



**Truro Board of Selectmen Meeting**  
**Tuesday, April 17, 2018**  
**Regular Board of Selectmen Meeting - 5:00pm**  
**Truro Public Safety Facility - 344 Route 6**

**1. PUBLIC COMMENT**

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

**2. PUBLIC HEARINGS NONE**

**3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

- A. Interview Remaining Part-Time Resident Advisory Committee Applicants: David Grimason, and David Sawicki, Carol O'Flaherty, and Stuart Winneg
- B. Vote to Appoint Members to the Part-Time Resident Advisory Committee

**4. TABLED ITEMS NONE**

**5. BOARD OF SELECTMEN ACTION**

- A. Vote of Town Meeting Motion Assignments  
Presenter: Paul Wisotzky, Chair
- B. Discussion of Open Meeting Law Complaint  
Presenter: Rae Ann Palmer, Town Manager
- C. Discussion of Police Chief Interview Process  
Presenter: Rae Ann Palmer, Town Manager

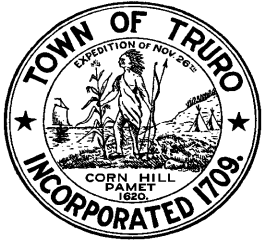
**6. CONSENT AGENDA**

- A. Review/Approve and Authorize Signature:
  - 1. *None*
- B. Review and Approve 2018 Seasonal Licenses: Jules Besch Stationers (Transient Vendor)
- C. Review and Approve Access Easement Deed for 10 Edgewood Way
- D. Review and Approve Appointment of Amber Ketler to Recycling Committee from Alternate to Full-Time Member
- E. Review and Approve Appointment of Cally Harper to Barnstable County HOME Consortium
- F. Review and Release Executive Session Minutes
- G. Review and Approve Board of Selectmen Minutes: March 27, 2018

**7. SELECTMEN REPORTS AND TOWN MANAGER REPORT**

**8. SELECTMEN COMMENTS**

**9. NEXT MEETING AGENDA: Wednesday, May 9 and May 15**



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Interview of Part-Time Resident Advisory Committee Applicants-David Grimason, David Sawicki, Carol O'Flaherty, and Stuart Winneg

**EXPLANATION:** Since part time residents are generally not here during the winter, the Board requested that applicants be interviewed as they are available. These applicants for the Part-Time Resident Advisory Committee are not available until early summer for a face to face interview. Town Counsel has advised that a phone interview does not constitute remote participation; therefore phone interviews were set for the April 17<sup>th</sup> meeting.

**SUGGESTED ACTION:**

**ATTACHMENTS:**

1. Applications to Serve-David Grimason, David Sawicki, Carol O'Flaherty, Stuart Winneg
2. Charge of the Part-Time Resident Advisory Committee



# TOWN OF TRURO

RCVD 2017NOV27 AM10:20

ADMINISTRATIVE OFFICE

P.O. Box 2030, Truro MA 02666

TOWN OF TRURO

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: David W. Grimason HOME TELEPHONE: [REDACTED]  
 ADDRESS: 7491 Dorset Street WORK PHONE: [REDACTED]  
 MAILING ADDRESS: Shelburne, VT 05482 E-MAIL: [REDACTED]  
 FAX: 802-985-3525 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Part-Time Resident Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: I have been coming to Truro since 1969.

Worked in Truro during college (Summer of 1973 and 1974)

Property owner since 1979. Built a home in 1987.

I have rented my home (not all summer) since 1987.

COMMENTS: I am a member of the Pamet Harbor Club

I own a float in Pamet Harbor where I keep my boat in the summer

I have never served on a committee like this but based on the above information, I represent the typical part time resident.

SIGNATURE: David W Grimason Digitally signed by David W Grimason  
Date: 2017.11.17 09:47:10 -05'00' DATE: 11/27/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666  
Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: DAVID SAWICKI <sup>cell</sup> HOME TELEPHONE: [REDACTED]  
ADDRESS: 17 HART RD N TRURO <sup>TRURO</sup> WORK PHONE: [REDACTED]  
MAILING ADDRESS: PO Box 838 N TRURO E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: part-time residents Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: taught planning, public policy + economic development since 1970. Chaired GA TECH program. Edited Journal of the American Planning Assn. was President of Assn of Collegiate Schools of Planning. Best selling Policy textbook 1986-2015

COMMENTS: I think I can bring a lot to a committee exploring how to "make TRURO sustainable." HAVE long history of economic development consulting

SIGNATURE: [Signature] DATE: 9/18/2017  
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COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Carol O'Flaherty HOME TELEPHONE: Local-508-487-0315  
 ADDRESS: 6 North Unionfield Rd - 02652 WORK PHONE: Cell [redacted]  
1972 Essex Circle - 34109  
 MAILING ADDRESS: Box 154 - 02652 E-MAIL: [redacted]  
as above - Naples, FL  
 FAX: - MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Non-resident taxpayers committee

SPECIAL QUALIFICATIONS OR INTEREST: I have a unique understanding of the views of both residents & non-residents having served 2 terms on my FL homeowners association Board (one as President) representing our 800 homeowners - 60% of whom are non-residents - and managing a \$9 million budget -  
 COMMENTS: I believe that committee bound by open meeting statutes, laboring with open minds, teamwork, honesty, & commitment to all the residents of Truro, will achieve a result satisfying all town property owners. I am fully experienced in working in compliance with open meeting laws, sunshine statutes & regulations. I request the honor to serve.

SIGNATURE: Carol O'Flaherty DATE: 9-18-17  
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COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

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 TOWN OF TRURO



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Stuart Winneg HOME TELEPHONE: [REDACTED]

ADDRESS: 659 Fillmore Street, #5 WORK PHONE: N/A

MAILING ADDRESS: San Francisco, CA 94117 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Part-Time Resident Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: I am an attorney.

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ADMINISTRATIVE OFFICE  
TOWN OF TRURO

COMMENTS: I live in San Francisco. I have a cottage in North Truro.

My Truro Address: Stones Throw Condominiums, 6 Shore Road

Unit 16. I have lived there 4 years. I would love to serve.

However, I will only be able to participate by phone, Go To

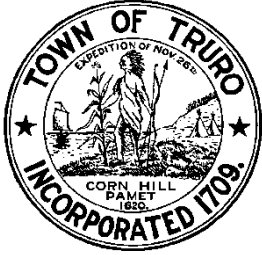
Meeting, Zoom, etc.

SIGNATURE: [Signature] DATE: November 14, 2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

Date: September 26, 2017

From: Board of Selectmen

To: Part Time Resident Advisory Committee

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In an effort to provide a public forum for part time residents and property owners to make recommendations to the Board of Selectmen and other elected and appointed bodies, the Truro Board of Selectmen hereby establishes a Part Time Resident Advisory Committee in accordance with the Truro Town Charter, Chapter 6-4-4, with the following Charge:

## PART TIME RESIDENT ADVISORY COMMITTEE

The Committee shall:

- give part time residents a voice
- provide Selectmen and other elected and appointed bodies with the benefit of information and views
- review policy proposals, make recommendations and share their perspective on matters of importance to the Town
- work with Board of Selectmen to hold an Annual Part-Time Residents Summer Meeting.

**Committee Organization:** The Committee shall be comprised of seven (7) regular members to be made up of part time property owners of the Town of Truro; all members will be appointed by the Board of Selectmen. This standing committee will adhere to all procedures as prescribed for a standing committee in the Town Charter and Bylaws and shall be subject to the Commonwealth's Open Meeting Law, Ethics Law and Public Records Law.

There shall be a Selectmen liaison to the Committee and the Town Manager or his/her designee shall serve as staff liaison.

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Paul Wisotzky, Chairman

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Maureen Burgess, Vice-Chair

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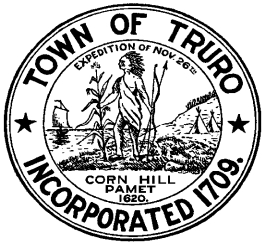
Robert Weinstein, Clerk

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Jay Coburn

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Jan Worthington  
Board of Selectmen  
Town of Truro



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Vote to Appoint Part-Time Resident Advisory Committee Members

**EXPLANATION:** The following Applicants to the Part-Time Resident Advisory Committee were interviewed on the following dates:

January 9, 2018 – Jean Krulic

January 23<sup>rd</sup>, 2018

Ira Joseph

Mary Worthington

Ron Fichtner

February 13, 2018 – Anne Greenbaum

February 27<sup>th</sup>, 2018

Julia Lester

Lawrence Pisapio

The applicants submitted their Application to Serve on the Part-Time Resident Advisory Committee and were interviewed on those dates. The Board of Selectmen will now determine who will serve on the 7 member Committee and which Board member will serve as the liaison to the Committee.

**SUGGESTED ACTION:** *MOTION TO appoint* \_\_\_\_\_ to serve on the Part Time Resident Advisory Committee for a \_\_\_\_\_ term.

**ATTACHMENTS:**

1. Applications to Serve





# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Jean Krulic HOME TELEPHONE: [REDACTED]

ADDRESS: 6 Rabbit Hill Rd., Truro WORK PHONE: -

MAILING ADDRESS: 41 Bowdoin St. #43 E-MAIL: [REDACTED]

FAX: Cambridge MA 02138 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Part time resident Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: have served on condo boards ; am the administrator of neighborhood condo association; officer on voluntary Truro group for our road improvements;

COMMENTS: recently retired, so have availability.

believe in transparency & good government  
Am familiar with Truro since 1980.

SIGNATURE: [Signature] DATE: 10/30/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

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ADMINISTRATIVE OFFICE  
TOWN OF TRURO



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Ira Joseph HOME TELEPHONE: [REDACTED]

ADDRESS: 1 Nelson Drive WORK PHONE: Same

MAILING ADDRESS: 102 West 75th St. Apt. 41 NY, NY 10023 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Part-Time Resident Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: I have 30 years of experience in energy markets with a special knowledge of natural gas and electricity prices.

Can also address issue of distributed power (solar and wind) and its potential impact on Truro's grid stability.

Also potential use of transfer station et. al. to produce power rather than import it.

COMMENTS: We bought our house in Nov. 2016 and we are eager to be involved. In particular, I have been studying ways to make Truro Center a sustainable commercial and tax-paying space that goes beyond the well-earned success of Jams and the Post Office. And future planning on space behind Seaman's Bank as well.

SIGNATURE: [Signature] DATE: 10/31/17

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COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

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ADMINISTRATIVE OFFICE  
TOWN OF TRURO



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Mary Northington HOME TELEPHONE: [REDACTED]

ADDRESS: 67 Old County Rd WORK PHONE: \_\_\_\_\_

MAILING ADDRESS: 48 Sunset Road  
Weston MA 02493 E-MAIL: mary.north@comcast.net

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Non-Resident Tax Payer Committee

SPECIAL QUALIFICATIONS OR INTEREST: \_\_\_\_\_

I'd be very interested in being a member of a group that represents my interests and is compatible with how I view the future of Truro.

COMMENTS: \_\_\_\_\_

SIGNATURE: Mary Northington DATE: 10 Oct 2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



# TOWN OF TRURO

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Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Ronald R. Fichtner HOME TELEPHONE: [REDACTED]

ADDRESS: Box 225 N. Truro MA 02652 WORK PHONE: [REDACTED]

MAILING ADDRESS: 4 Pilgrims Path North Truro E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Part-time Resident Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Currently active as

- ① Board Member & Secretary, Truro Historical Society;
- ② Singer, Outer Cape Chorale; ③ Volunteer CCNS;
- ④ Ex-Bd Member, Outer Cape Health Services (6 years)

COMMENTS: Am interested in identifying determinants for greater unity between full- and part-time residents, and using analytic skills to make budget requirements more widely understood. Work background:

Sr. Scientist, Centers for Dis. Control (CDC); Ed. Ph.D. Math

SIGNATURE: Ronald R. Fichtner DATE: 10/27/2017

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COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

ADMINISTRATIVE OFFICE  
TOWN OF TRURO



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Anne Greenbaum HOME TELEPHONE: [REDACTED]

ADDRESS: 22 Gospel Path WORK PHONE: \_\_\_\_\_

MAILING ADDRESS: 34 Wayburn Rd, Boston MA 02130 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Part Time Resident Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: \_\_\_\_\_

Involved in last years successful effort to limit house size in the Seashore District

Good listening skills and ability to understand many different points of view

COMMENTS: Recently semi-retired and able to spend more time and eneryg in Truro.

Committed to fair, inclusive and transparent process in workgroups

Calm and rational approach to challenging situations as demonstrated

by my work during the 2017 RTE discussions.

SIGNATURE: Anne Greenbaum Anne Greenbaum DATE: January 8, 2018

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: Anne Greenbaum Anne Greenbaum DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Julia B. Lester HOME TELEPHONE: [REDACTED]

ADDRESS: 3900 Watson Pl, NW WORK PHONE: [REDACTED]  
# A-70

MAILING ADDRESS: Wash. DC 20016 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Part-time Resident Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Have lived part-time in North Truro since 1955 and have owned the cottage since 1992. I am now retired so would have time to serve on this

COMMENTS: committee and hopefully be a valuable asset. I would also be easily able to come up to the Cape for meetings in the off season. Thank you for your consideration.

SIGNATURE: Julia B. Lester DATE: 11/6/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE): \_\_\_\_\_

RCVD 2017NOV7 AM9:32

ADMINISTRATIVE OFFICE

TOWN OF TRURO



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666  
Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: LAWRENCE PISAPPIO HOME TELEPHONE: [REDACTED]

ADDRESS: 15 SANDPIPER RD WORK PHONE: [REDACTED]

MAILING ADDRESS: 100 GRETCHEN LANE  
HOLLISTON, MA 01746 E-MAIL: [REDACTED]

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

PART-TIME RESIDENTS COMMITTEE

SPECIAL QUALIFICATIONS OR INTEREST: I AM A "PART-TIMER" WHO  
WAS ALSO A "YEAR-ROUNDER" IN THE EARLY 2000'S  
WHEN I SERVED AS A MEMBER OF THE TRURO  
BOARD OF HEALTH. I HAVE OWNED MY HOUSE IN TRURO

COMMENTS: FOR 22 YEARS, & CURRENTLY SERVING MY 20TH  
YEAR AS A TRUSTEE OF COBB FARM.

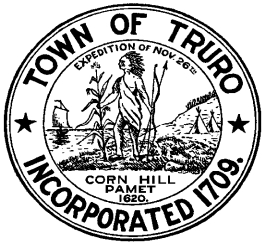
I WILL BE ABLE TO EMPATHIZE/SEE THINGS FROM BOTH SIDES,  
TO FACILITATE AGREEABLE SOLUTIONS TO SENSITIVE ISSUES.

SIGNATURE: [Signature] DATE: 10/25/2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF  
APPLICABLE): \_\_\_\_\_



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Board of Selectmen Vote on Assignment of Town Meeting Article Motions

**EXPLANATION:** The Articles for Town Meeting will be presented by each Select Board Member. The Article assignment must be voted on prior to Annual Town Meeting to determine who will be presenting each of the 22 Town Meeting Articles.

**SUGGESTED ACTION:**

**ATTACHMENTS:**

1. Motions for Town Meeting Articles



**ARTICLE 1: AUTHORIZATION TO HEAR THE REPORTS OF MULTI-MEMBER BODIES**

*Move to hear reports of any multi-member body, whose annual report was not published in the 2017 Annual Town Report.*

**ARTICLE 2: AUTHORIZATION TO SET THE SALARY OF THE BOARD OF  
SELECTMEN**

*Move to set salary for the Board of Selectmen, as printed in the warrant.*

**ARTICLE 3: AUTHORIZATION TO SET THE SALARY OF THE MODERATOR**

*Move to set the salary for the Town Moderator as printed in the warrant.*

**ARTICLE 4: AMENDMENTS TO THE FY2018 OPERATING BUDGET**

*Move to appropriate from Free Cash the amounts listed in the warrant to supplement the operating budgets of the various Town departments for the current fiscal year.*

**ARTICLE 5: FY 2019 OMNIBUS BUDGET APPROPRIATION**

*Move to appropriate the sum of Nineteen Million, Four Hundred Eighteen thousand, Seven Hundred, Thirty-two dollars and no cents (\$19,418,732.00) to defray the expenses and charges of the Town of Truro in Fiscal Year 2019 (the period from July 1, 2018 through June 30, 2019), including the costs of public education, debt service and interest payments, and to meet said appropriation as printed in the warrant.*

## **ARTICLE 6: TRANSFER OF FUNDS FROM FREE CASH**

### **Section One: To Reduce or Stabilize the FY 2019 Tax Rate**

*Move to transfer One Million dollars (\$1,000,000.00) from Free Cash to reduce or stabilize the 2019 Tax Rate.*

### **Section Two: To the OPEB Trust Fund**

*Move to transfer the sum of Four Hundred Thousand dollars (\$400,000.00) from free cash to the Other Post-Employment Benefits (OPEB) Trust Fund.*

### **Section Three: To the Affordable Housing Trust Fund**

*Move to transfer the sum of Five Thousand Three Hundred dollars (\$5,300.00) from free cash to the Affordable Housing Trust Fund.*

### **Section Four: To the Affordable Housing Trust Fund**

*Move to transfer the sum of Two Hundred Thousand dollars (\$200,000.00) from free cash to the Affordable Housing Trust Fund.*

### **Section Five: To the Capital Expenditure Stabilization Fund**

*Move to transfer the sum of One Hundred Thousand dollars (\$100,000.00) from free cash to the Capital Expenditure Stabilization Fund.*

### **Section Six: To the Stabilization Fund**

*Move to transfer the sum of One Hundred Thirty-five Thousand dollars (\$135,000.00) from free cash to the Stabilization Fund.*

**ARTICLE 7: COUNCIL ON AGING REVOLVING FUND**

*Move to set the spending limit for the COA Revolving Fund for Fiscal Year 2019 at Forty Thousand dollars (\$40,000.00).*

**ARTICLE 8: AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT FOR STATE HIGHWAY ASSISTANCE AID**

*Move to appropriate all sums provided to the Town pursuant to the Chapter 90 Highway Assistance Program of the Massachusetts Department of Transportation for purposes consistent with said program.*



**ARTICLE 9: CAPITAL IMPROVEMENT PROGRAM APPROPRIATION: CAPITAL EXCLUSION REQUEST(S)**

*Move to raise and appropriate the following described sums of money and to make each of these appropriations contingent upon so-called Proposition 2 ½ capital outlay exclusion votes as allowed under the general provisions of MGL, Chapter 59, Section 21C (1 ½).*

**Section One: Replace Library Roof and Skylights**

*One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) to replace the roof and skylights at the Truro Public Library.*

**Section Two: Replace “Swap Shop”**

*One Hundred Thousand Dollars and No Cents (\$100,000.00) to replace the “Swap Shop” at the Transfer Station and to address any remediation work required by the removal and replacement of the structure.*

**ARTICLE 10: BORROWING AUTHORIZATION FOR FIRE TENDER (Two-thirds vote)**

*That the Town appropriates Three Hundred Fifty Thousand Dollars (\$350,000) to pay costs of acquiring a Fire Department Tender, and for the payment of all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor; that the Town Manager is authorized to solicit bids, to enter into contracts and to expend this money for this purpose, and that Town Manager is authorized to seek, accept and expend any funds or grants which may be available to defray a portion of the cost of this acquisition. No amounts shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the raising of the amounts needed to repay any amounts borrowed pursuant to this vote from the limitations on local property taxes imposed by Chapter 59, Section 21C of the General Laws (Proposition 2½). Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.*

## **ARTICLE 11: COMMUNITY PRESERVATION ACT**

### **Section One: Great Hollow Beach Extension**

*Move to appropriate the sum of One Hundred Ninety-two Thousand dollars (\$192,000.00) including One Hundred Sixty-two Thousand Eight Hundred Ninety dollars (\$162,890.00) from projected Fiscal Year 2019 Community Preservation Act Surcharge Revenue and Twenty-nine Thousand One Hundred and Ten dollars (\$29,110.00) from Community Preservation Act Undesignated Fund Balance to provide a grant to the Truro Conservation Trust for the purchase of a 1.09-acre lot at 2 Kill Devil Road (Assessor's Map 42, Lot 303) for the extension of Great Hollow Beach, subject to a grant agreement and a deed restriction.*

### **Section Two: Edgewood Farm Historic Preservation Project Phase 3**

*Move to appropriate the sum of One Hundred Thousand dollars (\$100,000.00) including Forty-one Thousand Seven Hundred Ninety dollars (\$41,790.00) from Projected Fiscal Year 2019 Community Preservation Act Surcharge Revenue and Fifty-eight Thousand Two Hundred Ten dollars (\$58,210.00) from Community Preservation Act Undesignated Fund Balance for the restoration and preservation of three historic buildings at Edgewood Farm, subject to a grant agreement and a deed restriction.*

### **Section Three: Preservation & Restoration of Highland House Museum Phase 3**

*Move to appropriate the sum of Two Hundred Sixty-two Thousand Seven Hundred Ninety-seven dollars (\$262,797.00) including One Hundred Twenty-five Thousand dollars (\$125,000.00) from Projected Community Preservation Act Surcharge Revenue, One Hundred Twenty-seven Thousand Seven Hundred Fifty-five dollars and Fifty-four cents (\$127,755.54) from Community Preservation Act Undesignated Fund Balance and Ten Thousands Forty-one dollars and Forty-six cents (\$10,041.46) from the unexpended balance of the Truro Historical Society's project (as approved by Article 9, Section 1, Special Town Meeting November 14, 2006) for the third phase of the preservation and restoration of The Highland House Museum, subject to a grant agreement.*

#### **Section Four: Aerial Circus Rigging for Payomet Theater Circus Camp**

*Move to appropriate the sum of Seven Thousand dollars (\$7,000.00) from the Community Preservation Fund Undesignated Fund Balance for the purchase of aerial circus rigging for Payomet Theater Circus Camp, subject to a grant agreement.*

#### **Section Five: Replenishing the Truro Affordable Housing Trust Fund**

*Move to appropriate the sum of Fifty Thousand dollars (\$50,000.00) from Projected Community Preservation Act Surcharge Revenue, to replenish the Truro Affordable Housing Trust Fund.*

#### **Section Six: Truro Housing Authority Technical Assistance**

*Move to appropriate the sum of Thirty Thousand dollars (\$30,000.00), including Eight Thousand, Two Hundred Ten dollars (\$8,210.00) from Projected Community Preservation Act Surcharge Revenue and Twenty-one Thousand Seven Hundred Ninety dollars (\$21,790.00) from the Community Preservation Act Undesignated Fund Balance to permit the Truro Housing Authority to contract with a technical consultant on an occasional basis as needed for specific Affordable Housing projects.*

#### **Section Seven: Administrative Support**

*Move to appropriate the sum of Twenty-nine Thousand One Hundred and Five dollars (\$29,105.00) from the Community Preservation Act Undesignated Fund Balance for the administrative expenses of the Community Preservation Committee.*

**ARTICLE 12: ACCEPTANCE OF MGL CHAPTER 59, SECTION 57A FOR REAL ESTATE AND PERSONAL PROPERTY COLLECTION**

*Move to vote to accept Chapter 59, Section 57A (real estate and personal property bills totaling \$100.00 and under due in one installment), and further to rescind the vote on Article 29 April 16, 1991, acceptance of Chapter 59, Section 57B (real estate and personal property bills totaling \$50.00 under due in one installment) beginning in fiscal year 2019.*

**ARTICLE 13: ACCEPT MGL CHAPTER 64N, SECTION 3A – MARIJUANA LOCAL SALES TAX**

*Move to accept the provisions of General Laws Chapter 64N, Section 3(a), as recently amended by Section 13 of Chapter 55 of the Acts of 2017, and to authorize the Town to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailers operating within the Town to anyone other than a marijuana establishment, at the rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products.*

#### **ARTICLE 14: ACQUISITION OF STATE PROPERTY**

*Move to authorize the Board of Selectmen to acquire from the Commonwealth of Massachusetts, Department of Transportation, a parcel of land, being a portion of South Hollow Road, commencing at the intersection of Route 6 and running to Shore Road, approximately 380 feet in length, as approximately shown on the plan entitled "Truro – 2009 Alteration Sheet 1 of 2 Sheets Layout No. 8132," on file with the Town Clerk, for general municipal purposes, including , without limitation, for parking, said acquisition to be on such terms and conditions as the Board of Selectmen deems appropriate; and further to authorize the Board of Selectmen to execute any and all documents and take such other actions as be necessary or convenient in connection with said acquisition.*

**ARTICLE 15: AMEND GENERAL BYLAWS CHAPTER 1, SECTION 1-2-1, ACCESSES TO TOWN ROAD**

*Move to amend the General Bylaws of the Town of Truro, Chapter 1, Section 1-2-1 by adding new language (new language shown in underline).*

Any person wishing to construct a private road or driveway having an access to a town road must obtain a permit from the Department of Public Works and obtain approval from all the required town boards and committees. Such permit shall be obtained prior to issuance of any building permit or occupancy permit for the property(ies) to be served by such private road or driveway.



**ARTICLE 16: CHARTER AMENDMENTS TO CHAPTER 4 CHANGE BOARD OF  
SELECTMEN TO SELECT BOARD (Two-thirds vote)**

*Move to amend, pursuant to M.G.L. c.43B, § 10, Section 4-1-1 of the Town Charter  
as printed in the warrant.*

**ARTICLE 17: AMEND ZONING BYLAWS §40.3 CONVERSION OF COTTAGE OR CABIN COLONY, MOTOR COURT, MOTEL OR HOTEL (Two-thirds vote)**

*Move to amend the Town of Truro Zoning Bylaw Sign Code, Sections 40.3 Conversion of Cottage or Cabin Colony, Motor Court, Motel or Hotel by deleting language and adding new language (new text shown as **bold underline**, deleted text as ~~**bold strike through**~~) as printed in the warrant.*

**ARTICLE 18: AMEND ZONING BYLAWS §70.3E WAIVER OF INFORMATION REQUIREMENTS (Two-thirds vote)**

*Move to amend the Town of Truro Zoning Bylaw Sign Code, Sections 70.3E, Waiver of Information Requirements by adding new language (new text shown as **bold underline**) as printed in the warrant.*

**ARTICLE 19: AMEND ZONING BYLAWS §70.4F WAIVER OF INFORMATION REQUIREMENTS (Two-thirds vote)**

*Move to amend the Town of Truro Zoning Bylaw Sign Code, Sections 70.4F Waiver of Information Requirements by adding new language (new text shown as **bold underline**) as printed in the warrant.*

**ARTICLE 20: AMEND THE SIGN CODE SECTION 11 TEMPORARY SIGNS, ETC. (Two-thirds vote)**

*Move to amend the Town of Truro Zoning Bylaw Sign Code Section 11 or the Sign Code by adding new language (new text shown as **bold underline**) as printed in the warrant.*

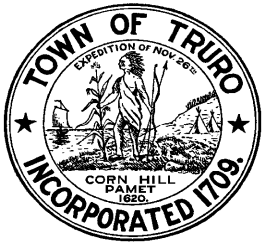
**ARTICLE 21: AMEND ZONING BYLAWS TO ADD §40.8 ESTABLISHING A  
MORATORIUM ON RECREATIONAL AND MEDICAL MARIJUANA ESTABLISHMENTS  
(Two-thirds vote)**

*Move to amend the Town's Zoning Bylaw by adding a new Section 40.8,  
**TEMPORARY MORATORIUM ON RECREATIONAL AND MEDICAL MARIJUANA  
ESTABLISHMENTS**, (new language shown in **bold underline**), and further to amend  
the Table of Contents to add Section 40.8, "Temporary Moratorium on  
Recreational and Medical Marijuana Establishments" as printed in the warrant.*

**ARTICLE 22: REFRAIN FROM USE OF TOWN FUNDS FOR THE ENFORCEMENT OF FEDERAL IMMIGRATION LAWS-PETITIONED ARTICLE**

*Move to request that Selectmen authorize all Town officials to refrain from using town funds and other town resources for the enforcement of federal immigration laws to the extent permissible by law, and unless presented with a criminal warrant or other evidence of probable cause as required by the 4<sup>th</sup> Amendment of the US Constitution (non-binding resolution). And furthermore move to request the Selectmen protect the civil liberties and human rights of all residents and visitors regardless of race, ethnicity, religion, ability, sexual and gender identity, national origin, or citizenship and immigration status.*

*Move to amend Appendix A of the General Bylaws as printed in the warrant.*



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Notification of Open Meeting Law Complaint and Approval of Response

**EXPLANATION:** Attached for your information and review are two open meeting law complaints filed by Karen Snow of North Truro on April 4, 2018 regarding the February 20, 2018 Board of Selectmen Work Session. Attorney Brian Riley is preparing a response to the complaint which will be available at the meeting for you to review and approve.

**FINANCIAL SOURCE (IF APPLICABLE):** Legal budget.

**SUGGESTED ACTION:** Motion to authorize Attorney Brian Riley of KP Law to respond to the Open Meeting Law complaints filed by Ms. Karen Snow and to approve the prepared response.

**ATTACHMENTS:**

1. Open Meeting Law Complaints



#1



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General  
One Ashburton Place  
Boston, MA 02108

RECEIVED  
SELECTMENS OFFICE  
APR 04 2018  
TOWN OF TRURO  
MASSACHUSETTS

Please note that all fields are required unless otherwise noted

Your Contact Information:

First Name: KAREN Last Name: SNOW

Address: PO Box 537

City: N. Truro State: MA Zip Code: 02652

Phone Number: [REDACTED]

Email: [REDACTED]

Organization or Media Affiliation (if any): \_\_\_\_\_

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

- Individual
- Organization
- Media

Public Body that is the subject of this complaint:

- City/Town
- County
- Regional/District
- State

Name of Public Body (including city/town, county or region, if applicable): TRURO Board of Selectman

Specific person(s), if any, you allege committed the violation: chair of BOS

Date of alleged violation: Feb. 20, 2018

**Description of alleged violation:**

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

The BOS Agenda for a work session meeting ~~on~~ for Feb. 20, 2018 was purposely/intentionally vague and broad. Item #4 on the Agenda was listed as "Discussion on South Hollow Rd". That Agenda item is extremely broad and general. It does not provide sufficient specificity to advise the public of the issue to be discussed at the meeting. It was/is not possible to read that agenda item topic and understand the anticipated nature of the BOS discussion. I further believe this was intentional so that the BOS could carry out a course of action that they support without public comment and input. This came to my attention after the meeting minutes were posted on the Town website around March 1, 2018.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

All discussion, actions and steps taken regarding this topic should be halted until there is public discussion on the topic.  
The BOS must modify their Agendas to reflect the specific topics being discussed.

**Review, sign, and submit your complaint**

**I. Disclosure of Your Complaint.**

**Public Record.** Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

**Publication to Website.** As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

**II. Consulting With a Private Attorney.**

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

**III. Submit Your Complaint to the Public Body.**

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: Daren Snow

Date: 4/3/2018

For Use By Public Body Date Received by Public Body: For Use By AGO Date Received by AGO:

#2



# OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General  
One Ashburton Place  
Boston, MA 02108

RECEIVED  
SELECTMENS OFFICE  
APR 04 2018  
TOWN OF TRURO  
MASSACHUSETTS

Please note that all fields are required unless otherwise noted.

### Your Contact Information:

First Name: Karen Last Name: Snow

Address: PO BOX 537

City: N. Truro State: MA Zip Code: 02652

Phone Number: [REDACTED] Ext: \_\_\_\_\_

Email: [REDACTED]

Organization or Media Affiliation (if any): \_\_\_\_\_

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?  
(For statistical purposes only)

- Individual
- Organization
- Media

### Public Body that is the subject of this complaint:

- City/Town
- County
- Regional/District
- State

Name of Public Body (including city/town, county or region, if applicable): Truro Board of Selectmen  
Truro Town Administrator

Specific person(s), if any, you allege committed the violation: chairman of BOS + Town Admin  
R.A. Palmer

Date of alleged violation: Feb 27, 2018

**Description of alleged violation:**

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

minutes for a BOS work session on Feb. 20, 2018 - Agenda Item #4 "South Hollow Rd". In a 3 year search of BOS meetings Agendas, this was the 1<sup>st</sup> time that this item had been on an Agenda + discussed. However, as the minutes indicate ~~the~~ R.A. Palmer had prepared a warrant article for Town meeting prior to the meeting and any discussion. Plus, the minutes are vague to the point that a member of the public reading the minutes can NOT understand what occurred or how the BOS arrived at such a decision. In fact it appears Palmer was directed to prepare a warrant article prior to the meeting. No vote was taken or direction given to Palmer to carry out such an action

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

All actions, steps or decisions regarding this item should be vacated until a public discussion occurs, through a properly advertised agenda listing in a forum that includes the public.

**Review, sign, and submit your complaint**

**I. Disclosure of Your Complaint.**

**Public Record.** Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

**Publication to Website.** As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

**II. Consulting With a Private Attorney.**

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

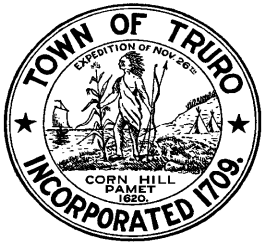
**III. Submit Your Complaint to the Public Body.**

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: Karen Snow

Date: 4/3/2018



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Discussion on Police Chief Interviews

**EXPLANATION:** Discussion to determine the interview schedule and process for May 2<sup>nd</sup> and 3<sup>rd</sup>.

**SUGGESTED ACTION:** None required/discussion only.

**ATTACHMENTS:**



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

## 6. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

*1. None*

B. Review and Approve 2018 Seasonal Licenses: Jules Besch Stationers (Transient Vendor)

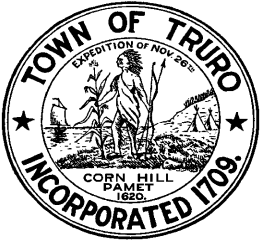
C. Review and Approve Access Easement Deed for 10 Edgewood Way

D. Review and Approve Appointment of Amber Ketler to Recycling Committee from Alternate to Full-Time Member

E. Review and Approve Appointment of Cally Harper to Barnstable County HOME Consortium

F. Review and Release Executive Session Minutes

G. Review and Approve Board of Selectmen Minutes: March 27, 2018



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Licensing Department

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Approval of 2018 Seasonal License Renewal – Michael Tuck of Jules Besch Stationers-3 Great Hollow Road Unit 2

**EXPLANATION:** There is a 2018 seasonal license renewal application for Jules Besch Stationers and supporting documentation under the authority of the Board of Selectmen as Local Licensing Authorities. There were no reported issues with this establishment in 2018 and there are no Health Licenses for this business. A temporary license was issued as the opening date is scheduled prior to the meeting of April 17<sup>th</sup>. If you approve this for renewal, the seasonal license will be issued only upon compliance with all regulations and upon receipt of the necessary documents and fees.

Mass General Law	Licenses & Permits Issued by Board of Selectmen	Names of Businesses
Chapter 101 §2	<b>Transient Vendor</b>	<b>Jules Besch Stationers</b>

**IMPACT IF NOT APPROVED:** The License will not be issued.

**SUGGESTED ACTION:** *MOTION TO approve 2018 seasonal Transient Vendor for: Jules Besch Stationers upon compliance with all regulations and receipt of the necessary documents and fees.*

**ATTACHMENTS:**

1. Renewal Application for 2018: Jules Besch Stationers

RCVD 2018MAR27 PM306  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO



# TOWN OF TRURO

PO Box 2030, Truro MA 02666  
Tel: 508-349-7004, Extension: 131 or 124 Fax: 508-349-5508

## LICENSE APPLICATION: Condominiums, Cottage Colonies, Motels, Campgrounds, Lodging, Gas Station/Retail Service, Transient Vendor

### Section 1 – License Type & Hours of Operation

Please check the appropriate box the best describes the license type(s).

New       Renewal

FACILITY:                      # UNITS

HOURS OF OPERATION:

Motel                              \_\_\_\_\_

Annual                               Seasonal

Cottage Colony                      \_\_\_\_\_

Opening Date: 4/12

Condominium                      \_\_\_\_\_

Closing Date: 12/1

Campground                      \_\_\_\_\_

Days of the Week Open: 4 (THUR-SUN) - 7

Lodging                              \_\_\_\_\_

Transient Vendor

Gas Station (*Please submit your Service Station Compliance Form & Third Part Underground Storage Tank Inspection Report (FP 289)*)

### Section 2 – Business Information

Federal Employers Identification Number (FEIN/SS) \_\_\_\_\_

MICHAEL TUCK  
Print Name of Applicant

JULES BESCH STATIONERS, INC  
Business Name

Owner Name

3 GREAT HOLLOW RD N. TRURO  
Street Address of Business

PO BOX 1169 TRURO 02666  
Mailing Address of Business

508 487-0395  
Business Phone Number

Business E-Mail Address



**Section 3 –MANAGER INFORMATION**


Check if New Manager (if checked, MUST submit Application to Name a Manager)

**Name of Onsite Manager:**

Name: MICHAEL TUCK Unit Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: (24 Hour Contact): 508 487-1759 Email Address: \_\_\_\_\_



**Manager's Signature (REQUIRED)**

**Name of Offsite Manager:**

Name: SAME Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: (24 Hour Contact): \_\_\_\_\_ Email Address: \_\_\_\_\_

**Manager's Signature (REQUIRED)**

**Name of Co- Manager:**

Name: NOVE Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: (24 Hour Contact): \_\_\_\_\_ Email Address: \_\_\_\_\_

**Co-Manager's Signature (REQUIRED)**

**Section 4 – ATTESTATION**

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

 MICHAEL TUCK 3-25-18  
Signature of Applicant Print Name Date

**Additional Applications & Documentation**

**REQUIRED FOR ALL MOTELS, COTTAGE COLONIES, CONDOMINIUMS & CAMPGROUNDS**

- Smoke detector/fire protection certification
- IF YOU HAVE EMPLOYEES- Workers Compensation Affidavit & Certificate of Insurance
- IF YOU DO NOT HAVE EMPLOYEES- Workers Compensation Affidavit
- Business certificate with the clerk's office

**ADDITIONAL (SEPARATE) APPLICATIONS THAT MAY PERTAIN TO YOUR OPERATION**

- Application for Pool or Hot Tub Permit  Application to Name a Manager
- Entertainment License  Application to sell Tobacco  Application for Food Service Permit (rev 9/2017)



The Commonwealth of Massachusetts  
 Department of Industrial Accidents  
 1 Congress Street, Suite 100  
 Boston, MA 02114-2017  
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.  
 TO BE FILED WITH THE PERMITTING AUTHORITY.

**Applicant Information**

Please Print Legibly

Business/Organization Name: JULES BESCH STATIONERS, INC.

Address: Box 1169

City/State/Zip: TEVRO MA 02666 Phone #: 508 487-0395

<p><b>Are you an employer? Check the appropriate box:</b></p> <p>1. <input checked="" type="checkbox"/> I am a employer with <u>2-3</u> employees (full and/ or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]</p> <p>3. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**</p> <p>4. <input type="checkbox"/> We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]</p>	<p><b>Business Type (required):</b></p> <p>5. <input checked="" type="checkbox"/> Retail</p> <p>6. <input type="checkbox"/> Restaurant/Bar/Eating Establishment</p> <p>7. <input type="checkbox"/> Office and/or Sales (incl. real estate, auto, etc.)</p> <p>8. <input type="checkbox"/> Non-profit</p> <p>9. <input type="checkbox"/> Entertainment</p> <p>10. <input type="checkbox"/> Manufacturing</p> <p>11. <input type="checkbox"/> Health Care</p> <p>12. <input type="checkbox"/> Other _____</p>
---	---

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.  
 \*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

**I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.**

Insurance Company Name: The Norfolk + Dedham Group

Insurer's Address: 222 Ames St. Box 9109

City/State/Zip: Dedham, Ma. 02027-9109 Kaplansky Ins. Agency

Policy # or Self-ins. Lic. # [REDACTED] Expiration Date: 7-13-18

**Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).**

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

**I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.**

Signature: [Signature] Date: 3-25-18

Phone #: 508 487-1759

**Official use only. Do not write in this area, to be completed by city or town official.**

City or Town: \_\_\_\_\_ Permit/License # \_\_\_\_\_

Issuing Authority (circle one):  
 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
 6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_



JULEBES-01

LHOLLANDE

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/28/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Kaplan'sky Insurance  
154 Shore Rd PO Box 267  
North Truro, MA 02652

**CONTACT NAME:**  
**PHONE (A/C, No, Ext):** (508) 487-6060  
**FAX (A/C, No):** (508) 487-2040  
**E-MAIL ADDRESS:** info@kaplansky.com

**INSURED**  
Jules Besch Stationers, Inc  
Michael Tuck  
P.O. Box 1169  
Truro, MA 02666

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Norfolk & Dedham Group	740583
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ. <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					\$ \$ \$ \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					\$ \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	07/13/2017	07/13/2018	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate issued as proof of insurance

RCVD 2018MAR28 PM3:08

ADMINISTRATIVE OFFICE

TOWN OF TRURO

## CERTIFICATE HOLDER

Town of Truro  
24 Town Hall Road  
PO Box 2030  
Truro, MA 02666

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

## TAX STATUS REQUEST FOR LICENSING

Date 3/28/2018

Request is coming from the Selectmen's Office

Owner's Name Michael Tuck

Business Name Jules Besch Stationers Inc.

Business Address 3 Great Hollow Rd

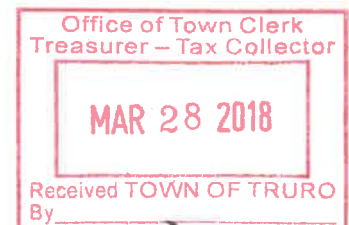
Map and Parcel 42-237.2

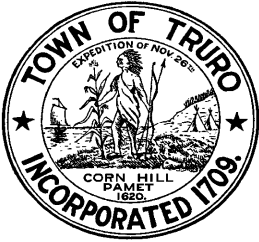
Please verify whether the Real Estate and Personal Property taxes to this property are up to date for the current fiscal year.

*No delinquencies.*

*Joseph*  
Tax Collector's Signature

March 28<sup>th</sup> 2018  
Date





# TOWN OF TRURO

## Board of Selectmen Agenda Item

**BOARD/COMMITTEE/COMMISSION:** Truro Conservation Trust

**REQUESTOR:** Fred Gaechter, Chairman - TCT

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Request for Approval of an Access Easement Deed for 10 Edgewood Way

**EXPLANATION:** The Board of Selectmen under the Authority of Article 16 as voted at the April 26, 2016 Truro Town Meeting and as authorized to act pursuant to Chapter 122 of the Special Acts of 2017 for nominal consideration grants the Trustees of the Truro Conservation Trust a permanent and nonexclusive eight (8) foot wide easement over and cross the northerly sideline of Lot 5 on a plan recorded with the Barnstable County Registry of Deeds. The easement shall be for public pedestrian use only and be exercised only within the above described limits of the easement unless public access is granted to said Lot 4 from other areas of Lot 5 owned by the Grantor.

Grantor and Grantee acknowledge that there is an existing path through Lot 5 to Lot 4 that shall be used by Grantee and the public in lieu of a new path through the Easement area unless and until said existing path is discontinued and not replaced by Grantor.

**FINANCIAL SOURCE (IF APPLICABLE):** Originally CPC Funds

**IMPACT IF NOT APPROVED:** The Trust will not have an 8 foot wide walking trail easement from Route 6 adjoining the northerly side of Lot 5 from Route 6 to Lot 4.

**SUGGESTED ACTION:** *Motion to approve the Access Easement Deed for 10 Edgewood Way for an eight (8) foot public pedestrian use only walking trail adjoining the northerly sideline of Lot 5 from Route 6 to Lot 4 (Deeds Book 14745-101 and Deeds Book 2948-328).*

**ATTACHMENTS:**

- 1. Access Easement Deed

**Property Addresses: Burdened Land: Route 6, Truro (Deeds Book 14745-101)**  
**Benefited Land: 10 Edgewood Way, Truro (Deeds Book 29489-328)**

**ACCESS EASEMENT DEED**

**THE TOWN OF TRURO**, a Massachusetts municipal corporation, with an address at 24 Town Hall Road, Truro, Massachusetts 02666, acting by and through its Board of Selectmen (the “Grantor”), under the authority of Article 16 as voted at the April 26, 2016 Truro Town Meeting (attached hereto as Exhibit A), and as authorized to act pursuant to Chapter 122 of the Special Acts of 2017 (attached hereto as Exhibit B),

for nominal consideration,

grants to Robert Bednarek, Tom Bow, Guillermo Chang, Valerie Falk, Alfred Gaechter, Philip G. Smith, William C. Worthington, Marston D. Hodgin, Amanda Reed, Irma Ruckstuhl, Meg Royka, Brian Boyle, Robert Daglio, as **TRUSTEES of the TRURO CONSERVATION TRUST**, established under a Declaration of Trust dated November 30, 1981, and recorded at the Barnstable County Registry of Deeds in Book 3428, Page 196, as amended, with a mailing address of P.O. Box 327, North Truro MA 02652, and its successors and assigns (the “Grantee”),

*with quitclaim covenants,*

a permanent and nonexclusive eight (8) –foot wide easement (the “New Easement”) for pedestrian use only over and across the northerly sideline of Lot 5 on a plan recorded with the Barnstable County Registry of Deeds Plan Book 569, Page 44 running from US Route 6 to the southwest corner of Lot 4 as shown on Barnstable Deeds Plan Book 569, Page 44. See sketch attached as Exhibit C showing the limits of the New Easement area. Grantee may not make any improvements to the New Easement, except ordinary maintenance and repairs, without the prior written approval of Grantor.

Grantor and Grantee acknowledge that there is currently an existing pedestrian path for use by the Grantee and the public across Lot 5 to Lot 4 (the “Existing Easement”). Unless and until the Existing Easement is discontinued by Grantor and released by Grantee, by the execution and recording of an appropriate document(s) with the Barnstable Registry of Deeds (and not otherwise replaced by Grantor), Grantee shall not utilize the New Easement, or make any improvements thereto.

For Grantor’s title, see Barnstable County Registry of Deeds Book 14745, Page 101.

Executed as an instrument under seal this \_\_\_\_ day of \_\_\_\_\_, 2018.

**TOWN OF TRURO  
BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMONWEALTH OF MASSACHUSETTS**

Barnstable, ss

On this \_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned notary public, personally appeared \_\_\_\_\_, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the persons whose names are signed on the preceding or attached document, as their free act and deed in my presence, and who swore and affirmed to me that the contents of the document are truthful and accurate to the best of their knowledge and belief, and acknowledged to me that they signed it voluntarily on behalf of the Town of Truro for its stated purpose.

\_\_\_\_\_  
Notary Public  
My Commission Expires:  
Notary Stamp:

**EXHIBIT A**  
**Article 16 of Truro Town Meeting, April 26, 2016**

**OFFICE OF  
TOWN CLERK  
TREASURER – COLLECTOR OF TAXES  
TOWN OF TRURO, MA 02666-2012**

ANNUAL TOWN MEETING, APRIL 26, 2016

**ARTICLE 16: REQUEST FROM TRURO CONSERVATION TRUST FOR A  
PERMANENT EASEMENT OVER TOWN LAND**

To see if the Town will authorize the Board of Selectmen to grant a perpetual pedestrian access/trail easement to the Truro Conservation Trust, a non-profit land conservation organization, over the Town-owned conservation land located at 139 State Route 6, shown as Parcel 91 on Town Assessors' Map 51, totaling 11.38 acres, more or less, and shown as Lot 5 on a plan recorded in the Barnstable County Registry of Deeds as Plan Book 569, Page 44, on such terms and conditions as the Board of Selectmen deems appropriate, for the purpose of constructing and using a trail from the portion of State Route 6 adjoining said Lot 5 to the southern corner of the parcel of land owned by the Truro Conservation Trust and shown as Lot 4 on the aforementioned plan, and, further, to authorize the Selectmen, if necessary, to petition and obtain approval for this transaction from the Massachusetts General Court in accordance with Article 97 of the Amendments to the Massachusetts Constitution, or to take any other action relative thereto. *Requested by the Board of Selectmen.*

**Finance Committee Recommendation: 3-0-0 in favor**  
**Board of Selectmen Recommendation: 5-0-0 in favor**

***Comment: The purpose of this article is to enable the Town and the Truro Conservation Trust (TCT) to form a partnership for conservation and trail development and maintenance at Edgewood Farm. Last year the Town of Truro established a public parking lot on Rt. 6 and the TCT started the installation of a public walking trail system on the 11 acres, with the approval of the Selectmen. A short spur is needed off the existing Town-sponsored trail to reach the new conservation lots owned by the Truro Conservation Trust, which will extend the public trail to an overlook across the Upper Pamet Valley. The Town has worked cooperatively with the TCT many times in the past on joint acquisitions, such as at High Head, Poor's Hill, and the Arnold property across Rt. 6. No Town funding will be involved in the creation or maintenance of the trail spur.***

*Article 16: Motion to authorize the Board of Selectmen to grant a perpetual pedestrian access/trail easement to the Truro Conservation Trust, as set forth in the warrant. Passes unanimously.*

So certified,



Cynthia A. Slade  
Town Clerk, Town of Truro  
May 13, 2016

Town of Truro, Annual Town Meeting, April 26, 2016, Article 16

Page 1 of 1



**EXHIBIT B**  
**Chapter 122 of the Acts of 2017**

H 2424

Chapter 122  
of the Acts of 2017

T H E C O M M O N W E A L T H O F M A S S A C H U S E T T S

In the One Hundred and Ninetieth General Court

AN ACT AUTHORIZING THE TOWN OF TRURO TO CONVEY A PERPETUAL TRAIL EASEMENT  
ON CONSERVATION LAND TO TRURO CONSERVATION TRUST.

*Be it enacted by the Senate and House of Representatives in General Court  
assembled, and by the authority of the same, as follows:*

SECTION 1. Notwithstanding any general or special law to the contrary, the town of Truro, acting by and through its board of selectmen, may convey to the Truro Conservation Trust, a Massachusetts charitable trust, a perpetual trail easement over a portion of a certain parcel of conservation land identified in section 2, extending from state highway route 6 in the town of Truro through the parcel to adjacent land owned by the Truro Conservation Trust and identified in section 3.

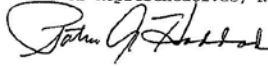
SECTION 2. The parcel subject to the easement authorized in section 1 is located at 139 state highway route 6, shown as lot 5 on a plan recorded in the Barnstable county registry of deeds in plan book 569, page 44 and described in a deed recorded in the Barnstable county registry of deeds in book 14745, page 101 and was acquired by the town of Truro for the purposes of chapter 293 of the acts of 1998.

SECTION 3. The parcel of land owned by the Truro Conservation Trust and benefiting from the easement authorized in section 1 is described in a deed recorded in the Barnstable county registry of deeds in book 29489, page 328 and shown as lot 4 on the plan referenced in section 2.

SECTION 4. This act shall take effect upon its passage.

House of Representatives, November 13, 2017.

Passed to be enacted,



, Speaker.

In Senate, November 13, 2017.

Passed to be enacted,



, President.

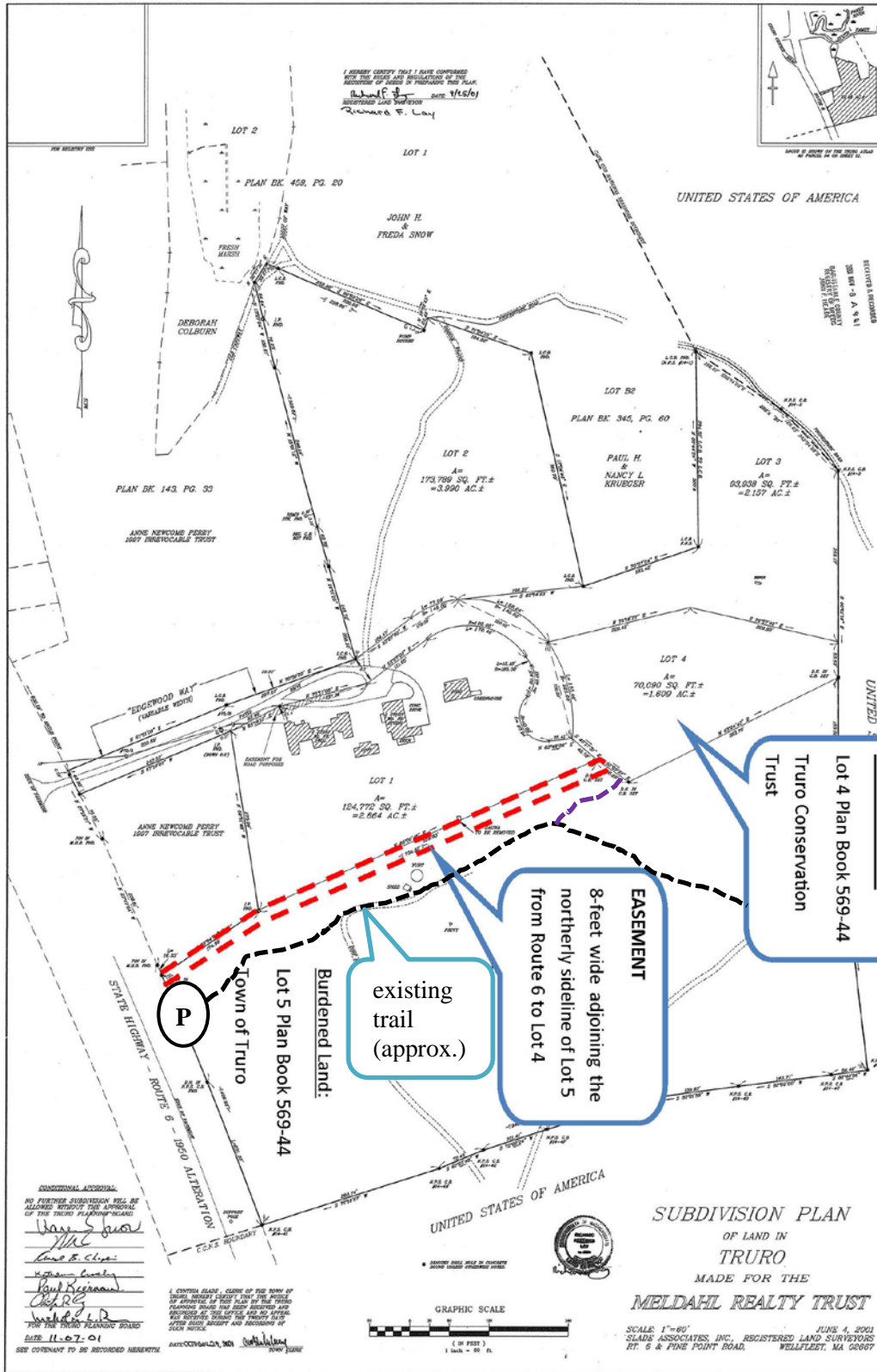
*November 11*, 2017.

Approved,  
at 2 o'clock and 15 minutes, P. M.

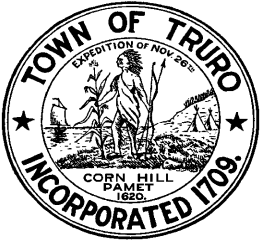
  
Governor.

# EXHIBIT C

## Sketch of Easement Area and Existing Path



569-44



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Application to Serve-Recycling Committee

**EXPLANATION:** Amber Ketler, an Alternate on the Recycling Committee, would like to serve as a Full-Time Member. With the resignation of a Full-Time member, there is a slot available. Amber has completed all paperwork and the Chair of the Recycling Committee approves of the move from Alternate to Full-Time member.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Amber Ketler will stay in the Alternate position and the Recycling Committee will be down one Full-Time member.

**SUGGESTED ACTION:** *MOTION TO appoint Amber Ketler as a Full-Time member of the Recycling Committee for a three-year term which expires on June 30, 2021.*

**ATTACHMENTS:**

1. Application to serve and approval email from Chair.



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Amber Ketter HOME TELEPHONE: [REDACTED]

ADDRESS: 4 Slade Hill Rd WORK PHONE: ↑

MAILING ADDRESS: [REDACTED] E-MAIL: [REDACTED]  
Po Box 421

FAX: \_\_\_\_\_ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: \_\_\_\_\_

Recycling Committee

SPECIAL QUALIFICATIONS OR INTEREST: +4000 of Community service hours  
experience in recycling & Composting within the  
Community

COMMENTS: \_\_\_\_\_

SIGNATURE: [Signature] DATE: 03/23/18

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERVIEW DATE: \_\_\_\_\_ APPOINTMENT DATE (IF  
APPLICABLE): \_\_\_\_\_

RCVD 2018MAR23 PM12:46  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Noelle Scoullar

---

**From:** Nancy Fenichel <[REDACTED]>  
**Sent:** Friday, March 23, 2018 1:41 PM  
**To:** Noelle Scoullar  
**Subject:** Re: Application from Amber Ketler

I strongly approve.

Nancy

Sent from my iPad

On Mar 23, 2018, at 1:05 PM, Noelle Scoullar <[nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)> wrote:

Good Afternoon Nancy,

As you know, Amber submitted her application to move from the alternate position on the Recycling Committee to the full-time position.

Please respond to this email with your approval/recommendation.

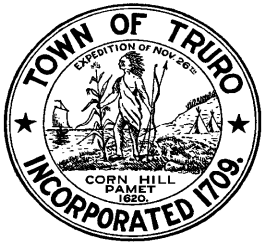
Once we received your recommendation, I will place this on the next BOS agenda for them to sign her appointment slip to become a full member.

Thank you!

Noelle

**From:** [scans@smtp.truro-ma.gov](mailto:scans@smtp.truro-ma.gov) [<mailto:scans@smtp.truro-ma.gov>]  
**Sent:** Friday, March 23, 2018 11:53 AM  
**To:** Noelle Scoullar  
**Subject:** Message from Mail Room KM\_C458

<SMail Room 18032311530.pdf>



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Review and Approve Cally Harper, Town Planner for Appointment to the County Home Consortium Nomination

**EXPLANATION:** Carl Brotman, Chair of the Housing Authority is resigning from his appointment as Truro's Representative to the Barnstable County HOME Consortium. Cally Harper, Truro's Town Planner will be Truro's Representative to the Barnstable County HOME Consortium. The appointments are for a three year term.

**IMPACT IF NOT APPROVED:** The Town will not have representation on this group.

**SUGGESTED ACTION:** ***MOTION TO** Appoint Cally Harper, as Truro's Representative to the Barnstable County HOME Consortium for a three year term and Authorize the Chair to sign letter.*

**ATTACHMENTS:**

1. Draft Letter to HOME Program Manager



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

April 17, 2018

Michelle Springe, HOME Program Manager  
Barnstable County Department of Human Services  
P.O. Box 427  
3195 Main St., Barnstable, MA 02630

RE: Truro Representative to the Barnstable County HOME Consortium

Dear Ms. Springe,

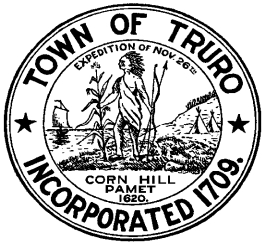
This letter will serve as notification that at a duly held meeting on April 17, 2018 the Truro Board of Selectmen voted to nominate Cally Harper, Truro's Town Planner as Truro's Representative to the Barnstable County HOME Consortium. The Board of Selectmen has every confidence that she will be an excellent representative. Ms. Harper can be contacted at the following address and at her direct line:

Cally Harper, Town Planner  
Town of Truro  
PO Box 2030  
Truro, MA 02666  
(508) 214-0928

Should you require anything further, please feel free to contact the Board of Selectmen's Office.

Sincerely,

Paul Wisotzky  
Chair, Board of Selectmen  
Town of Truro



# TOWN OF TRURO

## Board of Selectmen Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Rae Ann Palmer, Town Manager

**REQUESTED MEETING DATE:** April 17, 2018

**ITEM:** Review and Hold or Release Executive Session Minutes

**EXPLANATION:** There is a drop box folder labeled Executive Session Minutes with the meeting minutes for your review, approval and determination to release or hold. The August 22, 2017 minutes meet the Public Records Law criteria and would be in the Town's best interest to hold.

**IMPACT IF NOT APPROVED:** The Public Records Law will not be followed.

**SUGGESTED ACTION:** *Motion to approve and hold the Executive Session Minutes.*

**ATTACHMENTS:**

1. Executive Session Minutes in Dropbox



# DRAFT

**Truro Board of Selectmen Meeting  
Tuesday, March 27, 2018  
Selectmen's Chambers, Town Hall**

**Members Present:** Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

**Present:** Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark; Town Accountant Trudi Brazil

Chair Paul Wisotzky called the meeting to order and at 6:00 p.m.

## **PUBLIC COMMENT**

High Dune Craft Cultivation Cooperative members Tim McCarthy and Drake Cook each spoke against placing a moratorium on cannabis businesses in Truro. Jack Riemer discussed the Planning Board's efforts with Town Counsel to develop bylaws that serve the entire town. He said he did not favor an amendment to the moratorium article. Rachael Sokolowski asked that the Selectmen consider the craft farmers in their decision on a moratorium.

## **STORM IMPACTS AND RESTORATION**

Town Manager Rae Ann Palmer invited staff to discuss response after the winter storms to electrical outages, clearing the roads, beach erosion and the impact along the Pamet River. Health & Conservation Agent Emily Beebe said that the Army Corps of Engineers and the Park Service had provided data that assisted the Town's study of the flood plain on the upper Pamet River and at Ballston Beach. DPW Director Jarrod Cabral explained preparations and follow-up brush cutting, sand removal, and drain cleaning. He said that Barnstable County geologists believe the Longnook Beach dune will settle into a stable slope by itself. There was a drone inspection over the Pamet River done, he said. DPW has replenished sand at Coast Guard Beach and will be replanting beach grass. More parking lot will be removed at Ballston Beach, but homeowners will still be able to access their property, and the beach path will remain. Approximately thirty-one or thirty-two spaces are left in the Ballston Beach parking lot. Emergency Management Leader and Fire Chief Timothy Collins explained efforts to protect the citizens, communicate with Eversource for power restoration, and the team work involved during the storms.

Selectmen added their thoughts on emergency preparedness. Jay Coburn discussed private electrical poles in the National Seashore. Paul Wisotzky addressed the problem of Internet and cell phone outages. Janet Worthington said the community as a whole needs to be prepared for a bigger event. Robert Weinstein commented on our vulnerability with dependence on computer networks. He mentioned how Eversource crews couldn't work until the wind had subsided. He discussed the need for better town mapping to help Eversource. He recommended working on local remedies. Maureen Burgess asked about intra-Town communications. Ms. Palmer said their Verizon cell phones worked, 9-1-1 always works, but the Town Hall Comcast system reverts to the fax machine.

**NEW MEMBERS TO POLICE FORCE**

Interim Police Chief Craig Danziger introduced the three new members of the Truro Police Force: John Medeiros, Andrew Starbard and Sarah Lake. He detailed the backgrounds and talents for each officer and commended the energy and willingness to work they bring to the department. Jay Coburn expressed special thanks to the Police Department.

**SELECTMEN ACTION*****Warrant Article Recommendations***

Jay Coburn pointed out that the Board recommends placement of the Town Meeting Warrant Articles, but it is the voters who make the decisions on the Articles at Town Meeting. Ms. Palmer asked that the Article 21 be taken first in order to hold a telephone conference with Town Counsel, who had advised against an amended version which removed craft cultivators from the moratorium. During the phone conference, Town Counsel explained that she recommended the total moratorium since new cannabis control regulations had just been issued; craft cultivators can hold up to three manufacturing/processing licenses; the Attorney General had considered craft cultivator cooperatives a new use; a moratorium would give time to study and regulate the use; and the state licensing process had been slowed down so the cultivators would not be delayed that many more months by a moratorium until December 31. The moratorium would allow the Town to get zoning bylaws into place. Exempting craft cultivators would be giving them preferential treatment and grandfathering them if they were allowed before the zoning bylaws were approved.

Town Counsel responded to questions from the Board on grandfathering, by which the applicants would be governed by existing bylaws; the 100,000 square feet allowed for an LLC cooperative business; fees determined by space; operating across municipal lines; and the risk factor of a zoning bylaw being overturned by the Attorney General. Jay Coburn suggested moving the moratorium date to November 15 with a Fall Town Meeting vote on cannabis business zoning bylaws.

**Article 21 - Amend Zoning Bylaws §40.8 Establishing Moratorium on Recreational & Medical Marijuana Establishments**

Keeping in mind Town Counsel's advice that it would be to the advantage of the Town to get the zoning in place, members of the Board of Selectmen considered Article 21 to establish a moratorium on recreational and medical marijuana establishments. Most of the Board said they now did not favor exempting the craft cultivators from the moratorium although they are sympathetic to the agricultural community. Chair Paul Wisotzky said he was impressed and inspired by their organization and participation in the process. Selectmen said a moratorium shortened to November 15 was possible.

Jay Coburn moved to recommend Article 21 with the amendment that the moratorium be in place till November 15, 2018 and that the language exempting craft cultivators be removed.

He withdrew the motion in order to make the amendment separately.

Jay Coburn moved to amend Article 21 by removing the language exempting craft cultivators from the moratorium and by shortening the moratorium until November 15, 2018. Maureen Burgess seconded, and the motion carried 5-0-0.

Jay Coburn moved to recommend Article 21 as amended and place the Article on the Town Meeting Warrant. Robert Weinstein seconded, and the motion carried 5-0-0.

Rae Ann Palmer promised that she would work with the craft cultivators and get the bylaws in place.

#### **Article 4 - Operating Budget**

There were amendments for transfers from Free Cash totaling \$215,000, including \$45,000 for snow removal; an additional \$100,000 for the Pamet River Study account; \$55,000 for the failed Beach Office septic system; and \$15,000 for an IT program for the DPW.

At Robert Weinstein's request, Town Accountant Trudi Brazil provided an expansive definition of "Free Cash." Free cash is made up of appropriated funds in a prior year that are not expended or encumbered after that year closes. They are also made up of excesses in estimated receipts like building permits, motor vehicle excise, hotel/motel room tax. "Free cash" is neither *free* nor *cash*. It is an equation of things not built into our tax rate, which is estimated, in order to balance what we want to spend with the money we have available from taxation. If it balances well, there is a surplus that is certified by the state to be used to offset spending for the next year.

Jay Coburn moved to recommend Article 4. Robert Weinstein seconded, and the motion carried 5-0-0.

#### **Article 5 – Omnibus Budget of \$19,418,732**

Jay Coburn moved to recommend Article 5. Janet Worthington seconded, and the motion carried 5-0-0.

#### **Article 6, Section 6 – Transfer from Free Cash to General Stabilization Fund**

Robert Weinstein moved to recommend Article 6, Section 6. Maureen Burgess seconded, and the motion carried 5-0-0.

#### **Article 10 – Borrowing for Fire Tender**

Rae Ann Palmer explained that Bond Counsel had prepared the Article and the need.

Jay Coburn moved to recommend Article 10. Robert Weinstein seconded, and the motion carried 5-0-0.

Article 11 is comprised of six sections for Community Preservation Act funding requests.

#### **Article 11, Section 1 - Phase 3 Great Hollow Beach Extension**

The Article 11, Section 1 was amended to ensure public use, Rae Ann Palmer said. Money would not be released until the covenants and deed restriction issues in the neighborhood were resolved. Jay Coburn spoke against the proposal because it was not money going to Community Housing. Janet Worthington said that attention to beaches and open space is not in conflict with

housing needs. Maureen Burgess expressed interest in obtaining the additional beach and did not want to lose the opportunity. Paul Wisotzky asked about provisions for handicap access.

Community Preservation Committee Co-Chair Mary Rose and CPC member Rex McKinsey explained choices that CPC had made regarding a Community Housing application for a project in Eastham. Robert Weinstein invited Assistant Town Manager Kelly Clark, the former Beach Director, to address historic use of Great Hollow Beach. Ms. Clark said there is no beach attendant there because the lot is rarely filled. Maureen Burgess mentioned Great Hollow as a sunset viewing spot. Janet Worthington speculated how a big house and more restrictions could become the future for the location. Jay Coburn reiterated his opposition to using CPA funds for the effort.

Janet Worthington moved to recommend Article 11, Section 1. Robert Weinstein seconded, and the motion carried 3-1-1.

### **Article 11, Section 2 - Edgewood Farm Historic Preservation Project Phase 3**

*Paul Wisotzky disclosed that he teaches at Castle Hill.*

Rae Ann Palmer explained the historic preservation deed restriction required for the project. Robert Weinstein objected to the historic preservation restriction, preferring that use could be controlled. Mary Rose and Rex McKinsey explained Castle Hill Center for the Arts' year-round offerings at the Edgewood Farm location.

Maureen Burgess moved to recommend Article 11, Section 2. Janet Worthington seconded, and the motion carried 2-2-1.

### **Article 11, Section 3- Highland House Museum Phase 3**

Robert Weinstein asked about the lease with the Seashore, a twenty-year agreement that has been executed. Rae Ann Palmer reminded everyone that artifacts housed in the museum belong to the Town of Truro. So far \$417,000 of CPA funds have been granted to the Highland House historic restoration project.

Robert Weinstein moved to recommend Article 11, Section 3. Janet Worthington seconded, and the motion carried 5-0-0.

### **Article 11, Section 4 - Aerial Circus Rigging**

Robert Weinstein moved to recommend Article 11, Section 4 for \$7,000 to Payomet Theater for aerial circus rigging. Jay Coburn seconded, and the motion carried 5-0-0.

### **Article 11, Section 5 - Replenishing the Affordable Housing Trust Fund**

Robert Weinstein moved to recommend Article 11, Section 5 - Replenishing the Truro Housing Trust Fund for \$50,000. Maureen Burgess seconded, and the motion carried 5-0-0.

**Article 11, Section 6 - Truro Housing Authority Technical Assistance**

Maureen Burgess moved to recommend Article 11, Section 6 for technical assistance for the Truro Housing Authority for \$30,000. Robert Weinstein seconded, and the motion carried 5-0-0.

**Article 11, Section 7 -Administrative Support**

Maureen Burgess moved to recommend Article 11, Section 7. Robert Weinstein seconded, and the motion carried 5-0-0.

**Other Warrant Articles**

Rae Ann Palmer said there will be an amendment to the Petitioned Article which will be done at Annual Town Meeting. Paul Wisotzky recommended including the explanations for the Customary Articles in the Annual Town Meeting Warrant.

**Message from the Board of Selectmen**

Robert Weinstein noted with thanks an edit to the “Message from the Board of Selectmen” in the Warrant. The Board was satisfied with the entire message.

**Town Meeting Preparation**

Jay Coburn requested posting a meeting immediately prior to Town Meeting.

**HEALTH INSURANCE**

Town Manager Rae Ann Palmer explained the claims analysis that had been done with a recommendation to shop for the best insurance deal.

Robert Weinstein moved to authorize the Massachusetts Interlocal Insurance Association (MIIA) to provide a quote for group health insurance coverage to the Town of Truro. Maureen Burgess seconded, and the motion carried 5-0.

**CONSENT AGENDA**

- A. Review/Approve and Authorize Signature: Extension Agreement for Herring River DRI Hearing Period
- B. Review and Approve 2018 Seasonal Licenses: Jams Too Inc. (Transient Vendor) and Whitman House restaurant and James Too Inc. (Common victualer)
- C. Review and Approve Seasonal Alcohol Licenses: Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc., Fuller’s Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain’s Choice, Payomet Performing Arts Center, and Highland Links Golf Course
- D. Review and Approve the 2018 Seasonal Renewal Certification for the Alcohol Beverages Control Commission
- E. Review and Approve Change of Manager on Alcohol License Whitman House Restaurant
- F. Review and Approve Change of Hours on Alcohol License Top Mast Café
- G. Review and Approve Appointment of Craig Danziger to the Police Chief Search Committee
- H. Review and Approve Board of Selectmen Minutes: March 20, 2018 Regular and Joint Meeting

Jay Coburn moved to approve the Consent Agenda. Robert Weinstein seconded, and the motion carried 5-0.

**SELECTMEN’S REPORTS AND TOWN MANAGER’S REPORT**

Robert Weinstein said he had attended a CPR-AED (automated external defibrillator) course at Library, sponsored by the Cape Cod Medical Reserve Corps and American Heart Association. He and a large number of people received certificates of training. Paul Wisotzky reported that the Search Committee for the Police Chief has been meeting and is on schedule.

**SELECTMEN’S COMMENTS**

Maureen Burgess explained her absence from last meeting. Robert Weinstein thanked his colleagues and those in attendance who spoke on the Warrant Articles at this meeting.

**NEXT MEETINGS**

Rae Ann Palmer reviewed the upcoming meeting schedule:  
Tuesday, April 10, 2018 – Pre-Town Meeting and Candidate’s Night at the Community Center  
Tuesday April 17, 2018 – Work Session which may become a regular meeting  
April 24, 2018 – Annual Town Meeting

**ADJOURNMENT**

Robert Weinstein moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Mary Rogers  
Secretary

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Paul Wisotzky, Chair

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Maureen Burgess Vice-chair

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Jay Coburn

\_\_\_\_\_  
Janet Worthington,

\_\_\_\_\_

Robert Weinstein, Clerk

**Public Records Material of 3/27/18**

1. Draft Warrant for Annual Town Meeting 2018
2. Extension Agreement for Herring River DRI Hearing Period
3. Seasonal Licenses: Jams Too Inc. (Transient Vendor) and Whitman House restaurant and James Too Inc. (Common victualer)
4. Seasonal Alcohol Licenses: Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc., Fuller's Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain's Choice, Payomet Performing Arts Center, and Highland Links Golf Course
5. 2018 Seasonal Renewal Certification for the Alcohol Beverages Control Commission
6. Change of Manager on Alcohol License Whitman House Restaurant
7. Change of Hours on Alcohol License Top Mast Café
8. Appointment papers of Craig Danziger to the Police Chief Search Committee