



Truro Board of Selectmen Meeting
Tuesday, March 27, 2018
Regular Board of Selectmen Meeting - 5:00pm
Truro Town Hall - 24 Town Hall Road

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*
- C. Storm Impacts and Restoration – Town Staff

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Meet the Newest Truro Police Department Members

4. TABLED ITEMS NONE

5. BOARD OF SELECTMEN ACTION

- A. Vote on Articles for Annual Town Meeting
Presenter: Rae Ann Palmer, Town Manager
- B. Vote to Authorize Quotes from MIIA (Massachusetts Interlocal Insurance Association) for Group Health Insurance Products
Presenter: Rae Ann Palmer, Town Manager

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Extension Agreement for Herring River DRI Hearing Period
- B. Review and Approve 2018 Seasonal Licenses: Jams Too Inc. (Transient Vendor) and Whitman House Restaurant and Jams Too Inc.(Common Victualer)
- C. Review and Approve Seasonal Alcohol Licenses: Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc., Fuller's Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain's Choice, Payomet Performing Arts Center, and Highland Links Golf Course
- D. Review and Approve the 2018 Seasonal Renewal Certification for the Alcohol Beverages Control Commission
- E. Review and Approve Change of Manager on Alcohol License Whitman House Restaurant
- F. Review and Approve Change of Hours on Alcohol License Top Mast Café
- G. Review and Approve Appointment of Craig Danziger to the Police Chief Search Committee
- H. Review and Approve Board of Selectmen Minutes: March 20, 2018 Regular and Joint Meeting

7. SELECTMEN REPORTS AND TOWN MANAGER REPORT

8. SELECTMEN COMMENTS

9. NEXT MEETING AGENDA: Tuesday, April 10 and April 17



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: March 27, 2018

ITEM: Review and Vote of Annual Town Meeting Articles

EXPLANATION: Attached for review, discussion and voting to recommend is the final draft of the 2018 Annual Town Meeting Warrant. The form of vote is positive, motion to recommend, and will be recorded in the warrant as # of yes votes - # of no votes - # of abstentions in favor, e.g. 5-0-0 in favor. Once the votes are completed, they will be added to the warrant and it will be reviewed and sent to the printer. In order to meet the Charter requirement to post the warrant fourteen (14) days prior to Town Meeting, the warrant must be at printer by March 30th.

You received a copy of the edits recommended by Town Counsel John Giorgio at the Board meeting on March 20th. Those comments and the comments from his review of the remaining articles are incorporated into the copy that is attached.

Based on the comments from the Planning Board Public Hearing, the marijuana moratorium article in the warrant is amended to shorten the length of the moratorium and to exclude craft cultivator cooperatives from the moratorium. Although the Planning Board voted to request a moratorium article be prepared, they voted to not recommend it at the Public Hearing. Staff is checking to see if they would like to revisit their vote with the proposed changes.

SUGGESTED ACTION: *Motion to recommend*

Article 4;

Article 5;

Article 6, section 6;

Article 11, sections 1,2,3,4,5,6,7;

Article 21,

as printed in the warrant.

ATTACHMENTS:

1. Final Draft 2018 Annual Town Meeting Warrant - Will be provided on Monday

As of: 3/23/2018 11:39:05 AM

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TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer Town Manager

REQUESTED MEETING DATE: March 27, 2018

ITEM: Vote to Authorize Quotes from MIIA (Massachusetts Interlocal Insurance Association) for Group Health Insurance products

EXPLANATION: Management and staff are investigating options for alternatives to the Cape Cod Municipal Health Group to provide Health Insurance coverage. In order to determine if MIIA (the Massachusetts Interlocal Insurance Association) is a viable alternative, the Selectboard must vote to authorize them to provide the Town with a quote.

FINANCIAL SOURCE (IF APPLICABLE): Group Health Insurance

IMPACT IF NOT APPROVED: MIIA will be unable to provide a quote for alternatives to our current Health Care providers.

SUGGESTED ACTION: Move to authorize the Massachusetts Interlocal Insurance Association to provide a quote for Group Health Insurance coverage to the Town of Truro.

ATTACHMENTS: (None)



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Extension Agreement for Herring River DRI Hearing Period
- B. Review and Approve 2018 Seasonal Licenses: Jams Too Inc. (Transient Vendor) and Whitman House Restaurant and Jams Too Inc.(Common Victualer)
- C. Review and Approve Seasonal Alcohol Licenses: Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc., Fuller's Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain's Choice, Payomet Performing Arts Center, and Highland Links Golf Course
- D. Review and Approve the 2018 Seasonal Renewal Certification for the Alcohol Beverages Control Commission
- E. Review and Approve Change of Manager on Alcohol License Whitman House Restaurant
- F. Review and Approve Change of Hours on Alcohol License Top Mast Café
- G. Review and Approve Access Easement Deed for 10 Edgewood Way
- H. Review and Approve Appointment of Craig Danziger to the Police Chief Search Committee
- I. Review and Approve Board of Selectmen Minutes: March 20, 2018 Regular and Joint Meeting



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: March 27, 2018

ITEM: 3rd Extension Agreement for Herring River DRI Public Hearing Period

EXPLANATION: This is a request to sign a third extension agreement for the Cape Cod Commission review process for the Herring River Restoration Project. The Commission and Towns previously executed an extension agreement on November 10, 2016 that will expire April 7, 2018. This third extension will extend the DRI public hearing period to April 5, 2019.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The current extension expires April 7, 2018. If the extension agreement is not signed, the application will not be fully responsive to the Cape Cod Commission's comments provided during the joint review process with the Massachusetts Environmental Policy Act unit.

SUGGESTED ACTION: *MOTION TO approve the 3rd extension agreement for the Cape Cod Commission review process for the Herring River Restoration Project, and to authorize the Chair to sign.*

ATTACHMENTS:

1. 3rd Extension Agreement-DRI Public Hearing



Consent Agenda Item: 6B

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: March 27, 2018

ITEM: Approval of 2018 Seasonal License Renewals: Jams Too Inc. (14 Truro Center Road), Whitman House Restaurant (5 Great Hollow Road)

EXPLANATION: There are two 2018 seasonal license renewal applications and supporting documentation under the authority of the Board of Selectmen as Local Licensing Authorities. There were no reported issues with these establishments in 2017.

The Health Department licenses for Jams were issued March 9, 2018. The Health Department license for Whitman House Restaurant was issued March 6, 2018. If you approve these for renewal, the licenses will be issued only upon compliance with all regulations and upon receipt of the necessary documents and fees.

Mass General Law	Licenses & Permits Issued by Board of Selectmen	Names of Businesses
Chapter 140 § 2	Common Victualer -Cook, Prepare & Serve Food	Whitman House Restaurant Jams Too Inc.
Chapter 101 §2	Transient Vendor	Jams Too Inc.

IMPACT IF NOT APPROVED: The Licenses will not be issued.

SUGGESTED ACTION: *MOTION TO approve 2018 Seasonal Common Victualer (food) for Whitman House Restaurant and Jams Too Inc. and the Transient Vendor License for Jams Too Inc. upon compliance with all regulations and receipt of the necessary documents and fees and Authorize the Chair to sign.*

ATTACHMENTS:

1. Renewal Application for 2018: Jams Too Inc
2. Renewal Application for 2018: Whitman House Restaurant



Smokes Varies until 5/3/2018

HEALTH DEPARTMENT
TOWN OF TRURO

FEB 26 2018

TOWN OF TRURO

RECEIVED BY:

PO Box 2030, Truro MA 02666

Tel: 508-349-7004, Extension: 131 or 124 Fax: 508-349-5508

LICENSE APPLICATION: Condominiums, Cottage Colonies, Motels, Campgrounds, Lodging, Gas Station/Retail Service, Transient Vendor

Section 1 – License Type & Hours of Operation

Please check the appropriate box the best describes the license type(s).

☐ New ☒ Renewal

FACILITY: # UNITS

HOURS OF OPERATION:

☐ Motel _____

☐ Annual ☒ Seasonal

☐ Cottage Colony _____

Opening Date: 5/17/18

☐ Condominium _____

Closing Date: 10/8/18

☐ Campground _____

Days of the Week Open: 7

☐ Lodging _____

☒ Transient Vendor

☐ Gas Station (*Please submit your Service Station Compliance Form & Third Part Underground Storage Tank Inspection Report (FP 289))*)

Section 2 – Business Information

Federal Employers Identification Number (FEIN/SS) _____

Dawn Snow

Jams Too Inc

Print Name of Applicant

Business Name

Dawn + Sebastian Snow

Owner Name

14 Truro Center Rd.

P.O. Box 957 Truro

Street Address of Business

Mailing Address of Business

508-349-1616

Business Phone Number

Business E-Mail Address

Section 3 –MANAGER INFORMATION

☐ Check if New Manager (if checked, MUST submit Application to Name a Manager)

Name of Onsite Manager:

Name: Dawn Snow Unit Number: _____

Mailing Address: P.O. Box 957 Truro MA 02666

Phone: (24 Hour Contact) [REDACTED] Email Address: [REDACTED]

Dawn Snow

Manager's Signature (REQUIRED)

Name of Offsite Manager:

Name: Dawn Snow Business Name: _____

Business Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Dawn Snow

Manager's Signature (REQUIRED)

Name of Co- Manager:

Name: Sebastian Snow Business Name: _____

Business Address: P.O. Box 957

Phone: (24 Hour Contact): [REDACTED] Email Address: [REDACTED]

Sebastian Snow

Co-Manager's Signature (REQUIRED)

Section 4 – ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

Dawn Snow

Signature of Applicant

Dawn Snow

Print Name

2/26/18

Date

Additional Applications & Documentation

REQUIRED FOR ALL MOTELS, COTTAGE COLONIES, CONDOMINIUMS & CAMPGROUNDS

- ☐ Smoke detector/fire protection certification
- ☐ IF YOU HAVE EMPLOYEES- Workers Compensation Affidavit & Certificate of Insurance
- ☐ IF YOU DO NOT HAVE EMPLOYEES- Workers Compensation Affidavit
- ☐ Business certificate with the clerk's office

ADDITIONAL (SEPARATE) APPLICATIONS THAT MAY PERTAIN TO YOUR OPERATION

- ☐ Application for Pool or Hot Tub Permit
- ☐ Application to Name a Manager
- ☐ Entertainment License
- ☐ Application to sell Tobacco
- ☐ Application for Food Service Permit

(rev 9/2017)

Number: 2018-071A

Fee \$75.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate A Food Establishment

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws a Permit is hereby granted to:

Dawn Snow, mgr., d/b/a JAMS Too, Inc.

Whose place of business is **14 Truro Center Rd**

Type of business and any restrictions **Grocery/Deli**

To operate a food establishment in **Truro, MA**

Permit Expires: **December 31, 2018**

Date Issued:

3/9/18



Truro Board of Health Agent

Number: 2018-071B

Fee \$15.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate A Food Establishment

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws a Permit is hereby granted to:

Dawn Snow, mgr., d/b/a JAMS Too, Inc.

Whose place of business is **14 Truro Center Rd**


Type of business and any restrictions **Retail Food/Convenience Store**
(commercially pre-packaged foods)

To operate a food establishment in **Truro, MA**

Permit Expires: **December 31, 2018**

Date Issued:

3/9/18


Truro Board of Health Agent



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

TAX STATUS REQUEST FOR LICENSING

Date 3/1/2018

Request is coming from the Selectmen's Office _____ Health Office X

Owner's Name Dawn Snow

Business Name Jams Too, Inc.

Residential Address 14 Truro Center Rd

Map and Parcel 50-155

Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

All set through FY 17.

Tax Collector's Signature

Date





**Town of Truro
Board of Health**

24 Town Hall Road, P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 131 Fax: 508-349-5508
Email: ebecbe@truro-ma.gov or adavis@truro-ma.gov

2018
HEALTH DEPARTMENT
TOWN OF TRURO

FEB 26 2018

RECEIVED BY:

APPLICATION FOR FOOD SERVICE – COMMON VICTUALER

☐ New ☒ Renewal

Section 1 – License Type

Type of License: ☒ Food Service ☒ Common Victualer

Type of Food Service Establishment:

- ☒ Food Service (restaurant or take out) ☐ Catering
☒ Retail Food (commercially prepared foods) ☐ Manufacturer of Ice Cream/Frozen Dessert
☐ Residential Kitchen ☒ Bakery
☐ Bed & Breakfast w/Continental Breakfast

Section 2 – Business/Owner/Manger Information

Federal Employers Identification Number (FEIN/SS) [REDACTED]

Business Name: Jams Too Inc

Owner Name: Sebastian + Dawn Snow Email Address: [REDACTED]

Mailing Address: P.O. Box 957 Truro MA

Phone No: 508-349-1616

Person Directly Responsible for Daily Operations: (Owner, Person In Charge, Supervisor, Manager)

Name: Dawn Snow Email Address: same as above

Mailing Address: same as above

Phone No: [REDACTED] 24 Hour Emergency: _____

Section 3 – Business Operation Details

Number of Seats: Inside: _____ Outside: _____ Number of Employees: _____

Length of Permit: ☐ Annual ☒ Seasonal Operation

Hours of Operation: 7am To 6pm

Days Closed Excluding Holidays: _____

If Seasonal: Approximate Dates of Operation: 5/17/18 To 10/8/18

valid 2/4/2022
Certified Food Manager(s) (attach copy): (at least 1 full-time equivalent PER SHIFT required)

Dawn Snow Sebastian Snow

valid 2/4/2022
Allergen Awareness Certification (attach copy):

Dawn Snow

valid 2/31/2022
Has your menu changed from last year? ☐ Yes ☒ No

If yes please attach copy of menu or provide description of food to be prepared and sold:

Section 4 - Attestation

Attestation

I, the undersigned, attest to the accuracy of the information provided in this application and further agree to allow the regulatory authority access to the food service establishment as specified under § 8-402.11. I affirm that the food establishment operation will comply with 105 CMR 590.000, Truro Board of Health Regulation Section X, Food Service Regulations and all other applicable laws. Pursuant to MGL Ch. 62C § 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid state and local taxes required by law.

Signature of Applicant: Dawn Snow

Date: 2/26/18

Application Checklist:

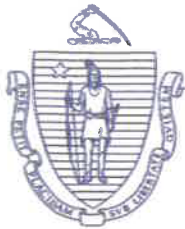
- ☐ Food Service Permit Application
- ☐ Smoke Detector/Fire Protection Certification
- ☒ Workers Compensation Affidavit/Certificate of Insurance
- ☐ Copy of Inspection of Kitchen Equipment: Commercial Hood and Ventilation System Report
- ☐ Copy of Service report of mechanical washing equipment (Dishwasher)
- ☒ Copy of ServSafe Certification and Allergy Awareness
- ☐ Copy of Choke Saver (for food service establishment w/seating capacity of 25 or more)

FOR HEALTH DEPARTMENT USE ONLY

Comments: _____

Review by _____

Date _____



The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: Jams Too Inc

Address: 14 Truro Center Rd

City/State/Zip: Truro MA 02666 Phone #: 508-349-1616

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 8-10 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☒ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Norfolk+Dedham / Kaplansky Insurance

Insurer's Address: P.O. Box 267

City/State/Zip: North Truro MA 02652

Policy # or Self-ins. Lic. # [REDACTED] Expiration Date: 1/11/19

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Dan Snow Date: 2/26/18

Phone #: [REDACTED]

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____

WORKERS COMPENSATION AND EMPLOYERS' LIABILITY
INSURANCE POLICY — INFORMATION PAGE

INSURER:
NORFOLK & DEDHAM MUTUAL FIRE INSURANCE COMPANY
222 AMES STREET
DEDHAM, MA 02026

POLICY NO: [REDACTED]
ENDORSEMENT EFT 01/11/2018
NCCI Company No: [REDACTED]
Account No: [REDACTED]
FEIN [REDACTED]

ITEM 1. NAMED INSURED AND MAILING ADDRESS:
JAMS TOO, INC.
PO BOX 957
TRURO, MA 02666

AGENT NAME AND ADDRESS:
KAPLANSKY INSURANCE AGCY,
INC.
PO BOX 267
NORTH TRURO, MA 02652

AGENT NO.: 20649

LEGAL ENTITY: CORPORATION

OTHER WORKPLACES NOT SHOWN ABOVE: (See Workers Compensation Classification Schedule)

ITEM 2. POLICY PERIOD: From: 01/11/2018 To: 01/11/2019
Effective 12:01 A.M. Standard Time at the Insured's mailing address.

ITEM 3. COVERAGE:

A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here:
MA

B. Employers' Liability Insurance: Part Two of the policy applies to work in each state listed in Item 3.A. The limits of liability under Part Two are:

Bodily Injury by Accident:	\$	500,000	each accident
Bodily Injury by Disease:	\$	500,000	policy limit
Bodily Injury by Disease:	\$	500,000	each employee

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here:
SEE ENDORSEMENT WC 20 03 06 B

D. This Policy includes these Endorsements and Schedules:
See Schedule of Forms and Endorsements.

ITEM 4. PREMIUM: The premium for this Policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required on the Workers Compensation Classification Schedule is subject to verification and change by audit.

Minimum Premium: \$ [REDACTED]
Audit Period: ANNUAL

Total Estimated
Annual Premium: \$ [REDACTED]
Additional / Return Premium:
Comments: CHANGE ADDRESS MAIL ADDRESS

Issued At:

Date: 02/16/2018

Countersigned by _____

WC 00 00 01 A

Copyright 1987 National Council on Compensation Insurance

INDUR60 COPY



Town of Truro Board of Health

24 Town Hall Road, P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 131 Fax: 508-349-5508
Email: ebecbe@truro-ma.gov or adavis@truro-ma.gov

HEALTH DEPARTMENT
TOWN OF TRURO

FEB 27 2018

RECEIVED BY:

APPLICATION FOR FOOD SERVICE – COMMON VICTUALER

☐ New ☒ Renewal

Section 1 – License Type

Type of License: ☒ Food Service ☒ Common Victualer

Type of Food Service Establishment:

- ☒ Food Service (restaurant or take out) ☐ Catering
☐ Retail Food (commercially prepared foods) ☐ Manufacturer of Ice Cream/Frozen Dessert
☐ Residential Kitchen ☐ Bakery
☐ Bed & Breakfast w/Continental Breakfast

Section 2 – Business/Owner/Manger Information

Federal Employers Identification Number (FEIN/SS) _____

Business Name: Whitman House

Owner Name: Robert Rice

Email Address: _____

Mailing Address: P.O. Box 1086 Truro

02666

Phone No: 508-487-1740

Person Directly Responsible for Daily Operations: (Owner, Person In Charge, Supervisor, Manager)

Name: Robert Rice

Email Address: _____

Mailing Address: P.O. Box 1086

Phone No: _____

24 Hour Emergency: SAME

Section 3 – Business Operation Details

Number of Seats: Inside: 160 Outside: _____ Number of Employees: 25

Length of Permit: ☐ Annual ☒ Seasonal Operation

Hours of Operation: 5:00 PM To 11:00 PM

Days Closed Excluding Holidays: None

If Seasonal: Approximate Dates of Operation: 4/20/2018 To 11/24/2018

Certified Food Manager(s) (attach copy): (at least 1 full-time equivalent PER SHIFT required)

Howard Case 1469442

Allergen Awareness Certification (attach copy):

Susan Case 2802650

Has your menu changed from last year? ☐ Yes ☐ No

If yes please attach copy of menu or provide description of food to be prepared and sold:

Section 4 - Attestation

Attestation

I, the undersigned, attest to the accuracy of the information provided in this application and further agree to allow the regulatory authority access to the food service establishment as specified under § 8-402.11. I affirm that the food establishment operation will comply with 105 CMR 590.000, Truro Board of Health Regulation Section X, Food Service Regulations and all other applicable laws. Pursuant to MGL Ch. 62C § 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid state and local taxes required by law.

Signature of Applicant:

Robert F. Case

Date:

2/27/18

Application Checklist:

- ☒ Food Service Permit Application
- ☐ Smoke Detector/Fire Protection Certification
- ☒ Workers Compensation Affidavit/Certificate of Insurance
- ☐ Copy of Inspection of Kitchen Equipment: Commercial Hood and Ventilation System Report
- ☒ Copy of Service report of mechanical washing equipment (Dishwasher)
- ☒ Copy of ServSafe Certification and Allergy Awareness
- ☐ Copy of Choke Saver (for food service establishment w/seating capacity of 25 or more)

FOR HEALTH DEPARTMENT USE ONLY

Comments: _____

Review by _____

Date _____

Number: 2018-069

Fee \$75.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate A Food Establishment

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws a Permit is hereby granted to:

Robert Rice, mgr., d/b/a Whitman House Restaurant

Whose place of business is **5 Great Hollow Rd**

Type of business and any restrictions **Restaurant**

To operate a food establishment in **Truro**

Permit Expires: **December 31, 2018**

Date Issued:

3/6/18



Truro Board of Health Agent



HEALTH DEPARTMENT
TOWN OF TRURO

TRURO FIRE RESCUE
Truro Public Safety Facility
344 Route 6 Truro, MA 02666

MAR 06 2018

RECEIVED BY:

FIRE PROTECTION SYSTEMS
ANNUAL TEST REPORT

BUSINESS NAME: Whitman House Rest. + Bus Cords

OWNER/MANAGER: Robert Rice

ADDRESS: 5 Great Hollow Rd

PHONE #: 508 487 1740 NUMBER OF UNITS: 4

CONTACT PERSON: Bob Rice

ADDRESS: 5 Great Hollow Rd

TESTING COMPANY: Quaker Electric

TESTING ELECTRICIAN/TECHNICIAN: Arthur Martine

COMPANY PHONE #: 487-422 HOME PHONE #:

LICENSE #: A 10653

The fire protection system (s) including, but not limited to, (Sprinkler Systems) (Range Hood Systems) (Fire Extinguishers) (Type I II III Fire Alarm Systems) (C.O. Detectors) at the above mentioned business address, were tested, (CERTIFIED) the add parts of the systems, were found to be, or corrected to be, fully operational.

COMMENTS: Abons All OK

DATE OF CERTIFICATION: 3/2/18

BY:

[Signature]
Signature of Licensed Electrician

THIS REPORT MUST BE FILLED OUT AND SUBMITTED, PRIOR TO THE ISSUANCE OF,
OR RENEWAL OF A LICENSE TO OPERATE WITHIN THE TOWN OF TRURO.



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

TAX STATUS REQUEST FOR LICENSING

Date 3/1/2018

Request is coming from the Selectmen's Office _____ Health Office X

Owner's Name Robert Rice

Business Name Whitman House Rest.

Residential Address 5 Truro Center Rd .. 5 Great Hollow

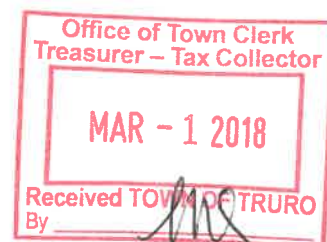
Map and Parcel 42-237.1

Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

All set through 2017.

Tax Collector's Signature

Date





The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017

www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: WHITMAN HOUSE RESTAURANT

Address: 7 GREAT HOLLOW RD

City/State/Zip: TROUBA, MA. 02661 Phone #: 508 487 1740

Are you an employer? Check the appropriate box:

1. ☒ I am a employer with 27 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☒ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Robert P. Lizio Date: 2/27/18

Phone #: 508 487 1740

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____

CERTIFICATE OF ALLERGEN AWARENESS TRAINING

Name of Recipient: SUSAN CASE

Certificate Number: 2802650

Date of Completion: 3/3/2017

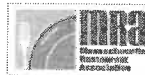
Date of Expiration: 3/3/2022



*The above-named person is hereby issued this certificate
for completing an allergen awareness training program
recognized by the Massachusetts Department of Public Health
in accordance with 105 CMR 590.009(G)(3)(a).*

This certificate will be valid for five (5) years from date of completion.

Issued By:



Massachusetts Restaurant Association
333 Turnpike Road, Suite 102
Southborough, MA 01772
508-303-9905
www.marestaurantassoc.org

NATIONAL
RESTAURANT
ASSOCIATION®
800.765.2122
www.restaurant.org

ServSafe® CERTIFICATION

HOWARD CASE

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP).

14694442

CERTIFICATE NUMBER

5243

EXAM FORM NUMBER

2/6/2017

DATE OF EXAMINATION

2/6/2022

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



#0655


Sherman L. Brown
SVP, National Restaurant Association Solutions

In accordance with Maritime Labour Convention 2006, Regulation A1/M 14.000-2013 (Regulation 32, Standard A3.21)
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National Restaurant Association® and the arc design are trademarks of the National Restaurant Association.

This document cannot be reproduced in whole or in part.
14102901

x 1401



Contact us with questions at 175 W. Jackson Blvd. Ste 1500, Chicago, IL 60604 or ServSafe@restaurant.org.



Get it right from us.

Reinhart Bev/Chem Service Report V5

Location Information		Consultation Information	
Location #:	USRT53010149	Audit Name:	Reinhart Bev/Chem Service Report V5
Location:	WHITMAN HOUSE RESTAURANT	Type:	Preventative Service
Address 1:	5 GREAT HOLLOW ROAD	Start Date and Time:	22 Feb 2018 12:48 PM
City/State/Zip:	TRURO, MA 2666 United States	End Date and Time:	22 Feb 2018 12:51 PM
Phone 1:	508-487-1740	Auditor:	Bryan Limeburner
Phone 2:	508-237-2491		
Email:	[REDACTED] ■KJMendes@RFSDelivers.com, BGCruckshank@RFSDelivers.com		
Contact Name:	ROBERT L RICE		
Contact Email:	blimeburner@rfsdelivers.com		

Audit Type

Category/Question	Answer
Are you doing a Chemical report	No
Are you doing a Beverage Report?	No

General Questions

Category/Question	Answer
Parts/General Comment Section	No

Auditor Signature: Bryan Limeburner

Account Signature: ROBERT L RICE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FIRESIDE INSURANCE AGENCY, INC. 36 Shank Painter Road #10 P.O. Box 760 Provincetown, MA 02657	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: NorGUARD Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # 31470
---	--	--

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ 0 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 0 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 0 GENERAL AGGREGATE \$ 0 PRODUCTS - COMP/OP AGG \$ 0
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under: DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	08/01/2017	08/01/2018	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

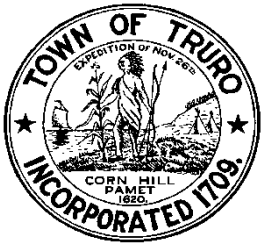
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Town of Truro
Town Hall
Truro, MA 02666

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: March 27, 2018

ITEM: Renewal of Seasonal Alcohol Licenses for 2018

EXPLANATION: Every March the review and approval of the Seasonal alcohol licenses comes before the Local Licensing Authorities/Board of Selectmen for restaurants and package stores. These Seasonal licenses run from April 1-January 15. The Town of Truro currently has ten (10) such licenses, eight (8) On-Premise (MGL 138 § 12) Restaurants and two (2) Off-Premise (MGL 138 § 15) package stores.

The following establishments are seeking renewal: **Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc. (New), Fuller's Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain's Choice, Payomet Performing Arts Center, and Highland Links Golf Course.**

All Liquor Liability and Certificates of Inspection will be required prior to issuance of on-premise licenses as required by the Alcoholic Beverages Control Commission.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Seasonal Alcohol Licenses will not be renewed for 2018 if not approved by the Local Licensing Authority for submission to the Alcohol Beverages Control Commission (ABCC).

SUGGESTED ACTION: *MOTION TO approve the 2018 renewal of the seasonal alcohol licenses for Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc., Fuller's Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain's Choice, Payomet Performing Arts Center, and Highland Links Golf Course and submission to the Alcohol Beverages Control Commission.*

ATTACHMENTS:

1. ABCC Seasonal License Holder's Applications
2. Chief of Police Review of Seasonal Licensees
3. Copies of 2017 Seasonal Alcohol Licenses

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

2018 SEASONAL RENEWAL FORM

--



THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Retail License Renewal

2018 SEASONAL RENEWAL FORM

License Number: 00006-RS-1292

License Name: Top Mast Resort Inc

Premises Address: 209 Shore Road Truro, MA
02652

Manager Name: Albert R Silva

Municipality: TRURO

License Class: Seasonal

License Type: Restaurant

License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Albert Silva
Signature of Authorized Party

2/23/18
Date

ALBERT SILVA
Printed Name of Signer

Email Address

Additional Information:

--



THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Retail License Renewal

2018 SEASONAL RENEWAL FORM

License Number: 00011-PK-1292

License Name: Jams Too, Inc.

Premises Address: 14 Truro Center Road Truro,
MA 02666

Manager Name: Dawn Snow

Municipality: TRURO

License Class: Seasonal

License Type: Package Store

License Category: Wines and Malt

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Dan Snow
Signature of Authorized Party

Date 2/26/18

Dawn Snow
Printed Name of Signer

Email Address

Additional Information:



THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Retail License Renewal
2018 SEASONAL RENEWAL FORM

License Number: 00012-PK-1292

License Name: 2ds Transport Inc

Premises Address: 300 Route 6 Truro, MA 02666

Manager Name: Frederick R Dunn

Municipality: TRURO

License Class: Seasonal

License Type: Package Store

License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature of Authorized Party

Fred Dunn

Printed Name of Signer

4/26/2018

Date

Email Address

Additional Information:



THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION
239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Retail License Renewal
2018 SEASONAL RENEWAL FORM

License Number: 00018-RS-1292
License Name: Stostef Inc
Premises Address: 104 Shore Rd Truro, MA 02652
Manager Name: Anthony J Pasquale

Municipality: TRURO
License Class: Seasonal
License Type: Restaurant
License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature of Authorized Party

2/23/18
Date

ANTHONY PASQUALE
Printed Name of Signer


Email Address

Additional Information:



License Number: 00034-GP-1292
License Name: Beach Point Health And Swim Club
LLC
Premises Address: 217 Shore Road Truro, MA
02652

--



2018 SEASONAL RENEWAL FORM

License Category: All Alcoholic Beverages

--



COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

Retail License Renewal

Record Number: 00039-GP-1292

License Number: 00039-GP-1292

License Name / DBA: Payomet Inc / PAYOMET PERFORMING ARTS
CENTER

Premises Address: Old Dewline Road Truro, MA 02666

Manager: Kevin Rice

Municipality: TRURO

License Class: Seasonal

License Type: General On-Premises

License Category: Wines and Malt

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature of Authorized Party

47 - 405 442 0

EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS:



Additional Information: _____





THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION


239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Retail License Renewal
BLANK RENEWAL FORM

License Number:	00000-RS-1292	Municipality:	TRURO
License Name:	Captains Choice Inc.	License Class:	Seasonal
Premises Address:	4 Highland Road D Truro MA 02652	License Type:	On-Premises / Restaurant
Manager Name:	Christopher W. King	License Category:	All Alcohol

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature of Authorized Party



Employer Identification Number (**REQUIRED**)
(Do Not Use Social Security Number)

CHRISTOPHER W. KING
Printed Name of Signer



Email Address (**REQUIRED**)

Additional Information:

--



THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Retail License Renewal
2018 SEASONAL RENEWAL FORM

License Number: 00003-RS-1292

License Name: Pamet Restaurant Group Inc

Premises Address: 17 Truro Center Road Truro,
MA 02666

Manager Name: Eric Jansen

Municipality: TRURO

License Class: Seasonal

License Type: Restaurant

License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

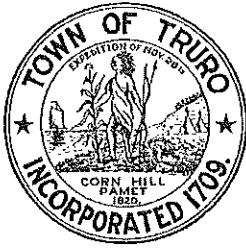
Signature of Authorized Party

Printed Name of Signer

Date

Email Address

Additional Information:



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

MEMO

To: Chief of Police, Craig Danziger, Truro Police Department
From: Nicole Tudor, Executive Assistant
Date: March 6, 2018
Re: 2018 Seasonal Liquor License Renewals

Please review the following 10 seasonal alcohol beverage licenses renewals for 2018 and kindly make any comments or concerns as you deem necessary. We anticipate the Local Licensing Authority (BOS) will review these renewal applications in the month of March.

2018 SEASONAL LIQUOR LICENSE RENEWAL APPLICANTS:

1. **Beach Point Health and Swim Club, LLC**, 217 Shore Road, Albert Silva, Manager
 License #00034-GP-1292 (ABCC) Type of License: General On Premise Category: All Alcohol

Approved/No Issues or Violations



Reason for Denial



Comments: _____

2. **Pamet Restaurant Group, Inc., dba Blackfish Restaurant**, 17 Truro Center Rd, Eric Jansen Manager
 License # 00003-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations



Reason for Denial



Comments: _____

3. **Captains Choice Inc. dba Captain's Choice**, 4 Highland Rd Unit D, Christopher W. King, Manager
 License # 00040-RS-1292 (ABCC) Type of License: Restaurant
 Category: Wine and Malt

Approved/No Issues or Violations



Reason for Denial



Comments: _____

4. 2 D's Transport, Inc. dba **Fuller's Package Store**, 300 Route 6, Frederick W. Dunn, Manager
License # 00012-PK-1292 (ABCC) Type of License: Package Store Category: All Alcohol

Approved/No Issues or Violations ☒

Reason for Denial ☐

Comments: _____

5. Johnson Golf Management, Inc., dba **Highland Links Golf Course**, 10 Highland Light Road, Kelly Laramie, Manager
License # 00038-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations ☒

Reason for Denial ☐

Comments: _____

6. Jams, Too, Inc., dba **Jams**, 14 Truro Center Rd, Dawn Snow, Manager (New)
License # 00011-PK-1292 (ABCC) Type of License: Package Store Category: Wine & Malt

Approved/No Issues or Violations ☒

Reason for Denial ☐

Comments: _____

7. Payomet, Inc., dba **Payomet Performing Arts Center**, 29 Old Dewline Rd, Kevin Rice, Manager
License # 00039-GP-1292 (ABCC) Type of License: General on Premises
Category: Wine and Malt

Approved/No Issues or Violations ☒

Reasons for Denial ☐

Comments: _____

8. Top Mast Resort Inc, dba **Top Mast Cafe**, 209 Shore Rd, Albert R. Silva, Manager
License # 00006-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations ☒

Reasons for Denial ☐

Comments: _____

9. Stostef, Inc dba **Terra Luna Restaurant**, 104 Shore Rd, Anthony Pasquale, Manager
License # 00018-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations ☒

Reasons for Denial ☐

Comments: _____

10. Robert L. Rice, Inc, dba **Whitman House Rest.**, 7 Great Hollow Rd, Robert L. Rice, Manager
License # 00002-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations



Reasons for Denial



Comments: _____

POLICE DEPARTMENT APPROVAL

Date: March 7, 2018

Signature: 
Craig Danziger, Chief of Police

01908 GDS 1353
All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN.....of TRURO.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To ROBERT L. RICE, Inc., dba Whitman House Restaurant

Robert L. Rice, Manager

on the following described premises

First Floor: 4 dining rooms & cocktail lounge, cellar & storage.

Second floor: restroom & storage.

Located off Route 6 at 7 Great Hollow Rd., Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2018., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th day of March 2017.

The Hours during which Alcoholic Beverages may be sold are

From

Monday-Saturday

11:00am-11:00pm

Sunday 12:00pm-11:00pm

ABCC LIC. #00002-RS-1292

[Signature]
[Signature]
[Signature]
Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN of TRURO

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To Pamet Restaurant Group, Inc. dba Blackfish Restaurant

Eric Jansen, Manager

on the following described premises

1 1/2 story building with three rooms & adjacent terrace. Both entrance &
exit on the side of the road. Located at 17 Truro Center Road, Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2018, unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th day of March 2017.

The Hours during which Alcoholic Beverages may be sold are

From

Monday-Saturday

8:00am-1:00am

Sunday 12:00pm-1:00am

ABCC.LIC.#00003-RS-1292

[Signature]
[Signature]
[Signature]
Maurice Burgess
LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

NO COPIES AND
ALL RIGHTS RESERVED

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN.....of.....TRURO.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To TOP MAST RESORT, Inc., dba Top Mast Cafe'

Albert R. Silva, Manager

on the following described premises

Two-story building, upper level is manager's quarters.

Lower story is restaurant, kitchen, restrooms & garage.

Located at 209 Shore Rd., Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2018., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th.....day of March.....2017.....

The Hours during which Alcoholic Beverages may be sold are

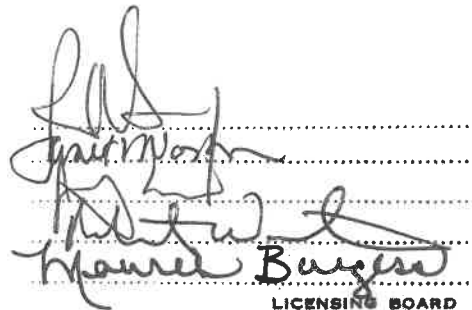
From.....

Monday-Saturday

09:00am-11:00pm

Sunday 10:00am-11:00pm

ABCC.LIC.#00006-RS-1292


LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

**LICENSE
ALCOHOLIC BEVERAGES**

THE LICENSING BOARD OF

The TOWN of TRURO

MASSACHUSETTS

HEREBY GRANTS A

RETAIL PACKAGE GOODS STORE

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

Not To Be Drunk On the Premises

To Jams Too, Inc. dba Jams

Dawn Snow, Manager

on the following described premises

Two-story building, 1st floor sales room & storage, 2nd floor apartment

entrances/exits located on the side and back of building.

Located at 14 Truro Center Road.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2018 unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th day of March 2017

The Hours during which Alcoholic Beverages may be sold are

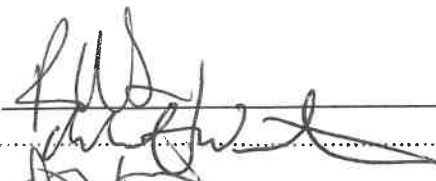
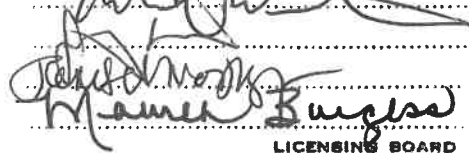
From

Monday -Saturday

8:00am-9:00pm

Sunday 10:00am-9:00pm

ABCC LIC #00011-PK-1292



LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

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All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN.....of.....TRURO.....

MASSACHUSETTS

HEREBY GRANTS A

RETAIL PACKAGE GOODS STORE

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

Not To Be Drunk On the Premises

To 2 d's Transport Inc. dba Fuller's Package Store.....

Frederick R. Dunn, Manager.....

on the following described premises

Single-story building with two rooms, full basement.....

for storage. Located at 300 Route 6, Truro.....

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 20.18., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th.....day of March.....20.17.

The Hours during which Alcoholic Beverages may be sold are

From

Monday - Saturday

8:30am-11:00pm

Sunday 10:00am-11:00pm..

ABCC LIC. #00012-PK-1292


LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN.....of TRURO.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To STOSTEF, Inc., dba Terra Luna Restaurant

Anthony J. Pasquale, Manager

on the following described premises

One story building with dining rooms and kitchen.

Located at 104 Route 6A (Shore Road), Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2018., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th.....day of March.....2017.....

The Hours during which Alcoholic Beverages may be sold are

From

Monday-Saturday

10:00am-10:00pm

Sunday 12:00pm-10:00pm

ABCC LIC.#00018-RS-1292

[Signature]
[Signature]
[Signature]
MANUEL BURGESS
LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

**LICENSE
ALCOHOLIC BEVERAGES**

**THE LICENSING BOARD OF
THE TOWN OF TRURO
MASSACHUSETTS
HEREBY GRANTS A**

GENERAL ON PREMISES

**LICENSE TO EXPOSE, KEEP FOR SALE, AND TO SELL
ALL KINDS OF ALCOHOLIC BEVERAGES**

TO BE DRUNK ON THE PREMISES

To Beach Point Health & Swim Club, LLC
Albert Silva, Manager

On the following described premises

The building is a 5000 sqft complex housing a 50' pool, kiddie pool,
hot tub, sauna, steam room, exercise room, 3 private showers, & 2
bathrooms. Exits are located on each end of the building & in the rear
of the building. Located at 217 Shore Rd, Truro.


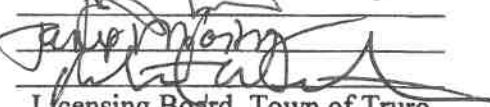
This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th, 2018 unless earlier suspended, cancelled, or revoked. In testimony whereof, the undersigned have hereunto affixed their official signatures this 27th day of March 2017

The hours during which alcoholic beverages
may be sold are from:
Monday-Saturday

9:00am-12:00am

Sunday 10:00am-12:00am

ABCC Lic. # 00034-GP-1292


Lawrence Burgess

Robert J. Smith
Licensing Board, Town of Truro

Original Golds and
Aluminum Resins

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The.....Town.....of.....Truro.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To Johnson Golf Management Inc., dba Highland Links Golf Course

Kelly Laramée, Manager

on the following described premises

Two-story building, 1st floor consists of a pro-shop, food & beverage

area and adjacent deck. 2nd floor consists of offices. Exit and entrance

located in the front & rear. Located on Highland Light Road.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires JANUARY 15TH 2018., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th day of MARCH 2017.

The Hours during which Alcoholic Beverages may be sold are

From

MONDAY-SATURDAY

10:00AM-7:00PM

SUNDAY

10:00AM-7:00PM

ABCC LIC# 00038-RS-1292

[Handwritten Signature]
[Handwritten Signature]

LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

**LICENSE
ALCOHOLIC BEVERAGES**

**THE LICENSING BOARD OF
THE TOWN OF TRURO
MASSACHUSETTS
HEREBY GRANTS A**

GENERAL ON PREMISES

**LICENSE TO EXPOSE, KEEP FOR SALE, AND TO SELL
WINE & MALT ALCOHOLIC BEVERAGES**

TO BE DRUNK ON THE PREMISES

To Payomet, Inc.

dba Payomet Performing Arts Center

Kevin Rice, Manager

On the following described premises

Performing arts center seasonal facility located in a main tent (50x75)
and two adjacent side tents (20x50 & 23x49). Main tent includes a lobby
with concession/bar area, stage and fixed seating areas; side tents
accommodate additional fixed seating. Located at 29 Old Dewline Rd.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15, 2018 unless earlier suspended, cancelled, or revoked. In testimony whereof, the undersigned have hereunto affixed their official signatures this 27th day of March 2017


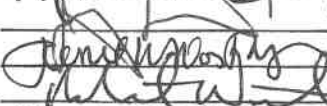
The hours during which alcoholic beverages
may be sold are from:

Monday - Saturday

5:00pm-10:30pm

Sunday 5:00pm-10:30pm

ABCC LIC # 00039-GP-1292


Maureen Blugess

Jennifer M. [unclear]
Licensing Board, Town of Truro

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The.....Town.....of.....Truro.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Captain's Choice Inc.

Christopher W. King, Manager

on the following described premises

One story building with kitchen, dining room, and bathroom (850 sq.ft.). Three entrances and three exits of

which two exits are available to the public. Outdoor patio area beneath awning (1200 sq. ft).

Crawl space (850 sq. ft.) not used. Attic (850 sq.ft) used for storage. Located at 4 Highland Rd Unit D, North Truro

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2018..., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this.....27th.....day of March 2017.....

The Hours during which Alcoholic Beverages may be sold are

From.....

Monday-Saturday

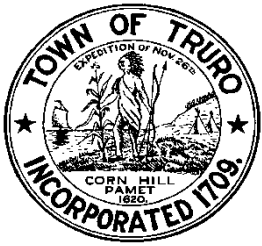
10:00AM-10:00PM

Sunday 10:00AM-10:00PM

ABCC LIC# 00040-RS-1292

[Signature]
Maureen Burgess
[Signature]
Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: March 27, 2018

ITEM: Review and Approve the 2018 Seasonal Renewal Certification for the Alcohol Beverages Control Commission

EXPLANATION: In addition to the Alcohol Beverages Control Commission Seasonal license renewal applications, the renewal certification must also be signed by the local licensing authorities. The ABCC is requesting this form be approved and signed, as proof of any seasonal licenses that failed to renew or were disapproved for renewal. Truro had no 2018 seasonal licenses that did not renew nor did the Board of Selectmen disapprove the renewal of any seasonal alcohol licenses for 2018.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The renewal certification will not be approved for submission to the Alcohol Beverages Control Commission (ABCC).

SUGGESTED ACTION: *MOTION TO approve the 2018 Alcohol Beverages Control Commission 2018 renewal certification.*

ATTACHMENTS:

1. ABCC 2018 Seasonal Renewal Certification
2. Email from ABCC Licensing Supervisor

SEASONAL RETAIL LIQUOR LICENSE RENEWAL APPLICATION GUIDELINES

Without exception, all seasonal alcoholic beverages **licensees** are required to renew their alcoholic beverages license by **March 31st** of each year.

All retail license renewal applications must be signed by an authorized corporate officer, individual or partner and filed with the Local Licensing Authority by March 31st. Licensees who are in the process of transferring their licenses are required to file the renewal application until the transfer has occurred and they are no longer the licensee of record.

Licensees are responsible for correcting any differences between their files and the ABCC license file on the renewal application in red ink. A Form 43 verifying these changes have been ABCC approved must be attached to the license renewal application in order to change the official ABCC license file (zip codes and spelling errors do not require a Form 43). Please email those changes to rmelville@tre.state.ma.us so that the changes can be made to the license record on the backend.

All on-premises M.G.L. c. 138, §12 licensees must provide proof of the required liquor liability insurance to the Local Licensing Authorities.

All on-premises M.G.L. c. 138, §12 licensees must provide a copy of the required Fire Safety Inspection Certificate to the Local Licensing Authorities. Please **do not** forward a copy of the Fire Safety Certificate, the insurance certificate or the completed renewal forms (unless they are for corrections) to the ABCC. You should keep all forms for your records.

Please complete the below form and mail it to the ABCC no later than April 30, 2018.

ABCC
239 Causeway Street
First Floor
Boston, MA 02114
Attn: Licensing

Any seasonal renewal application not signed and filed by March 31st will be treated as a New License.

If seasonal renewal application becomes a new license for failure to meet the March 31st signing deadline, it will be subject to all the procedures set forth under Chapter 138, §15A.

ANY QUESTIONS REGARDING THE ABOVE GUIDELINES SHOULD BE DIRECTED TO HURSHEL LANGHAM AT EXT. 719 or SABRINA LUC AT EXT 721

Ralph Sacramone, Executive Director

SEASONAL RENEWAL CERTIFICATION 2018

CITY/TOWN: Truro

A. SEASONAL LICENSEES WHO FAILED TO RENEW FOR 2018/19:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

None

B. SEASONAL LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2018/19:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

None

We hereby certify that the premises described in the 2018/19 seasonal renewal applications for the above mentioned municipality are now occupied, used or controlled by the licensee and will be on April 1, 2018. The 2018 Renewal Application have been approved by the Local Licensing Authorities and forwarded to the ABCC.

The Local Licensing Authorities

From: [Melville, Ryan \(TRE\)](#)
To: [Melville, Ryan \(TRE\)](#)
Subject: Seasonal Renewal Certification
Date: Friday, March 09, 2018 3:34:25 PM
Attachments: [SeasonalCertification2018.pdf](#)

Good Afternoon,

Following up on 2018 seasonal renewals, attached you will find the certification form that will need to be returned to the ABCC via mail or e-mail back to me.

This will be the only notification the local boards will need to provide to the ABCC with regards to seasonal license renewals. We will not be continuing the electronic renewal process.

Only licensees that are not being renewed, surrendering, or denied for renewal should be included on the certification form.

Please let me know if you have any questions.

I am looking forward simple smooth renewal season, please do not hesitate to reach out to me if you have any questions.

Ryan Melville
Licensing Supervisor
Massachusetts Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
Phone-1-857-453-2718
Fax-1-617-727-1258



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Robert L. Rice of Whitman House Restaurant

REQUESTED MEETING DATE: March 27, 2018

ITEM: Request for a Change of Manager on a Seasonal All Alcohol Pouring License - Whitman House Restaurant,
7 Great Hollow Road

EXPLANATION: Robert L. Rice (Robert L. Rice Inc.) Owner and Manager of Whitman House Restaurant has submitted an Alcoholic Beverages Control Commission (ABCC) application for review with the Local Licensing Authorities (per MGL Ch. 138 §15A and 16B). The application is for a Change of Manager on his current liquor license which is Robert L. Rice is listed as the Manager. The owner is looking to change the manager to his daughter Susan J. Case.

All of the required change of manager application documentation has been submitted which includes: Monetary Transmittal Form, Proof of Fee payment, Change of manager Amendment Application, CORI Authorization Form, Proof of Citizenship for proposed manager of record, vote of the Corporate Board.

If the request is approved the (ABCC) application will be mailed to the State for final approval. The ABCC will then notify the Town of the approval or the Licensing Department will be contacted with a request for additional information from the applicant. If the request is denied, the applicant/owner/manager will be notified in writing of the decision via "certified mail return receipt requested" allowing the applicant/owner/manager 5 days to appeal to the Alcoholic Beverages Control Commission.

Due to the application being in conjunction with the release of the seasonal ABCC applications (Agenda Item 6C) , the owner has signed the ABCC seasonal renewal alcohol application under Robert L. Rice since the approval from the ABCC may not be received prior to the application cutoff of March 31st.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: This could have an economic impact on the business.

SUGGESTED ACTION: *MOTION TO approve the change of manager for Whitman House Restaurant located at 7 Great Hollow Rd, from Robert L. Rice to Susan Jean Case for the Seasonal All Alcohol liquor license for submission to the Alcoholic Beverages Control Commission.*

ATTACHMENTS:

1. ABCC Change of Manager Application
2. Chief of Police Approval
3. ABCC Retail Checklist for Required Documentation
4. Whitman House Restaurant Alcohol License (2017)



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

Print Form

RCVD 2018 MAR 8 PM 1:29
 ADMINISTRATIVE OFFICE
 TOWN OF TRURO

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
 LICENSING AUTHORITY.

ECRT CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

IF USED EPAY, CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

TRANSACTION TYPE (Please check all relevant transactions):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> New Officer/Director | <input type="checkbox"/> Transfer of License |
| <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Issuance of Stock | <input type="checkbox"/> New Stockholder | <input type="checkbox"/> Transfer of Stock |
| <input type="checkbox"/> Change of License Type | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Pledge of Stock | <input type="checkbox"/> Wine & Malt to All Alcohol |
| <input type="checkbox"/> Change of Location | <input type="checkbox"/> More than (3) \$15 | <input type="checkbox"/> Pledge of License | <input type="checkbox"/> 6-Day to 7-Day License |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> New License | <input type="checkbox"/> Seasonal to Annual | |
| <input type="checkbox"/> Other | <input type="text"/> | | |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE
 CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
239 CAUSEWAY STREET
BOSTON, MA 02241-3396



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

AMENDEMENT APPLICATION FOR A CHANGE OF MANAGER

Please complete this entire application, leaving no fields blank. If field does not apply to your situation, please write N/A.

1. NAME OF LICENSEE (Business Contact)

Robert L. Rice Inc.

ABCC License Number

00002-RS-1292

City/Town of Licensee

Truro

2. APPLICATION CONTACT

The application contact is required and is the person who will be contacted with any questions regarding this application.

First Name: Robert

Middle: Lewis

Last Name: Rice

Title: Owner

Primary Phone: 508-487-1740

Email:

3. BUSINESS CONTACT

Please complete this section ONLY if there are changes to the Licensee phone number, business address (corporate headquarters), or mailing address.

Entity Name:

Primary Phone:

Fax Number:

Alternative Phone:

Email:

Business Address (Corporate Headquarters)

Street Number: 7

Street Name: Great Hollow Road

City/Town: Truro

State:

MA.

Zip Code: 02666

Country:

United States of America

Mailing Address

☐ Check here if your Mailing Address is the same as your Business Address

Street Number: P.O. Box 1086

Street Name:

City/Town: Truro

State:

MA.

Zip Code: 02666

Country:

United States of America

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

4. MANAGER CONTACT

The Manager Contact is required and is the individual who will have day-to-day, operational control over the liquor license.

Salutation First Name Middle Name Last Name Suffix

Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Place of Employment

Alternative Phone: Fax Number

Citizenship / Residency / Background Information of Proposed Manager

<p>Are you a U.S. Citizen? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Have you ever been convicted of a state, federal, or military crime? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p style="font-size: small;">If yes, attach an affidavit that lists your convictions with an explanation for each</p> <p>Have you ever been Manager of Record of a license to sell alcoholic beverages? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, please list the licenses for which you are the <u>current</u> or <u>proposed</u> manager:</p> <div style="border: 1px solid black; height: 50px; width: 200px; margin-top: 10px;"></div>	<p>Do you have direct, indirect, or financial interest in this license? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, percentage of interest <input type="text"/></p> <p>If yes, please indicate type of Interest (check all that apply):</p> <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Officer</td> <td><input type="checkbox"/> Sole Proprietor</td> </tr> <tr> <td><input type="checkbox"/> Stockholder</td> <td><input type="checkbox"/> LLC Manager</td> </tr> <tr> <td><input type="checkbox"/> LLC Member</td> <td><input type="checkbox"/> Director</td> </tr> <tr> <td><input type="checkbox"/> Partner</td> <td><input type="checkbox"/> Landlord</td> </tr> <tr> <td><input type="checkbox"/> Contractual</td> <td><input type="checkbox"/> Revenue Sharing</td> </tr> <tr> <td><input type="checkbox"/> Management Agreement</td> <td><input type="checkbox"/> Other</td> </tr> </table>	<input type="checkbox"/> Officer	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Stockholder	<input type="checkbox"/> LLC Manager	<input type="checkbox"/> LLC Member	<input type="checkbox"/> Director	<input type="checkbox"/> Partner	<input type="checkbox"/> Landlord	<input type="checkbox"/> Contractual	<input type="checkbox"/> Revenue Sharing	<input type="checkbox"/> Management Agreement	<input type="checkbox"/> Other
<input type="checkbox"/> Officer	<input type="checkbox"/> Sole Proprietor												
<input type="checkbox"/> Stockholder	<input type="checkbox"/> LLC Manager												
<input type="checkbox"/> LLC Member	<input type="checkbox"/> Director												
<input type="checkbox"/> Partner	<input type="checkbox"/> Landlord												
<input type="checkbox"/> Contractual	<input type="checkbox"/> Revenue Sharing												
<input type="checkbox"/> Management Agreement	<input type="checkbox"/> Other												

Please indicate how many hours per week you intend to be on the licensed premises

Employment Information of Proposed Manager

Please provide your employment history for the *past 10 years*

Date(s)	Position	Employer	Address	Phone
2007-2017	Head Bartender	Robert L. Rice	7 Great Hollow Road	5084871740

Prior Disciplinary Action of Proposed Manager

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following:

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICANT'S STATEMENT

I, Robert L. Rice the: ☒ sole proprietor; ☐ partner; ☐ corporate principal; ☐ LLC/LLP member
Authorized Signatory

of Robert L. Rice Inc., hereby submit this application for Changing of Manger
Name of the Entity/Corporation Transaction(s) you are applying for

(hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statement and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises does not violate any requirement of the ABCC or other state law or local ordinances;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the Application information as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of, the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

Signature:

Robert L. Rice

Date: February 27th, 2018

Title:

Proprietor



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

CORI REQUEST FORM

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>	00002-RS-1292	LICENSEE NAME:	Robert L. Rice Inc.	CITY/TOWN:	Truro
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APPLICANT INFORMATION

LAST NAME:	Case	FIRST NAME:	Susan	MIDDLE NAME:	Jean
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:			
DATE OF BIRTH:		SSN:		ID THEFT INDEX PIN (IF APPLICABLE):	
MOTHER'S MAIDEN NAME:	Oliver	DRIVER'S LICENSE #:		STATE LIC. ISSUED:	Massachusetts
GENDER:	FEMALE	HEIGHT:		WEIGHT:	
EYE COLOR:					
CURRENT ADDRESS:	57 Damon Road				
CITY/TOWN:	Brewster	STATE:	Ma	ZIP:	02631
FORMER ADDRESS:	602 State Street				
CITY/TOWN:	Brewster	STATE:	Ma	ZIP:	02631

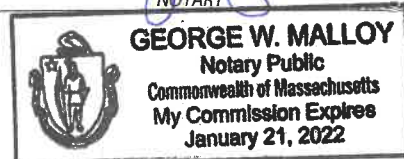
PRINT AND SIGN

PRINTED NAME:	Susan Case	APPLICANT/EMPLOYEE SIGNATURE:	<i>Susan Case</i>
---------------	------------	-------------------------------	-------------------

NOTARY INFORMATION

On this 16 day of March 2018 before me, the undersigned notary public, personally appeared Susan J Case
(name of document signer), proved to me through satisfactory evidence of identification, which were Danvers License
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

George W. Malloy
NOTARY



DIVISION USE ONLY

REQUESTED BY:	
SIGNATURE OF CORI-AUTHORIZED EMPLOYEE	

The DCII Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCII. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCII via mail or by fax to (617) 660-4614.



RESTAURANT

Established 1894

Route 6, North Truro, Massachusetts.
(508) 487-1740

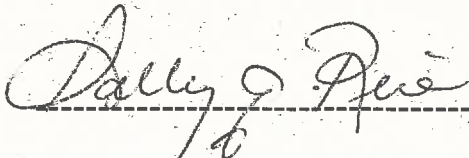
March 6, 2018

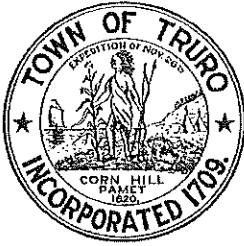
Robert L. Rice & Sally J. Rice have confirmed the fact: their daughter : Susan J. Case will be the manager of the business Robert L. Rice Inc. D. B. A. the Whitman House Restaurant.

Robert L Rice



Sally J. Rice





TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004 , Extension: 110 & 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov & nscoullar@truro-ma.gov

To: Chief Craig Danziger, Truro Police Department
From: Nicole Tudor, Executive Assistant
Date: March 7, 2018
Re: **Whitman House Restaurant, 7 Great Hollow Road, Truro**
Request for a Change of Manager on a Seasonal All Alcohol Liquor
License; Alcoholic Beverages Control Commission License # 00002-RS-1292

Robert L. Rice, Inc. d/b/a Whitman House Restaurant (7 Great Hollow Rd) is requesting a Change of Manager for their alcohol liquor license held with the Town of Truro.

Robert L. Rice, Inc. currently has a Seasonal-On Premise-All Alcohol Liquor License, ABCC License # 00002-RS-1292.

Current Alcohol License Manager on record is Robert L. Rice

Proposed Alcohol License Manager is Susan J. Case, 57 Damon Road, Brewster, MA 02631.

I have included the accompanying application that will be provided to the Alcoholic Beverages Control Commission once the Board of Selectmen review and approve the application at a duly held Board of Selectmen Meeting March 27, 2018.

Please kindly review for purposes of approval with the Local Licensing Authority (BOS) this request for a change of manager and provide any comments below:

POLICE DEPARTMENT REVIEW:

Date: 03/07/18

Signature: 
Craig Danziger, Chief of Police

Existing Licenses**Change in Beneficial Interest**

(Includes Change in Officers / Directors and Transfer / Issuance of Stock)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in Beneficial Interest Application**
- **Beneficial Interest - Individual Forms** for ALL officers / directors
- **CORI Application** for ALL officers / directors / LLC Managers /
LLC Members who have ownership *
- **Vote** of the Corporate Board
- Business Structure Documents
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
 - If Partnership, **Partnership Agreement**
 - If Sole Proprietor, **Business Certificate**
- **Purchase and Sale Agreement**, if applicable
- Supporting **Financial Records** for all loans, financing
- **Advertisement** (only if this includes a transfer or issuance of stock or adding a new stockholder)

* Officers/directors of non profit clubs with NO ownership do not need to fill out CORI Applications

Change of Manager

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change of Manager Application**
- **CORI Application** for proposed manager
- **Vote** of the Corporate Board
- **Proof of citizenship** for the proposed manager

Pledge of Collateral (License, Stock, Inventory)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Pledge of Collateral Application**
- **Vote** of the Corporate Board
- Pledge Documentation
- Promissory Note

Alteration of Premises / Change of Location

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Alteration of Premises / Change in Location Application**
- **Vote** of the Corporate Board
- **Purchase and Sale Agreement**, if applicable
- Supporting **Financial Records** for all loans, financing
- **Floor Plan**
- **Lease / Intent to Lease Documents**
- **Advertisement** (indicated on the LLA Review Record)
- **Abutters Notified** (indicated on the LLA Review Record)

Change of License Class
(i.e. Seasonal to Annual)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in License Class Application**
- **Vote** of the Corporate Board
- **Advertisement** (indicated on the LLA Review Record)
- **Abutters Notified** (indicated on the LLA Review Record)

Change of Hours

- **LLA Review Record**
- **Transmittal Form**
- **No Fee**
- **Vote** of the Corporate Board

Change of Legal Structure

(i.e. Corp. to LLC, Sole Proprietor to Corp, etc.)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in Legal Structure Application**
- **Vote** of the Corporate Board
- Business Structure Documents
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
 - If Partnership, **Partnership Agreement**
 - If Sole Proprietor, **Business Certificate**

Change of License Category

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in License Category Application**
- **Vote** of the Corporate Board
- **Advertisement** (indicated on the LLA Review Record)
- **Abutters Notified** (indicated on the LLA Review Record)

Change of License Type

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in License Type Application**
- **Vote** of the Corporate Board

Change of Corporate Name

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in Corporate Name Application**
- **Vote** of the Corporate Board
- Business Structure Documents
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
 - If Partnership, **Partnership Agreement**
 - If Sole Proprietor, **Business Certificate**

Change of DBA

- **LLA Review Record**
- **Transmittal Form**
- **No Fee**
- **Change of DBA Application**
- **Vote** of the Corporate Board
- **Business Certificate**

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN.....of TRURO.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To ROBERT L. RICE, Inc., dba Whitman House Restaurant

Robert L. Rice, Manager

on the following described premises

First Floor: 4 dining rooms & cocktail lounge, cellar & storage.

Second floor: restroom & storage.

Located off Route 6 at 7 Great Hollow Rd., Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2018., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th day of March 2017.

The Hours during which Alcoholic Beverages may be sold are

From

Monday-Saturday

11:00am-11:00pm

Sunday 12:00pm-11:00pm

ABCC.LIC.#00002-RS-1292

[Signature]
[Signature]
[Signature]
Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



Agenda Item: 6F

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Al Silva of Top Mast Café

REQUESTED MEETING DATE: March 27, 2018

ITEM: Request for a Change of Hours on a Seasonal All Alcohol Pouring License - Top Mast Café, 209 Shore Road

EXPLANATION: Al Silva (Top Mast Resort Inc.) Owner and Manager of Top Mast Café has submitted an Alcoholic Beverages Control Commission (ABCC) application for review with the Local Licensing Authorities (per MGL Ch. 138 §15A and 16B). The application is for a Change of Hours on his current liquor license. The owner is looking to change the hours of selling alcohol on Mondays through Saturdays from 9:00am to 8:00am.

All of the required documentation has been submitted which includes: No Fee Monetary Transmittal Form, and the Vote of the Corporate Board.

If the request is approved the (ABCC) application will be mailed to the State for final approval. The ABCC will then notify the Town of the approval or the Licensing Department will be contacted with a request for additional information from the applicant. If the request is denied, the applicant/owner/manager will be notified in writing of the decision via "certified mail return receipt requested" allowing the applicant/owner/manager 5 days to appeal to the Alcoholic Beverages Control Commission.

Due to the application being in conjunction with the release of the seasonal ABCC applications (Agenda Item 6C) with a March 31st cutoff date, there will be two Top Mast Café licenses for signing by the Local Licensing Authority. One license will be reflective of current hours (9:00am Monday-Saturday) and the second license will be reflective of the proposed hours (8:00am Monday-Saturday) which will only be issued upon approval of the ABCC.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: This could have an economic impact on the business.

SUGGESTED ACTION: *MOTION TO approve the change of hours Monday through Saturday to 8:00am for Top Mast Café located at 209 Shore Road on the seasonal all alcohol license for submission to the Alcoholic Beverages Control Commission.*

ATTACHMENTS:

1. ABCC Change of Hours Application
2. Chief of Police Approval
3. ABCC Retail Checklist for Required Documentation
4. Top Mast Café Alcohol License (2017)

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

RCVD 2018MAR8 PM3:35
ADMINISTRATIVE OFFICE
TOWN OF TRURO

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE
LOCAL LICENSING AUTHORITY.**

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: NO FEE

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY):

00006-RS-1292

LICENSEE NAME: Top Mast Resort Inc. Albert R Silva d/b/a Top Mast Cafe

ADDRESS: 209 Shore Rd

CITY/TOWN: North Truro

STATE MA

ZIP CODE 02652

TRANSACTION TYPE (Please check all relevant transactions):

☒ Change of Hours

☐ Change of DBA

**THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL
FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND
SUPPORTING DOCUMENTS TO:**

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396**



RCVD 2018MAR1 PM1:51
ADMINISTRATIVE OFFICE
TOWN OF TRURO

P.O. Box 44 · 209 Shore Road · North Truro, MA 02652
1-508-487-1189 · 1-800-917-0024
www.topmastresort.com · vacation@topmastresort.com

February 28, 2018

Dear Alcoholic Beverages Control Commission,

This letter is to certify that at a special meeting of the Board of Directors of Top Mast Resort, Inc., held at the offices of the Corporation located at 209 Shore Road, North Truro, MA 02652 on February 26, 2018 at 10:00 a.m. all the officers being present and voting, it was unanimously voted that the hours of the on-site restaurant operating as Top Mast Café would be the following:

Monday through Saturday

Open: 8:00 a.m.

Close: 11:00 p.m.

Sunday

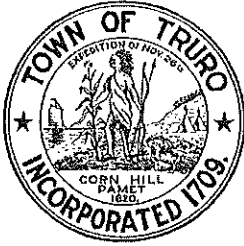
Open: 10:00 a.m.

Close: 11:00 p.m.

By unanimous consensus therefore we shall move forward toward adopting the elements required by said vote.

A handwritten signature in black ink that reads "Nancy Silva".

Nancy Silva
Secretary



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

To: Chief Craig Danziger, Truro Police Department
From: Nicole Tudor, Executive Assistant
Date: March 9, 2018
Re: Top Mast Resort Inc, dba Top Mast Cafe', 209 Shore Road, Truro
Request for a Change of Hours on a Seasonal On-Premise All Alcohol Liquor
License; Alcoholic Beverages Control Commission License # 00006-RS-1292

Albert R. Silva, of Top Mast Cafe' Inc., dba Top Mast Café (209 Shore Road) is requesting a Change of Hours for their alcohol liquor license held with the Town of Truro.

Top Mast Cafe' Inc. currently has a Seasonal On-Premises All Alcohol Liquor License, ABCC License #00006-RS-1292.

Current All Alcohol Liquor License Selling of Alcohol is Monday through Saturday at 9:00AM

Proposed All Alcohol Liquor License Selling of Alcohol is Monday through Saturday at 8:00AM

I have included the accompanying documentation that will be provided to the Alcoholic Beverages Control Commission upon approval of the Board of Selectmen at a duly held meeting. This request requires no legal notice or abutters notification.

Please kindly review for purposes of approval with the Local Licensing Authority (BOS) this request for a Change of Hours and provide any comments below:

POLICE DEPARTMENT REVIEW:

Date: 3-20-18

Signature: Craig Danziger
Craig Danziger, Police Chief

Existing Licenses**Change in Beneficial Interest**

(Includes Change in Officers / Directors and Transfer / Issuance of Stock)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in Beneficial Interest Application**
- **Beneficial Interest - Individual Forms** for ALL officers / directors
- **CORI Application** for ALL officers / directors / LLC Managers /
LLC Members who have ownership *
- **Vote** of the Corporate Board
- Business Structure Documents
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
 - If Partnership, **Partnership Agreement**
 - If Sole Proprietor, **Business Certificate**
- **Purchase and Sale Agreement**, if applicable
- Supporting **Financial Records** for all loans, financing
- **Advertisement** (only if this includes a transfer or issuance of stock or adding a new stockholder)

* Officers/directors of non profit clubs with NO ownership do not need to fill out CORI Applications

Change of Manager

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change of Manager Application**
- **CORI Application** for proposed manager
- **Vote** of the Corporate Board
- **Proof of citizenship** for the proposed manager

Pledge of Collateral (License, Stock, Inventory)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Pledge of Collateral Application**
- **Vote** of the Corporate Board
- Pledge Documentation
- Promissory Note

Alteration of Premises / Change of Location

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Alteration of Premises / Change in Location Application**
- **Vote** of the Corporate Board
- **Purchase and Sale Agreement**, if applicable
- Supporting **Financial Records** for all loans, financing
- **Floor Plan**
- **Lease / Intent to Lease Documents**
- **Advertisement** (indicated on the LLA Review Record)
- **Abutters Notified** (indicated on the LLA Review Record)

Change of License Class
(i.e. Seasonal to Annual)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in License Class Application**
- **Vote** of the Corporate Board
- **Advertisement** (indicated on the LLA Review Record)
- **Abutters Notified** (indicated on the LLA Review Record)

Change of Hours

- **LLA Review Record**
- **Transmittal Form**
- **No Fee**
- **Vote** of the Corporate Board

Change of Legal Structure

(i.e. Corp. to LLC, Sole Proprietor to Corp, etc.)

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in Legal Structure Application**
- **Vote** of the Corporate Board
- Business Structure Documents
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
 - If Partnership, **Partnership Agreement**
 - If Sole Proprietor, **Business Certificate**

Change of License Category

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in License Category Application**
- **Vote** of the Corporate Board
- **Advertisement** (indicated on the LLA Review Record)
- **Abutters Notified** (indicated on the LLA Review Record)

Change of License Type

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in License Type Application**
- **Vote** of the Corporate Board

Change of DBA

- **LLA Review Record**
- **Transmittal Form**
- **No Fee**
- **Change of DBA Application**
- **Vote** of the Corporate Board
- **Business Certificate**

Change of Corporate Name

- **LLA Review Record**
- **Transmittal Form**
- **\$200 Fee**
- **Change in Corporate Name Application**
- **Vote** of the Corporate Board
- Business Structure Documents
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth
 - If Partnership, **Partnership Agreement**
 - If Sole Proprietor, **Business Certificate**

01941 GOES 4/13
At Right Reserved

**LICENSE
ALCOHOLIC BEVERAGES**

THE LICENSING BOARD OF

The TOWN.....of...TRURO.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To TOP MAST RESORT, Inc., dba Top Mast Cafe'

Albert R. Silva, Manager

on the following described premises

Two-story building, upper level is manager's quarters.

Lower story is restaurant, kitchen, restrooms & garage.

Located at 209 Shore Rd., Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th . 20.18., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 27th.....day of March.....20.17.

The Hours during which Alcoholic Beverages may be sold are

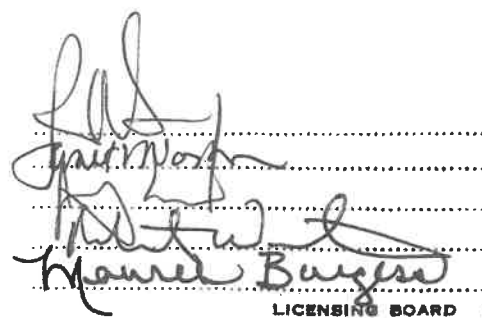
From.....

Monday-Saturday.....

09:00am-11:00pm.....

Sunday 10:00am-11:00pm.....

ABCC.LIC.#00006-RS-1292.....


LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: March 27, 2018

ITEM: Appointment to Police Chief Search Committee

EXPLANATION: Craig Danziger will be filling a recent vacancy on the Police Chief Search Committee (to be filled by a Police Department member).

SUGGESTED ACTION: Motion to *appoint Craig Danziger to the Police Chief Search Committee, to serve until a Police Chief is appointed.*

ATTACHMENTS:

1. None

DRAFT

**Truro Board of Selectmen Meeting
Tuesday, March 20, 2018
Truro Community Center**

Members Present: Chair Paul Wisotzky; Jay Coburn, Robert Weinstein, Janet Worthington

Regrets: Maureen Burgess,

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark; Town Accountant Trudi Brazil

Chair Paul Wisotzky called the meeting to order and at 5:00 p.m.

PUBLIC COMMENT

Paul Wisotzky read into record a letter from John Hopkins regarding Massachusetts cannabis regulations that could create positive opportunities for small Truro farms and in opposition to the bylaw being brought to Annual Town Meeting.

BOARD OF SELECTMEN ACTION

Articles for Annual Town Meeting

Town Manager Rae Ann Palmer and the Board reviewed the draft Warrant Articles for Annual Town Meeting. Selectmen decided to vote on the Articles that had been reviewed by Town Counsel and hold recommendations for the other ones until the next meeting.

Article 1 - Report of Multi-Member Bodies

Jay Coburn moved to recommend Article 1, as amended by Town Counsel. Janet Worthington seconded, and the motion carried 4-0-0.

Article 2 - Board of Selectmen's Salary

Jay Coburn moved to recommend Article 2, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 3 - Moderator's Salary

Robert Weinstein recused himself.

Jay Coburn moved to recommend Article 3. Janet Worthington seconded, and the motion carried 3-0-1

Article 4 - Operating Budget

Because of anticipated increases, Selectmen decided to hold recommendation on this Article until the meeting next week.

Article 5 – Omnibus Budget

Recommendation on Article 5 was held until the next meeting.

Article 6 - Transfers from Free Cash, Section 1 - Stabilization

Jay Coburn moved to recommend Article 6, Section 1. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 6 – Transfer, Section 2 - OPEB Trust Fund

Jay Coburn moved to recommend Article 6, Section 2. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 6 – Transfer, Section 3 - Housing Authority Trust Fund

Jay Coburn abstained from voting.

Robert Weinstein moved to recommend Article 6 Section 3. Janet Worthington seconded, and the motion carried 3-0-1.

Article 6 – Transfer, Section 4 - Housing Trust Fund for Cloverleaf Property

Jay Coburn moved to recommend Article 6 Section 4. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 6 – Transfer, Section 5 - Capital Stabilization Fund

Jay Coburn moved to recommend Article 6 Section 5. Janet Worthington seconded, and the motion carried 4-0-0.

Article 7 - Council of Aging Revolving Fund

Jay Coburn moved to recommend Article 7, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 8 – Reimbursement for State Highway Assistance Aid

Jay Coburn moved to recommend Article 8, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 9 - Capital Improvement, Section 1 - Library Roof

Section 1 covers the Library roof as a capital exclusion. It requires an affirmative ballot vote of a simple majority to pass.

Jay Coburn moved to recommend Article 9, Section 1, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 9 - Capital Improvement, Section 2 - Swap Shop

DPW Director Jarrod Cabral explained conditions of the site uncovered during excavation and the DEP requirements for remediation. Rae Ann Palmer noted the cesspool that needs to be removed. Swap Shop replacement is expected to be \$100,000 as a capital exclusion.

Jay Coburn moved to recommend Article 9, Section 2, as amended by Town Counsel. Janet Worthington seconded, and the motion carried 4-0-0.

Article 10 – Borrowing for Fire Tender

Article 10 is on hold pending Bond Counsel review.

Article 11 – Community Preservation Act Funds

Article 11 was held until Town Counsel comments on the Article.

Article 12 - Acceptance of Real Estate and Personal Property Collection

Jay Coburn moved to recommend Article 12, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 13 - Acquisition of State Property, Portion of South Hollow Rd.

Jay Coburn moved to recommend Article 13, as written by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 14 - Amend General Bylaws on Accesses to Town Road

This general bylaw amendment will require a Curb Cut permit prior to any building permit. Robert Weinstein moved to recommend Article 14, as amended by Town Counsel. Jay Coburn seconded, and the motion carried 4-0-0.

Article 15 - Amend General Bylaws, Local Acceptance of MGL 64N §3A Adding Section 11 Marijuana Local Sales Tax

Jay Coburn moved to recommend Article 15, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 16 - Charter Amendment to Change Name of *Selectmen* to *Select Board*

Jay Coburn moved to recommend Article 16, as prepared by Town Counsel. Janet Worthington seconded, and the motion carried 4-0-0.

Article 17 - Zoning Bylaw 40.3, Conversion of Cottage or Cabin Colony, Motor Court, Motel or Hotel to Condominium

A public hearing was held for Zoning Bylaw 40.3. Mr. Weinstein said that Town Counsel's version, which had not been recommended by Planning Board, was the more helpful version. Jay Coburn moved to recommend Article 17, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 18 – Amend Zoning Bylaws §70.3E, Waiver of Information Requirements

Jay Coburn moved to recommend Article 18, as amended by Town Counsel. Robert Weinstein seconded, and the motion carried 4-0-0.

Article 19 – Amend Zoning Bylaws §70.4F, Waiver of Information Requirements

Jay Coburn moved to recommend Article 19, as amended by Town Counsel. Janet Worthington seconded, and the motion carried 4-0-0.

Article 20 – Amend Sign Code Section 11 Temporary Signs

Robert Weinstein moved to recommend Article 20, as amended by Town Counsel. Janet Worthington seconded, and the motion carried 4-0-0.

Article 21 - Amend Zoning Bylaws §40.8 Establishing Moratorium on Recreational & Medical Marijuana Establishments

Town Counsel has said that craft cultivators can be removed from moratorium. Because a public hearing has not yet taken place, the Board held their recommendation.

Article 22 - Petitioned Article

Town Counsel had recommended some of the petitioned Article. However, the Article can only be changed by the petitioner at Town Meeting.

Jay Coburn moved to reserve recommendation of Article 22. Robert Weinstein seconded, and the motion carried 4-0-0.

14 Perry's Road

Rae Ann Palmer explained the Notice of Intent to sell a portion of 14 Perry's Road for other use pursuant to M.G.L.c. 61A s 14 (Truro, Map 45-136). The family intends to sell the property that is classified as agricultural land under Chapter 61A. The Town has the right of first refusal for this property. Town Counsel has reviewed the correspondence from Ms. Clair Perry's legal team and the non-exercise notice and approved both.

Robert Weinstein moved to approve and sign the Notice of Non-exercise for Lot 2 at 14 Perry's Road, (Map 45, Parcel 136) Truro. Jan Worthington seconded, and the motion carried 4-0-0.

Ragnar Relay

Town Manager Rae Ann Palmer reviewed Ragnar Relay's request for use of secondary roads for their annual event. She explained that the vans created problems on the secondary roads, particularly Castle Road and Depot Road. Ragnar had also agreed to work with the Town to offer some of the proceeds for Truro causes.

Janet Worthington was against use of side roads. Ragnar does not provide any benefits to the Town, and they do not have porta-potties available. Jay Coburn concurred and said Ragnar Events is a for-profit organization. Ms. Palmer will inform the Ragnar Relay organizer that the request to use the secondary roads was not accepted.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: None
- B. Review and Approve Re-appointment of Mark Peters to the Water Resources Oversight Committee
- C. Review and Approve 2018 Seasonal Licenses: Jobi Pottery, Adventure Bound Camping Resort at Hortons and Adventure Bound Camping Resort – North Truro Camping Area (Transient Vendors)
- D. Review and Approve the Support Letter for the Barnstable County Human Rights Commission
- E. Review and Hold Executive Session Minutes
- F. Review and Approve Board of Selectmen Minutes: February 27, 2018

Janet Worthington offered amendments to the minutes of February 27, 2018.

Jay Coburn moved to approve the Consent Agenda with the amended minutes. Robert Weinstein seconded, and the motion carried 4-0.

TOWN MANAGER'S AND SELECTMEN'S REPORTS

Rae Ann Palmer said a full update on storm damage will be ready for next Tuesday's meeting. She discussed conditions at Longnook and Ballston Beaches. Jan Worthington suggested a town-wide discussion of beaches and more data on Emergency Management. For those concerned about their wells, Ms. Palmer recommended obtaining water sampling kits from Health Department. Jay Coburn and Paul Wisotzky thanked Town staff for efforts during the storms. Robert Weinstein reported on bicycle lane improvements on Rte. 6, terminating at South Hollow Rd. He said the Army Corps of Engineers will be closing one lane in each direction on the Sagamore Bridge this month. Disruptions to traffic throughout Barnstable County are expected as a result.

ADJOURNMENT

Jay Coburn moved to adjourn. Robert Weinstein seconded, and the motion carried 4-0.

The regular meeting was adjourned at 5:56 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Paul Wisotzky, Chair

Maureen Burgess Vice-chair

Jay Coburn

Janet Worthington,

Robert Weinstein, Clerk

Public Records Material for 3/20/18

1. Letter from John Hopkins
2. Draft Warrant for Annual Town Meeting 2018
3. Materials for Notice of Non-exercise for portion of 14 Perry Way
4. Request from Ragnar Relay
5. Reappointment papers for Mark Peters to the Water Resources Oversight Committee
6. Applications for 2018 Seasonal Licenses: Jobi Pottery, Adventure Bound Camping Resort at Hortons and Adventure Bound Camping Resort – North Truro Camping Area (Transient Vendors)
7. Support Letter for the Barnstable County Human Rights Commission

DRAFT

**Truro Board of Selectmen &
Provincetown Board of Selectmen Joint Meeting
Tuesday, March 20, 2018
Truro Community Center**

Truro BOS Members Present: Chair Paul Wisotzky; Jay Coburn, Robert Weinstein, Janet Worthington

Regrets: Maureen Burgess

Provincetown BOS Members Present: Chair Cheryl Andrews; Robert Anthony, Thomas Donegan, Louise Venden, Erik Yingling

Present: Truro Town Manager Rae Ann Palmer; Provincetown Town Manager David Panagore; Truro Assistant Town Manager Kelly Sullivan-Clark; Provincetown Water Department Superintendent Cody Salisbury; Provincetown BOS Secretary Elizabeth Paine

Truro Chair Paul Wisotzky opened the Board of Selectmen meeting at 6:00 p.m.

Provincetown Chair Cheryl Andrews convened the Provincetown Board meeting at 6:01 p.m.

Inter-Municipal Water Agreement

Cody Salisbury, Chair of the Provincetown Water Commission, gave the Annual Report on the Inter-Municipal Water Agreement between Provincetown and Truro. This covered: Department attention to repairs, leak detection, audits, data collection, work with Environmental Partners on the management plan, decreased usage of water for the year, meter reading and billing, capacity, North Union Field wells in Truro, meeting demands, unmetered consumption, financial outlook, and new rates. Mr. Salisbury answered questions on peak water usage, Beach Point data, and Wells 4 and 5 at the former Air Force Base, which are not on their monitoring scheduled because they are only for emergency use. Cheryl Andrews commented on the relationship between Selectmen's policies and water use in Provincetown. The bills are now for water and sewer usage in Provincetown, she said.

Truro Selectmen thanked Cody Salisbury for the report. Louise Venden joined in the thanks and pointed out the new water rates. Provincetown Selectmen were pleased with increased conservation of water and the report.

Sewer Expansion and North Truro Sewer

Paul Wisotzky said he and the Town Managers and Cheryl Andrews had met to discuss sewer expansion that Truro would like to undertake. Cheryl Andrews said Provincetown has 25 years of experience to assist with the effort. Provincetown Town Manager David Panagore said they are ending a three-year cycle of sewer facilities. He said a reserve for peak flow is an important model that they need to maintain. Provincetown would need to know Truro data to assist with Truro's decisions. This would include year-round use. Jay Coburn commented on the connection between development of larger Affordable housing units and adequate wastewater solutions. David Panagore said they would consider Truro's interest in sewer expansion.

Health Insurance

Provincetown Town Manager David Panagore said that Provincetown and Truro were interested in better health insurance cost options. There are limited options, he said. Provincetown is basically at the place they should be. Rae Ann Palmer said Truro look at other options. She was interested in a better offer for a joint Town program. She said the plans need to take into consideration the older population in Truro. Nothing could be done until July 2019, Ms. Palmer said. Next steps would be evaluation of new plans and checking with the unions. Provincetown and Truro had voted against the Municipal plan last year.

Shared Services

Rae Ann Palmer discussed shared services of Truro and Provincetown that have been studied. Communications is an important of this, Mr. Panagore said. Janet Worthington discussed the need for shelters during emergencies. There is a shelter in Provincetown that is not a part of the regional emergency shelter center. David Panagore said that having charging stations for phones is important now as well as having warming stations. Janet Worthington expressed her concerns about having drivers able to transport people to shelters. There is an emergency management plan in place in Truro. Provincetown is working on one. Internet and cellular service outages in emergency situations were of concern. Mr. Donegan discussed testifying about Eversource issues.

Housing and the Air Force Base

Paul Wisotzky reviewed a visit by Secretary Ashe last year about the potential for housing at the former Air Force Base. Senator Cyr has promised to take this up on behalf of both Towns, Ms. Palmer said. Congressman Keating is also interested, according to David Panagore. Paul Wisotzky said he'd like to see the effort kept on the table. Mr. Donegan said the area needs to be cleaned up even if it is not used for housing. Robert Weinstein called attention to the former Weymouth Naval Yard which had been transferred to Town management. Jay Coburn suggested that the two Town Managers draft a letter to the state and federal representatives regarding management of the Air Force Base. Cheryl Andrews said that Truro should take the lead in preparing a letter.

Paul Wisotzky discussed the potential of the Cloverleaf Property for Affordable Housing in Truro. Having water for the property is essential. Mr. Panagore said that new pipe would be necessary.

Cape Cod National Seashore

Cheryl Andrews discussed the Cape Cod Seashore Advisory Commission, which has not been meeting. She said Provincetown has been considering what to do about this. One idea had been to have meetings with the six towns that are a part of the Cape Cod National Seashore. David Panagore said Senator Markey has been requesting updates on the Advisory Commission's status. Mr. Panagore said the senators and representatives do not want towns to step or overstep into the role of the Advisory Commission. Mr. Donegan said the towns should be able to meet to discuss issues without overstepping. Cheryl Andrews said that boards from the six towns should be invited. Robert Weinstein concurred. He said the Resilient Communities topic was one worth considering with the other towns and the Seashore. Erik Yingling discussed the services

provided by the towns to the Seashore as a partnership. Ms. Palmer commented on the good working relationship that Truro has with the Seashore. She recommended that the Seashore be aware that the towns would like to meet to discuss topics of mutual concern. The BOS Chairs will work on possible agenda items for a meeting.

Final Comments

Erik Yingling suggested that the Wellfleet Selectmen may be interested in a discussion of the former Air Force Base. Cheryl Andrews reminded everyone of the 2020 Event to commemorate the Pilgrim's arrival. She asked if Truro would be interested in forming a local committee to work on the effort. It will be on a future agenda for the Truro Selectmen, Paul Wisotzky said. Jay Coburn commended Erik Yingling for his service to the Provincetown Board of Selectmen. Paul Wisotzky noted that Jay Coburn would be completing his service with the Truro Board.

ADJOURNMENT

Jay Coburn moved to adjourn. Robert Weinstein seconded, and the motion carried 4-0.

The regular meeting was adjourned at 5:56 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Paul Wisotzky, Chair

Maureen Burgess Vice-chair

Jay Coburn

Janet Worthington,

Robert Weinstein, Clerk

Public Record Materials of 3/20/18

Annual Report on the Inter-Municipal Water Agreement between Provincetown and Truro