



Truro Board of Selectmen Meeting
Monday, March 27, 2017
Regular Board of Selectmen Meeting - 5:00pm
Truro Public Safety Facility-344 Route 6

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS NONE

4. TABLED ITEMS NONE

5. BOARD OF SELECTMEN ACTION

- A. Vote on Warrant
Presenter: Rae Ann Palmer, Town Manager

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. *None*
- B. Review and Approve 2017 Seasonal Licenses: Adventure Bound Camping Resort at Hortons and Adventure Bound Camping Resort-North Truro Camping Area (Transient Vendor)
- C. Review and Approve 2017 Seasonal Alcohol Licenses: Beach Point Health and Swim, Blackfish Restaurant, Captain's Choice, Fuller's Package Store, Highland Links Golf Course, Jams Too Inc., Payomet Theater, Terra Luna Restaurant, Top Mast Café, Whitman House Restaurant
- D. Review and Approve Regular Board of Selectmen Minutes: March 8, 2017 (Work Session), March 14, 2017

7. SELECTMEN REPORTS AND TOWN MANAGER REPORT

8. SELECTMEN COMMENTS

9. NEXT MEETING AGENDA: Tuesday, April 11



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: March 27, 2017

ITEM: Review and Vote of Annual Town Meeting Articles

EXPLANATION: Attached for review, discussion and voting to recommend is the final draft of the 2017 Annual Town Meeting Warrant. The form of vote is positive, motion to recommend, and will be recorded in the warrant as # of yes votes - # of no votes - # of abstentions in favor, e.g. 5-0-0 in favor. Once the votes are completed, they will be added to the warrant and it will be reviewed and sent to the printer. In order to meet the Charter requirement to post the warrant fourteen (14) days prior to Town Meeting, the warrant must be at printer by March 30th.

I have reviewed the warrant with Town Counsel, John Giorgio, his comments are incorporated into the copy that is attached. He will review the warrant once more and I will share with you any additional comments at the meeting on Monday.

SUGGESTED ACTION: *Motion to recommend Article ___ as printed in the warrant.*

ATTACHMENTS:

1. Final Draft List 2017 Annual Town Meeting Warrant



Warrant
Truro Annual Town Meeting
April 25, 2017, 6:00 pm
Truro Central School
&
Annual Election Ballot
7am to 8pm
Tuesday, May 9, 2017
Truro Community Center

**Free drop-in child care available for ages 3 and up during Annual Town Meeting.
Pre-registration is not required.**

**Transportation will be available for our senior citizens by the Council on Aging.
Reservations must be made in advance by calling 508-413-9511.**

Please note: Accommodations for individuals with disabilities including assistive listening devices (ALD) and material in alternative formats may be arranged by contacting Town Hall four business days prior to annual town meeting at (508) 349-7004 ext. 110 or ext. 124

Table of Contents

MESSAGE FROM THE BOARD OF SELECTMEN	3
MESSAGE FROM THE FINANCE COMMITTEE	6
TERMS USED IN MUNICIPAL FINANCE	7
FISCAL YEAR 2018 FIVE YEAR CAPITAL IMPROVEMENT PLAN	9
CAPITAL IMPROVEMENT BUDGET FY2018- FY2022.....	11
ARTICLE 1: AUTHORIZATION TO HEAR THE REPORTS OF MULTI-MEMBER BODIES	13
ARTICLE 2: AUTHORIZATION TO SET THE SALARY OF THE BOARD OF SELECTMEN	13
ARTICLE 3: AUTHORIZATION TO SET THE SALARY OF THE MODERATOR.....	13
ARTICLE 4: AMENDMENTS TO THE FY2017 OPERATING BUDGET.....	14
ARTICLE 5: FY 2018 OMNIBUS BUDGET APPROPRIATION	15
ARTICLE 6: GENERAL OVERRIDE	16
ARTICLE 7: TRANSFER OF FUNDS FROM FREE CASH.....	16
ARTICLE 8: REAPPROPRIATE EAST HARBOR PIPE REPAIR CAPITAL EXCLUSION FUNDS	17
ARTICLE 9: AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT FOR STATE HIGHWAY ASSISTANCE AID	18
ARTICLE 10: REPAIR AND REPLACE FAILING CULVERT FROM CAPE COD BAY TO ROUTE 6	18
ARTICLE 11: NON-UNION PERSONNEL CLASSIFICATION AND COMPENSATION SCHEDULE, COST OF LIVING ALLOWANCE FOR FISCAL YEAR 2018	19
ARTICLE 12: RE-CLASSIFICATION OF SEASONAL BEACH/RECREATION POSITIONS	19
ARTICLE 13: TRANSFER OF FUNDS FROM STABILIZATION FUND TO EMPLOYEE BENEFITS ACCOUNT ..	20
ARTICLE 14: COA REVOLVING FUND.....	20
ARTICLE 15: AMENDMENT TO PERSONNEL BYLAW ARTICLE 6, SECTION 6.1	21
ARTICLE 16: COMMUNITY PRESERVATION ACT	22
ARTICLE 17: AMEND ZONING BYLAWS, §40, SPECIAL REGULATIONS, §40.2 AFFORDABLE ACCESSORY DWELLING UNIT BY DELETING IN ITS ENTIRETY AND REPLACING IT WITH NEW LANGUAGE.....	26
ARTICLE 18: AMEND ZONING BYLAWS SECTION §10.4 BY ADDING A NEW DEFINITION, REMOVING AN EXISTING DEFINITION AND AMEND §30.2 USE TABLE, BY DELETING USES FROM THE TABLE	28
ARTICLE 19: AMENDMENT TO CHAPTER 1, TOWN AFFAIRS OF THE TRURO GENERAL BYLAWS.....	32
ARTICLE 20: AMENDMENT TO PRIVATE AND PUBLIC WAYS AND PLACES §1-9-7 GENERAL BYLAWS.....	33
ARTICLE 21: AMENDMENT TO MOTOR VEHICLES §4-4-1 GENERAL BYLAWS	34
ARTICLE 22: AMENDMENT TO APPENDIX A GENERAL BYLAWS	34
ARTICLE 23: DECLARING A TWO THIRDS VOTE AT TOWN MEETING	35
ARTICLE 24: ACCEPT MASSACHUSETTS GENERAL LAW CHAPTER 39, SECTION 23D.....	36
ARTICLE 25: CHARTER AMENDMENT TO SECTION 4-2-7.....	36
ARTICLE 26: CHARTER AMENDMENT TO SECTION 6-2-12.....	37
ARTICLE 27: CHARTER AMENDMENT TO SECTION 6-4-1.....	37
ARTICLE 28: CHARTER AMENDMENT TO SECTION 6-4-2.....	37
ARTICLE 29: CHARTER AMENDMENT TO SECTION 6-4-8.....	38
ARTICLE 30: CHARTER AMENDMENT TO APPENDIX B	38
ARTICLE 31: TO AMEND THE GENERAL BYLAWS CHAPTER VI PRESERVING HISTORIC PROPERTIES SECTION.....	41
ARTICLE 32: AMEND ZONING BYLAWS §10.4 DEFINITIONS §30.3 SEASHORE DISTRICT, §70.9 WAIVER OF SITE PLAN.....	45
ARTICLE 33: AMEND ZONING BYLAWS §50, AREA AND HEIGHT REGULATIONS	47
ARTICLE 34: HERRING RIVER RESTORATION PROJECT PERMITTING APPLICATIONS.....	48
ARTICLE 35: ELECTRONIC VOTING EXPLORATION AND IMPLEMENTATION.....	49
ANNUAL TOWN ELECTION	50
POSTING OF THE WARRANT AND BALLOT.....	56
APPENDIX A –NON-UNION PERSONNEL COMPENSATION AND CLASSIFICATION FY2017 AND FY2018.....	57
APPENDIX B –OMNIBUS BUDGET FISCAL YEAR 2018	60

Message from the Board of Selectmen

Dear Truro Voter:

Thank you for taking the time to review the Annual Town Meeting Warrant and become familiar with the many issues before us this spring. Each voter in Truro has the opportunity to affect the future of our Town through the Town Meeting process. It is vital that we hear from as many voices as possible and we encourage you to join us at this year's Town Meeting.

This message to voters highlights a number of the warrant articles at this year's Town Meeting. It does not summarize them all and we ask that you read the Warrant in its entirety to learn more about each very important one.

Article 5 presents the Fiscal Year 2018 Omnibus Budget Appropriation. What you see is the culmination of a thoughtful collaborative process that takes place over several months and includes the Town Manager, Town Accountant, Department Heads, the Board of Selectmen and the Finance Committee. It is also an open process that takes place at public meetings of the Budget Task Force that begins in December, the Finance Committee and the Board of Selectmen.

This year we are presenting a budget to voters that is down by slightly more than 1% from the prior year's revised budget. This was not an easy task and we are extremely grateful to the hard work of the Town Manager, Town Accountant and all of the Department Heads. We also believe it is necessary for us to propose a Proposition 2 ½ override to voters (Article 6). Several interrelated factors are at play here both on the expense and revenue sides of the budget.

On the expense side, we continue to experience increases to our operating budget that are mandated and out of our control. These include increases in education expenses, retirement benefits and health care costs. This means that in order for us to avoid or limit budget growth and provide the same levels of programs and services from year to year, we need to find ways to do this for less cost each year. The other alternative is to reduce or cut programs and services. This budget reflects Town Staff's continued excellent work in aligning needs with essential services in the most cost effective and efficient manner possible.

We are also implementing fiscal policies on the revenue side of the budget that we believe are in the best interest of the Town in the long term. These include moving away from using one-time sources of funding to balance the budget. In prior years we have used one-time sources of revenue to make up for shortfalls instead of raising our levy limit through an override. For example, last year we used the last of the revenue from the Golf Course of \$270,335.14 to help us balance the budget. We can and should not depend on one-time sources of funding to luckily appear each year to cover our budget shortfalls.

In addition, we believe it is in the best interest of the Town to be more conservative in the use of Free Cash to stabilize the tax rate and balance the budget. Once again, we have been able to avoid overrides in the past through the generous use and availability of Free Cash. This year we are proposing to transfer \$1 million in Free Cash to stabilize the Tax Rate. Last year we used \$1.3 million. We do not believe that heavily relying on Free Cash is a prudent long-term fiscal strategy for the Town particularly as our budget becomes leaner and more efficient which leads to having less Free Cash overall.

These changes in both the expense and revenue side of the budget this year created a shortfall that we believe requires a Proposition 2 ½ override in order to be able to continue to provide the essential programs and services the Town requires in the most efficient manner possible. We hope that you will support it.

The proposed FY2018 Capital Budget total is \$292,550 that includes \$100,000 that is part of the proposed general override in Article 6. This is less than FY2017 yet maintains the policy of funding and planning that will result in proper maintenance of the Town's infrastructure.

Article 8 re-appropriates \$120,000 passed last year to make repairs to the East Harbor outfall pipe. Because the project has grown in scope, as described in Article 10, we are asking voters to re-appropriate those funds so that they can be used to repair the culvert under Old County Road, south of Prince Valley Road.

Article 10 is an authorization that will allow us to borrow up to \$3.7 million for the replacement of the East Harbor culvert pipe between Route 6 and Shore Road. Initially we believed that we would be able to repair the culvert. However, further investigation and engineering studies have indicated that repair is not possible and that the portion of the culvert that is Town owned needs to be replaced. Continued engineering work will take place in FY2018 in order to inform a final design and solution.

Article 15 is an example of how our Town Manager is working to create efficiencies and cut costs within Town administration. The article will amend the Town's Personnel Bylaw so that all non-union personnel will accrue vacation in the same manner. This will enable us to automate the tracking of all paid time off and fully automate the payroll process without the need for purchasing custom software. This will cut costs, time spent and create a more modern and efficient system. This change will have no impact on current employee benefits.

Article 16 presents the funding recommendations of the Community Preservation Committee. These projects will be funded through the Community Preservation Act. This year there are eight diverse projects being presented to voters in the specified areas of funding of community housing, historic preservation, recreation and open space.

Article 17 & 18 are citizen petitioned articles that would create new language in our Zoning Bylaw defining and creating a process for the creation of Accessory Dwelling Units. Article 19, also citizen petitioned, revises our established criteria and process for tax exemption of Affordable Accessory Dwelling Units. Changes to our Zoning Bylaw require a two-thirds majority for passage.

Articles 20 – 22 address issues related to parking violation and enforcement on publicly owned roads. It will enable us to implement ticketing as an enforcement mechanism as an alternative to the currently prescribed towing of vehicles. The articles also clean up confusing and archaic language related to parking enforcement.

Article 23 comes to us as a recommendation of Town Counsel after last year's Town Meeting. It brings our Town Meeting process more fully into compliance with Massachusetts General Law.

Articles 25 – 30 are the recommendations of the Town's Charter Review Committee. The Committee has been recommending incremental changes to the Charter annually to clarify roles and responsibilities and to update it to reflect current best practices in municipal government. All changes to the Charter need to be approved at Town Meeting and then again by voters in the Town election the following year. Article 24 clarifies and aligns the reporting structure and practice for multi-member Town boards, committees and commissions with those followed by the Board of Selectmen. It requires that boards, committees and commissions work through the Town Manager when working with Town Staff. Most of the remaining recommendations for this year are housekeeping items that fine tune recent changes to the Charter passed by voters in prior years.

Article 32 proposes house size limits in the National Seashore Zoning District and comes before us from the Planning Board. Article 33 is a citizen petitioned article that proposes limits on house size in the Seashore and Residential Zoning Districts. Changes to our Zoning Bylaw require a two-thirds majority for passage.

The Selectmen thank you for participating in our Annual Town Meeting, a strong New England tradition and the most direct source of democracy in this country. Your informed and careful consideration of the articles before you will ensure a strong and healthy future for our town.

Respectfully,

The Truro Board of Selectmen

Paul Wisotzky, Chair
Janet W. Worthington, Vice Chair
Jay H. Coburn, Clerk
Maureen Burgess
Robert Weinstein

Message from the Finance Committee

To All Truro Voters:

Truro Finance Committee,

Lori Meads, Chair

Richard Wood, Vice-Chair

Dennis Clark, Clerk

Robert Panessiti

Roberta Lema

Terms Used In Municipal Finance

Appropriation: An amount of money which has been authorized by vote of Town Meeting to be spent for a designated purpose.

Available Funds: Available funds refer to the Stabilization Fund, Beach Receipts Reserved for Appropriation, Pamet Harbor Receipts Reserved for Appropriation, Recreation Receipts Reserved for Appropriation, Conservation Commission Receipts Reserved for Appropriation, and continued appropriations left in Articles voted at previous Town Meetings.

Bond and Interest Record (Bond Register) – The permanent and complete record maintained by the treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bond Anticipation Note (BAN) – Short-term debt instrument used to generate cash for initial project costs and with the expectation that the debt will be replaced later by permanent bonding. Typically issued for a term of less than one year, BANs may be re-issued for up to five years, provided principal repayment begins after two years (MGL Ch. 44 §17). Principal payments on school-related BANs may be deferred up to seven years (increased in 2002 from five years) if the community has an approved project on the Massachusetts School Building Authority (MSBA) priority list. BANs are full faith and credit obligations.

Capital Outlay Expenditure Exclusion – A temporary increase in the tax levy to fund a capital project or make a capital acquisition. Exclusions require two-thirds vote of the selectmen or city council (sometimes with the mayor's approval) and a majority vote in a community-wide referendum. The exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.

Cherry Sheet: A form showing all State and County charges and reimbursements to the Town as certified by the Massachusetts Department of Revenue.

Classification of Real Property – Assessors are required to classify all real property according to use into one of four classes: Residential, Open Space, Commercial, and Industrial. Having classified its real property, local officials are permitted to determine locally, within limits established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Classification of the Tax Rate – Each year, the selectmen or city council vote whether to exercise certain tax rate options. Those options include choosing a residential factor (MGL Ch. 40 §56), and determining whether to offer an open space discount, a residential exemption (Ch. 59, §5C), and/or a small commercial exemption (Ch. 59, §5I) to property owners.

CMR – Code of Massachusetts Regulations.

Code of Ethics – The provisions and requirements of MGL Ch. 286A pertaining to the standards of behavior and conduct to which all public officials and employees are held.

COLA – Cost of Living Adjustment

Collective Bargaining – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor unit.

Commitment – Establishes the liability for individual taxpayers. The assessors' commitment of real estate taxes fixes the amount that the collector will bill and collect from property owners.

Community Preservation Act (CPA) – Enacted as MGL Ch. 44B in 2000, CPA permits cities and towns accepting its provisions to establish a restricted fund from which monies can be appropriated only for: a) the acquisition, creation and preservation of open space; b) the acquisition, preservation, rehabilitation, and restoration of historic resources; and c) the acquisition, creation and preservation of land for recreational use; d) the creation, preservation and support of community housing; and e) the rehabilitation and restoration of open space, land for recreational use and community housing that is acquired or created using monies from the fund. Acceptance requires town meeting or city council approval or a citizen petition.

Overlay (Also called Allowance for Abatements and Exemptions): The amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year's Overlay Account no longer required to cover the property abatements.

Free Cash: This is the amount certified annually by the State Bureau of Accounts. Town Meeting may appropriate from Free Cash for any lawful purpose. Sometimes referred to as Excess and Deficiency.

Transfer: The authorization to use an appropriation for a different purpose; in most cases only Town Meeting may authorize a transfer. However, in Truro, with certain restrictions, transfers may be authorized if the transfer is \$2,500.00 or less, the transfer is within the same Department, and is approved by the Department Head, Town Manager and the Finance Committee.

Reserve Fund: This fund is established by the voters at an Annual Town Meeting through the Omnibus Budget. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee and are for extraordinary or unforeseen expenditures.

Stabilization Fund: This is a special reserve account. Without an authorizing two-thirds ($\frac{2}{3}$) vote at a Town Meeting, funds cannot be deposited into or withdrawn from this account.

PROPOSITION 2½ TERMS

Community Preservation Fund – A special revenue fund established pursuant to MGL Ch. 44B to receive all monies collected to support a Community Preservation Program, including but not limited to, tax surcharge receipts, proceeds from borrowings, funds received from the Commonwealth, and proceeds from the sale of certain real estate.

Contingent Votes: Chapter 634 of the Acts of 1989 permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (Override). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen, it must take place within ninety days of the Town Meeting vote.

Debt Exclusion and Capital Outlay Expenditure

Exclusion: These two override ballot questions can be placed on a referendum by a two-thirds ($\frac{2}{3}$) vote of the Board of Selectmen. If a majority of the voters approve the ballot question, the Town's levy limit is temporarily increased for the amount voted at the referendum. The increase may exceed the Town's levy limit.

General Override: A general override ballot question can be placed on a referendum if a majority of the Board of Selectmen votes to do so. If the ballot question is approved by a majority of the voters, the Town's levy limit is permanently increased by the amount voted at the referendum. The levy limit increases may not exceed the Town's levy ceiling.

Levy: The property tax levy is the revenue the Town can raise through real and personal property taxes. The levy is the largest source of revenue for the Town.

Levy Ceiling: This is the maximum amount of the levy limit. The ceiling equals 2½% of the Town's full and fair cash value.

Levy Limit: The limit is based on the previous year's levy plus certain allowable increases.

Levy Limit Increase: The levy limit automatically increases each year by 2½% of the previous year's levy limit.

New Growth: The increase in the levy limit attributable to new construction and new parcel sub-divisions.

Override: A community can increase its levy limit by voting at a referendum to exceed the limit. There are three (3) types of overrides: general, debt exclusion and capital outlay expenditure exclusion.

Fiscal Year 2018 Five Year Capital Improvement Plan

In accordance with the requirements of the Truro Charter (Paragraph 7-2-6), the Board of Selectmen respectfully present for your review the FY 2018 Five Year Capital Improvement Plan. The expenditures listed are presented to give an updated overview of the projects and capital needs planned for the future. Attempts to define the future, while prudent from a planning point of view, must be fully recognized as “best estimates” that will be subject to continual change as each capital question moves forward.

During the calendar year 2003, the Town consolidated all long-term debt, including certain Cape Cod Land Bank acquisitions, into one general obligation bond, and refinanced the debt during a period of low interest rates, saving the Town almost \$500,000.00 over the life of the bond; thus concurrently improving its Standard & Poor’s Bond Rating three (3) levels to an A+ rating. The attached “previously committed long-term debt” schedule, and the new “previously committed Land Bank debt” schedule, reflects that refinancing. The Town’s bond rating now is an “AA+” after a 2014 review by Standard and Poor.

Commencing with the FY2002 Municipal Operating Budget, the Town approved a new procedure to incorporate safety and other high priority capital items in the operating budget, up to a maximum expenditure amount to be set annually. Concerted effort has been focused on gradually increasing the annual appropriation for priority capital items to insure sufficient budget capacity to develop and maintain a realistic upgrade and/or replacement schedule for the town’s rolling stock of vehicles, equipment and machinery. If an item does not succeed in being placed in the operating budget for purchase through this Operating Capital Account, Budget Line Item #01-133-5800, then the capital item may be funded in a different manner.

As one alternative, the Capital Improvement Fund (approved by Article 17 of the April 11, 2000, Annual Town Meeting) may be used. The Capital Improvement Fund is a special revenue fund authorized by a Home Rule Petition to the Legislature and the Governor, and which requires approval by a two-thirds vote at Town Meeting (similar to the Stabilization Fund) for appropriation. There is a balance of \$252,278.00 in the Capital Improvement Fund. Two other ways to acquire a capital item individually require either a separate article specifying use of other available funds, or a Capital Exclusion Article, on the Town Meeting Warrant. The Capital Exclusion Article is considered to be a so-called "menu-override," requiring a majority vote at both Town Meeting and at the next referendum.

For FY2018, most of the safety and high priority capital needs are included in the Operating Capital Account budget request. One item is included in the General Override and several other capital items have been deferred to FY 2019, or later.

FIVE YEAR CAPITAL IMPROVEMENT PLAN

**Debt figures include principal and interest

PREVIOUSLY COMMITTED LONG TERM DEBT**	FY2018	FY2019	FY2020	FY2021	FY2022
<u>Year committed/amount/repayment</u>					
TRURO PUBLIC LIBRARY (Note 1)	\$63,000	\$00.00	\$00.00	\$00.00	\$00.00
1999/\$1,108,708/20 - paid in full FY2017					
TOWN HALL REHABILITATION (Note 2)	\$205,000	\$194,000	\$188,000	\$182,000	\$177,000
2002/\$3,258,360/20 - paid in full FY2023					
SEWER (MWPAT) (Note 3)	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
2003/\$197,404/19 - paid in full FY2021					
COMMUNITY CENTER (Note 4)	\$278,000	\$269,000	\$255,000	\$247,000	\$240,000
2006/\$3,735,000/20 - paid in full FY2026					
HARBOR JETTY REPAIR	\$120,000	\$115,000	\$00.00	\$00.00	\$00.00
2009/\$1,100,000/10 - paid in full FY2018					
SUB TOTAL	\$677,000	\$589,000	\$454,000	\$440,000	\$428,000
PREVIOUSLY COMMITTED LAND BANK DEBT** (Note 5)	FY2018	FY2019	FY2020	FY2021	FY2022
<u>Year committed/amount/repayment</u>					
Morea Property	\$18,000	\$17,000	\$16,000	\$16,000	\$00.00
2002/\$312,000/17 - paid in full FY2020					
Meldahl Property	\$58,000	\$56,000	\$54,000	\$52,000	\$00.00
2001/\$860,000/17 - paid in full FY2020					
Poor Property (Note 6)	\$135,000	\$130,000	\$125,000	\$115,000	\$00.00
2005/\$1,500,000/13 - paid in full FY 2020					
SUB TOTAL	\$211,000	\$203,000	\$195,000	\$183,000	\$00.00
NEW AND POTENTIAL CAPITAL PROJECTS**					
<u>Year to Commit/Amount/Repayment</u>	FY2018	FY2019	FY2020	FY2021	FY2022
New DPW Facility Land Acquisition/Trade & Building Construction (Note 7)	\$311,000	\$303,000	\$296,000	\$287,000	\$280,000
2015/\$3,700,000/20 - Paid in full FY 2034					
SUB TOTAL	\$311,000	\$303,000	\$296,000	\$287,000	\$280,000
TOTAL	\$1,199,000	\$1,095,000	\$945,000	\$910,000	\$708,000

NOTES

1. The total project borrowed reflects a Commonwealth Board of Library Commissioners grant of \$640,000 and the receipt of donations in excess of \$400,000 to offset the total cost.
2. The total project amount borrowed has been reduced by receipt of a Small Cities Grant in the amount of \$312,000.
3. MA Water Pollution Abatement Trust loan. This is a no interest loan. Septic betterment receipts used to repay the debt.
4. The total project amount borrowed has been reduced by the receipt of donations in the amount of \$223,000.
5. On May 10, 2005 the Town completed acceptance of Section 298/Chapter 149 of the Acts of 2004 which replaces the Cape Cod Land Bank with the Community Preservation Act (with modifications).
6. The Poor Property is the last Land Bank Acquisition.
7. The DPW facility project is included for long range planning purposes only. Any such increase in the Town's long term debt is not recommended until such time as other long-term debt has retired. The Town is in the early stage of identifying a site for the project

CAPITAL IMPROVEMENT BUDGET FY2018- FY2022

Projected Capital Needs

Includes equipment, technology and other Departmental capital requests exceeding \$5,000

DEPARTMENT ITEM REQUESTED	FY2018	FY2019	FY2020	FY2021	FY2022
<u>DPW</u>					
Pick Up Truck with plow (2)	80,000			(1) 40,000	
One-ton Dump Truck	100,000*				
Road Maintenance Program		100,000	102,500	105,100	107,800
Maintenance Van		35,000			
Software			15,000		
Zero-turn Lawn Mower			15,000		
Rough terrain lawn mower			18,000		
Chipper				40,000	
Dump truck, plow & sander				140,000	
Rubber-tire Front End Loader					120,000
Brush cutter/mower					80,000
*Subject to Override					
<u>TRANSFER STATION</u>					
Office Building Replacement			50,000		
<u>PUBLIC BUILDING MAINTENANCE</u>					
Key Fob System (Interior doors PSF, TH, TPL)	25,000				
Public Safety Building (Gutters)	5,000				
Snow's Fieldhouse Mold Remediation	15,000				
Library Roof		65,000			
Town Hall Siding and Trim		30,000			
Beach Office Carpeting		15,000			
Epoxy Flooring PSF		35,000			
Community Center Carpet Replacement				20,000	
Community Center interior painting					22,000
<u>COUNCIL ON AGING</u>					
Ford FLEX Passenger Vehicle		32,000			
<u>RECREATION AND BEACH DEPARTMENT</u>					
ATV	10,000				
Community Center Awning		10,000			
Community Center Shade Sail		10,000			
Snow's Field Improvements		40,000			
Snow's Fieldhouse: finish basement			50,000		
Sedan vehicle replacement			25,000		
Addition to Recreation Lounge (Feasibility)				50,000	
<u>FIRE AND RESCUE</u>					
Tanker		325,000			
Replace Utility Truck			65,000		
Replace Ambulance				275,000	
Replace Engine 485					500,000
<u>LIBRARY</u>					
Shelving Replacement (on-going project)	6,000	6,000	6,000	2,000	2,000
Replace carpet on lower level		28,000			
Carpet in Youth Services Room		30,000			

Replace Trim		10,000			
Replace carpet in main area			40,000		
<u>POLICE</u>					
Ballistic Vests X 14 Officers	11,550				
Dodge Charger		(2) 70,000	35,000		36,655
Replacement Tasers/Equip (14)		18,200			
(3) Moving radar units for cruisers		5,000			
Dodge SUV			36,655	37,000	40,000
Firing Range EPA Cleanup (A)			250,000		
Toyota Camry				30,000	
<u>HARBOR OPERATIONS/SHELLFISH WARDEN</u>					
Float and Poles		10,000			
Harbormaster Truck			40,000		
Freshwater Hookup				2,500	
Upweller					10,000
<u>SCHOOL</u>					
Technology	25,000	25,000	25,000	25,000	25,000
Repaint Exterior		40,000	40,000	45,000	45,000
Replace Boilers (Green Communities Grant)		25,000			
Interior Painting	15,000	15,000	17,000	17,000	17,000
Replace Carpet		20,000	15,000	15,000	15,000
<u>ANIMAL CONTROL OFFICER</u>					
Replace 4X4 Truck				37,000	
<u>TOTAL</u>	<u>\$292,550</u>	<u>\$ 999,200</u>	<u>\$ 845,155</u>	<u>\$ 880,600</u>	<u>\$1,020,455</u>

Greetings:

In the name of the Commonwealth, you are hereby required to warn the inhabitants of the Town of Truro qualified to vote in town affairs, to meet at the Truro Central School, 317 Route 6, Truro, MA 02666, on Tuesday, April 25, 2017 at 6:00 pm, then and there, to vote on the following articles:

ARTICLE 1: AUTHORIZATION TO HEAR THE REPORTS OF MULTI-MEMBER BODIES

To see if the Town will vote to hear reports of any multi-member body, whose annual report was not published in the 2016 Annual Town Report, or take any other action relative thereto. ***Requested by the Board of Selectmen***

Board of Selectmen Recommendation:

Comment: Customary Article

ARTICLE 2: AUTHORIZATION TO SET THE SALARY OF THE BOARD OF SELECTMEN

To see if the Town will vote to determine and set the following as the salary for the Board of Selectmen, who shall receive for Fiscal Year 2018: Board of Selectmen 5 @ \$3,000.00 = \$15,000.00, or take any other action relative thereto. ***Requested by the Finance Committee***

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Comment: Customary article

ARTICLE 3: AUTHORIZATION TO SET THE SALARY OF THE MODERATOR

To see if the Town will vote to determine and set the salary for the Town Moderator, who shall receive for Fiscal Year 2018: Moderator @ \$150.00, or take any other action relative thereto. ***Requested by the Board of Selectmen***

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Comment: Customary article

ARTICLE 4: AMENDMENTS TO THE FY2017 OPERATING BUDGET

To see if the Town will vote to appropriate from available funds (Free Cash) such sums of money necessary to supplement the operating budgets of the various Town departments for the current fiscal year 2016-2017 (FY2017), or take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

FROM	TO	AMOUNT
Free Cash	Snow Removal	\$35,000
<i>To balance FY 2017 budget for emergency snow and ice removal operations</i>		
Free Cash	Transfer Station – Transfer Trailer	\$65,000
<i>To purchase a 20-ton capacity transfer trailer to reduce over-road trips by replacing four 5-ton containers</i>		
Free Cash	Landfill Capping Remediation & Reconfiguring Project	\$20,000
<i>To support compliance with DEP directives, and recycling initiatives</i>		
TOTAL		\$ 120,000

ARTICLE 5: FY 2018 OMNIBUS BUDGET APPROPRIATION

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Eighteen Million, Four Hundred Eighty thousand, Thirty-two dollars and no cents (\$18,480,032.00) to defray the expenses and charges of the Town of Truro in Fiscal Year 2018 (the period from July 1, 2017 through June 30, 2018), including the costs of public education, debt service and interest payments, and to meet said appropriation by the following means:

Source	Amount
Raise through taxation	17,712,637
Transfer from Beach Receipts Reserved for Appropriation	338,850
Transfer from Pamet Harbor Receipts Reserved for Appropriation	69,690
Transfer from Recreation Receipts Reserved for Appropriation	20,850
Transfer from Conservation Commission Receipts Reserved for Appropriation	5,000
Transfer from Educational/Governmental Programing Access Fund	100,880
Transfer from Municipal Waterways Improvements Fund	20,000
Appropriate within the Septic Betterment Program Fund	10,400
Appropriate within the Community Preservation Act Fund	201,725
TOTAL	18,480,032

Or take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

***Comment:** The proposed Fiscal Year 2018 Operating Budget can be found after the text of the Annual Town Meeting Warrant as Appendix B. The Budget Format contains the expenditure figures for the Fiscal Year 2016, appropriation figures for Fiscal Year 2017 (as amended), and requests for Fiscal Year 2018 from Town Departments, as well as the Finance Committee’s recommendations and the Board of Selectman’s recommendations. Please refer to the Selectmen’s Letter to the voters on Page 1 and the Finance Committee’s letter to the voters on Page 4.*

ARTICLE 6: GENERAL OVERRIDE

To see if the Town will vote to raise through taxation and appropriate the sum of Four Hundred Sixty-five Thousand, Six Hundred Seventeen dollars and no cents (\$465,617.00) for the purposes stated in the table below, provided that no sums shall be appropriated or expended hereunder unless and until the Town shall have voted to exclude the amounts needed pursuant to this vote from the limitations imposed by Chapter 59, Section 21C of the General Laws (Proposition 2 ½), or to take any other action relative thereto. *Requested by the Board of Selectmen*

Function	Amount
General Government	21,825
19 hour/week Web/Communications position	
Education	200,000
Pre-School, K-6, Transportation, Tuition & CC Tech Budgets	
Public Works	100,000
Dump Truck/Plow/Sander	
Health and Human Services	68,100
Community Navigator Regional Program \$25,000	
Human Service Agency Grants \$43,100	
Culture and Recreation	75,692
Recreation: Youth Sports (not in by Revolving Fund) \$11,692	
Beach Operations: Life Guards/Head of the Meadow \$64,000	
TOTAL	465,617

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

Comment: Over the past several years the Town has depended on one time sources of revenue or extra free cash to balance revenues and expenditures. For Fiscal Year 2018, we do not have a onetime source of revenue, therefore, to continue to provide the same level of services, the Town Manager, Town Accountant and Board of Selectmen are recommending a general override of \$465,617. The items in the chart above are not in the Omnibus budget and will only be added if the Town approves the override at Town Meeting and at the ballot.

In order for the General Override to be funded, the request must be approved by a majority of voters at Town Meeting and at the Annual Town Election on May 9, 2017.

ARTICLE 7: TRANSFER OF FUNDS FROM FREE CASH

Section One: To Reduce or Stabilize the FY 2016 Tax Rate

To see if the Town will vote to transfer One Million dollars (\$1,000,000.00) from Free Cash to reduce or stabilize the 2018 Tax Rate, or to take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

Comment: Customary Article.

Section Two: To the OPEB Trust Fund

To see if the town will vote to transfer the sum of Four Hundred Thousand dollars (\$400,000.00) from free cash to the Other Post-Employment Benefits (OPEB) Trust Fund, or take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Comment: This is a Customary Article that began at the 2014 ATM to transfer funds into the Other Post-Employment Benefits (OPEB) Trust Fund to cover future liability in accordance with government accounting standards. This year's proposal is to transfer four hundred thousand dollars (\$400,000).

Section Three: To the Affordable Housing Trust Fund

To see if the town will vote to transfer the sum of Three Thousand dollars (\$3,000.00) from free cash to the Affordable Housing Trust Fund, or take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Comment: This is a Customary Article to appropriate funds in the event that excess rental monies from affordable housing properties is acquired.

Section Four: To the Capital Expenditure Stabilization Fund

To see if the town will vote to transfer the sum of One Hundred Thousand dollars (\$100,000.00) from free cash to the Capital Expenditure Stabilization Fund, or take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Comment: This is a Customary Article beginning at the 2016 ATM to transfer funds into the Capital Expenditure Stabilization Fund to cover significant capital purchases that will occur several years in the future. Rather than waiting and appropriating or borrowing the entire sum in one year, this fund will allow us to reserve, with town meeting approval, incremental sums of money over a period of time. When the project or purchase is ready to be funded, a town meeting vote will be required to appropriate the funds. This year's proposal is to transfer one hundred thousand dollars (\$100,000).

ARTICLE 8: REAPPROPRIATE EAST HARBOR PIPE REPAIR CAPITAL EXCLUSION FUNDS

To see if the Town will vote to appropriate the sum of One Hundred Twenty Thousand dollars and no cents (\$120,000.00) originally appropriated to make repairs to the East Harbor outfall pipe by favorable vote on Article 10 of the April 26, 2016 Annual Town Meeting warrant and excluded from the levy limit by favorable vote on Question 1 of the May 10, 2016 Annual Town Election Ballot, for the purpose of making repairs to the culvert under Old County Road, south of Prince Valley Road, or take any other action relative thereto. *Requested by the Town Manager*

Finance Committee Recommendation: 4-0-1 in favor

Board of Selectmen Recommendation:

Comment: *Since last year's Town Meeting, it has been determined that the scope of work for the East Harbor culvert repair project is much larger than originally anticipated and that the project cost will exceed the original appropriation for the project. The \$120,000.00 allocated at last year's Town Meeting for the East Harbor culvert repair project can adequately fund the repair to the culvert located on the southern end of Old County Rd which is currently failing and compromising road conditions. Removal and replacement of the culvert will restore the roadway, eliminate the impacts on the adjacent property, and restore appropriate tidal flow.*

ARTICLE 9: AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT FOR STATE HIGHWAY ASSISTANCE AID

To see if the Town will vote to appropriate all sums provided to the Town pursuant to the Chapter 90 Highway Assistance Program of the Massachusetts Department of Transportation for purposes consistent with said program, or to take any other action relative thereto. ***Requested by the Town Manager***

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

Comment: *Customary Article. The amount of Chapter 90 funds to be awarded to municipalities by the State is unknown at this time. The FY 2017 amount was \$170,416.*

ARTICLE 10: REPAIR AND REPLACE FAILING CULVERT FROM CAPE COD BAY TO ROUTE 6

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Three Million Seven Hundred Thousand dollars and no cents (\$3,700,000.00) more or less, to pay costs associated with the repair and replacement of the culvert which connects Cape Cod Bay with East Harbor ('Pilgrim Lake') in North Truro, including design, permitting and construction and all other costs incidental and related thereto; provided that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts needed to repay any bonds or notes issued pursuant to this vote from the limitations imposed by Chapter 59, Section 21C of the General Laws (Proposition 2½), or to take any other action relative thereto. ***Requested by the Board of Selectmen***

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

Comment: *This article would fund the replacement of the East Harbor culvert pipe between Route 6 and Shore Road and the replacement of the two seaward sections of pipe and debris gate. Currently the seaward section is slumping and the debris gate is missing therefore creating a potential safety hazard. Several sinkholes and depressions were found along the pipe between Route 6 and Cape Cod Bay. The project has environmental benefits such as increasing tidal flushing to improve water quality, wetland restoration, as well as minimizing potential threats to road utilities and infrastructure.*

ARTICLE 11: NON-UNION PERSONNEL CLASSIFICATION AND COMPENSATION SCHEDULE, COST OF LIVING ALLOWANCE FOR FISCAL YEAR 2018

To see if the Town will vote to amend the Personnel Bylaw, Section 12.3, Classification and Compensation Schedule (Non-Union Personnel) by deleting the applicable personnel classification and compensation schedule, and inserting in its place the following schedule to be effective July 1, 2017, (said schedule appearing in Appendix A). Said amendments having been incorporated in the FY 2018 Omnibus Operating Budget in the COLA Undistributed-Reserved for Transfer Account, Budget Line Item #01015457, or take any other action relative thereto. *Requested by the Town Manager*

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

Comment: Customary Article. The Town Manager has recommended a 1.5% non-union personnel cost of living allowance for FY 2018, which was incorporated in the FY 2018 Omnibus Operating Budget. This article does not increase the operating budget as presented in Article 5. This is included solely to seek your approval of the non-union Classification and Compensation Plan. See Attachment A beginning on page 41.

ARTICLE 12: RE-CLASSIFICATION OF SEASONAL BEACH/RECREATION POSITIONS

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Two Thousand Two Hundred Fifteen dollars and no cents (\$2,215.00) and to amend the Classification & Compensation Schedule by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike out~~), or to take any action relative thereto:

FROM FY17 CLASSIFICATION & COMPENSATION SCHEDULE								
NON-UNION & NON-CONTRACT								
Grade			TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
			STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
4	Rec. Assistant Dir/ Program-Coordinator	Hrly	\$14.07	\$15.06	\$16.04	\$17.16	\$18.36	\$19.63
5	Beach Assistant Supervisor	Hrly	\$15.46	\$16.49	\$17.48	\$18.49	\$19.49	\$20.56
	Beach Lifeguard	Hrly	\$15.46	\$16.49	\$17.48	\$18.49	\$19.49	\$20.56
6	Beach Head Lifeguard	Hrly	\$16.56	\$17.58	\$18.63	\$19.66	\$20.72	\$21.84
	Assistant Program Supervisor	Hrly	\$16.56	\$17.58	\$18.63	\$19.66	\$20.72	\$21.84
8	Program Supervisor	Hrly	\$19.00	\$19.63	\$20.27	\$20.89	\$21.53	\$22.18

Requested by the Town Manager

Finance Committee Recommendation: 4-0-1 in favor
Board of Selectmen Recommendation:

Comment: The current staff structure of the Recreation & Beach Department has evolved over the years to meet the programming needs of the Department, but position titles have remained the same. The changes will help clarify roles and the appropriate chain of command, compensate employees with more responsibility appropriately, and streamline the hiring process

for future programs.

ARTICLE 13: TRANSFER OF FUNDS FROM STABILIZATION FUND TO EMPLOYEE BENEFITS ACCOUNT

To see if the Town will vote to transfer the sum of Fifty Thousand dollars (\$50,000.00) from the Stabilization Fund, if required, to an account designated to pay the unused sick and vacation time benefits for employees that retire, or to take any other action relative thereto. ***Requested by the Town Manager and Town Accountant***

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Two-thirds vote

Comment: *Several Town employees with long years of service are eligible for retirement. This transfer would help mitigate the impact of pay outs those employees will receive for unused sick and vacation time should they retire. Our recommendation is to continue to reserve funds annually for this purpose as more employees reach retirement.*

ARTICLE 14: COA REVOLVING FUND

Section One: Reauthorization of the Revolving Fund for COA

To see if the town will vote to reauthorize the Council on Aging revolving fund originally established by Article 13 of the Annual Town Meeting held April 29, 2009 under the authority of MGL Chapter 44 Section 53E1/2. Said revolving fund will be used to aid in the development of self-funded, self-sustaining programs, activities and events. Receipts received from activities, events and programs shall be deposited into the fund and shall be available for expenditure by the Director of the Council on Aging, with the approval of the Town Manager, for purposes connected to the development and promotion of self-supporting activities. The total authorized expenditures from the fund shall not exceed Thirty Thousand dollars in any one fiscal year. As per MGL Ch.44 sec 53E1/2, expenditures from said fund shall not exceed the balance in the fund nor the total authorized expenditures established by annual town meeting. The fund will not be used to pay salary, wages or benefits of any full time employee. The fund shall be subject to annual authorization by annual town meeting, or take any other action relative thereto. ***Requested by the Town Accountant***

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Comment: *Customary article.*

Section Two: Revolving Fund Bylaw

To see if the Town will vote to amend Chapter 1 of the General Bylaws by adding a new Section 1.1.8 as follows, (new text is shown as **bold underline**), or to take any action relative thereto. ***Requested by the Town Accountant***

1.1.8. Revolving Funds.

There is hereby established in the Town of Truro pursuant to G. L. c. 44, §53E½ the following Revolving Fund:

<u>Revolving Fund</u>	<u>Authorized to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>
<u>Council on Aging</u>	<u>Director of Council on Aging</u>	<u>Program Fees</u>	<u>Development and Promotion of Programs</u>

Expenditures from the revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½.

Finance Committee Recommendation:

Board of Selectmen Recommendation:

***Comment:** Revolving funds must now be established by bylaw, and the expenditure limits must be established annually and prior to July 1. The Municipal Modernization Act eliminates the per board and total limitations on the size of such funds.*

ARTICLE 15: AMENDMENT TO PERSONNEL BYLAW ARTICLE 6, SECTION 6.1

To see if the Town will vote to amend Article 6, Section 6.1 of the Personnel Bylaw to change the manner in which vacation is accrued to facilitate electronic record keeping by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike-out~~), or to take any other action relative thereto. ***Requested by the Town Manager***

Section 6.1 In accordance with the following rules and regulations, all regular full-time employees of all departments of the Town are entitled to vacation on a calendar year basis as set forth below and which may not be taken during the first six months of employment. **Vacation time will be awarded at the end of the month for each full month of employment during the months of January through October.**

<u>Time in Service (years)</u>	<u>Days of Vacation</u> <u>Per Month – January through October</u> <u>Per 26 Days Worked</u>	<u>Maximum Accrual</u> <u>Not to Exceed (days)</u>
0-1	1.0	20
1-2	1.1	20
2-3	1.2	20
3-4	1.3	20
4-5	1.4	20
5-6	1.5	25
6-7	1.6	25
7-8	1.7	25
8-9	1.8	25
9-10	1.9	25
10-11	2.0	30

11-12	2.1	30
12-13	2.2	30
13-14	2.3	30
14-15	2.4	30
15-on	2.5	30

Vacation time granted and taken by an employee shall be in units of not less than one (1) full-day at the discretion of the department head. In addition, vacation days used **or** granted to compensate for sick leave following exhaustion of sick leave credits, may also be taken in units of not less than half day (.5) increments.

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

***Comment:** The current method of vacation accrual is dependent upon each employee’s hire date and the counting of 26 days from that date. After looking at multiple payroll services and software, it was determined that the Town’s current method does not allow for automation to track an employee’s accrual and use of paid time off without procuring custom software. This change will allow the Town to fully automate the payroll process, without purchasing custom software and without impacting current employee benefits.*

ARTICLE 16: COMMUNITY PRESERVATION ACT

Section One: Administrative Percentage

To see if the Town will vote to appropriate the sum of twenty six thousand, seven hundred eighty-four dollars (\$26,784.00) from Projected Fiscal Year 2018 Community Preservation Act Surcharge Revenues for the administrative expenses of the Community Preservation Committee, or take any other action relative thereto. ***Requested by the Community Preservation Committee***

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:
Community Preservation Committee Recommendation: 8-0-1 in favor

***Comment:** The Community Preservation Act and the Truro Community Preservation By-Law permit 5% of the Community Preservation Act revenue to be used to cover expenses for a consultant to manage CPC operations, as well as for legal expenses, membership in the Community Preservation Coalition, printing, advertising and supplies. Any money remaining unspent at the end of Fiscal Year 2018 will revert to the Community Preservation Act Undesignated Fund Balance.*

Section Two: Truro Housing Authority Consultant (Community Housing)

To see if the Town will vote to appropriate the sum of Thirty thousand dollars (\$30,000.00) including Fourteen thousand five hundred seventy-seven dollars (\$14,577.00) from the Community Preservation Act Fund Balance Reserved for Community Housing and fifteen thousand four hundred twenty-three dollars (\$15,423.00) from projected Fiscal Year 2018 Community Preservation Act Surcharge Revenue to permit the Truro Housing Authority to contract with a technical consultant on an occasional basis as need for specific Affordable Housing projects, or take any other action relative thereto. ***Requested by Truro Housing Authority***

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Community Preservation Committee Recommendation: 8-0-1 in favor

***Comment:** The members of the Truro Housing Authority are volunteers, working with very detailed and complicated State and Federal regulations. In order to achieve the best use of our resources, the Truro Housing Authority needs access to professional expertise in developing and implementing housing projects. The consultant will not be a full or part-time employee of the Town, but rather will work on particular projects on an “as needed” basis. These funds will be used for a consultant to continue to work on property acquisition, construction and preservation.*

Section Three: 143 Route 6 Habitat for Humanity of Cape Cod (Community Housing)

To see if the Town will vote to appropriate the sum of Two Hundred Ten Thousand dollars (\$210,000.00) from projected Fiscal Year 2018 Community Preservation Act surcharge revenue for the construction of three Habitat for Humanity Homes on land located at 143 Route 6 (Truro Assessor’s Map 51, Parcel 31), subject to a grant agreement and a deed restriction satisfactory to the Community Preservation Committee, or take any other action relative thereto. **Requested by Habitat for Humanity of Cape Cod**

Finance Committee Recommendation: 4-1-0 in favor

Board of Selectmen Recommendation:

Community Preservation Committee Recommendation: 8-0-1 in favor

***Comment:** Truro is in desperate need of affordable housing. Habitat creates high quality homes with an extra layer of affordability. Not only are these homes priced within range of young families, but also Habitat works with buyers to ensure that they can obtain favorable financing. If the buyer is unable to obtain affordable financing, Habitat offers an alternative 0-interest mortgage. In addition, qualified buyers are expected to provide sweat equity to complete their home.*

Section Four: Cape Cod Village Home for Adults with Autism (Community Housing)

To see if the Town will vote to appropriate the sum of Fifty Thousand dollars (\$50,000.00) including Twenty-six Thousand Two Hundred Sixty-one dollars (\$26,261.00) from projected Fiscal Year 2018 Community Preservation Act surcharge revenue and Twenty-three Thousand Seven Hundred Thirty-nine dollars (\$23,739.00) from Community Preservation Act Undesignated Fund Balance to contribute to the costs of a permanent home for 15 adults with autism who require 24 hour per day assistance to be built at Childs Homestead Road, Orleans, Massachusetts, subject to a grant agreement and a deed restriction satisfactory to the Community Preservation Committee, or take any other action relative thereto. **Requested by Cape Cod Village, Inc.**

Finance Committee Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Community Preservation Committee Recommendation: 7-1-1 in favor

***Comment:** The Cape Cod Village building plans for Childs Homestead Rd. in Orleans will benefit Truro and the entire Lower Cape by providing an opportunity for housing of these very special needs adults. Parents and families will have an affordable and suitable option that is nearby and promises to keep the residents in touch with the community, and the community involved with the residents.*

Section Five: Phase 2 Preservation & Restoration of Highland House Museum (Historic Preservation)

To see if the Town will vote to appropriate the sum of Two hundred Forty-nine Thousand dollars (\$249,000.00) including Fifty-six Thousand Two Hundred Sixty-one dollars (\$56,261) from projected Fiscal Year 2018 Community Preservation Act surcharge revenue and One Hundred Ninety-two Thousand Seven Hundred Thirty-nine dollars (\$192,739) from Community Preservation Act Undesignated Fund Balance for the second phase of the preservation and restoration of The Highland House Museum, subject to a grant agreement and a deed restriction satisfactory to the Community Preservation Committee, or take any other action relative thereto.

Requested by the Truro Historical Society

Finance Committee Recommendation: 4-1-0 in favor

Board of Selectmen Recommendation:

Community Preservation Committee Recommendation: 7-0-2 in favor

***Comment:** The Highland House Museum is the repository for the history and artifacts of Truro and is one of the very few historic public buildings in our town. As part of the restoration and repurposing of this building in Phase 1, the Truro Historical Society (THS) was required to, and did, obtain a twenty-year lease with the Cape Cod National Seashore. In Phase 2, the THS will secure the building: framing walls and floors, repairing roofing and foundations systems, and updating electrical systems with appropriate lighting for display and work areas. This is a multi-year project of the CPC.*

Section Six: Edgewood Farm Historic Preservation Project Phase 2 (Historic Preservation)

To see if the Town will vote to appropriate the sum of Seventy-five Thousand dollars (\$75,000.00) including Ten Thousand Two Hundred Thirty-five dollars (\$10,235) from projected Fiscal Year 2018 Community Preservation Act surcharge revenue and Sixty-four Thousand Seven Hundred Sixty-five dollars (\$64,765) from Community Preservation Act Undesignated Fund Balance for the restoration and preservation of three historic buildings at Edgewood Farm, subject to a grant agreement and a deed restriction satisfactory to the Community Preservation Committee, or take any other action relative thereto. *Requested by Truro Center for the Arts at Castle Hill*

Finance Committee Recommendation: 3-0-2 in favor

Board of Selectmen Recommendation:

Community Preservation Committee Recommendation: 8-0-1 in favor

***Comment:** Edgewood Farm is home to the historic Manuel Corey House, Barn and Cottage, all of which were built in the 1800s by Manual Corey, a Truro native and longtime Town Clerk. After Mr. Corey's demise, Eleanor Meldahl and her family lived at the farm. Ms. Meldahl, one of the founders of the Center for the Arts at Castle Hill, facilitated the acquisition of Edgewood Farm by Castle Hill, in order to preserve the property and to foster the further development of Truro as a flourishing creative community. The Center has raised a significant amount of money towards the restoration of the farm's buildings. A deed restriction, in a form acceptable to the CPC, will ensure that the Farm remains a historic property in perpetuity.*

Section Seven: Puma Park Enhancement (Recreation)

To see if the Town will vote to appropriate the sum of One Hundred Fifty-three Thousand dollars (\$153,000.00) including Fifty Thousand dollars (\$50,000) from Community Preservation Act Undesignated Fund Balance and One Hundred three thousand dollars (\$103,000) from the unexpended balance of the Friends of Truro Recreation/Recreation Commission project to design and renovate Snow's Field (as approved by Article 9 section 1, Annual Town Meeting April 29, 2014) for the acquisition and installation of ADA compliant safe and accessible surface as part of the project to enhance Puma Park, or take any other action relative thereto. *Requested by the Truro Commission on Disabilities*

Finance Committee Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:
Community Preservation Committee Recommendation: 8-0-1 in favor

Comment: *The Truro Commission on Disabilities aims to improve features at Puma Park with offerings for all ages, those who are physically challenged as well as the able bodied. The most important part of this project is the resurfacing of the area. The preparation of the area will be accomplished by volunteer labor, but the installation must be done by professionals.*

Section Eight: 25 and 25A Pond Road Land Acquisition (Open Space)

To see if the Town will vote to appropriate the sum of Two hundred thousand dollars (\$200,000.00) from Community Preservation Act Undesignated Fund Balance to provide a grant to the Truro Conservation Trust for the acquisition and preservation of 25 and 25A Pond Road, (Truro Assessor's Map 36, Parcels 39 and 35, respectively) to preserve the property as open space in perpetuity, including access for passive recreational use, subject to a grant agreement and a deed restriction satisfactory to the Community Preservation Committee, or take any other action relative thereto. ***Requested by the Truro Conservation Trust***

Finance Committee Recommendation: 4-0-1 in favor
Board of Selectmen Recommendation:
Community Preservation Committee Recommendation: 8-0-1 in favor

Comment: *The Conservation Trust has supported the purchase of the 10-acre Rogers property on Pond Road, which is the only remaining twinefield in Truro, in order to protect this valuable resource in perpetuity. In accepting this CPC grant, the Conservation Trust has agreed to ensure that the property is accessible to the public by way of walking trails, benches and distribution of public information.*

Section Nine: Great Hollow Extension - Land Acquisition (Open Space)

To see if the Town will vote to appropriate the sum of up to Fifty Thousand dollars (\$50,000.00) from Community Preservation Act Undesignated Fund Balance to provide a grant to the Truro Conservation Trust for the purchase of a 1.09-acre lot at 2 Kill Devil Road, (Truro Assessor's Map 42, Parcel 303). This appropriation would provide a match grant under which every \$3 raised by the proponents would be matched by \$1 of CPA funds to a maximum of \$50,000; the match funds would be conditioned upon a Purchase and Sale agreement, fully executed by all appropriate parties, a scheduled closing date for the acquisition, upon agreement by the Town to accept the parcel as a gift and upon execution of a deed restriction in a form acceptable to the CPC, or take any other action relative thereto. ***Requested by a group of twelve taxpayers led by Mary Ellen Kimball and Ann M. Courtney (See Truro CPA Plan August 2015, Section 2(A))***

Finance Committee Recommendation: 1-3-1 in favor
Board of Selectmen Recommendation:
Community Preservation Committee Recommendation: 8-0-1 in favor

Comment: *The purchase of this lot would add 267 feet to the existing approximately 130-foot public beach. It would help preserve the rural and coastal character of the Town, protect the fragile environment and preserve scenic views. Great Hollow is a popular sunset viewing spot. The organizers of the project are seeking other sources of funding from grants, corporate matching funds and private donations.*

ARTICLE 17: AMEND ZONING BYLAWS, §40, SPECIAL REGULATIONS, §40.2

AFFORDABLE ACCESSORY DWELLING UNIT BY DELETING IN ITS ENTIRETY AND REPLACING IT WITH NEW LANGUAGE

To see if the town will vote to amend Section 40, Special Regulations, §40.2 Affordable Accessory Dwelling Unit, by deleting in its entirety and replacing with new language (shown in **bold underline**), as follows, or to take any other action relative thereto. *Requested by Petitioned Article.*

§40.2 Accessory Dwelling Unit

A. The purposes of this bylaw are to:

- 1. Increase the number of moderately priced, year-round rental dwelling units in Truro;**
- 2. Encourage a more economical and energy-efficient use of the Town's housing supply; and**
- 3. Provide homeowners with a means of obtaining rental income to defray housing costs.**

B. Requirements

- 1. One Accessory Dwelling Unit (ADU) per buildable lot may be allowed in any zoning district by obtaining an ADU Permit from the Planning Board.**
- 2. An ADU may be established within or attached to a principal dwelling, principal structure, or accessory structure, or constructed as a detached unit, and must be located on the same lot as the primary dwelling.**
- 3. The ADU must be in conformity with the State Building Code, Title V of the State Sanitary Code and all applicable town health, building, zoning and other local laws and regulations.**
- 4. An ADU within or attached to a principal dwelling, principal structure or accessory structure that is a pre-existing nonconforming use or structure shall not increase any existing nonconformity or create a new nonconformity without first obtaining a Permit or Variance, respectively, from the Zoning Board of Appeals.**

C. ADU Permit Criteria

- 1. The ADU shall be a complete, separate housekeeping unit containing both kitchen and sanitary facilities.**
- 2. The ADU shall not contain more than one thousand (1,000) square feet nor less than four hundred (400) square feet of Gross Floor Area as that term is defined in Section II of this Zoning By-law. Once an ADU has been added to a dwelling, structure or lot, the ADU shall not be enlarged beyond the square footage specified in the permit granted pursuant to this section without first obtaining a subsequent permit from the Planning Board, and in no case shall an ADU be permitted to exceed the square footage allowed by this section.**
- 3. At least two (2) off street parking spaces in addition to parking otherwise required for the property is required for an ADU.**
- 4. An ADU shall be clearly subordinate in use, size and design to the principal dwelling or structure, considering the following: building architectural details, roof design, building spacing and orientation, building screening, door and window size and location, and building materials. When accessory to a principal dwelling, the intent is to retain the appearance of a single-family dwelling and the privacy of abutters.**
- 5. The principal dwelling and ADU and lot on which they are located shall remain in common ownership, and shall not be severed in ownership, including that the lot, buildings or units thereon shall not be placed in a condominium form of ownership.**
- 6. Either the ADU or the principal dwelling on a lot with an ADU must be leased for**

a term of at least twelve (12) months. Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited. Proof of year-round rental shall be provided annually to the Building Commissioner by the owner in the form of a lease and a signed affidavit from both the owner and renter stating the unit is being rented accordingly and is used as a primary residence.

7. ADUs permitted under this section shall be inspected annually or as frequently as deemed necessary by the Health and Building Departments for compliance with public safety and public health codes. The owner of the property shall be responsible for scheduling such inspection and shall pay any applicable inspection fees.

D. Procedure

1. Each application for a Permit shall be filed by the Applicant with the Town Clerk consisting of:
 - a. An original and 14 copies of the Application for ADU Permit;
 - b. 15 copies of the required plans and other required information under §40.2;
 - c. Applicable filing fee;
 - d. List of abutters obtained from the Truro Assessing Department
 - e. Site Plan or Site and Sewage Plan prepared by a registered professional engineer or registered sanitarian showing all property lines, existing and proposed structures on the parcel, and setbacks from roads and property lines for each structure. Building dimensions (height, stories, square footage) shall be shown on the plan.
 - f. Documentation of approval of the septic/wastewater treatment system from the Board of Health.
 - g. Building plans at a scale of no less than 1/8" = 1'-0", including floor plans and front, side and rear elevations of the ADU and principal dwelling or structure.
 - h. Affidavit declaring that the ADU and/or principal dwelling to which it is accessory will be rented on a twelve month basis.
 - i. Documentation of approval, if applicable, from the Conservation Commission.
 - j. Documentation of Special Permit or Variance, if applicable, from the Zoning Board of Appeals.

E. Public Hearing

1. Upon receipt of the application by the Truro Town Clerk, the Planning Board shall hold a duly noticed public hearing within 65 days of said filing. The Board shall:
 - a. Give notice by advertisement in a newspaper of general circulation in the Town of Truro, no less than ten (10) days before the day of such hearing; and,
 - b. Give notice by posting such notice in a conspicuous place in the Town Hall for a period of not less than ten (10) days before the day of such hearing; and,
 - c. Give notice by mailing a copy of such advertisement to abutters to the subject property, abutters to abutters within 300 feet of the subject property, and owners of properties across the street from the subject property.

F. Findings of the Planning Board

1. The Planning Board shall grant an ADU Permit if it finds that the proposal complies with the provisions of this bylaw, §40.2, as amended. The concurring vote of four members of the Planning Board shall approve an ADU permit as

submitted or with reasonable conditions. The Board shall deny the permit only if:

- a. The application is incomplete, and the applicant fails to complete the application within 21 days after written notice of the application's deficiencies, or
- b. The imposition of reasonable conditions will not ensure that the ADU will conform to the standards and criteria described herein, or
- c. The ADU does not comply with the requirements of the Zoning By-law.

2. The permit decision is not appealable.

G. Penalty

Failure of the applicant to comply with any provision of this section or the Permit is punishable by a fine established in Section 60.1 of the Truro Zoning By-laws and shall entitle the Planning Board, after notice and public hearing, to revoke, modify or suspend the Permit. The Town shall be entitled to recover its litigation fees, including counsel fees, incurred in enforcement of this Bylaw.

H. Requirements for Tax Exemption

Qualifying ADUs permitted under this section are eligible to seek tax abatement pursuant to Chapter I, Section 10 of the Truro General Bylaws, Tax Exemption for Affordable Accessory Dwelling Units.

Planning Board Recommendation:

Board of Selectmen Recommendation:

Comment: This is a citizen petitioned article.

ARTICLE 18: AMEND ZONING BYLAWS SECTION §10.4 BY ADDING A NEW DEFINITION, REMOVING AN EXISTING DEFINITION AND AMEND §30.2 USE TABLE, BY DELETING USES FROM THE TABLE

To see if the town will vote to amend the Truro Zoning Bylaw Section 10.4- Definitions, by adding a new definition, remove an existing definition and to amend Section 30.2 by deleting uses from the table or take any other action relative thereto. *Requested by Petitioned Article*

§ 10.4. Definitions

Dwelling Unit, Accessory. A dwelling unit either detached from or located within or attached to a principal single family dwelling, or an accessory structure to the principal single family dwelling on the same lot, such as a garage. The Accessory Dwelling Unit (ADU) shall contain at least four hundred (400) square feet but not more than one thousand (1,000) square feet of Gross Floor Area. An Accessory Dwelling Unit shall be a complete, separate housekeeping unit containing both kitchen and sanitary facilities in conformance with §40.2 of this bylaw. (04/17)

And to further amend Section 10.4 by deleting ~~Dwelling, Two Family, Duplex~~ in its entirety.

And further, to amend Section 30.2 - Use Table, by making the following changes (new text shown **bold underline** and deleted shown as ~~strike-out~~), and to direct the Town Clerk to renumber the notes following the Use Table and the corresponding references in the Use Table to ensure numerical progression and consistency.

§30.2. Use Table

The following uses are permitted by district as indicated below, and consistent with the

purposes for which the district was established. Uses not expressly permitted are deemed prohibited.

KEY

- P Permitted
- SP May be allowed by special permit granted by the Board of Appeals, or the Planning Board, where noted
- N Not permitted
- R Residential
- BP Beach Point Limited Business
- NT6A Route 6A, North Truro Limited Business
- TC Truro Center Limited Business
- NTC North Truro Center General Business
- RT 6 Route 6 General Business
- S Seashore

PRINCIPAL USES							
	R	BP	NT6A	TC	NTC	RT 6	S
AGRICULTURAL							
Agricultural (except Animal Husbandry); horticultural, floricultural	P	P	P	P	P	P	P
Animal husbandry, parcels of more than 5 acres	P	P	P	P	P	P	P
Animal husbandry, parcels of 5 acres or less	SP	SP	SP	N	SP	SP	SP
COMMERCIAL							
Automobile service, repair, storage, or salesrooms	N	N	N	N	P	P	N
Commercial fishing activity (1, 11)	P	P	P	P	P	P	P
Professional office (2)	N	P	P	P	P	P	N
Restaurant	N	N	N	P	P	P	N
Retail business service (4/14)	N	N	P	P	P	P	N
Retail sales (4/14)	N	N	N	P	P	P	N
Wholesale Trade (4/14)	N	N	SP	SP	P	P	N
INDUSTRIAL							
Communication structure	N	N	N	N	N	SP (4)	N
Industrial or manufacturing use (5)	N	N	N	N	SP	SP	N
Marine installation	SP	SP	SP	N	SP	SP	N
Public utility	N	N	N	N	P	P	P
Research or experimental lab (6)	SP	SP	SP	N	SP	SP	N
Small engine repair	SP	SP	SP	N	SP	SP	N
Trade, repair shop, etc. (7) (4/14)	N	N	P	P	P	P	N
INSTITUTIONAL							
Educational institution	P	P	P	P	P	P	P
Hospital, nursing and/or convalescent home	P	P	P	P	P	P	P
Municipal use (4/13)	P	P	P	P	P	P	P

PRINCIPAL USES							
	R	BP	NT6A	TC	NTC	RT 6	S
Private club not conducted for profit	SP	SP	SP	N	SP	SP	N
National Seashore administration facilities, public facilities	N	N	N	N	N	N	P (11)
Religious institution	P	P	P	P	P	P	P
Large-Scale Ground Mounted Photovoltaic Array (4/11)	SP (12)	N	N	N	N	P	P
RECREATIONAL							
Children's camp	SP	SP	SP	N	SP	SP	N
Park, playground, non-commercial recreation	P	P	P	N	P	P	N
RESIDENTIAL							
Cottage or cabin colony, motor court	N	P	N	N	P	P	N
Duplex new (8)	N	SP	SP	SP	SP	SP	N
Duplex, conversion of existing single-family dwelling (8)	SP	SP	SP	SP	SP	SP	N
Hotel	N	N	N	N	P	P	N
Motel	N	P	N	N	P	P	N
Single family dwelling (10)	P	P	P	P	P	P	P (11)
ACCESSORY USES							
<u>Dwelling Unit, Accessory (10)</u> <u>(04/07)</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
Bed and breakfast, home; as defined; Boarding House, Home, as defined	P	P	P	N	P	P	P (11)
Habitable Studio	P	P	P	N	N	P	P
Home occupation, as defined	P	P	P	P	P	P	P (11)
Other home occupation (5)	SP	SP	SP	N	SP	SP	N
Working Studio	P	P	P	N	N	P	P

(04/06)

1. To include traditional fishing activities, opening of shellfish, storage and use of fishing equipment.
2. No more than four (4) offices per lot; 20% lot coverage permitted, exclusive of parking; storage of equipment or materials where they are visible from neighboring properties or public or private ways is prohibited; the Board of Appeals shall find that the proposed use does not produce any injurious or offensive dirt, odor, fumes, gas, noise, or danger from explosion or fire.
3. Reserved (4/14)
4. Includes buildings and appurtenances; Special Permit Granting Authority is the Planning Board.
5. The Board of Appeals shall find that a proposed use is not injurious or offensive or tends to reduce values in the same district by reason of dirt, odor, fumes, gas, sewage, noise, or danger from explosion or fire.
6. The Board of Appeals may approve activities which are necessary in connection with scientific research or scientific development or related production, and which are accessory to a permitted use, if the Board finds the proposed accessory use does not substantially derogate from the public good; the proposed accessory use need not be located on the same parcel as the primary use.
7. Includes shops of carpenters, plumbers, electricians, dressmakers and similar tradespeople, repairs to radio-TV-computers and related electronic services, bicycle repairs, furniture repairs and upholstery. (4/14)
- ~~8. Uses in this category are further subject to the special regulations set forth in §40.1, Duplex Houses and Apartments.~~
9. Except trailers, mobile homes, Quonset huts or portable buildings. One tent for non- commercial use is allowed per lot, for a specified period of time and with the written consent of the owner and the Board of Health. The Board of Health may limit the period of time the tent is erected and used.
- 10. Uses in this category are further subject to the special regulations set forth in §40.2, Accessory Dwelling Unit, and the Planning Board shall serve as the Permit granting authority.**
(04/0+1Z)
11. Uses in this category are further subject to the special regulations set forth in §30.3, Seashore District.
12. Except in the Solar Farm Overlay District, where the use is permitted.

Planning Board Recommendation:

Board of Selectmen Recommendation:

Comment: This is a citizen petitioned article.

**ARTICLE 19: AMENDMENT TO CHAPTER 1, TOWN AFFAIRS OF THE TRURO
GENERAL BYLAWS**

To see if the town will vote to amend the Truro General Bylaws, Chapter 1, by adding a new section 10, Tax Exemption for Affordable Accessory Dwelling Units, (new language shown as **bold underline**), or take any other action relative thereto. ***Requested by Petitioned Article.***

Chapter 1, Section 10. Tax Exemption for Affordable Accessory Dwelling Units

A. Applicability

Pursuant to Chapter 306 of the Acts of 2014, Affordable Accessory Dwelling Units permitted in accordance with §40.2 of the Truro Zoning Bylaw occupied by income eligible households and rented for an amount not to exceed the fair market rents established by the United States Department of Housing and Urban Development shall be exempt from taxation under Chapter 59 of the General Laws provided they meet the following qualifying factors.

B. Exemption Calculation

The exemption shall be equal to the tax otherwise owed on the property based on the assessed value of the property, including ADUs, multiplied by the square footage of the living space of all dwelling units on the property that are restricted to occupancy by low or moderate income households, divided by the total square feet of structures on the property. For a property with a single dwelling unit, the exemption allowed shall not exceed 50% of the tax otherwise owed. For purposes of determining the assessed value of the property, if by income approach to value, the assessment shall assume that all housing units are rented at fair market rent as determined by the US Department of Housing and Urban Development. To be eligible for exemption, the housing unit shall be leased to a low or moderate income household at such rents for the entire fiscal year for which the exemption is sought.

C. Affordability Requirements

- 1. Households leasing and occupying the affordable dwelling unit shall upon initial application and annually thereafter on the first of September in each calendar year, submit to the Town or its agent the documentation necessary to confirm their eligibility to occupy the dwelling unit. Specifically, all dwelling units must be rented to those meeting the following guidelines for a low or moderate-income family: (1) low income families having an income not exceeding eighty (80) percent of the Barnstable County median family income, and (2) moderate income families having an income between eighty (80) and one hundred twenty (120) percent of the Barnstable County median family income and, as determined by the United States Department of Housing and Urban Development (HUD) Published Income Guidelines, as they may from time to time be amended.**
- 2. Maximum rents shall be established in accordance with Fair Market Rental Guidelines published from time to time by the United States Department of Housing and Urban Development (HUD). Property owners are required to submit to the Town or its agent information on the rents to be charged. Each year thereafter on the first of September, they shall submit to the Town or its agent information on annual rents to be charged. Forms for this purpose shall be provided by the Town. Rents may be adjusted upward and shall be adjusted downward annually in accordance with adjustments to the Fair Market Rental Guidelines.**

Finance Committee Recommendation: 4-0-1 in favor

Planning Board Recommendation:

Board of Selectmen Recommendation:

Comment: This is a citizen petitioned article. This bylaw removes the affordable requirement component of the current ADU bylaw into a separate general bylaw which will allow homeowners to add an ADU without the affordability requirement.

Article 20: AMENDMENT TO PRIVATE AND PUBLIC WAYS AND PLACES §1-9-7 **GENERAL BYLAWS**

To see if the Town will vote to amend Section 1-9-7 of the General Bylaws by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike out~~), or take any other action relative thereto. *Requested by the Board of Selectmen*

- 1-9-7** No person shall permit any vehicle under his care or control, to stand **on or** across any public highway or street, in such a manner as to obstruct the travel over the same, for an unnecessary length of time; no person shall stop with a vehicle in any public street so near

to another vehicle as to obstruct public travel; and no person shall stop with any vehicle upon any crossing in any street or highway in the town. Whoever violates the provisions of this Bylaw shall be subject to a penalty as described in Appendix A of this document.

Board of Selectmen Recommendation:

***Comment:** This proposed change will provide clarification for enforcement purposes on publicly owned roads.*

ARTICLE 21: AMENDMENT TO MOTOR VEHICLES §4-4-1 GENERAL BYLAWS

To see if the Town will vote to amend Section 4-4-1 of the General Bylaws by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike-out~~), or take any other action relative thereto. ***Requested by the Board of Selectmen***

4-4-1 It shall be unlawful for the owner or operator of any motor vehicle to park said motor vehicle on any property, public or private, without permission from the person in legal possession thereof. Any police officer who finds any motor vehicle violating the provisions of this Bylaw shall cause the vehicle to be **ticketed and/or** towed away to a place for safe-keeping at the expense of the vehicle's owner.

Board of Selectmen Recommendation:

***Comment:** This proposed change will allow for an enforcement mechanism alternative to towing when vehicles are parked unlawfully.*

ARTICLE 22: AMENDMENT TO APPENDIX A GENERAL BYLAWS

To see if the Town will vote to amend Appendix A of the General Bylaws by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike out~~), or take any other action relative thereto. *Requested by the Board of Selectmen*

Chapter & Section	Subject	Fine \$	Enforcing Authority
1-9-4	Driving motor vehicle on public beach without a permit	\$20.00 per offense	Police Department, Beach Commission <u>Department</u>

Chapter & Section	Subject	Fine \$	Enforcing Authority
1-9-6 <u>1-9-7</u>	Vehicle obstruct public street	\$50.00 per offense	Police Department

Chapter & Section	Subject	Fine \$	Enforcing Authority
1-9-7 <u>1-9-8</u>	Occupying public street as storage room for vehicles	\$100.00 per offense	Police Department

Chapter & Section	Subject	Fine \$	Enforcing Authority
4-3-5	Handicap Parking	\$100.00 - \$300.00 and removal in accordance with MGL Ch. 40 sec 22D	Police Department, Beach Commission <u>Department</u>

Chapter & Section	Subject	Fine \$	Enforcing Authority
<u>4-4-1</u>	<u>Unlawful motor vehicle parking</u>	<u>\$50.00 per offense</u>	<u>Police Department</u>

Board of Selectmen Recommendation:

Comment: These proposed changes include “housekeeping” items for misidentified chapters and sections in the original appendix, changes from Beach Commission to the Beach Department as the Enforcing Authority and proposes a fine for the for the ticketing alternative to towing as proposed in ARTICLE 21.

ARTICLE 23: DECLARING A TWO THIRDS VOTE AT TOWN MEETING

To see if the Town will vote to amend Chapter 1 of the General Bylaws by adding a new Section 1.1.7 as follows:

1.1.7 Town Meeting – Two-Thirds Vote. On all matters to come before Town Meeting requiring a two thirds vote by statute, a count need not be taken unless the vote as declared by the Moderator is immediately questioned by seven or more registered voters.

Or take any other action relative thereto. *Requested by the Board of Selectmen.*

Board of Selectmen Recommendation:

***Comment:** Adoption of this bylaw was suggested by Town Counsel after the last Town Meeting to insure that the Town is compliant with Massachusetts General Law for conducting Town Meeting and to facilitate the process during Town Meeting.*

ARTICLE 24: ACCEPT MASSACHUSETTS GENERAL LAW CHAPTER 39, SECTION 23D

To see of the Town will vote to accept Massachusetts General Laws Chapter 39, Section 23D, in its present form and as subsequently amended, and to apply this statute hereafter to all adjudicatory hearings conducted by Town boards, committees councils and commissions, or take any other action relative thereto. *Requested by the Planning Board*

Planning Board Recommendation: 6-0-0
Board of Selectmen Recommendation:

***Comment:** If the Town of Truro adopts this law, members of adjudicatory boards, committees and commissions will not be disqualified from voting on a matter solely due to the fact of that member's absence from one meeting during which testimony on the matter was heard. Before any such vote, however, the member must certify that he/she has examined all evidence of the missed hearing. The written certification shall be part of the record of the hearing. Adjudicatory hearings are held by the Planning Board, the Board of Health, the Board of Selectmen, the Conservation Commission and the Zoning Board.*

ARTICLE 25: CHARTER AMENDMENT TO SECTION 4-2-7

To see if the Town will vote to amend Section 4-2-7 of the Town Charter by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike-out~~), or take any other action relative thereto. *Requested by the Board of Selectmen.*

4-2-7 The Board of Selectmen shall have the sole authority to enter into contracts for amounts greater than \$100,000.00 for the Town unless otherwise provided for in General Law or By-law. The Town Manager shall have the authority to enter into contracts for amounts up to \$100,000.00 for the Town unless otherwise provided for in General Law or By-Law. **For employment contracts that exceed \$100,000.00 in total compensation, exclusive of fringe benefits, in any single year of the agreement, the Town Manager shall consult with the Board of Selectmen before executing the agreement.** The exception, in either case, occurs when contracts are funded within the school budget, and those contracts shall be signed by the Superintendent of Schools or the School Committee, whichever is appropriate in accordance with the General Laws.

Charter Review Committee:
Board of Selectmen Recommendation:

Two-thirds vote

***Comment:** The Town Manager is authorized to sign contracts for amounts up to \$100,000.00 for the Town. The Town Manager is also the appointing authority and personnel administrator for Town department heads and staff as outlined in in Town Charter Chapter 5, which requires him/her to engage in contract negotiations. Contract negotiations exceeding \$100,000.00 require the Board of Selectmen to negotiate and provide authorization under the current Town charter, however in some of the positions appointed by the Town Manager salaries may exceed*

\$100,000.00.

ARTICLE 26: CHARTER AMENDMENT TO SECTION 6-2-12

To see if the Town will vote to amend Section 6-2-12 of the Town Charter by adding new language as follows (new language shown **bold underline**), or to take any other action relative thereto.

Requested by the Board of Selectmen.

6-2-12 Multi-member bodies shall deal with employees who are subject to the direction and supervision of the Town Manager solely through the Town Manager, and neither the multi-member body nor its members shall give orders to any such employee.

**Charter Review Committee:
Board of Selectmen Recommendation:**

Two-thirds vote

Comment: It is important for members of all boards and committees to deal with employees who are under the supervision and control of the Town Manager solely through the Town Manager. Appropriate language exists in 4-5-2 for members of the Board Selectmen, however, there is no such language in Chapter 6 for other multi-member bodies.

ARTICLE 27: CHARTER AMENDMENT TO SECTION 6-4-1

To see if the Town will vote to amend Section 6-4-1 of the Town Charter by deleting language as follows (deleted language shown in ~~strike out~~), or take any other action relative thereto. ***Requested by the Board of Selectmen.***

~~6-4-1—All appointed multi-member bodies which exist as of the effective date of this Charter Review shall continue to exist and shall be subject to section 2 of this chapter.~~

**Charter Review Committee:
Board of Selectmen Recommendation:**

Two-thirds vote

Comment: The Charter currently lists all multi-member bodies (including at least one which no longer exists), which is too specific and requires a Charter change each time a board or committee is established or eliminated. This change makes the language less specific, which allows for more operating flexibility so that multi-member bodies that are no longer necessary or effective can be disbanded.

ARTICLE 28: CHARTER AMENDMENT TO SECTION 6-4-2

To see if the Town will vote to amend Section 6-4-2 of the Town Charter by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike out~~), or take any other action relative thereto. ***Requested by the Board of Selectmen***

6-4-2 The **regulatory** multi-member bodies listed below shall be appointed by the Board of Selectmen in accordance with sections 4-3-2 and 6-2-6 of this Charter.

Board of Health	Regional Delegates
Water Resources Advisory Committee	Other Inter-Governmental Representatives
Recycling Committee	Council on Aging
Conservation Commission	Board of Assessors
Charter Review Committee	Beach Commission
Zoning Board of Appeals	Golf Course Advisory Commission
Town Building Committee	Pamet Harbor Commission
Open Space Committee	Recreation Commission
Historical Review Board	Truro Cultural Council
Commission on Disabilities	Economic Development Committee
Cable and Internet Advisory Committee	Historical Commission
Bike and Walkways Committee	Human Services Committee
Town Employee Insurance Advisory Committee	
Other Multi-Member Bodies	

Charter Review Committee:
Board of Selectmen Recommendation:

Two-thirds vote

***Comment:** The Charter currently lists all multi-member bodies (including at least one which no longer exists), which is too specific and requires a Charter change each time a board or committee is established or eliminated. This change makes the language less specific, which allows for more operating flexibility, while maintaining reference to the current regulatory boards.*

ARTICLE 29: CHARTER AMENDMENT TO SECTION 6-4-8

To see if the Town will vote to adopt Section 6-4-8 of the Town Charter by adding new language and deleting language as follows (new language shown **bold underline**), or take any other action relative thereto. *Requested by the Board of Selectmen*

6-4-8 A current listing of all appointed multi-member bodies shall be maintained on the Town's website.

Charter Review Committee:
Board of Selectmen Recommendation:

Two-thirds vote

***Comment:** The Charter currently lists all multi-member bodies (including at least one which no longer exists), which is too specific and requires a Charter change each time a board or committee is established or eliminated. This change makes the language less specific, which allows for more operating flexibility. Section 6-4-8 provides information about where current multi-member boards will be maintained.*

ARTICLE 30: CHARTER AMENDMENT TO APPENDIX B

To see if the Town will vote to amend Appendix B of the Town Charter by adding new language and deleting language as follows (new language shown **bold underline**, deleted language shown in ~~strike-out~~), or take any other action relative thereto. *Requested by the Board of Selectmen*

~~Appendix B – Elected and appointed boards: Organizational Chart~~

~~Part 1.~~ ~~Elected positions in accordance with the General Laws and section 6-3-1 of this Charter.~~

~~Voters elect:~~

~~A Moderator:~~

~~A Board of Selectmen of five members.~~

~~A School Committee of five members.~~

~~A Planning Board of seven members.~~

~~A Board of Library Trustees of five members, notwithstanding the provisions of Section 10 of chapter 78 of the General Laws.~~

~~A Housing Authority of four members in accordance with the General Laws.~~

~~A fifth member of the Housing Authority shall be appointed by the Commonwealth.~~

~~A Cemetery Commission of three members.~~

~~Part 2.~~ ~~Appointed positions in accordance with the General Laws and section 6-4-2 of this Charter.~~

~~The School Committee appoints a School Superintendent who appoints the School Personnel.~~

~~The Moderator appoints the Finance Committee.~~

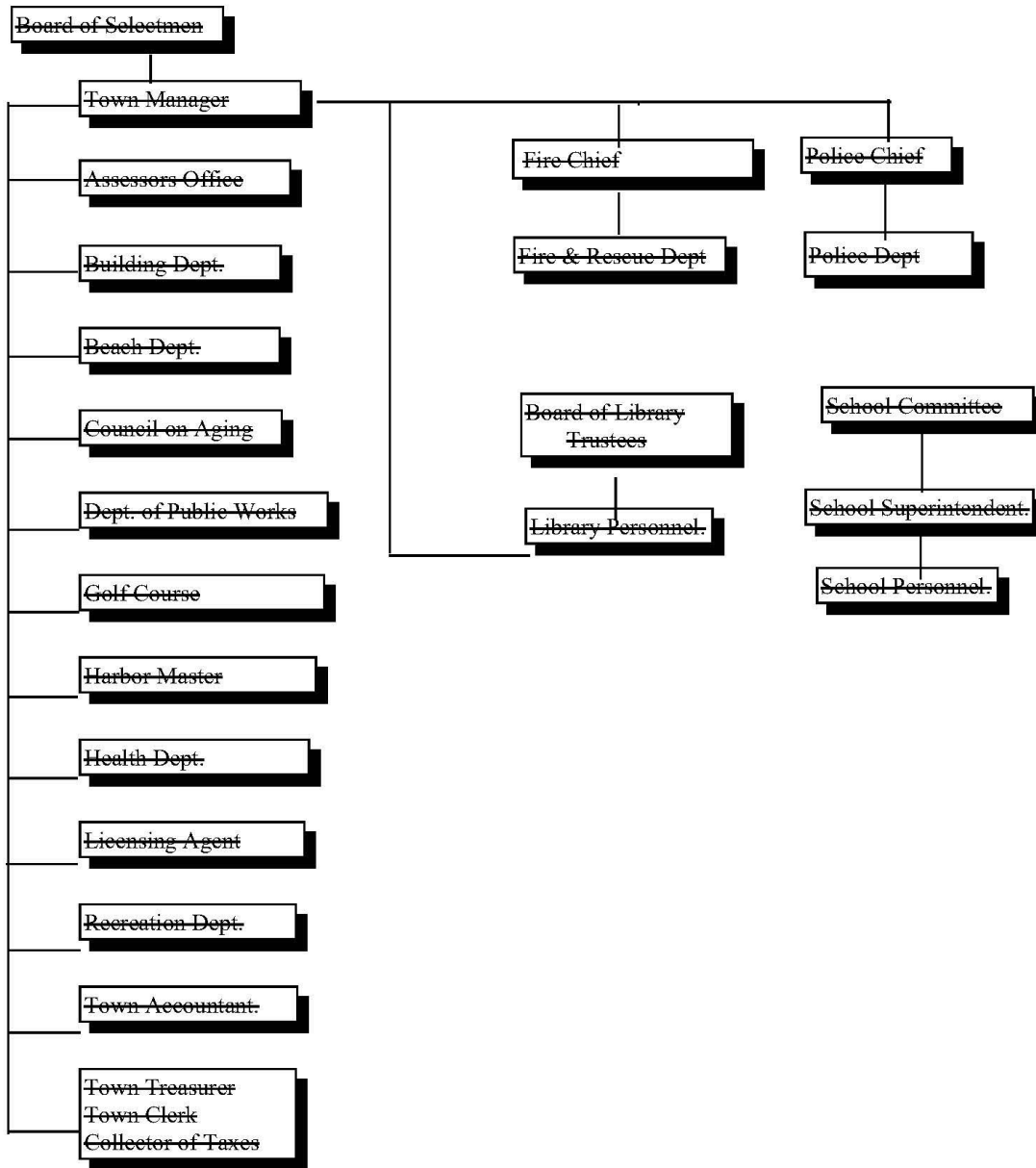
~~The Board of Selectmen appoints the Town Manager, Town Counsel and Public Safety Personnel:~~

~~Police Chief~~

~~Fire Chief~~

~~Constables~~

Appendix B – Part 3 Reporting Responsibilities



**Charter Review Committee Recommendation:
Board of Selectmen Recommendation:**

Two-thirds vote

Comment: All information contained in Appendix B is either contained in the body of the Charter or does not belong in the Charter.

ARTICLE 31: TO AMEND THE GENERAL BYLAWS CHAPTER VI PRESERVING HISTORIC PROPERTIES SECTION

To see if the Town will vote to amend Chapter VI Preserving Historic Properties of the General Bylaws by adding new language and deleting language as follows (new language shown in **bold underline**, deleted language shown in ~~strike-out~~), or to take any action relative thereto. *Requested by the Historic Commission.*

CHAPTER VI PRESERVING HISTORIC PROPERTIES

Section 1 PURPOSE

6-1-1 This Bylaw is enacted for the purpose of preserving and protecting significant buildings, structures and sites within the Town of Truro. The intent is to promote the public welfare and to safeguard the Town's heritage. This Bylaw aims to encourage owners of historic properties to seek alternatives to demolition.

6-1-2 To this end, procedures are established herein for the Town, together with the owner of a historically significant property, to explore alternatives to demolition prior to, and as a condition of, the issuance of a demolition permit.

Section 2 DEFINITIONS

6-2-1 Significant Building.

6-2-1-1 Any building or structure listed on the National or State Register of Historic Places, or ~~the subject of a pending application~~ **which has been found eligible** for such a listing.

6-2-1-2 Any building constructed in whole or in part 75 years or more prior to the date of application for a demolition permit; or (4/07)

6-2-1-3 Any building ~~determined jointly by the Historical Review Board and the Truro Historical Commission to be a significant building either because:—(4/07)~~ (a) ~~It~~ **That** is historically or architecturally significant in terms of period, style, method of building construction, or association with a famous architect; or (b) ~~It~~ **That** is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town or the Commonwealth.

6-2-2 Demolition.

6-2-2-1 The act of pulling down, destroying, removing, **dismantling**, or razing a building or a significant **substantial** portion thereof **or commencing the work of total or substantial destruction with the intent of completing the same, all** as determined by the Building Commissioner. The term "demolition" shall not include ordinary maintenance or repair of any building. **In addition, the term "Demolition" shall include the act of enclosing or encapsulating an existing building within new exterior walls or roofed areas.** (4/07)

6-2-3 Preferably Preserved.

6-2-3-1 Any significant building which the Truro Historical Commission determines, following a public hearing, that it is in the public interest to be preserved rather than demolished. A preferably preserved building is subject to demolition delay period under this bylaw.

Section 3 TRURO HISTORICAL REVIEW BOARD COMMISSION COMPOSITION AND APPOINTMENTS

6-3-1 The ~~Truro Historical Review Board~~ **Commission** is charged with implementing the ~~procedure for~~ Preserving Historic Properties Bylaw and empowered to advise the Truro Building Commissioner with respect to the issuance of demolition permits for historically significant buildings and structures. The ~~Truro Historical Review Board~~ **Commission** shall

be appointed by the Board of Selectmen ~~in consultation with the Truro Historical Commission.~~ It shall consist of ~~five (5)~~ **seven (7)** people and ~~two (2)~~ people chosen from the ~~Truro Historical Commission~~ and ~~three (3)~~ people chosen at large for their interest in and knowledge of historic buildings and structures. The term of office shall initially be for one, two, and three years respectively, and for three years thereafter. (4/07)

6-3-2 Four (4) affirmative votes shall be required to adopt a motion.

Section 4 TRURO HISTORICAL REVIEW BOARD COMMISSION POWERS AND DUTIES

6-4-1 The ~~Truro Historical Review Board Commission~~ shall:

- 6-4-1-1 ~~Develop policies, guidelines and criteria before compiling~~ **Utilizing the Truro Community-wide Historic Survey (2011), as updated from time to time, maintain** a list or register of historically, culturally, or architecturally significant buildings and structures located within the Town of Truro.
- 6-4-1-2 ~~Notify current owners of such buildings and structures in writing and provide them with an official plaque to display if they so wish. At this time, the Historical Review Board shall hold a hearing for any current owners objecting to the Board's determination that their property is of historical, cultural, or architectural significance.~~ **Make the above referenced list available to the Town Clerk, Building Commissioner, the Truro Public Library, and the Truro Historical Society, and post a list on the town website.**
- 6-4-1-3 Prepare **Inform applicants of** guidelines for alternatives to demolition such as preservation, renovation, rehabilitation, restoration, or relocation **such as the U. S. Secretary of Interior's Standards for the Treatment of Historic Properties and the Cape Cod Commission's Technical Bulletin 96-001 Designing the Future to Honor the Past: Design Guidelines for Cape Cod.**
- 6-4-1-4 Provide copies of the list and **links to the above referenced guidelines on the town website.**
- 6-4-1-5 Review applications for demolition permits forwarded to it by the Building Commissioner in order to determine if the building or structure involved is subject to the hearing process.
- 6-4-1-6 Hold public hearings on demolition permit applications to determine if the intended demolition would be detrimental to the historical, cultural or architectural heritage of the Town; whether the work proposed will materially diminish the building or structure's significance to the Town's heritage; and to explore alternatives to demolition.
- 6-4-1-7 Impose demolition delays of up to twelve (12) months on demolition permit applications that it has determined would substantially diminish the building or structure's significance to the Town's heritage **as described in Section 6-5-5 below.** (4/07)

Section 5 PROCEDURES FOR REVIEW OF APPLICATIONS

- **6-5-1 Application for Demolition**
- **6-5-1-1 An applicant proposing to demolish a building subject to this bylaw shall file with the Building Commissioner an application containing the following information:**
 - **The address of the building to be demolished.**
 - **The owner's name, address and telephone number.**
 - **A description of the building or portions proposed to be demolished including the age of existing materials to be removed.**
 - **A photograph or photograph(s) of the building.**
 - **The reason for requesting a demolition permit.**

- **A brief description of the proposed reuse and plans for the reconstruction or replacement.**
- ~~6-5-1-2~~ 6-5-1 The Building Commissioner shall, within ten (10) working days of receipt of proposed building plans an application for a demolition permit, forward a copy of the proposed building plans and demolition permit application to the **Truro Historical Review Board Commission**. (4/07)
 - 6-5-2 **The Chair or, if the Chair is not available, the Vice Chair of the Truro Historical Review Board Commission** shall within fifteen (15) working days inform the Building Commissioner if the building or structure in question is **significant and therefore** subject to the hearing process. (4/07)
 - 6-5-3 If the building or structure in question is deemed **significant and** subject to the hearing process, then within thirty (30) working days of such determination, the **Truro Historical Review Board Commission** shall hold a public hearing to review plans submitted by the applicant to determine if the intended demolition or any alternative construction would be detrimental to the historical, cultural, or architectural heritage of the Town; if less than a complete demolition is proposed, whether the work will materially diminish the building or structure's significance to the Town's heritage; and to explore the alternatives to demolition. The Owner's failure to maintain or repair a building or structure so as to compromise its structural integrity or usability shall not constitute grounds for a finding of no feasible alternative to demolition. (4/07)
 - 6-5-4 Notice of the time, place, and subject matter of the ~~Historic Review Board~~ **Truro Historical Commission** hearings shall be provided by publication in a newspaper of general circulation in the Town once a week for two (2) consecutive weeks, the first notice to appear at least fourteen (14) days before the day of the hearing (including the day of publication and excluding the day of the hearing); and the applicant is responsible for obtaining the list of certified abutters (which includes direct abutters and abutters to abutters within 300 feet), mailing public hearing notice by certified mail, return receipt to the owner or applicant, to all abutters to the subject property, and to the Truro Historical Commission; **the Building Commissioner**, the Board of Selectmen, the Planning Board, and such other persons as the ~~Truro Historical Review Board~~ **Commission** may determine and demonstrate that they have done so. (4/16)
 - 6-5-5 Within fifteen (15) working days of the close of the public hearing, **the Chair or Vice Chair of the Truro Historical Review Board Commission** shall notify the owner or applicant and the Building Commissioner of its **the Commission's** decision. If ~~Truro Historical Review Board~~ **Commission** has determined that **the building is "preferably preserved" and that** the proposed demolition would destroy or substantially diminish the building or structure's significance to the Town's heritage, it is empowered to impose a demolition delay of up to twelve (12) months from the close of the public hearing to afford the applicant and the ~~Truro Historical Review Board~~ **Commission** time to develop alternatives to demolition. (4/07)
 - 6-5-6 To expedite the review process, the ~~Truro Historical Review Board~~ **Commission** encourages applicants to submit revised plans and to request a review meeting with the **Truro Historical Review Board Commission** at any time during the mandated review delay period. The Building Commissioner may issue a demolition permit prior to the end of the mandated delay only upon receipt of written notice from **the Chair or Vice Chair of the Truro Historical Review Board Commission** that it is satisfied that the applicant has made a serious but unsuccessful effort to develop an alternative to demolition and that there is no reasonable likelihood that the applicant or potential purchasers will be willing or able to rehabilitate, restore, relocate, or otherwise preserve the building or structure. (4/07)
 - 6-5-7 If, at the end of the mandated delay, the owner or applicant has failed to develop an

alternative to demolition, **the Chair or Vice Chair of the Truro Historical Review Board Commission** shall within ten (10) working days notify the Building Commissioner who may then issue the demolition permit. (4/07)

Section 6 EMERGENCY DEMOLITION

6-6-1 Nothing in this Bylaw shall restrict or prevent the Building Commissioner from ordering the immediate demolition of any building or structure determined by the Building Commissioner to present a clear and present danger to the safety of the public which only demolition can remedy. The Building Commissioner shall provide the **Truro Historical Review Board Commission** written notice of the circumstances of the permit issuance.

Section 7 ENFORCEMENT

6-7-1 The Building Commissioner shall be authorized to enforce the provisions of this Bylaw and to institute any and all actions and proceedings as may be necessary and appropriate to obtain compliance, including injunctive relief to enjoin and restrain any violations or threatened Special violations thereof.

Section 8 NON-COMPLIANCE

6.8.1 Anyone who undertakes demolition of any historically significant building or structure, in whole or in part, without complying with the provisions of this Bylaw, shall be subject to a fine established in Appendix A. Each day such demolition continues shall constitute a separate offense.

6.8.2 No building permit shall be issued or be valid for a period of two (2) years from the date of notification of the offense for any parcel or premises upon which a historically significant building or structure has been demolished in violation of the Bylaw.

Section 9. SEVERABILITY

6-9-1 If any provision of this Bylaw is determined to be invalid or unconstitutional by any court of competent jurisdiction, said determination shall not affect the validity of any other section hereof.

Source: Chapter VI Truro General Bylaws – April 2010 as amended April 2016

Historic Commission Recommendation: 5-0-0 in favor
Historic Review Board Recommendation: 5-0-0 in favor
Board of Selectmen Recommendation:

Comment: The Preserving Historic Properties General Town Bylaw encourages property owners to evaluate alternatives to demolition of historically significant buildings that upon a Public Hearing are determined to be preferably preserved. At the request of the Board of Selectmen to streamline the demolition review process under the Preserving Historic Properties Bylaw, the 5-member Truro Historical Commission and the 5-member Historical Review Board recommended combining the listed duties of the two boards under the singular responsibility of an expanded Truro Historical Commission. Under the proposed article, the Historical Review Board will be absorbed into the proposed 7-member Truro Historical Commission. This amendment follows the example of all other Massachusetts towns where each town's Historical Commission has this sole demolition review responsibility. To help draft the bylaw revisions, both the Historical Commission and Review Board consulted with the Massachusetts Historical Commission and met with representatives of the Wellfleet Historical Commission, which is responsible for reviewing demolition applications. Town Counsel finalized the changes for inclusion in the April 2017 Annual Town Meeting Warrant.

ARTICLE 32: AMEND ZONING BYLAWS §10.4 DEFINITIONS §30.3 SEASHORE DISTRICT, §70.9 WAIVER OF SITE PLAN

To see if the Town will vote to amend the Town of Truro Zoning Bylaw Section 10.4, Definitions, and Section 30.3, Seashore District, by adding a new Section 30.3, and by adding text to Section 70.9, (new text shown as **bold underline**), or take any other action relative thereto. *Requested by the Planning Board.*

In §10.4 *Definitions*, insert the following new definition:

Seashore District Total Gross Floor Area. The aggregate gross floor area of the dwelling and accessory structures on a lot within the Seashore District, shall consist of the sum of the horizontal areas of the floor(s) of a building measured from the exterior faces of the exterior walls of the building, without deduction for hallways, stairs, closets, and thickness of walls, columns or other features used or intended to be used for living, sleeping, sanitation, cooking or eating purposes, excluding cellar and basement floor area, garage, porches, decks, attics, barns, sheds, greenhouses and agricultural buildings.

For the purposes of computing floor area, any portion of the floor area measuring less than five feet from the finished floor to the finished ceiling shall not be included in the computation of floor area.

In §30.3 *Seashore District*, insert the following new §30.3.1 to follow §30.3.E:

30.3.1. Residential Building Size Regulations

Purpose: The Seashore District is a unique Zoning District in Truro that encompasses a major portion of the Cape Cod National Seashore. Truro has adopted the special zoning provisions required for this District as set forth in the Code of Federal Regulations (Title 36, Part 27). The purpose of this Section is to recognize the town’s stewardship role to ensure that any residential alteration, construction or reconstruction maintains the prevailing size and massing of buildings in the district and is in accordance with the purposes and intent of the Cape Cod National Seashore, namely to preserve the special cultural and natural features, distinctive patterns of human activity, and rural ambience that characterize the Outer Cape, along with the associated scenic, cultural, historic, scientific, and recreational values.

A. Applicability and Exceptions

1. **Seashore District Total Gross Floor Area Allowed by Right: Subject to the exceptions provided for in subsections 30.3.1.A.2 and below, building permits for new construction or for projects that seek to increase the Seashore District Total Gross Floor Area of a lot with buildings that exist as of April 25, 2017, shall only be issued where, on completion of the project, the Seashore District Total Gross Floor Area of the lot does not exceed 3,600 sq. ft. for 3 acres:**
 - a. **plus 200 sq. ft. for each additional contiguous acre; or**
 - b. **minus 200 sq. ft. for each contiguous acre less than 3 acres,**
as the case may be, where the square footage per acre specified above is pro-rated for a portion of an acre.

(See table that follows, which is provided for illustrative purposes.)

Illustrative Limits on Total Gross Floor Area Proportional to Lot Size Allowed by Right

<u>Lot Size</u>	<u>Limit SD GFA</u>
<u>Acres</u>	<u>Sq. Ft.</u>

<u>.5</u>	<u>3,100</u>
<u>.75</u>	<u>3,150</u>
<u>1</u>	<u>3,200</u>
<u>3</u>	<u>3,600</u>
<u>6</u>	<u>4,200</u>
<u>10</u>	<u>5,000</u>

2. Special Permit to exceed the Seashore District Total Gross Floor Area limit: The Seashore District Total Gross Floor Area limit for a lot established in subsection A.1 may be exceeded, up to the cap established by this subsection, by special permit, as provided in the remaining provisions of this Bylaw. No special permit may be issued for any project if the project would result in the Seashore District Total Gross Floor Area of the lot exceeding 4,600 sq. ft. for 3 acres:

- a. plus 200 sq. ft. for each additional contiguous acre; or
- b. minus 200 sq. ft. for each contiguous acre less than 3 acres,
as the case may be, where the square footage per acre specified above is pro-rated for a portion of an acre.

(See table that follows, which is provided for illustrative purposes.)

Illustrative Limits on Total Gross Floor Area Proportional to Lot Size that may be Possible with Special Permit

<u>Lot Size</u> <u>Acres</u>	<u>Limit SD GFA</u> <u>Sq. Ft.</u>
<u>.5</u>	<u>4,100</u>
<u>.75</u>	<u>4,150</u>
<u>1</u>	<u>4,200</u>
<u>3</u>	<u>4,600</u>
<u>6</u>	<u>5,200</u>
<u>10</u>	<u>6,000</u>

B. Procedures for Special Permit Review and Approval: Upon receipt of an application for a building permit the Building Commissioner shall make an initial determination as to whether any alteration, construction or reconstruction of a building or structure would result in the Seashore District Total Gross Floor Area exceeding the limitation set out in Section 30.3.1.A.1. If the Building Commissioner determines that the applicant cannot proceed without a Special Permit, the applicant shall first make an application to the Planning Board for Site Plan Review, and upon approval by the Planning Board of Site Plan review, as defined in Section 70.4, shall then apply to the Zoning Board of Appeals for a Special Permit. No building permit shall be issued hereunder unless the Zoning Board of Appeals has granted a Special Permit according to procedures as defined elsewhere in this Bylaw. The procedure set out in this section is not exclusive of any other permit or approval that the applicant may otherwise be required to obtain.

In §70.9 *Waiver of Site Plan Review*, insert the following sentence at the end of the first paragraph:

Site Plan Review shall not be waived in the Seashore District.

Planning Board Recommendation: 5-0-0 in favor

Board of Selectmen Recommendation:

Comment: The Seashore District is a unique zoning district in Truro. A subcommittee of the Planning Board developed this bylaw to control the size of houses developed or redeveloped within the Seashore District, in proportion to lot size. The control of house size is intended to ensure that residential construction, alteration or reconstruction preserves the special character and prevailing scale and massing of buildings in the Seashore District, and is in accord with the purposes and intent of the Cape Cod National Seashore.

ARTICLE 33: AMEND ZONING BYLAWS §50, AREA AND HEIGHT REGULATIONS

To see if the Town will vote to amend the Town of Truro Zoning Bylaw Section 10.4, Definitions, and Section 50, Area and Height Regulations, by adding a new Section 50.2 (new text shown as **bold underline**), or take any other action relative thereto. *Requested by: Petitioned Article.*

In Section 10.4 *Definitions*, insert the following new definition:

Residential and Seashore Districts, Total Gross Floor Area. The aggregate gross floor area of the dwelling and accessory structures on a lot within the Residential District and the Seashore District, shall consist of the sum of the horizontal areas of the floor(s) of a building measured from the exterior faces of the exterior walls of the building, without deduction for hallways, stairs, closets, and thickness of walls, columns or other features used or intended to be used for living, sleeping, sanitation, cooking or eating purposes, excluding cellar and basement floor area, garage, porches, decks, attics, barns, greenhouses, sheds, and agricultural buildings.

For the purposes of computing floor area, any portion of the floor area measuring less than five feet from the finished floor to the finished ceiling shall not be included in the computation of floor area.

Section 50.2 Building Gross Floor Area

A. Purpose: This Section regulates the size of residential buildings on lots within the Residential District and the Seashore District by establishing a relationship between building volume and lot size that is consistent with Truro’s historical development and character, as described in the Truro Local Comprehensive Plan, Chapter 1—A Vision for Truro, and Chapter 2—Land Use.

B. Applicability and Exceptions

- 1. Residential and Seashore District Total Gross Floor Area Allowed by Right: Subject to the exceptions provided for in subsections 50.2.B.2 and below, building permits for new construction or for projects that seek to increase the Residential and Seashore District Gross Floor Area of buildings that exist on lots as of April 25, 2017, shall only be issued where, on completion of the project, the Total Gross Floor Area meets the ratios set forth in the table that follows, plus 200 square feet for each additional contiguous acre.**

Gross Floor Area Proportional to Lot Size Allowed by Right

Lot Size Acres	Lot Size Sq. Ft.	Limit GFA; %Lot Coverage
.5	21,780	3,100 14.0%
.75	32,670	3,150 9.6%
1	43,560	3,200 7.0%

3	130,680	3,600	2.7%
6	261,300	4,200	1.6%
10	435,600	5,000	1.1%

2. **Special Permit to exceed the Residential and Seashore District Total Gross Floor Area limit: The Residential and Seashore District Total Gross Floor Area for a dwelling established in subsection B.1 and the table above may be exceeded, by special permit, as provided in the remaining provisions of this Bylaw.**

Illustrative Limits on Total Gross Floor Area Proportional to Lot Size that may be Possible with Special Permit

Lot Size Acres	Lot Size Sq. Ft.	GFA; %Lot Coverage	Coverag
.5	21,780	4,100	18.8%
.75	32,670	4,150	12.7%
1	43,560	4,200	9.6%
3	130,680	4,600	3.5%
6	261,300	5,200	1.9%
10	435,600	6,000	1.3%

- C. **Procedures for Special Permit Review and Approval: Upon receipt of an application for a building permit the Building Commissioner shall make an initial determination as to whether any alteration, construction or reconstruction of a building or structure would result in the Residential and Seashore District Total Gross Floor Area exceeding the limitations set out in Section 50.2.B.1. If the Building Commissioner determines that the applicant cannot proceed without a Special Permit, the applicant must apply to the Zoning Board of Appeals for a Special Permit. No building permit shall be issued hereunder unless the Zoning Board of Appeals has granted a Special Permit according to procedures as defined elsewhere in this Bylaw.**
- D. **When required, an application for a Special Permit shall be made to the Zoning Board of Appeals. Notice shall be given of all applications for a Special Permit hereunder in accordance with Section 60.4 (Notice Requirements) of these bylaws. A Special Permit may be granted where the Zoning Board of Appeals finds that the proposed construction is consistent with the criteria found in Section 30.8 (Special Permits) of the bylaws. In making this determination the Zoning Board of Appeals shall consider the size of neighboring buildings and the surroundings in which construction is proposed.**

Planning Board Recommendation:
Board of Selectmen Recommendation:

Comment: This is a petitioned article.

ARTICLE 34: HERRING RIVER RESTORATION PROJECT PERMITTING APPLICATIONS

To see if the Town will vote to direct the Board of Selectmen not to allow any permit applications for the Herring River Restoration Project, until, and unless, the Project has been modified so that no herbicides will be used in the project area, or take any other action relative thereto. *Requested by Petitioned Article.*

Board of Selectmen Recommendation:

Comment: This is a citizen petitioned article. The Herring River Executive Council, on the recommendation of the Herring River Restoration Committee, already passed a motion to not use herbicides in the project area.

ARTICLE 35: ELECTRONIC VOTING EXPLORATION AND IMPLEMENTATION

To see if the Town will vote to authorize the Town Manager to explore and/or implement the use of electronic voting devices at Town Meetings and Special Town Meetings at the discretion of the Town Moderator or take any other action relative thereto. *Requested by the Town Manager*

Board of Selectmen Recommendation:

Comment: The Town Moderator and Town staff have researched electronic voting devices which provide privacy to voters, encourage accuracy and efficiency of vote counting and provide transparency by displaying exactly how many voters vote for or against certain articles. Town staff has submitted a grant to purchase electronic voting devices. (If the vote is against use of electronic voting devices, the grant may be withdrawn.) If the funds are granted, the Town would move forward with the purchase of the electronic voting devices and would begin the process of implementation of electronic voting at future meetings. If the funds are not granted, the Town will continue to explore funding options and grants to secure the devices.

ANNUAL TOWN ELECTION
TUESDAY, MAY 9, 2017
TRURO COMMUNITY CENTER – 7 Standish Way, North Truro, MA 02652
7:00AM – 8:00PM

Barnstable ss
To the Constable for the Town of Truro
Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the said Town who are qualified to vote in a Town Election, to vote at Truro Community Center, 7 Standish Way, Truro, MA, on Tuesday, May 9, 2017 from 7:00 am to 8:00 pm for the following Town offices and questions:

#	OFFICE	TERM
1	Selectmen	3 year
1	Moderator	3 year
1	School Committee	3 year
2	Library Trustee	3 year
1	Cemetery Commission	3 year
1	Planning Board	5 year
1	Planning Board	4 year
1	Planning Board	3 year
1	Housing Authority	5 year

QUESTION 1

Shall the Town of Truro be allowed to assess an additional four hundred and sixty five thousand, six hundred and seventeen dollars in real estate and personal property taxes to supplement the operating budgets for the following town functions: general government, education, public works, health and human services, and culture and recreation, for the fiscal year beginning July first, two thousand and seventeen?

Yes _____ No _____

QUESTION 2

Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay the costs associated with the repair and replacement of the culvert which connects Cape Cod Bay with East Harbor (Pilgrim Lake) in North Truro, including design, permitting and construction, and other costs incidental and related thereto?

Yes ____ No ____

QUESTION 3

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ____ No ____

This amendment will change the Town Charter by amending Section 4-2-10 of the Town Charter by adding new language and deleting language as follows (new language shown **underlined**, deleted language shown in ~~strike-out~~):

4-2-10 The Board of Selectmen shall **appoint a Collective Bargaining Team**, ~~act as the collective bargaining agent for the Town unless otherwise provided by the General Laws, **which shall include the Town Manager, and may include members of the Board of Selectmen** #~~ shall appoint a collective bargaining team which shall consist of not less than two selectmen, the Town Administrator, and those department heads whose employees shall be subject to the collective bargaining agreement. The Board of Selectmen may use professional assistance on the collective bargaining team, **and** ~~the~~ collective bargaining team shall appoint one of its members to serve as the **Chief** negotiator.

QUESTION 4

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ____ No ____

This amendment will change Section 5-4-2 of the Town Charter by eliminating the existing language and adding new language as follows (new language shown **underlined**, deleted language shown in ~~strike-out~~):

5-4-2 ~~After consultation with the Board of Selectmen, the Town Administrator shall appoint the following, subject to the provisions of section 5-5-4 of this Charter:~~

- | | |
|-------------------------------------|--|
| Director of Public Works | Beach Commission Supervisor |
| Town Accountant | Golf Course Manager |
| Building Commissioner | Recreation Director |
| Deputy Assessor | Harbormaster |
| Administrative Secretary | Town Clerk |
| Licensing Agent | Town Treasurer Agent to |

the Zoning Board of Appeals _____
Collector of Taxes _____
Agent to the Board of Health _____ Council on Aging Director _____

5-4-2 **After consultation with the Board of Selectmen, the Town Manager shall appoint all Department Heads, which are those positions reporting directly to the Town Administrator. All such appointments shall be subject to disapproval by a majority vote of the Board of Selectmen, provided that such a vote is taken prior to the date of the offer. This section does not apply to appointment authority granted to the Board of Selectmen in accordance with section 4-3-1 of this Charter.**

QUESTION 5

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ___ No ___

This amendment will change the Town Charter by amending Section 5-4-3 of the Town Charter by deleting language as follows (deleted language shown in ~~strike-out~~):

5-4-3 After consultation with ~~the~~ appropriate elected officials, department heads or ~~multi-member-bodies~~ supervisors, the Town Manager shall appoint all full-time, part-time or seasonal employees, except those of the School Department.

QUESTION 6

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ___ No ___

This amendment will change Section 5-4-5 of the Town Charter by deleting this section as follows (deleted language shown in ~~strike-out~~):

5-4-5 ~~All appointments for regular full-time and regular part-time employees made by the Town Administrator shall be subject to disapproval by a majority vote of the Board of Selectmen, provided that such a vote is taken prior to the date of the appointment.~~

QUESTION 7

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ___ No ___

This amendment will change Section 5-4-6 of the Town Charter by deleting this section as follows (deleted language shown in ~~strike-out~~):

~~The Town Administrator shall appoint, as needed, the director, clerk, and employees of the Council on Aging, notwithstanding the provision of section eight B of chapter 40 of the General Laws.~~

QUESTION 8

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ___ No ___

This amendment will change Section 6-3-1 of the Town Charter by adding new language and deleting language as follows (new language shown **underlined**, deleted language shown in ~~strike-out~~):

6-3-1 The multi-member bodies listed in ~~appendix B part 1~~ **section 3-1-1** shall be elected in accordance with subsections 3-2-3 and 6-2-6 of this Charter.

QUESTION 9

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ___ No ___

This amendment will change Section 7-1-2 of the Town Charter by adding new language and deleting language as follows (new language shown **underlined**, deleted language shown in ~~strike-out~~):

7-1-2 On or before December 15 of each year, the Town Manager shall submit to the Board of Selectmen the following:

- (a) A draft budget of the probable expenditures of the Town government, including the draft school budget, for the ensuing fiscal year, together with an estimate of such expenditures for the current fiscal year and a statement of such expenditures for the two preceding fiscal years;
- (b) Revenue projections for the ensuing fiscal year, together with an estimate of such revenues for the current fiscal year and a statement of such revenues for the two preceding fiscal years;

- (c) The draft budget document for the ensuing year shall:
 - (1) Include a financial summary listing all proposed expenditures, show the tax levy limit, disclose the source of any additional revenues, and itemize the Town's reserves;
 - (2) Explain the budget in terms of service changes or major expenditure changes and outline the reasons for such changes;
 - ~~(3) Indicate any major changes from the current fiscal year in financial policies together with the reasons for such changes;~~
 - (4) Summarize the Town's debt position and projections;
 - (5) Include such other material deemed to be appropriate.

- (d) A Budget Task Force shall be formed on or before December 15 of each year. The Budget Task Force shall consist of two (2) members of the Finance Committee, two (2) members of the Board of Selectmen, the Town Accountant and the Town Manager. It shall be the charge of the Budget Task Force to review with department heads individual budgets.

- (e) **Changes to the preliminary budget by the Budget Task Force shall be forwarded to the Board of Selectmen for review and recommendations on or before January 31st. The Board of Selectmen shall then forward any recommendations to the Finance Committee by February 21st.**

QUESTION 10

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting as summarized below?

Yes ___ No ___

This amendment will change the Town Charter by amending Section 7-2-1 of the Town Charter by deleting language as follows (deleted language shown in ~~strike-out~~):

- 7-2-1 On or before December 15 of each year, the Town Administrator shall submit to the Board of Selectmen a five-year capital improvement plan that shall include:
 - (a) A clear summary of its contents;
 - (b) A list, together with supporting data, of all capital improvements proposed to be undertaken in the next five years; such list to include all capital improvements of the School Department and those resulting from any inter-municipal or regional agreements. Such list shall detail proposed:
 - (1) Acquisition of new land, facilities, vehicles, and equipment;
 - (2) Construction and expansion of existing facilities;
 - (3) Major maintenance and repairs of facilities, vehicles and equipment;
 - (4) Replacement program for existing equipment and vehicles;
 - (c) Cost estimates, methods of financing, and recommended timetables;
 - ~~(d) Estimated annual operating costs including maintenance for newly acquired or constructed facilities.~~

QUESTION 11

Shall the Town approve the Charter amendment proposed and passed at the April 26, 2016 Town Meeting

as summarized below?

Yes ___ No ___

This amendment will change Section 7-2-2 of the Town Charter by adding new language and deleting language as follows (new language shown **underlined**, deleted language shown in ~~strike-out~~):

7-2-2 On or before ~~January 15~~ **February 21st** of each year, the Board of Selectmen shall submit to the Finance Committee the capital improvement plan together with its recommendations thereon.

QUESTION 12

Should the people of the Town of Truro direct the town's government to communicate with Governor Baker to employ all means available to ensure spent nuclear fuel generated by the Pilgrim Nuclear Power Station be placed in secure dry casks as soon as technically feasible and consistent with the highest standards, ready to be moved to a permanent federal facility when available in order to protect the health, welfare, and economic interests of the Town of Truro and its inhabitants and visitors?

Yes ___ No ___

In conformity with Section 2.3.5 of the Truro Town Charter, you are hereby directed to serve these warrants, by posting duly-attested copies in Town Hall, the United States Post Offices, two other public places in Truro and two other public places in North Truro, fourteen days, at least, before the date of said meetings.

Hereto fail not and make due return of the warrants, together with your doings thereon, to the Town Clerk, at time and place of said meetings. Given unto our hands this 29th day of March in the Year of our Lord, Two Thousand and Sixteen.

We, the members of the Board of Selectmen of the Town of Truro, have read the warrant for Annual Town Meeting to be held at 6:00 p.m. on April 26, 2016, at the Truro Central School and have read the warrant for the Town election to be held on Tuesday May 10, 2016 at the Truro Community Center from 7:00 a.m. to 8:00 p.m.

Acting in capacity of the Board of Selectmen we do hereby grant approval of and permission for the above mentioned warrant

Paul Wisotzky, Chair

Jan Worthington, Vice-Chair

Maureen Burgess, Clerk

Jay Coburn

Robert Weinstein

A true copy, attest:

Cynthia A. Slade
Town Clerk, Town of Truro

Sirs: I have served this warrant by posting duly attested copies thereof at the following places: Grozier's Garage, Lower Cape Auto & Truck Repair, Savory & Sweet Escape, Pamet Valley Liquors, Truro Post Office, N. Truro Post Office, Truro Public Safety Facility, Truro Public Library, Transfer Station, Truro Central School, Truro Community Center, and Truro Town Hall

date Constable

Appendix A
Non-Union Personnel
Compensation and Classification
FY2017 and FY2018

CLASSIFICATION & COMPENSATION SCHEDULE

FROM FISCAL YEAR 2017 RATES				NON-UNION & NON-CONTRACT					
Grade	Position		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	
	Beach Attendant	HOURLY	12.03	12.42	12.90	13.30	13.76	14.18	
1	Election Teller (1 step)	HOURLY	12.03						
3	Beach Sales Clerk	HOURLY	13.84	14.30	15.00	15.56	16.11	16.75	
	Recreation Counselor	HOURLY	13.84	14.30	15.00	15.56	16.11	16.75	
	Council on Aging Van Drivers	HOURLY	13.84	14.30	15.00	15.56	16.11	16.75	
4	Rec. Assistant Dir/ Program Coordinator	HOURLY	14.07	15.06	16.04	17.16	18.36	19.63	
5	Beach Assistant Supervisor	HOURLY	15.46	16.49	17.48	18.49	19.49	20.56	
	Beach Lifeguard	HOURLY	15.46	16.49	17.48	18.49	19.49	20.56	
5A	Library Assistant (21 hours)	HOURLY	17.26	18.13	19.02	20.16	21.36	22.59	
6	Beach Head Lifeguard	HOURLY	16.56	17.58	18.63	19.66	20.72	21.84	
7	Office Assistant 1	HOURLY	18.70	19.37	20.04	20.66	21.34	22.00	
	Library Tech/Youth Serv (23 hours)	HOURLY	18.70	19.37	20.04	20.66	21.34	22.00	
8	Assistant Harbormaster (3 pt employees)	HOURLY	19.00	19.63	20.27	20.89	21.53	22.18	
	Library Prog/Comm Outreach (25 hours)	HOURLY	19.00	19.63	20.27	20.89	21.53	22.18	
9A	Staff Librarian	HOURLY	20.40	21.50	22.61	23.71	24.85	25.95	
10	Asst. Recreation/Beach Director (plus stipend – flat rate \$8100)	ANNUAL	42,261.00	46,114.00	46,934.00	49,271.00	51,620.00	53,952.00	
10A	Assistant Library Director	HOURLY	23.13	25.24	25.69	26.97	28.25	29.52	
11	Harbormaster/Shellfish Warden	HOURLY	30.91	32.14	33.43	34.77	36.16	37.60	
	Executive Assistant	ANNUAL	52,355.00	54,993.00	58,071.00	61,129.00	64,209.00	67,288.00	
12	Recreation/Beach Director (plus stipend - flat rate - \$9,900)	ANNUAL	49,682.00	52,661.00	55,822.00	59,170.00	62,720.00	66,151.00	
12	Library Director	ANNUAL	57,346.00	60,785.00	64,434.00	68,300.00	72,398.00	76,359.00	
13	Town Planner	HOURLY	31.37	32.31	33.28	34.28	35.31	36.37	
15	Insp. Of Buildings/Bldg. Comm.	HOURLY	31.09	32.93	34.73	36.56	38.40	40.18	
	Town Clerk/Treasurer/Collector	ANNUAL	85,133.00	88,242.00	91,349.00	94,522.00	97,357.00	100,278.00	
17	DPW Director	ANNUAL	88,598.00	90,658.00	92,718.00	94,779.00	96,839.00	98,900.00	
18	Assistant Town Admin.	ANNUAL	81,801.00	84,255.00	86,783.00	89,386.00	92,068.00	94,830.00	
P1	No Current Position								
P2	Parking Magistrate	ANNUAL	5,012.00						
P3	Plumbing/Gas Inspector	Per Inspection	40.00						
P3A	Deputy Plumbing/Gas Inspector	Per Inspection	32.00						
P5	Wiring Insp. (plus \$64/Week office hours)	ANNUAL	10,799.00						
P5A	Deputy Wiring Inspector	Per Inspection	32.00						
P6	Dog Officer/Animal Control	HOURLY	28.38						
P8	Deputy Building Inspector	Per Inspection	40.00						
F5	FF/First Responder	HOURLY	16.94						
F15	FF/EMT/Basic	HOURLY	22.58						
F18	FF/EMT/Intermediate	HOURLY	24.00						
F19	FF/EMT/Paramedic	HOURLY	25.41						
F20	Squad Member flat rate	ANNUAL	2,464.00						

CLASSIFICATION & COMPENSATION SCHEDULE

TO FISCAL YEAR 2018 RATES			NON-UNION & NON-CONTRACT					
Grade	Position		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	Beach Attendant	HOURLY	12.21	12.61	13.09	13.50	13.97	14.39
	Election Teller (1 step)	HOURLY	12.21					
3	Beach Sales Clerk	HOURLY	14.05	14.51	15.23	15.79	16.35	17.00
	Recreation Counselor	HOURLY	14.05	14.51	15.23	15.79	16.35	17.00
	Council on Aging Van Drivers	HOURLY	14.05	14.51	15.23	15.79	16.35	17.00
5	Beach Lifeguard	HOURLY	15.69	16.74	17.74	18.77	19.78	20.87
5A	Library Assistant (21 hours)	HOURLY	17.52	18.40	19.31	20.46	21.68	22.93
6	Beach/Rec Assistant Program Supervisors*	HOURLY	16.81	17.85	18.91	19.95	21.03	22.17
7	Office Assistant 1	HOURLY	18.98	19.66	20.34	20.97	21.66	22.33
	Library Tech/Youth Serv (23 hours)	HOURLY	18.98	19.66	20.34	20.97	21.66	22.33
8	Assistant Harbormaster (3 pt employees)	HOURLY	19.29	19.93	20.57	21.20	21.85	22.51
	Library Prog/Comm Outreach (25 hours)	HOURLY	19.29	19.92	20.57	21.20	21.85	22.51
	Beach/Rec Program Supervisors**	HOURLY	19.29	19.92	20.57	21.20	21.85	22.51
9A	Staff Librarian	HOURLY	20.71	21.83	22.95	24.07	25.22	26.34
10	Asst. Recreation/Beach Director (plus stipend – flat rate \$8100)	ANNUAL	42,895.00	46,806.00	47,638.00	50,010.00	52,394.00	54,761.00
10A	Assistant Library Director	HOURLY	23.48	25.62	26.08	27.37	28.67	29.96
11	Harbormaster/Shellfish Warden	HOURLY	31.37	32.62	33.93	35.29	36.70	38.16
	Executive Assistant	ANNUAL	53,141.00	55,818.00	58,942.00	62,046.00	65,172.00	68,297.00
12	Recreation/Beach Director (plus stipend - flat rate - \$9,900)	ANNUAL	50,428.00	53,451.00	56,660.00	60,058.00	63,661.00	67,144.00
12	Library Director	ANNUAL	58,207.00	61,697.00	65,401.00	69,324.00	73,484.00	77,504.00
13	Town Planner (32 HRS/WK)	HOURLY	35.31	36.37	38.19	40.10	42.11	44.22
15	Insp. Of Buildings/Bldg. Comm.	HOURLY	31.56	33.42	35.25	37.11	38.98	40.78
17	DPW Director	ANNUAL	89,927.00	92,018.00	94,109.00	96,201.00	98,292.00	100,383.00
18	Assistant Town Mgr.	ANNUAL	83,029.00	85,519.00	88,085.00	90,727.00	93,450.00	96,253.00
19	Town Clerk/Treasurer/Collector	ANNUAL	86,410.00	89,565.00	92,720.00	95,940.00	98,818.00	101,783.00
F5	FF/First Responder	HOURLY	17.19	17.71	18.24	18.78	19.35	19.93
F15	FF/EMT/Basic	HOURLY	22.92	23.61	24.32	25.05	25.80	26.57
F18	FF/EMT/Intermediate	HOURLY	24.36	25.09	25.84	26.62	27.42	28.24
F19	FF/EMT/Paramedic	HOURLY	25.79	26.56	27.36	28.18	29.03	29.90
F20	Administrative Captain	ANNUAL	61,159.00	63,050.00	65,000.00	66,950.00	68,959.00	71,028.00
FS	Squad Member flat rate	ANNUAL	2,500.00					
P2	Parking Magistrate	ANNUAL	5,087.18					
P3	Plumbing/Gas Inspector	Per Inspection	40.00					
P3A	Deputy Plumbing/Gas Inspector	Per Inspection	40.00					
P5	Wiring Insp. (plus \$64/Week office hours)	ANNUAL	10,960.99					
P5A	Deputy Wiring Inspector	Per Inspection	40.00					
P8	Deputy Building Inspector	Per Inspection	40.00					
*	Gr 6 to include: Assistant Head Lifeguard, Assistant Beach Supervisor, Lifeguard Training Coordinator, After School Program Group Leader, Summer Youth Program Coordinators							
**	Gr 8 to include: Head Lifeguard, Head Assistant Beach Supervisor, After School Program Coordinator, Summer Youth Program Head Coordinator							

Appendix B
Omnibus Budget
Fiscal Year 2018

TOWN OF TRURO FY 2018 MUNICIPAL OPERATING BUDGET REQUEST SUMMARY

DEPT #	ACCOUNT TITLE	2016 Actual Expenditures	2017 Updated Appropriation	2018 Department Request	2018 Fin Com Recommendation	2018 Selectmen Recommendation	Y-o-Y %
I. GENERAL GOVERNMENT							
114	MODERATOR						
	Personnel	0.00	150.00	150.00	150.00	150.00	
	Expenses	20.00	145.00	145.00	145.00	145.00	
	Sub Total	20.00	295.00	295.00	295.00	295.00	0.00%
122	SELECTMEN						
	Personnel	15,000.00	15,000.00	16,500.00	16,500.00	16,500.00	
	Expenses	79,619.31	91,200.00	134,050.00	111,400.00	111,400.00	
	Sub Total	94,619.31	106,200.00	150,550.00	127,900.00	127,900.00	20.43%
129	TOWN MANAGER						
	Personnel	402,674.38	493,107.00	515,825.00	494,000.00	494,000.00	
	Expenses	22,248.16	150,280.00	31,240.00	31,240.00	31,240.00	
	Sub Total	424,922.54	643,387.00	547,065.00	525,240.00	525,240.00	-18.36%
131	FINANCE COMMITTEE						
	Expenses	129.00	1,000.00	1,000.00	1,000.00	1,000.00	
	Sub Total	129.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
132	RESERVE FUND						
	Expenses	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	
	Sub Total	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	0.00%
133	OPERATING CAPITAL ACCOUNT						
	Beach/Recreation						
	ATV			10,000.00	10,000.00	10,000.00	
	Police Department						
	Ballistic Vests X 14 Officers			11,550.00	11,550.00	11,550.00	
	K9 Cruiser			46,000.00			
	DPW						
	Pick-Up Truck (1)			80,000.00	80,000.00	80,000.00	
	Dump Truck/Plow/Sander			100,000.00			
	Public Building Maintenance						
	Key Fob System (PSF)			25,000.00	25,000.00	25,000.00	
	Safety Facility Gutters & Trim			5,000.00	5,000.00	5,000.00	
	Snow's Fieldhouse mold remediation			15,000.00	15,000.00	15,000.00	
	Truro Central School						
	Technology Upgrade			25,000.00	25,000.00	25,000.00	
	Interior Painting			15,000.00	15,000.00	15,000.00	
	Truro Public Library						
	Space Needs Analysis Assistance			15,000.00			
	Replace Library Boodshelves (on-going project)			6,000.00	6,000.00	6,000.00	
	TOTAL	349,000.00	329,000.00	353,550.00	192,550.00	192,550.00	-41.47%

135	TOWN ACCOUNTANT							
	Personnel	156,159.99	160,989.00	168,295.00	168,295.00	168,295.00		
	Expenses	4,379.29	7,354.00	5,960.00	5,960.00	5,960.00		
	Total	160,538.28	168,343.00	174,255.00	174,255.00	174,255.00		3.51%
141	BOARD OF ASSESSORS							
	Personnel	148,092.95	169,364.59	163,526.00	163,526.00	163,526.00		
	Expenses	37,709.66	35,615.00	24,840.00	24,840.00	24,840.00		
	Total	185,802.61	204,980.00	188,366.00	188,366.00	188,366.00		-8.11%
145	TOWN CLERK/TREASURER/COLLECTOR							
	Personnel	198,946.78	212,048.00	217,052.00	217,052.00	217,052.00		
	Expenses	20,464.10	38,775.00	39,325.00	39,325.00	39,325.00		
	Total	219,410.88	250,823.00	256,377.00	256,377.00	256,377.00		2.21%
151	TOWN COUNSEL							
	Expenses	157,342.99	140,000.00	140,000.00	140,000.00	140,000.00		
	Total	157,342.99	140,000.00	140,000.00	140,000.00	140,000.00		0.00%
152	VACATION/SICK LEAVE CONTIN.							
	Personnel	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00		
	Total	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00		0.00%
153	RESERVE FOR ADMIN/STAFF CHANGES / CONTRACT SETTLEMENT							
	Reserved for Transfer	52,069.96	54,283.00	42,830.00	42,830.00	42,830.00		
	Total	52,069.96	54,283.00	42,830.00	42,830.00	42,830.00		-21.10%
153	RESERVE FOR EMPLOYEE BENEFIT BUY-OUT							
	Reserved for Transfer	43,331.23	50,000.00	50,000.00	50,000.00	50,000.00		
	Total	43,331.23	50,000.00	50,000.00	50,000.00	50,000.00		0.00%
154	COLA UNDISTRIBUTED							
	Reserved for Transfer	87,539.68	23,651.00	46,866.00	46,866.00	46,866.00		
	TOTAL	87,539.68	23,651.00	46,866.00	46,866.00	46,866.00		98.16%
155	INFORMATION TECHNOLOGY (FORMERLY COMPUTER OPERATIONS)							
	Personnel	74,876.20	78,279.00	88,399.00	88,399.00	88,399.00		
	Expenses	160,749.26	204,446.00	203,447.00	203,447.00	203,447.00		
	Total	235,625.46	282,725.00	291,846.00	291,846.00	291,846.00		3.23%
162	ELECTIONS AND BOARD OF REGISTRARS							
	Personnel	3,095.41	7,852.00	4,366.00	4,366.00	4,366.00		
	Expenses	2,489.29	3,086.00	4,410.00	4,410.00	4,410.00		
	Total	5,584.70	10,938.00	8,776.00	8,776.00	8,776.00		-19.77%

168	CABLE TV ADVISORY COMMITTEE							
	Expenses	1,015.67	63,050.00	100,880.00	100,880.00	100,880.00		
	Total	1,015.67	63,050.00	100,880.00	100,880.00	100,880.00		60.00%
171	CONSERVATION COMMISSION							
	Personnel	1,093.51	2,841.00	1,700.00	1,700.00	1,700.00		
	Expenses	1,474.53	5,217.00	5,621.00	5,621.00	5,621.00		
	Total	2,568.04	8,058.00	7,321.00	7,321.00	7,321.00		-9.15%
175	PLANNING BOARD							
	Personnel	2,692.59	3,607.00	3,720.00	3,720.00	3,720.00		
	Expenses	934.50	275.00	1,020.00	1,020.00	1,020.00		
	Total	3,627.09	3,882.00	4,740.00	4,740.00	4,740.00		22.10%
176	ZONING BOARD OF APPEALS							
	Personnel	1,306.80	4,457.00	4,243.00	4,243.00	4,243.00		
	Expenses	594.78	805.00	925.00	925.00	925.00		
	Total	1,901.58	5,262.00	5,168.00	5,168.00	5,168.00		-1.79%
192	TOWN HALL OPERATION							
	Expenses	56,217.05	99,400.00	86,550.00	86,550.00	86,550.00		
	Total	56,217.05	99,400.00	86,550.00	86,550.00	86,550.00		-12.93%
195	ANNUAL TOWN REPORT AND ANNUAL TOWN MEETING WARRANT							
	Expenses	6,794.15	9,000.00	9,000.00	9,000.00	9,000.00		
	Total	6,794.15	9,000.00	9,000.00	9,000.00	9,000.00		0.00%
196	TOWN ENERGY COMMITTEE							
	Expenses	0.00	1,000.00	1,000.00	1,000.00	1,000.00		
	Total	0.00	1,000.00	1,000.00	1,000.00	1,000.00		0.00%
199	MUNICIPAL POSTAGE							
	Expenses	11,501.24	11,861.00	11,981.00	11,981.00	11,981.00		
	Total	11,501.24	11,861.00	11,981.00	11,981.00	11,981.00		1.01%
	TOTAL GENERAL GOVERNMENT	2,171,230.23	2,582,138.00	2,593,416.00	2,387,941.00	2,387,941.00		-7.52%
	II. PUBLIC SAFETY							
210	POLICE DEPARTMENT							
	Personnel	1,576,589.61	1,747,817.06	1,785,113.00	1,785,113.00	1,785,113.00		
	Expenses	132,782.07	210,542.00	211,272.00	211,272.00	211,272.00		
	Total	1,709,371.68	1,958,359.06	1,996,385.00	1,996,385.00	1,996,385.00		1.94%
219	PARKING MAGISTRATE							
	Personnel	4,962.00	5,012.00	5,012.00	5,012.00	5,012.00		
	Expenses	788.81	1,000.00	1,000.00	1,000.00	1,000.00		
	Total	5,750.81	6,012.00	6,012.00	6,012.00	6,012.00		0.00%

220	FIRE DEPARTMENT/RESCUE AND EMERGENCY MEDICAL SERVICES							
	Personnel	560,377.46	824,412.00	815,984.00	805,984.00	805,984.00		
	Expenses	159,572.65	169,840.00	150,950.00	150,950.00	150,950.00		
	Total	719,950.11	994,252.00	966,934.00	956,934.00	956,934.00		-3.75%
231	AMBULANCE FUND							
	Expenses	347,484.00	355,817.00	363,823.00	363,823.00	363,823.00		
	Total	347,484.00	355,817.00	363,823.00	363,823.00	363,823.00		2.25%
232	CAPE & ISLANDS EMERGENCY MEDICAL SERVICES							
	Expenses	1,750.00	1,700.00	1,700.00	1,700.00	1,700.00		
	Total	1,750.00	1,700.00	1,700.00	1,700.00	1,700.00		0.00%
241	BUILDING/INSPECTION SERVICES DEPARTMENT							
	Personnel	192,784.54	187,968.00	182,778.00	182,778.00	182,778.00		
	Expenses	3,846.05	5,555.00	6,164.00	6,164.00	6,164.00		
	Total	196,630.59	193,523.00	188,942.00	188,942.00	188,942.00		-2.37%
291	TRURO EMERGENCY MANAGEMENT AGENCY (Civil Defense)							
	Expenses	8,508.33	18,750.00	18,750.00	18,750.00	18,750.00		
	Total	8,508.33	18,750.00	18,750.00	18,750.00	18,750.00		0.00%
292	Dog/Animal Control Officer							
	Personnel	26,416.81	27,664.00	0.00	0.00	0.00		
	Expenses	1,954.33	8,555.00					
	Total	28,371.14	36,219.00	0.00	0.00	0.00		
	TOTAL PUBLIC SAFETY	3,017,816.66	3,564,632.06	3,542,546.00	3,532,546.00	3,532,546.00		-0.90%
	III. PUBLIC EDUCATION							
010300	TRURO PUBLIC SCHOOL							
	* 9-44 REGULAR DAY PROGRAM							
	1000 SERIES (ADMINISTRATION)	203,668.00	193,969.00					
	2000 SERIES (INSTRUCTION)	1,326,554.00	1,477,868.00					
	3000 SERIES (OTHER SERVICES)	267,173.00	432,332.00					
	4000 SERIES (MAINTENANCE)	308,363.00	314,174.00					
	5000 SERIES (FIXED CHARGES)							
	6000 SERIES (COMMUNITY SERVICES)	1,500.00	1,500.00					
	7000 SERIES (ACQ F/A)							
	TOTAL DAY TOTALS	2,107,258.00	2,419,843.00					
	* 9-45 CHAPTER 766 (SPECIAL NEEDS)							
	2000 SERIES (INSTRUCTION)	811,158.00	828,523.00					
	3000 SERIES (OTHER SERVICES)	109,271.00	24,350.00					

Moved to PD Budget 201 Moved to PD Budget 201 Moved to PD Budget 2018

5000 SERIES (FIXED CHARGES)						
6000 SERIES (COMMUNITY SERVICES)	750.00		750.00			
7000 SERIES (ACQ F/A)						
9000 SERIES (OTHER DIS)	172,186.00		106,790.00			
TOTAL CHAPTER 766	1,093,365.00		960,413.00			
ADULT EDUCATION & AFTER SCHOOL ACTIVITIES						
2000 SERIES	6,000.00		6,000.00			
3000 SERIES						
TOTAL ADULT ED/ASA:	6,000.00		6,000.00			
TOTAL NET SCHOOL BUDGET K - 6:	2,904,825.84		3,386,256.00			
SECONDARY REGULAR ED - TUITIONED OUT						
INSTRUCTION						
Sped Paraprofessional Salary						
Sped Paraprof Tutorial Support 7 - 12						
Sped Specialist Tutorial Support 7 -	2,000.00		2,000.00			
Sped Psych Contract Svc-Grades	4,000.00		16,430.00			
SPED Instructional Equipment	100.00		100.00			
SPED General Supplies	100.00		100.00			
SPED Psychological Contracted Svs-Grades 7-12						
Sub-Total:	6,200.00		18,630.00			
OTHER SCHOOL SERVICES - REGULAR DAY						
Pupil Transportation (7 - 12 ONLY)	148,009.00					
Pupil Transportation - Sped	27,000.00		168,960.00			
Sub-total:	175,009.00		168,960.00			
PROGRAMS/OTHER DISTRICTS						
Tuition Grades 7 - 12	1,550,236.00		1,421,700.00			
Sped Tuitions Grades 7 - 12			39,273.00			
Payments to Non-Public Schools	200,900.00		211,369.00			
Payments to Member Collaborative						
Sub-total:	1,751,136.00		1,672,342.00			
TOTAL SECONDARY REGULAR ED-TUITIONED OUT:	1,458,145.40		1,859,932.00			
TOTAL SCHOOL BUDGET K - 12	4,362,971.24		5,246,188.00	5,445,423.00		
CAPITAL PROJECTS/EXPENSES-Playground Exclusion	125,000.00					
010300 TRURO PRE-SCHOOL PROGRAM	114,679.00		124,174.00	124,639.00		
TOTAL	114,679.00		124,174.00	124,639.00		
010316 CAPE COD REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT						
Assessment Due	36,809.00		19,301.00	57,075.00		
Total	36,809.00		19,301.00	57,075.00		
TOTAL PUBLIC EDUCATION	4,639,459.24		5,389,663.00	5,627,137.00	5,427,137.00	0.70%

IV. PUBLIC WORKS

99

400	DEPARTMENT OF PUBLIC WORKS							
	Personnel	398,290.62	433,189.00	400,261.00	400,261.00	400,261.00		
	Expenses	222,996.28	217,260.00	209,666.00	209,666.00	209,666.00		
	Total	621,286.90	650,449.00	609,927.00	609,927.00	609,927.00		-6.23%
423	SNOW REMOVAL							
	Personnel	31,647.45	11,700.00	11,700.00	11,700.00	11,700.00		
	Expenses	17,055.97	13,300.00	13,300.00	13,300.00	13,300.00		
	Total	48,703.42	25,000.00	25,000.00	25,000.00	25,000.00		0.00%
424	STREET LIGHTS							
	Expenses	1,870.93	2,700.00	2,200.00	2,200.00	2,200.00		
	Total	1,870.93	2,700.00	2,200.00	2,200.00	2,200.00		-18.52%
430	TRANSFER STATION/DISPOSAL AREA							
	Personnel	199,520.04	173,399.00	175,929.00	175,929.00	175,929.00		
	Expenses	172,151.40	205,830.00	220,100.00	220,100.00	220,100.00		
	Total	371,671.44	379,229.00	396,029.00	396,029.00	396,029.00		4.43%
470	PUBLIC BUILDING MAINTENANCE							
	Personnel	213,569.19	257,505.00	264,108.00	264,108.00	264,108.00		
	Expenses	211,796.50	237,085.00	208,835.00	208,835.00	208,835.00		
	Total	425,365.69	494,590.00	472,943.00	472,943.00	472,943.00		-4.38%
491	TOWN CEMETERIES							
	Expenses	24,022.93	26,300.00	26,300.00	26,300.00	26,300.00		
	Total	24,022.93	26,300.00	26,300.00	26,300.00	26,300.00		0.00%
492	SOLDIERS & SAILORS LOTS							
	Expenses	2,600.00	2,500.00	2,500.00	2,500.00	2,500.00		
	Total	2,600.00	2,500.00	2,500.00	2,500.00	2,500.00		0.00%
499	CAPE COD GREENHEAD FLY CONTROL DISTRICT							
	Purchase of Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
	Total	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		0.00%
	TOTAL PUBLIC WORKS	1,496,521.31	1,581,768.00	1,535,899.00	1,535,899.00	1,535,899.00		-2.90%
	V. PUBLIC SERVICES							
510	HUMAN SERVICES COMMITTEE							
	Expenses	38,350.00	41,300.00	43,100.00	0.00	0.00		
	Total	38,350.00	41,300.00	43,100.00	0.00	0.00		-100.00%

511	HEALTH/CONSERVATION DEPARTMENT							
	Personnel	124,324.07	156,478.00	159,260.00	159,260.00	159,260.00		
	Expenses	24,027.98	25,332.00	75,407.00	50,407.00	50,407.00		
	Total	148,352.05	181,810.00	234,667.00	209,667.00	209,667.00		15.32%
512	WATER RESOURCE OVERSIGHT COMMITTEE							
	Expenses	4,472.76	4,090.00	4,090.00	4,090.00	4,090.00		
	Total	4,472.76	4,090.00	4,090.00	4,090.00	4,090.00		0.00%
541	COUNCIL ON AGING							
	Personnel	217,306.05	255,714.00	257,339.00	257,339.00	257,339.00		
	Expenses	22,100.17	36,939.00	36,811.00	36,811.00	36,811.00		
	Total	239,406.22	292,653.00	294,150.00	294,150.00	294,150.00		0.51%
543	VETERANS SERVICES							
	Expenses	21,866.13	30,214.36	30,940.00	30,940.00	30,940.00		
	Total	21,866.13	30,214.36	30,940.00	30,940.00	30,940.00		2.40%
545	COMMISSION ON DISABILITIES							
	Expenses	54.50	200.00	200.00	200.00	200.00		
	Total	54.50	200.00	200.00	200.00	200.00		0.00%
	TOTAL PUBLIC SERVICES	452,501.66	550,267.36	607,147.00	539,047.00	539,047.00		-2.04%
	VI. CULTURE & RECREATION							
610	TOWN LIBRARIES							
	Personnel	236,511.42	246,821.00	259,652.00	257,152.00	257,152.00		
	Expenses	121,682.05	144,135.00	144,235.00	138,335.00	138,335.00		
	Total	358,193.47	390,956.00	403,887.00	395,487.00	395,487.00		1.16%
630	RECREATION PROGRAMS							
	Personnel	189,624.32	198,594.00	210,659.00	210,659.00	210,659.00		
	Expenses	53,897.07	59,660.00	61,077.00	46,385.00	46,385.00		
	Total	243,521.39	258,254.00	271,736.00	257,044.00	257,044.00		-0.47%
635	BICYCLE AND WALKWAYS COMMITTEE							
	Expenses	1,300.40	2,000.00	2,000.00	2,000.00	2,000.00		
	Total	1,300.40	2,000.00	2,000.00	2,000.00	2,000.00		0.00%
640	BEACH PROGRAM OPERATIONS							
	Personnel	170,805.20	193,986.00	191,998.00	93,207.00	93,207.00		
	Expenses	28,740.99	45,695.00	42,240.00	42,240.00	42,240.00		
	Total	199,546.19	239,681.00	234,238.00	135,447.00	135,447.00		-43.49%

660	PAMET HARBOR COMMISSION							
	Personnel	0.00	500.00	350.00	350.00	350.00		
	Expenses	99,633.37	102,275.00	104,625.00	104,625.00	104,625.00		
	Total	99,633.37	102,775.00	104,975.00	104,975.00	104,975.00		2.14%
661	PAMET HARBOR OPERATIONS / SHELLFISH WARDEN							
	Personnel	94,137.89	103,481.00	109,365.00	109,365.00	109,365.00		
	Expenses	11,489.12	24,930.00	29,485.00	29,485.00	29,485.00		
	Total	105,627.01	128,411.00	138,850.00	138,850.00	138,850.00		8.13%
691	HISTORICAL COMMISSION							
	Expenses	200.00	200.00	200.00	200.00	200.00		
	Total	200.00	200.00	200.00	200.00	200.00		0.00%
692	HISTORIC REVIEW BOARD							
	Expenses	67.52	125.00	125.00	125.00	125.00		
	Total	67.52	125.00	125.00	125.00	125.00		0.00%
	TOTAL CULTURE & RECREATION	1,008,089.35	1,122,402.00	1,156,011.00	1,034,128.00	1,034,128.00		-7.86%
	<u>VII. DEBT SERVICE</u>							
710	RETIREMENT OF DEBT - PRINCIPAL (GENERAL FUND)							
	Expenses	882,025.00	845,400.00	840,400.00	840,400.00	840,400.00		
	Total	882,025.00	845,400.00	840,400.00	840,400.00	840,400.00		-0.59%
751	INTEREST PAYMENTS - LONG TERM DEBT							
	Expenses	335,920.00	163,495.00	134,445.00	134,445.00	134,445.00		
	Total	335,920.00	163,495.00	134,445.00	134,445.00	134,445.00		-17.77%
752	INTEREST PAYMENTS - SHORT TERM DEBT							
	Expenses	2,360.85	12,595.73	15,337.00	15,337.00	15,337.00		
	Total	2,360.85	12,595.73	15,337.00	15,337.00	15,337.00		21.76%
	TOTAL DEBT SERVICE	1,220,305.85	1,021,490.73	990,182.00	990,182.00	990,182.00		-3.07%
	<u>VIII. EMPLOYEE BENEFITS</u>							
911	RETIREMENT AND PENSION							
	County Retirement Assessment	949,115.00	1,010,232.00	1,063,784.00	1,063,784.00	1,063,784.00		
	Total	949,115.00	1,010,232.00	1,063,784.00	1,063,784.00	1,063,784.00		5.30%
912	WORKER'S COMPENSATION							
	Worker's Compensation Insurance	47,483.11	49,000.00	51,000.00	51,000.00	51,000.00		
	Total	47,483.11	49,000.00	51,000.00	51,000.00	51,000.00		4.08%

913	UNEMPLOYMENT INSURANCE COMPENSATION							
	Unemployment Compensation	31,831.93	92,000.00	73,500.00	73,500.00	73,500.00		
	Total	31,831.93	92,000.00	73,500.00	73,500.00	73,500.00		-20.11%
914	GROUP HEALTH INSURANCE - EMPLOYER SHARE							
	Group Health Premium Payments	1,194,934.14	1,405,647.00	1,509,939.00	1,509,939.00	1,509,939.00		
	Total	1,194,934.14	1,405,647.00	1,509,939.00	1,509,939.00	1,509,939.00		7.42%
915	GROUP LIFE INSURANCE - EMPLOYER SHARE							
	Group Life Premium Payments	1,946.64	2,051.00	2,114.00	2,114.00	2,114.00		
	Total	1,946.64	2,051.00	2,114.00	2,114.00	2,114.00		3.07%
916	FICA/MEDICARE INSURANCES - EMPLOYER SHARE							
	FICA/Medicare Payments	100,967.75	117,000.00	120,000.00	120,000.00	120,000.00		
	Total	100,967.75	117,000.00	120,000.00	120,000.00	120,000.00		2.56%
	TOTAL EMPLOYEE BENEFITS	2,326,278.57	2,675,930.00	2,820,337.00	2,820,337.00	2,820,337.00		5.40%
	IX. MUNICIPAL LIABILITY INSURANCES							
945	MUNICIPAL LIABILITY INSURANCES							
	Insurance Payments	195,342.40	212,815.00	212,815.00	212,815.00	212,815.00		0.00
	Total	195,342.40	212,815.00	212,815.00	212,815.00	212,815.00		0.00%
	TOTAL MUNICIPAL INSURANCES	195,342.40	212,815.00	212,815.00	212,815.00	212,815.00		0.00%
	GRAND TOTAL OPERATING BUDGET:	<u>16,527,545.27</u>	<u>18,701,106.15</u>	<u>19,085,490.00</u>	<u>18,480,032.00</u>	<u>18,480,032.00</u>		<u>-1.18%</u>

OPERATING BUDGET SUMMARY

	2016 Actual Expenditures	2017 Updated Appropriation	2018 Department Request	2018 Fin Com Recommendation	2018 Selectmen Recommendation	Y-o-Y %
I. GENERAL GOVERNMENT	2,171,230.23	2,582,138.00	2,593,416.00	2,387,941.00	2,387,941.00	-7.52%
II. PUBLIC SAFETY	3,017,816.66	3,564,632.06	3,542,546.00	3,532,546.00	3,532,546.00	-0.90%
III. PUBLIC EDUCATION	4,639,459.24	5,389,663.00	5,627,137.00	5,427,137.00	5,427,137.00	0.70%
IV. PUBLIC WORKS	1,496,521.31	1,581,768.00	1,535,899.00	1,535,899.00	1,535,899.00	-2.90%
V. PUBLIC SERVICES	452,501.66	550,267.36	607,147.00	539,047.00	539,047.00	-2.04%
VI. CULTURE & RECREATION	1,008,089.35	1,122,402.00	1,156,011.00	1,034,128.00	1,034,128.00	-7.86%
VII. DEBT SERVICE	1,220,305.85	1,021,490.73	990,182.00	990,182.00	990,182.00	-3.07%
VIII. EMPLOYEE BENEFITS	2,326,278.57	2,675,930.00	2,820,337.00	2,820,337.00	2,820,337.00	5.40%
IX. MUNICIPAL LIABILITY INSURANCES	195,342.40	212,815.00	212,815.00	212,815.00	212,815.00	0.00%
TOTAL I - IX:	16,527,545.27	18,701,106.15	19,085,490.00	18,480,032.00	18,480,032.00	-1.18%



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

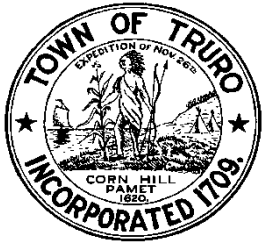
A. Review/Approve and Authorize Signature:

I. None

B. Review and Approve 2017 Seasonal Licenses: Adventure Bound Camping Resort at Hortons and Adventure Bound Camping Resort-North Truro Camping Area (Transient Vendor)

C. Review and Approve 2017 Seasonal Alcohol Licenses: Beach Point Health and Swim, Blackfish Restaurant, Captain's Choice, Fuller's Package Store, Highland Links Golf Course, Jams Too Inc., Payomet Theater, Terra Luna Restaurant, Top Mast Café, Whitman House Restaurant

D. Review and Approve Regular Board of Selectmen Minutes: March 8, 2017 (Work Session), March 14, 2017



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Adventure Bound Camping Resorts at Horton’s and North Truro Camping Area

REQUESTED MEETING DATE: March 27, 2017

ITEM: Approval of 2017 Transient Vendor (Seasonal Retail) Licenses– Adventure Bound Camping Resorts at Horton’s and Adventure Bound North Truro Camping Area

EXPLANATION: The Transient Vendor (Seasonal Retail) applications and supporting documentation is under the authority of the Board of Selectmen as Local Licensing Authorities. The Health Department licenses have been approved for the 2017 season for both locations. If you approve this for renewal, this license will be issued only upon compliance with all regulations and receipt of the necessary fees.

Mass General Law	Licenses & Permits Issued by Board of Selectmen	Names of Businesses
Chapter 101 § 2	Transient Vendor (Seasonal Retail)	Adventure Bound North Truro Camping Area 46 Highland Road
Chapter 101 § 2	Transient Vendor (Seasonal Retail)	Adventure Bound Camping Resort at Horton’s 67 South Highland Rd

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The applicant will not be issued their 2017 Transient Vendor (Seasonal Retail) License to operate at Adventure Bound Resort at Horton’s and Adventure Bound North Truro Camping Area.

SUGGESTED ACTION: *MOTION TO approve the 2017 Transient Vendor (Seasonal Retail) Licenses for Adventure Bound Resort at Horton’s and Adventure Bound North Truro Camping Area upon compliance with all regulations and receipt of the necessary fees.*

ATTACHMENTS:

1. Renewal Application and 2017 Board of Health Licenses for Adventure Bound Camping Resort at Horton’s
2. Renewal Application and 2017 Board of Health Licenses for Adventure Bound North Truro Camping Area



TOWN OF TRURO

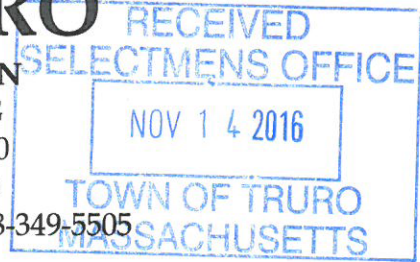
BUSINESS LICENSE APPLICATION

ADMINISTRATION • LICENSING

Main Floor Town Hall • P.O. Box 2030

24 Town Hall Rd • Truro, MA 02666

Tel: 508-349-7004 Extensions: 10 or 24 Fax: 508-349-5505



NO BUSINESS MAY OPERATE WITHOUT A VALID LICENSE ON THE PREMISES

The undersigned hereby applies for a License to conduct business in the Town of Truro in accordance with the Statutes of the Commonwealth of Massachusetts and subject to the Rules and Regulations of the Licensing Authorities.

Please check the appropriate box that best describes the license type (s) being applied for:

Business License Request	License Type	Hours of Operation
<input type="checkbox"/> New Application	<input checked="" type="checkbox"/> Transient Vendor - Seasonal Retail	<input type="checkbox"/> <u>Annual License</u>
<input checked="" type="checkbox"/> Renewal – No Changes	<input type="checkbox"/> Entertainment License <i>Complete Entertainment Application</i>	Number of Days Open:
<input type="checkbox"/> Renewal – Change (s) <i>Please describe below.</i>	<input type="checkbox"/> Lodging House ___ Rooms	Hours AM PM
<input type="checkbox"/> Transfer of License	<input type="checkbox"/> Alcohol License <i>Complete ABCC Application</i>	<input checked="" type="checkbox"/> <u>Seasonal License</u>
<input type="checkbox"/> Name Change	<input type="checkbox"/> Innholder	Number of Days Open:
<input type="checkbox"/> Manager Change	<input type="checkbox"/> Taxicabs	Opening Date: <u>4-1-17</u>
<input type="checkbox"/> Location Change	<input type="checkbox"/> Other	Closing Date: <u>10-30-17</u>
<input type="checkbox"/> Seasonal to Annual		Hours <u>8</u> AM <u>8</u> PM
<input type="checkbox"/> Annual to Seasonal		<input type="checkbox"/> Change of Hours
<input type="checkbox"/> Extension of Premises		<input type="checkbox"/> Other

Other information, please describe _____

APPLICANT INFORMATION

Name of Applicant H. Wayne Klekamp
Please Print

Name of Business/Corporation/Partnership A/c Mobile Home Park Inc at Hortons

Business Location 67 Highland Road North Truro, MA 02652
Street Address

Mailing Address of Business 905 16th Place Vero Beach, FL 32960
Please use preferred mailing address for any Town Correspondence

Business Contact Information _____
Business Phone Number/Cell Phone Number/Email Address

Name of Manager James Bourne
Please Print

Manager Contact Information 508 487-1847
Cell Number/Email Address

Manager's Mailing Address 67 Highland Road North Truro, MA 02652

FEIN Business Number [REDACTED]**CHECKLIST-Please provide the following items if not provided to the Health Department.**

- RESTAURANTS- See Health Department Application
- FIRE PROTECTION SYSTEMS ANNUAL TEST REPORT
- IF YOU HAVE EMPLOYEES- Provide Workers Compensation Affidavit **AND** Certificate of Insurance
- IF YOU DO NOT HAVE EMPLOYEES- Provide Workers Compensation Affidavit **ONLY**
- IF SELLING ALCOHOL FOR CONSUMPTION ON PREMISE
- Provide Liquor Liability Insurance
 - Provide Current Building and Fire Certificate of Inspection
 - TIPS Server Training Certificates for Servers
- Business Certificate with the Clerk's Office- *A Business Certificate is commonly referred to as a d/b/a or "Doing Business As" form. Its purpose is primarily for consumer protection and is considered a public record. Pursuant to M.G.L. Chapter 110, section 5, a person must file a business certificate when conducting business in Truro under any title (business name) other than the real name of the individual, partnership, or corporation. (Note: Certain exemptions to filing are allowed under section 6: a corporation doing business as its true name; a legal partnership is doing business under any title which includes the true surname of any partner; certain other exemptions exist for trusts and limited partnerships.)*


ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

11.7.16
Date

H. WAYNE KUCIARD II
Applicant Name *Please print*

Sign Here


Signature of Applicant

Complete application and supporting documents - mail or return them with the appropriate fees to:

TOWN OF TRURO
Administration Office/Licensing Department
Main Floor ♦ Truro Town Hall
24 Town Hall Rd ♦ PO Box 2030
Truro, MA 02666

-----**Office Use Only**----- Payment Received Health Agent or Board of Health Approval *(If applicable)* Board of Selectmen Meeting Date for Approval 2/14/2017

Number: 2017-025A

Fee \$50.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Campground

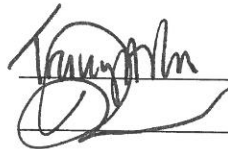
This is to certify that **Wayne Klekamp, mgr., d/b/a Adventure Bound Camping Resort
at Hortons**
67 South Highland Rd

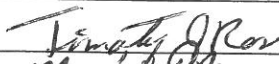
Has Been Granted A License to Operate **Recreational Camps, Overnight Camps or Trailer
Coach Parks**

This license is issued in conformity with the authority granted to the Truro Board of Health, by Chapter 140, Sections 32A, 32B, 32C, 32D, 32E as amended, and is subject to the provisions of the Laws of the Commonwealth of Massachusetts relating thereto, and upon such terms and conditions, and to the rules and regulations in regard to said Camps or Cabins so licensed as adopted by the Truro Board of Health and expires **December 31, 2017** unless sooner suspended or revoked.

Date *January 3, 2017*

of units: **218 sites**







Truro Board of Health

Number: 2017-025C

Fee \$10.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Ice Cream License

This is to Certify that

**Wayne Klekamp, mgr., d/b/a Adventure Bound Camping Resort
at Horton's
67 South Highland Rd**

IS HEREBY GRANTED A LICENSE

To sell

ice cream, soda water, and confections

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires
December 31, 2017 unless sooner suspended or revoked.

Date *January 3, 2017*

Patricia Agnew

Truro Board of Health Agent

Number: 2017-025B

Fee \$75.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Permit To Operate A Food Establishment

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws a Permit is hereby granted to:

**Wayne Klekamp, mgr., d/b/a Adventure Bound Camping Resort at Horton's
Highland Dairy General Store**

Whose place of business is **67 South Highland Rd**

Type of business and any restrictions **General Store (prepackaged & microwave food items/dry goods)**

To operate a food establishment in **Truro**

Permit Expires: **December 31, 2017**

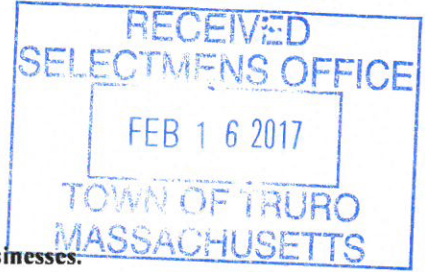
Date Issued: *January 3, 2017*

Patricia Payne RS

Truro Board of Health Agent



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 1 Congress Street, Suite 100
 Boston, MA 02114-2017
 www.mass.gov/dia



Workers' Compensation Insurance Affidavit: General Businesses.
 TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: A/C Mobile Home Park Inc at Horton's

Address: 67 South Highland Road

City/State/Zip: North Truro, MA 02652 Phone #: _____

Are you an employer? Check the appropriate box:

- 1. I am an employer with seasonal employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other Campground

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Everest National Insurance Company

Insurer's Address: 477 Martinsville Road

City/State/Zip: Liberty Corner, NJ 07938-0830

Policy # or Self-ins. Lic. # [REDACTED] Expiration Date: 4/1/2017

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: 2.16.17

Phone #: 772 584-3628

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
- 6. Other _____

Contact Person: _____ Phone #: _____

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
INFORMATION PAGE**

Renewal Reissue

New Policy No. [REDACTED]
 Rewrite Prior Policy No: [REDACTED]
Account No:

EVEREST NATIONAL INSURANCE COMPANY (A stock company)

NCCI Carrier Code: [REDACTED]
477 Martinsville Road
Liberty Corner, NJ 07938-0830
Telephone Number: 800-438-4375

N.J. Taxpayer Identification No: [REDACTED]
1. The Insured: **H WAYNE KLEKAMP INC**

Branch Code: **035**
Producer: **R-T SPECIALTY, LLC**

Mailing address: **905 16TH PLACE
VERO BEACH, FL 32960**

Address: **500 WEST MONROE STREET
28TH FLOOR
CHICAGO, IL 60661**

Sub-producer:
Address:

Individual Partnership Corporation Joint Venture Other _____

FEIN: SEE EXTENSION OF INFORMATION PAGE - NAMED INSURED, IDENTIFICATION NUMBERS AND OTHER WORKPLACES SCHEDULE.

Other Workplaces not shown above: SEE EXTENSION OF INFORMATION PAGE - NAMED INSURED, IDENTIFICATION NUMBERS AND OTHER WORKPLACES SCHEDULE.

2. The policy period is from 04-01-2016 to 04-01-2017 effective 12:01 a.m. Standard Time at the insured's mailing address. This is a three-year fixed policy

Anniversary Rate Date:

- 3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states or territories listed here:
AZ FL MA MD NH NJ PA TN
- B. Employers Liability Insurance: Part Two of the policy applies to work in each state or territory listed in Item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident	\$	<u>1,000,000</u>	each accident
Bodily Injury by Disease	\$	<u>1,000,000</u>	policy limit
Bodily Injury by Disease	\$	<u>1,000,000</u>	each employee
- C. Other States Insurance: Part Three of the policy applies to the states or territories, if any, listed here: All states EXCEPT those listed in item 3.A. of the Information Page and the following states or territories:
NY ND OH PR VI WA WY
- D. This policy includes these endorsements and schedules:
SEE EXTENSION OF INFORMATION PAGE - SCHEDULE OF FORMS AND ENDORSEMENTS.

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

SEE EXTENSION OF INFORMATION PAGE - CLASSIFICATION SCHEDULE/PREMIUM ELEMENTS.

Minimum Premium	\$	900	Total Estimated Annual Premium	\$	127,989
Expense Constant	\$	338			
				Total Estimated Charge	\$ 131,013

If Indicated below, interim adjustments of premium shall be made:

Semi-annually Quarterly Monthly

Deposit Premium \$ _____
Countersigned by _____
Date _____

EVEREST NATIONAL INSURANCE COMPANY (A stock company)
NCCI CARRIER CODE: [REDACTED]

Policy Number: [REDACTED]

EXTENSION OF INFORMATION PAGE

CLASSIFICATION SCHEDULE/PREMIUM ELEMENTS
(ITEM 4)

State: MASSACHUSETTS

Risk ID: [REDACTED]

Named Insured: H WAYNE KLEKAMP INC

Effective Date: 04-01-2016
12:01 A.M. Standard Time

Loc. No.	Classification of Operation	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
002					
003					
	CLERICAL OFFICE EMPLOYEES NOC	8810	\$ 75,000	.08	\$ 60
	CAMP OPERATION NOC	9015	\$ 235,000	2.99	\$ 7,027
PREMIUM ELEMENTS					
TOTAL CLASS PREMIUM					\$ 7,087
	INCREASE LIMITS	1.02	9812		\$ 142
TOTAL SUBJECT PREMIUM					\$ 7,229
	EXPERIENCE MODIFICATION	1.39	9898		\$ 2,819
TOTAL MODIFIED PREMIUM					\$ 10,048
STANDARD PREMIUM					\$ 10,048
	ARAP RATING PLAN	1.00	0277		\$ 0
	PREMIUM DISCOUNT	.953	0064		\$ -472
EXPENSE CONSTANT					\$ 338
	TERRORISM RISK INS ACT 2002	.03	9740		\$ 93
TOTAL ESTIMATED PREMIUM					\$ 10,007
	MACHWC (SURCHARGE)	1.0575	S201		\$ 566
TOTAL ESTIMATED CHARGE					\$ 10,573

EVEREST NATIONAL INSURANCE COMPANY (A stock company) Policy Number: [REDACTED]

NCCI CARRIER CODE: [REDACTED]

EXTENSION OF INFORMATION PAGE

NAMED INSURED, IDENTIFICATION NUMBERS AND OTHER WORKPLACES SCHEDULE

(ITEM 1)

Named Insured: H WAYNE KLEKAMP INC

Effective Date: 04-01-2016
12:01 A.M. Standard Time

MASSACHUSETTS

LOC. NO.: 002 H WAYNE KLEKAMP INC
42-44-46-48 HIGHLAND ROAD
NORTH TRURO MA 02652
FEIN: [REDACTED]
NAIC Code: 521100 [REDACTED]

LOC. NO.: 003 H WAYNE KLEKAMP INC
67-71 SOUTH HIGHLAND ROAD
NORTH TRURO MA 02652
FEIN: [REDACTED]
NAIC Code: 521100 [REDACTED]

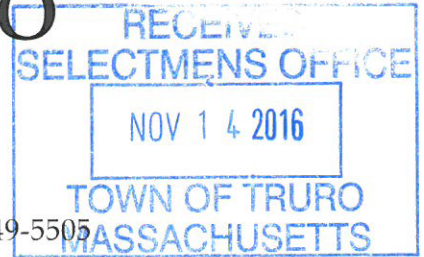


TOWN OF TRURO

**BUSINESS LICENSE APPLICATION
ADMINISTRATION • LICENSING**

Main Floor Town Hall • P.O. Box 2030
24 Town Hall Rd • Truro, MA 02666

Tel: 508-349-7004 Extensions: 10 or 24 Fax: 508-349-5505



NO BUSINESS MAY OPERATE WITHOUT A VALID LICENSE ON THE PREMISES

The undersigned hereby applies for a License to conduct business in the Town of Truro in accordance with the Statutes of the Commonwealth of Massachusetts and subject to the Rules and Regulations of the Licensing Authorities.

Please check the appropriate box that best describes the license type (s) being applied for:

Business License Request	License Type	Hours of Operation
<input type="checkbox"/> New Application	<input checked="" type="checkbox"/> Transient Vendor - Seasonal Retail	<input type="checkbox"/> <u>Annual License</u>
<input checked="" type="checkbox"/> Renewal – No Changes	<input type="checkbox"/> Entertainment License <i>Complete Entertainment Application</i>	Number of Days Open:
<input type="checkbox"/> Renewal – Change (s) <i>Please describe below.</i>	<input type="checkbox"/> Lodging House ___ Rooms	Hours AM PM
<input type="checkbox"/> Transfer of License	<input type="checkbox"/> Alcohol License <i>Complete ABCC Application</i>	<input checked="" type="checkbox"/> <u>Seasonal License</u>
<input type="checkbox"/> Name Change	<input type="checkbox"/> Innholder	Number of Days Open:
<input type="checkbox"/> Manager Change	<input type="checkbox"/> Taxicabs	Opening Date: <u>4-1-17</u>
<input type="checkbox"/> Location Change	<input type="checkbox"/> Other	Closing Date: <u>10-30-17</u>
<input type="checkbox"/> Seasonal to Annual		Hours <u>8</u> AM <u>8</u> PM
<input type="checkbox"/> Annual to Seasonal		<input type="checkbox"/> Change of Hours
<input type="checkbox"/> Extension of Premises		<input type="checkbox"/> Other

Other information, please describe _____

APPLICANT INFORMATION

Name of Applicant H. Wayne Klekamp
Please Print

Name of Business/Corporation/Partnership Adventure Bound Camping Resort - Cape Cod

Business Location 46 Highland Road North Truro, MA 02652
Street Address

Mailing Address of Business 905 16th Place Vero Beach, FL 32960
Please use preferred mailing address for any Town Correspondence

Business Contact Information [REDACTED]
Business Phone Number/Cell Phone Number/Email Address

Name of Manager James Bourne
Please Print

Manager Contact Information 508 487-1847
Cell Number/Email Address

Manager's Mailing Address 46 Highland Road North Truro, MA 02652

FEIN Business Number [REDACTED]

CHECKLIST-Please provide the following items if not provided to the Health Department.

- RESTAURANTS- See Health Department Application
- FIRE PROTECTION SYSTEMS ANNUAL TEST REPORT
- IF YOU HAVE EMPLOYEES- Provide Workers Compensation Affidavit **AND** Certificate of Insurance
- IF YOU DO NOT HAVE EMPLOYEES- Provide Workers Compensation Affidavit **ONLY**
- IF SELLING ALCOHOL FOR CONSUMPTION ON PREMISE
 - Provide Liquor Liability Insurance
 - Provide Current Building and Fire Certificate of Inspection
 - TIPS Server Training Certificates for Servers
- Business Certificate with the Clerk's Office-*A Business Certificate is commonly referred to as a d/b/a or "Doing Business As" form. Its purpose is primarily for consumer protection and is considered a public record. Pursuant to M.G.L. Chapter 110, section 5, a person must file a business certificate when conducting business in Truro under any title (business name) other than the real name of the individual, partnership, or corporation. (Note: Certain exemptions to filing are allowed under section 6: a corporation doing business as its true name; a legal partnership is doing business under any title which includes the true surname of any partner; certain other exemptions exist for trusts and limited partnerships.)*

ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

11. 7. 16

Date

H. WAYNE KIDLAND II
Applicant Name *Please print*


Signature of Applicant

Complete application and supporting documents - mail or return them with the appropriate fees to:

TOWN OF TRURO
Administration Office/Licensing Department
Main Floor • Truro Town Hall
24 Town Hall Rd • PO Box 2030
Truro, MA 02666

-----Office Use Only-----

Payment Received

Health Agent or Board of Health Approval *(If applicable)* Board of Selectmen Meeting Date for Approval 2/14/2017

Number: 2017-024

Fee \$50.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Campground

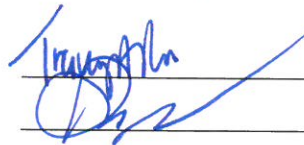
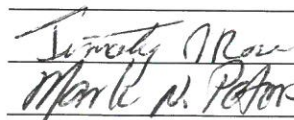
This is to certify that **Wayne Klekamp, mgr., d/b/a North Truro Camping Area**
46 Highland Rd

Has Been Granted A License to Operate **Recreational Camps, Overnight Camps or Trailer**
Coach Parks

This license is issued in conformity with the authority granted to the Truro Board of Health, by Chapter 140, Sections 32A, 32B, 32C, 32D, 32E as amended, and is subject to the provisions of the Laws of the Commonwealth of Massachusetts relating thereto, and upon such terms and conditions, and to the rules and regulations in regard to said Camps or Cabins so licensed as adopted by the Truro Board of Health and expires **December 31, 2017** unless sooner suspended or revoked.

Date
December 21, 2014

of units: **330 sites**


_____

Truro Board of Health



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 1 Congress Street, Suite 100
 Boston, MA 02114-2017
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
 TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: North Truro Camping DBA Adventure Bound
Camping Resorts - Cape Cod

Address: 46 Highland Road

City/State/Zip: North Truro, MA 02652 Phone #: 508 487-1847

Are you an employer? Check the appropriate box:

1. I am an employer with seasonal employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other campground

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: First National Ins Agency

Insurer's Address: 12 Federal Street Suite 405

City/State/Zip: Pittsburgh, PA 15212

Policy # or Self-ins. Lic. # [REDACTED] Expiration Date: 4-1-17

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature]

Date: 11-7-16

Phone #: [REDACTED]

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
 6. Other _____

Contact Person: _____ Phone #: _____

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
INFORMATION PAGE**

Renewal Reissue

New Policy No. [REDACTED]
 Rewrite Prior Policy No: [REDACTED]
Account No:

EVEREST NATIONAL INSURANCE COMPANY (A stock company)

NCCI Carrier Code: [REDACTED]
477 Martinsville Road
Liberty Corner, NJ 07938-0830
Telephone Number: 800-438-4375

N.J. Taxpayer Identification No: [REDACTED]
1. The Insured: **H WAYNE KLEKAMP INC**

Branch Code: **035**
Producer: **R-T SPECIALTY, LLC**

Mailing address: **905 16TH PLACE
VERO BEACH, FL 32960**

Address: **500 WEST MONROE STREET
28TH FLOOR
CHICAGO, IL 60661**

Sub-producer:
Address:

Individual Partnership Corporation Joint Venture Other _____

FEIN: SEE EXTENSION OF INFORMATION PAGE - NAMED INSURED, IDENTIFICATION NUMBERS AND OTHER WORKPLACES SCHEDULE.

Other Workplaces not shown above: SEE EXTENSION OF INFORMATION PAGE - NAMED INSURED, IDENTIFICATION NUMBERS AND OTHER WORKPLACES SCHEDULE.

2. The policy period is from 04-01-2016 to 04-01-2017 effective 12:01 a.m. Standard Time at the insured's mailing address. This is a three-year fixed policy

Anniversary Rate Date:

- 3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states or territories listed here:
AZ FL MA MD NH NJ PA TN
- B. Employers Liability Insurance: Part Two of the policy applies to work in each state or territory listed in Item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident	\$	<u>1,000,000</u>	each accident
Bodily Injury by Disease	\$	<u>1,000,000</u>	policy limit
Bodily Injury by Disease	\$	<u>1,000,000</u>	each employee
- C. Other States Insurance: Part Three of the policy applies to the states or territories, if any, listed here: All states EXCEPT those listed in item 3.A. of the Information Page and the following states or territories:
NY ND OH PR VI WA WY
- D. This policy includes these endorsements and schedules:
SEE EXTENSION OF INFORMATION PAGE - SCHEDULE OF FORMS AND ENDORSEMENTS.

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

SEE EXTENSION OF INFORMATION PAGE - CLASSIFICATION SCHEDULE/PREMIUM ELEMENTS.

Minimum Premium	\$	900	Total Estimated Annual Premium	\$	127,989
Expense Constant	\$	338			
			Total Estimated Charge	\$	131,013

If Indicated below, interim adjustments of premium shall be made:

Semi-annually Quarterly Monthly

Deposit Premium \$
Countersigned by _____
Date _____

EVEREST NATIONAL INSURANCE COMPANY (A stock company)
NCCI CARRIER CODE: [REDACTED]

Policy Number: [REDACTED]

EXTENSION OF INFORMATION PAGE

CLASSIFICATION SCHEDULE/PREMIUM ELEMENTS
(ITEM 4)

State: MASSACHUSETTS

Risk ID: [REDACTED]

Named Insured: H WAYNE KLEKAMP INC

Effective Date: 04-01-2016
12:01 A.M. Standard Time

Loc. No.	Classification of Operation	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
002					
003					
	CLERICAL OFFICE EMPLOYEES NOC	8810	\$ 75,000	.08	\$ 60
	CAMP OPERATION NOC	9015	\$ 235,000	2.99	\$ 7,027
PREMIUM ELEMENTS					
TOTAL CLASS PREMIUM					\$ 7,087
	INCREASE LIMITS	1.02	9812		\$ 142
TOTAL SUBJECT PREMIUM					\$ 7,229
	EXPERIENCE MODIFICATION	1.39	9898		\$ 2,819
TOTAL MODIFIED PREMIUM					\$ 10,048
STANDARD PREMIUM					\$ 10,048
	ARAP RATING PLAN	1.00	0277		\$ 0
	PREMIUM DISCOUNT	.953	0064		\$ -472
EXPENSE CONSTANT					\$ 338
	TERRORISM RISK INS ACT 2002	.03	9740		\$ 93
TOTAL ESTIMATED PREMIUM					\$ 10,007
	MACHWC (SURCHARGE)	1.0575	S201		\$ 566
TOTAL ESTIMATED CHARGE					\$ 10,573

EVEREST NATIONAL INSURANCE COMPANY (A stock company) Policy Number: [REDACTED]

NCCI CARRIER CODE: [REDACTED]

EXTENSION OF INFORMATION PAGE

NAMED INSURED, IDENTIFICATION NUMBERS AND OTHER WORKPLACES SCHEDULE

(ITEM 1)

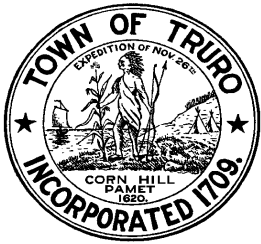
Named Insured: H WAYNE KLEKAMP INC

Effective Date: 04-01-2016
12:01 A.M. Standard Time

MASSACHUSETTS

LOC. NO.: 002 H WAYNE KLEKAMP INC
42-44-46-48 HIGHLAND ROAD
NORTH TRURO MA 02652
FEIN: [REDACTED]
NAIC Code: 521100 [REDACTED]

LOC. NO.: 003 H WAYNE KLEKAMP INC
67-71 SOUTH HIGHLAND ROAD
NORTH TRURO MA 02652
FEIN: [REDACTED]
NAIC Code: 521100 [REDACTED]



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: March 27, 2017

ITEM: Renewal of Seasonal Alcohol Licenses for 2017

EXPLANATION: Every March the review and approval of the Seasonal alcohol licenses comes before the Local Licensing Authorities/Board of Selectmen for restaurants and package stores. These Seasonal licenses run from April 1-January 15. The Town of Truro currently has ten (10) such licenses, eight (8) On-Premise (MGL 138 § 12) Restaurants and two (2) Off-Premise (MGL 138 § 15) package stores.

The following establishments are seeking renewal: **Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc. (New), Fuller's Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain's Choice, Payomet Performing Arts Center, and Highland Links Golf Course.**

All Liquor Liability and Certificates of Inspection will be required prior to issuance of on-premise licenses as required by the Alcoholic Beverages Control Commission.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Seasonal Alcohol Licenses will not be renewed for 2017 if not approved by the Local Licensing Authority for submission to the Alcohol Beverages Control Commission (ABCC).

SUGGESTED ACTION: *MOTION TO approve the 2017 renewal of the seasonal alcohol licenses for Whitman House Restaurant, Blackfish Restaurant, Top Mast Café, Jams Too Inc., Fuller's Package Store, Terra Luna Restaurant, Beach Point Health & Swim Club, Captain's Choice, Payomet Performing Arts Center, and Highland Links Golf Course and submission to the Alcohol Beverages Control Commission.*

ATTACHMENTS:

1. ABCC Seasonal License Holder's Applications
2. Chief of Police Review of Seasonal Licensees
3. Copies of 2016 Seasonal Alcohol Licenses



COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION
239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

Retail License Renewal

Record Number: 00002-RS-1292

License Number: 00002-RS-1292	Municipality: TRURO
License Name / DBA: Robert L Rice Inc / WHITMAN HOUSE	License Class: Seasonal
Premises Address: Great Hollow Road Truro, MA 02666	License Type: Restaurant
Manager: Robert L Rice	License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Robert L Rice
Signature of Authorized Party

[Redacted]
EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS: [Redacted]

Additional Information: _____





COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION
239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman


Retail License Renewal

Record Number: 00003-RS-1292


License Number:	00003-RS-1292	Municipality:	TRURO
License Name / DBA:	Pamet Restaurant Group Inc / BLACKFISH	License Class:	Seasonal
Premises Address:	Truro Center Road Truro, MA 02666	License Type:	Restaurant
Manager:	Eric Jansen	License Category:	All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



Signature of Authorized Party


EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS: 

Additional Information: _____





COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION
239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

Retail License Renewal

Record Number: 00006-RS-1292

License Number: 00006-RS-1292
License Name / DBA: Top Mast Resort Inc / TOP MAST CAFE
Premises Address: Shore Road Truro, MA 02652
Manager: Albert R Silva

Municipality: TRURO
License Class: Seasonal
License Type: Restaurant
License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Albert Silva
Signature of Authorized Party

[REDACTED]
EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS: [REDACTED]

Additional Information: _____





THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Retail License Renewal
BLANK RENEWAL FORM

License Number:	00011-PK-1292	Municipality:	TRURO
License Name:	Jams Too Inc./JAMS	License Class:	Seasonal
Premises Address:	Truro Center Road Truro, MA 02666	License Type:	Off-Premises / Package Store
Manager Name:	Dawn Snow	License Category:	Wines and Malt

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Dawn Snow
Signature of Authorized Party

[REDACTED]
Employer Identification Number
(Do Not Use Social Security Number)

Dawn Snow
Printed Name of Signer

[REDACTED]
Email Address

Additional Information:



COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

Retail License Renewal

Record Number: 00012-PK-1292

License Number: 00012-PK-1292	Municipality: TRURO
License Name / DBA: 2ds Transport Inc / FULLERS PACKAGE STORE	License Class: Seasonal
Premises Address: Route 6 Truro, MA 02666	License Type: Package Store
Manager: Frederick R Dunn	License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature of Authorized Party

EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS

Additional Information: _____





COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

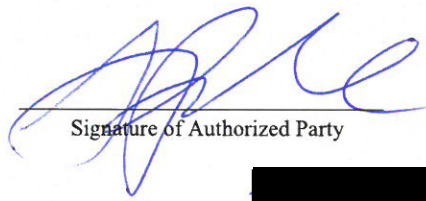
Retail License Renewal

Record Number: 00018-RS-1292


License Number: 00018-RS-1292	Municipality: TRURO
License Name / DBA: Stostef Inc / TERRA LUNA RESTAURANT	License Class: Seasonal
Premises Address: Shore Rd Truro, MA 02652	License Type: Restaurant
Manager: Anthony J Pasquale	License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



Signature of Authorized Party



EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS: 

Additional Information: _____



COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

Retail License Renewal

Record Number: 00034-GP-1292

License Number: 00034-GP-1292
License Name / DBA: Beach Point Health And Swim Club Llc / BEACH POINT HEALTH AND SWIM CLUB LLC
Premises Address: Shore Road Truro, MA 02652
Manager: Albert R Silva

Municipality: TRURO
License Class: Seasonal
License Type: General On-Premises
License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Albert R Silva

Signature of Authorized Party

EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS:

Additional Information: _____





COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

Retail License Renewal

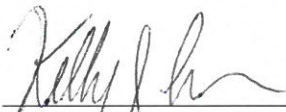
Record Number: 00038-RS-1292

License Number: 00038-RS-1292
License Name / DBA: Johnson Golf Management Inc / HIGHLAND LINKS GOLF COURSE
Premises Address: Highland Light Road Truro, MA 02652
Manager: Kelly Laramée

Municipality: TRURO
License Class: Seasonal
License Type: Restaurant
License Category: All Alcoholic Beverages

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



Signature of Authorized Party



EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS: 

Additional Information: _____





COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

Retail License Renewal

Record Number: 00039-GP-1292

License Number: 00039-GP-1292
License Name / DBA: Payomet Inc / PAYOMET PERFORMING ARTS CENTER
Premises Address: Old Dewline Road Truro, MA 02666
Manager: Kevin Rice

Municipality: TRURO
License Class: Seasonal
License Type: General On-Premises
License Category: Wines and Malt

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature of Authorized Party

EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS:

Additional Information: _____





COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE TREASURER
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

Jean M. Lorizio, Esq.
Commission Chairman

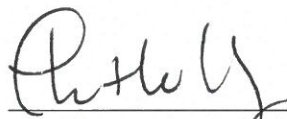
Retail License Renewal

Record Number: 00040-RS-1292


License Number:	00040-RS-1292	Municipality:	TRURO
License Name / DBA:	Captains Choice Inc	License Class:	Seasonal
Premises Address:	Highland Road D Truro, MA 02652	License Type:	Restaurant
Manager:	Christopher W King	License Category:	Wines and Malt

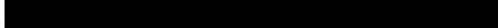
I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



Signature of Authorized Party


EMPLOYER IDENTIFICATION NUMBER:
(Do not use a Social Security Number)

EMAIL ADDRESS:  _____

Additional Information: _____





TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004 , Extension: 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

MEMO

To: Chief of Police, Kyle Takakjian, Truro Police Department
From: Nicole Tudor, Executive Assistant
Date: March 6, 2017
Re: 2017 Seasonal Liquor License Renewals

Please review the following 9 renewals and 1 new license for the seasonal alcohol beverage licenses for 2017 and kindly make any comments or concerns as you deem necessary. We anticipate the Local Licensing Authority (BOS) will review these renewal applications either March 14th or 27th.

2017 SEASONAL LIQUOR LICENSE RENEWAL APPLICANTS:

1. **Beach Point Health and Swim Club, LLC**, 217 Shore Road, Albert Silva, Manager
 License #00034-GP-1292 (ABCC) Type of License: General On Premise Category: All Alcohol

Approved/No Issues or Violations Reason for Denial

Comments: None

2. Pamet Restaurant Group, Inc., dba **Blackfish Restaurant**, 17 Truro Center Rd, Eric Jansen Manager
 License # 00003-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations Reason for Denial

Comments: None

3. Captains Choice Inc. dba **Captain's Choice**, 4 Highland Rd Unit D, Christopher W. King, Manager
 License # 00040-RS-1292 (ABCC) Type of License: Restaurant
 Category: Wine and Malt

Approved/No Issues or Violations Reason for Denial

Comments: None

4. 2 D's Transport, Inc. dba **Fuller's Package Store**, 300 Route 6, Frederick W. Dunn, Manager
License # 00012-PK-1292 (ABCC) Type of License: Package Store Category: All Alcohol

Approved/No Issues or Violations Reason for Denial

Comments: none

5. Johnson Golf Management, Inc., dba **Highland Links Golf Course**, 10 Highland Light Road, Kelly Laramie, Manager
License # 00038-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations Reason for Denial

Comments: none

6. Jams, Too, Inc., dba **Jams**, 14 Truro Center Rd, Dawn Snow, Manager (New)
License # 00011-PK-1292 (ABCC) Type of License: Package Store Category: Wine & Malt

Approved/No Issues or Violations Reason for Denial

Comments: none

7. Payomet, Inc., dba **Payomet Performing Arts Center**, 29 Old Dewline Rd, Kevin Rice, Manager
License # 00039-GP-1292 (ABCC) Type of License: General on Premises
Category: Wine and Malt

Approved/No Issues or Violations Reasons for Denial

Comments: none

8. Top Mast Resort Inc, dba **Top Mast Cafe**, 209 Shore Rd, Albert R. Silva, Manager
License # 00006-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations Reasons for Denial

Comments: none

9. Stostef, Inc dba **Terra Luna Restaurant**, 104 Shore Rd, Anthony Pasquale, Manager
License # 00018-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations Reasons for Denial

Comments: none

10. Robert L. Rice, Inc, dba **Whitman House Rest.**, 5 Great Hollow Rd, Robert L. Rice, Manager
License # 00002-RS-1292 (ABCC) Type of License: Restaurant Category: All Alcohol

Approved/No Issues or Violations Reasons for Denial

Comments: none

POLICE DEPARTMENT APPROVAL

Date: 3/13/17

Signature: Kyle Takakjian
Kyle Takakjian, Chief of Police

© 1988 GOES 1353
All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF
The TOWN of TRURO

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To ROBERT L. RICE, Inc., dba Whitman House Restaurant

Robert L. Rice, Manager

on the following described premises

First Floor: 4 dining rooms & cocktail lounge, cellar & storage.

Second floor: restroom & storage.

Located off Route 6 at 7 Great Hollow Rd., Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2017, unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 22nd day of March 2016

The Hours during which Alcoholic Beverages may be sold are

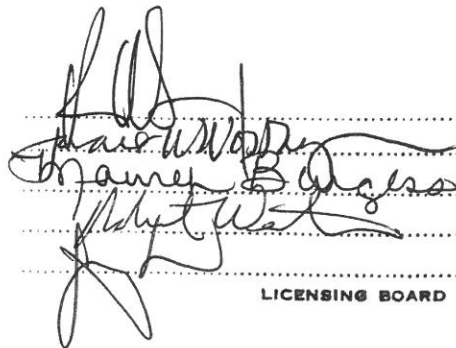
From

Monday-Saturday

11:00am-11:00pm

Sunday 12:00pm-11:00pm

ABCC Lic. # 129200002



LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

© 1998 H&W
All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF
The TOWN of TRURO
MASSACHUSETTS

HEREBY GRANTS A COMMON VICTUALER

**License to Expose, Keep for Sale, and to Sell
All Kinds of Alcoholic Beverages
To Be Drunk On the Premises**

To Pamet Restaurant Group, Inc. dba Blackfish Restaurant
Eric Jansen, Manager

on the following described premises
1 1/2 story building with three rooms & adjacent terrace. Both entrance &
exit on the side of the road. Located at 17 Truro Center Road, Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2017, unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 22nd day of March 2016

The Hours during which Alcoholic Beverages may be sold are

From Monday-Saturday
8:00am-1:00am
Sunday 12:00pm-1:00am
ABCC Lic. # 12920003

Maura Burgess
Maura Burgess
LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

© 1998 GOES 4353
All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF
The TOWN of TRURO

MASSACHUSETTS

HEREBY GRANTS A COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell
All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To TOP MAST RESORT, Inc., dba Top Mast Cafe'

Albert R. Silva, Manager

on the following described premises

Two-story building, upper level is manager's quarters.

Lower story is restaurant, kitchen, restrooms & garage.

Located at 209 Shore Rd., Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2017, unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 22nd day of March 2016

The Hours during which Alcoholic Beverages may be sold are

From

Monday-Saturday

09:00am-11:00pm

Sunday 10:00am-11:00pm

ABCC Lic. # 129200006

[Handwritten Signature]
Maurice Burgess
LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

© 1998 GOES 4353
All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN of TRURO

MASSACHUSETTS

HEREBY GRANTS A

RETAIL PACKAGE GOODS STORE

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

Not To Be Drunk On the Premises

To 2 d's Transport Inc. dba Fuller's Package Store

Frederick R. Dunn, Manager

on the following described premises

Single-story building with two rooms, full basement

for storage. Located at 300 Route 6, Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 20.17., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 22nd day of March 20.16

The Hours during which Alcoholic Beverages may be sold are

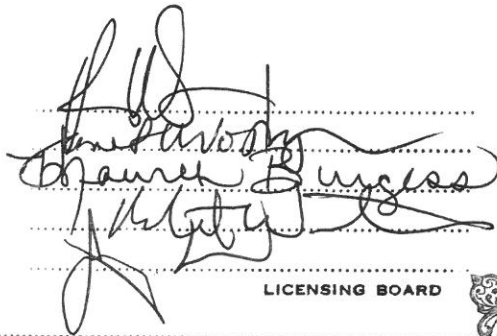
From

Monday - Saturday

8:30am-11:00pm

Sunday 10:00am-11:00pm

ABCC Lic. # 12920012



LAUREL BURGESS
LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

© 1994 GOS 433
All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF
The TOWN of TRURO
MASSACHUSETTS

HEREBY GRANTS A COMMON VICTUALER

**License to Expose, Keep for Sale, and to Sell
All Kinds of Alcoholic Beverages
To Be Drunk On the Premises**

To STOSTEF, Inc., dba Terra Luna Restaurant
Anthony J. Pasquale, Manager

on the following described premises
One story building with dining rooms and kitchen.
Located at 104 Route 6A (Shore Road), Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 20.17., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 22nd day of March 20 16

The Hours during which Alcoholic Beverages may be sold are

From Monday-Saturday
10:00am-10:00pm
Sunday 12:00pm-10:00pm
ABCC Lic. # 129200018

Maureen Bussler
LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

**LICENSE
ALCOHOLIC BEVERAGES**

**THE LICENSING BOARD OF
THE TOWN OF TRURO
MASSACHUSETTS
HEREBY GRANTS A**

GENERAL ON PREMISES

**LICENSE TO EXPOSE, KEEP FOR SALE, AND TO SELL
ALL KINDS OF ALCOHOLIC BEVERAGES**

TO BE DRUNK ON THE PREMISES

To Beach Point Health & Swim Club, LLC
Albert Silva, Manager

On the following described premises

The building is a 5000 sqft complex housing a 50' pool, kiddie pool,
hot tub, sauna, steam room, exercise room, 3 private showers, & 2
bathrooms. Exits are located on each end of the building & in the rear
of the building. Located at 217 Shore Rd, Truro.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th, 2017 unless earlier suspended, cancelled, or revoked. In testimony whereof, the undersigned have hereunto affixed their official signatures this 22nd day of March 2016

The hours during which alcoholic beverages
may be sold are from:

Monday-Saturday

9:00am-12:00am

Sunday 10:00am-12:00am

ABCC Lic. # 129200034

[Signature]
[Signature]
Maureen Burgess
[Signature]
[Signature]
Licensing Board, Town of Truro

© 1998 COES 4354
All Rights Reserved

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The Town of Truro

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To Johnson Golf Management Inc., dba Highland Links Golf Course
Kelly Laramee, Manager

on the following described premises

Two-story building, 1st floor consists of a pro-shop, food & beverage
area and adjacent deck. 2nd floor consists of offices. Exit and entrance
located in the front & rear. Located on Highland Light Road.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires JANUARY 15TH 2017, unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 22nd day of MARCH 2016

The Hours during which Alcoholic Beverages may be sold are

From
MONDAY-SATURDAY
10:00AM-7:00PM
SUNDAY
10:00AM-7:00PM
ABCC #: 129200038

[Handwritten signatures]
Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

**LICENSE
ALCOHOLIC BEVERAGES**

**THE LICENSING BOARD OF
THE TOWN OF TRURO
MASSACHUSETTS
HEREBY GRANTS A**

GENERAL ON PREMISES

**LICENSE TO EXPOSE, KEEP FOR SALE, AND TO SELL
WINE & MALT ALCOHOLIC BEVERAGES**

TO BE DRUNK ON THE PREMISES

To Payomet, Inc.
dba Payomet Performing Arts Center
Kevin Rice, Manager

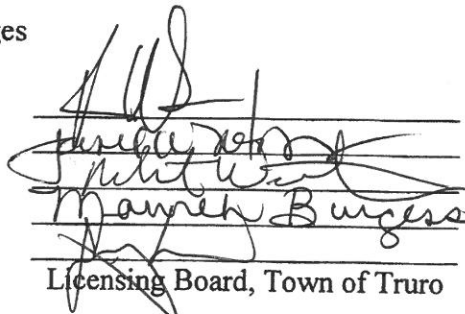
On the following described premises
Performing arts center seasonal facility located in a main tent (50x75)
and two adjacent side tents (20x50 & 23x49). Main tent includes a lobby
with concession/bar area, stage and fixed seating areas; side tents
accomodate additional fixed seating. Located at 29 Old Dewline Rd.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15, 2017 unless earlier suspended, cancelled, or revoked. In testimony whereof, the undersigned have hereunto affixed their official signatures this 22nd day of March 2016

The hours during which alcoholic beverages
may be sold are from:

Monday - Saturday
5:00pm-10:30pm
Sunday 5:00pm-10:30pm

ABCC # 129200039


Maureen Burgess
Licensing Board, Town of Truro

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The.....Town.....of.....Truro.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

To Captain's Choice Inc.

Christopher W. King, Manager

on the following described premises

One story building with kitchen, dining room, and bathroom (850 sq.ft.). Three entrances and three exits of

which two exits are available to the public. Outdoor patio area beneath awning (1200 sq. ft).

Crawl space (850 sq. ft.) not used. Attic (850 sq.ft) used for storage. Located at 4 Highland Rd Unit D, North Truro

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires January 15th 2017....., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 29th day of March 2016

The Hours during which Alcoholic Beverages may be sold are

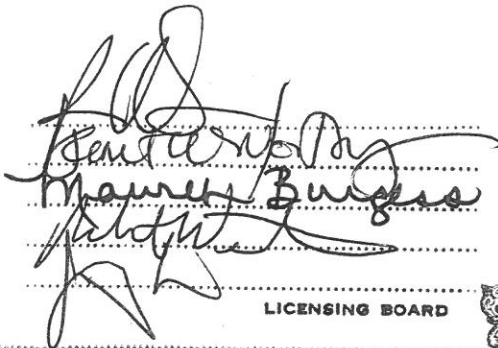
From

Monday-Saturday

10:00AM-10:00PM

Sunday 10:00AM-10:00PM

ABCC # 129200040



LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

DRAFT

**Truro Board of Selectmen Meeting
Council on Aging – 7 Standish Way, Truro, MA
Wednesday, March 8, 2017**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Town Accountant Trudi Brazil; Town Assessor Cathy Fryxell, Finance Committee Vice-chair Richard Wood

Chair Paul Wisotzky called the meeting to order at 5:02 p.m.

FISCAL YEAR 2018 BUDGET

Town Manager Rae Ann Palmer explained items included in the Fiscal Year 2018 Budget Recap: the CPA debt for Poor's Hill; an Overlay for tax abatements; Cherry Sheet offsets; State and County assessments; debt exclusion for East Harbor; Receipts Reserved Funds, and State Aid. She reviewed changes to the Budget that had been made. Health Insurance had gone up; the Transfer Station trailer had come out of the Capital Budget; and a staff position at the Council on Aging had been dropped to Step 3 and will be a shared position with the Recreation Department.

Ms. Palmer and the Selectmen discussed the sale of Transfer Station stickers at the Beach Office and personnel at Pamet Harbor. Selectmen wanted to understand the increases for FY 2018. One-time revenue sources had been used to balance the Budgets for the last two years, Ms. Palmer said. This is not an option for the FY18 Budget, and the Town is facing an override decision. Department Heads have budgeted carefully, as requested, cutting back on items where money had been turned back in the past.

The Town needs to have a Budget in place that it can work with as of July 1, 2017, the start of Fiscal Year 2018. This has to be determined whether or not an override passes at Annual Town Meeting and as a ballot question. The Town Manager had suggestions for override items to make this work. She distributed a list of items for the Selectmen to consider. Paul Wisotzky noted that inevitably the Town has to increase the levy capacity through an override or has to cut services.

The Selectmen discussed each potential override item keeping in mind their Goals and Objectives and the impact of cutting services. Items considered for an override were: a DPW truck/sander/plow; a media person for the Town website; Education for Pre-K through Grade 6; Human Services; Youth Sports; days of operation at the Transfer Station; reduction of staff hours at the Beach Office; a new Recreation and Beach Department truck, flooring for the apparatus bay at the Fire Department and an awning for the Community Center.

As part of the concern about the override and the increasing cost of doing business, Rae Ann Palmer and the Selectmen briefly reviewed the idea of a residential tax exemption. Deputy Assessor Cathy Fryxell has been working on an analysis of the impact of implementing an exemption. The topic of a residential tax exemption will be an agenda item at a regular Board of Selectmen's meeting.

Town Manager Rae Ann Palmer and the Board planned meeting schedules and agenda for upcoming meetings on Tuesday, March 14th, Monday, March 27th, and Monday, April 10th. Pre-Town Meeting will be held on Tuesday, April 11th.

ADJOURNMENT

Maureen Burgess moved to adjourn. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Paul Wisotzky, Chair

Maureen Burgess

Jay Coburn, Clerk

Janet Worthington, Vice-chair

Robert Weinstein

Public Records Materials for 3/8/17
Draft Fiscal Year 2018 Budget materials

DRAFT

Board of Selectmen Meeting Tuesday, March 14, 2017

Members Present: Chair Paul Wisotzky; Maureen Burgess, Robert Weinstein, Janet Worthington

Regrets: Jay Coburn

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Paul Wisotzky called the meeting to order at 6:00 p.m.

FIRE DEPARTMENT SWEARING-IN CEREMONY

Because of the inclement weather, the Fire Department swearing-in ceremony had been postponed so that family members of the new firefighters would be able to attend.

CAPE LIGHT COMPACT-JOINT POWERS AGREEMENT

Town Manager Rae Ann Palmer reviewed the Cape Light Compact's separation from the Cape Cod Commission and the formation of the Joint Powers Agreement that Truro has been asked to enter. The Truro representative to the Compact had indicated his willingness to continue to serve on the new entity.

Robert Weinstein moved 1.) to join the Cape Light Compact Joint Powers Entity (JPE); 2.) to authorize the Chair to enter the agreement for the JPE, subject to final review from Town Counsel; and 3.) to write a letter to Cape Light Compact's JPE naming Joe Buteau as Truro's director and Jarrod Cabral as alternate director. Maureen Burgess seconded, and the motion carried 4-0.

BOARD OF SELECTMEN ACTION

Review of Warrant List

Town Manager Rae Ann Palmer presented a revised list of Articles and reviewed the items that were ready for the Warrant. These included transfers, Community Preservation Articles, borrowing items for the East Harbor culvert, non-union personnel salary increases, an amendment to the personnel bylaws regarding vacation time, the two-thirds vote rule for Town Meetings, Planning Board's request on public hearing voting eligibility, a study group for electronic voting devices, changes to the Historic Review Board, parking enforcement bylaw amendments, Charter amendments, and a Seashore District Zoning Bylaw for size. There is a petitioned Article against use of pesticides for the Herring River Restoration Project. The Ballot questions will appear at the end of the Warrant.

The Board discussed the ordering of the Articles in the Warrant. Budget items come first, Ms. Palmer said. Ordering the Articles is something that could be done considered at the work session, she said. From the audience, Bill Golden recommended moving the zoning bylaw issues towards the front of the Warrant. Board members also discussed procedure for paper ballots if they are requested for any of the Articles

Petitioned Articles

Rae Ann Palmer said two more petitioned Articles had been submitted today. One is for an amendment to Section 40 *Special Regulations* 40.2 the Affordable Accessory Dwelling Unit Bylaw and the *Use Chart* in the *Truro Zoning Bylaws*. The petitioned Article included a General Bylaw for

making the Accessory Dwellings Affordable ones, but this did not have to be referred to the Planning Board. The second petitioned Article was an amendment to the Zoning Bylaws to restrict house size in the entire town. The Selectmen needed to vote to refer the petitioned Articles to the Planning Board.

Robert Weinstein moved to forward Section 40 *Special Regulation*, 40.2 Affordable Accessory Dwelling Units and replace it with new language and refer it to the Planning Board to be placed on a public hearing on March 30, 2017. Maureen Burgess seconded, and the motion carried 4-0.

Maureen Burgess moved that the Article that *Truro Zoning Bylaws* Section 10.4 be amended by adding a definition, removing the existing definition and amendment of 30.2, the *Use Table*, by deleting Uses from the table, and refer it to the Planning Board for a public hearing. Janet Worthington seconded, and the motion carried 4-0.

Janet Worthington moved the amendment to the *Truro Zoning Bylaws* Section 10.4 and Section 50 definitions of area and height regulations by adding a new Section 50.2 and refer it to the Planning Board for a public hearing on March 30, 2017. Maureen Burgess seconded. The motion carried 4-0.

Receipt of Reports from the Planning Board

Rae Ann Palmer said she had received two reports from the Planning Board. One was notification that the Planning Board would not be submitting an Accessory Dwelling Unit bylaw for the Warrant. There second report was to forward, with a favorable recommendation from the Planning Board, placement on the Warrant of an amendment to the *Truro Zoning Bylaws* for size restrictions in the National Seashore District.

Robert Weinstein recused himself from the deliberations on the Seashore District Zoning Bylaw.

Maureen Burgess moved to place on the 2017 Annual Town Meeting Warrant the amendment to *Truro Zoning Bylaws* for 30.3 Seashore District and include 10.4 Definitions and Section 70.9 *Waiver of Site Plan Review*. Janet Worthington seconded, and the motion carried 3-0.

Budget Update

The Town Manager explained the Budget gap between revenue and expenditures. She and the Assistant Town Manager worked with department heads to come up with a list of possible Override items. The Board of Selectmen and Ms. Palmer cut around \$200,000 from that list, leaving \$436,000 that they are recommending for a General Override. She said there are no longer one-time sources of revenue available, and use of Free Cash has been trimmed to a low sum. Override decisions by the citizens will determine what services will be cut or what they value enough for the added tax. The operating budget for departments is down by 1.28% from last year. The cut/override list had cuts of \$191,050 and a potential override of \$436,130. Ms. Palmer said that department heads had requested that the lifeguards be kept at Head of the Meadow Beach. That meant returning \$64,000, but extra hours at the Beach Office and the COA awning in the Capital Budget could be cut. She offered this information to the Board of Selectmen to help them make their decision on an Override.

Paul Wisotzky commented on the rising costs that the Town has no control over and a need for more revenue to offset them. The Town Manager said she had taken the Budget as low as possible. Janet Worthington discussed the challenge of cutting services.

Paul Wisotzky reviewed what had been cut from the Budget: an increase to the Chamber of Commerce, e-voting devices, the end of the season party, the K-9 Cruiser, Library space needs analysis, the Consulting Fire Inspector, Library Operations of \$8,400, sports scholarships, and lifeguards. Assistant Town Manager Kelly Clark discussed the need for lifeguards at Head of the Meadow Beach. Board of Selectmen members and the Town Manager further discussed lifeguard staffing, liability issues, and postings for shark awareness. Paul Wisotzky suggested that lifeguard staffing be put on the Override items to let the public decide about the service.

Rae Ann Palmer gave the Override list: a part time web position; DPW tow truck/plow/sander from the Capital Budget; \$200,000 from the Education Budget; Transfer Station hours; Human Services funding to several agencies, a share in the Community Navigator Program, and youth sports. The total for a General Override is roughly \$436,000 or, with the Beach Office, \$490,000.

Selectmen and the Town Manager discussed staffing and days of operation at the Transfer Station. Ms. Palmer said the reduced schedule at the Transfer Station was clear in last year's Budget. Now it is on the Override list. She said that the figure for the Override is about the same as the one-time sources of revenue or the uses of Free Cash in the past

Maureen Burgess moved to approve a \$489,340 Override for the items contained on the list. Robert Weinstein seconded, and the motion carried 4-0.

CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. Application for Curb Cut Permit located at 17 South Hollow Road

B. Review and Approve 2017 Seasonal Licenses: Jams Too Inc. (Common Victualer and Transient Vendor), Perry's Furniture and Jobi Pottery (Transient Vendor), Top Mast Café, Captain's Choice Whitman House Restaurant, Box Lunch (Common Victualer)

C. Review and Approve John Dundas to fill unexpired full member term on Zoning Board of Appeals

D. Review and Approve Regular Board of Selectmen Minutes: February 28, 2017, March 1, 2017

Maureen Burgess moved to approve Consent Agenda with an amendment to the minutes of February 28, 2017. Robert Weinstein seconded, and the motion carried 4-0.

SELECTMEN REPORTS AND TOWN MANAGER REPORT

Paul Wisotzky said that he, the Town Manager, the Housing Authority Chair, and the Assistant Town Manager had participated in an open forum meeting with Mass Secretary of Housing and Economic Development, Jay Ash, and the Undersecretary for Consumer Affairs, John Chapman. Mr. Wisotzky also reported on the Police Visioning process. He attended the second meeting of the Executive Committee of the Herring River Restoration Project. He read the resolution to not use herbicides in the project that was approved at that meeting. He noted March 23rd and April 12th events in Wellfleet and Truro about the Herring River Restoration Project.

Maureen Burgess had attended the latest National Seashore Advisory Commission meeting. The Advisory Commission voted to re-endorse the plan for the Herring River Restoration Project. Kathy Tevia, the Assistant Superintendent of the Seashore, will become Acting Superintendent with the departure of Superintendent George Price. Ms. Burgess said the platform at Highland Light needs to be moved back again or reconstructed due to erosion. Highland Light itself has deteriorated since its

move and has an estimate of \$1.5 million for its restoration. As chair of the Advisory Commission's subcommittee on Pilgrim Emergency Planning, she had drafted a letter to the Nuclear Regulatory Commission (NRC). She read the final portion of the letter on the concerns about the Pilgrim Nuclear Plant shared by the six Outer Cape towns. There is a meeting with the NRC on March 21, 2017, she said. Ms. Burgess also reported on the Massachusetts Endangered Species Act (MESA) permitting process at the Horton Campground.

Robert Weinstein had attended the Herring River Executive Committee. He encouraged Truro citizens to become members of the Stakeholders group for the Herring River Restoration Project. He too was satisfied with the resolution of the herbicide issue. Mr. Weinstein had recently attended a Keith Althaus poetry reading at the Truro Public Library and expressed appreciation for the programs offered throughout the year at the Library.

Town Manager Rae Ann Palmer announced that the Truro Beach Department, Board of Health, Community Emergency Response Team (CERT) and the Conservation Department are sponsoring a Quarterly Beach Cleanup on March 25, 2017 at Corn Hill Beach. They are seeking volunteers to help. Ms. Palmer said that Provincetown has decided against participating with Truro on sharing e-voting devices, but she will see if Wellfleet is interested. Lastly, she has been invited by the Municipal Association to participate in a state-wide committee made up of Town Managers and Police Chiefs to look at matters of mutual concern.

NEXT MEETING AGENDA

Rae Ann Palmer said Selectmen's meeting to be held Monday, March 27, 2017 will concentrate on voting on the Warrant. There will be a Consent Agenda, as well. The next work session is scheduled for Tuesday, March 21, 2017. Janet Worthington suggested adding a discussion of the Cloverleaf property at that meeting and putting it on an agenda for a future regular meeting.

ADJOURNMENT

Maureen Burgess moved to adjourn. Janet Worthington seconded, and the motion carried 5-0. The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Paul Wisotzky, Chair

Maureen Burgess

Jay Coburn, Clerk

Janet Worthington, Vice-chair

Robert Weinstein

Public Records Material of 3/14/17

1. Cape Cod Light Compact's Joint Powers Agreement
2. Preliminary list of Warrant Articles
3. Petitioned Articles for the ATM 2017 Warrant
4. Planning Board Report for Zoning Bylaw Articles for the 2017 Warrant
5. Lists for cuts and override items for the FY18 Budget
6. Application for Curb Cut Permit located at 17 South Hollow Road
7. 2017 Seasonal Licenses: Jams Too Inc. (Common Victualer and Transient Vendor), Perry's Furniture and Jobi Pottery (Transient Vendor), Top Mast Café , Captain's Choice Whitman House Restaurant, Box Lunch (Common Victualer)
8. Application materials for John Dundas application for Zoning Board of Appeals membership
9. Herring River Restoration Committee's Resolution not to use herbicides to control phragmites
10. Letter to the Nuclear Regulation Committee regarding Pilgrim Nuclear Plant