

**Truro Select Board Meeting
Tuesday, February 11, 2020
Truro Town Hall**

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Kristen Reed, Robert Weinstein

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Attorney Jonathan Silverstein, Town Counsel

Chair Janet Worthington called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

Joan Holt asked if Truro had to use the new voting tabulator for the upcoming primary election. Ms. Palmer said she would check if there was a possibility of postponing the process.

Chris Lucy clarified information that had been mentioned at Candidate's Night regarding costs at the Transfer Station and the Charter charge to fill vacancies on the Select Board.

SELECT BOARD ACTION

Cape Cod Commission Update

Executive Director of the Cape Cod Commission Kristy Senatori and Truro Representative Kevin Grunwald gave updates on three Commission plans and some upcoming priority work. The first update was for the Regional Policy Plan. They have streamlined their regulatory review process and now are concentrating on community activity centers and have performance measures included, Ms. Senatori said. The Comprehensive Economic Development Strategy Plan was updated and looks at the regional economy. Designation as an economic development district makes them eligible for federal funding. The third plan was the Regional Transportation Plan, which takes a longer term look at transportation and infrastructure investments. All three plans were in aligned with the Cape Cod Commission Act. The Commission continues to update their 208 Water Management Plan and work with the communities. The Cape and Islands Water Protection Fund, which was passed last year, is now providing a revenue stream. The Commission is working on coastal resiliency efforts for the Cape. They have completed a three-year study with National Oceanic and Atmospheric Association (NOAA) on ways to communicate the impact of environmental and socio-economic impact of coastal resiliency and climate change. This is available on their website. The Commission will be moving forward with a larger climate initiative. Finally, they continue to work with the communities on housing and a regional housing strategy to align zoning, where it makes sense, to housing needs for the Cape. Ms. Senatori gave the Board a few copies of the Cape Cod Commission 2019 Year End Review.

Kevin Grunwald has been representative to the Cape Cod Commission from Truro since 2013. He said that the Commission's Regional Policy Plan has provided the template for Truro's Local

Comprehensive Plan. He discussed some of the workshops offered at the 6th Annual One Cape Summit and noted that the Commission had commended Truro on for the planning process on the Cloverleaf Property. The Commission has worked with the Town on municipal vulnerability planning. He recommended the interactive Resilient Cape Cod tool on the Commission's website. Mr. Grunwald said that the Herring River application had been submitted to the Commission. Even though Truro had withdrawn from the first phase of the project, he considers it an important project. He had been to a training on form-based codes, a planning tool focused on utilizing public input. He thanked Ms. Senatori for coming to Truro and for her commitment to keeping communities informed.

Kristen Reed said that she had made copies of the form-based code information worksheets. She mentioned Governor Baker's MMA conference comments that zoning wasn't working.

DPW Facility

Town Manager Rae Ann Palmer introduced Jeffrey Alberti of Westin & Sampson, who had presented plans for a new DPW facility to the Select Board in fall. Mr. Alberti was at the meeting to offer revisions, present the Westin & Sampson feasibility analysis, address cost and size for the facility, and answer questions that arose at the meeting of December 10, 2019. He has worked with DPW Director Jarrod Cabral and considered communications which had been forwarded to him. Town Counsel Jonathan Silverstein was present to answer any legal questions.

The overall cost of \$20,655,018 topped the list of questions, Mr. Alberti said. Westin & Sampson had reviewed the program to determine if additional space reductions could be made to reduce overall costs. He and Jarrod Cabral evaluated alternate systems to minimize building size. They prepared a more detailed site development estimate to validate site development costs. They focused on the high contingencies and market adjustments to determine if these figures could be lowered. They wanted to make smart cuts and evaluated real escalation figures and the location factor.

A first reduction in square footage for the office, office support, employee facilities, workshops, vehicle maintenance area, the wash bay, and vehicle and equipment storage space produced an 11.5% decrease in the size of the facility. A second revision of size of these areas resulted in a reduction of 19.3%. The overall program was reduced by approximately 8%. Several industrial equipment purchases were deferred. The building will be designed so that they may be added any time in the future. The mezzanine area was reduced by about 13%. The canopy area was adjusted by around 10%. They adjusted the site development costs based on a detailed estimate for the anticipated site development. The basic site development work was reduced, but specialty site work increased, according to Mr. Alberti. He reviewed items on the line estimates of cost and came up with a more defined cost estimate. That allowed them to reduce the design contingency from 5% to 4%.

Westin & Simpson was able to reduce the market adjustment from 10% to 7 %. They also reduced the Year-1 escalation figures from 6% to 5% and Year-2 from 6% to 4%. This was based on discussion of anticipated escalation rates with four different contractors. With all those changes, there is a reduction to the overall architectural and engineering fees and the OPM fees which are based on the overall percentage for the project. The final adjustment was a reduction in the communication/low voltage system allowance. With all the proposed revisions, the overall cost of the project was reduced from \$20,650,000 to \$17,982,000. That is a \$2,673,000 reduction. Contingencies are still built in because it is early in the process, Mr. Alberti said. He showed how this compared with square feet costs for other communities. The \$498 per square foot cost for this project was very reasonable for comparison purposes, he said.

Mr. Alberti listed the inquiries Westin & Sampson had received about the project: how were the potential sites analyzed and ranked; how will water for domestic use and fire protection be handled; what proactive measures would be incorporated into the salt shed to prevent pollution; what protective measures would be included in the building to prevent pollution; how will the stormwater be managed; can the existing buildings be renovated and reused; and are there any noise or visual barriers proposed around the site. In response, he reviewed the four locations that had been considered in the site selection process. He explained the generic test to see about the facility fitting on a site. This took into consideration that most of the facility needs to be on the first floor, but some office space could be built on a second level. However, it does not reduce the footprint very much. The site beside the Public Safety Facility passed the fit test and for environmental concerns. He explained that the site near the Transfer Station was not suitable because of environmental issues. The buildings did not fit at that location.

Janet Worthington asked for the size of the existing DPW facility and the difference in the proposed facility. Mr. Alberti said he had compared the existing building space and the exterior storage space. This provided a more accurate comparison because equipment being stored outside often goes into the new facility. The proposed facility is for 29,600 square feet. The current building has 11,700 square feet and exterior storage of 8,300 square feet, which, rounded off, equals 20,000 square feet. Mr. Alberti said that the 29,600 square feet provides bathroom, shower, locker, circulation and egress that meet code. Ms. Worthington said she asked because of the space issues for locating the facility. The site near the Transfer Station allowed for 20,000 square feet, Mr. Alberti said. The fourth site considered was the existing one, examined for environmental receptors as well as fit for size. Although the facility would fit, there are Zone 1 and Zone 2 well, already in non-conformance, disqualifying the site as a suitable location.

Mr. Alberti addressed the question on water for domestic use and fire protection. He said there are many steps in the design phase to check flow and pressure. Based on preliminary review Westin & Sampson anticipates that domestic service will be provided from the existing water main. Fire protection is expected to be provided with a cistern and fire pump.

In response to the question on protective measure for the new salt shed, Mr. Alberti explained how the enclosed structure is designed to prevent pollution and to protect the investment in the

salt. There is no exterior handling or storage of salt. The salt is stored on an impervious asphalt floor. The salt shed will have a loading ramp that provides better visibility for loading trucks and which will reduce the potential for spilling or overfilling. The DPW will implement procedures to immediately clean up any spillage.

Regarding protective measures within the facility itself, Mr. Alberti described the fully enclosed storage garage, the trench drain/sump system for runoff, drips and/or leaks from vehicles. The closed drainage system will be connected to state approved gas, oil and sand separator which will discharge to a DEP registered tight tank. The wash bay will include a trench drain and deep sump to collect the wash water, which will be routed through a grit separation tank and a state approved separator which will discharge to a DEP tight tank. No wash water runoff from the wash bay will discharge to the stormwater system. The vehicle maintenance area is fully enclosed. The fluids will be stored separately, and will be connected to the Fire Department, who would be called in case of a leak. The tanks are to be stored in a room compliant with Fire regulations. The new fueling system includes relocation of the double walled, leak detection tanks. There are grooves designed to catch any spill off that might occur. The fuel system will include continuing monitoring.

Stormwater measures include erosion and sedimentation control systems for protection during construction. A new stormwater system, designed in compliance with the Massachusetts DEP Stormwater Handbook, will treat all stormwater runoff. It will have deep-sump hooded catch basins, stormwater treatment units called hydrodynamic separators, infiltration galleries with isolation row, infiltration swales, and perimeter curbing to contain runoff and prevent untreated discharge into surrounding properties.

The existing buildings are too small and do not meet current codes; therefore, they are not a viable option. A last question was on visual and noise barriers. Mr. Alberti displayed fencing options in several slides. From a noise perspective, he said that everything is indoors, so it is unlike a contractor's yard with loud vehicles.

Mr. Alberti concluded his presentation with the sustainable and energy efficiency design considerations Westin & Sampson had planned. It is all state-of-the-art building system with improved code, heat recovery and destratification. They have planned for rainwater harvesting, have designed the roof to be photovoltaic ready, provided a superinsulation envelope, use natural daylight, and install smart HVAC controls.

Kristen Reed thanked Mr. Alberti for recognizing that Truro was a green community in planning the energy saving components for the facility. Robert Weinstein commented on size and the review of locations. He said he was concerned about future ongoing operating costs and asked about solar panels and other energy measures included in the plans. He said that Truro is close to having an adequate equipment level, so he is not convinced that the size is appropriate. Janet Worthington asked about creating outdoor canopies to protect equipment. Mr. Alberti said that had been incorporated into the plans but did not mean that the building should be reduced in size.

Members of the audience asked questions and expressed their concerns. Dana Pazolt asked about the project being one of significant regional impact and asked why it couldn't be combined with the state equipment barn. Rae Ann Palmer said that the Town had talked to state about acquiring or sharing the property with the state, but the proposal didn't go forward. The building condition and possible environmental issues were deterrents.

Mr. Alberti responded to Kevin Kuechler's three water related questions. Mr. Alberti addressed the possibility of reconfiguring Zone 1, but it was not possible to move the operation entirely out of the Zone 1 area at the current location. Regarding relocating the well, there is no location that has been identified, Mr. Alberti said. This was based on Zone 1 restrictions. Janet Worthington said she would like more further information on that. Susan Areson asked about removing the salt shed if that would give more opportunity for reconfiguration. Mr. Alberti said he will look into this further. Michael Janopolis said he had spoken to former DPW Director Paul Morris about Snow's Field, a Town-owned property as a possible location for a well for the DPW facility at its current site. Dana Pazolt said there is a property abutting the DPW for sale. He said it would save money to buy that and expand the site we have. Janet Worthington said the Town would investigate it. Mr. Alberti said that Kevin Kuechler's second question about Zone 2 at the proposed site had not been a deciding factor in choice of that location. Mr. Kuechler's third question on design for a salt shed to prevent salt's destructive capabilities or for relocation elsewhere was something Mr. Alberti said he would have to discuss with the DPW.

Paul Scannell sought a more detailed explanation of why other sites had failed. Mr. Alberti said he will check regulations further, but the designation was pass/fail. Richard Wood asked about building size, outdoor storage needs and storing equipment in a second location. Mr. Alberti said there are cost impacts of time spent in non-productive labor driving back and forth with equipment from a second site. Consolidation works more efficiently. At Kristen Reed's request, Mr. Alberti displayed the slide for inside storage of equipment.

Jennifer Cohen posed three questions. Mr. Alberti responded that money has been budgeted for the costs of levelling the property and installing retaining walls. He said he could do a Truro-specific cost analysis of reducing indoor space and putting equipment outside, but storage area is the most inexpensive space to build and equipment needs protection from cold climate. Ms. Cohen's third question was about relocation of the salt shed.

Laurie Lee asked for more public opportunities for participation in the planning process. She said her homeowners' association has felt left out since 2015. Janet Worthington said they just need to show up at meetings when the DPW facility is on the agenda. Rae Ann Palmer reviewed the introduction of a feasibility study, approved at 2015 Town Meeting, and the procurement process, which is not done at public meetings. From this point forward, the DPW facility discussions will be held in publicly noticed meetings, she said.

Michael Janopolis submitted a letter from Paul Morris, former DPW Director, who said there had been negotiations for the state barn area. He mentioned the Aikens property, adjacent to the state barn, but Janet Worthington said that lot is inside the National Seashore and has environmental contamination. Mr. Janopolis called for more public involvement. He said only 3 people out of 33, whom he had contacted, knew about the proposal for the DPW facility. Janet Worthington said the Town will continue the process, but it will not be ready for the April 2020 Town Meeting Warrant.

Bruce Ployer asked about traffic impact and about the fall zone for the communications tower at the Public Safety Facility. Janet Worthington said that Tradesman Park South had passed traffic requirements in a very congested area. Mr. Alberti said that the fall zone for the tower did not impact the site.

Jennifer Cohen said she would like to see the results of the fall zone analysis. She also had concerns for salt and Zone 2 for the well at the proposed location. Mr. Alberti promised to provide information on fall zone of communications tower.

Joan Holt asked three questions. Jarrod Cabral responded to her first one about use of salt. He said that salt mixed with sand is used on Truro roads. All towns use some salt. Mr. Alberti explained the height planned for the maintenance and shop areas and pointed out the lower allowances for storage and office areas of the facility. In response to Ms. Holt's question about tree replacement, he said Westin & Sampson does provide green areas with revegetation and trees; however, plans are now only at the conceptual level.

Karen Kinsella was concerned about runoff from higher elevation of the site. The slope causes this now. She, at the first lot to the south, has already put in a retaining wall. Mr. Alberti said the plan is to will try to capture that water before runoff. The underground infiltration and storage system to prevent water from exiting the site is designed according to the Mass DEP stormwater book. The system can be maintained from the surface. Westin & Sampson has been installing them for 20 years. Mr. Alberti said that he was not aware of any failures.

Mr. Alberti outlined the next phases of the project. This is now a feasibility analysis. The next steps will include more detailed traffic studies and impact on abutters. The design phase with up to 60% completion and the construction phase follow. Altogether, it is about an 8-month process, he said. Information updates will be provided.

Steve Sollog asked about cleaning up the current site that is contaminated by salt and mentioned his Route 6 traffic concerns, especially the fatality accident that happened in front of Public Safety Facility. Bob Higgins-Steele called for a comparison in cost for redoing the existing facility and construction one on the new site. He asked that the facility be as energy efficient as possible.

Janet Worthington read the letter from Paul Morris into record as he had requested. Mr. Morris expressed his concerns about costs for new site. He said the facility should be in scale for what the DPW does. The site beside the Public Safety Facility had been examined before with consideration of noise levels and traffic dangers. Increased traffic makes the site more of a danger now. The site's high elevation should be reserved for a future water tower. He considered contamination of a new site from chemical and salt runoff. He looked at options for improving the current facility or considering other sites. He concluded, "Let's get this right."

Attorney Jonathan Silverstein offered legal opinions requested by David Reed on the adequacy of the original Town Meeting vote of taking the land for public safety. He said another two-thirds, Town Meeting vote would be needed for the new site proposal. Regarding building height, the DPW facility would require a Special Permit just as the Public Safety Facility had for exceeding 30 ft. The original condition for a 90 ft. buffer to the east at the Public Safety Facility might no longer be binding, but it doesn't matter because the DPW building would require a new Special Permit, he said.

Attorney Silverstein responded to Regan McCarthy's questions. The 2008 ANR plan that divides the property into two lots does not require them to be treated separately. They have stayed under common ownership. It would be easy to reset the lot through a perimeter plan. He said that the Natural Heritage maps had been revised recently and do not indicate endangered species on the site.

Jennifer Cohen said that 2017 maps eliminated the parcel from Natural Heritage & Endangered Species protected habitat, but there could be restrictions on development as it is still an area of concern. Mr. Alberti said the Natural Heritage maps determined Westin & Sampson's planning,

John Reimer asked about review by the Cape Cod Commission. Mr. Alberti said he had sent in notification, but towns are typically exempt from review. Town Planner Jeff Ribeiro said that the Cape Cod Commission does not review municipal projects.

Chair Janet Worthington said this was the beginning of more meetings and more transparency. There will be chances for the public to weigh in on what happens next.

Rental Registration Fee for 2020

Rae Ann Palmer explained the requirements for the Select Board review of the rental registration program fees for homeowners who are renting homes for 2020 summer season for less than 120 days. Last year the Town was uncertain about revenues from the short-term rental fee. There has been an increase of \$168,000, she said. The rental registration fee is one of the revenues that goes into the Budget. If the Town were to choose not to continue, that revenue would be lost. It also helps to offset some of the costs related to Transfer Station and Beach stickers. Monitoring of the short term rental keeping the rental fee of \$200. She said a large portion of the summer rentals are done by condominiums and cottage colonies. Since they are licensed by the Health Board, they are not required to do a rental registration. This poses some issues for use of the

Transfer Station and beaches, she said. She suggested a bylaw change to apply the rental registration program to anyone renting a property. This could be a Warrant Article on Annual Town Meeting 2020 and be put into effect the next season.

Janet Worthington said it seemed fair that everyone be treated the same. Kristen Reed said the Budget Task Force has discussed this as a possibility for increasing revenue. She agreed with Chair Worthington that everyone should be treated fairly. Susan Areson agreed and said that Town Meeting should decide. Robert Weinstein discussed the large number of units that would be added. It is a potential revenue source, he said. He agreed that everyone should be treated equally, and that the decision should be left to Town Meeting vote.

Joan Holt came forward and discussed the one-bedroom cottage she rents for only a few weeks at a low rate. She said there should be some way to charge people who get a large rent more than people who receive much smaller rents. She did not know what to suggest, however. Richard Wood said the new tax for condos defines who pays rental registration fees. He said rentals for under 30 days are not covered.

Robert Weinstein moved to approve the rental registration fee for 2020 and to authorize the Town Manager to prepare a Warrant Article as discussed. Susan Areson seconded, and the motion carried 4-0.

Town Manager Search Committee Members

Chair Janet Worthington said two Select Board members are needed for the Town Manager Search Committee. She said she, as chair, should be one of those members. Robert Weinstein, Susan Areson and Kristen Reed all expressed their interest in serving. Ms. Palmer reminded the Board that it is a screening committee; the applicants will come before the Select Board for a public review, the ride-arounds and the final vote. Kristen Reed said she would defer to the other members even though she is interested. Robert Weinstein said that he and Janet Worthington had experience in the search process when Ms. Palmer was being hired and said that he would bring institutional memory and the longest tenure. Susan Areson said she would also be an asset, but she is willing to step away.

Kristen Reed moved to appoint Janet Worthington and Robert Weinstein as the two Select Board members to serve on the Screening Committee for the Town Manager Search and to appoint Police Chief Jamie Calise to the Screening Committee. Robert Weinstein seconded.

Ms. Palmer clarified that the Screening Committee operates in executive session for purposes of privacy. In order to protect the applicants, the search cannot be done by the Select Board. Once the finalists are chosen, the process becomes public.

The motion to appoint Robert Weinstein and Janet Worthington from the Select Board and Police Chief Calise to the Selection Committee for the Town Manager carried 4-0.

Curb Cut for 587 Shore Rd.

DPW Director Jarrod Cabral and Project Manager Eric Newhouse explained Application #1 and #2 for a curb cut for 587 Shore Rd. Mr. Newhouse explained that the applications pertain to a building permit that the homeowner and various engineers have been trying to get for the property. For some reason, the curb cut application had been overlooked. He is trying to get the project back on track, and the curb cut is the last piece that needs to be completed.

Janet Worthington asked what curb cuts had been done without a permit. Mr. Newhouse said there were two side by side curb cuts that had been made, but the third curb cut permit application had not been submitted. The owner is now applying for the third curb cut, he said. Jarrod Cabral explained that there have been different engineers who have worked on the project. The third engineer has received site plan approval from the Conservation Commission. If Mr. Cabral had seen the plan, he would have said that it needed a curb cut; however, it had not been submitted to him. He said that Mr. Newhouse is now trying to make things right and finish the project. Mr. Newhouse said he has finished up the Orders of Conditions placed on the property. He said that the Conservation Agent had been pleased with the outcome. Mr. Newhouse has worked with Jarrod Cabral on all the paperwork and has brought the curb cut permits before the Select Board for approval. Mr. Cabral said he cannot give a variance for a third curb cut, so that decision is up to the Select Board. Mr. Newhouse said that the third curb cut is there, but like other Shore Rd. curb cuts, it is very open. It has been kept natural, and there is a catch basin in place. Adjacent to the curb cut, there is a stone barrier to prevent runoff into the wetlands. That has been effective, and there has been no runoff onto Route 6 from this property, he said. Jarrod Cabral said that he had recommended an asphalt berm for better prevention of runoff. It would be placed right by the other curb cuts.

Janet Worthington expressed concern over people not following regulations, but she could see how the plan works environmentally and safety-wise. She asked if there were any fines, but Mr. Cabral said there were no fines mentioned anywhere in the policy. Ms. Palmer said she and Jarrod Cabral had researched the history of the project, begun at the time the of the bylaw change, and found that there was some staff error in communications since the first permit was for pilings. There has also been miscommunication between the property owner and engineers. She said the Town needs to take some responsibility for the error. Jarrod Cabral said there have been three different Building Commissioners, who have been involved in the process. Mr. Newhouse said he wants to see things go in the right direction as the project moves forward. Ms. Worthington asked about the addition of the asphalt berm, and Jarrod Cabral said that was a part of the curb cut request. She asked if there were any issues with traffic or the sight lines. Mr. Cabral said that he had sent an e-mail, and the Police Chief had signed off on these aspects. Mr. Newhouse explained what had been done with the initial three cottages for the septic systems under the driveways. There is an embankment involved because of the height of the land. He has turned one of the driveways into parking for the main house. There is area for emergency vehicle turn around. Safety, turn-around space and the egress to Shore Road were all considered in the curb cut plan, Mr. Newhouse said.

Robert Weinstein moved to approve both curb cuts for 587 Shore Rd. and grant a variance that a third curb cut shall be installed with asphalt berms as directed by the DPW Director. Susan Areson seconded, and the motion carried 4-0.

Kristen Reed asked if the Select Board should explore a policy concerning people who move ahead without the proper permissions that there is some appropriate response, so that a precedent is not being set. Ms. Palmer said that Conservation and DPW are working on a revision to the current policy.

Warrant for Presidential Primary

Rae Ann Palmer asked for approval for the Warrant for the Presidential Primary election to be held March 3, 2020. In order to post the Warrant, the Select Board needs to sign it. Susan Joseph, temporary Assistant Town Clerk, had prepared the Warrant, Ms. Palmer said. Ms. Palmer added, for the record, that the Town will not be using the new tabulator for the Presidential Primary. Those votes will be hand-counted. The tabulator will be used for the state primary in September, Ms. Palmer said. Ms. Palmer explained that the machine is not connected to the web, so nothing like what happened in Iowa will occur. The tabulator counts ballots, and it is programmed to separate ballots with errors.

Kirsten Reed moved to approve signing of the 2020 Presidential Primary Warrant. Robert Weinstein seconded, and the motion carried 4-0.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: *2019 MWIP Standard Contract for the Cloverleaf Public Water and Infrastructure Project*
- B. Seasonal Population Estimate for Alcoholic Beverages Control Commission
- C. Appointment of Bob Higgins-Steele to be Truro's Alternate Representative to the Cape Light Compact
- D. Review and Approve Select Board Minutes-January 21, 2020, Budget Task Force Minutes-January 27, 2020, Select Board Minutes-January 28, 2020

Susan Areson made amendments to the three sets of minutes. Janet Worthington requested more quotes from the Board in future minutes.

Janet Worthington moved to approve the Consent Agenda with the amended minutes of January 21, 27 and 28, 2020. Robert Weinstein seconded, and the motion carried 4-0.

SELECT BOARD REPORTS/COMMENTS

Robert Weinstein said he has been attending the Budget Task Force meetings. He urged members of the community to attend or view the taped meetings in order to understand the intricacies of the Budget and bring questions about it to Annual Town Meeting.

Susan Areson said that Fiscal Year 2021 Budget information is available for people to review. She reported on the last Open Space meeting, which she had attended. She recommended that

the public look for the agenda for their monthly meetings, currently devoted to updating their Open Space Plan.

Kristen Reed distributed the Cape Cod Commission information sheet on strategic zoning. She read Governor Baker's quotes on how zoning is not working. Ms. Reed had attended the Recycling Committee's meeting and reported that the fee schedule has remained the same, waste at the Transfer Station has decreased and recycling is up. The Recycling Committee has submitted the request for water recharging stations.

Janet Worthington said that the Budget Task Force has been studying the draft Fiscal Year 2021 Budget and working to balance the rising costs with services. She appreciates the hard work put into the effort by the Budget Task Force. Ms. Worthington also recommended the programs at the Council on Aging, especially the lunch offered once a week. Programs of interest are expected to be added to the lunches. She suggested checking online to see the many things happening at the COA.

TOWN MANAGER'S REPORT

Town Manager Rae Ann Palmer said the Police Chief had just announced that Truro had received a grant for E-citations. By March, there will be printers in police vehicles that will produce the citations. Ms. Palmer has been working on the FY2021 Budget and preparations for Annual Town Meeting.

ADDITIONAL COMMENTS

Janet Worthington asked for an update from the Police Chief on the new hands-free driving regulations. Kristen Reed asked that people please stop stealing campaign signs to show respect for the democratic process and the candidates.

NEXT MEETING AGENDA

Ms. Palmer reviewed agenda items for the February 25, 2020 Select Board meeting. These include: Conservation Commission interviews for new members; the FY21 Budget, the draft Warrant for Annual Town Meeting; discussion of the use of the Dennis Gift Fund; and a report on hands-free driving regulations.

CORRECTION OF PUBLIC COMMENT

John Reimer came forward to correct what he perceived as an inaccurate statement made during the Public Comment period. He cited Charter regulation 4-1-2 regarding filling a vacancy on the Select Board.

ADJOURNMENT

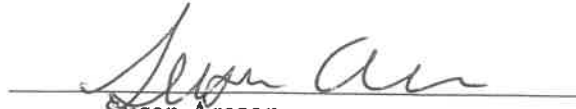
Robert Weinstein moved to adjourn, and the motion carried 4-0.

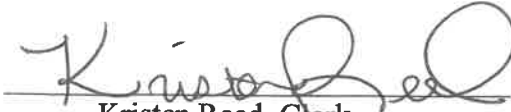
The meeting was adjourned at 6:35 p.m.

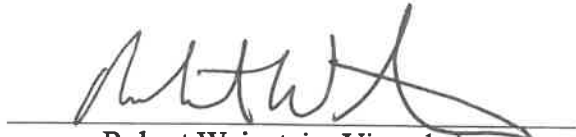
Respectfully submitted,


Mary Rogers, Secretary


Janet Worthington, Chair


Susan Areson


Kristen Reed, Clerk


Robert Weinstein, Vice-chair

Public Records Material of 2/11/2020

1. Cape Cod Commission report
2. Westin & Sampson worksheet on DPW facility costs and space reductions
3. Curb cut for 487 Shore Rd. applications and plans
4. Warrant for Primary election March 3, 220
5. 2019 MWIP Standard Contract for the Cloverleaf Public Water and Infrastructure Project
6. Seasonal Population Estimate for Alcoholic Beverages Control Commission
7. Appointment papers for Bob Higgins-Steele to be Truro's Alternate Representative to the Cape Light Compact

