



Truro Board of Selectmen Meeting
Tuesday, August 28, 2018
Regular Meeting-5:00pm
Truro Town Hall - 24 Town Hall Road

RECOGNITION OF PUBLIC SAFETY STAFF MEMBERS

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Peter Graham filling an unexpired term on the Water Resources Oversight Committee

4. TABLED ITEMS NONE

5. BOARD OF SELECTMEN ACTION

- A. Discussion of Recent Shark Activity
Presenter: Dr. Greg Skomal, Massachusetts Division of Marine Fisheries
- B. Board of Selectmen Vote to Open the Warrant for the 2018 Special Town Meeting
Presenter: Rae Ann Palmer, Town Manager
- C. Update on Warrant Articles for 2018 Special Town Meeting
Presenter: Rae Ann Palmer, Town Manager
- D. Review and Approve the 2019 Board of Selectmen Meeting Date Calendar
Presenter: Rae Ann Palmer, Town Manager
- E. Intermunicipal Agreement with Outer Cape Towns (Eastham, Wellfleet, Provincetown and Truro)
Presenter: Rae Ann Palmer, Town Manager

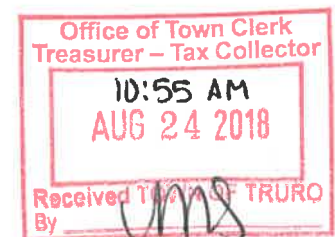
6. CONSENT AGENDA

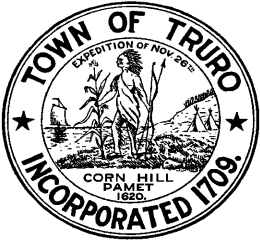
- A. Review/Approve and Authorize Signature:
 - 1. One Day Alcohol License for Pamet Harbor Yacht Club September 1st
 - 2. One Day Entertainment and Wine and Malt Alcohol License for Fitzroy Hall at Outer Reach Resort September 8th
- B. Review and Approve Reappointments to: Jarrod Cabral, DPW Director-Forest Warden
- C. Review and Approve Reappointments to: Tracey Rose-Truro Representative to the Provincetown Water and Sewer Board
- D. Review and Approve National Suicide Prevention Week Proclamation
- E. Review and Approve Board of Selectmen Minutes: August 9, 2018 and August 14, 2018

7. SELECTMEN REPORTS AND TOWN MANAGER REPORT

8. SELECTMEN COMMENTS

9. NEXT MEETING AGENDA: Tuesday, September 11 and Tuesday, September 18





TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 28, 2018

ITEM: Application to Serve on the Water Resources Oversight Committee

EXPLANATION: Peter Graham has submitted an application to serve on the Water Resources Oversight Committee, filling an unexpired term which will end on June 30, 2019. All paperwork/forms are up to date.

SUGGESTED ACTION: *MOTION TO appoint Peter Graham to the Water Resources Oversight Committee to fill an unexpired term which will end on June 30, 2019.*

ATTACHMENTS:

1. Application to Serve-approval/comments from member Tracey Rose



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: PETER GRAHAM HOME TELEPHONE: [REDACTED]

ADDRESS: 1 CHICKADEE WORK PHONE: " "

MAILING ADDRESS: P.O. Box 856 N.T. 02652 E-MAIL: _____

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: WRDC

SPECIAL QUALIFICATIONS OR INTEREST: GOT INTERESTED ON COPE CD COMMISSION

COMMENTS: _____
RCVD 2018AUG13 PM2:58
ADMINISTRATIVE OFFICE
TOWN OF TRURO

SIGNATURE: [Signature] DATE: 8-13-18

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

Noelle Scoullar

From: Tracey A. Rose <[REDACTED]>
Sent: Friday, August 17, 2018 9:31 AM
To: Noelle Scoullar
Subject: RE: Application to Serve WROC

Good morning,

I am not familiar with this applicant after all so I really cannot comment on a personal level. What I can say is that even though I don't know the extent the applicant was/is involved with the CCC, any interest in WROC's mission is appreciated. The applicant resides on Chickadee Lane which is in the same association as Mr. Kuechler so perhaps the applicant is quite familiar and versed with the important issues WROC/Truro discusses and monitors.

Thank you,
Tracey Rose

Tracey Rose

www.BYandD.com

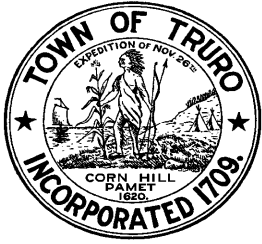
From: Noelle Scoullar <nscoullar@truro-ma.gov>
Sent: Thursday, August 16, 2018 10:15 AM
To: Tracey A. Rose <traceyrose@byandd.com>; Tracey Rose <tracey.rose@truro-ma.gov>
Cc: Nicole Tudor <ntudor@truro-ma.gov>
Subject: Application to Serve WROC

Good Morning Tracey,

I was informed that the Chair of WROC has resigned. Rae Ann asked that I send this application to serve to you and ask if you would mind commenting on Peter Graham applying?

Thank you so much!
Noelle

From: scans@smtp.truro-ma.gov [<mailto:scans@smtp.truro-ma.gov>]
Sent: Thursday, August 16, 2018 9:12 AM
To: Noelle Scoullar
Subject: Message from Mail Room KM_C458



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

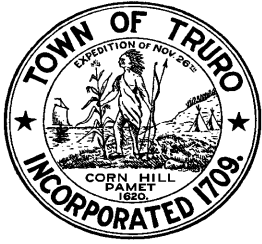
REQUESTED MEETING DATE: August 28, 2018

ITEM: Discussion on the Recent Shark Activity at Longnook Beach and Presentation from Dr. Greg Skomal, Department of Marine Fisheries

EXPLANATION: Selectperson Worthington requested that this item be placed on the agenda to discuss the recent shark activity at Longnook Beach and to identify topics and areas to be considered for future exploration. Dr. Greg Skomal, Recreational Fisheries Program Manager for the Massachusetts Division of Marine Fisheries, will provide a brief presentation on Great White Shark behavior and will be available to answer questions during the subsequent discussion.

SUGGESTED ACTION: *Presentation and discussion only. Action not required.*

ATTACHMENTS: None



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: August 28, 2018

ITEM: Action to open the Warrant for the 2018 Special Town Meeting and to set the Warrant closing date.

EXPLANATION: In accordance with the Truro Town Charter, Chapter 2, § 3, the warrant for a Special Town Meeting shall remain open for submission of articles for no less than seven days and must be posted at least 14 days before the date of a Town Meeting. To adhere to the Charter, the warrant should open Wednesday August 29, 2018 at 8:00 am and should close on Friday September 7, 2018 at 9:00 am. The date of the Fall Special Town Meeting is scheduled for September 26, 2018.

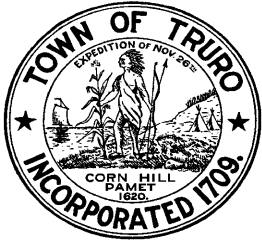
FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Charter Requirements will not be met.

SUGGESTED ACTION: *Motion to open the warrant for the 2018 Special Town Meeting on Wednesday August 29, 2018 at 8:00 AM and to close the warrant on Friday September 7, 2018 at 9:00 AM.*

ATTACHMENTS:

None



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: August 28, 2018

ITEM: Review of Special Town Meeting Articles

EXPLANATION: Attached for review and discussion by the Board is the draft list of articles for the 2018 Special Town Meeting Warrant. We are currently preparing the warrant and simultaneously sending articles to Town Counsel for review. Please advise if there is something not included or something that you have questions about.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT OF NOT APPROVED: N/A

SUGGESTED ACTION: *None Required – for discussion.*

ATTACHMENTS:

1. Draft List of Proposed 2018 Special Town Meeting Warrant Articles

TABLE OF CONTENTS

MESSAGE FROM THE BOARD OF SELECTMEN

MESSAGE FROM THE FINANCE COMMITTEE

TERMS USED IN MUNICIPAL FINANCE

PRESENTATION FROM ARMY CORPS OF ENGINEERS ON PAMET RIVER DATA COLLECTION

Article 1: ADDITION TO APPROPRIATION FOR REPLACEMENT OF LIBRARY ROOF AND SKYLIGHTS (FROM CAPITAL IMPROVEMENTS TRUST FUND)

Article 2: STORAGE SHED FOR HEAD OF THE MEADOW BEACH PARKING LOT (FROM CAPITAL IMPROVEMENTS TRUST FUND)

Article 3: REPLACE BOILERS AT TRURO CENTRAL SCHOOL (FROM CAPITAL IMPROVEMENTS TRUST FUND)

Article 4: MERGE BALANCE OF CAPITAL IMPROVEMENTS TRUST FUND INTO CAPITAL STABILIZATION FUND

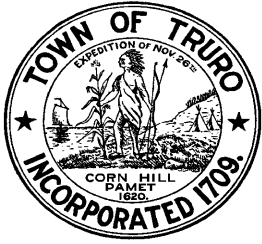
Article 5: REAPPROPRIATE UNEXPENDED BALANCE OF OPERATING CAPITAL FY 2015 (HVAC DUCTWORK CLEANING) TO PUBLIC SAFETY DOORS, KEY FOBS AND ASSOCIATED SOFTWARE

Article 6: ACCEPTANCE OF MGL Ch 44 Sec 53F 3/4 PEG ACCESS AND CABLE RELATED FUND (SECTION ACCEPTANCE BY TM REQUIRED TO CONTINUE TRURO'S CONTRACTUAL PRACTICE OF RESERVING COMCAST CABLE TV FEES)

Article 7: AMEND ZONING BYLAWS §50, AREA AND HEIGHT REGULATIONS TO ESTABLISH THE MAXIMUM BUILDING SIZE FOR RESIDENCES IN THE TOWN OF TRURO RESIDENTIAL DISTRICT

Article 8: AMEND ZONING BYLAWS TO ADD REGULATIONS FOR MEDICAL AND ADULT USE (RECREATIONAL) MARIJUANA ESTABLISHMENTS WITHIN THE TOWN

POSTING OF THE WARRANT



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: August 28, 2018

ITEM: Review and approve the Board of Selectmen Meeting Dates for calendar year 2019

EXPLANATION: Attached for your review and consideration is the 2019 Board of Selectmen Regular Meeting Dates and Work Session Meeting dates. The dates are consistent with the policy of meeting on the second and fourth Tuesday of the month with adjustments for Town Meeting, Annual Election and the Christmas holiday.

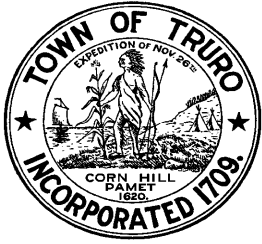
SUGGESTED ACTION: *Motion to approve the Board of Selectmen meeting dates for calendar year 2019.*

ATTACHMENTS:

1. Board of Selectmen Meeting Dates for 2019

Truro Board of Selectmen Meeting Schedule - 2019

<u>HEARING/MEETING</u> (Tues, unless otherwise noted)	<u>Work Sessions</u> (Location and Time TBD)
January 8	January 15
January 22	
February 12	February 19
February 26	
March 12	March 19
March 26	
April 9	April 16
Annual Town Meeting - April 23	
Annual Town Election - May 7	
May 14	May 21
May 28	
June 11	June 18
June 25	
July 9	July-No Work Session
July 23	
August 13	August-No Work Session
August 27	
September 10	September 17
September 24	
October 8	October 15
October 22	
November 12	November 19
November 26	
December 10	December-No work Session
December 17	



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: August 28, 2018

ITEM: Review of Proposed Memorandum of Understanding with Eastham, Wellfleet, Truro and Provincetown

EXPLANATION: The Town Managers/Administrators of the four Outer Cape Town's met and developed an inter-municipal agreement between the four Towns to facilitate regional cooperation and the sharing of resources as appropriate. This agreement is modeled after the Memorandum of Understanding already signed with Provincetown. As with the Provincetown agreement, this agreement is intended to cover one time sharing of equipment and potentially sharing of staff to cover short term absences. Should the Towns wish to initiate a permanent arrangement to share a staff person, a separate inter-municipal agreement would be negotiated and forwarded to the Board of Selectmen for approval and signature.

FINANCIAL SOURCE (IF APPLICABLE): N/A at this time.

SUGGESTED ACTION: *Motion to approve the four town Inter-municipal agreement with Provincetown, Truro Wellfleet and Eastham.*

ATTACHMENTS:

1. Proposed Inter-municipal Agreement

INTER-MUNICIPAL AGREEMENT

This Inter-Municipal Agreement (IMA) (hereinafter "Agreement"), dated _____ 2018, by and between the Town of Provincetown, acting through its Board of Selectmen (hereinafter "Provincetown"), the Town of Truro, acting through its Board of Selectmen (hereinafter "Truro"), the Town of Eastham, acting through its Board of Selectmen (hereinafter "Eastham"), and the Town of Wellfleet, acting by and through its Board of Selectmen (hereinafter "Wellfleet"), is entered into pursuant to G.L. c. 40 "A, upon the following terms and conditions:

WHEREAS, the Towns of Provincetown, Truro, Eastham and Wellfleet are all Outer Cape Cod municipalities;

WHEREAS, the Towns have determined that the sharing of personnel and equipment under certain circumstances will increase their ability to provide adequate and professional public services for their communities; and

WHEREAS, the Towns desire to enter into an agreement which sets forth mutually agreeable terms and conditions for the sharing of public employees and equipment.

NOW, THEREFORE, in consideration of these promises and the mutual covenants herein contained, Provincetown, Truro, Wellfleet & Eastham agree as follows:

I Scope of Coverage

Any Town may propose regionalizing services or make a request for assistance from another Town for any public purpose, including but not limited to services performed by or through the departments of health and conservation and/or inspectional services.

Each "Request" shall be initiated and approved by the Town Manager in Provincetown, the Town Manager in Truro, the Town Administrator in Eastham or by the Town Administrator in Wellfleet, or their designees, who shall hereinafter be referred to as the "Town Managers", who shall then inform their respective Boards of Selectmen within seven (7) days.

Each Request shall be reduced to writing and include all pertinent information such as the nature, location, and expected duration of the event or situation giving rise to the request; the number and type of employees requested; the type of equipment and logistical support needed; the financial terms and method of allocating costs, the location to which the employees are to report; and the name of supervisor, and any other pertinent information. Each Request shall take effect upon signature of the Town Managers.

The provisions of this Agreement shall not be construed as imposing an obligation on any Town to respond to a request for assistance by another Town or to provide services within the borders of the another Town. The extent of assistance to be furnished under this Agreement shall be determined

solely by the Town Managers, on a case-by-case basis, and it is understood and agreed that the assistance furnished under this Agreement may be recalled upon reasonable notice at the sole discretion of the Town Manager of the Town providing the employees or equipment.

II Command and Control

All public employees rendering services in the other Town pursuant to this Agreement, shall report to the identified supervisor, and carry out the assigned responsibilities; however, they shall remain subject to the command and control of their employer. The Town Managers will work together to coordinate the allocation of personnel to maximize efficiency and to avoid duplicate or conflicting commands.

Any equipment furnished shall, to the extent possible, be operated by the public employees of the Town providing the equipment.

All employment rights, compensation and benefits of public employees rendering services pursuant to this Agreement shall be the responsibility of the Town by which the public employee is regularly employed and such employees shall not be considered employees of the other Town for any purpose.

Each Town shall assume and be responsible for all of its own equipment costs, including but not limited to damage or loss of its own equipment and the use of fuel or other expendable supplies, provided, however, that the parties may agree to provide reimbursement under the circumstances of a particular request.

III Liability and Immunity

All immunities from liability enjoyed by the public employees of each Town within their own jurisdiction shall extend to their participation in rendering services under this Agreement outside its boundaries and such public employees shall maintain any rights of indemnification granted by law for any claims arising out of the actions taken within the scope of their employment.

Each Town agrees to assume its own liability for services provided under this Agreement and, to the extent permitted by law, each Town shall indemnify, defend and hold harmless the other Town from and against all claims, demands, liabilities, actions, causes of action, costs and expenses, including attorneys' fees, arising out of the actions of its public employees while performing services in the other Town.

Each Town shall provide and maintain throughout the term of this Agreement appropriate insurance coverage for liability for personal injury or property damage and all insurances for its employees and equipment, including health and workers' compensation.

IV. Term

This Agreement shall take effect on the date first written above and continue in effect for a period of twenty-five (25) years unless sooner terminated.

V. Miscellaneous

This Agreement is not intended to substitute or preclude any other agreements that may now or hereafter be in effect among the Towns with respect to the provision of mutual aid, nor does it supersede any other means of providing mutual aid.

This Agreement may only be amended or modified by written document signed by the Board of Selectmen in each Town.

This Agreement may be terminated by either party upon thirty (30) days written notice to the other party.

All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given if delivered or mailed, postage prepaid, certified mail, return receipt requested or by electronic mail to:

The Town of Eastham
Town Administrator
2500 State Highway
Eastham, MA 02642
jbeebe@eastham-ma.gov

The Town of Provincetown
Town Manager
260 Commercial Street
Provincetown, MA 02657
dpanagore@provincetown-ma.gov

The Town of Truro
Town Manager
24 Town Hall Road
Truro, MA 02666
rpalmer@truro-ma.gov

The Town of Wellfleet
Town Administrator
300 Main Street
Wellfleet, MA 02667
dan.hoort@wellfleet-ma.gov

This Agreement shall be governed in accordance with the laws of the Commonwealth of Massachusetts and any dispute hereunder shall be directed to the appropriate court within Barnstable County.

If any provision, section, phrase or word contained herein is determined by a court of competent jurisdiction to be unenforceable, for any reason, or beyond the scope of the statutory provisions of Chapter 40, Section 4A of the General Laws, as amended, then it is the intention of the parties that, for public purposes, the remaining provisions thereof shall continue in full force and effect.

Executed as a sealed instrument as of the day and year first written above.

Signature page to follow.

TOWN of EASTHAM

By its Board of Selectmen

Wallace F. Adams, II, Chair

Martin McDonald, Vice Chair

John F. Knight, Clerk

Aimee Eckman, Board Member

Jamie Rivers, Board Member

TOWN of TRURO

By its Board of Selectmen

Robert Weinstein, Chair

Maureen Burgess, Vice Chair

Janet W. Worthington, Clerk

Kristen Reed, Board Member

Paul Wisotzky, Board Member

TOWN of PROVINCETOWN

By Its Board of Selectmen

Louise A. Venden, Chair

Thomas N. Donegan, Vice Chair

Cheryl L. Andrews, Board Member

Robert Anthony, Board Member

Lise King, Board Member

TOWN of WELLFLEET

By Its Board of Selectmen

Janet Reinhart, Chair

Helen Miranda-Wilson, Vice Chair

Justina Carlson, Clerk

Kathleen Bacon, Board Member

Jerry Houk, Board Member



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. One Day Alcohol License for Pamet Harbor Yacht Club September 1st
2. One Day Entertainment and Wine and Malt Alcohol License for Fitzroy Hall at Outer Reach Resort September 8th

B. Review and Approve Reappointments to: Jarrod Cabral, DPW Director-Forest Warden

C. Review and Approve Reappointments to: Tracey Rose-Truro Representative to the Provincetown Water and Sewer Board

D. Review and Approve National Suicide Prevention Week Proclamation

E. Review and Approve Board of Selectmen Minutes: August 9, 2018 and August 14, 2018



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant, on behalf of Charlie Costa, Manager at Pamet Harbor Yacht Club (PHYC)

REQUESTED MEETING DATE: August 28, 2018

ITEM: Applications for One Day Alcohol License for Pamet Harbor Yacht Club for September 1st

EXPLANATION: MGL Chapter 138 § 14 provides local authority to license Special One-Day Alcohol licenses. The Pamet Harbor Yacht Club is requesting to hold an event in which alcohol will be served. The Police Chief has reviewed and approved each event.

Pamet Harbor Yacht Club, 7 Yacht Club Rd, has applied for a One Day Pouring License (All Alcohol) for Saturday, September 1, 2018 from 6:00pm-10:00pm. The PHYC Manager, Charlie Costa, has provided the Certificate of Liquor Liability Insurance, TIPS certification, and the Certificate of Inspection is current for 7 Yacht Club Rd. The Chief of Police has reviewed and signed the application, August 13, 2018.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Pamet Harbor Yacht Club will not be able to serve alcohol at their event.

SUGGESTED ACTION: *MOTION TO approve a Special One Day Alcohol license for Pamet Harbor Yacht Club at 7 Yacht Club Road for September 1st (All Alcohol) from 6pm-10pm and to authorize the Chair to sign the application.*

ATTACHMENTS:

- 1. One Day Alcohol License Application from Pamet Harbor Yacht Club-September 1st



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for a One Day Pouring License MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

Name of Applicant: Charlie Costa Business/Organization Name: Pamet Harbor Club

Mailing Address of Business/Organization: Box 555 Truro, MA 02660

Non-profit or For-profit Entity: Yes No
If yes, proof of Non-Profit Status **must** accompany this application

Contact Person: Charlie Costa Phone Number: 508-349-3772 Email: [REDACTED]

INDIVIDUAL APPLICANT INFORMATION

Individual's Name: _____ Mailing Address: _____

Phone Number: _____ Email Address: _____

EVENT INFORMATION

Date(s) of Event for License to be issued: SEPTEMBER 1, 2018 Purpose of Event (example: fundraiser, etc.): Social club event

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to): 6 PM to 10 PM

Event Location (Must provide facility name, if any, street number and name): Pamet Harbor Yacht Club, 7 Yacht Club Rd

Property Owner Name and Address: Pamet Harbor Yacht Club, Inc Phone number: 508-349-3772

Name of Caterer (if applicable): _____ Approximate number of people attending: 65

Is the event open to the general public Yes No

Will there be Entertainment ___ Yes No If Yes, Type of Entertainment _____

Will there be Police Detail ___ Yes No

Purchase & Service

License is for the Sale of:

All Alcohol Beverages (\$75.00)

Wines & Malt beverages Only (\$50.00)

Wines Only (\$50.00)

Malt Beverages Only (\$50.00)

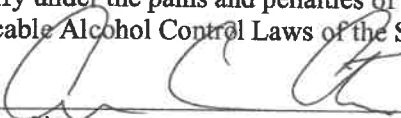
What is the source of the alcohol for the event (where is it being purchased*?) AJ Luke's Imports + Distributing
*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perms.htm>

Who will be serving the Alcohol? Ann Courtney + Richard Courtney
TIPS CERTIFIED REQUIRED - SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.


Signature

8/10/18
Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate may be required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

Board of Selectmen _____ Meeting Date _____

Police Department  _____ Date 8/13/18

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____



The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

William Francis Galvin
Secretary of the
Commonwealth

Date: July 05, 2018

To Whom It May Concern :

I hereby certify that

PAMET HARBOR CLUB, INC.

appears by the records of this office to have been incorporated under the General Laws of this
Commonwealth on **April 11, 2006** (Chapter 180).

I also certify that so far as appears of record here, said corporation still has legal existence.



In testimony of which,
I have hereunto affixed the
Great Seal of the Commonwealth
on the date first above written.

William Francis Galvin

Secretary of the Commonwealth

Certificate Number: 18070079260

Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by:

tips On Premise SSN: XXX-XX-XXXX
 Issued: 6/28/2016 Expires: 6/10/2019
 ID#: 4290100 D.O.B.: XX/XX/XXXX

RICHARD T COURTNEY
 Po Box 1202
 Truro, MA 02666-1202

For service visit us online at www.gettips.com
 Caryn Lawrence, 31083

Client#: 70137

PAMETHAR

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Starkweather & Shepley, PO Box 549, Providence, RI 02901-0549, 401 435-3600. CONTACT NAME: Jill Hulme. INSURER(S) AFFORDING COVERAGE: INSURER A: Atlantic Specialty Insurance Co, NAIC #: 27154.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

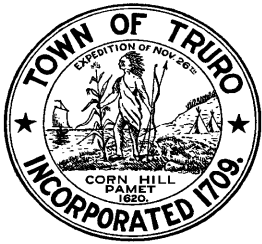
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liab, Excess Liab, Workers Compensation and Employers' Liability, and Liquor Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

CERTIFICATE HOLDER: Town of Truro, P.O. Box 2030, Truro, MA 02666. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Maria A. Barnowski.



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant, on behalf of Applicant Fitzroy Hall

REQUESTED MEETING DATE: August 28, 2018

ITEM: Applications for One Day Alcohol License and One Day Entertainment License for Applicant Fitzroy Hall for September 8th at Outer Reach Resort, 535 Route 6

EXPLANATION: MGL Chapter 138 § 14 provides local authority to license Special One-Day Alcohol licenses. MGL Chapter 140 § 181 provides local authority to license Special One-Day Entertainment licenses. The Applicant, Fitzroy Hall, is requesting to hold an event (family member surprise 50th birthday party) in which wine and beer will be served and there will be a DJ for entertainment at Outer Reach Resort, 535 Route 6. Mr. Hall has applied for a One Day Pouring License (Wine and Beer) for Saturday, September 8, 2018 from 7:00pm-9:00pm and a One Day Entertainment License for 7:00pm-11:00pm. The celebration is being held locally due to the majority of Mr. Hall's relatives residing on the Outer Cape.

The Applicant has provided TIPS certification, and the Certificate of Inspection is current for 535 Route 6. The Certificate of Liquor Liability insurance will be acquired prior to the issuance of the One Day Pouring License. Outer Reach Resort's, Group Sales Manager, Eric Anderson submitted confirmation from the licensed establishment for use of the Truro Heights, Outer Reach Resort Function Room for Mr. Hall. The Alcoholic Beverages Control Commission confirmed a One Day Wine and Beer license is required as the event is being held at a public venue.

The Chief of Police has reviewed and signed the applications, August 10th.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Fitzroy Hall will not be able to serve alcohol or have entertainment at the September 8th event.

SUGGESTED ACTION: *MOTION TO approve Special One Day Alcohol and One Day Entertainment licenses for Fitzroy Hall, to be held September 8, 2018 (Wine and Malt) from 7-9pm and (Entertainment) from 7-11pm*

located at the Truro Heights Function Room at Outer Reach Resort, 535 Route 6, and to authorize the Chair to sign the applications.

ATTACHMENTS:

1. One Day Alcohol and Entertainment License Applications, from Fitzroy Hall-September 8th, Certificate of Inspection, Confirmation from Outer Reach Resort, TIPS Certification , ABCC confirmation of license requirement.



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for a One Day Pouring License MGL Chapter 138, Section 14 Special Licenses

RCVD 2018 JUL 30 AM 10:25

ADMINISTRATIVE OFFICE

TOWN OF TRURO

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

Name of Applicant

Business/Organization Name

Mailing Address of Business/Organization

Non-profit or For-profit Entity

Yes No
If yes, proof of Non-Profit Status must accompany this application

Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

Date(s) of Event for License to be issued

Purpose of Event (example: fundraiser, etc.)

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to)

Event Location (Must provide facility name, if any, street number and name)

Property Owner Name and Address

Phone number

Name of Caterer (if applicable)

Approximate number of people attending

Is the event open to the general public Yes

No

Fitzroy Hall 979 Falmouth Rd D4 Hyannis MA 02601
 744-216-0277 [Redacted] [Redacted]

September 8th 2018 Birthday Party
 7pm - 9pm
 Outer Beach Resort 585 Route 6N Truro MA 02652
 Evan Evans SIA 508 280 3826
 90



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2018 JUL 30 AM 10:41
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

Weekday Saturday *Sunday

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Name of Applicant

Business/Organization Name

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

Yes

No

If yes, proof of Non-profit status **must** accompany this application

Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Fitzroy Hall
Individual's Name

979 Fairmount Rd
Mailing Address

[Redacted]
Phone Number

[Redacted]
Email Address

EVENT INFORMATION

September 8th 2018
Day (s)/Date (s) of Event for License to be issued

Birthday Parties
Purpose of Event (example: fundraiser)

7pm - 11pm
Hours of Event (from - to)

Outer Reach Resort 535 Bath 6W
Location (Must provide facility name, if any, street number and name)

Event is: Indoor Outdoor Event
(Please check applicable box)

Evan Evans S/A
Property Owner Name and Address

508 Bath 6W Truro MA 02665
Phone number

Seating Capacity: _____

Occupancy Number: 90

Name of Caterer (if applicable)

Approximate number of people attending _____

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) DJ - Jagga

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity)

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

F. Houll

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
• No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
• Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
• These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
• A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
• The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

Fee \$50.00

APPROVAL

License No 2018-10

Board of Selectmen Meeting Date

Police Department Date 8/10/2018

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate:



The Commonwealth of Massachusetts

Town of Truro

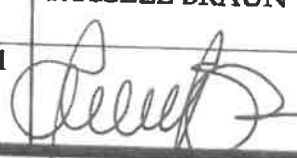


New and Renewal Certificate of Inspection

In accordance with 780 CMR, Chapter 1 (*The Ninth Edition of the Massachusetts State Building Code*) and Chapter 304 of the Acts of 2004 (*an Act to further enhance fire and life safety*), this certificate of inspection is issued to the premise or structure or part thereof as herein identified.

Issued to	<i>Identify Name of Establishment</i>					<i>Certificate No.</i>
	Outer Reach Resort Main Building-Office/Registration/Banquet Hall					18-017
Located at	<i>Identify property address including street number, name, city or town and county</i>					<i>Certificate Expiration</i>
	535 Route 6 Map 32 Parcel 28					6/12/2019
Use Group Classification	<i>Basement</i>	<i>First Floor</i>	<i>Second Floor</i>	<i>Third Floor</i>	<i>Fourth Floor</i>	<i>Other</i>
		B/A-2				
Allowable Occupant Load		12/154				

This certificate of inspection is hereby issued by the undersigned to certify that the premise, structure or portion thereof as herein specified has been inspected for general fire and life safety features. This certificate shall be framed behind clear glass and/or laminated and posted in a conspicuous place within the space as directed by the undersigned. Failure to post or tampering with the contents of the certificate is strictly prohibited.

Name of Municipal Fire Chief	TIMOTHY COLLINS	Name of Municipal Building Inspector	RUSSELL BRAUN	Date of Inspection	6/12/2018
Signature of Municipal Fire Chief		Signature of Municipal Building Inspector		Date of Issuance	6/12/2018



RCVD 2018AUG06 PM03:48
ADMINISTRATIVE OFFICE
TOWN OF TRURO

August 6th, 2018

Dear Fitzroy Hall,

This letter is to confirm your birthday party to be held at Truro Heights at the Outer Reach Resort on Saturday, September 8th, 2018. Truro Heights will provide tables, chairs and either gold or white linen (your choice) as well as banquet tables for food display. There will be access to a small kitchen area with a warming oven available. Cost for the use of the facility will be \$750.00. A \$300.00 deposit is required in order to hold the space and balance of payment will be due the week of the function. As the date gets closer we will reconfirm exact numbers, etc... in order to determine the number of tables you will need. Should you have any questions on anything please do not hesitate to give me a call at 508-487-9500 ex 249 or email at groupsales@ptowninn.com.

If sending a check for the deposit it should be made out to the Outer Reach Resort and mailed to the following address; The Provincetown Inn, 1 Commercial Street, Provincetown, MA 02657 attn Eric. If using a credit card you can call me direct at 508-487-9500 ex 249 and I can take the number over the phone.

Thank you Fitzroy, I'm looking forward to working with you.

Take good care, I will talk to you soon

Eric Anderson

Group Sales Manager

Provincetown Inn and Outer Reach Resort

Nicole Tudor

From: Fitzroy Hall [REDACTED]
Sent: Sunday, August 05, 2018 8:03 AM
To: Nicole Tudor
Subject: Fw: Results of your eTIPS On Premise 3.0 course

----- Forwarded message -----

From: etips@gettips.com <etips@gettips.com>
To: "hall.fitzroy@yahoo.com" <hall.fitzroy@yahoo.com>
Sent: Sunday, 5 August 2018 07:37:56 EDT
Subject: Results of your eTIPS On Premise 3.0 course

You have completed **eTIPS On Premise 3.0**. You passed the certification exam with a final score of 72.00%. The participation number 4868868 was assigned to your records. Please use this in correspondence with us. Please note that for security and exam integrity reasons we will not provide anyone information about your certification exam other than the score.

Your certification card will be mailed to :
979 Falmouth Rd Apt D14 Hyannis, MA 02601-2300 USA

If this address is in error, you can update it within the next 24 hours at the following link:
<http://www.gettips.com/servicelogin.shtml?RNL=cardaddr&RID=4868868>

To review your training record, and to review a summary of your exam answers log in at the following link:
<http://www.gettips.com/servicelogin.html?RNL=partrec&RID=4868868>

To review your completed course registration, and print a Certificate of Completion, log in at the following link:
<http://www.gettips.com/servicelogin.html?RNL=openreg&RID=45189VH7YN1>

A completion certificate is not proof of certification, but proof that you completed the class. Your certification card is legal proof of your certification. Your certification can also be verified online by using your certification number **4868868** at the following link:
<http://www.gettips.com/lookupcert.html>

Want to see your certification card through your phone? Click the following link to log into *mCertification Manager* on your mobile device::
<http://getti.ps/1cZsLQC>

Please let us know what you thought of the class. Please take our online survey at:
<http://www.gettips.com/servicelogin.shtml?RNL=newsurvey&RID=AH1A5A>

For an order receipt, log in at the following link:
<http://www.gettips.com/servicelogin.html?RNL=invoice&RID=874388>

Now that you've received your certification, what's next?

- Join the conversation. Come chat with us on [Twitter](#).
- Stay connected. Become a [TIPS Training Facebook](#) fan for regular updates and news articles.
- Share TIPS. Invite your friends to join our community for access to information regarding the benefits of TIPS Training in their roles.
- Don't ever miss an email from us. Please add custserv@gettips.com to your safe sender list or address book.

If you have any questions, respond to this message or email Technical Support . Thank you.

From: [Thomas, Renata \(TRE\)](#)
To: [Nicole Tudor](#)
Cc: [Noelle Scoullar](#)
Subject: RE: Private function alcohol question
Date: Tuesday, July 10, 2018 10:17:02 AM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Hi Nicole,

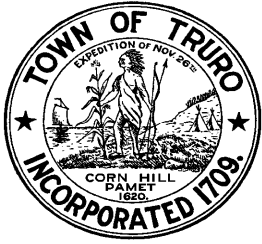
Yes, they would need a one day license since it is a public venue (i.e. not a private home).

Renata

Renata Thomas, MBA, PMP

Assistant Director

Commonwealth of Massachusetts
Office of the Treasurer and Receiver General
Alcoholic Beverages Control Commission
239 Causeway Street, Boston MA
rthomas@tre.state.ma.us



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: August 28, 2018

ITEM: Approval of Jarrod Cabral, DPW Director, as Forest Warden

EXPLANATION: MGL Chapter 48 Section 8 requires the Board of Selectmen to annually appoint a Forest Warden. The appointment is for a one year term. The Town Manager, on behalf of Jarrod Cabral, DPW Director is seeking approval of this appointment.

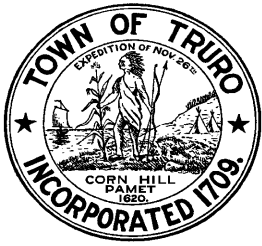
FINANCIAL SOURCE (IF APPLICABLE): n/a

IMPACT IF NOT APPROVED: The Town will not have a Forest Warden.

SUGGESTED ACTION: *Motion to approve Jarrod Cabral, DPW Director, as the Forest Warden for a one year term which will expire August 28, 2019.*

ATTACHMENTS:

None



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 28, 2018

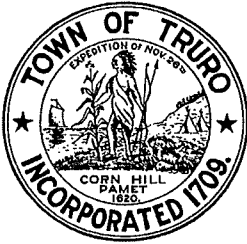
ITEM: Application to Serve as a Truro Representative on the Provincetown Water and Sewer Board

EXPLANATION: Tracey Rose has submitted an application to serve as Truro's representative on the Provincetown Water and Sewer Board, filling an unexpired term which will end on June 30, 2020. All paperwork/forms are up to date.

SUGGESTED ACTION: *MOTION TO appoint Tracey Rose to the Provincetown Water and Sewer Board, as a Truro representative, to fill an unexpired term which will end on June 30, 2020.*

ATTACHMENTS:

1. Application to Serve



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Tracey Rose HOME TELEPHONE: [REDACTED]

ADDRESS: 1 Town Hall Rd WORK PHONE: [REDACTED]

MAILING ADDRESS: P. O. Box 663 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Provincetown Water and Sewer Board- Truro Representative

SPECIAL QUALIFICATIONS OR INTEREST: _____

I have a strong interest in the preservation of our ground water and protection of our natural resources both locally and Cape Cod as a whole. I have served on the Truro Board of Health for approx. 10 years.

I have a strong interest in the preservation and protection of our natural resource as well as our ground water quality locally and for Cape Cod as a whole.

COMMENTS: I have served on the Truro Board of Health for approx. 10 years.

I also have enjoyed participating on the Truro Water Resource Oversight Committee.

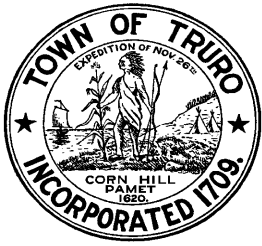
An avid year round beach walker I've studied the coastlines on the ocean side and bayside in Truro and Provincetown being an native and living here for over 50 years.

SIGNATURE: Tracey Rose DATE: 08.21.18

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant, on behalf of Deb Martin, Co-Chair of the Cape and Islands Suicide Prevention Coalition

REQUESTED MEETING DATE: August 28, 2018

ITEM: Proclamation acknowledging September 9-15 as Suicide Prevention Awareness Week

EXPLANATION: In recognition of National Suicide Prevention Month, the Cape & Islands Suicide Prevention Coalition is seeking to have the week of September 9-15 named "Suicide Prevention Awareness Week" in all of the Cape and Islands towns.

SUGGESTED ACTION: *MOTION TO acknowledge September 9th-15th as Suicide Prevention Awareness Week in the town of Truro and to sign the proclamation.*

ATTACHMENTS:

1. August 3, 2018 Letter from Deb Martin, Co-Chair of the Cape & Islands Suicide Prevention Coalition
2. Proclamation

Kevin A. Marshall
Co-Chair

Deborah K. Martin
Co-Chair



P.O. Box 119
Barnstable, Massachusetts
02630

www.suicideispreventable.net

August 3, 2018

RCVD 2018AUG3 AM10:58

ADMINISTRATIVE OFFICE
TOWN OF TRURO

Dear Board of Selectmen:

Each year, we lose more than thirty Cape & Island residents to suicide. For each of these suicide deaths, it is estimated more than thirty people are affected, six of them profoundly. Suicide is a public health issue in our communities; and it is preventable.

In recognition of National Suicide Prevention Month, the Cape & Islands Suicide Prevention Coalition is once again seeking to have the week of September 9th -15th , 2018 named "Suicide Prevention Awareness Week" in all of the Cape and Islands towns.

We aim to recognize this painful and often hidden part of our communities, to demonstrate our commitment to suicide prevention, and to send a message of hope to those struggling, grieving, or affected in any way by suicide. We know that by decreasing the stigma that surrounds suicide, we increase the likelihood that someone will reach out for help.

Please accept this proclamation request for the selectman's agenda for an early September or late August meeting (Sample proclamation wording is attached) we appreciate your consideration for this request, and look forward to hearing from you.

The proclamation can be emailed to me at suicideprevention@capecoalition.com or mailed to me at: Cape and Islands Suicide Prevention Coalition, P.O. Box 119, Barnstable, MA 02630

Warm Regards,

A handwritten signature in black ink, appearing to read "Deb Martin".

Deb Martin
Co-Chair
Cape & Islands Suicide Prevention Coalition

PROCLAMATION

SUICIDE PREVENTION AWARENESS WEEK

WHEREAS, in the United States, one person dies by suicide every 12 minutes and 121 people die by suicide each day; and

WHEREAS, 20 veterans die by suicide each day; and

WHEREAS, suicide is the second leading cause of death for Massachusetts residents ages 15-44 and the suicide rate on the Cape and Islands is 1.4 times higher than the State average; and

WHEREAS, suicide is a tragic and disruptive event for families and communities ~ it is estimated that annually, there are 6.3 million suicide loss survivors who have lost a loved one to suicide; and

WHEREAS, suicide is a public health issue and a community concern, and through increased education and awareness of the issue a great number of suicides can be prevented;

THEREFORE, we do hereby officially designate the week of September 09-15, 2018 as "**SUICIDE PREVENTION WEEK**" in the Town of Truro MA, Barnstable County.

Robert Weinstein, Chair

Maureen Burgess, Vice-Chair

Jan Worthington, Clerk

Paul Wisotzky

Kristen Reed
Board of Selectmen
Town of Truro

DRAFT

**Truro Board of Selectmen
Part-Time Resident Summer Meeting
Thursday, August 9, 2018
Truro Community Center**

Members Present: Chair Robert Weinstein; Maureen Burgess, Kristen Reed, Paul Wisotzky, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Facilitator Toby Berkman

Chair Robert Weinstein called the meeting to order at 5:30 after a 5 p.m. Meet & Greet. He welcomed everyone, introduced the members of the Board, the Town Manager, Assistant Manager and Town Moderator. He noted that numerous Department Heads, Police Lt. Craig Danziger and Fire Chief Tim Collins were present. Chair Weinstein introduced facilitator Toby Berkman of the Consensus Building Institute (CBI), who explained the agenda items and the visioning session on the future of Truro.

Update on Residential Tax Exemption

Town Manager Rae Ann Palmer noted the presence of the Harbormaster and IT Director and Administrative Assistants Nicole Tudor and Noelle Scoullar. Ms. Palmer presented slides to explain the Residential Tax Exemption (RTE), its place in the Budget process, the tax rate and the method of calculating RTE. She said 330 tax payers had taken advantage of the RTE. At present there are 551 properties are qualified to receive the RTE. Ms. Palmer analyzed this data in more detail with another slide. Valuations are still being determined. When they become certified, the tax classification hearing will be held. At that hearing the tax rate is set. There is a public comment e-mail site available, she said.

Update on Local Comprehensive Plan Process

Local Comprehensive Planning Committee Chair Christopher Clark introduced members of the committee. Community outreach is essential, he said. Mr. Clark explained the importance of gathering information from inclusive stakeholders of Truro. He gave an overview of the stages included in the process. Four areas - Energy, Transportation, Wetlands and Water Issues - have already been identified, he said.

Visioning Session on the Future of Truro

Facilitator Toby Berkman explained the goals and process for the visioning session. He said the Town was interested in ways to stay in touch with part-time residents throughout the year. A representative from each table was called upon to be notetaker/reporter of discussion among the participants. The starter topic was naming one specific place in Truro that is special and why. Staff and Selectmen circulated among the tables to be a part of the conversation.

Toby Berkman next said to imagine it was the year 2028, asking what values remain and what has changed. After a fifteen-minute discussion period, the next step was to decide at each table what were the top three or four values that the group wanted to be priorities.

Top values reported from the tables included: driving slower, quiet community, maintain small homes, charm, strong unified community, mutual respect among part-time and full-time residents, environmental quality, balance of sustainability and growth, open space, rural character, lack of commercialization, clean water, parking access to beaches (use of Air Force Base), communication, safety, stable rural community, community engagement, enhanced technology, non-tax based revenue streams, energy, equality for all, healthy environment, strong community and character. One group summed it up as: a diverse community that values the environment and the character of its people.

Mr. Berkman said the results will be written up for the Town and the Local Comprehensive Planning Committee. There was one other part to the process: ideas to keep the part-time residents engaged throughout the year. Participants wrote their suggestions on cards.

In a question and answer period, two part-time residents complained that there was not an opportunity for discussion of the Residential Tax Exemption or the marijuana bylaws. Selectman Maureen Burgess offered meeting and hearing dates for the bylaws. The tax rate hearing date is yet to be set. Rae Ann Palmer suggested signing up for automatic notices of meeting agendas. Chair Larry Pisapio of Part-Time Residents Advisory Committee (PTRAC) answered a question on the roles of the Part-Time Residents Advisory Committee and the Part-time Resident Taxpayers Association. He explained PTRAC is just getting organized, but they plan to work with the Part-Time Residents Taxpayers Association. Robert Weinstein explained a legal difference between the two groups since the PTRAC has to abide by Open Meeting Law as a Town committee. The record kept by their minutes is available to all. The original concept of RTEs, according to Chair Weinstein, was developing a mechanism for sustainability through a progressive tax format.

Adjournment

The meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Robert Weinstein, Chair

Maureen Burgess, Vice-chair

Kristen Reed

Paul Wisotzky

Janet Worthington, Clerk

Public Records Material of 8/9/18

Informational sheets on Residential Tax Exemption

DRAFT

**Truro Select Board Meeting
Tuesday, August 14, 2018
Truro Town Hall**

Select Board Members Present: Chair Robert Weinstein; Maureen Burgess, Kristen Reed, Paul Wisotzky, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Robert Weinstein called the meeting to order at 5:00 p.m.

COMMITTEE & BOARD APPOINTMENTS

Jim Summers introduced himself, explained his background and his interest in serving on the Historical Commission.

Paul Wisotzky moved to approve the appointment of Jim Summers to the Truro Historical Commission for a three-year term which will expire June 30, 2021. Janet Worthington seconded, and the motion carried 5-0.

Gerry Woodcome gave his Truro background. He said that he believes his experiences in finances will be an asset to the Pamet Harbor Commission.

Janet Worthington moved to approve the appointment of Gerry Woodcome to the Pamet Harbor Commission for a one-year term which will expire on June 30, 2019. Maureen Burgess seconded, and the motion carried 5-0.

Jill Mays, a candidate for the Truro Cultural Council, explained her background in writing and with children's groups.

Maureen Burgess moved to approve the appointment of Jill Mays to the Truro Cultural Council for a three-year term which will expire June 30, 2021. Kristen Reed seconded, the motion carried 5-0.

Ronald Boyles related his personal experiences with the decline of family members, something that he believes has prepared him to help on the Council on Aging.

Paul Wisotzky moved to approve the appointment of Ronald Boyles to the Council on Aging, for a three-year term which will expire June 30, 2021. Kristen Reed seconded, and the motion carried 5-0.

BOARD OF SELECTMEN ACTION

2018 State Primary Warrant

Town Clerk Cynthia Slade presented the 2018 Warrant for the State Primary. She asked the Selectmen to sign two copies. The State Primary will be held at the Truro Community Center on Tuesday, September 4, 2018 from 7:00a.m. to 8:00 p.m.

Maureen Burgess moved to approve signing the 2018 State Primary Warrant. Paul Wisotzky seconded, and the motion carried 5-0.

Special Fall Town Meeting Date

Town Manager Rae Ann Palmer explained that the Planning Board was preparing zoning bylaws on cannabis and house size. The original date of September 12, 2018 will not be possible because of the necessary timing of the public hearing for the bylaws. She recommended September 26 or 27, 2018. Either date would allow for proper postings. The School gym and the Town Moderator are also available on either date.

Paul Wisotzky moved to approve September 26, 2018 at 6:00 p.m. at the Truro Central School for Special Fall Town Meeting. Kristen Reed seconded, and the motion carried 5-0.

Union Contracts

Rae Ann Palmer said that the labor negotiations had been very successful with AFSCME and LIUNA, but getting the changes incorporated into the agreements had taken time. The pay increases and changes in tracking vacation time were the main changes, she said. Both unions had ratified the agreements. Ms. Palmer said Jarrod Cabral, Trudi Brazil, and Town Counsel Jenkins had prepared the agreement for ASCME. Trudi Brazil, Attorney Jenkins and Rae Ann Palmer had worked on the LIUNA agreement.

Maureen Burgess moved to approve the labor agreements with AFSCME, Council 93, Local 1462 and Truro Public Employee's Local Union, Supervisor/Department Head Unit and Employee Unit of the Laborer's International Union of North America (LIUNA) for the term of July 1, 2018 through June 30, 2021. Paul Wisotzky seconded, and the motion carried 5-0.

Use of Town Roads for Organized Bike & Road Races/Events

Town Manager Rae Ann Palmer reviewed the bike races and events that use Truro roads each year. She said the Town needed to put parameters on which roads could be used. Ms. Palmer was also looking for policy direction from the Board of Selectmen. Police Chief Jamie Calise and Lt. Craig Danziger were present to comment on the events. They said safety was the main police concern, discussed race vs. ride, and intent to create a plan. Lt. Danziger said the Truro Police would contact other towns and the PanMass organizers since that was the biggest event that impacts most Cape towns. Truro increases patrols and officers for the Sunday that the PanMass riders and support vehicles come through the town.

Chair Weinstein said he is interested in keeping the PanMass event on Route 6 and moving it to spring or fall. Rae Ann Palmer discussed reported problems on Depot Rd., Castle Rd. and Snow's Park. Chief Calise said he would be interested in a traffic study before recommending that the ride be kept on Rte. 6. Ms. Palmer said the Cape Cod Commission may have some traffic studies. Paul Wisotzky and Maureen Burgess asked about the legalities of limiting the bicyclists to Rte. 6. Rae Ann Palmer said there were factors to consider about moving away from the narrowness and windiness of Castle Rd. The police officers and the Selectmen concurred that the Town should collaborate with PanMass organizers and the other Cape towns well ahead of the event. Kelly Clark said the PanMass organizer was willing to work with Truro.

Chair Weinstein read regulations for bicycle races, which are different from bicycle events. Janet Worthington asked about events other than PanMass. Ms. Palmer said that Ragnar and PanMass are the two big challenges. Paul Wisotzky and Kristen Reed volunteered to help with contacting the other communities and organizers. They, along with Ms. Palmer, the Police, and the Assistant Town Manager will work on the effort.

Ms. Palmer said that the Town has already said *no* to the Ragnar Relay for 2019 because of problems this year. Maureen Burgess elaborated on the complications from Ragnar 2018. Lt. Danziger and Chief Calise commented on other possibilities for improving safety and traffic problems.

Questions from the Part-time Resident Advisory Committee

Vice-Chair Maureen Burgess had relayed six questions raised by the Part-Time Resident Advisory Committee. She asked that the Selectmen give the questions thought and be ready to answer the questions at the upcoming tax classification hearing. Chair Robert Weinstein said he would focus on the first question on the rationale for implementing a Resident Tax Exemption (RTE). He commented on the complicated calculations for RTE made by the Town and State. The Board will be prepared to address the questions at the tax classification hearing.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 1. One Day Alcohol License for Pamet Harbor Yacht Club August 25th
 2. MADOT Form for American Lung Association Annual Bike Ride September 30th
 3. Application for New or Expansion of Existing Water Service-Colonial Village-630 Shore Road
 4. Application for a Curb Cut Permit for 19 Priest Road – Stefanie O'Neill
- B. Review and Approve Reappointments to: Susan Areson-Zoning Board of Appeals; Bob Panessiti-Charter Review Committee; Janice Parky-Open Space Committee; Patricia Wheeler-Truro Concert Committee and Human Services Committee; Gary Palmer-Charter Review Committee
- C. Authorize Board of Selectmen Chair to sign Housing Choice Initiative Grant Application
- D. Review and Approve the appointment of Police Chief Jamie Calise to Keeper of the Lock-up
- E. Review and Approve Board of Selectmen Minutes: July 24, 2018

Maureen Burgess moved to approve the Consent Agenda as printed. Paul Wisotzky seconded, and the motion carried 5-0.

SELECTMEN REPORTS AND TOWN MANAGER'S REPORT

Janet Worthington reported on the need for better parking signage especially on days of the Farmer's Market, and she advocated for a citizen's group to work on preparedness for hurricanes. Rae Ann Palmer said that Assistant Town Manager Kelly Clark will be in charge of working with staff to organize citizens for emergency preparedness.

Paul Wisotzky had attended the Local Comprehensive Planning Committee (LCPC), who are putting out an RFP for a consultant. The information gathered at the Part-Time Residents

meeting had been useful to the LCPC. Mr. Wisotzky had also attended the School Committee meeting. He said curriculum is being planned for the sixth grade class; postings are advertised for a Special Ed teacher and an Educational Assistant; and the Green Communities grant for the boiler had not been secured.

Maureen Burgess asked about follow-up information gathered for the LCPC at the Part-Time Residents meeting. Town Manager Rae Ann Palmer said the material had been written up and will be e-mailed to participants and the Selectmen. To remain in contact, Part-Time residents and anyone else interested in receiving the Town Manager's weekly reports can easily sign up on the Town website. Ms. Burgess also reported on her participation in a 2-person panel discussion for *Truro Connection*. She had presented "Aging in Place," suggestions for modifications that allow seniors to stay in their homes longer. A compilation of local and regional resources which she had provided will be included on the COA website.

Kristen Reed said she has been grateful to receive the Truro Alerts, which have begun. During her Office Hours, she heard concerns about the Little Pamet watershed and culvert, and she suggested that this be a future agenda item. She thanked all those who participated in the Part-Time Residents meeting on August 9th.

Chair Weinstein thanked the participants who stayed for the entire Part-Time Residents meeting. He said he had also attended the last two meetings of the Part-Time Advisory Committee, who had generated the list of questions for the tax rate hearing. He, Paul Wisotzky and Rae Ann Palmer had met with Brian Carlstrom, the new Superintendent of the National Seashore. They had discussed the Herring River MOU and possible use of the former Air Force base for parking. Rae Ann Palmer and Paul Wisotzky agreed that the Superintendent was very open to working with the Town. Mr. Weinstein said he had met with the Superintendent at another meeting with other towns and commented on his willingness to listen. He said that the Park Service always expects a plan for any proposal from the Town.

Town Manager Rae Ann Palmer said that because the Green Communities money for the school boiler had not been granted, there will be a transfer Article on the Special Town Meeting Warrant. She reported that a new, lighter and easier to manage tide gate for the Pamet River near Jams had been installed by the DPW. In the process, a missing dinghy was found in the pipe. The fire rescue boat is permanently in the water at Pamet Harbor, and a smaller raft can be quickly launched on the ocean side, she reported. At Ann Greenbaum's request, the Board of Assessors will look at other need-based exemptions for taxes, Ms. Palmer said. She announced that the Musnuffs intend to donate their Ballston Beach property to the Town. A position for Director for the After-School program is being advertised, but no one has been found yet. Ms. Palmer plans to attend the One-Cape Summit offered by the Cape Cod Commission on water quality issues.

SELECTMEN COMMENTS

Kristen Reed exhorted the public, "Remember to drink water," to stay hydrated in the hot weather.

NEXT MEETING

Rae Ann Palmer reviewed agenda items for the August 28, 2018 meeting: opening the Warrant for Special Town Meeting; possible voting on Articles; licenses; and the proclamation for Annual Suicide Prevention Week. Chair Weinstein requested an agenda item for a future meeting, an update on the Little Pamet based on information provided by Claire Perry. Town Manager Rae Ann Palmer said this will happen after more analysis is done; a plan for it will likely be included in the Annual Town Meeting Warrant. Paul Wisotzky requested two future agenda items: the 2019 Municipal Schedule and plans for an "End of Summer" party.

ADJOURNMENT

Paul Wisotzky moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Robert Weinstein, Chair

Maureen Burgess, Vice-chair

Kristen Reed

Paul Wisotzky

Janet Worthington, Clerk

Public Records Material of 8/14/18

- 1) Appointment papers of Jim Summers for the Historical Commission
- 2) Appointment papers of Gerry Woodcome for the Pamet Harbor Commission

- 3) Appointment papers of Jill Mays for the Truro Cultural Council
- 4) Appointment papers of Ronald Boyles for the Council on Aging
- 5) 2018 State Primary Warrant
- 6) Labor agreement with AFSCME
- 7) Labor agreement with LIUNA
- 8) List of bike and road races and events using Truro roads
- 9) Questions from Part Time Residents Advisory Committee on RTE's
- 10) One Day Alcohol License for Pamet Harbor Yacht Club August 25th
- 11) MADOT form for American Lung Association Annual Bike Ride September 30th
- 12) Application for Water Service-Colonial Village-630 Shore Road
- 13) Curb Cut Permit application for 19 Priest Road
- 14) Reappointment papers for: Susan Areson-Zoning Board of Appeals; Bob Panessiti-Charter Review Committee; Janice Parky-Open Space Committee; Patricia Wheeler-Truro Concert Committee and Human Services Committee; Gary Palmer- Charter Review Committee
- 15) Housing Choice Initiative Grant Application
- 16) Appointment of Police Chief Jamie Calise to Keeper of the Lock-up