

Select Board Meeting Minutes

November 14, 2023, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; DPW Director Jarrod Cabral; Director of Community Services Damion Clements; Program Supervisor for Out-of-School-Time Program Adam Leiterman; Nancy Medoff (Charter Review Committee Chair and Truro Voter); Eric Parker (Truro Voter); Jack Riemer (Planning Board Member and Town Voter); Chris Lucy (ZBA Chair and Truro Voter); Jon Slater (Truro Voter); Eileen Breslin (Board Member of the Part-Time Resident Taxpayers' Association); Anne Greenbaum (Planning Board Chair and Truro Voter); Michael Forgione (Truro Voter)

Chair Reed called the meeting to order at 5:00 pm and read the information for the public to access the meeting on Channel 8 and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

Chair Reed recognized the following individuals who made public comments: Member Rein, Ms. Medoff, Mr. Parker, Vice Chair Areson, Town Manager Tangeman, Chair Reed, Town Manager Tangeman, Mr. Riemer, Mr. Lucy, Mr. Slater, Ms. Breslin, Member Weinstein, Ms. Greenbaum, Mr. Forgione, and Member Dundas.

PUBLIC HEARINGS

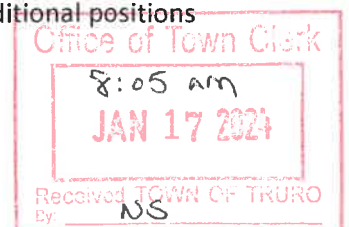
None

INTRODUCTION TO NEW EMPLOYEES

A. Adam Leiterman, Program Supervisor for Out-of-School-Time Program, Community Services Division

Director of Community Services Clements introduced Mr. Leiterman. Mr. Leiterman was welcomed to the Town staff by the Members and Mr. Leiterman provided information regarding ongoing and projected programs to accommodate Truro's families.

Town Manager Tangeman provided a brief update on recruitment efforts for two additional positions for the Out-of-School-Time Program.



BOARD/COMMITTEE/COMMISSION APPOINTMENTS

None

STAFF/COMMITTEE UPDATES

None

TABLED ITEMS

None

SELECT BOARD ACTION

A. Review and Possible Approval of Contract for Public Safety Facility Siding
Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral presented the key aspects of this contract to the Members. DPW Director Cabral and the Members commented and discussed the following highlighted topics: the lack of competitive bid from a local contractor; and adding the language that *"the contractor must take photographs of the work site and the land around the work site before any work commencing and upon completion of the project."*; the composite materials to be used; and a 30-year anticipated lifetime of the siding.

Member Dundas made a motion to approve entering into a contract with Drizos Contracting LLC for \$676,200 for the Public Safety Building Envelope Improvement Contract and authorize the Town Manager to sign associated contracts and documents related thereto along with the inclusion of the language revision provided by Member Weinstein.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

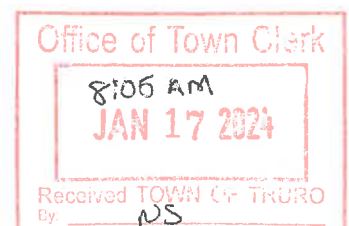
Chair Reed – Aye

So voted, 5-0-0, motion carries.

B. Review and Possible Approval of Revised Policy 59: Public Comment Policy
Presenter: Kristen Reed, Select Board Chair

Chair Reed led the discussion with the Members and noted that KP Law (Town Counsel) had not yet reviewed the draft revised Policy 59; however, a motion may include the language to accommodate KP Law's legal opinion and suggested revisions (if any) to the draft revised Policy 59.

Members thanked Vice Chair Areson and Chair Reed for their efforts in this effort. A majority of Members expressed that they were in favor of a postponement of the vote on the draft revised Policy 59 until after Town Counsel had reviewed it.



Chair Reed made a motion to include this item on a subsequent meeting agenda upon completion of Town Counsel's legal review of the draft policy.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

After the vote was completed, Chair Reed reiterated that the previous item would be tabled until Town Counsel had completed its legal review of the draft policy, and the discussion would then continue.

C. Review and Possible Approval of the Ad Hoc Municipal Revenue Task Force Charge and Potential Appointments of Select Board Representatives to the Task Force

Presenter: Kristen Reed, Select Board Chair

Prior to the discussion with the Members on this topic, Chair Reed announced that there was a change to add "Ad Hoc" to the title of the Task Force.

Chair Reed and the Members discussed and commented on the following highlighted topics: the Appendix for Options; and Present Findings and Recommendations (the addition of suggested language change to "quarterly reports").

Member Dundas initially expressed interest in serving as a Select Board representative to the Task Force but then withdrew in support of Vice Chair Areson who voiced interest in serving along with Chair Reed.

Chair Reed made a motion to adopt and electronically sign the Ad Hoc Municipal Revenue Task Force Charge and to appoint Chair Kristen Reed and Vice Chair Areson to serve as the representatives to the Task Force for a term expiring May 14, 2024, and the inclusion of Vice Chair Areson and Member Weinstein's suggested language changes to the Charge.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

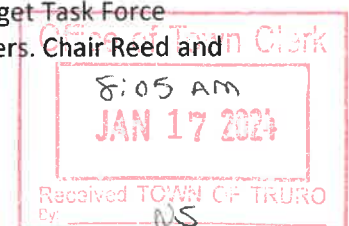
Chair Reed – Aye

So voted, 5-0-0, motion carries.

D. Potential Appointments of Select Board Members to the Budget Task Force

Presenters: Darrin Tangeman, Town Manager; Kelly Clark, Assistant Town Manager

Chair Reed led the discussion with the Members to appoint two Members to the Budget Task Force and reviewed its charge. Members noted that all the Members regularly attend the Budget Task Force meetings and Town Manager Tangeman reiterated the need to appoint two Members. Chair Reed and Vice Chair Areson expressed interest in the positions.



Chair Reed made a motion to appoint Chair Kristen Reed and Vice Chair Susan Areson to be the designated members of the Budget Task Force.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

After the vote, Chair Reed recognized Mr. Forgione who spoke on this topic.

E. Review and Possible Approval of Charge and Establishment of Part Time Resident Advisory Committee and Possible Appointment of Select Board Liaison

Presenter: Stephanie Rein, Select Board Member

Member Rein reviewed the charge of the Part-Time Resident Advisory Committee and led the discussion with the Members regarding this agenda item. Town Manager Tangeman requested that any motion be amended to appoint the Town Manager to the committee as an *“ex officio”*.

Members discussed and commented on the following highlighted topics: the opportunity for the committee members to meet via Zoom; and the frequency of the committee’s scheduled meetings (a minimum of quarterly).

Chair Reed made a motion to approve the proposed charge with the submitted changes based upon Member Dundas’ comments, and at a minimum, a quarterly meeting schedule, and the committee will be composed of part-time residents of the Town of Truro and the sitting Town Manager, and re-establish the Part-Time Resident Advisory Committee and to appoint Member John Dundas to serve as the liaison to the committee for a term expiring May 14, 2024.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

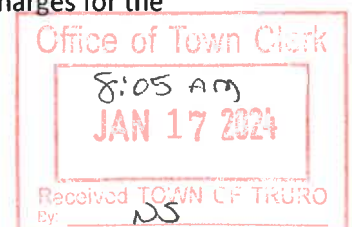
So voted, 5-0-0, motion carries.

F. Discussion on the Establishment of Ad Hoc Zoning Task Force

Presenter: Susan Areson, Select Board Vice Chair

Prior to the discussion, Assistant Town Manager Clark clarified the addition of “Ad Hoc” to the title of the Task Force since there was a Charter definition for “Ad Hoc” so people can understand what the appointment schedule is and how long the committee lasts.

Vice Chair Areson provided background information on this topic and reviewed the charges for the Zoning Task Force for the Town of Eastham and the Town of Orleans.



Town Manager Tangeman encouraged the Members to consider the hiring of a consulting firm that has legal expertise and professional experience to collaborate with individuals from the community who participate in this process.

Members discussed the composition of the Ad Hoc Task Force and considered the following suggested makeup of the Ad Hoc Task Force: a member from the Planning Board, a member from the ZBA, a member from the Select Board, a member from the Housing Authority, and a member from the Ad Hoc Housing Committee.

Members discussed and commented on the following highlighted topics: the bandwidth of Town staff to provide time to another committee; narrowing the focus of the Ad Hoc Zoning Task Force's charge; the hiring of a consulting firm to assist the Town in this endeavor; reviewed language for deletion or edits from Eastham and Orleans' charges; the inclusion of Town staff to develop a charge; the impetus to create an Ad Hoc Zoning Task Force to align with Truro's Local Comprehensive Plan.

Member Rein made a motion to direct Town staff to prepare a charge for an Ad Hoc Truro Zoning Task Force for consideration at a future meeting.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. One Day Sunday Entertainment License Application and Commonwealth of Massachusetts License for Public Entertainment Application – Truro Vineyards

B. Review and Approve Appointment Renewals: None

C. Review and Approve Select Board Minutes: None

Vice Chair Areson made a motion to approve the Consent Agenda as printed.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

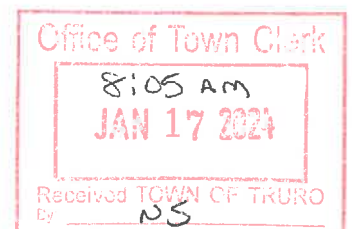
Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.



SELECT BOARD REPORT/COMMENTS

Member Rein commented on a previously made public comment. Member Rein said that she had no prior knowledge of any potential development at the original DPW site from 2016 and further explained

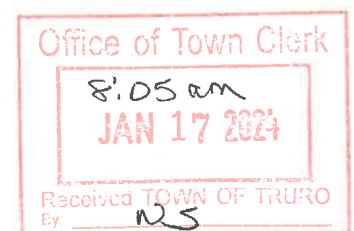
why she supported the location at 340 Route 6. Member Rein said that her decision to support the 340 Route 6 location had nothing to do with a plan to provide affordable housing. Furthermore, Member Rein was not a member of the Select Board in 2016.

Member Weinstein stated that he had recently attended the most recent Council on Aging (CoA) meeting and the CoA is moving forward with several activities as a result of the reorganization and hiring of additional staff. Member Weinstein noted that 60% of the Town's population is over the age of sixty and given the transportation needs (for example medical appointments and Town meetings) of this population, the CoA would like to consider the hiring of a transportation coordinator to assist those residents. Member Weinstein voiced his advocacy for a transportation coordinator for the CoA.

Member Dundas reported that the Concert Committee had met on November 13, 2023, to discuss events for 2024. Member Dundas noted that the Concert Committee is considering an initiative to have young local talent open for headliners of scheduled concerts. The Planning Board and the Cemetery Commission will meet this week. The Water and Sewer Board met on November 9, 2023, and there is a reduction of water consumption in Truro. Member Dundas was happy to announce that the VFW had recognized the late Ozzie Rose and the late Richard D. Scoullar with an endowment established in their names to provide scholarships for veterans pursuing careers in the trade fields. Member Dundas also mentioned the scholarship from Cape Cod Community College in the late Manny Motta's (a United States Army soldier killed in action in Korea in 1950) name to which anyone from Barnstable County can apply and the VFW's donation of \$50,000 to Heroes in Transition that supports veterans from Cape Cod who suffer from PTSD and helps Gold Star families.

Vice Chair Areson announced that the dredging has arrived at Pamet Harbor and will start upon completion of the survey work. Vice Chair Areson said the Community Preservation Committee (CPC) received eight applications for grants (the deadline was November 1, 2023) requesting up to \$900,000 in grants. There is an estimated \$780,000 coming in this year but there are leftover funds from previous years in various categories. The CPC will meet on December 5, 2023, to consider those grant applications and will make decisions at its January 2024 meeting. The Board of Health had a hearing last week and Health and Conservation Agent Emily Beebe has been involved with other Cape Cod communities regarding the opioid settlement money. Health and Conservation Agent Beebe hoped that she would be able to provide a Memorandum of Understanding to the Select Board by the end of the year as to how to spend the \$600,000 coming to Cape Cod over the next 18 years but that money keeps increasing. Vice Chair Areson wished everyone a Happy Thanksgiving.

Chair Reed commented on the number of corporations that are buying homes and businesses on Cape Cod. Chair Reed said there are negative consequences of these purchases such as the economic, social, and cultural well-being. Chair Reed expressed concern about timeshares, and she would like the Town to consider how it feels about partial ownership. Chair Reed noted that she had done much research on this topic and that Nantucket and other coastal communities with large summer populations and smaller off-season populations result in reduced housing stock controlled by a few owners. Chair Reed said that things to consider are limited economic diversity, a loss of local identity, job loss and wage suppression, income inequality, the impact on small businesses, reduced community engagement, environmental concerns, risk of monopolies, and an economic vulnerability affecting the Town. Chair Reed will engage with the Planning Board and the ZBA to work on this. Chair Reed concluded that she is concerned about the corporate impact on the community.



TOWN MANAGER REPORT

Town Manager Tangeman commented on the incorrect suggestion by Mr. Slater that the Town had considered Town Hall Hill for affordable housing from one conversation between previous Town Manager Rae Ann Palmer and the DPW director in 2017. Town Manager Tangeman emphasized that there has been no discussion on this topic among Town staff or others during his tenure as Town Manager. Town Manager Tangeman encouraged the community to review the information on the DPW website which provides data on why the 340 Route 6 location has been selected.

Town Manager Tangeman also provided additional information about the postponement of the Special Town Meeting and updates on staff recruitment.

Town Manager Tangeman, with input from Assistant Town Manager Clark, discussed the agenda items for the next meeting on December 5, 2023.

Member Dundas made a motion to adjourn at 7:09 pm.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Respectfully submitted,

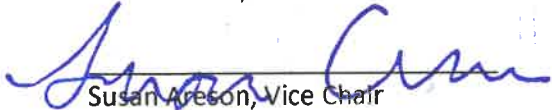


Alexander O. Powers

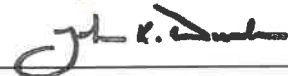
Board/Committee/Commission Support Staff



Kristen Reed, Chair



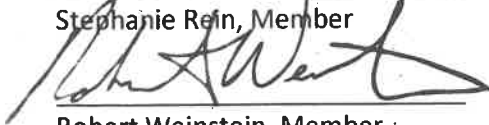
Susan Areson, Vice Chair



John Dundas, Clerk

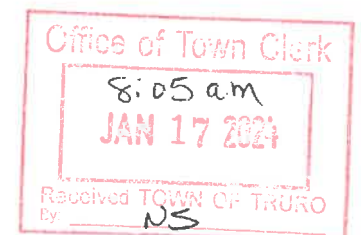


Stephanie Rein, Member



Robert Weinstein, Member

Public Records Material Attachments



Legal Notice

Drizos Contracting LLC Contract

Public Safety Building Envelope Improvement Contract with Drizos Contracting LLC

Draft Revised Policy #59

Policy #59

Draft Ad Hoc Municipal Revenue Task Force Charge

Draft Part-Time Resident Advisory Committee Charge

Eastham Zoning Task Force Charge, Report, and Meeting Minutes

Orleans Zoning Task Force Charge

One Day Entertainment Application and Commonwealth of Massachusetts License for Public

Entertainment on Sunday – Truro Vineyards

[Handwritten signatures and notes in blue ink]

