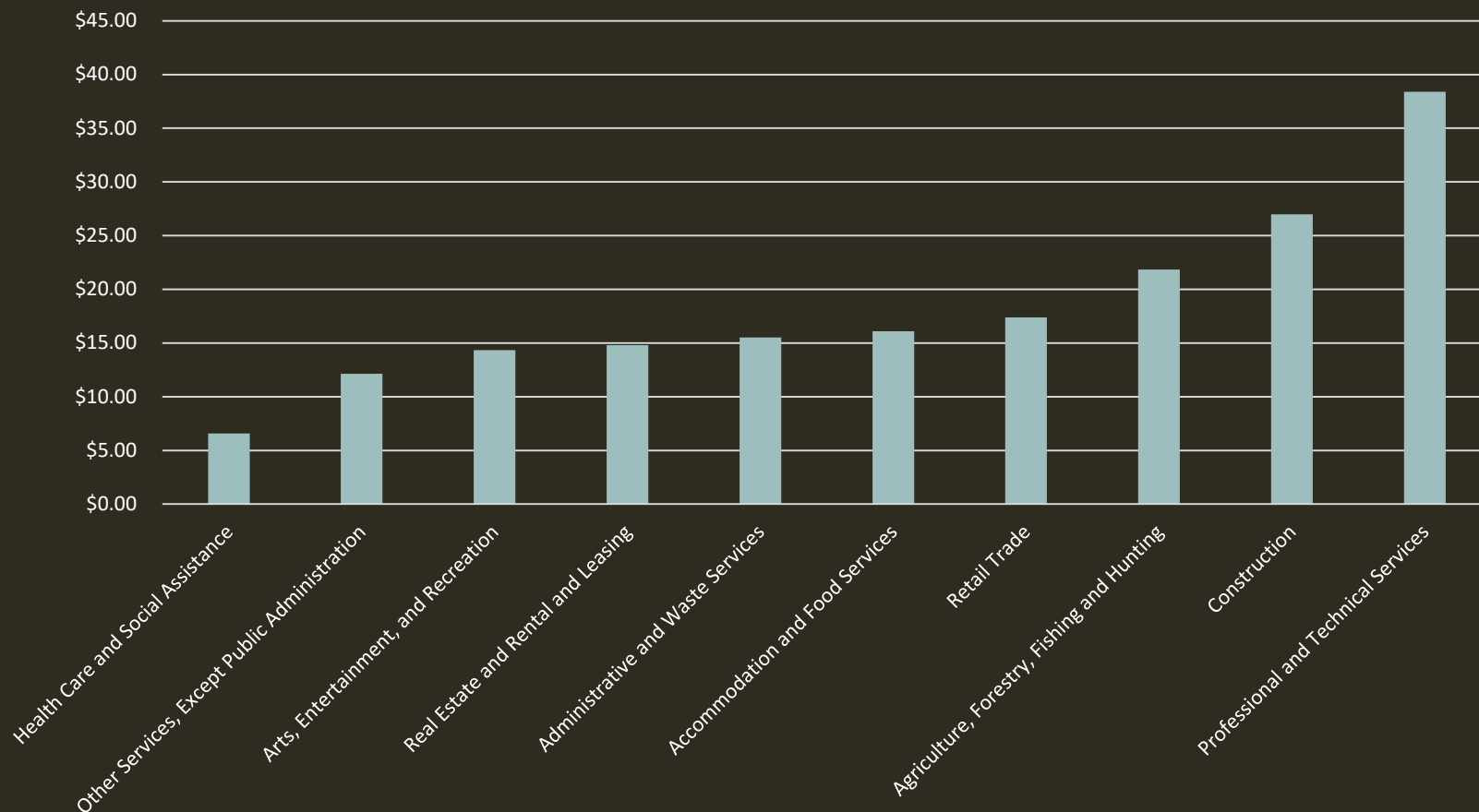
DATA - EMPLOYMENT

Truro, Employment Sectors by Average Monthly # of Employees



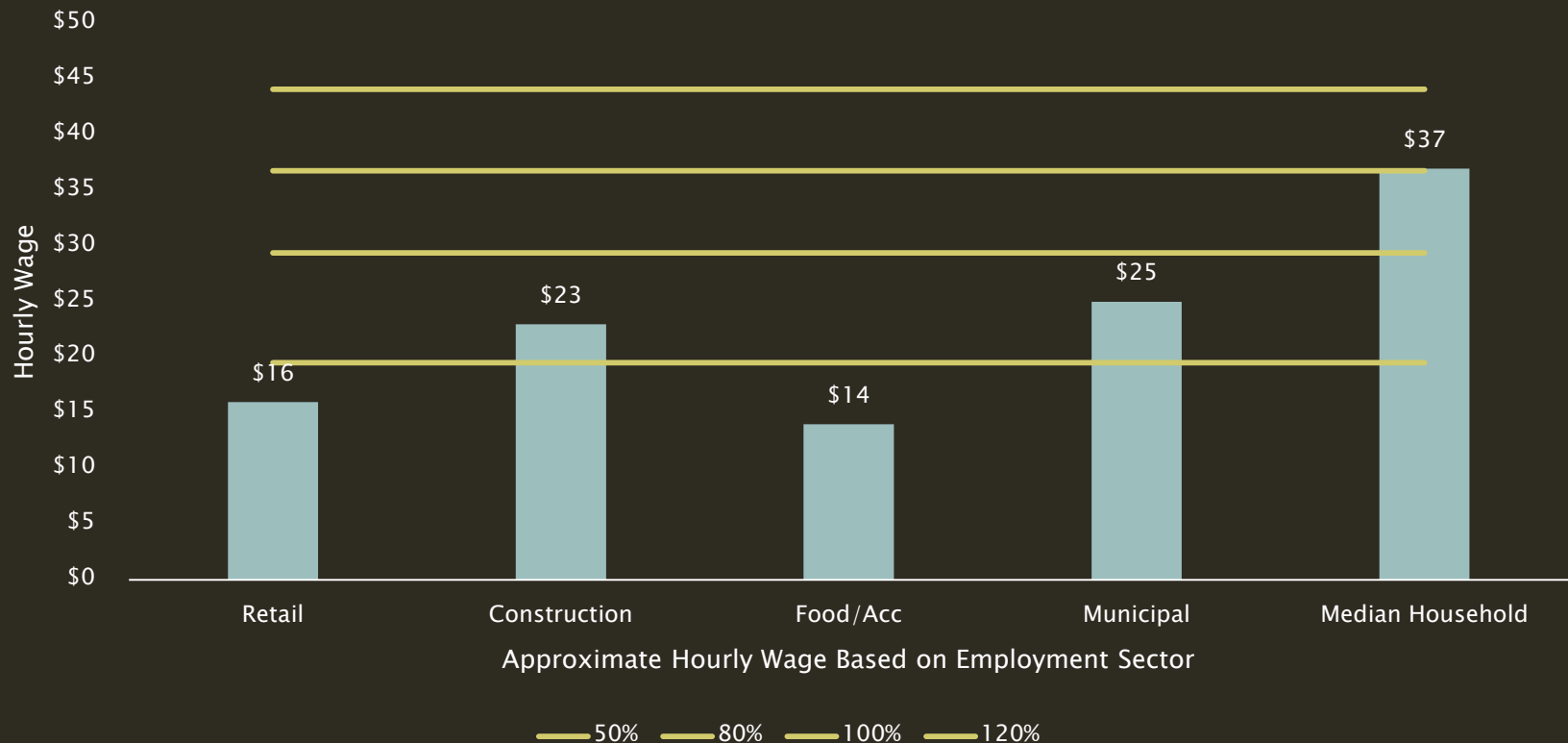
DATA - WAGES

Hourly Wages



DATA – TRURO WORKERS

Affordability on Hourly Wage



DATA – TRURO RENTERS

Approximately 45% of Truro Renters pay more than 50% of their income for housing

FROM FORUMS & PUBLIC MEETINGS

Truro has workers earning between 80% and 120% Area Median Income who don't qualify for conventional affordable housing but who need year round rental opportunities

FROM FORUMS & PUBLIC MEETINGS

Seniors have left our
community because there
are no options other than
single family home
ownership.

CLOVERLEAF HOUSING PROGRAM

Unique Site
Unique Opportunity

CLOVERLEAF HOUSING PROGRAM

Program Goal:

- ❖ Respect Truro's architectural and community character
- ❖ Use resource wisely
- ❖ Address the most pressing needs

THE CLOVERLEAF HOUSING PROGRAM

Rental –
this is the largest housing
need

THE CLOVERLEAF HOUSING PROGRAM

Number of Units:

- ❖ Without town water, 17 bedrooms
- ❖ With town water, 90 bedrooms

CLOVERLEAF RECOMMENDATION

30–40 units

THA looked at site, worked with an engineer, an architect, and reviewed other area housing developments.

CLOVERLEAF RECOMMENDATION

Multi-unit structures

THA is suggesting clusters of 4 unit buildings, with the possibility of joining two buildings to create a larger structure that would be appealing to seniors. Clustering allows less disturbance on the site, and the ability to work with the different grades and nestle buildings into the rolling hills.

CLOVERLEAF RECOMMENDATION

Unit Sizes

- ❖ 50% 1 bedroom
- ❖ 40–45% 2 bedroom
- ❖ 5–10% 3 bedroom

Based on demographics, and waiting list/need information from CDP and CHR,

CLOVERLEAF RECOMMENDATION

Affordability

- ❖ 50% of units affordable at/below 80% AMI
- ❖ 30% of units affordable at/below 120% AMI
- ❖ 20% of units at market rates

CLOVERLEAF RFP PROCESS

The RFP is issued with the recommendation for the Housing Program. The potential Developers respond with their view and approach to the site. Truro reviews these responses, interviews developers, analyzes pro-formas and other materials submitted for feasibility, and selects.



Agenda Item: 5C

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: May 22, 2018

ITEM: Process Discussion for 2019 Goals and Objectives

EXPLANATION: At the last Select Board meeting the Board requested that this item be placed on the agenda to discuss development of the FY 2019 Goals and Objectives. In accordance with the Town Charter, the Select Board must hold a public hearing by the end of June on next year's goals and objectives. The Board should consider how to solicit input from advisory and regulatory boards and commissions and also whether or not to schedule this item for discussion at the June 19th work session.

SUGGESTED ACTION: *None Required – for Discussion*

ATTACHMENTS: *None*



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. None

B. Review and Approve Entertainment License for Sustainable Cape Farmers' Market

C. Review and Approve 2018 Seasonal Licenses: Perry's Furniture and Hillside Farmstand (Transient Vendor)

D. Review and Approve One Day Alcohol License for Truro Historical Society

E. Review and Approve Board of Selectmen Minutes: May 2, 2018, and May 3, 2018



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: March 22, 2018

ITEM: Application for a weekday Entertainment License

EXPLANATION: Francie Randolph, of Sustainable Cape, has applied for an Entertainment License for acoustic musicians to play at the Truro Farmers Market to be held Mondays from June 4th through August 27th, 2018.

SUGGESTED ACTION: Motion to approve and authorize the Chair to sign the Entertainment License for Sustainable Cape for Mondays from June 4th through August 27th, 2018.

ATTACHMENTS:

1. Application for an Entertainment License



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 10 & 24 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Permit No. _____

Farmers Market

Application for an Entertainment License

☒ Weekday

☐ Sunday

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §181

BUSINESS/ORGANIZATION INFORMATION

Francie Randolph
Name of Applicant

Sustainable CAPE
Business/Organization Name

PO Box 988, Truro, MA 02666
Mailing Address of Business/Organization

RCVD 2018MAY1 am11/22

ADMINISTRATIVE OFFICE
TOWN OF TRURO

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☒ Yes

☐ No

If yes, proof of 501c3 must accompany this application

Emily Hill
Contact Person

Phone Number

admin@sustainablecape.org
Email

INDIVIDUAL APPLICANT INFORMATION

PR
Individual's Name

Box 988 Truro
Mailing Address

Phone Number

info@sustainablecape.org
Email Address

EVENT INFORMATION

Mondays June 4 - Aug 27, 2018
Day (s)/Date (s) of Event for License to be issued

Truro Educational Farmers Market
Purpose of Event (example: fundraiser)

Hours of Event (from - to) *7 am - 12:30pm*

(Town of Truro) Parnet Park/Veterans Memorial Park
Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)

Town of Truro
Property Owner Name and Address

Phone number

Seating Capacity: _____

Occupancy Number: _____

Name of Caterer (if applicable)

Approximate number of people attending *800*

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected?

☐ Yes

☒ No

Will there be a One Day Alcohol License

☐ Yes

☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control?

☐ Yes

☒ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing:

☐ By Patron

☐ By Entertainers

☒ No Dancing

Music:

☐ Recorded

☐ Juke Box

☒ Live

☐ No Music

Number of Musicians & Instruments

Acoustic musicians

Amplified System:

☐ Yes

☒ No

Shows:

☐ Theater

☐ Movies

☐ Floor Show

☐ Light Show

☒ No Show

Other:

☐ Video Games

☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

Date

4/26/18

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

Permit No. _____

Board of Selectmen

Meeting Date

Police Department

Date

5/4/18

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 16 2012

SUSTAINABLE CAPE-CENTER FOR
AGRICULTURAL PRESERVATION &
C/O GEORGE W MALLOY
45 DEPOT ROAD PO BOX 1004
TRURO, MA 02666-1004

Employer Identification Number:

DLN:

Contact Person:
MARGARITA D BARRAGAN ID# 95118
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

509(a)(2)

Form 990 Required:

Yes

Effective Date of Exemption:

June 10, 2011

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

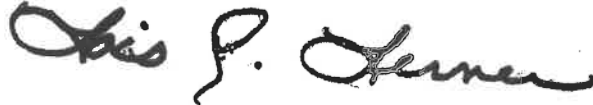
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

SUSTAINABLE CAPE-CENTER FOR

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in dark ink, appearing to read "Lois G. Lerner". The signature is fluid and cursive, with the first name "Lois" being more prominent.

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: May 22, 2018

ITEM: Approval of 2018 Seasonal License Renewal

EXPLANATION: There are two 2018 seasonal license renewal applications and supporting documentation under the authority of the Board of Selectmen as Local Licensing Authorities. There were no reported issues with these establishments in 2017. If you approve this for renewal, the licenses will be issued only upon compliance with all regulations and upon receipt of the necessary documents and fees. The Board of Health License has been issued for Hillside Farmstand.

Mass General Law Chapter 101 §2	Licenses & Permits Issued by Board of Selectmen	Names of Businesses
	Transient Vendor	Perry's Furniture 146 Shore Rd Hillside Farmstand 300 Route 6

IMPACT IF NOT APPROVED: The Licenses will not be issued.

SUGGESTED ACTION: *MOTION TO approve 2018 seasonal Transient Vendor Licenses: Perry's Furniture and Hillside Farmstand upon compliance with all regulations and receipt of the necessary documents and fees.*

ATTACHMENTS:

1. Renewal Application for 2018: Perry's Furniture
2. Renewal Application for 2018: Hillside Farmstand

RCVD 2018MAY2 PM3:09
ADMINISTRATIVE OFFICE



TOWN OF TRURO

PO Box 2030, Truro MA 02666

Tel: 508-349-7004, Extension: 131 or 124 Fax: 508-349-5508

LICENSE APPLICATION: Condominiums, Cottage Colonies, Motels, Campgrounds, Lodging, Gas Station/Retail Service, Transient Vendor

Section 1 – License Type & Hours of Operation

Please check the appropriate box the best describes the license type(s).

☐ New ☒ Renewal

FACILITY: # UNITS

HOURS OF OPERATION:

☐ Motel _____

☐ Annual ☒ Seasonal

☐ Cottage Colony _____

Opening Date: 6/1/18

☐ Condominium _____

Closing Date: 10/15/18

☐ Campground _____

Days of the Week Open: 7

☐ Lodging _____

☒ Transient Vendor

☐ Gas Station (Please submit your Service Station Compliance Form & Third Part Underground Storage Tank Inspection Report (FP 289))

Section 2 – Business Information

Federal Employers Identification Number (FEIN/SS) _____

Donald Perry
Print Name of Applicant

Perry's Furniture
Business Name

Donald Perry
Owner Name

146 Shore Rd
Street Address of Business

PO Box 185 N TRURO MA
Mailing Address of Business

508 487 0250
Business Phone Number

Business E-Mail Address

Section 3 –MANAGER INFORMATION

☐ Check if New Manager (if checked, MUST submit Application to Name a Manager)

Name of Onsite Manager:

Name: _____ Unit Number: _____

Mailing Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Manager's Signature (REQUIRED)

Name of Offsite Manager:

Name: _____ Business Name: _____

Business Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Manager's Signature (REQUIRED)

Name of Co- Manager:

Name: _____ Business Name: _____

Business Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Co-Manager's Signature (REQUIRED)

Section 4 – ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

Donald Perry
Signature of Applicant

Donald Perry
Print Name

5/1/18
Date

Additional Applications & Documentation

REQUIRED FOR ALL MOTELS, COTTAGE COLONIES, CONDOMINIUMS & CAMPGROUNDS

- ☐ Smoke detector/fire protection certification
- ☐ IF YOU HAVE EMPLOYEES- Workers Compensation Affidavit & Certificate of Insurance
- ☐ IF YOU DO NOT HAVE EMPLOYEES- Workers Compensation Affidavit
- ☐ Business certificate with the clerk's office

ADDITIONAL (SEPARATE) APPLICATIONS THAT MAY PERTAIN TO YOUR OPERATION

- ☐ Application for Pool or Hot Tub Permit
 - ☐ Application to Name a Manager
 - ☐ Entertainment License
 - ☐ Application to sell Tobacco
 - ☐ Application for Food Service Permit
- (rev 9/2017)



The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: Donald Perry

Address: PO Box 185

City/State/Zip: N TOWN Phone #: 508 487 0250

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☒ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☒ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Donald Perry Date: 5/1/18

Phone #: 508 487 0250

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

TAX STATUS REQUEST FOR LICENSING

Date 5/2/2018

Request is coming from the Selectmen's Office ✓

Owner's Name Dawn Perry

Business Name Perry's Furniture

Business Address 146 Shore Rd

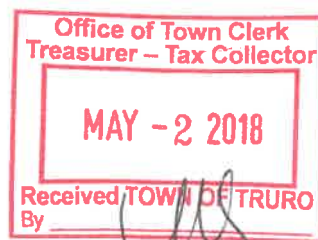
Map and Parcel 22/48

Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

OK through 2017

Molly Stevens
Tax Collector's Signature

5/3/18
Date





TOWN OF TRURO

PO Box 2030, Truro MA 02666

Tel: 508-349-7004, Extension: 131 or 124 Fax: 508-349-5508

LICENSE APPLICATION: Condominiums, Cottage Colonies, Motels, Campgrounds, Lodging, Gas Station/Retail Service, Transient Vendor

Section 1 – License Type & Hours of Operation

Please check the appropriate box the best describes the license type(s).

☐ New ☒ Renewal

FACILITY: # UNITS

HOURS OF OPERATION:

☐ Motel _____

☐ Annual ☒ Seasonal

☐ Cottage Colony _____

Opening Date: May. 24, 2018

☐ Condominium _____

Closing Date: Oct. 24, 2018

☐ Campground _____

Days of the Week Open: 7

☐ Lodging _____

☒ Transient Vendor

☐ Gas Station (Please submit your Service Station Compliance Form & Third Part Underground Storage Tank Inspection Report (FP 289))

Section 2 – Business Information

Federal Employers Identification Number (FEIN/SS) _____

Claire A. Perry
Print Name of Applicant

Hillside Farmstand
Business Name

Claire A. Perry
Owner Name

300 Rte 6, Truro
Street Address of Business

P.O. Box 1016, Truro
Mailing Address of Business

N/A

N/A

Business Phone Number

Business E-Mail Address

Section 3 –MANAGER INFORMATION

☐ Check if New Manager (if checked, MUST submit Application to Name a Manager)

Name of Onsite Manager:

Name: Samantha Perry Unit Number: _____
Mailing Address: P.O. Box 1016, Truro MA 02666
Phone: (24 Hour Contact): _____ Email Address: _____

Samantha Perry
Manager's Signature (REQUIRED)

Name of Offsite Manager:

Name: Claire A. Perry Business Name: Hillside Farmstand
Business Address: 300 Rte 6, Truro MA 02666
Phone: (24 Hour Contact): _____ Email Address: _____

Manager's Signature (REQUIRED)

N/A

Name of Co- Manager:

Name: _____ Business Name: _____
Business Address: _____
Phone: (24 Hour Contact): _____ Email Address: _____

Co-Manager's Signature (REQUIRED)

N/A

Section 4 – ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

Claire A. Perry Claire A. Perry 5-8-18
Signature of Applicant Print Name Date

Additional Applications & Documentation

REQUIRED FOR ALL MOTELS, COTTAGE COLONIES, CONDOMINIUMS & CAMPGROUNDS

- ☐ Smoke detector/fire protection certification
☒ IF YOU HAVE EMPLOYEES- Workers Compensation Affidavit & Certificate of Insurance
☐ IF YOU DO NOT HAVE EMPLOYEES- Workers Compensation Affidavit
☐ Business certificate with the clerk's office

ADDITIONAL (SEPARATE) APPLICATIONS THAT MAY PERTAIN TO YOUR OPERATION

- ☐ Application for Pool or Hot Tub Permit ☐ Application to Name a Manager
☐ Entertainment License ☐ Application to sell Tobacco ☐ Application for Food Service Permit (rev 9/2017)

Number 2018-095

Fee \$75.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate A Food Establishment

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws a Permit is hereby granted to:

Samantha Perry, mgr., d/b/a Hillside Farmstand

Whose place of business is **300 Route 6**


Type of business and any restrictions **Farmstand**

To operate a food establishment in **Truro**
(City or Town)

Permit Expires: **December 31, 2018**

Date Issued:

5/16/18



Truro Board of Health Agent



**The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017**

www.mass.gov/dia

**Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.**

Applicant Information

Please Print Legibly

Business/Organization Name: Claire A. Perry d/b/a Hillside Farms stand

Address: 300 Rte 6, Truro MA 02666-1016

City/State/Zip: Truro MA 02666

Phone #: [REDACTED]

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 8 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☒ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Farm Family Casualty Ins Co

Insurer's Address: Mark Sylvia Ins. Agency 404 Main St., Centerville MA 02632

Policy # or Self-ins. Lic. # [REDACTED]

Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Claire A. Perry

Date: 5/8/18

Phone #: [REDACTED]

Official use only. Do not write in this area, to be completed by city or town official.

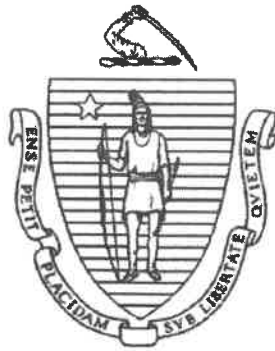
City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____

NOTICE
TO
EMPLOYEES



NOTICE
TO
EMPLOYEES

The Commonwealth of Massachusetts

DEPARTMENT OF INDUSTRIAL ACCIDENTS

1 Congress Street, Suite 100, Boston, Massachusetts 02114-2017

617-727-4900- <http://www.state.ma.us/dia>

As required by Massachusetts General Law, Chapter 152, Sections 21, 22 & 30, this will give you notice that I (we) have provided for payment to our injured employees under the above-mentioned chapter by insuring with:

Farm Family Casualty Ins. Co.

NAME OF INSURANCE COMPANY

P.O. Box 656, Albany, New York 12201-0656

ADDRESS OF INSURANCE COMPANY

04-18-2018

POLICY NUMBER

MARK SYLVIA INSURANCE AGENCY LLC 404 MAIN ST, CENTERVILLE MA, 02632-2916

EFFECTIVE DATES

508-428-0440

NAME OF INSURANCE AGENT

ADDRESS

PHONE#

CLAIRE A PERRY

PO Box 1016, TRURO, MA 02666-1016

EMPLOYER

ADDRESS

EMPLOYER'S WORKERS' COMPENSATION OFFICER (IF ANY)

DATE

MEDICAL TREATMENT

The above named insurer is required in cases of personal injuries arising out of and in the course of employment to furnish adequate and reasonable hospital and medical services in accordance with the provisions of the Workers' Compensation Act. A copy of the First Report of Injury must be given to the injured employee. The employee may select his or her own physician. The reasonable cost of the services provided by the treating physician will be paid by the insurer, if the treatment is necessary and reasonably connected to the work related injury. In cases requiring hospital attention, employees are hereby notified that the insurer has arranged for such attention at the

NAME OF HOSPITAL

ADDRESS

TO BE POSTED BY EMPLOYER



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

TAX STATUS REQUEST FOR LICENSING

Date 5/15/2018

Request is coming from the Selectmen's Office ✓

Owner's Name CLARE Perry

Business Name Hillside Farmstand

Business Address 300 Rt. 6

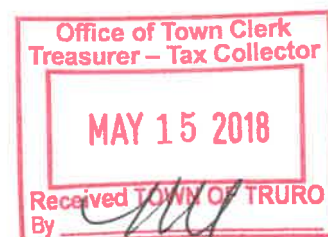
Map and Parcel 42-186

Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

All set through 2018

Molly Stevens
Tax Collector's Signature

5/16/18
Date





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant, on behalf of Jim Summers of the Truro Historical Society

REQUESTED MEETING DATE: May 22, 2018

ITEM: Approval of a One-Day Alcohol License for June 8, 2018

EXPLANATION: MGL Chapter 138 § 14 provides local authority to license Special One-Day alcohol licenses. The One-Day Wine and Malt Alcohol Application for review and approval is for Friday, June 8, 2018 for the Truro Historical Society being held at the Highland House Museum at 6 Highland Light Road from 4:00pm-6:00pm. The rest of the dates will be sent for approval at the next meeting. This request simply covers the June 8th date.

The One-Day Wine and Malt Application has been reviewed and approved by the Chief of Police and eTIPS Certification has been provided. Certificate of Insurance for Liquor Liability will be provided.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The event will not have alcohol.

SUGGESTED ACTION: *MOTION TO approve the One-Day Wine and Malt License for the Truro Historical Society on June 8, 2018 from 4:00pm-6:00pm at Highland House Museum at 6 Highland Light Rd and to authorize the Chair to sign the application.*

ATTACHMENTS:

1. One Day Alcohol Application approved by Chief of Police, Non-Profit Status , TIPS Certification, Truro Historical Society Event List (June 8th)



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for a One Day Pouring License

MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

TRURO HISTORICAL SOCIETY

Name of Applicant

Business/Organization Name

PO BOX 486 TRURO MA 02666

Mailing Address of Business/Organization

Non-profit or For-profit Entity

☒ Yes

☐ No

If yes, proof of Non-Profit Status **must** accompany this application

Jim Sumner

Contact Person

Phone Number

DIRECTOR@TRUROHISTORICALSOCIETY.ORG

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

6/8, 6/29, 7/11, 7/13, 7/18, 7/20, 7/25, 8/1

8/5, 8/8, 8/11, 8/15, 8/22, 8/29, 9/5, 9/21

Date(s) of Event for License to be issued

FUNDRAISING

Purpose of Event (example: fundraiser, etc.)

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) VARIES - 5-8 PM

HIGHLAND HOUSE MUSEUM - 6 Highland Light Rd Truro

Event Location (Must provide facility name, if any, street number and name)

NPS, CCNS 99 MARCONI SITE RD WELFLEET 02667

Property Owner Name and Address

Phone number

NA

20-70 (VARIES)

Name of Caterer (if applicable)

Approximate number of people attending

Is the event open to the general public ☒ Yes

☐ No

Will there be Entertainment

☒ Yes

☐ No

If Yes, Type of Entertainment

LECTURES & MUSIC

Will there be Police Detail

☐ Yes

☒ No

Purchase & Service

License is for the Sale of:

☐ All Alcohol Beverages (\$75.00)

☒ Wines & Malt beverages Only (\$50.00)

☐ Wines Only (\$50.00)

☐ Malt Beverages Only (\$50.00)

What is the source of the alcohol for the event (where is it being purchased*?)

PURCHASED AT APPROVED STORES

*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perm.htm>

Who will be serving the Alcohol?

BOARD MEMBER & DIRECTOR w/ TIPS CERT.
TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

Signature

Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate may be required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

Board of Selectmen

Meeting Date

Police Department

Date

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate:

Address any reply to: JFK Federal Bldg., Boston, Mass. 02203

US Treasury Department

District Director
Internal Revenue Service

Date:

In reply refer to:

April 28, 1969

AU:R:EO:ED



Truro Historical Society Inc.
c/o Robert W. Chasteney, Jr.
Holsbery Road
Truro, Mass. 02666

Gentlemen:

Purpose: Educational
Address inquiries and file returns with District
Director of Internal Revenue: Boston, Mass.

Form 990-A Required: ☒ Yes ☐ No
Accounting Period Ending: December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of sections 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

WILLIAM E. WILLIAMS

District Director

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on May 14, 2018
provided by Health Communications, Inc.
is hereby granted to:

James Summers

Certification to be sent to:

**Truro Historical Society
PO Box 486 6 Highland Light Road,
Truro MA, 02666-0486 USA**



HEALTH COMMUNICATIONS, INC.



This document is not proof of TIPS certification. It verifies only that you have completed the course. Valid certification documents will be forwarded to you.

RETURN TO TH

PRINT CERTIFIC

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on May 14, 2018
provided by Health Communications, Inc.
is hereby granted to:

Susan Howe

Certification to be sent to:

**Truro Historical Society
PO Box 486
Truro MA, 02666-0486 USA**



HEALTH COMMUNICATIONS, INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



TRURO

HISTORICAL SOCIETY

Truro Historical Society
PO Box 486
Truro, MA 02666

May 14, 2018

Town of Truro
Board of Selectmen
Town Hall Road
Truro, MA 02666

The Truro Historical Society will be presenting several special events during the 2018 season at which refreshments will be served including beer and wine.

The following outlines the planned events for the season and their corresponding dates.

Events:

Opening Reception - "Living Legacies 2018"

June 8, Friday @ 4 - 6 pm

Opening Reception - "Hopper Room"

June 29, Friday @ 4 - 6 pm

Christine McCarthy - "Edward Hopper in Truro"

July 11, Wednesday @ 7pm

Opening Reception - 'Mid-Century - The Outer Cape comes of age'

July 13, Friday @ 4 - 6 pm

Mark Adams - "The erosion of Truro's Ocean beaches and the Future of the Pamet River"

July 18, Wednesday @ 7pm

Annual Membership meeting - at the Highland House Museum

July 20, Friday at 4:30 PM

Susan Kurtzman - "Celebrating 65 years of Jobi Pottery"

July 25, Wednesday @ 7pm

DRAFT

Truro Select Board Meeting Wednesday, May 2, 2018 Truro Town Hall

Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington
Also Present: Town Manager Rae Ann Palmer

Chair Paul Wisotzky reconvened the meeting at 4 p.m. to interview the Police Chief finalists after an all-day meeting that began at 8 a.m. with a meet and greet, lunch and one-on-one time with the candidates. Mr. Wisotzky thanked the Search Committee for their work in narrowing the search to four finalists, and Consultant Bill Riley, Kelly Clark, Noelle Scoullar and Nicole Tudor for their assistance in the process. Each member of the Board asked the finalists two questions. The ten questions concerned: a fit for Truro, the vision statement, attraction to Truro, advancing trust in the community, approach to an organizational challenge, definition of community policing, keeping morale high, three top qualities of a Chief, experience working with other municipal officials, and recreational marijuana.

Interviews

Sergeant Robert “Gus” Schnitzer, currently on the Eastham Police Force, gave his professional qualifications and his background knowledge of the area. Sgt. Schnitzer explained how he would implement the vision statement for the Truro Police Department, first contacting the officers to develop specialized liaisons and then reaching out to the community. He recommends follow-up with compassion through relational policing. The Sergeant discussed housing needs in Truro, minorities here during the summer, the elderly, and the challenges of natural events such as the over-wash of the Pamet River. He explained the importance of community policing as a partnership. An example he gave of an organizational challenge concerned improvement of the dispatchers’ positive reinforcement. Sgt. Schnitzer expanded on the definition and use of community policing and gave an example of a success story. He said he keeps a notebook of thank you notes and all the good things he has done in his career. He said police morale is kept high by reinforcement for the positive actions. You want to avoid bringing negativity that will be brought out into the public if the officers are not treated internally with fairness. He said the officers want leadership and stability, and he is confident that he will offer this. *Leadership, integrity and honesty* were the three most important qualities a police chief should possess, he said. The Sergeant related his experiences working with the Town Planner, Assessor, the Fire Chief, the Nauset Safety and Security Committee. He is an ALICE instructor. Regarding recreational marijuana, his concern is that any facility is lawful and safe. There are measures in place that cannabis businesses be in contact with police departments.

Chief Andrew J. Lavoie of Nashua, New Hampshire related his personal and professional background. He has handled all aspects of performing as a police chief. He has experience in community policing, with an understanding of the public’s role in this. He is impressed with the beauty of Truro and the Public Safety Facility. He said actions develop trust with the community. Integrity is of the utmost, he said. Resetting the command staff of the Nashua Police Department was the organizational challenge he described. He offered additional information on community policing, with a view of the community as “customers” and outreach to minorities. He said perception matters. Chief Lavoie said morale is based on good communication. Officers expect everything to be done fairly and openly, he said. Everything comes from the important qualities of *honesty, integrity and professionalism*, the Chief said. He said in Nashua the Police Chief is considered as a department head, who meets and works with all the other

departments on a regular basis. Discussing the new marijuana laws, he said he would protect the rule of the law even though he was not a fan of it.

Chief Russell Kleber, a native of Massachusetts, gave his credentials in education and professional service with the FBI and as Chief of Police in Athol. He commended the community oriented programs now offered by the Truro Police Department and said the police should continue to treat the community with respect. He appreciates beach communities like Truro and has ties here through his father in Provincetown. As Chief, he would be an integral part of the Town, he said. Advancing trust would take time, but he promised to put in the effort by being highly visible in the community and accessible. As an example of organizational ability, he explained a program he developed in Athol for safety in the schools. Community policing means visibility to the public, and holding classes and seminars on a variety of topics to Chief Kleber. Community policing is very important in a small town, he said. Morale starts with the police chief, according to Chief Kleber. He stays in good shape, he tries to stay positive, and he disciplines in a respectful way. Integrity is the number one quality the Chief of Police should possess. Secondly, he reminds himself he is just an ordinary person, not above others. Third he works hard and puts in as many hours as necessary. He has worked on teams with the FBI and the police, developing rapport with law enforcement officials. The new marijuana law must be upheld, he said, although he doesn't agree with the recreational allowance.

Captain Jamie Calise of the Warwick, Rhode Island Police Department gave all his experience with the police and his legal experience as an attorney. The Truro advertisement interested him because of the community policing focus. He would move forward with the vision statement because it aligns with his personal view. First, he would review the Truro Police *Policies and Procedures*. Areas he would look at are community policing, preparedness, employee wellness, and liability issues. He believes in change, but not drastic change when there are no issues to correct. He expanded on his interest in Truro, as a small, close-knit community. Trust in a leader is established through accountability, follow through and professionalism, he said. He would give his best effort to employees, the community and other department heads. He would employ surveys, open meetings and round table discussions to get feedback. He explained a policy he had developed for summons and release to reduce the number of arrests that were brought to the headquarters. He described community policing as a partnership with the community in a number of different areas in order to build mutual trust. Morale is influenced by fairness, he said. Fairness would be top of the list, but handled with civility and professionalism. *Integrity*, which encompasses honesty and truthfulness, *professionalism* and *mentorship* are the three important qualities a police chief should possess. Capt. Calise has worked with administrators and trainers at the police academy, emphasizing the importance of report writing. He will impartially enforce laws, including all marijuana laws. He has studied statistics from Colorado since they legalized the use of recreational marijuana. He thanked the Board for the very professional process he had undergone from the start.

Adjournment

Robert Weinstein moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Mary Rogers,
Secretary

Paul Wisotzky, Chair

Maureen Burgess Vice-chair

Jay Coburn

Janet Worthington

Robert Weinstein, Clerk

Draft

Truro Select Board Meeting Wednesday, May 3, 2018 Truro Town Hall

Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Also Present: Town Manager Rae Ann Palmer

Chair Paul Wisotzky called the regular meeting to order at 5:00 p.m.

Chair Paul Wisotzky thanked the Search Committee and expressed appreciation to Craig Danziger, who has been Acting Chief of Police.

Deliberations on Police Chief Finalists

Jay Coburn shared his reflections on the four finalists for the Police Chief position, explaining that he favored a leader with a lot of different experiences to mentor the young force. The candidate that he favored the most was Captain Calise, who is an attorney as well a police officer.

Robert Weinstein said that the process, which had involved the public, had been sound. He had been impressed with Captain Calise, but he was also impressed with the local candidate Sergeant Schnitzer from the Eastham Police Department. He had wrestled with his decision, he said, but he had not yet come to a decision and would wait until he heard from his colleagues on the Board.

Maureen Burgess noted what had impressed her about each candidate as she reviewed what they could offer. She too wanted to hear from her colleagues before reaching a conclusion.

Janet Worthington said that Chief Lavoie and Chief Kleber, although highly qualified, were not right for Truro. She said she liked Captain Calise but questioned the commitment he was willing to make to the Town. Sergeant Schnitzer is a known quantity, she said. He embodies community policing and knows Truro and the Lower Cape. She endorsed him as the candidate that she chose.

Board members and Town Manager Rae Ann Palmer discussed Captain Calise's stated time commitment for the Town. He had indicated an interest in more than the three-year period.

Paul Wisotzky reviewed the finalists' qualities and experiences that had impressed him. He said Captain Calise's comments and concrete answers had resonated with him. Chair Wisotzky said Captain Calise's ideas on marijuana laws had been informed by research. Captain Calise had risen to the top of his list.

Rae Ann Palmer deferred any comments because she had not met with all of the finalists yesterday, but she said she will work with the person the Board chooses.

Robert Weinstein reviewed his list and the changes he'd made in the process. He had narrowed down his choices to Captain Calise and Sergeant Schnitzer. He wanted to choose someone who would work well with the Town Manager as well as the Police Department. He also considered the importance of setting a new direction for the Department.

Janet Worthington commented on Sergeant Schnitzer's work with the schools. She said that each candidate had asked her why there had not been an internal candidate. Even though Sergeant Schnitzer is not an internal candidate, she said, he is the local one.

Paul Wisotzky viewed the choice as between Captain Calise and Sergeant Schnitzer. He said he was swayed in Captain Calise's direction because of his experience. Janet Worthington spoke in favor of Sergeant Schnitzer.

Jay Coburn moved to begin negotiations with Captain Calise as Police Chief. Paul Wisotzky seconded. Further discussion ensued.

Maureen Burgess expressed one reservation she had about Sergeant Schnitzer about the jump to Chief. She said her top priority was now Captain Calise. Robert Weinstein asked for more discussion on a person with valuable experience but not familiarity with Barnstable County. Janet Worthington maintained that Sergeant Schnitzer is the candidate who knows the Cape area. Maureen Burgess said Captain Calise had broader experience even though he doesn't know the Cape. Jay Coburn weighed the two competing values of experience and local ties. The Town Manager outlined the next steps of negotiating the contract, acceptance, a full background check, and final offer with a contract.

The motion to authorize the Chair to enter into negotiations with Captain Calise as Truro Police Chief carried 4-1.

Adjournment

Jay Coburn moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0.

The meeting was adjourned at 5:38 p.m.

Respectfully submitted,

Mary Rogers,
Secretary

Paul Wisotzky, Chair

Maureen Burgess Vice-chair

Jay Coburn

Janet Worthington

Robert Weinstein, Clerk