

**Truro Select Board  
Tuesday, October 27, 2020  
Remote Meeting**

**Select Board Members Attending:** Robert Weinstein, Chair; Kristen Reed, Vice-Chair; Susan Areson, Clerk; Jan Worthington; and Stephanie Rein

**Attending:** Acting Town Manager Jamie Calise; Assistant Town Manager Kelly Clark; Town Accountant Trudi Brazil; DPW Director Jarrod Cabral; Health/ Conservation Agent Emily Beebe; Housing Authority Chair Kevin Grunwald; Climate Action Committee Chair Carol Harris; Climate Action Committee Member Bob Higgins-Steele; Provincetown Water Superintendent Cody Salisbury; Director of Public Works Richard Waldo; and Provincetown Select Board: Dave Abramson, Chair; John Golden, Vice-Chair; Robert Anthony; Lise King; and Louise Venden.

**TRURO SELECT BOARD**

Select Board Chair Robert Weinstein opened the Select Board Meeting at 5:00PM. He introduced the Board and guests to the meeting.

**Public Comment**

There was no Public Comment.

**Select Board Action Items**

**Intermunicipal Water Meeting Discussion with Provincetown Select Board**

Cody Salisbury, Provincetown Water Superintendent started his presentation on the Provincetown Water Department. He gave a quick glance of the Water Department stating there are three wellfields, two treatment facilities, a membrane facility, and a corrosion control facility with a total of 3,974 service accountants. He explained operations during the Covid-19 Pandemic. Provincetown modified “peak-season” sampling sites in order to eliminate staff from entering buildings.

He stated that a Level II Drought was declared August 13<sup>th</sup> and Provincetown through the summer had water use restrictions for outdoor watering. He discussed Project Highlights for 2020. Superintendent Salisbury mentioned that the Knowles Crossing Distribution Garage design phase has been completed, and the project is out to bid. He explained that the building is tired and in need of many repairs. He explained the timeline of the project and displayed a rendering of what the garage would look like. The third item on the project list was the completion of the EPA's Unregulated Contaminant Monitoring Rule #4 with no more than 30 unregulated contaminants to be monitored. He explained the second round of the testing results showing a discrepancy in Manganese.

He noted that there was also a voluntary PFAS (Per-and Polyflouroalkyl) substances sampling of the water. He added that they knew that regulations were coming and that they conducted the sampling at the entry points, and fortunately they did not find anything. He noted the locations in Massachusetts where there have been detections of the PFAS. The regulation has now passed and will be in the drinking water regulations with a revised plan for next year for either quarterly

or annual sampling. Next, Superintendent Salisbury explained the groundwater sampling and the collected data from Monitor wells 9D and 11D. He explained the water withdrawal and production. In 2020 pumping levels remain down due to Covid-19 with overall metered "billable" volumes are down 11 million gallons since April. It is anticipated that there will be lower revenue due to Covid-19 with overall metered volume down approximately 11 MG. He explained the water user rates to both Boards as well as upcoming projects.

Select Board Chair Weinstein asked if the fee income has been compared to the cost of running the system. Salisbury said that they have looked at their fixed operating costs where they adjusted their basic service fee after 10 years. Select Board Chair Weinstein suggested increasing the user fee. He added that they will research what their revenue loss is for 2020. Select Board Chair Weinstein asked that this information be shared as the North Union Field area is adjacent to the Walsh Property. Select Board Chair Weinstein spoke of the \$1.3 Million grant to run a water line through the Cloverleaf property in Truro. He asked if in the future a public water supply could be extended to Pond Village Road and if the current system could handle that expansion. Superintendent Salisbury said that they had looked at a model in conjunction with a recent distribution system model on the Cloverleaf. He added that fire flows are not the greatest at certain areas of that portion of that system in Truro and added that there is a need for a storage facility in Truro. That is the only permanent solution to rectify fire flows in that portion of the system he commented, adding there needs to be a serious look at a storage facility in order to look at serving more properties.

Select Board Vice-Chair Reed stated that there is great concern from individuals living along Pond Road about the recent testing of Nitrates in their water and well systems. Select Board Clerk Areson, thanked Superintendent Salisbury on the presentation and encouraged people to read the documentation further. Select Board Chair thanked Superintendent Salisbury for the report and the constant monitoring of the system.

Provincetown Select Board Member Louise Venden stated that there needs to be concern about the reserves the Water Department has, funding that's available and the water quality issues that were raised and asked if the report can be made available in hard copy.

#### **Truro Housing Authority Authorization to Submit a Funding Application to the CPC on behalf of the Affordable Housing Trust**

Kevin Grunwald, Chair of the Housing Authority stated that he was before the Select Board on a Funding Application on behalf of the Affordable Housing Trust. Chair Grunwald explained the history of the Affordable Housing Trust. He added that the funds are used to support affordable housing purchases. The current request is for \$50K to continue to fund this Trust with no specific project or need that has been identified. The Chair felt that it is important to provide an ongoing funding stream to this Trust. He explained that many Municipalities are following suit with funding a revenue stream such as Orleans. He spoke of the financial implications of the Coronavirus on renters. The Housing Authority has looked at an emergency rental assistance program. He added that the proposal submitted by the Community Housing Resources two years ago identified that they were anticipating receiving \$480K from the Affordable Housing Trust. The request from the developer will probably increase. The Community Preservation

Committee (CPC) Applications are due the beginning of November, with the Board's support for authorization to submit to the Community Preservation Committee.

Select Board Vice-Chair Reed asked that Chair Grunwald speak to funds that are used for education and advocacy, using a Consultant to assist with that process, and the Area Medium Income percentages that helps with housing needs. Chair Grunwald stated that there is currently a State-run program for rental assistance for people between 50-80% Area Mean Income. He also spoke of the Emergency Rental Assistance Program. He felt that it is important to start to do more community education.

Select Board Member Worthington asked about the Trust's balance and what that entails. Chair Grunwald responded that the balance includes Free Cash that was allocated and the \$150K that was the Community Preservation Committee Application from last year. Select Board Member Worthington asked for a balance sheet for 2018 and 2019. Trudi Brazil, the Town Accountant responded that she would show them an activity report.

Select Board Clerk Areson clarified what Community Preservation Committee funds are to be allocated towards. Chair Grunwald stated that 29% of the CPC funds have gone to Community Housing activities. The Select Board Chair stated that the Board as the Trustees' has the discretion to use the funds however the Board sees fit. Chair Grunwald concurred with Chair Weinstein that the Trust was established for access to funds without the wait for Annual Town Meeting authority.

*Select Board Clerk Areson moved to authorize the Truro Housing Authority Chair to submit an application for funding to the Community Preservation Committee on behalf of the Truro Affordable Housing Trust. Select Board Member Rein seconded the Motion. Motion passes, 5-0-0.*

### **Climate Action Committee Presentation**

Carol Harris, Chair Climate Action Committee reminded the public that there are still three vacancies on the Committee. She spoke of all that are affected by Climate Change. The Climate Action Committee is looking for the assistance of other Committees. The Committee has brainstormed the effect of Climate Change on the community of Truro. They received the Board's support for House Action (H2810) which passed. They prepared a Warrant Article which passed at Annual Town Meeting. She spoke of the Committees areas of interest, of Air and Water quality. She added that they are focused on Ecosystems which require greater research. The Chair also noted that the planting of some trees can absorb greenhouse gases. They are currently researching which plants would be the most effective in the area.

She felt that it is critical to educate and outreach to the community. The Building Stretch Code is being amended and should be out in January. She also spoke of researching ways not to eliminate all vegetation from a new construction site and or placing plantings that are environmentally friendly. Chair Harris spoke of the next steps of the Committee and stated that they need additional members. She added that they may need funding for consultants.

Select Board Vice-Chair Reed added that it would be helpful to see what other Climate Action Committees across the Commonwealth have for policies. Chair Harris noted that the City of Newton has done some interesting projects. Select Board Member Rein thanked the Climate Action Committee for their presentation and work they have accomplished. Chair Weinstein noted that Wellfleet has done similar vegetative research that would provide useful information for the Truro Climate Action Committee. Select Board Clerk Areson thanked the Chair and members of the Climate Action Committee. Chair Weinstein thanked Chair Harris and Climate Action Committee Member Bob Higgins-Steele for their presentation.

#### **Discussion of Town Hall Bells**

Jarrold Cabral, Department Public Works Director, reported to the Board that the bells had recently been refreshed and were tested weekly. The bell ring follows DEP Regulatory guidelines. The DEP encouraged the Town to reach out to abutters to review possible operation of the bells use. He reported to the Board that there is a hornet infestation that he has scheduled removal of in order to remove the louvres for additional bell testing. Director Cabral reported to the Chair that the DEP decibel level is 10 decibels above ambient which the Town is currently in compliance. Chair Weinstein updated the Board that the abutters are happy with the current operation of the bells and had no issue with the slight exceeding of the 50-decibel level and the bell ringing on the hour. Select Board Member Worthington commented that the abutters were happy with a decibel level that cannot be heard through Town. Select Board Vice-Chair Reed inquired if there has been any communication with Town Hall in favor or opposition to the current sound of the bells. Assistant Town Manager Clark mentioned only one comment in favor. Select Board Clerk Areson thanked Director Cabral for their work and for sharing the photos of the bells.

#### **Discussion of FY2022 Budget**

Acting Town Manager Jamie Calise stated that there is a Municipal Calendar for Fiscal Budget FY22 before the Board for review and approval. He added that there are key budget process dates on the list. He commented on the current fiscal picture for FY 2021. Capital and Supply purchases had to be delayed due to the Pandemic, as well as delivery of goods were delayed. He added that budgeting will be challenging due to the unexpected, relative to Covid-19. For Fiscal FY22 there will be new items requested in the budget relative to Covid-19. Balancing Service needs and Service expectations is a balance. Select Board Clerk Areson raised concern on the timeframe of the list of dates in particular the commencement of the Budget Task Force Meetings in December. Acting Town Manager Calise felt that the dates were realistic as Department Heads will have a return date certain for their budgets of two weeks.

Select Board Vice-Chair Reed asked for confirmation if the calendar had been vetted for school holidays and religious holidays. Assistant Town Manager Clark affirmed that the significant dates on the list are set by Town Charter from year to year. She noted if either the Town Meeting or the Town Election dates need to be amended consideration for school holidays and Religious holidays will be taken into account.

*Select Board Clerk Areson moved to approve the annual Municipal Calendar for 2021 Annual Town Meeting and Fiscal Year 2022 Budget preparations. Select Board Vice-Chair Reed Seconded the Motion. Motion Passes, 5-0-0.*

Select Board Chair Weinstein stated that Covid-19 will impact various aspects of income to the Town. He further commented that there needs to be careful examination of how the Town provides services from the various departments and Town Hall operations. Acting Town Manager Calise agreed that there have been many changes due to Covid. The departments are still getting their tasks done and, in some areas, there has been an increase in services such as requests for Public Records as well as a modification to staffing hours.

#### **Discussion on Open Positions on Town Boards, Committees and Commissions**

Select Board Chair Weinstein wished to have this discussion to shed light on current vacancies. He spoke of the Recreation Commission's many openings. He mentioned that the Recreation Commission is no longer functioning, which has an impact on the Community Preservation Committee. He asked the Board for assistance to remedy the vacancies. He spoke of the public going through the vacancy list to see if there is an appointment that may interest them. Select Board Member Rein asked if a flyer could be sent to parents, new residents, or younger residents through the school. Select Board Vice-Chair Reed asked if the vacancy list would be made available on the Home Page of the Town website. Select Board Clerk Areson contributed that with businesses open, perhaps flyers at those locations could help with outreach. She added that perhaps the chairs could make themselves available to answer questions regarding joining the committees. Select Board Clerk Areson noted some corrections and asked for a full and accurate list of Select Board-only appointments.

Select Board Chair Weinstein asked that the list include the frequency that these committees meet. Select Board Member Rein reiterated that these committees are meeting virtually and hopefully that helps fill vacancies. Select Board Vice-Chair Reed noted that the Climate Action Committee has an additional full member vacancy. Select Board Chair Weinstein said he would work with staff to make the vacancy list as accurate as possible. Select Board Clerk Areson said she would be happy to gather the charges for the committees that have vacancies. Select Board Chair Weinstein stated that he would look at the Charter to see what the Board's obligations are for appointments. Select Board Clerk Areson said a synopsis of a charge would be best as many are quite long, along with contact information of the chair. Select Board Vice-Chair Reed said that she was working on a Truro Town Committee Handbook and wanted to know if Clerk Areson would work collaboratively to finalize the document she had started on with former Select Board Member Maureen Burgess. Select Board Chair Weinstein suggested that they could come back with an accurate list at the next meeting. Select Board Clerk Areson stated that they could look at a draft flyer for that meeting.

#### **CONSENT AGENDA**

- A. Review/Approve and Authorize Signature:
  - 1. Appointment of Peter Graham to the Commission on Disabilities;
  - Appointment of Maureen Cronin to the Community Preservation Committee
- B. Review and Approve the 2021 Annual Alcohol Licenses and ABCC Applications-Montano's Restaurant, Truro Vineyards of Cape Cod (Winery and Distillery), Pamet Valley Package and Chequessett Chocolate
- C. Review and Approve the Alcohol Beverages Control Commission 2021 Renewal

#### Certification

- D. Review and Approve Curb Cut Application for 402 and 408 Shore Road
- E. Authorization for Acting Town Manager to sign on to the Cape Light Compact Request for Proposals for Municipal Power Supply on behalf of Truro
- F. Review and Approve Select Board Minutes: September 15, 2020

Select Board Vice-Chair Reed recused herself from the Annual Liquor License discussion within the Consent Agenda with respect to Chequessett Chocolate having a liquor license.

*Select Board Clerk Areson moved the Consent Agenda as printed on the October 27, 2020 Agenda and noted that Select Board Vice-Chair Reed has recused herself from the Chequessett Chocolate Item. Select Board Member Worthington seconded the Motion. Motion Passes. 5-0-0.*

#### Select Board Reports or Comments

Select Board Member Worthington asked for an update from the Health Agent regarding Covid-19 for the winter months including encouraging people to go to businesses that are open.

Select Board Vice-Chair Reed attended the Charter Review Committee on October 14<sup>th</sup>. Select Board Vice-Chair Reed read from the Open Meeting Law section regarding Minutes and commented on the recent Open Meeting Law complaint. She added that the Committee is also discussing Elected versus Appointed Boards and what is best for Truro, as well as Committee Goals.

She also reported that the Charter Review Committee asked the Board if there is anything that the Board wishes to be reviewed of the Charter. Select Board Vice-Chair Reed attended the Housing Authority Meeting and reported on their Agenda topics. Early voting is still available until October 30<sup>th</sup> at Town Hall she reported.

Select Board Clerk Areson stated that there are continuance hearings on Cloverleaf and reported on the status of that project.

Select Board Chair Weinstein reported that he attended the Metropolitan Planning Organization Meeting and his name was put forward as a Sub-Regional Representative for Eastham, Wellfleet, Truro and Provincetown. He reported on the improvements made to Route 6 and the current status on the bike trail. There is still availability for bike racks. Select Board Clerk Areson reported that the Bike and Walkways Committee were working on the bike racks. Select Board Chair Weinstein also reported that members of the public should take advantage of their ability to vote and thanked the Clerk's office for all their hard work.

#### Town Manager Report

Acting Town Manager Calise reported that there are 2,031 registered voters in Truro and 971 voters have already voted. He also warned of unemployment fraud complaints. The Oyster Shellfish Beds are closed until further notice.

#### Next Meeting Agenda

The Chair requested an Executive Session for one item regarding Policy #54, and Town Counsel has requested an Executive Session to address ongoing litigation that the Town is engaged in. A Work Session with the Finance Committee was also requested. The Acting Town Manager reported on the items for the next Agenda. There was a brief discussion on availability for November 10<sup>th</sup>.

### **Adjournment**

*Select Board Chair Weinstein asked for a Motion to Adjourn. Select Board Clerk Areson so moved. Select Board Vice-Chair Reed Seconded the Motion. Kristen Reed-Aye; Susan Areson-Aye; Jan Worthington-Aye; Stephanie Rein-Aye; Robert Weinstein-Aye. Roll Call Vote, Motion Passes, 5-0-0.*

*The meeting was adjourned at 7:39pm.*

Respectfully submitted,

  
Nicole Tudor, Executive Assistant

\_\_\_\_\_  
Acting Town Manager, Jamie Calise  
Under the Authority of the Truro Select Board

### **Public Records material of 10/27/2020**

1. Water Agreement PowerPoint Presentation
2. Truro Housing Authority CPC Application
3. Climate Action Committee PowerPoint
4. Bells Cleanup Photos (DPW)
5. Municipal Calendar for ATM 2021 and FY22 Budget
6. Boards and Committee List
7. Application to Serve Peter Graham, and Maureen Cronin
8. Annual ABCC Applications for Alcohol Licensees
9. ABCC Renewal Certificate
10. Curb Cut Application (402 and 408) Shore Rd
11. Cape Light Compact Letter
12. Select Board Minutes September 15, 2020

