



Truro Board of Selectmen Meeting Agenda

Tuesday, April 12, 2016

Regular Board of Selectmen Meeting - 5:00pm

Selectmen's Chambers Town Hall 24 Town Hall Road, Truro

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Review, Approve and Interview Applicant for Appointment on Conservation Commission-Henry Lum

4. TABLED ITEMS NONE

5. BOARD OF SELECTMEN ACTION

- A. Discussion of the Town Administrators Review
Presenter: Paul Wisotzky, Chair of Board of Selectmen

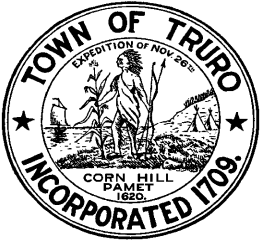
6. CONSENT AGENDA

- A. Review/Approve and Authorize the Chair to sign:
 1. Herring River Restoration Project Support Letter
 2. Wireless Communications Facilities Lease Agreement with Crown Castle (Consent for Modification with Verizon and T-Mobile) for Cell Tower located at 344 Route 6
 3. Water Service Application for suppression system located at 706 Shore Rd.
 4. Letter to Cape Cod Commission Regarding Expectations between the Town and the Commission
- B. Declaration of Surplus Property-Fire Department- SCBA (Self Contained Breathing Apparatus) packs (15) and air bottles (15)
- C. Review and Approve Board of Selectmen Meeting Minutes – March 22, 2016

7. SELECTMEN AND LIAISON AND TOWN ADMINISTRATOR REPORTS

8. NEXT MEETING AGENDA: TUESDAY, April 19, 2016

9. Executive Session: *Move that the Board of Selectmen enter into Executive Session in accordance with the provisions of Massachusetts General Law, Chapter 30A, section 21 (a) number 3, to discuss strategy relative to pending litigation involving 25-27 Stephens Way, whereas discussion of these matters in open session would have a detrimental effect on the litigating position of the Town (and the Chair so declares it), and Pursuant to G.L. c. 30A, §21(a)(2), to conduct strategy sessions in preparation for negotiations with non-union personnel and or/ to conduct contract negotiations with non-union personnel: Town Administrator (Rae Ann Palmer) contract.*



TOWN OF TRURO

Board of Selectmen Agenda Item

BOARD/COMMITTEE/COMMISSION: Conservation Commission

REQUESTOR: Deb McCutcheon, Chair of Conservation Commission

REQUESTED MEETING DATE: April 12, 2016

ITEM: Appointment to fill a vacancy on the Conservation Commission

EXPLANATION: An Application to serve was received from Henry Lum on April 5, 2016 for an appointment on the Conservation Commission. There are currently 2 vacancies on the Conservation Commission with unexpired terms (6/30/2016). This appointment will fill one of those vacancies. As the appointing authority* the Board of Selectmen will review the application and interview the applicant.

*In accordance with the Charter passed at ATE, April 22, 1992, Chapter 6-4-1, with the **Board of Selectmen** as the appointing authority. And, in conformity with MGL, Chapter 40, Sec. 8C, membership is to be not less than three members and not more than seven, with one-third of members' terms expiring each year and their successors appointed for three-year terms. Meetings held on the first Monday at 7:00 pm at the Town Hall.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The vacancy will remain open.

SUGGESTED ACTION: MOTION TO *approve the appointment of Henry Lum to the Conservation Commission for an unexpired three year term.*

ATTACHMENTS:

1. Application to serve-Henry Lum



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: HENRY W H LUM HOME TELEPHONE: [REDACTED]
 ADDRESS: 15 RYDER BEACH ROAD WORK PHONE: [REDACTED]
 MAILING ADDRESS: PO BOX 1226 TRURO 02666 E-MAIL: [REDACTED]
 FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: TRURO

CONSERVATION COMMISSION

SPECIAL QUALIFICATIONS OR INTEREST: Master's degree education in geomorphology, meteorology, climatology, and environmental science. Conducted environmental science labs for undergraduates. Professional experience in evaluating the feasibility and environmental impacts of flood control and hydroelectric projects. Town (voting) resident since 1992. Familiarity with a broad range of Truro cons-
 COMMENTS: tituencies from five-year tenure as president of the Truro Historical Society (2010-2015).

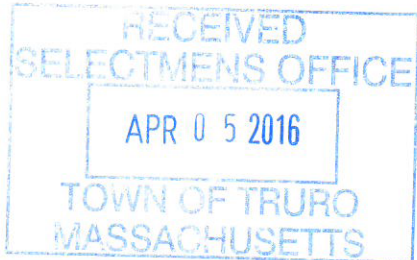
It will be a privilege to serve on the board of the Conservation Commission.

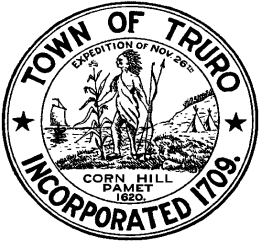
SIGNATURE: *Henry W H Lum* DATE: MARCH 29, 2016

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____





TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant, on behalf of Board of Selectmen

REQUESTED MEETING DATE: April 12, 2016

ITEM: Discussion – Town Administrator’s Annual Review

EXPLANATION: In accordance with the Town Charter, the Board of Selectmen must annually complete a performance evaluation of the Town Administrator.

SUGGESTED ACTION: *MOTION TO*

ATTACHMENTS:

None



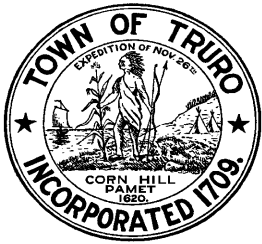
TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

6. CONSENT AGENDA

- A. Review/Approve and Authorize the Chair to sign:
 - 1. Herring River Restoration Project Support Letter
 - 2. Wireless Communications Facilities Lease Agreement with Crown Castle (Consent for Modification with Verizon and T-Mobile) for Cell Tower located at 344 Route 6
 - 3. Water Service Application for suppression system located at 706 Shore Rd
 - 4. Letter to Cape Cod Commission Regarding Expectations between the Town and the Commission
- B. Declaration of Surplus Property-Fire Department- SCBA (Self Contained Breathing Apparatus) packs (15) and air bottles (15)
- C. Review and Approve Board of Selectmen Meeting Minutes – March 22, 2016



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Board of Selectmen

REQUESTED MEETING DATE: April 12, 2016

ITEM: Herring River Restoration Support Letter for a Coastal and Marine Habitat Restoration Grants Funding Opportunity

EXPLANATION: Attached is a copy of the Letter of Support for the Truro Board of Selectmen to authorize in support of a grant application. The Friends of the Herring River are applying for a grant with National Oceanic and Atmospheric Administration (NOAA) Coastal and Marine Habitat Restoration Project for funding for the coming three years for the full tidal restoration in the estuary.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Truro would not be participating in the endorsement of the application.

SUGGESTED ACTION: *MOTION TO authorize the Chair to sign a letter of support for a Herring River Restoration project grant application to the National Oceanic and Atmospheric Administration (NOAA).*

ATTACHMENTS:

1. Herring River Restoration Grant Support Letter



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Board of Selectmen

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

April 12th, 2016

Mr. Christopher D. Doley, Chief
NOAA Restoration Center, NOAA Fisheries
1315 East West Highway, Rm. 14873
Silver Spring, MD 20910

**Re: Community-based Restoration Program Coastal and Marine Habitat Restoration Grants
Funding Opportunity Number: NOAA-NMFS-HCPO-2016-2004800**

Dear Mr. Doley:

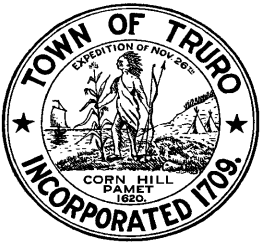
The Town of Truro has been cooperating with the Town of Wellfleet, the Cape Cod National Seashore and state and federal partners to develop a detailed plan to restore tidal flow in the Herring River Estuary, the northern portion of which extends into the Town of Truro. We have worked closely as a member of the Herring River Restoration Committee, a multi-agency committee established in 2007, and Friends of Herring River, an independent non-profit entity, as the planning, engineering and design has progressed. A portion of the physical work on roads and culverts will occur in our town.

The Town is prepared to support this project with in-kind match contributions of municipal employee and volunteer time and resources as required devoted specifically to this project. As a project proponent we participate actively in regular meetings of the Herring River Restoration Committee and are a full partner with the Town of Wellfleet and Cape Cod National Seashore on key commitments and decisions regarding the restoration of this treasured resource. We have and will continue to work cooperatively with Friends of Herring River on matters affecting the Town of Truro.

We strongly support the Friends of Herring River application for NOAA Coastal and Marine Habitat Restoration Project funding for the coming three years because of the environmental and socioeconomic benefits to be achieved when full tidal restoration is restored in the estuary.

Sincerely,

Paul Wisotzky, Chair
Truro Board of Selectmen



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administrative Office

REQUESTOR: Noelle Scoullar, Administrative Assistant

REQUESTED MEETING DATE: April 12, 2016

ITEM: Consent for Modification of equipment on cell tower for Verizon and T-Mobile

EXPLANATION: AT&T has authorized CCATT (Crown Castle) to contact the Town of Truro to request consent of modification of existing equipment:

1. Verizon plans to add a generator at the wireless communication facility.
2. T-Mobile plans to replace (6) existing antennas and add (6) remote radio units and (3) fiber.

Consenting to the modification will help to better serve the public and minimize the amount of towers in the area where this property is located. AT&T is required to obtain the Town's consent. Signing this consent letter does not eliminate the need for the customer to go through any jurisdictional and/or zoning/permitting procedures that may be required. This consent is a requirement of the lease that the Town has with CCATT.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Possibility of additional towers and/or sub-par service.

SUGGESTED ACTION: *MOTION TO approve the consent for modification with both T-Mobile and Verizon and authorize the Chair to sign.*

ATTACHMENTS:

1. Consent for Modification (T-Mobile)
2. Consent for Modification (Verizon)



March 1, 2016

VIA: Email

Town of Truro
PO Box 2012
Truro, MA 02666

Re: Site ID: 841273
Site Name: Truro
Site Location: 344 Route 6, N Truro, MA 02652
Wireless Communications Facilities Lease Agreement dated March 7, 2000, as modified by Assignment and Assumption of Lease Agreement dated June 9, 2004 (“Lease”), between The Town of Truro, Massachusetts (“Landlord”) and NCWPCS MPL 24-Year Sites Tower Holdings LLC, successor in interest to Cingular Wireless (“Tenant”), by CCATT LLC (“CCATT”), Tenant’s Attorney in Fact
Consent for Modification (T-Mobile)

Dear Landlord:

Pursuant to an agreement between NCWPCS MPL 24 - Year Sites Tower Holdings LLC, successor in interest to New Cingular Wireless PCS, LLC (“AT&T”) and CCATT LLC (“CCATT”), CCATT manages and operates the tower site that is subject to the Lease on behalf of AT&T. CCATT is a Crown Castle company. CCATT and its affiliates and subsidiaries own and operate shared wireless communication facilities.

In order to better serve the public and minimize the amount of towers in an area where this property is located, T-Mobile plans to modify their equipment at the wireless communication facility by replacing (6) existing antennas and adding (6) remote radio units and (3) fiber.

AT&T has authorized CCATT to contact you and request consent to the modification of existing equipment. Pursuant to Paragraph 1 of the Lease, AT&T is required to obtain your consent. Signing this consent letter does not eliminate the need for the customer to go through any jurisdictional and/or zoning/permitting procedures that may be required.

Please indicate your consent by executing this letter where indicated below and return one of same to me via email at the address provided below.

Thank you for your continued cooperation with Crown Castle. If you have any questions concerning this issue, please contact me at (980) 209-8236 or heather.simeone@crowncastle.com.

Yours truly,

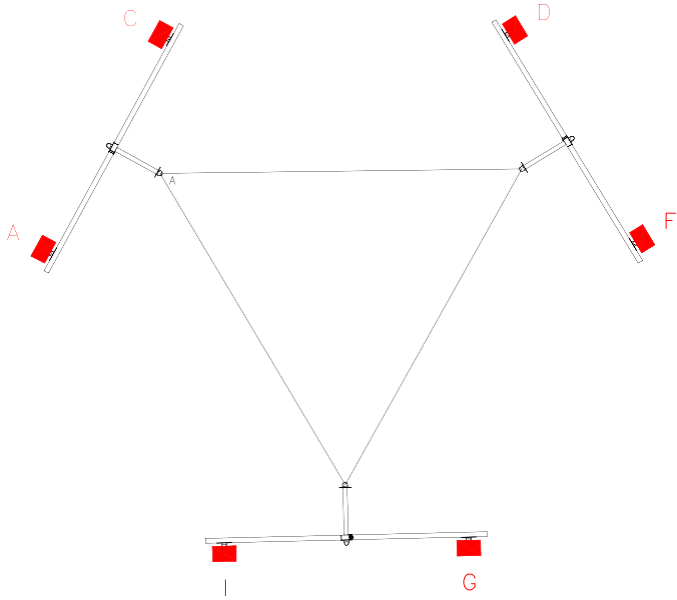
Heather Simeone

Heather Simeone
Real Estate Specialist - East Area

Agreed and accepted this _ day of _ , 20_

(Lessor's signature)

(Printed Name)



BUSINESS UNIT: 841273 TOWER ID: A LEVEL: 96

ORIENT	CUSTOMER	C	STATUS	ANTENNA			FEEDLINE		TME			
				MFG	MODEL	AZ	TECH	QTY	SIZE	QTY	TME TYPE	MFG
A :	T-MOBILE		INSTALLED									
MID	T-MOBILE	97	PROPOSED	ERICSSON	ERICSSON AIR 21 B2A B4P	0	UMTS	2	7/8"	0		
B :												
C :	T-MOBILE	97	PROPOSED	ERICSSON	ERICSSON AIR 21 B4A B2P	0	UMTS	1	1 1/4"	0		
D :	T-MOBILE	97	INSTALLED									
MID	T-MOBILE	97	PROPOSED	ERICSSON	ERICSSON AIR 21 B2A B4P	120	GSM	2	7/8"	0	TMA	ERICSSON KRY 112 144/1
E :												
F :	T-MOBILE	97	PROPOSED	ERICSSON	ERICSSON AIR 21 B4A B2P	120	GSM	1	1 1/4"	0		
G :	T-MOBILE	97	INSTALLED									
MID	T-MOBILE	97	PROPOSED	ERICSSON	ERICSSON AIR 21 B2A B4P	240	GSM	2	7/8"	0	TMA	ERICSSON KRY 112 144/1
H :												
I :	T-MOBILE	97	PROPOSED	ERICSSON	ERICSSON AIR 21 B4A B2P	240	GSM	1	1 1/4"	0		
J :												
K :												
L :												
M :												
N :												
O :												
P :												
Q :												
R :												

OPERATING LEGAL ENTITY: T-MOBILE NORTHEAST LLC



CROWN REGION ADDRESS
USA

SPACE RESERVED FOR PROFESSIONAL SEALS

REVISIONS	NO.	DATE	DESCRIPTION	BY	APP
	1	2/12/2015	UPDATED PER WORK ORDER 110919		

DRAWN/CHECKED BY: EZCAD
DRAWING DATE: 8/21/2015

SITE NUMBER:
SITE NAME:
SITE ADDRESS:
TRURO
BUSINESS UNIT NUMBER:
841273
SITE ADDRESS:

344 ROUTE 6
NORTH TRURO, MA 02652
BARNSTABLE COUNTY
US

SHEET TITLE:
96 FT PROPOSED LEVEL
SHEET NUMBER:

A1-X



March 11, 2016

VIA: Email

Town of Truro
PO Box 2012
Truro, MA 02666

Re: Site ID: 841273
Site Name: Truro
Site Location: 344 Route 6, N Truro, MA 02652
Wireless Communications Facilities Lease Agreement dated March 7, 2000, as modified by Assignment and Assumption of Lease Agreement dated June 9, 2004 ("Lease"), between The Town of Truro, Massachusetts ("Landlord") and NCWPCS MPL 24-Year Sites Tower Holdings LLC, successor in interest to Cingular Wireless ("Tenant"), by CCATT LLC ("CCATT"), Tenant's Attorney in Fact
Consent for Modification (Verizon) - revised

Dear Landlord:

Pursuant to an agreement between NCWPCS MPL 24 - Year Sites Tower Holdings LLC, successor in interest to New Cingular Wireless PCS, LLC ("AT&T") and CCATT LLC ("CCATT"), CCATT manages and operates the tower site that is subject to the Lease on behalf of AT&T. CCATT is a Crown Castle company. CCATT and its affiliates and subsidiaries own and operate shared wireless communication facilities.

In order to better serve the public and minimize the amount of towers in an area where this property is located, Verizon plans to add a generator at the wireless communication facility.

AT&T has authorized CCATT to contact you and request consent to the modification of existing equipment. Pursuant to Paragraph 1 of the Lease, AT&T is required to obtain your consent. Signing this consent letter does not eliminate the need for the customer to go through any jurisdictional and/or zoning/permitting procedures that may be required.

Please indicate your consent by executing this letter where indicated below and return one of same to me via email at the address provided below.

Thank you for your continued cooperation with Crown Castle. If you have any questions concerning this issue, please contact me at (980) 209-8236 or heather.simeone@crowncastle.com.

Yours truly,

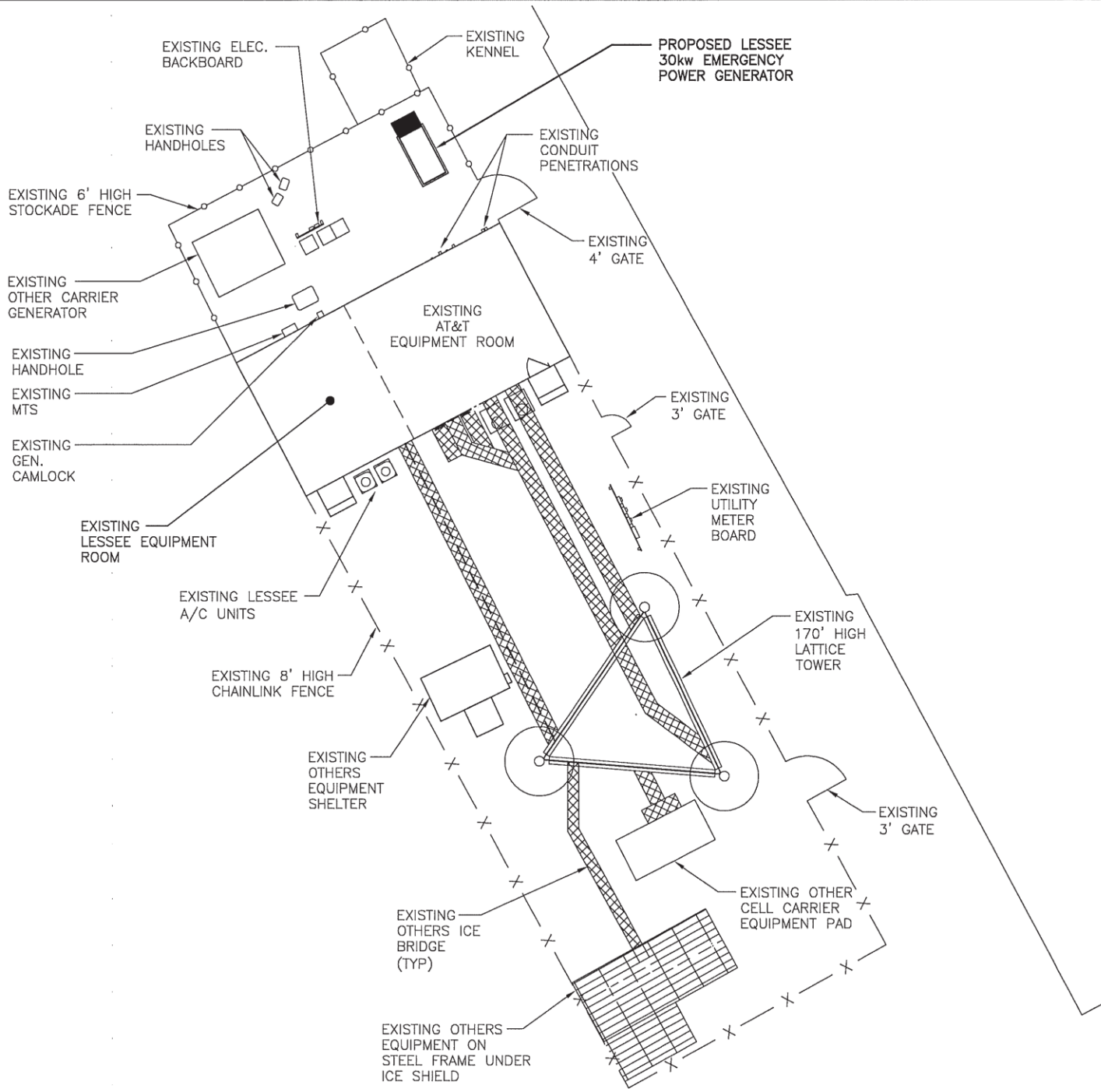
Heather Simeone

Heather Simeone
Real Estate Specialist - East Area

Agreed and accepted this day of , 20_

(Lessor's signature)

(Printed Name)



SITE PLAN

SCALE: NONE

1
LE-1

TURNING MILL CONSULTANTS, INC.
 DEVELOPERS, ENGINEERS AND CONSTRUCTION MANAGERS
 88 TUPPER ROAD, UNIT 3
 PO BOX 1159, SANDWICH, MA 02583
 PHONE: (508) 888-4383 ~ FAX: (508) 888-4246
 www.turningmillconsultants.com

A	03/07/16	ISSUED FOR REVIEW	SS	SRS	M.F.J.
NO.	DATE	REVISIONS	BY	CHK	APP'D
NOT TO SCALE		DESIGNED BY: N/A	DRAWN BY: SS		

APPROVALS

OWNER	DATE
LESSEE R.F. ENGINEER	DATE
LESSEE CONSTRUCTION	DATE
LESSEE SITE ACQUISITION	DATE
LESSEE FIELD OPERATIONS	DATE

THE ABOVE PARTIES HEREBY APPROVE AND ACCEPT THESE DOCUMENTS AND AUTHORIZE THE CONTRACTOR TO PROCEED WITH THE CONSTRUCTION DESCRIBED HEREIN. ALL CONSTRUCTION DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL BUILDING DEPARTMENT AND ANY CHANGES OR MODIFICATIONS THEY MAY IMPOSE.

TRURO_MA_HD

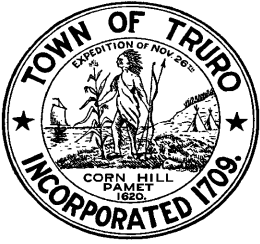
**LEASE EXHIBIT
NOT FOR CONSTRUCTION**

SITE ADDRESS

344 ROUTE 6
TRURO, MA 02666

LESSEE LEASE AREA

PROJECT NO.	DRAWING NAME	DATE	SHEET NO.	REV
VW16.19	TRURO_MA_HD	03/07/16	1 OF 2	A



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: White Sands Motel–Maria Kuliopolus

REQUESTED MEETING DATE: April 12, 2016

ITEM: Truro Water Service Application for -706 Shore Rd

EXPLANATION: The application is before the Board of Selectmen per the *Board of Selectmen Policy #24- Provincetown Water Line Application Process*. According to Pat Pajaron, the Health Agent to the Board of Health, on April 6, 2016: “This property was before the BOH on 1/19/16 for review of the septic, proposed multi-unit building that was damaged by fire in 2014. The applicant is before the Board for request of water service for a fire suppression system (sprinkler system) as required by the Building Code. A plan has been prepared by Coastal Engineering Company Inc. showing the proposed water line, water valve and water meter pit”

The Board of Health reviewed and approved this application at their meeting held on April 6, 2016.

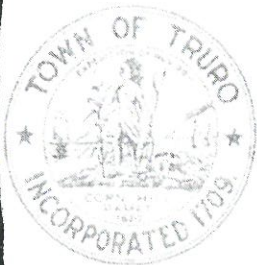
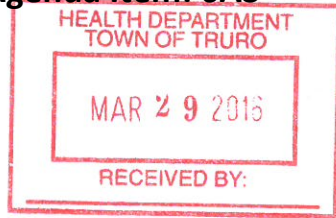
FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: If not approved, an alternative would have to be sought through other options.

SUGGESTED ACTION: *MOTION TO approve & authorize the Chair to sign the new water service application for 706 Shore R., Truro MA, prior to submission to the Provincetown Water and Sewer Board.*

ATTACHMENTS:

1. Town of Provincetown - Water Department - Truro Water Service Application for New or Expansion of Existing Water Service
2. Site Plan for 706 Shore Rd
3. Pat Pajaron Health Agent’s memo regarding the Board of Health Approval on April 6th



TOWN OF TRURO BOARD OF HEALTH

P.O. Box 2030, Truro MA 02666
Tel: 508-349-7004 Fax: 508-349-5508

TRURO WATER SERVICE APPLICATION FOR NEW OR EXPANSION OF EXISTING WATER SERVICE

APPLICANT INFORMATION

Date: 3/28/16 Name: Maria Kuliopulos /white Sands motel
Water Service Address: 706 Shore Rd Map/Parcel/Lot _____
Mailing Address: P.O. Box 611 City/State/Zipcode Provincetown MA ~~02543~~ 02657
Phone Number: 508-487-0244 Email Address: beachfrontwhiteSands@gmail.com

EMERGENCY TELEPHONE NUMBERS

Number Name: Maria Kuliopulos Phone Number: 781 894 3137
Property Manager: _____ Phone Number: _____
Other Name & Phone Number: _____

TYPE OF SERVICE REQUESTED:

- New Water Service: Proposed Title 5 Design Flow: _____
- Expansion of Water Service:
Existing Title 5 Design Flow: _____ Proposed Title 5 Design Flow: _____
- Water Service for Condominium Conversion (separate meters, tap etc.) # of Units: _____
- water service for suppression system -

Type of Facility:

- | | | |
|--|--|--|
| <input type="checkbox"/> Single Family | <input type="checkbox"/> Condo | <input checked="" type="checkbox"/> Multifamily Dwelling |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Motel | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Office Building | <input type="checkbox"/> Industrial: _____ |

Meter installations fifty (50) feet or greater from the curb stop must be in a meter pit adjacent to the curb top.
Concrete meter pits are required in roads or driveways.

I hereby agree to abide by all the rules and regulations of the Provincetown Water Department now in force or to be established by the Water and Sewer Board and declare that there is no other means of supplying potable water on-site (e.g. private well).

Applicant Signature: Maria Kuliopulos

ONCE TRURO & PROVINCETOWN OFFICIALS HAVE APPROVED THE APPLICATION, PLEASE SUBMIT A COPY TO THE TRURO HEALTH DEPARTMENT

SIGNATURES OF APPROVAL ***OFFICIAL USE ONLY*******

Tracy Adams

TRURO BOARD OF HEALTH

4/6/16

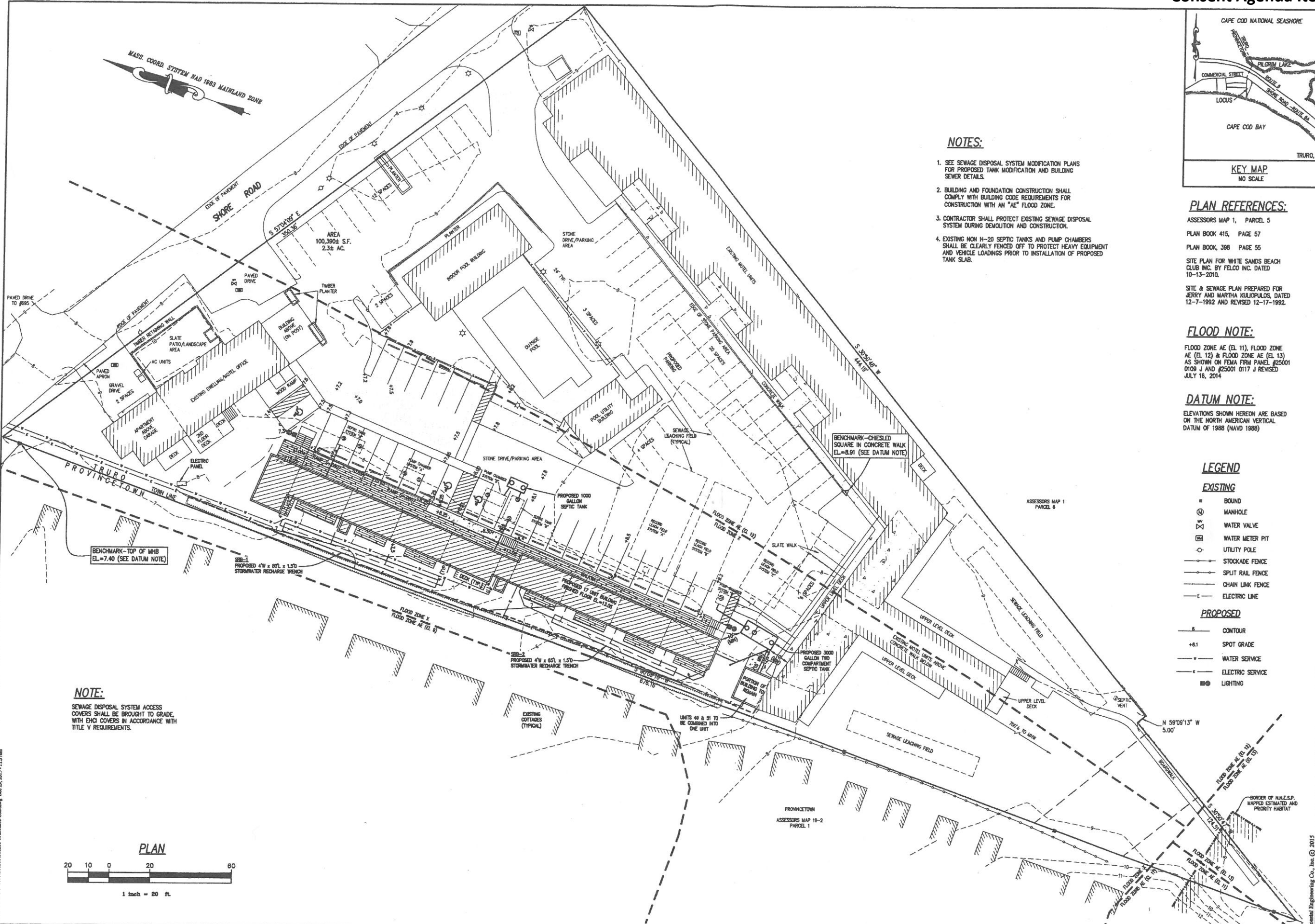
DATE OF APPROVAL

TRURO BOARD OF SELECTMEN

DATE OF APPROVAL

PROVINCETOWN WATER &
SEWER BOARD

DATE OF APPROVAL



NOTES:

1. SEE SEWAGE DISPOSAL SYSTEM MODIFICATION PLANS FOR PROPOSED TANK MODIFICATION AND BUILDING SEWER DETAILS.
2. BUILDING AND FOUNDATION CONSTRUCTION SHALL COMPLY WITH BUILDING CODE REQUIREMENTS FOR CONSTRUCTION WITH AN "AE" FLOOD ZONE.
3. CONTRACTOR SHALL PROTECT EXISTING SEWAGE DISPOSAL SYSTEM DURING DEMOLITION AND CONSTRUCTION.
4. EXISTING NON H-20 SEPTIC TANKS AND PUMP CHAMBERS SHALL BE CLEARLY FENCED OFF TO PROTECT HEAVY EQUIPMENT AND VEHICLE LOADINGS PRIOR TO INSTALLATION OF PROPOSED TANK SLAB.

PLAN REFERENCES:

ASSESSORS MAP 1, PARCEL 5
 PLAN BOOK 415, PAGE 57
 PLAN BOOK, 388 PAGE 55
 SITE PLAN FOR WHITE SANDS BEACH CLUB INC. BY FELCO INC. DATED 10-13-2010.
 SITE & SEWAGE PLAN PREPARED FOR JERRY AND MARTHA KULIOPULOS, DATED 12-7-1992 AND REVISED 12-17-1992.

FLOOD NOTE:

FLOOD ZONE AE (EL. 11), FLOOD ZONE AE (EL. 12) & FLOOD ZONE AE (EL. 13) AS SHOWN ON FEMA FIRM PANEL #25001 0108 J AND #25001 0117 J REVISED JULY 16, 2014

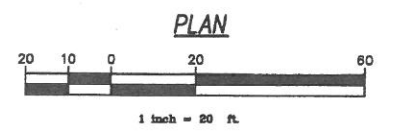
DATUM NOTE:

ELEVATIONS SHOWN HEREON ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 1988)

LEGEND

- EXISTING**
- BOUND
 - MAN-HOLE
 - WATER VALVE
 - WATER METER PIT
 - UTILITY POLE
 - STOCKADE FENCE
 - SPLIT RAIL FENCE
 - CHAIN LINK FENCE
 - ELECTRIC LINE
- PROPOSED**
- CONTOUR
 - SPOT GRADE
 - WATER SERVICE
 - ELECTRIC SERVICE
 - LIGHTING

NOTE:
 SEWAGE DISPOSAL SYSTEM ACCESS COVERS SHALL BE BROUGHT TO GRADE, WITH EHO COVERS IN ACCORDANCE WITH TITLE V REQUIREMENTS.



CAPE COD NATIONAL SEASHORE
 COMMERCIAL STREET
 LOCUS
 CAPE COD BAY
 TRURO, MA

KEY MAP
 NO SCALE

COASTAL ENGINEERING COMPANY, INC.
 260 Cranbury Hwy, Orleans, MA 02653
 508.255.6511 Fax: 508.255.6700

NO.	DATE	REVISION
3	12-29-15	REVISE PARKING AND SEPTIC TANK FOR SYSTEM B
2	11-10-15	GENERAL REVISIONS & RESPONSE TO PLANNER'S COMMENTS
1	10-28-15	ADD LIGHTING AND NEW SIGN



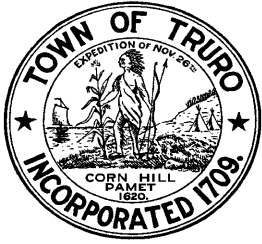
WHITE SANDS BEACH CLUB, INC.
 TRURO, MA
 706 SHORE ROAD

SITE GRADING, DRAINAGE AND UTILITY PLAN

PROJECT: 706 SHORE ROAD
 SHEET TITLE: C2.2.1
 SCALE: AS NOTED
 DRAWING FILE: C18260-C3D.dwg
 DATE: 10-07-15
 DRAWN BY: MAP
 CHECKED BY:

PROJECT NO. C18260.00

P:\03\18260\C18260-C3D.dwg Date: 29/10/2015 11:27:00



TOWN OF TRURO

Board of Selectmen Agenda Item

BOARD/COMMITTEE/COMMISSION: Town of Truro and Cape Cod Commission

REQUESTOR: Nicole Tudor, Exec. Assistant, on behalf of Paul Wisotzky, Chair Board of Selectmen

REQUESTED MEETING DATE: April 12, 2016

ITEM: Review and Approve Letter to Cape Cod Commission Executive Director Paul Niedzwiecki

EXPLANATION: Before the Board of Selectmen is a letter addressing the concerns and expectations that the Truro Board of Selectmen have with the Cape Cod Commission and the communication to the Truro Representative to the Cape Cod Commission.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Truro will not have a clarified letter regarding communication on projects and initiatives with the Cape Cod Commission.

SUGGESTED ACTION: MOTION TO *approve the letter to Paul Niedzwiecki, Executive Director, of the Cape Cod Commission and to authorize the Chair to sign.*

ATTACHMENTS

1. Draft Letter to Cape Cod Commission Executive Director



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Board of Selectmen

Tel: 508-349-7004, Extension: 10 or 24 Fax: 508-349-5505

April 12, 2016

Mr. Paul Niedzwiecki
Executive Director
Cape Cod Commission
P.O. Box 226 - 3225 Main Street
Barnstable, MA 02630

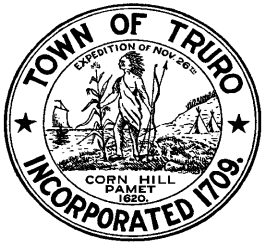
Dear Paul:

I'm writing on behalf of the Truro Board of Selectman to clarify our expectations regarding communications between the Town and the Commission. We view the Cape Cod Commission as a vital resource to our town, and are interested in being kept informed of ongoing programs and new initiatives. We have also found that it is helpful to have our town's representative informed when there is any ongoing collaboration between staff of the Cape Cod Commission and staff or elected officials of the Town of Truro. We believe that this is critical in supporting our representative's ability to fulfill their role. As your brochure on The Roles and Responsibilities of Cape Cod Commission Members states, "members make themselves available to answer questions, provide information to town officials and residents and submit annual reports about the agency's non-regulatory activities and accomplishments." For this to happen we believe that our representative must be included in any ongoing work between our respective entities.

The Cape Cod Commission brings a wealth of resources to a small town like Truro, and we appreciate your ongoing efforts "to protect the unique values and quality of life on Cape Cod by coordinating a balanced relationship between environmental protection and economic progress." Please feel free to get in touch with me if you have any questions.

Sincerely,

Paul Wisostzky
Chair, Truro Board of Selectman



TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Truro Fire Department

REQUESTOR: Tim Collins, Fire Chief

REQUESTED MEETING DATE: 12 April 2016

ITEM: Request authorization to donate obsolete and surplus SCBA (Self Contained Breathing Apparatus) packs (15) and air bottles (15) to the Barnstable Fire Academy for Training purposes only.

EXPLANATION: The Fire Department recently replaced all of its SCBA packs and air bottles to bring us into compliance with current standards. The equipment that was replaced cannot be placed into service for structural firefighting due to its age. We are unable to sell this equipment, it could be donated overseas but the Department would incur costly shipping charges to do so. The Barnstable Fire Academy can use these packs for training purposes and as a source of parts to repair damaged equipment. This equipment can help to assist with training of firefighters here on Cape Cod and other departments that utilize the Barnstable Fire Academy.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: This will allow for additional storage space on the apparatus bay floor that is currently occupied by this equipment.

SUGGESTED ACTION: *Motion to declare fifteen SCBA air packs and bottles surplus and to authorize the donation of the Equipment to the Barnstable Fire Academy.*

ATTACHMENTS: None

DRAFT

**Truro Board of Selectmen
Meeting, March 22, 2016
Town Hall Meeting Room**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Administrator Rae Ann Palmer

Chair Paul Wisotzky called the meeting to order at 6:02 p.m. and opened the public hearing.

PUBLIC HEARING

Jessica Elder, representing Eversource Energy, presented their petition to install 45 feet of conduit/cable and 2 new hand holes in the public sidewalk in Knowles Heights Road, Truro to provide electric service to a customer at 1 Bluff Terrace.

There were no questions from the public or the Selectmen, and Paul Wisotzky closed the public hearing at 6:04 p.m.

Robert Weinstein moved to approve Eversource's petition to install approximately 45 feet of conduit/cable and 2 new hand holes in Knowles Heights Road to provide electric service to 1 Bluff Terrace and authorize the Board of Selectmen Clerk to sign. Jay Coburn seconded, and the motion carried 5-0.

Jay Coburn discussed having a redundant feed to Provincetown and asked Ms. Elder to convey a message to Eversource that the Town is awaiting an update on this.

BOARD OF SELECTMEN ACTION

County Government Reorganization Presentation

Judy Thomas and Marylou Petit from the League of Women Voters of the Cape Cod Area, presented a brief history of the League's interest in County government. Ms. Thomas reviewed the pro's and con's on the current 3-person Board of County Commissioners. She also gave the advantages and disadvantages for the Princi and McCutcheon proposals to eliminate the Board of County Commissioners. Marylou Petit gave her background in County government, gave its current organization and discussed potential change of choosing representatives by regions rather than by each town, again reviewing the pro's and cons of this. The League agreed that the County Commissioners should be eliminated and a strong executive position instituted. They had not come to a conclusion about the delegates.

Deborah McCutcheon, Truro's representative to the Assembly of Delegates, came forward to correct some of the facts that had been presented. She began a review of the County government, but the Selectmen suggested that she return with Mr. Princi to give a presentation. They will be invited to a future meeting. Ms. McCutcheon submitted a memo that she wrote in 2011 that dealt with the issues now under discussion.

Discussion of Fire Department Budget

Fire Chief Tim Collins and Rae Ann Palmer, Town Administrator, explained a proposal which addresses recruitment and retention issues and would build a stronger fire and rescue service. Chief Collins presented a two days on/four days off schedule for six full time firefighters. The rest of the Fire Department would be retained. There is a budget increase involved that would need a Proposition 2 ½ Override. Jan Worthington and Robert Weinstein expressed support for the proposal. Jay Coburn was interested in a regional effort for Fire and Rescue. That might still be considered, but Rae Ann Palmer said the six positions were still a minimum that the Town needs. Tami Francis and Trudi Brazil in Accounting had helped him develop the schedule, Fire Chief Collins noted with thanks.

Jay Coburn moved to authorize the Town Administrator to provide a Proposition 2 ½ Override to fund the full time positions for six (6) full time Fire and Rescue personnel. Jan Worthington seconded, and the motion carried 5-0.

Recommendations for Warrant Articles for Annual Town Meeting 2016

Rae Ann Palmer, Town Administrator, requested recommendations from the Selectmen for the Town Meeting Warrant. Town Counsel had made additional comments that needed their consideration, she said. The Board proceeded with the Articles that were ready for their recommendations.

Article 1 - Reports of Multi-Member Bodies, Article 2 - Salary of the Board of Selectmen & Article 3 - Salary of the Moderator

Jay Coburn moved to recommend Articles 1-3 as printed in the Draft Warrant. Maureen Burgess seconded, and the motion carried 5-0.

Town Administrator requested that Article 15 be considered next.

Article 15 – Easement over Town-owned Land

Truro Conservation Trust members and Mark Robinson, Executive Director of the Compact of Cape Cod Conservation Trusts, came forward for discussion of Article 15. Mark Robinson explained the request for the easement over Town-owned land to connect to conservation trails on land acquired from Edgewood Farm. The Trust needs clear public access to the trails to Great Hill, he said. Rae Ann Palmer reported on Town Counsel's advice on getting approval in General Court.

Jay Coburn moved to recommend Article 15. Maureen Burgess seconded, and the motion carried 5-0.

Town Administrator Rae Ann Palmer gave an overview of Town Counsel's review of the rest of the Draft Warrant.

Article 4- Amendments to the Current Year Operating Budget

Rae Ann Palmer explained changes through Free Cash transfers totaling \$38,300.

Jay Coburn moved to recommend Article 4 as amended. Robert Weinstein seconded, and the motion carried 5-0

Article 5 – Omnibus Budget Appropriation

This Article explains how the Town will pay for the General Fund Budget and totals \$18,247,676. Town Accountant Trudi Brazil explained the existing Land Bank debt and how it is paid through CPA funds.

Maureen Burgess moved to recommend Article 5 as printed. Jay Coburn seconded, and the motion carried 5-0.

Article 6 – Transfer of Funds from Free Cash

Rae Ann Palmer explained last year's transfers and recommended \$1.3 million of Free Cash to stabilize the tax rate.

Jay Coburn moved to recommend Article 6 -Sections 1, 2 and 3. Robert Weinstein seconded, and the motion carried 5-0.

Article 7 – Community Preservation Act

Because of changes that need to be made in the CPA Articles, the Selectmen planned to make their recommendations at the next meeting on March 29. Maureen Burgess offered a correction for the information on the Highland House Museum. Jim Summers answered a question about the lease agreement from the National Parks Service for Highland House. Rae Ann Palmer had further information from Town Counsel about conditioning for the Highland House Museum based on obtaining the lease for the building.

Article 8 – Authorization to Expend Funds for State Highway Expenses

Rae Ann Palmer explained and read the changes from Town Counsel for this Article.

Jay Coburn moved to recommend Article 8 as redrafted by Town Counsel. Jan Worthington seconded, and the motion carried 5-0.

Article 9 – Capital Exclusion

This is for a one-time expenditure for the outfall pipe on Town property at East Harbor, Ms. Palmer said.

Jay Coburn moved to recommend Article 9. Maureen Burgess seconded. The motion carried 5-0.

Article 10 – Transfer of Funds from Stabilization Fund

Rae Ann Palmer planned a transfer of \$50,000 in case of big buy-out. She gave options of how this might work and reminded the Board that the Article requires a two-thirds vote at Annual Town Meeting.

Jay Coburn moved to recommend Article 10 as amended by Town Counsel. Maureen Burgess seconded, and the motion carried 5-0.

Article 11 – New Pay Plan for Non-Union Personnel

This represents a 1 ½% pay increase for those not included in the union, Rae Ann Palmer said.

Jay Coburn moved to recommend Article 11. Maureen Burgess seconded, and the motion carried 5-0.

Article 12 – COA Revolving Fund

This requires an annual approval at Town Meeting, Town Accountant Trudi Brazil said.

Jay Coburn moved to recommend Article 12. Jan Worthington seconded, and the motion carried 5-0.

Article 13 – Capital Project Stabilization Fund

Rae Ann Palmer explained the Article and noted that it would require a two-thirds vote at Town Meeting. She recommended starting saving now for a replacement of the entire Public Safety Facility radio system. Trudi Brazil added that this will allow the Town to avoid borrowing for the large expenditure.

Jay Coburn moved to recommend Article 13. Robert Weinstein seconded, and the motion carried 5-0.

Article 14 – Rescind Borrowing Authority for Property in Article 15

Jay Coburn moved to recommend Article 14 as printed. Maureen Burgess seconded, and the motion carried 5-0.

Article 16 – Room Occupancy Tax

This Article is a reauthorization to petition the General Court for permission to charge the Room Tax for people who rent their homes for vacation rentals for a certain period of time. The 4% tax that Truro charges is not the maximum that is allowed, Rae Ann Palmer said. Jay Coburn suggested an addition to the comment for the Article.

Jay Coburn moved to recommend Article 16 as printed. Robert Weinstein seconded, and the motion carried 5-0.

Article 17 - General Bylaw on Civil Fingerprinting

Rae Ann Palmer explained the proposal for civil fingerprinting for hawkers, peddlers and ice cream truck vendors and the needed approvals before the bylaw could be implemented. The recommendation for Article 17 was tabled until the March 29th meeting.

Article 18 – Amendment for Pool Inspections

Jay Coburn moved to recommend Article 18 as printed. Robert Weinstein seconded, and the motion carried 5-0.

Article 19 – Amendment to General Bylaws Chapter 6

This is an amendment for abutter notification process by the Historical Review Board.

Jay Coburn moved to recommend Article 19 as printed. Maureen Burgess seconded, and the motion carried 5-0.

Article 20 – Acquisition of State Property

This is for acquisition of a 4-acre parcel known as the “Clover Leaf” for general municipal purposes including Affordable Housing, Rae Ann Palmer said. There is no monetary exchange for Affordable Housing. Article 20 was tabled till the Town Administrator clarified the language with Town Counsel.

Articles 21, 22, 23, 24, 25, 26, 27, 28, 29 - Charter Amendments

Rae Ann Palmer reviewed each of the Charter amendments in Articles 21 through 29.

Jay Coburn moved to recommend Articles 21 through 29. Robert Weinstein seconded, and the motion carried 5-0.

Article 30 – Zoning Bylaws

Article 30 will be deferred until March 29 when the Planning Board Chair will attend the BOS meeting.

Article 32 – Petitioned Article on Road Definitions

Rae Ann Palmer said the Petitioned Article will be deferred until the March 29 meeting.

Article 33 – Petitioned Article for Pick-up of Dog Excrement

Rae Ann Palmer questioned enforcement issues of this Article. Board members also discussed the high fines specified. The Selectmen decided to hold their recommendation on this Petitioned Article until March 29, 2016.

Janet Worthington requested that more information on the Override be provided to voters.

CONSENT AGENDA

The Consent Agenda consisted of the following items:

A. Review/Approve and Authorize the Chair to sign:

1. MassDOT Highway Division, Event Notification Form for Ragnar Events LLC, Saturday, May 14th, 2016, 8AM-8PM;

B. Review and Approve Seasonal Alcohol Licenses for the following: Top Mast Café, Beach Point Health and Swim Club, Whitman House Restaurant, Fuller's Package Store, Payomet Performing Arts Center, Highland Links Golf Course, Jams Inc., Blackfish Restaurant, Terra Luna Restaurant and the 2016 Seasonal Renewal Certification for the Alcohol Beverages Control Commission;

C. Review and Approve Application to Serve on the Council on Aging Board – Marla Perkel for a three year unexpired term; and

D. Review and Approve Meeting Minutes: March 8, 2016, Work Session March 15, 2016.

Jay Coburn moved to approve the Consent Agenda. Maureen Burgess seconded, and the motion carried 5-0 with an abstention by Jay Coburn for the Work Session minutes of March 15, 2016.

SELECTMEN AND LIAISON AND TOWN ADMINISTRATOR REPORTS

Robert Weinstein had attended the Transportation Department's Planning Organization (MPO) meeting in Barnstable and discussed bicycle improvements for Route 6 and the Flex Bus shuttle in Truro. He also attended the most recent Planning Board public hearing on Affordable Accessory Dwelling Unit (AADU) bylaws. He commended Jay Norton, who has also been attending MPO meetings.

Maureen Burgess reported on a School Committee meeting and attempted to schedule an anticipated joint meeting with them. She reviewed the enrollment in the school system and gave a progress report on the playground replacement project. In April, public awareness for autism will be highlighted by displays of blue lights, she said. Her information from a National Seashore Advisory Committee meeting included the milestone 100th Anniversary of the National

Park System this year and a reduction in the number of the Highland Center buildings to be demolished. New Chief Ranger Leslie Reynolds had displayed the new shark flag to be put into use this summer. Ms. Burgess reported that drones are not allowed in the National Seashore with the exception of their use in an erosion study.

Paul Wisotzky reported on a Housing Authority meeting and his Selectmen's Hours. He noted the resignation from Peter Romanelli of the Conservation Commission and thanked him for his service. He named the Town boards with vacancies and urged people to apply for the positions.

Janet Worthington held Selectmen's Hours and attended the Planning Board public hearing on AADUs. She expressed her hope that the bylaw will be ready for a Fall Special Town Meeting. She had attended a Harbor Committee meeting and noted the vacancies on the Conservation Commission. She had also attended a Transportation meeting that dealt with Shuttle pass options and routes for the bus.

Jay Coburn said he was disappointed that the AADU bylaw was not yet ready to go forward.

Rae Ann Palmer said she and Jay Norton would be meeting with the DOT about the bike accommodations on Route 6. Interviews for seven candidates for the Assistant Town Administrator will take place this month. The Ballston Beach report has been submitted, she said. She has been very busy with Budget and Town Meeting preparations.

NEXT MEETING

Rae Ann Palmer and the Board planned the agenda for the March 29, 2016 meeting which included the remaining recommendations for the Town Meeting Warrant. That meeting will begin at 4 p.m.

ADJOURNMENT

Jay Coburn moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Mary Rogers

Recording Secretary

Paul Wisotzky, Chair

Maureen Burgess, Clerk

Jay Coburn

Janet Worthington, Vice-chair

Robert Weinstein

Public Records Material for 3/22/16

- 1.) Eversource Energy application
- 2.) Fire Department schedule proposal
- 3.) Draft Warrant for Annual Town Meeting 2016
- 4.) MassDOT Highway Division, Event Notification Form for Ragnar Events LLC, Saturday, May 14th, 2016, 8AM-8PM
- 5.) Seasonal Alcohol Licenses for: Top Mast Café, Beach Point Health and Swim Club, Whitman House Restaurant, Fuller's Package Store, Payomet Performing Arts Center, Highland Links Golf Course, Jams Inc., Blackfish Restaurant, Terra Luna Restaurant and the 2016 Seasonal Renewal Certification for the Alcohol Beverages Control Commission
- 6.) Application to Serve on the Council on Aging Board – Marla Perkel for a three year unexpired term