Truro Board of Selectmen Meeting

Tuesday, August 8, 2017

Regular Board of Selectmen Meeting - 5:00pm

Truro Town Hall, 24 Town Hall Road

1. **PUBLIC COMMENT**
   A. Open the Regular Meeting
   B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. **PUBLIC HEARINGS** NONE

3. **BOARD/COMMITTEE/COMMISSION APPOINTMENTS** NONE

4. **TABLED ITEMS**
   A. Beach Commission Discussion on Residential Only Parking Lot at Coast Guard Beach (Tabled until 9/26)

5. **BOARD OF SELECTMEN ACTION**
   A. Presentation on the Cape Cod Regional Technical High School Building Project
      Presenter: Erin Orcutt, Business Manager
   B. Update on Pesticide Control Options
      Presenter: Rae Ann Palmer, Town Manager

6. **CONSENT AGENDA**
   A. Review/Approve and Authorize Signature:
      1. None
   B. Review and Approve Reappointments of Hannah Shrand; Truro Council on Aging
   C. Review and Approve Sunday Entertainment Sustainable Cape Truro AgFair September 3, 2017
   D. Review and Approve One Day Alcohol License-Pamet Harbor Yacht Club August 19, 2017
   E. Review and Approve Sunday Entertainment Truro Vineyards of Cape Cod September 24, 2017
   F. Review and Approve Board of Selectmen Minutes: July 25, 2017

7. **SELECTMEN REPORTS AND TOWN MANAGER REPORT**
8. **SELECTMEN COMMENTS**
9. **NEXT MEETING AGENDA: Tuesday, August 22**

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant, on behalf of Erin Orcutt, Business Manager of Cape Cod Regional Technical High School

REQUESTED MEETING DATE: August 8, 2017

ITEM: Update on the Cape Cod Regional Technical High School Building Project

EXPLANATION: Erin Orcutt, Business Manager of Cape Cod Regional Technical High School will update the Board on progress to date on the capital improvement plan for the school.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: No action required.

ATTACHMENTS:

1. Final MSBA Project Presentation

Agenda Item: 5A1

CAPE COD
REGIONAL
Technical High School

MSBA School Building Project
Truro BOS

August 8, 2017

Agenda

- **Thank you!**
- **Why the investment in CCT?**
- **History**
- **Financial Impact & Reimbursement Rate**
- **Debt Schedule**
- **Vote Mechanics**

Cape Cod Tech's School Building Committee

BARNSTABLE:	**HARWICH:**	**YARMOUTH:**
MARK ELLS	CHRISTOPHER CLARK	NATHAN LADLEY
MARK MARINACCIO	LEE CULVER	ERIK TOLLEY
BREWSTER:	BRUCE YOUNG	**CAPE COD TECH:**
CHARLIE SUMNER (Chair)	**MASHPEE:**	ROBERT SANBORN
ROBERT MILLER	DAWN THAYER	ERIN ORCUTT
CHATHAM:	**ORLEANS:**	WILLIAM TERRANOVA
LESLIE SCHNEEBERGER	GWEN HOLDEN KELLY	ANTHONY MOLIS
DENNIS:	PAUL KELLY	STEVE PISCH
GARY BARBER	**TRURO:**	
CLEON TURNER	TRUDI BRAZIL	
EASTHAM:	**WELLFLEET:**	
GLENN OLSON	ANTHONY TULLIO	
	HARRY TERKANIAN	

Cape Cod Tech's Truro Representatives – Thank you!

School Committee

Brian Dunne

Maggie Hanelt

School Building Committee

Trudi Brazil

Why Invest in CCT?

- Vocational Education is the key to addressing the “skills gap”
  - There are simply not enough skilled workers to fill available jobs. According to a recent study conducted by Northeastern University;
    - “Altogether, counting new jobs and replacement jobs will require training of nearly 1.2 million workers by the year 2022.”
    - The Cape & Islands were identified as a region that needs to focus more attention on vocational education

Truro Students at Cape Cod Tech

School Year	Truro Enrollment	Percentage of Total Enrollment
2013	5	0.75 %
2014	5	0.76 %
2015	3	0.46 %
2016	2	0.31 %
2017	1	0.16 %
2018	3	0.48 %

A Brief History

- **Yearly 2011-2014**

  Statements of Interest (SOI) submitted to the MSBA, all proving unsuccessful

- **January 10, 2014**

  CCT 1st Annual Legislative Breakfast focused on MSBA

- **February 27, 2014**

  MSBA tours CCT

- **November 19, 2014**

  Town Manager's meet at CCT & Tour facility

- **October 21, 2014**

  MSBA staff perform "Senior Study" visit at CCT

A Brief History

- **January 14, 2015** MSBA invites CCT into "Core" program
- **January – September 2015** - CCT completes Eligibility requirements:
  - Formed SBC, developed enrollment projections and submitted maintenance and capital plans
- **September 30, 2015** - MSBA Feasibility Study
  - Procure Owner's Project Manager (OPM) and Architect/Designer
- **April 5, 2016** – Initial Town Clerk's Meeting
  - Review of Regional Agreement & Chapter 71 Section 16 (n)
  - Determine election date and times
- **November 30, 2016** - SBC chooses preferred solution

A Brief History

- **January 4, 2017** - Preferred Solution submitted to MSBA
- **February 15, 2017**- MSBA approval of preferred solution, invitation into Schematic Design
- **April 11, 2017** - Second Meeting of the Town Clerks with Bond Council presentation
- **June 29, 2017** – Schematic Design submitted to MSBA

Next Milestones

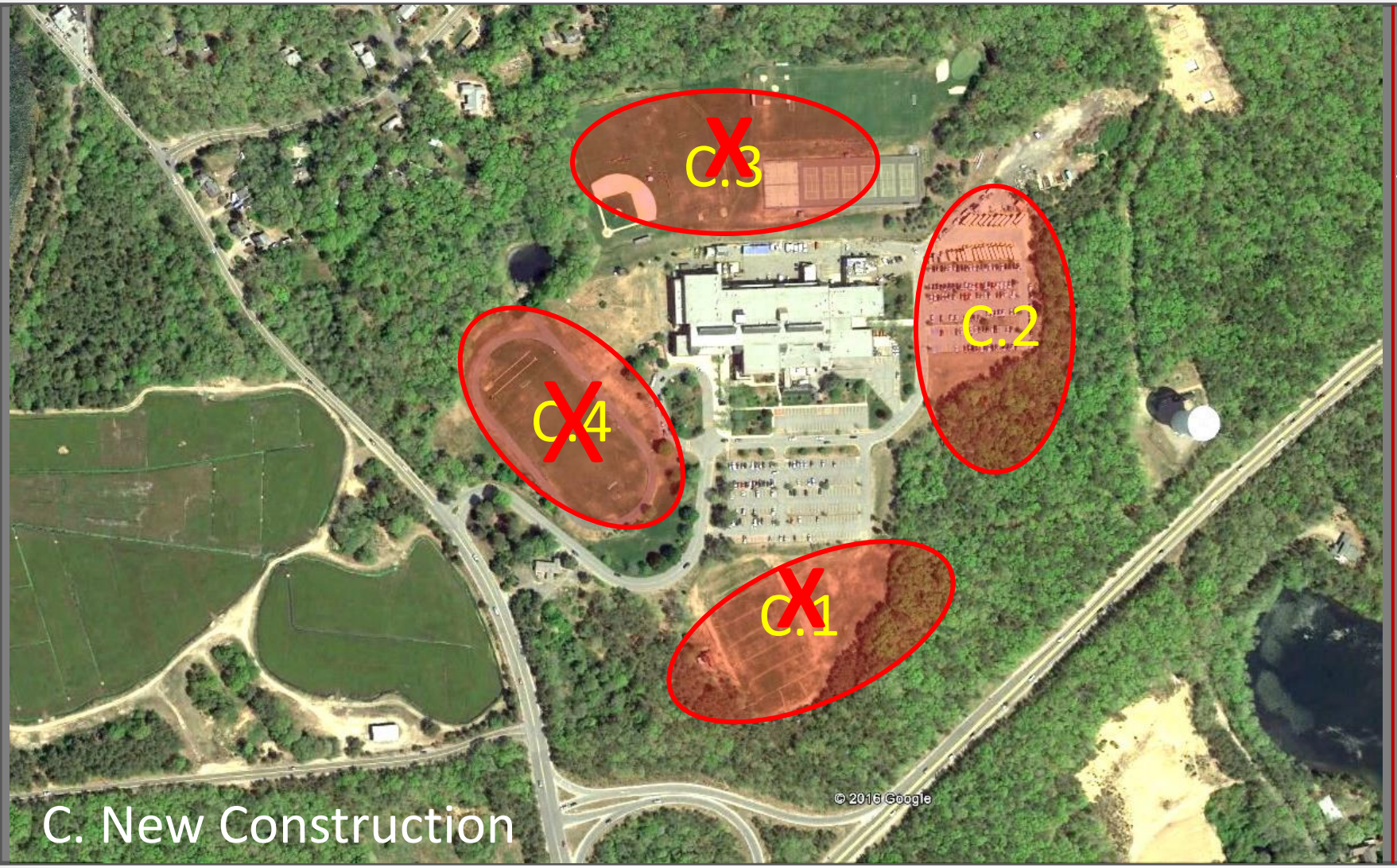
- **August 23, 2017** - MSBA meeting for approval of Schematic Design & Budget
- **August 24, 2017** - CCT School Committee review and approval of warrant for ballot vote
- **October 24, 2017** District-Wide Vote
  - ***Polls open from 12 Noon to 8 PM***

Preliminary Alternatives

Alternative	Educational Program goals	Site & Facility goals	Phasing impacts	Construction Cost Range	Project Cost Range
Base Repairs	Does not address educational goals or correct educational deficiencies	Prolongs useful life of existing building.	Very disruptive schedule requiring swing space or extended construction period over a number of summers	$25-$50 Million	$35-$65Million
Reno Only **A.1**	Would not meet all space requirements. Improved integration of shops and classrooms. Lacks collaborative space.	Prolongs useful life of existing building. Site access remains essentially as-is.	Very disruptive for at least three academic years. Requires modular classrooms for swing space. Limited access to core facilities during certain phases	$96.0 Million	$123 - $125 M
Add/Reno **B.1**	Would mostly meet space requirements for academic areas with improved collaborative spaces.	Prolongs useful life of existing building. Improved main entrance location.	Very disruptive for probably three academic years. May require some modular classrooms for swing space beyond the addition.	$110.6 Million	$142 - $144 M
Add/Reno/Demo **B.2**	Would mostly meet space requirements for academic areas with collaborative spaces. Better integration of shops and classrooms. Better consolidation of academies.	Prolongs useful life of existing building. Improved main entrance and public access.	Very disruptive for probably three academic years. Will require significant modular classrooms as new construction can't begin until after demolition.	$110.1 Million	$141 - $143 M
New Construction **C.1**	Would meet space requirements and educational goals	Good entrance location, but sits low on site. Maximizes available green space. Separate bus and car drop-offs. Some expansion potential.	Least disruptive impact on existing school. Football field is unavailable during construction.	$115.6 Million	$143 - $146 M
New Construction **C.2**	Would meet space requirements and educational goals	Good entrance location, sits high on site. Maximizes available green space. Separate bus and car drop-offs. Some expansion potential.	Least disruptive impact on existing school. Faculty parking is unavailable during construction; alternative temporary parking needed.	$113.1 Million	$140 - $143 M
New Construction **C.3**	Would meet space requirements and educational goals	Good entrance location, but sits low on site. Maximizes available green space. Separate bus and car drop-offs. Close to abutters. Some expansion potential.	Some disruption on existing school. Athletic fields are unavailable during construction.	$114.5 Million	$142 -$144 M

Cape Cod Tech

D·R·A



C. New Construction

Cape Cod Tech

D·R·A

C. New Construction-

Cape Cod Tech

D·R·A

Member Municipalities FY18 Enrollment

Town of Barnstable	183
Town of Brewster	43
Town of Chatham	10
Town of Dennis	67
Town of Eastham	15
Town of Harwich	77
Town of Mashpee	59
Town of Orleans	15
Town of Provincetown	5
Town of Truro	3
Town of Wellfleet	9
Town of Yarmouth	137

Fiscal 2017 Valuations

Town of Barnstable	*$10,507,701,871
Town of Brewster	$3,619,158,270
Town of Chatham	$6,438,586,200
Town of Dennis	$6,481,581,330
Town of Eastham	$2,782,837,760
Town of Harwich	$4,983,246,500
Town of Mashpee	$4,963,713,000
Town of Orleans	$3,835,373,930
Town of Provincetown	*$2,194,435,037
Town of Truro	$2,123,364,060
Town of Wellfleet	$2,320,503,380
Town of Yarmouth	$5,611,849,600

* Split tax rate

Financial Impact

Estimated at 5% for 30 Years	
Total Project Cost	$ 127,946,027
Reimbursement Rate	45.45 %
Effective Reimbursement Rate	32.75 %
District Share of the Project	$ 86,043,703
Tax Impact (per $1,000 of home value)	$.013
Average Value Single Family Home	$749,629
Tax Impact on Average Home	$ 9.75

Debt Schedule

Fiscal Year	Net Total Debt Service	Truro Debt Service Proration	Truro Est. Tax Rate Impact per $1,000
2020	$2,151,093	$10,358	0.005
2021	$5,539,171	$26,673	0.013
2022	$5,535,500	$26,656	0.013
2023	$5,537,250	$26,664	0.013
2024	$5,535,500	$26,656	0.013
.....	.....	.....	.....
2050	$5,540,125	$26,678	0.013
Total	**$168,274,138**	**$810,309**	

Vote Mechanics

Chapter 71 Section 16 (n)

For Regional School Districts to incur debt for construction and reconstruction;

- Vote of the district committee authorizing the debt is approved by a majority of the registered voters in the member towns voting on the question at an election under the following provisions:
  - Uniform polling hours; hours must be not less than 4 hours but no more than eight hours
  - District committee responsible for preparation of ballots
  - Town clerk of each town certifies the results to the district committee
  - Expenses of election paid by regional school district as operating expense

Agenda Item: 5B

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: August 8, 2017

ITEM: Update on Pesticide Control Options

EXPLANATION: Mr. Childs called me to discuss his concern about the impact on his property from mosquito spraying on a neighbor's property. I reached out to KP Law to determine if the Town is able to regulate pesticides and was informed that our ability to regulate pesticides is very narrowly restricted. The Massachusetts Pesticide Board (part of the Department of Agricultural Resources) has exclusive authority to regulate pesticides in the Commonwealth. Please see Counsel's opinion attached.

Communications with the Pesticide Board confirmed Counsel's opinion. Taryn LaScola, Crop & Pest Services Director for the Board indicated that in Mr. Child's case, his best option was to request an apiary inspector to respond to his property to examine his bees. She explained that the Pesticide Inspector should also do an investigation.

Health & Conservation Agent Pat Pajaron and Assistant Health & Conservation Agent Emily Beebe met with their counterparts from Wellfleet and Provincetown who have received similar concerns about mosquito spraying in their respective communities. The group has outlined some potential options that the Board has for mitigating the impact of these mosquito spray companies. These options are to:

- send a letter to the Wellfleet Board of Selectmen expressing concern over the business licensing of mosquito companies in their community;
- send a letter to the Pesticide Board encouraging the Board to petition for legislation that would limit the use of "foggers" as an application method which would curb "chemical drift" associated with "fogging".
- contact Representative Peake and/or Senator Cyr regarding the current Massachusetts Pesticide Control Act (MGL 132B) which gives very little control to local communities in regulating pesticide application and ask for their support in amending this act.

The group also created a staff plan to (with Town Manager approval):

- create a shared complaint form that delineates the important information that a complainant should note when complaining of pesticide overspray or chemical trespass. The form would encourage the

public to note the date/time/direction of weather and other critical variables, as well as encourage the public to take pictures or videos of pesticide use of concern.

- draft a joint press release for the three towns launching the complaint form and explaining the jurisdictional issues regarding pesticide use. (The press release would be reviewed by each Town Manager prior to release).
- host an informational session with County and State experts about pesticide use and best practices and launch a regional FAQ regarding pesticide use and best practices to be accessible on each Town's website.
- continue to gather complaints and aggregate the concerns from the public.

SUGGESTED ACTION: (Please select desirable action(s))

Motion to …

direct Town Manager Palmer to draft a letter for review by, and on behalf of, the Board to the Wellfleet Board of Selectmen regarding the licensing of mosquito spraying companies in their community;

and/or

direct Town Manager Palmer to draft a letter on behalf of the Board to the Massachusetts Pesticide Board encouraging the Pesticide Board to petition for legislation that would limit the use of "foggers" as an application method to limit "chemical drift";

and/or

authorize Selectperson _____ to contact Representative Peake and/or Senator Cyr on behalf of the Board to ask for their support in amending the current Massachusetts Pesticide Control Act (MGL 132B) to provide more regulatory control to local communities.

ATTACHMENTS:

1. Opinion from KP Law regarding control of pesticide use.

From: "Gregg J. Corbo" <GCorbo@k-plaw.com>
Date: July 31, 2017 at 1:34:56 PM EDT
To: 'Rae Ann Palmer' <rpalmer@truro-ma.gov>
Cc: John Giorgio <JGiorgio@k-plaw.com>
Subject: Pesticides

Dear Rae Ann:

You have asked for my opinion as to whether the Town can enact a bylaw or regulation to control the application of certain pesticides by the use of foggers. In short, it is my opinion that any such bylaw or regulation would likely be found inconsistent with the Massachusetts Pesticide Control Act, G.L. c. 132B, ("the Act"), and therefore would be outside of the Town's powers allowed under the Home Rule Amendment of the Massachusetts Constitution. In Town of Wendell v. Attorney General, 394 Mass. 518 (1985), the Supreme Judicial Court held that municipalities do not have the authority to enact local pesticide regulations. In so holding, the Court found that an additional level of regulation at the local level would interfere with the statutory purpose of the Act, which is to establish centralized, State-wide standards for the use of specific pesticides in particular circumstances. Wendell at 529. Therefore, given the Court's decision in Wendell, it is my opinion that any regulation concerning the means of applying certain pesticides must lie with State Pesticide Board.

Please do not hesitate to contact me if you have any questions or if you would like to discuss this matter further.

Very truly yours,

Gregg J. Corbo, Esq.
KP | LAW
101 Arch Street, 12th Floor
Boston, MA 02110
O: (617) 556 0007
F: (617) 654 1735
gcorbo@k-plaw.com
www.k-plaw.com

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

A. Review/Approve and Authorize Signature:
   1. None
B. Review and Approve Reappointments of Hannah Shrand; Truro Council on Aging
C. Review and Approve Sunday Entertainment Sustainable Cape Truro AgFair September 3, 2017
D. Review and Approve One Day Alcohol License-Pamet Harbor Yacht Club August 19, 2017
E. Review and Approve Sunday Entertainment Truro Vineyards of Cape Cod September 24, 2017
F. Review and Approve Board of Selectmen Minutes: July 25, 2017

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 8, 2017

ITEM: Reappointments of Board/Committee/Commission Members

EXPLANATION: The following individuals wish to be reappointed to the Board or Committee on which they currently serve:

- *Hannah Shrand to the Truro Council on Aging for the term of 8/8/2017-6/30/2020.*

The attached check list provides information regarding each individual's compliance with appointment requirements.

IMPACT IF NOT APPROVED: The applicants will not be able to participate on their respective Committee or Board.

SUGGESTED ACTION: *MOTION TO appoint the applicants as noted above to serve on their respective boards/committees/commissions.*

ATTACHMENTS

1. Applications to Serve
2. Reappointment checklist

P.O. Box 2030, Truro MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

RECEIVED
SELECTMENS OFFICE
JUN 0 2 2017
TOWN OF TRURO
MASSACHUSETTS

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Hannah Shrand HOME TELEPHONE: [redacted]

ADDRESS: 13 Pond Village Rd. N. Truro WORK PHONE: ~

MAILING ADDRESS: P.O. Box 336 E-MAIL: [redacted]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: CoA

SPECIAL QUALIFICATIONS OR INTEREST: Social services - my interest is in helping where ever I can with town issues.

COMMENTS:

SIGNATURE: Hannah Shrand DATE: 5/31/17

****

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

Hannah is a great addition to COA

SIGNATURE: Bonnie J Sollog DATE: 6/2/17

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

PDF State Ethics Commission

PDF 2017 Acknowlegement

PDF Policy #54 Standards of

Consent Agenda Item: 6B2

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Office of the Board of Selectmen
Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: **Truro Council on Aging**
Committee/Commission/Board Member Name: **Hannah Shrand**
Length of term: **3 Year Term**
Chair's endorsement of reappointment [X]
Standards of Professional Conduct signed [X]
On-Line Ethics Training Completed *Certificates good for 2 years* [X]
Signed Acknowledgment/Summary of Conflict of Interest Law [X]

Board of Selectmen Appointing Authority Checklist

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Stephanie Rein, Event and Volunteer Coordinator for the Truro AgFair sponsored by Sustainable Cape

REQUESTED MEETING DATE: August 8, 2017

ITEM: Approval of a Sunday One-Day Entertainment License for the AgFair September 3rd, 2017

EXPLANATION: MGL Chapter 140 § 181 provides local authority to license performance events and MGL 136 § 4 for Sunday events. The Truro AgFair has submitted a One-Day Entertainment Application for review and approval and a MA State Sunday Entertainment License Application for September 3, 2017. The location of the music will be at Snow's Park on Truro Center Rd from the hours of 7:00am-5:00pm with live amplified music.

The Entertainment Application has been reviewed, approved and signed by the Chief of Police. Approval of the Use of Town Property for Snow's Park has been approved by the Town Manager and Department Heads with a Certificate of Insurance provided.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: AgFair will not have entertainment for their event.

SUGGESTED ACTION*: MOTION TO approve the AgFair Sunday One-Day Entertainment License and the MA State Sunday Entertainment License Application for September 3, 2017 from 7:00am-5:00pm at Snow's Park and to authorize the Chair to sign the applications.*

ATTACHMENTS:

1. One Day Entertainment Application and MA State Sunday Entertainment License Application approved by Chief of Police

Consent Agenda Item: 6C1

TOWN OF TRURO

Licensing Department
PO Box 2030, Truro, MA 02666
PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nseoane@truro-ma.gov

RCVD 2017JUL18 AM9:57
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

☐ Weekday ☐ Saturday ☑ Sunday *Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Stephanie Rein — Name of Applicant
Sustainable CAPE — Business/Organization Name

PO Box 1004 Truro, MA 026066
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) ☑ Yes ☐ No
If yes, proof of Non-profit status **must** accompany this application

Stephanie Rein — Contact Person
[redacted] — Phone Number
[redacted] — Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name
Mailing Address

Phone Number
Email Address

EVENT INFORMATION

Sunday. Sept. 3rd, 2017 — Day (s)/Date (s) of Event for License to be issued
Truro Agricultural Fair — Purpose of Event (example: fundraiser)

Hours of Event (*from - to*) 7am - 5pm

Snow's PARK Field / Truro Green — Location (**Must** provide facility name, if any, street number and name)
Event is: ☐ Indoor ☒ Outdoor Event (Please check applicable box)

Town of Truro — Property Owner Name and Address
Phone number

Seating Capacity:
Occupancy Number:

Name of Caterer (*if applicable*)
Approximate number of people attending

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? ☐ Yes ☒ No

Will there be a One Day Alcohol License ☐ Yes ☒ No **If yes**; you **must** also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☒ Yes ☐ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☒ By Patron ☐ By Entertainers ☐ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) 8 - mixed instruments

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show ☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature _____ Date 7-18-17

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

License No 2017-16

Board of Selectmen _____ Meeting Date _____

Police Department _____ Date 7/18/17

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

State Fee, $ 5.00
Municipal Fee, $ 25.00

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF TRURO

LICENSE

For
PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Sustainable CAPE's Truro Agricultural Fair in or on the property at No. 20 Truro Center Rd. Truro, MA 02666 (*address*)

The Licensee *or* Authorized representative, _____ in accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
9/3/17	10am-3pm	Truro Agricultural Fair

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (*City or Town*)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): $2.00 Special Hours (Sunday 12:00 am- Midnight): $5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): $50.00 Special Hours (Sunday 12:00 am- Midnight): $100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

SUSTA-2 OP ID: LS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/17/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Pro Insur,Inc. dba
Campbell Risk Management
9595 Whitley Drive, Suite 204
Indianapolis, IN 46240
Larry Spilker ext 203

CONTACT NAME: Larry Spilker ext. 203
PHONE (A/C, No, Ext): 317-848-9075 FAX (A/C, No): 317-848-9093
E-MAIL ADDRESS: lspilker@campbellrisk.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Capitol Indemnity Corporation	10472
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Sustainable CAPE
Center for Agricultural
Preservation & Education
PO Box 1004
Truro, MA 02666

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	X		[redacted]	06/15/2017	06/15/2018	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Town of Truro, is an additional Insured.

RCVD 2017JUL21 am11:29
ADMINISTRATIVE OFFICE
TOWN OF TRURO

CERTIFICATE HOLDER

TWNTRUR

Town of Truro
24 Town Hall Road
Truro, MA 02666

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Consent Agenda Item: 6D

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Charlie Costa, General Manager of the Pamet Harbor Yacht Club

REQUESTED MEETING DATE: August 8, 2017

ITEM: Approval of a One-Day Alcohol License for August 19, 2017

EXPLANATION: MGL Chapter 138 § 14 provides local authority to license Special One-Day alcohol licenses. The One-Day Alcohol Application for review and approval are for a Saturday, August 19, 2017 social event at the Pamet Harbor Yacht Club at 7 Yacht Club Rd from 6:00pm-10:00pm.

The One-Day Wine Only Application has been reviewed and approved by the Chief of Police. Certificate of Inspection, Certificate of Insurance for Liquor Liability have been provided along with Tips Certification.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The event will not have alcohol.

SUGGESTED ACTION*: MOTION TO approve the One-Day Wine Only License for August 19, 2017 from 6:00pm-10:00pm at Pamet Harbor Yacht Club at 7 Yacht Club Rd and to authorize the Chair to sign the application.*

ATTACHMENTS:

1. One Day Alcohol Application approved by Chief of Police, Liquor Liability, eTIPS Certification, Certificate of Inspection

Consent Agenda Item: 6D1

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Licensing Department
PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2017 JUL 17 PM 2:27
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for a One Day Pouring License

MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

Charlie Costa — Name of Applicant
Pamet Harbor Club — Business/Organization Name

Box 555 Truro, MA 02666
Mailing Address of Business/Organization

Non-profit or For-profit Entity N/A ____ Yes ____ No
If yes, proof of Non-Profit Status **must** accompany this application

Charlie Costa — Contact Person
508-349-3772 — Phone Number
[redacted]
Charlie@pametclub.com — Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name
Mailing Address

Phone Number
Email Address

EVENT INFORMATION

8/19/2017 — Date(s) of Event for License to be issued
Social Event — Purpose of Event (example: fundraiser, etc.)

Hours of Alcoholic Beverages sales, service and/or Consumption (*from - to*) 6 PM to 10 PM

Pamet Harbor Yacht Club, 7 Yacht Club Rd
Event Location (Must provide facility name, if any, street number and name)

Pamet Harbor Yacht Club, Inc — Property Owner Name and Address
508-349-3772 — Phone number

N/A — Name of Caterer (*if applicable*)
75 to 90 — Approximate number of people attending

Is the event open to the general public ____ Yes X No

Will there be Entertainment ____ Yes ___X___ No If Yes, Type of Entertainment _____

Will there be Police Detail ____ Yes ___X___ No

Purchase & Service

License is for the Sale of:

- ☐ All Alcohol Beverages ($50.00)
- ☐ Wines & Malt beverages Only ($25.00)
- ☒ Wines Only ($25.00)
- ☐ Malt Beverages Only ($25.00)

What is the source of the alcohol for the event (where is it being purchased*?) Cape Cod Wholesale Wine and Spirits

*If Wine is being donated see ABCC - Charity Wine Fundraising Application at http://www.mass.gov/abcc/spec-lic-perms.htm

Who will be serving the Alcohol? Tamara Endrich

TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

Signature _____ Date 7/17/2017

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate may be required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

Board of Selectmen _____ Meeting Date _____

Police Department _____ Date 07/18/17

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

Client#: 70137 PAMETHAR

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Jill Hulme	
Starkweather & Shepley PO Box 549 Providence, RI 02901-0549 401 435-3600	PHONE (A/C, No, Ext): 401 435-3600	FAX (A/C, No): 401 431-9379
	E-MAIL ADDRESS: jhulme@starshep.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Atlantic Specialty Insurance Co	27154
INSURED The Pamet Harbor Yacht Club, Inc. P.O. Box 555 Truro, MA 02666-0555	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			[redacted]	01/16/2017	01/16/2018	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$1,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A						E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$
A	Liquor Liability			[redacted]	01/16/2017	01/16/2018	$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Truro
P.O. Box 2030
Truro, MA 02666

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

maria a. Barnowski

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PRJCH

Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 3.0

For coursework completed on July 3, 2017
provided by Health Communications, Inc.
is hereby granted to:

Tamara Endich

Certification to be sent to:

131 Bakers Pond Rd
Orleans MA, 02653-3903 USA

HEALTH COMMUNICATIONS INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

The Commonwealth of Massachusetts

Town of Truro

New and Renewal Certificate of Inspection

In accordance with **780 CMR, Chapter 1** *(The Eighth Edition of the Massachusetts State Building Code)* and **Chapter 304 of the Acts of 2004** *(an Act to further enhance fire and life safety)*, this certificate of inspection is issued to the premise or structure or part thereof as herein identified.

Issued to	*Identify Name of Establishment*					*Certificate No.*
	Pamet Harbor Yacht Club					17-007
Located at	*Identify property address including street number, name, city or town and county*					*Certificate Expiration*
	7 Yacht Club Road Map 50 Parcel 37					3/24/2018
Use Group Classification	*Basement*	*First Floor*	*Second Floor*	*Third Floor*	*Fourth Floor*	*Other*
		A-3 Main Room				**A-3 Enclosed Porch**
Allowable Occupant Load		60				50

This *certificate of inspection* is hereby issued by the undersigned to certify that the premise, structure or portion thereof as herein specified has been inspected for general fire and life safety features. This certificate shall be framed behind clear glass and\or laminated and posted in a conspicuous place within the space as directed by the undersigned. ***Failure to post or tampering with the contents of the certificate is strictly prohibited.***

Name of Municipal Fire Chief	BRIAN DAVIS	Name of Municipal Building Inspector	RUSSELL BRAUN	Date of Inspection	3/24/2017
Signature of Municipal Fire Chief		Signature of Municipal Building Inspector		Date of Issuance	3/24/2017

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Kristen Roberts, owner of Truro Vineyards of Cape Cod

REQUESTED MEETING DATE: August 8, 2017

ITEM: Approval of a Sunday One-Day Entertainment License for Truro Treasures Weekend Grape Stomp September 24, 2017 sponsored by Truro Vineyards of Cape Cod

EXPLANATION: MGL Chapter 136 § 4 provides local authority to license performance events held on Sundays. Truro Vineyard of Cape Cod has submitted a Sunday One-Day Entertainment Application for review and approval and a MA State Sunday Entertainment License Application for September 24, 2017. The location of the music will be at Truro Vineyards of Cape Cod on 11 Shore Rd from the hours of 2:00pm-6:00pm with live amplified music. The entertainment request is for the annual Grape Stomp closing event of Truro Treasures Weekend. The Entertainment Application has been reviewed, approved and signed by the Chief of Police.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The event will not have entertainment.

SUGGESTED ACTION*: MOTION TO approve Truro Vineyards of Cape Cod for the Truro Treasures Weekend Sunday One-Day Entertainment License and the MA State Sunday Entertainment License Application for September 24, 2017 from 2:00pm-6:00pm at Truro Vineyards of Cape Cod, 11 Shore Rd and to authorize the Chair to sign the applications.*

ATTACHMENTS:

1. One Day Entertainment Application and MA State Sunday Entertainment License Application approved by Chief of Police

Consent Agenda Item: 6E1

TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666
PH: 508-349-7004, Ext. 10 or 24 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RECEIVED
SELECTMENS OFFICE
MAR 28 2017
TOWN OF TRURO
MASSACHUSETTS

Application for an Entertainment License

☐ Weekday ☐ Saturday ☒ Sunday *Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Kristen Roberts — Name of Applicant
Truro Vineyards of Cape Cod — Business/Organization Name

PO Box 834 North Truro, MA 02652
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) ☐ Yes ☒ No
If yes, proof of Non-profit status **must** accompany this application

Kristen Roberts — Contact Person
508-487-6200 — Phone Number
trurovineyards@gmail.com — Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name
Mailing Address

Phone Number
Email Address

EVENT INFORMATION

Sun Sept. 24
Day (s)/Date (s) of Event for License to be issued

Truro Treasures
Purpose of Event (example: fundraiser)

Hours of Event (*from - to*) 2pm - 6pm

Truro Vineyards
Location (**Must** provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)

Kristen Roberts
Property Owner Name and Address

508 487-6200
Phone number

Seating Capacity: —

Occupancy Number: —

—
Name of Caterer (*if applicable*)

Approximate number of people attending 800

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? ☐ Yes ☒ No

Will there be a One Day Alcohol License ☐ Yes ☒ No **If yes**; you **must** also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☒ Yes ☐ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☒ By Patron ☐ By Entertainers ☐ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) One band

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show ☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature _____ Date 3/27/17

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

License No 2017-15

Board of Selectmen _____ Meeting Date _____

Police Department _____ Date 07/18/17

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

State Fee, $ 2.00
Municipal Fee, $ 25.00

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF TRURO

LICENSE

For
PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Truro Vineyards of Cape Cod in or on the property at No. 11 Shore Rd North Truro MA 02652 (*address*)

The Licensee *or* Authorized representative, Krista Roberts in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
Sept. 24	2-6pm	Live music, Dancing by patrons.

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (*City or Town*)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): $2.00 Special Hours (Sunday 12:00 am- Midnight): $5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): $50.00 Special Hours (Sunday 12:00 am- Midnight): $100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

DRAFT

Truro Board of Selectmen Meeting
Selectmen's Chambers, Town Hall
Tuesday, July 25, 2017

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein,
Regrets: Janet Worthington
Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Paul Wisotzky called the meeting to order at 5:54 p.m.

PUBLIC COMMENT
Anne Greenbaum of 22 Gospel Path requested that two items that she submitted be included in the public record materials for this meeting and be placed on the agenda of a future meeting. Her first item was an alternative proposal to the proposed Residential Property Tax Exemption. The second item is a chart that shows existing exemption opportunities and use of them by Truro residents last year.

Jay Coburn noted that all Selectmen have e-mail addresses that provide citizens with access to them.

TABLED ITEM
A discussion with the Beach Commission on Residential Only Parking Lot at Coast Guard Beach has been tabled until the September 26, 2017 meeting.

BOARD OF SELECTMEN ACTION
Review Board of Selectmen Policies
Chair Paul Wisotzky thanked Maureen Burgess and staff for preparing the review of the first ten Selectmen's Policies. Town Manager Rae Ann Palmer and the Board began their review.

Policy #4 Safety Precautions at Highway Dept. and Golf Course
Rae Ann Palmer said this has been updated with the golf course part eliminated.
Jay Coburn moved to adopt Policy #4 as revised. Maureen Burgess seconded, and the motion carried 4-0.

Policy #5 *Town Administrator – Performance Evaluation*
Since the Town Charter now provides for Performance Evaluation of the Town Manager, this policy is no longer needed, Paul Wisotzky said.
Jay Coburn moved to rescind Policy #5. Robert Weinstein seconded, and the motion carried 4-0.

Policy #6 *Conservation Restrictions*
Rae Ann Palmer said she had forwarded the Conservation Restrictions Policy to Town Counsel for review of compliance with Massachusetts General Law. Maureen Burgess suggested reviewing cited plans and updating them if Policy #6 is approved.

The Board will wait to make a decision on Policy #6 until the review by Town Counsel has been completed.

Policy #7 *Fiscal Policy on Money Collection*
Ms. Palmer recommend that no changes be made at this time since it might be incorporated into the Fiscal Procedures Manual. When the Fiscal Procedures Manual is complete, appropriate changes will be brought forward.

Policy #10 *Access to Town Counsel*
Policy #10 was revised in 2015. No changes are necessary.

Policy # 11 *Authorization of the Town Administrator to approve Payroll and Bills Payable Warrants re: Truro Charter*
In addition to references to a Town "Administrator," there were revisions for current practices which Rae Ann Palmer recommended.
Jay Coburn moved to adopt Policy #11 as revised. Maureen Burgess seconded, and the motion carried 4-0.

Policy #12 *Road Naming Policy*
Maureen Burgess noted a conflict in Road Naming Policy #12 and the General Bylaws. She also corrected some typos and outdated information. Jay Coburn suggested that Town Counsel review Policy #12 since it is so old. The Town Manager will see that Town Counsel examines it.

Regan McCarthy came forward to discuss renaming of roads and correcting Google map names.

Policy #13 *Appointment Policy*
The Board and Rae Ann Palmer considered a number of changes in Policy #13. Ms. Palmer will redraft the Policy with the suggested revisions and bring it back to the Board for approval.

Policy #14 *License Approval and Renewal Procedures*
Rae Ann Palmer said there is a date of October 31, 2017 to complete the Licensing Policy and Procedures, one of the Selectmen's Town Services Objectives. She asked that the Board wait until this had been Objective had been met.

Policy #15 *Police Department Step Increases*
This is no longer needed because step increments are covered in union contracts.
Jay Coburn moved to rescind Policy #15. Maureen Burgess seconded. The motion carried 4-0.

Solarize Massachusetts Effort
Chair of the Energy Committee Mark Farber explained the program for solar installations that a coalition of towns hopes to offer Truro home owners. The Town does not do procurement for the program, but Mr. Farber requested a letter of support from the Selectmen.

Robert Weinstein moved to approve the 2017 Solarize Massachusetts program and to sign the letter of support. Maureen Burgess seconded, and the motion carried 4-0.

CONSENT AGENDA
The Consent Agenda consisted of the following:
A. Review/Approve and Authorize Signature: Event Notification Form for American Lung Association Annual Autumn Escape Bicycle Trek –9/24/17;
B. Review and Approve Reappointments of Noelle Scoullar (Registrar of Voters);
C. Renewal of Temporary Borrowing Note for Landfill Capping;
D. Review and Approve One Day Alcohol and Entertainment License for September 9, 2017 at Castle Hill at Edgewood Farm;
E. Review and Approve Memorandum of Agreement By and Between the Town of Truro and the Truro Public Employee Committee; and
F. Review and Approve Board of Selectmen Minutes: July 11, 2017.

The Selectmen discussed Item A, the Annual Autumn Escape Bicycle Trek, because it is happening on the same busy weekend as Truro Treasures.

Jay Coburn moved to approve the Consent Agenda as printed. Maureen Burgess seconded, and the motion carried 4-0.

SELECTMEN REPORTS AND TOWN MANAGER REPORT
Paul Wisotzky praised the new Town website, which is up and running. He also noted with sadness the passing of Al "Oakie" Souza. Rae Ann Palmer reported on finalization of the deed for the Cloverleaf property. She also announced that the CDBG joint grant for Truro, Eastham, Harwich and Provincetown had been secured for nearly $1.1 million. The program offers housing rehabilitation and child care subsidies. She praised CDPs efforts in publicizing the program and said that Assistant Town Manager Kelly Clark had already attended the required ADA training. Ms. Palmer also said there will be an adjustment to the Town website's photo.

SELECTMEN COMMENTS
Robert Weinstein extended condolences and thanks from himself and the Board of Selectmen upon the loss of Al Souza, who had contributed greatly to the Truro Rescue Squad.

NEXT MEETING AGENDA: Tuesday, August 8
Rae Ann Palmer reviewed Agenda items for the August 8, 2017 meeting: a Cape Cod Tech project update; pesticide control options; appointments, and entertainment & alcohol licenses. The Board will read Anne Greenbaum's materials regarding alternatives to Residential Tax Exemptions before placing it on a future agenda.

ADJOURNMENT
Jay Coburn moved to adjourn. Robert Weinstein seconded, and the motion carried 4-0. The meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Mary Rogers, Secretary

_____ _____

Paul Wisotzky, Chair Maureen Burgess Vice-chair

_____ _____

Jay Coburn Janet Worthington

_____

Robert Weinstein, Clerk

Public Records Material of 7/25/17

1. Request for alternative approach for Residential Property Tax Exemption from Amy Greenbaum
2. Chart submitted by Amy Greenbaum summarizing tax exemptions
3. Ten Selectmen Policies
4. Request & Letter for Solarize Mass
5. Event Notification Form for American Lung Association Annual Autumn Escape Bicycle Trek to take place 9/24/17
6. Reappointment papers of Noelle Scoullar (Registrar of Voters)
7. Renewal of Temporary Borrowing Note for Landfill Capping
8. Request for One Day Alcohol and Entertainment License for September 9, 2017 for Castle Hill at Edgewood Farm
9. Memorandum of Agreement by and between the Town of Truro and the Truro Public Employee Committee