

Truro Select Board
Tuesday, October 26, 2021
5:00 pm
Remote Meeting

Select Board Members Attending: Robert Weinstein-Chair, Kristen Reed-Vice-Chair, Susan Areson-Clerk, Stephanie Rein, John Dundas

Regrets: None.

Attending: Town Manager Darrin Tangeman, Assistant Town Manager Kelly Clark, Town Planner & Land Use Counsel Barbara Carboni, Health/ Conservation Agent Emily Beebe, Public Works Director Jarrod Cabral, Finance Director: Treasurer/ Collector of Taxes Alex Lessin, Betty Gallo, David Crocker, Bob Higgins-Steele, K.C. Myers, Kathryn Manning, Housing Consultant Leedara Zola

TRURO SELECT BOARD
REGULAR MEETING

Select Board Chair Robert Weinstein opened the Select Board Meeting at 5:00 pm and provided remote meeting instructions.

Public Comment

None.

Board/Committee/Commission Appointments

Clerk Areson recused herself from this portion of the meeting.

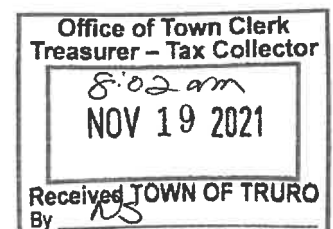
David Crocker applied to serve on the Pamet Harbor Commission, noting his boating and Pamet Harbor experience and his education at Massachusetts Maritime. Mr. Crocker's connection to the meeting was lost and Chair Weinstein asked that this interview be conducted at the next regular meeting of the Board.

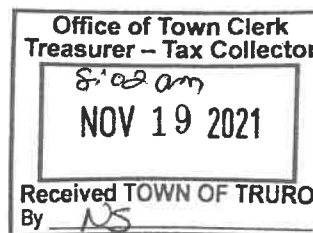
Christopher Roberts applied to serve on the Cable & Internet Advisory Committee. He was not present for the meeting. Chair Weinstein asked that this interview be conducted at the next regular meeting of the Board.

Clerk Areson rejoined the meeting.

Staff/ Committee Updates

Town Manager Tangeman introduced newly appointed Finance Director: Treasurer/ Collector of Taxes, Alex Lessin. Finance Director Lessin provided some information about himself and goals for the department. He fielded questions regarding best practices, financial transparency, fund management, and debt service.



**Select Board Action*****Babe's Bakery Common Victualer License***

Chair Weinstein introduced this agenda item and suggested that a public hearing be held at the next regular scheduled Select Board meeting. The Board asked Town Planner & Land Use Counsel and Health/ Conservation Agent Beebe questions about the licensing process, licensing status and the property in general. It was agreed that a public hearing that will hopefully be attended by the applicant would be the preferred path forward of the Board.

Vice-Chair Reed moved to include this topic on next meeting as a public hearing. Member Rein seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Approval of the Conversion of the Truro Emergency Rental Assistance Program to a Regular Rental Assistance Program

Chair Weinstein introduced Betty Gallo, Vice-Chair of the Truro Housing Authority, and invited her to explain her requests. Housing Authority Vice-Chair Gallo provided an update on the current Emergency Rental Assistance Program and provided an overview of the proposed changes to the program.

Member Rein moved authorize the proposed changes to the rental assistance program. Vice-Chair Reed seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Request from Truro Housing Authority for Up to \$30,000 Allocation from the Truro Affordable Housing Trust Fund to Contract a Consultant for the Development of a Housing Needs Assessment

Housing Authority Vice-Chair Gallo introduced the request and thanked the Select Board for the objectives identified in this year's Goals & Objectives related to housing. She introduced Housing Consultant Leedara Zola. Housing Consultant Zola explained her research regarding recent housing needs assessments in surrounding towns. She noted that the Housing Authority would like to review census and other available data during the needs assessments process, but would also like to collect information via focus groups and other more personal outreach efforts. Board members requested information on the proposed timeline for the assessment and asked other process questions about outreach and data collection.

Clerk Areson moved to approve the request from the Truro Housing Authority to allocate up to \$30,000 from the Truro Affordable Housing Trust Fund to contract a consultant for the preparation of a Truro Housing Needs Assessment. Member Rein seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Authorization Request from the Truro Housing Authority to Submit a Funding Request on Behalf of the Select Board to the Community Preservation Committee for the Truro Affordable Housing Trust Fund

Housing Authority Vice-Chair Gallo provided an overview of the Housing Authority's applications to the Community Preservation Committee for Community Preservation Act Funds for the Affordable Housing Trust Fund and to pay for the Truro Housing Consultant. She explained that this year's request is greater than last year's request because the Housing Authority felt the housing needs are more severe this year and they also want to secure funding for the Cloverleaf project. Housing Consultant Zola explained that the Affordable Housing Trust

allows for more timely action on affordable housing initiatives than requests that must go through Town Meeting approval. Board members applauded the efforts of the Housing Authority and the Housing Consultant.

Vice-Chair Reed moved to authorized the Truro Housing Authority to submit an application to the CPC for funding for the Truro Affordable Housing Trust Fund in the upcoming funding round. Clerk Areson seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Review and Approve the 2022 Select Board Meeting Calendar

Town Manager Tangeman presented the proposed 2022 Select Board meeting calendar. Vice-Chair Reed suggested that the December meeting dates be December 6 and December 13. Other members agreed and suggested that the November meeting dates be November 9 and November 16.

Member Rein moved to approve the 2022 Select Board meeting calendar with the amendments discussed for November and December. Vice-Chair Reed seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Review and Approve the Annual Municipal Calendar for 2022 Annual Town Meeting and Fiscal Year 2023 Budget Preparation

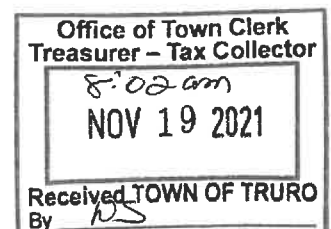
Town Manager Tangeman presented the Annual Municipal Calendar for 2022 Annual Town Meeting and Fiscal Year 2023 Budget Preparation.

Member Rein moved to approve the Annual Municipal Calendar for 2022 Annual Town Meeting and Fiscal Year 2023 Budget Preparations. Vice-Chair seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Town Manager Tangeman presented a draft Budget Task Force Schedule Feedback on Budget Task Force Schedule. Board members offered feedback on the meeting times and the schedule was updated. Vice-Chair Reed moved to accept the Budget Task Force meeting schedule as discussed and amended. Member Dundas seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R Weinstein, Aye. Motion passes, 5-0-0.

Discussion and Approval of Walsh Property Community Planning Committee Charge to Replace Process Design Plan

Town Manager Tangeman introduced the draft revised charge and the need to replace the existing Process Design Plan. He also requested guidance from the Board as to how to handle vacancies on the Committee. There was consensus from the Board that the Committee size should remain at 15 presently but that a reduced committee size would be ideal in the future. Town Manager Tangeman explained that the Board can opt to carry forward the present vacancy on the Committee until such time that another vacancy occurs and then the Board may consider bringing the membership number down to 13. There was consensus that the Board would not interview new members at this time and would follow the explanation described by Town Manager Tangeman. In reviewing the Charge, Chair Weinstein reminded the Board that the Select Board are custodians of all Town properties as dictated by the Charter.



Vice-Chair Reed moved to approve the charge for the Walsh Property Community Planning Committee and to replace the final draft process design with the new charge. Clerk Areson seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0.

Review and Approve the Contract for East Harbor/Eagle Neck Creek Culvert Replacement Project

Public Works Director Cabral provided an overview of the projects and the related traffic/ roadway impacts. He listed the ways that the community will be advised of road closures. Chair Weinstein thanked Director Cabral for addressing that the emergency vehicles will still be able to access Stick Bridge Road and asked for clarification on the raising and retaining wall of that road.

Vice-Chair Reed moved to approve the contract for work at Eagle Neck Creek and East Harbor between MIG and the Town of Truro and authorize the Town Manager to sign. Clerk Areson seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0.

Consent Agenda

A. Review/Approve and Authorize Signature:

- 1. Curb Cut Application 587 Shore Road-Perachio*
- 2. Letter of Support for Stretch Code*

B. Review and Approve Appointment Renewals: Taxation Aid Committee Appointment, A. Lessin.

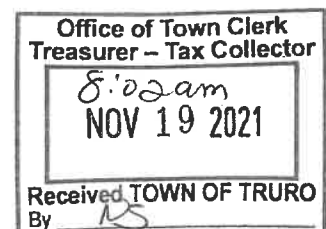
C. Review and Approve Select Board Minutes: Select Board Regular Meeting 7.27.2021; Select Board Regular Meeting 8.10.2021; Select Board Work Session 10.8.2021

Member Rein invited Bob Higgins-Steele, Vice-Chair of the Climate Action Committee and member of the Energy Committee, to speak to the letter of support for the net-zero stretch code. Climate Action Committee Vice-Chair Higgins-Steele read a statement supporting the letter of support. Board members noted the importance of including the Building Commissioner and the building community regarding the stretch code. Climate Action Committee Chair Carol Harris indicated that the Committee planned to roll out a training for building professionals at the appropriate time. Chair Weinstein also noted the day's New York Time article on gas-powered lawn maintenance equipment and the damage of their emissions.

Clerk Areson mentioned the Cape Cod Climate Change Collaborative virtual annual conference on Friday and asked that interested individuals reach out to her if they want information on how to access the conference. She also offered amendments to the meeting minutes.

Chair Weinstein requested that the Board's Curb Cut Policy be placed on a future agenda to address concerns with the current process.

Clerk Areson moved to approve the consent agenda with the minor correction to the minutes as specified. Vice-Chair Reed seconded. Roll Call: S. Rein, Aye; J. Dundas, Aye; S. Areson, Aye; K. Reed, Aye; R. Weinstein, Aye. Motion passes, 5-0-0. Member Stephanie Rein abstained from voting on the minutes of July 27, 2021.



Select Board and Town Manager's Reports and Next Meeting Agenda

Board members thanked and congratulated IT Director David Wennerberg on his efforts which secured a Cyber Aware Community Award for the Town of Truro. Member Rein noted a communication from the public and requested an agenda item on a potential waterline extension on Highland Road.

Clerk Areson reported on the Local Comprehensive Plan Committee's efforts on the community survey, an upcoming presentation on mosquitos at the Board of Health meeting, the Community Preservation Committee's new mini grant program, a potential joint work session with the Open Space Committee, and a program on civility sponsored by the Library titled, "Building Bridges, Not Walls."

Vice-Chair Reed updated the Board on areas that the Charter Review Committee is reviewing and requested an agenda item to discuss these changes at the next Board meeting. One such discussion that she requested to have a separate and specific agenda item on is the best way update the Charter to include non-binary gender language.

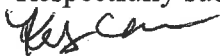
Chair Weinstein provided an update on the Metropolitan Planning Organization's latest meeting and the associated work happening presently in Wellfleet.

Town Manager Tangeman reminded the community about Truro Talks, the Town's official monthly newsletter and the community survey that will inform multiple Town committees' work. He also advised the community of the impending Nor' Easter and precautions that can be taken, prior to reviewing the upcoming meeting agenda.

Adjournment

Select Board Chair Weinstein asked for a motion to adjourn. Vice- Chair Reed moved to adjourn the meeting at 7:46 pm. Clerk Areson seconded. Motion passes, 5-0-0. The meeting adjourned at 7:46 pm.

Respectfully submitted,

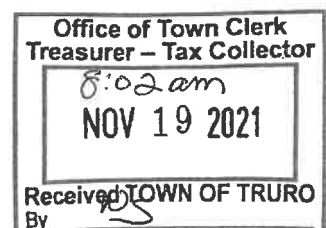


Kelly Clark, Assistant Town Manager



Darrin Tangeman, Town Manager

Under the Authority of the Truro Select Board



Public Records material of 10/26/2021

1. Application to Serve and Chairs' Comments: Pamet Harbor Commission and Zoning Board of Appeals- David Crocker
2. Application to Serve and Chair's Comments: Cable & Internet Advisory Committee- Christopher Roberts
3. Press Release- Appointment of New Town of Truro Finance Director
4. Renewal Application for 2021: Babe's Bakery Inc. (65 Shore Road)
5. Property Record Card for Babe's Bakery
6. Explanation of Rental Assistance Program Proposal
7. Emergency Rental Assistance Program Contract with Homeless Prevention Council
8. Updated Rental Assistance Program Proposal
9. Project Narrative for CPC Request from the Truro Housing Authority
10. 2022 Select Board Meeting Calendar
11. Annual Municipal Calendar for 2022 ATM and Fiscal Year 2023 Budget Preparations
12. FY2023 Budget Task Force Meeting Schedule
13. Draft Walsh Property Community Planning Committee Charge
14. Walsh Property Community Planning Committee Final Draft Process Design
15. Contract for Work at Eagle Neck Creek and East Harbor between MIG and the Town of Truro
16. Curb Cut Application 587 Shore Road- Perachio (Application for Curb Cut Permit, Memorandum by DPW Director, Email correspondence, Ladue Land Surveying Document)
17. Letter of Support for Stretch Code
18. Taxation Aid Committee Appointment for Alex Lessin
19. Minutes of July 27, 2021
20. Minutes of August 10, 2021
21. Minutes of Work Session on October 8, 2021

