

Select Board Meeting Minutes

October 24, 2023, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; DPW Director Jarrod Cabral; Kevin Grunwald (Chair Housing Authority and Truro Voter), Betty Gallo (Housing Authority Vice Chair and Truro Voter), Rich Roberts (Planning Board Chair and Truro Voter), Dennis O'Brien (Truro Voter), Karen Ruymann (Truro Voter); Michael Forgione (Truro Voter), Debra Best-Parker (Truro Voter), Jon Slater (Truro Voter), Bob Panessiti (Finance Committee Chair and Truro Voter), Anne Greenbaum (Planning Board Vice Chair and Truro Voter), Tim Hickey (Truro Voter), Jack Riemer (Truro Voter)

Chair Reed called the meeting to order at 5:00 pm and read the information for the public to access the meeting on Channel 8 and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

Chair Reed recognized the following individuals who made public comment: Member Rein, Mr. O'Brien, Ms. Ruymann, Mr. Forgione, Town Manager Tangeman, Ms. Best-Parker, Mr. Slater, Mr. Panessiti, Ms. Greenbaum, Town Manager Tangeman, Mr. Hickey, and Mr. Riemer.

PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES

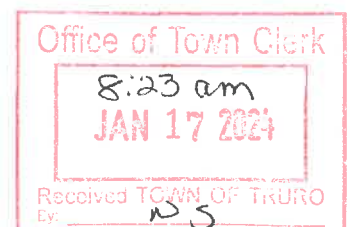
None

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

None

STAFF/COMMITTEE UPDATES

None



TABLED ITEMS

None

SELECT BOARD ACTION

A. Review and Adopt Housing Production Plan (HPP) and Authorize the Chair to Submit
Presenters: Kevin Grunwald, Housing Authority Chair; Betty Gallo, Housing Authority Vice Chair

Chair Grunwald provided background information, the purpose of the HPP, the process of developing the HPP with input from stakeholders, and then highlighted key aspects of the HPP.

Prior to comments from the Members, Chair Reed noted for the record that Planning Board Chair Rich Roberts and Planning Board Vice Chair Anne Greenbaum were present at the meeting.

Members thanked JM Goldson, LLC, the Town staff, and the Housing Authority for their hard work in creating the HPP.

Chair Reed recognized Planning Board Chair Roberts who discussed the aspirational intent of the HPP and provided the reasons why he voted against the HPP during the Planning Board's vote. Planning Board Chair Roberts noted that there was a disconnect between the data provided and the stated housing goal as presented in the HPP.

Chair Reed, Members, Housing Authority Chair Grunwald, and Housing Authority Vice Chair Gallo discussed and commented on the following highlighted topics: assessing the feasibility of Town-owned land for affordable housing; the inclusion of a housing coordinator in the HPP; the section on wastewater and septic systems appeared to be out of date; the increase of rental rates and the impact on the housing stock; the Habitat for Humanity section should have stated that there were three Habitat for Humanity homes in Truro and not one; the need for housing for individuals who do not qualify for subsidies but still need assistance; the need to focus on the next five years and not twenty years as the situation often changes; and it would be helpful to provide additional level of detail (while maintaining confidentiality) of how many of the 200 families who are on the waiting list for Cloverleaf reside currently between Orleans and Provincetown.

Chair Reed recognized Finance Committee Chair Panessiti who commented on the HPP and briefly covered on topics which have been discussed at the Economic Development Committee to include cluster housing if Truro wants a younger year-round workforce versus older residents who are not working.

Member Weinstein made a motion to adopt the Housing Needs Assessment and Production Plan and authorize the Chair of the Select Board to sign and submit the required letter to request approval from the Executive Office of Housing and Livable Communities.

Member Rein seconded the motion.

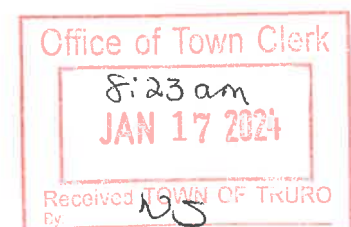
Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye



Chair Reed – Aye

So voted, 5-0-0, motion carries.

After the vote, Chair Reed noted the need to update information as it becomes available and Housing Authority Chair Grunwald concurred.

B. Review and Approve FY2025 Budget Message and FY2025 Budget Task Force Schedule

Presenters: Darrin Tangeman, Town Manager; Kelly Clark, Assistant Town Manager

Town Manager Tangeman presented and covered the following highlighted topics: the intent to level-budget for all departments; the 5-Year Capital Plan and implementing into the budget by the proposed date of November 9, 2023; the goal to increase revenue for the Town to pay for operational expenses; the need to link the Select Board Goals & Objectives to department heads' budget requests so the budget is aligned with the Select Board Goals & Objectives; the exploration of staffing changes due to increased expectations for staff requirements which are overwhelming; alternative funding mechanisms to fund needs such as IT, sound, and video for public meetings on a consistent basis; digitization of records and the accessibility to the public; exploration of Freedom of Information Act requests through an online portal to be more efficient in responding to such requests; a review of the budget submission process deadlines; and department budget formats.

Assistant Town Manager Clark noted that instructions in the budget memorandum will include department heads to upload their budgets into ClearGov to provide residents with transparency.

Town Manager Tangeman, Assistant Town Manager Clark, and Members discussed the following highlighted topics: reviewing fees, fines, and penalties; the use of a template so the all the budgets are in the same format; a review of the Budget Task Force FY2025 Budget preliminary schedule; and discussed Town staff liaisons for budget preparers.

Member Rein made a motion to approve the draft budget guidance letter and to authorize the Finance Department to transmit the letter to the budget preparers with the FY2025 budget materials, and to approve the FY2025 Budget Task Force meeting schedule.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

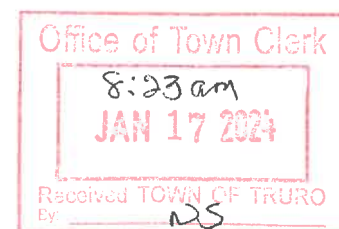
Chair Reed – Aye

So voted, 5-0-0, motion carries.

C. Review and Approve Annual Municipal Calendar and 2024 Select Board Meeting Calendar

Presenter: Darrin Tangeman, Town Manager

Chair Reed led the discussion with the Members and there was concern that the date for the Annual Town Meeting (ATM) was scheduled on the last night of Passover. Chair Reed noted that she would like to include Town Moderator Paul Wisotzky in the selection of the date for ATM.



Chair Reed made a motion to approve the Annual Municipal Calendar (with the date of Annual Town Meeting changed to May 1, 2024, and all impacted dates adjusted to accommodate this change) and with an agreement with the Town Moderator.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

After the vote, Assistant Town Manager Clark noted that there was a Select Board meeting on the calendar for November 26, 2024, that fell during the week of Thanksgiving.

Chair Reed made a motion to move the meeting to November 12, 2024, and November 19, 2024.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

D. FY2024 Select Board Goals and Objectives Update

Presenters: Darrin Tangeman, Town Manager; Kelly Clark, Assistant Town Manager

Assistant Town Manager Clark reviewed the Select Board Goals and Objectives with the assigned Members (“Ambassadors” for the purpose of this discussion) who provided any updates or potential next steps.

DPW Director Cabral was recognized by Chair Reed who announced that DPW office hours have changed to Monday afternoons from 2-4 pm, updated grant approvals to include Mill Pond Road, and provided updates on current and ongoing DPW projects.

CONSENT AGENDA

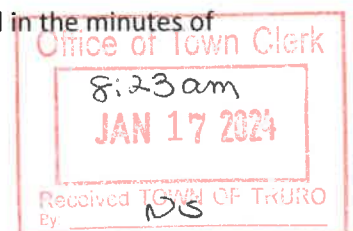
A. Review/Approve and Authorize Signature:

1. Letter of Support for Energy Committee’s Municipal Vulnerability Preparedness Grant Application
2. Notification of Vacancy of Board of Registrar Seats to Republican Committee

B. Review and Approve Appointment Renewals: None

C. Review and Approve Select Board Minutes: Regular Meeting Minutes of June 28, 2023, and June 29, 2023, and Work Session Minutes of July 11, 2023

A brief discussion occurred regarding the use of the term “*suspense date*” contained in the minutes of June 29, 2023, and it remained in the minutes.



Chair Reed made a motion to approve the Consent Agenda as printed.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

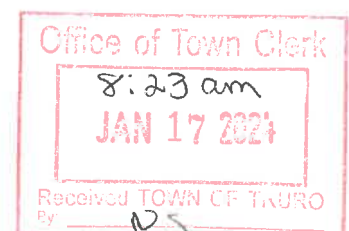
SELECT BOARD REPORT/COMMENTS

Member Rein commented that she would like to see the Select Board add to a future meeting agenda a discussion regarding the reinstitution of the Part-Time Resident Advisory Committee and the review of its charge.

Member Weinstein stated that he and Vice Chair Areson attended last week's public meeting of the Board of Registrars and it went well under the direction of Town Clerk Elisabeth Verde despite being sparsely attended. Member Weinstein noted that he was heartbroken about the behavior of certain individuals who falsely claimed last Saturday at the Truro Central School that the Select Board acts in secrecy or is not forthcoming. Member Weinstein said that everything the Select Board and Town administration does is subject to open government requirements. Member Weinstein added that KP Law could have done a better job in explaining residency requirements for voting. Member Weinstein concluded that the Board of Registrars will conduct the hearings regarding the 66 voter registration challenges in public.

Member Dundas reported that he attended the Concert Committee meeting on Monday and the committee is already working on a concert schedule for next year. Member Dundas will attend the upcoming Provincetown Select Board meeting on November 15, 2023, representing the VFW regarding a veteran memorial at 1 Jerome Smith Road, in Provincetown, which is the former site of VFW Lewis A. Young Post 3152. This site will now be a new housing area. Member Dundas reminded staff about the security education program that must be completed quarterly. Member Dundas recognized the positive action taken by a newly hired and very experienced Truro police officer, Officer Anthony Camilo (identified by Chair Reed), at the Truro Central School last Saturday. Member Dundas noted that he had thanked the officer and the other officers present for ensuring the public's safety.

Vice Chair Areson reminded the public that the deadline for the Community Preservation Committee's grant applications is November 1, 2023. Vice Chair Areson said that at last night's ZBA meeting an architect commented that she found the ADU process very time consuming and expensive for applicants. Vice Chair Areson noted that the architect's client (an applicant appearing in front of the ZBA) had their application quickly approved by the ZBA but that someone should contact the architect to receive more details about her comment as the Select Board had taken steps with the ZBA and Planning Board to ease these burdens. Vice Areson requested that the Harbor Commission be added to the next meeting's agenda to discuss the dredging. Vice Chair Areson also asked Members for input regarding office hours.



Chair Reed suggested adding a virtual model to conduct Member office hours. As an affordable housing advocate, Chair Reed was invited to attend a recent meeting with Governor Healey and Chair Reed reviewed six tax cuts proposed by the governor. Chair Reed noted that she loved a community engaged in government, but it was disheartening to see the disruption last Saturday at the Truro Central School. Chair Reed noted that lack of courtesy and respect exhibited by individuals. Chair Reed concluded that it is okay to disagree but not to be disagreeable.

TOWN MANAGER REPORT

Town Manager Tangeman said that there has been an ongoing false narrative that he manages the Town like a military organization. Town Manager Tangeman noted that someone had used anti-veteran verbiage towards him last Saturday and that Town Manager Tangeman was trying to be polite to that individual. Town Manager Tangeman said that he was appalled by this behavior. Town Manager Tangeman added that no veteran should be dehumanized. Town Manager Tangeman reiterated that he is open and willing to meet with people to get their perspective on issues affecting the Town.

Town Manager Tangeman provided an update on the Out of School Time Program that he noted was posted on the Town's Facebook page. The process to recruit program leaders is deliberate and asked the public to be patient.

Assistant Town Manager Clark recognized that there are staffing shortages nationwide but if anyone has any contacts in their professional network who have experience in childcare, please tell them about the current search and needs for Truro.

Town Manager Tangeman explained the reason for the decision to move the Town Meeting to November 2, 2023, and noted that there is more information (including KP Law's legal opinion) on the Town Clerk's website and the Town Moderator's website. The Town must ensure that the voter registration rolls are clear before the Town Meeting. Town Manager Tangeman also said that he felt that the Town Meeting would be rescheduled to let those individuals whose voter registrations were challenged to complete the hearing process (to include potential appeals) as required by Massachusetts General Law. The decision to reschedule the Town Meeting again would be made by Town Moderator Paul Wisotzky.

Town Manager Tangeman then reviewed the agenda for the next meeting on November 14, 2023.

Member Dundas made a motion to adjourn at 7:53 pm.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

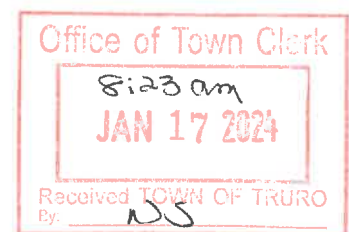
Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.



Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff



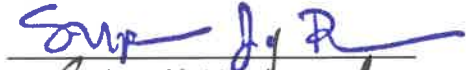
Kristen Reed, Chair



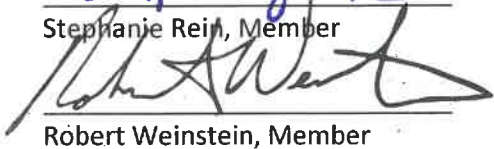
Susan Areson, Vice Chair



John Dundas, Clerk



Stephanie Rein, Member



Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

Housing Needs Assessment and Production Plan

Housing Production Plan Section II. B of "M.G.L. Chapter 40B Comprehensive Permit/Projects Subsidized
Housing Inventory" GUIDELINES

Draft FY2025 Budget Message

Draft FY2025 Budget Task Force Schedule

Policy 68: Budget Requests from Multi-Member Bodies

Annual Municipal Calendar for 2024 ATM and Fiscal Year 2025 Budget Preparations

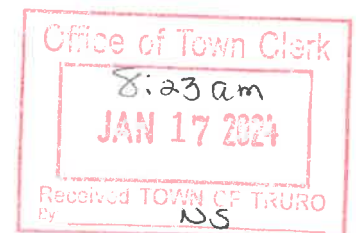
2024 Select Board Meeting Calendar

FY2024 Select Board Goals & Objectives

FY2024 Select Board Goals & Objectives Update

Concept Summary

Select Board Support Letter



John C. ...

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