



Truro Board of Selectmen Meeting
Tuesday, June 13, 2017
Regular Board of Selectmen Meeting - 5:00pm
Truro Town Hall, 24 Town Hall Road

Fire Department Swearing In Ceremony for New Fire Department Member

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS NONE

4. TABLED ITEMS NONE

5. BOARD OF SELECTMEN ACTION

- A. Discussion of Goals and Objectives with Board and Committee Chairs
Presenter: Paul Wisotzky, Chair
- B. Review and Approve Fire Department Fees
Presenter: Tim Collins, Fire Chief
- C. Truro Fire Chief's Report
Presenter: Tim Collins, Fire Chief
- D. Discussion of Meeting Date and Agenda for the Part-Time Residents Summer Forum
Presenter: Paul Wisotzky, Chair Board of Selectmen
- E. Vote and Appointment of Board of Selectmen Representative to the Local Comprehensive Plan Committee
Presenter: Paul Wisotzky, Chair Board of Selectmen
- F. Proclamation for Truro Meeting House
Presenter: Paul Wisotzky, Chair Board of Selectmen

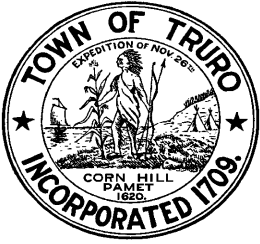
6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Extension Agreement for Herring River DRI Hearing Period
 - 2. Special Speed Regulation #636-A/ #663-A/#7951
- B. Review and Approve 2017 Seasonal Licenses: Moorlands (Lodging License)
- C. Review and Approve Entertainment License for Truro Farmers' Market
- D. Review and Approve Reappointments: Mark Wisotzky and Dan Smith (Shellfish Advisory Committee); Nicholas Brown (Zoning Board of Appeals); Stephen Royka (Taxation Aid Committee); Jason Silva and Tracey Rose (Board of Health); Peter Graham (Commission on Disabilities); Tom Bow (Beach Commission); Lucy Brown and Claudia Tuckey (Council on Aging); Richard Wood and Sallie Tighe (Human Services Committee); Mark Farber (Energy Committee); Shannon Corea (Water Resources Oversight Committee)
- E. Review and Approve Jarrod Cabral DPW Director as Director to the Cape Light Compact Joint Powers Agreement and Mark Farber as Alternate Director
- F. Review and Approve Board of Selectmen Minutes: May 23, 2017

7. SELECTMEN REPORTS AND TOWN MANAGER REPORT

8. SELECTMEN COMMENTS

9. NEXT MEETING AGENDA: Tuesday, June 27



Agenda Item: 5A

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: June 13, 2017

ITEM: Discussion and input regarding the FY18 Goals and Objectives with Chairs from various Boards, Committees, Commissions.

SUGGESTED ACTION: *None Required – for Discussion*

ATTACHMENTS:

1. Draft FY2018 Goals and Objectives
2. Draft Value Statement for Goals and Objectives

Fiscal Year 2018 Goals and Objectives

TOWN SERVICES

The Town of Truro will provide efficient and effective municipal services that meet the needs of year-round residents, part-time residents and visitors.

TS1	The Town Manager will present the results of the Shared Services Opportunities Assessment study by December 31, 2017.
TS2	The Town Manager will work with the Cape Cod Commission on issues related to parking and transportation and report to the Board quarterly on these issues.
TS3	The Town Manager will continue efforts to relocate the DPW facility and will report on progress. An engineering firm/ consultant will secured by December 31, 2017.

TS4	The Town Manager and Licensing staff will review all policies and procedures regarding licensing approval and renewal and will recommend changes to the Board of Selectmen for adoption of Licensing Rules and Regulations and changes as necessary to Policy Memorandum #14 by October 31, 2017.

TS5	The Board of Selectmen will develop a policy that addresses modifications to Town-owned property by November 1, 2017.

FISCAL MANAGEMENT

The Town of Truro will develop short and long-term fiscal policies that increase revenue from sources other than property taxes and minimize annual budget growth.

FM1	The Town Manager will prepare revenue & expense reports as part of the Budget Task Force process for revenue generating departments.
FM2	The Board of Selectmen, Finance Committee and Town Manager will define the format and collect data for a five-year strategic plan/forecast for the Town.
FM3	The Town Accountant and Town Manager will develop a fiscal policy manual that covers new accounting requirements including addressing unfunded OPEB liabilities, auditor's recommendations and sound business practices by December 31, 2017.

PUBLIC SAFETY

The Town of Truro will provide high quality and cost effective police, fire and emergency services to residents and visitors in coordination and collaboration with neighboring towns.

PS1	The Town Manager will provide a report on the Community Navigator program by February 28, 2018.
PS2	The Town Manager will provide quarterly reports on public safety.
PS3	The Board of Selectmen will extend an offer to a new police chief by June 30, 2018.
PS4	The Board of Selectmen and Town Manager will review and revise the existing General Noise Bylaw by February 1, 2018.

COMMUNITY SUSTAINABILITY

The Town of Truro will support policies and programs that:

- Foster sustainable and appropriate economic development
- Create more affordable, year-round places for people to live
 - Protect and restore our fragile environment

CS1	The Board of Selectmen working with the Planning Board will develop zoning by-law changes that will allow for year round condominium use by February 28, 2018 to present at the 2018 Annual Town Meeting.
CS2	The Board of Selectmen will work with the Planning Board to develop a Town-wide home size zoning bylaw for the Residential District to protect the character of Truro to present at the 2018 Annual Town Meeting.
CS3	The Board of Selectmen will work with the Truro Housing Authority to develop a Request for Proposals for development of the Cloverleaf property by June 30, 2018.

<p>CS4</p>	<p>The Board of Selectmen and the Town Manager will support the Truro Housing Authority in their efforts to complete the 2016 draft Housing Needs Assessment and Housing Production Plan and seek approval by the Planning Board, the Board of Selectmen and the Department of Housing & Community Development per 760 CMR 56.03(4) to inform future initiatives and policies that increase the availability of affordable and community housing in the Town of Truro by December 31, 2017.</p>

<p>CS5</p>	<p>The Town Manager will continue efforts on the following environmental projects and develop and implement public outreach and education components for them:</p> <ul style="list-style-type: none"> a. Data collection for the restoration of tidal flow to the Pamet River Valley will be completed by August 31, 2017 and modelling will be completed by December 31, 2017. b. The engineering scope of work for repairing the East Harbor culvert and restoring tidal flow to East Harbor will be complete by October 31, 2017 and replacement of the seaward portion of the culvert will be complete by September 30, 2018. c. Additional modelling to complete necessary repairs/improvements to Mill Pond and Eagle Creek will begin by July 31, 2017. The scope of services and plan will be completed by June, 30, 2018. d. A scope of work for engineering services will be completed by September 2017 for Old County Road's culvert. The bid for removal and replacement of the culvert will be awarded by May 31, 2018.

<p>CS6</p>	<p>The Board of Selectmen will develop a policy statement that directs users of Town property, roads and facilities to leave said property, roads and facilities in their original condition.</p>
<p>C7</p>	<p>The Board of Selectmen will hold a joint meeting with the Community Preservation Committee prior to the beginning of their funding cycle to share respective priorities in the CPC's focus areas of Affordable Housing, Open Space (Recreation) and Historic Preservation in order to develop a more coordinated effort in these areas by August 31, 2017.</p>
<p>CS8</p>	<p>In an effort to support economic development, the Board of Selectmen will reorganize the Cable & Internet Advisory Committee by September 1, 2017. The Board of Selectmen will develop a time table for Comcast contract negotiations by December 1, 2017.</p>
<p>CS9</p>	<p>The Board of Selectmen will work with the Town Manager to research and identify issues regarding aging.</p>

COMMUNITY ENGAGEMENT & GOVERNANCE

The Town of Truro will have an open and transparent government that proactively engages and involves the town's residents.

CEG1	The Town Manager will develop policy regarding social media content and posting across departments by November 1, 2017.

CEG2	The Town Manager will develop an overall vision and e-communication strategy and plan that will include ways to increase use of the Town's website, Facebook page and other electronic and social media as a way to communicate with and gather information from residents, property owners and visitors by March 31, 2018.

CEG3	The Board of Selectmen will catalogue and review all of the Board's Policy Memorandums to identify those in need of update or deletion by adding review of at least 10 policies per month at regularly scheduled meetings in order to complete the review by December 31, 2017.

<p>CEG4</p>	<p>The Board of Selectmen will conduct a thorough review of charges for Boards, Committees and Commissions under its purview by December 31, 2017. This will include:</p> <ul style="list-style-type: none"> a. An assessment of relevance to the current and future work of the Town of Truro. b. Revisions to charges to ensure clarity of purpose, role and authority. c. Consolidation if possible and appropriate. d. Develop incentives for residents to volunteer to serve on Boards, Commissions and Committees.
<p>CEG5</p>	<p>The Board of Selectmen and Town Manager will review the policy regarding filming public meetings and will prioritize meetings for filming.</p>
<p>CEG6</p>	<p>The Town will create and provide support, training and educational materials to all of our citizen volunteers in order to make our volunteer driven committees and services more effective and compliant with State and Federal regulations by March 30, 2018.</p>
<p>CEG7</p>	<p>To enhance compliance with the State’s public records law, the Board of Selectmen will develop a policy on use of email by Town boards, committees and commissions by December 31, 2017.</p>

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CEG8	The Board of Selectmen will hold quarterly conversational forums with citizens to gather information on town services and will determine other ways to specifically engage citizens in the budget process through meetings, filming of meetings, etc.
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CEG9	The Board of Selectmen will hold joint meetings with select groups, boards, committees and commissions on an as-needed basis, including Planning Board, School Committee, Zoning Board of Appeals, Conservation Commission and Board of Health.
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CEG10	The Board of Selectmen will hold a summer meeting with Part Time Residents to inform and engage them in Town affairs will also be held by September 30, 2017.
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TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

Values and Fiscal Year 2018 Goals and Objectives

VALUES:

The Town of Truro holds the following values that inform our approach to governance and municipal services. They are the guiding principles that drive all of the activities undertaken by any staff, volunteer, elected or appointed official in the Town of Truro. They embody our beliefs and our highest aspirations.

Excellence:

We strive to provide the highest quality services that are responsive to the needs of our residents and visitors. We engage in continuous learning, draw from past experience and strive to get it right the first time.

Integrity:

We hold ourselves to high ethical standards and commit to behave lawfully, respectfully, honestly and fairly.

Openness and Transparency:

We commit to sharing information, working inclusively and to hold ourselves accountable.

Historic and Environmental Protection:

We work diligently to maintain the historic rural and coastal character and culture of Truro and to be strong stewards of our fragile environment.

Fiscal Integrity:

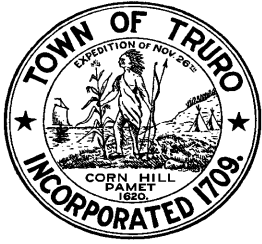
We believe in sound fiscal policy and practice.

Diversity:

We strive to create a community that values diversity and is available, accessible and open to all.

Collaboration:

We believe in working with others to solve problems and address community need both local and regionally.



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Fire Department

REQUESTOR: Timothy Collins, Fire Chief

REQUESTED MEETING DATE: June 13, 2017

ITEM: Fee increase for home smoke/ carbon monoxide inspections (transfer of ownership) from \$25 to \$50.

EXPLANATION: Under M.G.L. Chapter 184, Sec. 26F & 26F ½, the Fire Department must perform a home inspection for the sale/transfer of property. The table below includes the list of current fees for Truro and surrounding communities. While plans to utilize present staff during their scheduled work hours will help to limit the additional costs to the Town to hire a fire inspector to complete these inspections, the fees should still be raised to more adequately address the time and resources associated with these inspections and to better align the fees with those in the surrounding communities.

Community	Fee
Provincetown	\$50.00
Truro	\$25.00
Wellfleet	\$35.00
Eastham	\$30.00
Orleans	\$50.00
Brewster	\$50.00
Harwich	\$50.00
Chatham	\$50.00

FINANCIAL SOURCE (IF APPLICABLE): Receipts are deposited to the general receipts reserved fund.

IMPACT IF NOT APPROVED: Fees would remain unchanged.

SUGGESTED ACTION: *Motion to approve an increase in home smoke/ carbon monoxide detector inspection fees associated with transfer of ownership of residential homes from \$25.00 to \$50.00 effective July 1, 2017.*

ATTACHMENTS: None



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Fire Department

REQUESTOR: Tim Collins, Fire Chief

REQUESTED MEETING DATE: June 13, 2017

ITEM: Report

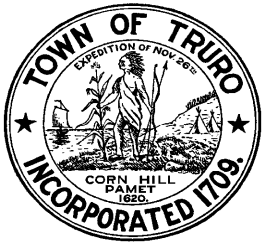
EXPLANATION: Department operational report as requested by the Board.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: No action required.

ATTACHMENTS: None



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: June 13, 2017

ITEM: Discussion of Meeting Date and Agenda for the Part-time Residents Summer Forum

EXPLANATION: Selectman Coburn requested this item be placed on the Agenda to set a date for the second annual part time resident's meeting sponsored by the Town. Although the agenda does not need to be finalized at this time, the Board may wish to discuss it.

SUGGESTED ACTION: MOTION To *approve the date and time for a part-time resident meeting.*

ATTACHMENTS: None



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: June 13, 2017

ITEM: Vote and Appointment of Board of Selectmen Representative to the Local Comprehensive Plan Committee.

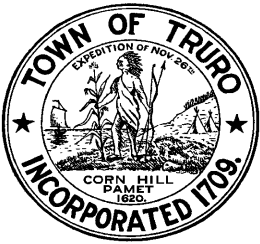
EXPLANATION: The appointment of seven members to the Local Comprehensive Plan Committee has occurred. Per the LCPC Charge, there is a representative of the Board of Selectmen on this committee. The Board must decide on and appoint a representative of the Board of Selectmen to serve on the LCPC.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: There will be no Board of Selectmen representative to the Local Comprehensive Plan Committee.

SUGGESTED ACTION: *MOTION to appoint _____ to serve as the Board of Selectmen representative to the Local Comprehensive Plan Committee until the plan is completed.*

ATTACHMENTS: None



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administrative Office

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: June 13, 2017

ITEM: Review and approve a proclamation for Truro Meeting House Day

EXPLANATION: The Truro Meeting House is having a celebration July 3rd, 2017 for their 5 year completion of their preservation project. In advance of the meeting, Chairman Wisotzky has requested that a proclamation be prepared and approved by the Board of Selectmen for presentation at the celebration.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Truro will not participate in recognizing July 3rd, 2017 as Truro Meeting House Day.

SUGGESTED ACTION: *MOTION TO declare July 3rd, 2017 as Truro Meeting House Day.*

ATTACHMENTS:

1. Proclamation

TOWN OF TRURO

Proclamation On Truro Meeting House Day

WHEREAS, the Truro Meeting House is celebrating on this day the completion of its extensive five-year Preservation Project that began In the Fall of 2012, and;

WHEREAS, the Truro Meeting House was built in 1827 and is Truro's oldest public building; further, the Truro Meeting House became the third home of the First Congregational Parish of Truro and continues to serve as the Parish house of worship and as a gathering place for the citizens of Truro to enjoy a variety of public programs in the summer months, and;

WHEREAS, the citizens of Truro, through the Community Preservation Act and upon the recommendations of the town's Community Preservation Fund Committee, for five consecutive years have approved some \$814,000 in funding, and;

WHEREAS, the Friends of Truro Meeting House, formed as an independent, non-profit, non-sectarian organization, has raised an additional nearly \$73,000 in private donations and has successfully managed the Preservation Project since its inception in 2012, and;

WHEREAS, the Truro Meeting House Preservation Project includes structural roof truss repairs; a new, cedar shingle roof; a new brick foundation on concrete piers; a stabilized and restored Bell Tower; a new handicap access entrance way; a new handicap accessible interior; new lightning protection system; and a thoroughly restored Bell, one of the last cast by the famous Revere Foundry in 1828, now able to ring forth over Town Hall Hill for generations to come. Now therefore be it, and;

RESOLVED that the Friends of the Truro Meeting House are commended for their commitment to preserving this important piece of Truro History, and be it further;

RESOLVED that July 3, 2017 is hereby proclaimed as Truro Meeting House Day by the Board of Selectmen in recognition of the importance of the Meeting House to Truro's History and of the many individuals who worked hard to preserve it.

Signed on this Thirteenth Day of June in the Year of our Lord Two Thousand and Seventeen.

Paul Wisotzky, Chairman

Maureen Burgess, Vice-Chair

Robert Weinstein, Clerk

Jay Coburn

Jan Worthington
Truro Board of Selectmen



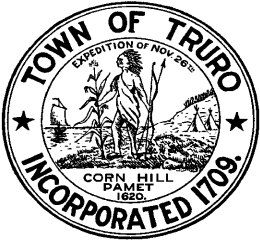
TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Extension Agreement for Herring River DRI Hearing Period
 - 2. Special Speed Regulation #636-A/ #663-A/#7951
- B. Review and Approve 2017 Seasonal Licenses: Moorlands (Lodging License)
- C. Review and Approve Entertainment License for Truro Farmers' Market
- D. Review and Approve Reappointments: Mark Wisotzky and Dan Smith (Shellfish Advisory Committee); Nicholas Brown (Zoning Board of Appeals); Stephen Royka (Taxation Aid Committee); Jason Silva and Tracey Rose (Board of Health); Peter Graham (Commission on Disabilities); Tom Bow (Beach Commission); Lucy Brown and Claudia Tuckey (Council on Aging); Richard Wood and Sallie Tighe (Human Services Committee); Mark Farber (Energy Committee); Shannon Corea (Water Resources Oversight Committee)
- E. Review and Approve Jarrod Cabral DPW Director as Director to the Cape Light Compact Joint Powers Agreement and Mark Farber as Alternate Director
- F. Review and Approve Board of Selectmen Minutes: May 23, 2017



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant, on behalf of Margo Fenn

REQUESTED MEETING DATE: June 13, 2017

ITEM: Extension Agreement for Herring River DRI Hearing Period

EXPLANATION: This is a request to sign a second extension agreement for the Cape Cod Commission review process for the Herring River Restoration Project. The Commission and Towns previously executed an extension agreement on November 10, 2016 that will expire July 31, 2017. This second extension will extend the DRI public hearing period to April 7, 2018.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The current review period expires on July 31, 2017. If the extension agreement is not signed, the application will not be fully responsive to the Cape Cod Commission's comments provided during the joint review process with the Massachusetts Environmental Policy Act unit.

SUGGESTED ACTION: *MOTION TO approve the extension agreement for the Cape Cod Commission review process for the Herring River Restoration Project, and to authorize the Chair to sign.*

ATTACHMENTS:

1. Herring River DRI hearing period Extension Agreement.

3225 MAIN STREET • P.O. BOX 226
BARNSTABLE, MASSACHUSETTS 02630



CAPE COD
COMMISSION

(508) 362-3828 • Fax (508) 362-3136 • www.capecodcommission.org

Extension Agreement- DRI Public Hearing Period

Date: _____, 2017

Re: Development of Regional Impact
Herring River Restoration Project
Towns of Wellfleet and Truro
(Commission No. 08009)

1. The above referenced matter ('Project') required the preparation of an environmental impact report (EIR) under the provisions of sections sixty-one to sixty-two H, inclusive, of chapter thirty of the General Laws, the Massachusetts Environmental Policy Act (MEPA) and thus is subject to mandatory Development of Regional Impact (DRI) review by the Cape Cod Commission (Commission) pursuant to Section 12(i) of the Cape Cod Commission Act;
2. The Project underwent Joint Review between the Cape Cod Commission and the Massachusetts Environmental Policy Act (MEPA) Office during its MEPA review period, during which the Commission held hearings and provided comments on the project's MEPA filings;
3. The Secretary of the Massachusetts Executive Office of Energy and Environmental Affairs issued a Certificate on the Project's Final Environmental Impact Report (FEIR) July 15, 2016, determining that the Project adequately and properly complies with MEPA.
4. The Cape Cod Commission opened the Development of Regional Impact (DRI) public hearing period on the Project August 29, 2016; The Commission and Towns previously executed an extension agreement on November 10, 2016 that will expire July 31, 2017;
5. Pursuant to Section 7(c)(vi) of the Enabling Regulations Governing Developments of Regional Impact: Chapter A of the Code of Cape Cod Commission Regulations (as amended Nov. 2014), the Applicant Towns of Wellfleet and Truro (Towns), and the Cape Cod Commission, hereby mutually agree to extend the DRI public hearing period on the above referenced matter to April 7, 2018, which extension will allow the Towns sufficient time to prepare and submit an application to the Cape Cod Commission, among other things, responsive to the Commission's comments provided during Joint Review, as well as to local concerns.

(signature page follows)

SIGNATURES

Executed this _____ day of _____ 2017.

For the Commission by:

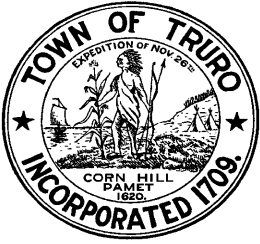
Roger Putnam, Town of Wellfleet Cape Cod Commission Representative
DRI Subcommittee, Chair

For the Town of Wellfleet by:

Chair, Wellfleet Board of Selectmen

For the Town of Truro by:

Chair, Truro Board of Selectmen



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: June 13, 2017

ITEM: Special Speed Regulation Nos. 636-A, 663-A and 7951

EXPLANATION: After many months of communication and analysis, MassDOT has approved changing speed limits on several Town roads. Prior to posting signs with the new limits, the Board of Selectmen must formally approve them. In addition to the necessary speed limit signs required upon the anticipated approval of this Regulation, MassDOT recommends the placement of supplemental warning signs as outlined in the attached letter.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Speed signs and warning signs will not be installed upon the mentioned roadways.

SUGGESTED ACTION: *MOTION TO approve Special Speed Regulations 636-A, 663-A and 7951.*

ATTACHMENTS:

1. MassDOT letter from Neil Boudreau, State Traffic Engineer
2. Special Speed Regulations 636-A, 663-A and 7951



Charles D. Baker, Governor
 Karyn E. Polito, Lieutenant Governor
 Stephanie Pollack, Secretary & CEO
 Thomas J. Tinlin, Administrator



May 31, 2017

Ms. Rae Ann Palmer
 Town Manager
 Town Hall
 24 Town Hall Road
 Truro, MA 02666



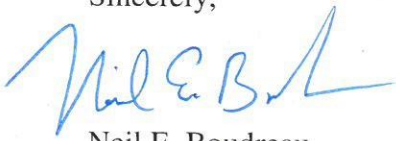
Attached are two copies of Special Speed Regulation Nos. 636-A, 663-A and 7951 for the town ways noted on the Regulations.

Please note that in addition to the necessary speed limit signs required upon the anticipated approval of this Regulation, MassDOT recommends the placement of the following supplemental warning signs which in our opinion will enhance safety on these roadways: (a complete listing of these and other warning signs can be viewed in the Federal MUTCD at: <https://mutcd.fhwa.dot.gov/pdfs/2009r1r2/part2c.pdf>)

- SOUTH HIGHLAND ROAD – A W3-1 *STOP AHEAD* warning sign should be erected in advance of the junction of Route 6. Also, the town may consider placing W1-1 *TURN* horizontal alignment warning signs in each direction in advance of the curve at the junction of Highland Road and South Highland Road.
- SHORE ROAD (ROUTE 6A) – Add W13-1 *ADVISORY SPEED* plaques indicating 25 MPH to the existing W2-1 *CROSS ROAD* warnings signs in advance of the junctions of Highland Road and Pond Road.
- TRURO CENTER ROAD – Add W13-1 *ADVISORY SPEED* plaques indicating 25 MPH to the existing *CURVE* warning signs. Also, the Town may want to consider installing a W3-1 *STOP AHEAD* warning sign in advance and a R1-1 *STOP* sign at the northerly junction of Route 6.
- DEPOT ROAD - A W3-1 *STOP AHEAD* warning sign should be erected in advance of the existing stop sign at junction of Truro Center Road.
- CASTLE ROAD – W1-5 *WINDING ROAD* horizontal alignment warning signs supplemented by W13-1 *ADVISORY SPEED* plaques indicating 20 MPH should be erected in each direction in advance of the curvilinear roadway section between #32 and #48 Castle Road. The town may also consider a similar treatment to the curvilinear roadway section of Castle Road in the vicinity of the junction of Corn Hill Road.

Please have each copy of this Regulation signed by the Board of selectmen, attested by the Town Clerk and returned to the Massachusetts Department of Transportation, Highway Division, Traffic and Safety Engineering, 10 Park Plaza, Boston, Massachusetts 02116-3973, for further processing.

Sincerely,



Neil E. Boudreau
State Traffic Engineer

RFW/

Att.

Cc: Chief Kyle Takakjian
District 5 Traffic



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TOWN OF TRURO SPECIAL SPEED REGULATION # 636-A

Highway Location: TRURO
Authority In Control: TOWN OF TRURO
Name of Highways: SHORE ROAD (ROUTE 6A)

In accordance with M.G.L. c. 90, § 18, the following Special Speed Regulation is

Hereby Adopted

by the Board of Selectmen

of the Town of Truro

Special Speed Regulation number 636, dated September 10, 1971 is hereby amended by striking out the Regulation in its entirety and inserting in place the following revisions and addenda.

That the following speed limits are established at which motor vehicles may be operated in the areas described:

SHORE ROAD (ROUTE 6A) - WESTBOUND

Beginning at a point 220 feet north of the junction of Route 6, thence westerly on Shore Road (Route 6A),

0.96 miles at 30 miles per hour

3.56 miles at 35 miles per hour ending at the Truro/Provincetown Town Line, the total distance being 4.52 miles.

SHORE ROAD (ROUTE 6A) - EASTBOUND

Beginning at the Provincetown/Truro Town Line, thence easterly on Shore Road (Route 6A),

3.56 miles at 35 miles per hour

1.01 miles at 30 miles per hour ending at the junction of Route 6, the total distance being 4.57 miles

Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate M.G.L. c. 90, § 14

Date of Passage:

_____	_____
_____	_____

BOARD OF SELECTMEN

Attest _____
TOWN CLERK

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

SPECIAL SPEED REGULATION NO. 636-A

The Massachusetts Department of Transportation does hereby certify that this regulation is consistent with the public interest.

Standard signs must be erected at the beginning of each zone.

REGISTRY OF MOTOR VEHICLES
DIVISION

HIGHWAY DIVISION

BY: _____
Registrar

BY: _____
State Traffic Engineer

DATE:



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TOWN OF TRURO SPECIAL SPEED REGULATION # 663-A

Highway Location: TRURO
Authority In Control: TOWN OF TRURO
Name of Highways: SOUTH HIGHLAND ROAD & HIGHLAND ROAD

In accordance with M.G.L. c. 90, § 18, the following Special Speed Regulation is

Hereby Adopted

by the Board of Selectmen

of the Town of Truro

Special Speed Regulation number 663, dated November 19, 1971 is hereby amended by striking out the Regulation in its entirety and inserting in place the following revisions and addenda.

That the following speed limits are established at which motor vehicles may be operated in the areas described:

SOUTH HIGHLAND ROAD & HIGHLAND ROAD- NORTHBOUND

Beginning at a point 370 feet north of the junction of Route 6, thence northerly on South Highland Road & Highland Road

1.28 miles at 35 miles per hour

0.12 miles at 15 miles per hour

0.59 miles at 40 miles per hour ending at the beginning of State Highway; the total distance being 1.99 miles.

HIGHLAND ROAD & SOUTH HIGHLAND ROAD- SOUTHBOUND

Beginning at the end of State Highway, thence southerly on Highland Road & South Highland Road

0.59 miles at 40 miles per hour

0.12 miles at 15 miles per hour

1.35 miles at 35 miles per hour ending at the junction of Route 6, the total distance being 2.06 miles.

Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate M.G.L. c. 90, § 14

Date of Passage:

_____	_____
_____	_____

BOARD OF SELECTMEN

Attest _____
TOWN CLERK

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
SPECIAL SPEED REGULATION NO. 663-A

The Massachusetts Department of Transportation does hereby certify that this regulation is consistent with the public interest.

Standard signs must be erected at the beginning of each zone.

REGISTRY OF MOTOR VEHICLES
DIVISION

HIGHWAY DIVISION

BY: _____
Registrar

BY: _____
State Traffic Engineer

DATE:



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TOWN OF TRURO SPECIAL SPEED REGULATION # 7951

Highway Location: TRURO
Authority In Control: TOWN OF TRURO
Name of Highways: CASTLE ROAD, DEPOT ROAD,
TRURO CENTER ROAD

In accordance with M.G.L. c. 90, § 18, the following Special Speed Regulation is

Hereby Adopted

by the Board of Selectmen

of the Town of Truro

That the following speed limits are established at which motor vehicles may be operated in the areas described:

CASTLE ROAD - NORTHBOUND

Beginning at a point 130 feet north of the junction of Truro Center Road, thence northerly on Castle Road,

1.94 miles at 30 miles per hour ending at the junction of Route 6, the total distance being 1.94 miles.

CASTLE ROAD - SOUTHBOUND

Beginning at a point 205 feet south of the junction of Route 6, thence southerly on Castle Road,

1.93 miles at 30 miles per hour ending at the junction of Truro Center Road, the total distance being 1.93 miles.

DEPOT ROAD - EASTBOUND

Beginning at the junction of Yacht Club Road, thence easterly on Depot Road
1.18 miles at 25 miles per hour ending at the junction of Truro Center Road; the
total distance being 1.18 miles.

DEPOT ROAD - WESTBOUND

Beginning at the junction of Truro Center Road, thence westerly on Depot Road
1.18 miles at 25 miles per hour ending at the junction of Yacht Club Road; the
total distance being 1.18 miles.

TRURO CENTER ROAD - NORTHBOUND

Beginning at a point 180 feet north of the southerly junction of Route 6, thence northerly
on Truro Center Road,
0.89 miles at 30 miles per hour ending at the northerly junction of Route 6, the
total distance being 0.89 miles.

TRURO CENTER ROAD - SOUTHBOUND

Beginning at a point 180 feet south of the northerly junction of Route 6, thence northerly
on Truro Center Road,
0.89 miles at 30 miles per hour ending at the southerly junction of Route 6, the
total distance being 0.89 miles.

Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate M.G.L. c. 90, § 14

Date of Passage:

_____	_____
_____	_____

BOARD OF SELECTMEN

Attest _____
TOWN CLERK

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

SPECIAL SPEED REGULATION NO. 7951

The Massachusetts Department of Transportation does hereby certify that this regulation is consistent with the public interest.

Standard signs must be erected at the beginning of each zone.

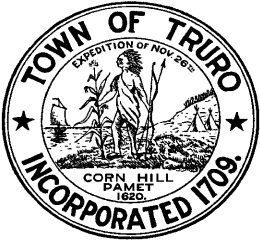
REGISTRY OF MOTOR VEHICLES
DIVISION

HIGHWAY DIVISION

BY: _____
Registrar

BY: _____
State Traffic Engineer

DATE:



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: June 13, 2017

ITEM: Approval of 2017 Seasonal License Renewal

EXPLANATION: There is a 2017 seasonal license renewal application and supporting documentation under the authority of the Board of Selectmen as Local Licensing Authorities. There were no reported issues with this establishment in 2016. If you approve this for renewal, the license will be issued only upon compliance with all regulations and upon receipt of the necessary documents and fees.

Mass General Law	Licenses & Permits Issued by Board of Selectmen	Names of Businesses
Chapter 140 §22	Lodging House	Moorland House 11 Hughes Road

IMPACT IF NOT APPROVED: The Licenses will not be issued.

SUGGESTED ACTION: *MOTION TO approve 2017 Seasonal License for: Moorland House upon compliance with all regulations and receipt of the necessary documents and fees and compliance with requirements from the Health Department.*

ATTACHMENTS:

1. Renewal Application for 2017: Moorland House



TOWN OF TRURO

**BUSINESS LICENSE APPLICATION
ADMINISTRATION • LICENSING**

Main Floor Town Hall • P.O. Box 2030

24 Town Hall Rd • Truro, MA 02666

Tel: 508-349-7004 Extensions: 110 or 124 Fax: 508-349-5505

RECEIVED
SELECTMENS OFFICE
APR 26 2017
TOWN OF TRURO
MASSACHUSETTS

PAID
5905
paid chk to Health Dept.

NO BUSINESS MAY OPERATE WITHOUT A VALID LICENSE ON THE PREMISES

The undersigned hereby applies for a License to conduct business in the Town of Truro in accordance with the Statutes of the Commonwealth of Massachusetts and subject to the Rules and Regulations of the Licensing Authorities.

Please check the appropriate box that best describes the license type (s) being applied for:

Business License Request	License Type	Hours of Operation
<input type="checkbox"/> New Application	<input type="checkbox"/> Transient Vendor - Seasonal Retail	<input type="checkbox"/> <u>Annual License</u>
<input checked="" type="checkbox"/> Renewal – No Changes	<input type="checkbox"/> Entertainment License <i>Complete Entertainment Application</i>	Number of Days Open:
<input type="checkbox"/> Renewal – Change (s) <i>Please describe below.</i>	<input checked="" type="checkbox"/> Lodging House <u>3</u> Rooms	Hours AM PM
<input type="checkbox"/> Transfer of License	<input type="checkbox"/> Alcohol License <i>Complete ABCC Application</i>	<input checked="" type="checkbox"/> <u>Seasonal License</u>
<input type="checkbox"/> Name Change	<input type="checkbox"/> Innholder	Number of Days Open:
<input type="checkbox"/> Manager Change	<input type="checkbox"/> Taxicabs	Opening Date: <u>JUNE 17</u> <i>w/c</i>
<input type="checkbox"/> Location Change	<input type="checkbox"/> Other	Closing Date: <u>NOV 15</u>
<input type="checkbox"/> Seasonal to Annual		Hours AM PM
<input type="checkbox"/> Annual to Seasonal		<input type="checkbox"/> Change of Hours
<input type="checkbox"/> Extension of Premises		<input type="checkbox"/> Other

Other information, please describe _____

APPLICANT INFORMATION

Name of Applicant WILLIAM EVAUL
Please Print

Name of Business/Corporation/Partnership THE MOORLANDS

Business Location 11 HUGHES ROAD

Mailing Address of Business P.O. BOX 384 NORTH TRURO MA 02652
Street Address
Please use preferred mailing address for any Town Correspondence

Business Contact Information 508-487-0663
Business Phone Number/Cell Phone Number/Email Address

Name of Manager WILLIAM EVAUL
Please Print

Manager Contact Information SAME
Cell Number/Email Address

Manager's Mailing Address SAME

Manager Contact Information [REDACTED]
 Manager's Mailing Address PO BOX 384 N. TRURO MA 02652 Cell Number/Email Address
 FEIN Business Number [REDACTED]
 Food Vendor Drivers' License # _____ Vehicle Registration # _____

CHECKLIST-Please provide the following items if not provided to the Health Department.

- RESTAURANTS- See Health Department Application
- FIRE PROTECTION SYSTEMS ANNUAL TEST REPORT
- IF YOU HAVE EMPLOYEES- Provide Workers Compensation Affidavit **AND** Certificate of Insurance
- IF YOU DO NOT HAVE EMPLOYEES- Provide Workers Compensation Affidavit **ONLY**
- IF SELLING ALCOHOL FOR CONSUMPTION ON PREMISE
 - Provide Liquor Liability Insurance
 - Provide Current Building and Fire Certificate of Inspection
 - TIPS Server Training Certificates for Servers
- Mobil Food Unit-Attach State Hawker Peddler License
- Ice Cream Truck-Complete CORI Form and Permit to Engage in Ice Cream Vending (MGL 270 §25)
- Business Certificate with the Clerk's Office-*A Business Certificate is commonly referred to as a d/b/a or "Doing Business As" form. Its purpose is primarily for consumer protection and is considered a public record. Pursuant to M.G.L. Chapter 110, section 5, a person must file a business certificate when conducting business in Truro under any title (business name) other than the real name of the individual, partnership, or corporation. (Note: Certain exemptions to filing are allowed under section 6: a corporation doing business as its true name; a legal partnership is doing business under any title which includes the true surname of any partner; certain other exemptions exist for trusts and limited partnerships.)*

ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

WILLIAM EVAUL
 Print Name

William E. E...
 Signature of Applicant

Complete the application and supporting documents and mail or bring them with the appropriate fees to:

TOWN OF TRURO
 Administration Office • Main Floor Town Hall
 24 Town Hall Rd • PO Box 2030
 Truro, MA 02666

Office Use Only

- Payment Received
- Health Agent or Board of Health Approval Board of Selectmen Meeting Date for Approval _____



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 1 Congress Street, Suite 100
 Boston, MA 02114-2017
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
 TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: THE MOORLANDS

Address: 11 HUGHES ROAD

City/State/Zip: N. TRURO 02652 Phone #: 508-487-0663

Are you an employer? Check the appropriate box:

1. I am an employer with _____ employees (full and/or part-time).*

2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]

3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**

4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail

6. Restaurant/Bar/Eating Establishment

7. Office and/or Sales (incl. real estate, auto, etc.)

8. Non-profit

9. Entertainment

10. Manufacturing

11. Health Care

12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.
 **If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____
 Insurer's Address: _____
 City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Handwritten Signature] Date: 4.20.17

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):
 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
 6. Other _____

Contact Person: _____ Phone #: _____

Number: 2017-094

CONDOMINIUM

Fee \$50.00

Town of Truro Board of Health
24 Town Hall Road, Truro, MA 02666
Motels, Cottages/Cabin Colonies

This is to certify that **William Evaul, mgr., d/b/a The Moorlands**
11 Hughes Rd

Has Been Granted A License to Operate **Motels, Cottages/Cabins Colonies**

This license is issued in conformity with the authority granted to the Truro Board of Health, by Chapter 140, Sections 32A, 32B, 32C, 32D, 32E as amended, and is subject to the provisions of the Laws of the Commonwealth of Massachusetts relating thereto, and upon such terms and conditions, and to the rules and regulations in regard to said Motels, Cottages/Cabin Colonies so licensed as adopted by the Truro Board of Health and expires **November 30, 2017** unless sooner suspended or revoked.

Date *May 2, 2017*

of units: 4

Amey A. L.
Roger Felton
Steve
Sumathy Rose
Martha N. Peters
Truro Board of Health

HEALTH DEPARTMENT
TOWN OF TRURO
APR 26 2017
RECEIVED BY:

Smoker valid
until 5/20/2017 #2017-094



TOWN OF TRURO **PAID**
5705

P.O. Box 2030, Truro, MA 02666

BOARD OF HEALTH

Tel: 508-349-7004, Extension: 32 or 31 Fax: 508-349-5508

Email: ppajaron@truro-ma.gov or adavis@truro-ma.gov

BUSINESS LICENSE APPLICATION

Date: 4.20.17 Renewal New

Section 1 – License Type

Please check the appropriate box the best describes the license type(s).

FACILITY:	# UNITS	FOOD SERVICE	RETAIL SERVICE
<input type="checkbox"/> Motel	_____	<input type="checkbox"/> Food Service (Restaurant, Take Out, Residential Kitchen)	<input type="checkbox"/> Gas Station
<input type="checkbox"/> Cottage Colony	_____	<input type="checkbox"/> Common Victualer*	
<input checked="" type="checkbox"/> Condominium	<u>4</u>	<input type="checkbox"/> Catering	
<input type="checkbox"/> Campground	_____	<input type="checkbox"/> Manufacturer of Ice Cream/Frozen Desserts	
		<input type="checkbox"/> Bakery	
		<input type="checkbox"/> Retail Sales: Foods Commercially Packaged	

(* Requires additional License issued by the Board of Selectmen)

Section 2 – Business Information

Federal Employers Identification Number (FEIN/SS) _____

WILLIAM EVAUL THE MOORLANDS
Print Name of Applicant Business Name or DBA (Check if new name)

WILLIAM EVAUL / EVAUL REALTY TRUST
Owner Name

11 HUGHES ROAD P.O. BOX 384 N. TRURO 02652
Street Address of Business Mailing Address of Business (Check if New Address)

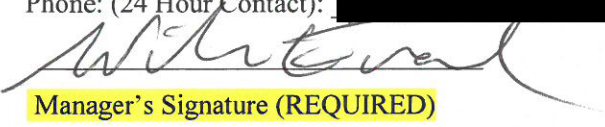
508.487.0663 N/A
Business Phone Number (Check if New Phone Number) Business E-Mail Address

Section 3 –MANAGER INFORMATION FOR COTTAGE COLONY, CONDOMINIUMS, MOTOR COURT, MOTEL, CAMPGROUNDS

Check if New Manager (Must submit application to Name a Manager)

Name of Onsite Manager:

Name: WILLIAM EVAUL Unit Number: 4
Mailing Address: P. O. BOX 384 NORTH TRURO MA 02652
Phone: (24 Hour Contact): [REDACTED] Email Address: _____


Manager's Signature (REQUIRED)

Name of Offsite Manager:

Name: _____ Business Name: _____
Business Address: _____
Phone: (24 Hour Contact): _____ Email Address: _____

Manager's Signature (REQUIRED)

Name of Co- Manager:

Name: _____ Business Name: _____
Business Address: _____
Phone: (24 Hour Contact): _____ Email Address: _____

Co-Manager's Signature (REQUIRED)

Section 4 – HOURS OF OPERATION

Annual Seasonal (Please check one that applies)
May 15, 2017 Nov 30, 2017
Opening Date (MM/DD/YYYY) Closing Date (MM/DD/YYYY)
7 24
Days of the Week Open Hours of Operation (Opening to Closing)

Section 5 – ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.


Signature of Applicant

WILLIAM EVAUL
Print Name



TRURO FIRE RESCUE
Truro Public Safety Facility
344 Route 6 Truro, MA 02666

**FIRE PROTECTION SYSTEMS
ANNUAL TEST REPORT**

BUSINESS NAME: THE MOORLANDS INN
OWNER/MANAGER: BILL EVAUL
ADDRESS: 11 HUGHES ROAD
PHONE #: [REDACTED] NUMBER OF UNITS: 3
CONTACT PERSON: BILL EVAUL
ADDRESS: SAME

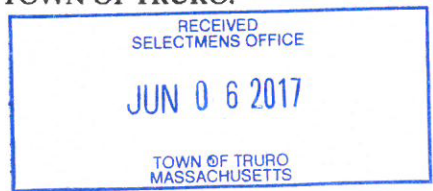
TESTING COMPANY: Carter Kane Electricians
TESTING ELECTRICIAN/TECHNICIAN: Carter Kane
COMPANY PHONE #: 508 349-6283 HOME PHONE #: [REDACTED]
LICENSE #: 36076E

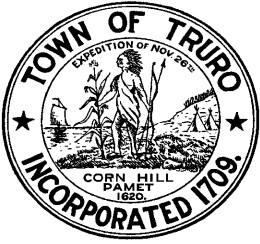
The fire protection system (s) including, but not limited to, (Sprinkler Systems) (Range Hood Systems) (Fire Extinguishers) (Type I II III Fire Alarm Systems) (C.O. Detectors) at the above mentioned business address, were tested, (CERTIFIED) the add parts of the systems, were found to be, or corrected to be, fully operational.

COMMENTS: Tested fire Alarm + Emergency Lights. Replaced Batts. in Lights
All tested o.k.

DATE OF CERTIFICATION: 5/31/17 BY: Curt Kane
Signature of Licensed Electrician

THIS REPORT MUST BE FILLED OUT AND SUBMITTED, PRIOR TO THE ISSUANCE OF, OR RENEWAL OF A LICENSE TO OPERATE WITHIN THE TOWN OF TRURO.





TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administrative Office

REQUESTOR: Nicole Tudor, Executive Assistant, on behalf of Francie Randolph, Sustainable Cape sponsor of Truro's Farmers' Market

REQUESTED MEETING DATE: June 13, 2017

ITEM: Review and Approve Entertainment License for Truro's Farmers' Market being held Mondays June 12- August 28, 2017 from 8:00am-12:00pm

EXPLANATION: Francie Randolph, of Sustainable Cape, has completed an Entertainment Application for Mondays, June 12-August 28, 2017 at the Truro's Farmers' Market for non-amplified acoustic musicians. A Temporary Entertainment License was approved by the Town Manager for Monday June 12th from 8:00am-12:00pm.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Sustainable Cape will not be allowed to have entertainment at the Monday's Farmers' Markets.

SUGGESTED ACTION: *MOTION TO approve the Entertainment License for the Farmers' Market, and to authorize the Chair to sign.*

ATTACHMENTS:

1. Application for Entertainment License-Truro's Farmers' Market



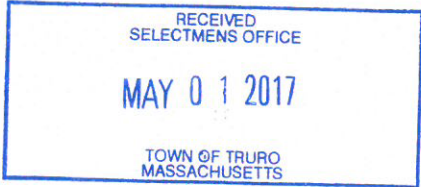
TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov



Application for an Entertainment License

Weekday Saturday Sunday

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Name of Applicant: Francie Randolph Business/Organization Name: sustainable CAPE
 Mailing Address of Business/Organization: PO BOX 1004 Truro, MA 02666

Is this a Non-profit or For-profit Entity (Check the appropriate box) Yes No
If yes, proof of Non-profit status **must** accompany this application

Contact Person: Bronwyn Malicoat Phone Number: [REDACTED] Email: [REDACTED]

INDIVIDUAL APPLICANT INFORMATION

Individual's Name: _____ Mailing Address: _____
 Phone Number: _____ Email Address: _____

EVENT INFORMATION

Day (s)/Date (s) of Event for License to be issued: Mondays, June 12 - August 28, 2017 Purpose of Event (example: fundraiser): Truro Educational Farmers Market

Hours of Event (from - to) 8am - 12pm

Location (Must provide facility name, if any, street number and name): (Town of Truro) Pamet Park/Veteran's Memorial Park Event is: Indoor Outdoor Event
 (Please check applicable box)

Property Owner Name and Address: Town of Truro Phone number: _____

Seating Capacity: _____ Occupancy Number: _____

Name of Caterer (if applicable): _____ Approximate number of people attending: 800

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? Yes No

Will there be a One Day Alcohol License Yes No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? Yes No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: By Patron By Entertainers No Dancing

Music: Recorded Juke Box Live No Music

Number of Musicians & Instruments (Type) ACOUSTIC MUSICIANS

Amplified System: Yes No

Shows: Theater Movies Floor Show Light Show
 No Show

Other: Video Games Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Bronwyn Malicoat
Signature

May 1, 2017
Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

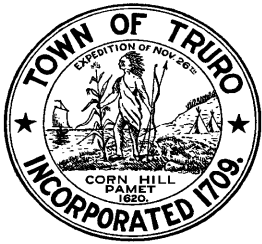
APPROVAL

License No 2017-09

Board of Selectmen _____ Meeting Date _____

Police Department Kyle Tulechjian Date 6/6/17

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: June 13, 2017

ITEM: Reappointments of Board/Committee/Commission Members

EXPLANATION: The following individuals wish to be reappointed to the Board or Committee on which they currently serve:

- *Mark Wisotzky to the Shellfish Advisory Committee for the term of 6/30/2017-6/30/2020.*
- *Dan Smith to the Shellfish Advisory Committee for the term of 6/30/2017-6/30/2020.*
- *Nicholas Brown to the Zoning Board of Appeals for the term of 6/30/2017-6/30/2018.*
- *Stephen Royka to the Taxation Aid Committee for the term of 6/30/2017-6/30/2020.*
- *Jason Silva to the Board of Health for the term of 6/30/2017-6/30 2020.*
- *Tracey Rose to the Board of Health for the term of 6/30/2017-6/30 2020.*
- *Peter Graham to the Commission on Disabilities for the term of 6/30/2017-6/30/2020.*
- *Tom Bow to the Beach Commission for the term of 6/30/2017-6/30/2020.*
- *Lucy Brown to the Council on Aging for the term of 6/30/2017-6/30/2020.*
- *Claudia Tuckey to the Council on Aging for the term of 6/30/2017-6/30/2020.*
- *Rich Wood to the Human Services Committee for the term of 6/30/2017-6/30/2020.*
- *Sallie Tighe to the Human Services Committee for the term of 6/30/2017-6/30/2020.*
- *Mark Farber to the Energy Committee for the term of 6/30/2017-6/30/2020.*
- *Shannon Corea to the Water Resources Oversight Committee for the term of 6/30/2017-6/30/2020.*

The attached check list provides information regarding each individual's compliance with appointment requirements.

Not Seeking Reappointment is the following:

Robin Robertson-Historical Commission

Stephen Royka- Council on Aging Board

David Dewitt-Open Space Committee

Joe Buteau-Energy Committee-Resigned 5/30/2017

IMPACT IF NOT APPROVED: The applicants will not be able to participate on their respective Committee or Board.

SUGGESTED ACTION: *MOTION TO appoint the applicants as noted above to serve on their respective boards/committees/commissions.*

ATTACHMENTS

1. Applications to Serve
2. Reappointment checklist

RECEIVED
SELECTMENS OFFICE

MAY 30 2017

TOWN OF TRURO
MASSACHUSETTS



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Mark Wisotzky HOME TELEPHONE: [REDACTED]

ADDRESS: 21 Toms Hill Rd. WORK PHONE: [REDACTED]

MAILING ADDRESS: PO Box 1091 Truro, MA 02666 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Shellfish Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Seeking second term

COMMENTS: _____

SIGNATURE: *Mark Wisotzky* DATE: May 30, 2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Daniel W. Smith HOME TELEPHONE: [REDACTED]

ADDRESS: 32 Tom's Hill Rd WORK PHONE: [REDACTED]

MAILING ADDRESS: PO Box 907, Truro MA E-MAIL: [REDACTED]

FAX: 508-349-3797 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Shellfish Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: _____

- (1) Personal Interest in Aquaculture
- (2) Current SAC Member / Vice Chair
- (3) Desire to see Truro's Aquaculture resources protected,

COMMENTS: supported & developed.

SIGNATURE: [Signature] DATE: 06/02/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____
INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



RECEIVED
SELECTMENS OFFICE
MAY 25 2017
TOWN OF TRURO
MASSACHUSETTS



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: NICHOLAS L. BROWN HOME TELEPHONE: [REDACTED]
ADDRESS: 75 CASTLE RD, TRURO, MA 02666 WORK PHONE: [REDACTED]
MAILING ADDRESS: P.O. BOX 1121, TRURO, MA 02666 E-MAIL: [REDACTED]
FAX: 508-487-3292 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: TRURO ZBA

SPECIAL QUALIFICATIONS OR INTEREST:

18 years Truro PLANNING BOARD
2 years Truro ZBA
35 years in Truro Real Estate practice

COMMENTS: SEE PREVIOUS APPLICATION

SIGNATURE: Nicholas L. Brown DATE: 05-25-2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

He knows best the and helpful
Deserving reappointment

SIGNATURE: Just reappointed DATE: 5/25/17

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666 STEVEN ROYKA

Tel: (508) 349-7004 Fax: (508) 349-5505

RECEIVED
SELECTMENS OFFICE
Application to Serve.pdf
MAY 30 2017
TOWN OF TRURO
MASSACHUSETTS

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: STEPHEN ROYKA HOME TELEPHONE: [REDACTED]

ADDRESS: 4 PINE RIDGE RD WORK PHONE: ---

MAILING ADDRESS: PO BOX 448 E-MAIL: [REDACTED]

FAX: --- MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: ---

TAXATION Aid Committee

SPECIAL QUALIFICATIONS OR INTEREST: ---

HAVE BEEN MEMBER SINCE
INCEPTION

COMMENTS: ---

SIGNATURE: S. Royka DATE: 5/30/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) ---

STEVE HAS BEEN A LONG-STANDING MEMBER OF THE T.A.C. HIS
EXPERIENCE AND CONTINUITY WITH THE BOARD HAS AN ENORMOUS VALUE
TO TRURO. I ENDORSE, WITHOUT RESERVATION, STEVE'S WISHES TO REMAIN ON THE BOARD.

SIGNATURE: [Signature] DATE: 6/1/17

INTERVIEW DATE: --- APPOINTMENT DATE (IF
APPLICABLE): ---

MAY 2 5 2017

TOWN OF TRURO MASSACHUSETTS



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: JASON R SILVA HOME TELEPHONE: [REDACTED]

ADDRESS: 209 SHORE RD N. TRURO⁰²⁶⁵² WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. Box 84, 02652 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: B. O. H.

SPECIAL QUALIFICATIONS OR INTEREST: CURRENT VICE-CHAIR OF BOARD OF HEALTH

COMMENTS: _____

SIGNATURE: *Jason Silva* DATE: 5-25-17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Tracey Rose HOME TELEPHONE: [REDACTED]

ADDRESS: One Town Hall Rd WORK PHONE : same

MAILING ADDRESS: P. O. Box 663 E-MAIL: [REDACTED]

FAX: none MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Board of Health

SPECIAL QUALIFICATIONS OR INTEREST: _____

I do not possess technical training and certificates, unfortunately. I am Truro resident of 30 years and I am committed to

Advocating for the protection and preservation of our sole source aquifer here on Cape Cod. The Town of Truro is beautiful &

I am happy to dedicate my time serving the Town while working with and assisting property owners in the regulatory process.

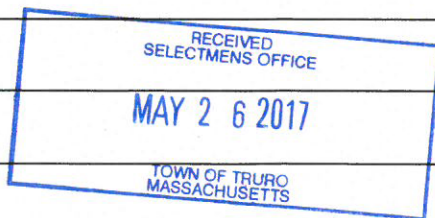
COMMENTS: Willing to Serve one more term, possibly.

SIGNATURE: _____ DATE: 05-26-17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: PETER GRAHAM HOME TELEPHONE: [REDACTED]

ADDRESS: 1 CHICKADEE LN WORK PHONE: N/A

MAILING ADDRESS: P.O. Box 856 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

DISABILITIES

SPECIAL QUALIFICATIONS OR INTEREST: PAST SERVICE

COMMENTS: _____

SIGNATURE: Peter Graham DATE: 5/18/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

We are thrilled that Peter will continue to serve!

SIGNATURE: Juanita Howe DATE: 6-5-17

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Tom Bow HOME TELEPHONE: [REDACTED]

ADDRESS: 34 GREAT Hollow Truro^{cell} WORK PHONE: [REDACTED]

MAILING ADDRESS: 327 NORTH Steele E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

BRAH COMMISSION

SPECIAL QUALIFICATIONS OR INTEREST: I AM A CURRENT MEMBER AND LOOKING TO RENW. CURRENTLY A TRUSTEE OF THE TRURO CONSERVATION TRUST, BOARD MEMBER OF TPTRA, WORK CLOSELY WITH TRURO TREASURES, FORMER MEMBER OF GOLF COMMISSION AND EDC.

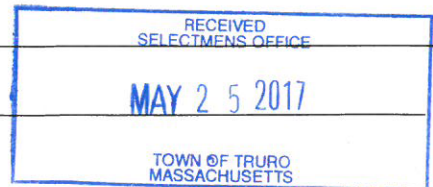
COMMENTS: WOULD LIKE TO CONTINUE ON COMMISSION TO CONTINUE TO VOLUNTEER IN TRURO.

SIGNATURE: [Signature] DATE: 5/16/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Lucy J. Brown HOME TELEPHONE: [REDACTED]

ADDRESS: 75 Castle Road WORK PHONE: _____

MAILING ADDRESS: PO Box 1121 Truro E-MAIL [REDACTED]

FAX: 508/437-1112 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: COA

SPECIAL QUALIFICATIONS OR INTEREST:

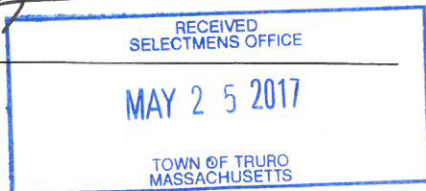
I would like to be a full member to replace Mr. Thornley who resigned several months ago

COMMENTS:

SIGNATURE: [Signature] DATE: May 25, 2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

SIGNATURE: [Signature] DATE: 5/24/17
INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Claudia Turkey HOME TELEPHONE: [REDACTED]

ADDRESS: 3 Martins Way WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. Box 588 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: 10

COA board

SPECIAL QUALIFICATIONS OR INTEREST: _____

been a board member for the last 6+ yrs
active participant

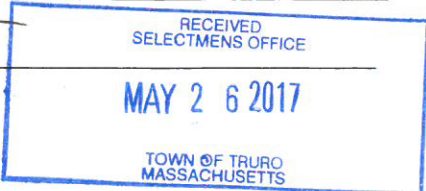
COMMENTS: _____

SIGNATURE: Claudia Turkey DATE: 5/26/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: [Signature] DATE: 5/26/17

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Richard Wood HOME TELEPHONE: [REDACTED]

ADDRESS: 19 Andrew Way Truro WORK PHONE: _____

MAILING ADDRESS: PO Box 1175 Truro E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Human Services Comm. ~~tee~~

SPECIAL QUALIFICATIONS OR INTEREST: _____

3 yrs experience on Human Svs. Comm. ~~tee~~

COMMENTS: _____

SIGNATURE: [Signature] DATE: 5/26/17

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Sallie Q. Tighe HOME TELEPHONE: [REDACTED]
 ADDRESS: 178 Rte 6 02666 WORK PHONE: _____
 MAILING ADDRESS: POB 300, 02666 E-MAIL: [REDACTED]
 FAX: N/A MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: HSC

SPECIAL QUALIFICATIONS OR INTEREST: I'm a parent advocate; an
actress; believe in service to my communities -
contributing my free time to do for others. former
OCTS board mbr.; school employee (Proy Truro) ^{former} Independence
Board President. Enrichment Prog leader (St Mary's)

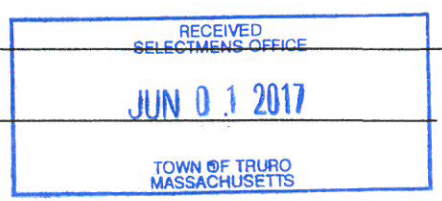
I'm an outgoing, positive, friendly and passionate
person who enjoys serving on the Human Services
Committee. Thank You.

SIGNATURE: Sallie Q. Tighe DATE: 5/26/2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Mark Farber HOME TELEPHONE: [REDACTED]

ADDRESS: 11 Hardings Way, Truro 02666
99 Winchester St, Brookline, MA 02446 WORK PHONE : n/a

MAILING ADDRESS: POB 686, Truro 02666 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Energy Committee

SPECIAL QUALIFICATIONS OR INTEREST: _____

40-year career in energy industry, including CEO of Evergreen Solar (solar panel manufacturer); strategy consultant at

Photon Consulting (solar consulting firm); partner at Cedar Energy Investors (solar investment company); and

member of Board of Directors of 3 solar and energy efficiency companies

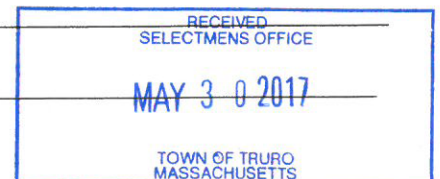
COMMENTS: I have served on this committee since 2011 and look forward to continued service.

SIGNATURE: Mark A Farber DATE: 5-29-2017

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

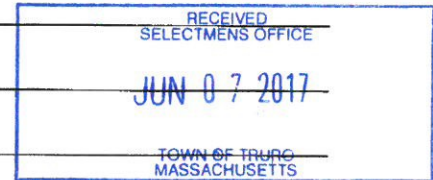
NAME: Shannon L. Corea HOME TELEPHONE: [REDACTED]

ADDRESS: 8 Old Firehouse Road WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. Box 13 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: WROC

SPECIAL QUALIFICATIONS OR INTEREST: _____



COMMENTS: Re-appointment

SIGNATURE: _____ DATE: _____

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: *Shannon L. Corea* DATE: 6/1/17

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Board of Selectmen

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

Committees/Commissions/Board Members Seeking Reappointment

Committee/Commission/Board Name: **Shellfish Advisory Committee**

Committee/Commission/Board Member Name: **Mark Wisotzky**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Shellfish Advisory Committee**

Committee/Commission/Board Member Name: **Dan Smith**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Zoning Board of Appeals**

Committee/Commission/Board Member Name: **Nicholas Brown**

Length of term: **1 Year Alternate Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Taxation Aid Committee**

Committee/Commission/Board Member Name: **Stephen Royka**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Board of Health**

Committee/Commission/Board Member Name: **Jason Silva**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Board of Health**

Committee/Commission/Board Member Name: **Tracey Rose**

Length of term: 3 Year Term

Chair's endorsement of reappointment n/a

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Commission on Disabilities**

Committee/Commission/Board Member Name: **Peter Graham**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Beach Commission**

Committee/Commission/Board Member Name: **Tom Bow**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Council on Aging**

Committee/Commission/Board Member Name: **Lucy Brown**

Length of term: **3 Year Term (Filling Full Member Vacancy)**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Council on Aging**

Committee/Commission/Board Member Name: **Claudia Tuckey**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Human Services Committee**

Committee/Commission/Board Member Name: **Richard Wood**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Human Services Committee**

Committee/Commission/Board Member Name: **Sallie Tighe**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Energy Committee**

Committee/Commission/Board Member Name: **Mark Farber**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law

Committee/Commission/Board Name: **Water Resources Oversight Committee**

Committee/Commission/Board Member Name: **Shannon Corea**

Length of term: **3 Year Term**

Chair's endorsement of reappointment

Standards of Professional Conduct signed

On-Line Ethics Training Completed *Certificates good for 2 years*

Signed Acknowledgment/Summary of Conflict of Interest Law



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: June 13, 2017

TABLED ITEM: Approval of Jarrod Cabral, DPW Director, as Director to the Cape Light Compact Joint Powers Entity and Mark Farber as Alternate Director.

EXPLANATION: At the March 14, 2017 meeting the Board of Selectmen approved Joe Buteau as Truro's Director and Jarrod Cabral as Alternate Director to the to Cape Light Compact's JPE. May 15th, 2017 Joe Buteau notified Maggie Downey at the Cape Light Compact that he would be unable to serve as Truro's Director.

Mark Farber, Energy Committee member, and Truro's Alternate representative to the Cape Light Compact has indicated his willingness to serve in the new entity as Truro's Alternate Director to the Cape Light Compact Joint Powers Entity. Jarrod Cabral would be Truro's Director upon approval.

SUGGESTED ACTION: *MOTION TO* appoint Jarrod Cabral as the Town's Director and Mark Farber as the Town's Alternate Director to the Cape Light Compact Joint Powers Entity.

ATTACHMENTS: None

DRAFT

**Truro Board of Selectmen Meeting
Town Hall Conference Room
Tuesday, May 23, 2017**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Paul Wisotzky called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

Stephanie Houghton of Orleans, representing the Cape Cod Commission, invited the Board to the Annual One Cape Summit, on June 22 and 23, 2017 at the Resort and Conference Center in Barnstable.

Fran Johnson of Moses Way came forward to discuss the proposal to use the old burn dump for parking. He had safety concerns about the location off South Highland Road, particularly with summer traffic. Naomi and Michael Rorro of South Highland Rd. also expressed safety concerns about traffic on South Highland Road. Mrs. Rorro requested more information about the proposal to use the burn dump site for parking. Mr. Rorro had concerns about breaking the cap over the burn dump and protecting the Eastern box on Lot 1.

BOARD OF SELECTMEM ACTION

Inundated Pathways

Mark Borelli of the Center for Coastal Studies gave an update on Inundated Pathways Mapping to provide Truro with real time coastal flood forecasts. This is a two-phase, pilot project with the National Weather Service designed to help towns locate sites that could flood. Fifty-five data points in Truro show where flooding is likely to occur. There will be a presentation on June 13, 2017 at the Truro Public Library and the data will be online, Mr. Borelli said.

Hazard Mitigation Plan

Health and Conservation Agent Patricia Pajaron presented the final *Hazard Mitigation Plan*. She explained additions that had been made since the Selectmen reviewed the draft version of the plan. Robert Weinstein spoke of the man-made hazard of the Pilgrim Nuclear Plant, something that is not addressed in the plan. Ms. Pajaron said this plan covers natural hazards and other Emergency Preparedness plans address a nuclear emergency. Iodine pills are available at the Health Department now, she said.

Jay Coburn moved to adopt Truro's 2017 *Hazard Mitigation Plan*. Maureen Burgess seconded, and the motion carried 5-0.

Goals & Objectives Discussion

Chair Paul Wisotzky reviewed the process for revising the *Goals & Objectives* for next year. Department heads were present for the discussion. Richard Wood, Vice-chair of the Finance

Committee, said he would be sure that the Finance Committee brainstormed at their next meeting and will present their ideas to the Board of Selectmen. There will be a public hearing on June 27, 2017.

The Board examined the *Goals & Objectives* draft to determine what should be continued, added, modified or no longer needed. The goals should be measurable, attainable and time certain. Selectmen made a determination for each item:

Town Services

TS-1 Staffing - Remove.

TS-2 Collaboration with other Outer Cape towns for shared services - Continue with focus on specific services.

TS-3 Unpaved Roads in National Seashore - Remove.

TS-4 Parking and Shuttle Service - Continue. Identify other possible areas and ask Cape Cod Commission to prepare plan.

TS-5 RTA (related to TS-4) - Continue.

TS-6 DPW Facility Relocation – Rework adding a feasibility study.

TS-7 Solid Waste Disposal – Remove.

TS-8 Licensing Streamlining – Ongoing but needs a date.

TS-9 Technology for Town Government – Ongoing but needs to be date specific. Videotape Budget Task Force meetings.

TS-10 Annual Performance Review for Fire & Police Chief – Move to Town Manager's Goals

TS-11 Hazard Mitigation Plan – Remove. Done.

Financial Management

FM -1 Other Sources of Revenue - Completed. Quarterly reports are submitted.

FM2 – Revenue Reports for Harbor, Recreation, Shellfish & COA – Continue. Finance Committee could work on this.

FM3 – Strategic Financial Plan for the Town - Continue.

Finance Committee Vice-chair Richard Wood said there had been no progress on a plan. He asked for dates and who would be responsible. The Selectmen considered how it relates to the Local Comprehensive Plan now under revision. Town Manager Rae Ann Palmer recommended the parallel plan and said a 5-Year Financial Forecast is different from Strategic Plan. Either or both could be done, but need to be useful.

FM-4 Ten-year Capital Plan – Remove.

FM-5 Town Fees – Continue.

FM-6 Fiscal Policy Manual - Continue and add a date certain.

Public Safety

PS-1 Long Term sustainability for Fire & Police Dept. – Remove.

PS-2 Visioning Statement for Police Dept. - Remove. This has been completed.

PS-3 Emergency Management Training for Selectmen - Remove. This has been done.

PS-4 Accessible Safe Centers - Remove. This has been submitted to State.

PS-5 Work on Bike & Walkways - Remove.

PS-6 Strengthen Treatment for Substance Abuse - Rework & Continue. Reports are still required. Navigator program is in place.

PS-7 Study Gloucester Program for Addiction – Remove.

Additional Goal - Add a date for new Police Chief to be in place.

Community Sustainability

CS-1 Update Local Comprehensive Plan committee – Done.

CS-2 Accessory Dwelling Units – Done.

CS-3 Affordable Housing Ideas/Programs - Continue with a date of December 2017.

Housing Authority could set some specific objectives. Carl Brotman responded to Selectmen's suggestion. He said a wider committee was needed for study of use of condominium conversion.

He was optimistic about proposals at the Cloverleaf property. He could not give a date for this.

He said they will be putting together a Housing Production Plan to meet the needs of the Town over a five-year period. A subcommittee of the Housing Authority is working on this and will bring it to the Selectmen and Planning Board in fall. He discussed possibilities for the Cloverleaf property on Route 6 north of Highland Rd.

CS-4 Zoning Bylaws for National Seashore – Done.

CS- Addition – Do a Town-wide zoning bylaw.

CS-5 Cloverleaf Parcel Use Study – Continue with more specifics.

CS-6 Housing Needs Assessment to increase affordable Housing – Continue with date certain.

CS-7 Environmental Projects & Education re: Pamet River, Ballston Beach, East Harbor, Mill Pond and Eagle Creek - Continue with specifics. Rae Ann Palmer needs to study more with Conservation Agent to do this.

Addition to CS-7 - Include Herring River Restitution Project to list.

CS-8 Impacts of Differential Tax Rates – Remove. This is completed but needs to be approved at the August Classification Hearing.

CS-9 Town Roads & Property Use. Continue with addition of date certain.

CS-10 Historic Preservation Bylaw – Remove. Done.

CS-11 Historic Commission & Historical Society - Remove.

CS-12 Meet with CPC Prior to Funding Cycle - Continue with date certain.

CS-13 Economic Development & Comcast Broadband Services - Continue to work on new contract. Selectmen need to revive Cable Internet Advisory Commission.

CS-14 Signage – Remove. The request has been made.

Community Engagement in Government

CEG-1 Town Manager & Social Media Development – Continue and add date certain.

CEG-2 Increase use of Town website, Facebook page and other electronic media – Modify. Webperson position was cut at Annual Town Meeting. The website is being reworked.

CE-3 Policy Review – Continue with date certain.

CEG-4 Study of Boards & Committees Consolidations & Incentives - Continue and add date certain.

CEG-5 Additional Meeting Room Providing Video Taping - Remove. Public Safety Facility meeting room has been equipped for this.

CEG-6 Support & Training for All Boards & Committees – Continue with date specific. Rae Ann Palmer will set up trainings.

CEG-7 Enhance Compliance with Public Records Laws – Continue. Add policy on use of email. List email accounts of board and committee members on the website

CEG-8 Information from Residents & Visitors for Services and Policy Development - Continue

CEG-9 Meeting with Part-time Residents. Continue. Set a date.

CEG-10 Joint Meeting with School Committee - Continue.

CEG-11 Joint Meeting with Planning Board - Continue and set time period.

CEG-12 Joint meeting with Planning Board and ZBA – Continue.

CEG-13 Joint Meeting with Conservation Commission - Revisit at work session. Perhaps an update from the Commission would suffice.

CEG-14 Joint Meeting with Board of Health – Discuss at work session.

Additional CEG item – Policy on joint meetings.

Additional CEG - Update Cable policy, including the cost of taping meetings. Topic for work session.

The work session on June 6, 2017 will continue the discussion of the *Goals & Objectives*.

Discussion of Room Occupancy Tax

Jay Coburn said the Room Occupancy Tax Home Rule Petition has passed twice at Town Meetings. There is now a larger issue that has prompted a bill to be brought to the State House. This bill proposes three different classifications of rentals. The State Senate also has a proposal under consideration. Mr. Coburn suggested that one or more Selectmen attend a public hearing that will be held on June 12, 2017 and craft testimony about the importance of closing the loophole and the need that the process not be overly complicated. He is willing to represent the Board and present testimony at the public hearing. He will urge passage of a room-occupancy tax, extension to short-term rentals, one class of ownership, a simple way for property owners to collect and pay the tax, state deferment to towns how to regulate inspection of properties, and application of existing public accommodations statutes to the rentals.

Maureen Burgess moved to empower Mr. Coburn to prepare and give testimony on behalf of the Truro Board of Selectmen at the public hearing on June 12, 2017. Robert Weinstein seconded, and the motion carried 5-0.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 1. Crown Castle Consent Request Letter (334 Route 6 Cell Tower)
- B. Review and approve 2017 Seasonal Licenses : Days Market (Transient Vendor); Joey Rugo (Hawker Peddler)
- C. Review and Approve Entertainment Licenses (Weekday and Sunday) and MA State Sunday for Payomet Performing Arts
- D. Review and Approve Entertainment License(1 Weekday) and One Day Pouring License (13 dates) for Truro Historical Society
- E. Review and Approve Entertainment License (8 Weekdays) for Truro Concert Committee

- F. Review and Approve Entertainment License (2 Weelday and 2 Sunday) for Friends of Truro Meeting House
- G. Reappointment of Stanley Sigel (Pamet Harbor Commission); Mary Abt (Truro Representative to LCCAT Board)
- H. Appointment of Steve Sollog, Chair – Planning Board, to serve as the Planning Board's liaison to the Local Comprehensive Plan Committee
- I. Review and Approve Board of Selectmen Minutes : May 10, 2017
- J. Review and Approve Budget Task Force Minutes: January 23, 2017

Maureen Burgess asked to have a separate discussion Item A-1 off the Consent Agenda. She said the Crown Castle consent request keeps coming before the Selectmen and the Planning Board. She asked for clarification that the request is for modifications, not new structures. Ms. Palmer said that requests to the Selectmen and the Planning is a requirement in the agreement with Crown Castle. It does not mean regulation of the modification being done.

Jay Coburn moved to approve the Consent Agenda as presented. Janet Worthington seconded, and the motion carried 5-0.

SELECTMEN REPORTS AND TOWN MANAGER'S REPORT

Three Selectmen gave announcements and a report. Maureen Burgess announced the first meeting of the Pilgrim Decommissioning Commission in Plymouth. Janet Worthington recommended that everyone get out and go to all the local businesses that are now open. Robert Weinstein reported on the Metropolitan Planning Organization (MPO) meeting which dealt with their Transportation Improvement Projects (TIP) program. He had given the Town Manager a list of TIP projects that included Truro. Signs along Route 6 in Truro have been installed for bike lanes. Rumble strips and other road markings across intersections are being added. Potentially future efforts include the Massachusetts Freight Plan, a designation for Route 6 from Cahoon Hollow Road in Wellfleet to Whitmanville Road in Truro. The plan allows Truro to receive federal funds for highway improvements. Mr. Weinstein will be reporting on other agencies that could impact the Town's portion of payment for the East Harbor pipe under Rte. 6.

Town Manager Rae Ann Palmer said she will be attending a meeting in June with Woods Hole Oceanographic Institute on the best option for repair of the East Harbor pipe. She mentioned a problem with the culvert on Old County Road. The Town sought financial help from the Herring River Restoration Project to get that repaired. She is working on closing out Fiscal Year 2017, she said.

NEXT MEETING AGENDA

Town Manager Rae Ann Palmer reviewed with the Board agenda items for the June 13, 2017 meeting. So far agenda includes: Goals & Objectives, a presentation by the Fire Chief on fees, the Herring River Project request for an extension on the permitting period, seasonal licenses, and reappointments. She will add setting a date for a meeting with the Non-residents and an informal report from the Fire Chief.

ADJOURNMENT

Jay Coburn moved to adjourn. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Mary Rogers, Secretary

Paul Wisotzky, Chair

Maureen Burgess Vice-chair

Jay Coburn

Janet Worthington,

Robert Weinstein, Clerk

Public Records Material of 5/23/17

1. Inundation Mapping Report
2. Hazard Mitigation Plan
3. Draft FY18 Goals & Objectives
4. Crown Castle Consent Request Letter (334 route 6 Cell Tower)
5. 2017 Seasonal Licenses : Days Market (Transient Vendor); Joey Rugo (Hawker Peddler) Entertainment Licenses (Weekday and Sunday) and MA State Sunday for Payomet Performing Arts
6. 2017 Entertainment License(1 Weekday) and One Day Pouring License (13 dates) for Truro Historical Society
7. Entertainment License (2 Weekday and 2 Sunday) for Friends of Truro Meeting House
8. Reappointment of Stanley Sigel (Pamet Harbor Commission); Mary Abt (Truro Representative to LCCAT Board)
9. Appointment of Steve Sollog, Chair – Planning Board, to serve as the Planning Board's liaison to the Local Comprehensive Plan Committee