

TOWN OF TRURO
SELECT BOARD MEETING MINUTES
October 13, 2020 at 5:00pm
Remote Meeting Via GoToMeeting

Members Present: Chair-Robert Weinstein, Vice Chair-Kristen Reed, Clerk-Susan Areson, Member-Janet Worthington, Member-Stephanie Rein

Others Present: Interim Town Manager-Jamie Calise, Assistant Town Manager-Kelly Clark, Town Accountant-Trudi Brazil, Fred Gaechter, Morgan Clark, Conservation Agent-Emily Beebe, Clinton Kershaw, Stacie Smith, K.C. Meyers

Chair Weinstein called the meeting to order at 5:00pm.

Public Comment

Chair Weinstein stated he'd received a letter from Mr. Forgione which was requested to be read aloud for public comment. Chair Weinstein said that he was not going to read the letter for the record because it's in the form of a formal complaint that has been sent to the Attorney General's Office. It would be inappropriate to read the complaint since it has not been acted on.

Town Accountant Brazil wished to introduce Mary McIsaac, Town's Acting Treasurer, to the Board. Ms. McIsaac has provided a lot of help to the Accounting Department and the Assessing Office.

Chair Weinstein announced that Stacie Smith, the presenter for the tabled item *Discussion of Walsh Property Community Planning Committee Applicants and Possible Vote* was delayed and he would like to place that item later in the agenda. He moved forward onto the Select Board Action portion of the agenda.

Select Board Action

Discussion and Vote of Select Board Meeting Schedule for 2021

Member Areson made a motion to approve the Select Board meeting dates for the calendar year 2021.

Member Rein seconded.

So voted; 5-0-0, motion carries.

FY2021 Cost of Living Adjustment for Non-Union Employees

Interim Town Manager Calise explained the proposed cost of living adjustment for the Fiscal Year 2021. The compensation scale incorporates a 2% cost of living adjustment which was included in the Fiscal Year 2021 budget, as approved at Town Meeting. This is equivalent to the cost of living adjustment granted to union employees. It will be retroactive to July 1, 2020, and does not include seasonal employees, since they have separated from the Town. Additionally, the Classification and Compensation Scale includes the Fire Lieutenant pay which was budgeted in both the Fiscal Year 2020 and 2021 budgets. It also includes a change to the Harbor Master pay to move from hourly to salary. There are now separate lines for Clerk and Treasurer/Collector positions.

Member Reed made a motion to approve the 2% cost of living adjustment for non-union employees, including non-school employees with individual employment contracts, and for said adjustment to be applied retroactively for permanent employees to the beginning of the Fiscal Year, July 2020, and to approve the associated changes to the FY21 Classification and Compensation Scale.

Member Areson seconded.

So voted; 5-0-0, motion carries.

Tabled Items

Discussion of Walsh Property Community Planning Committee Applicants and Possible Vote

Stacie Smith from the Consensus Building Institute stated that she was at the meeting to answer any questions the Board may have. Chair Weinstein stated that there were 16 individuals recommended for appointment.

Member Rein feels the Board has received a diverse pool of applicants and she supports approving them for the Walsh Property Committee. Member Reed echoes Member Rein's sentiments, and thanked Ms. Smith for making the applications available. She supports the candidates' appointments. Member Areson concurs with Members Rein and Reed and thought it might be helpful to remind people that this is the beginning of the process for the Committee that will help come up with ideas to present to the community as a whole, and a plan will be voted on at Town Meeting.

Member Areson made a motion to appoint the 16 individuals (listed below) to the Walsh Property Community Planning Committee.

Christine Markowski, Hannah King, Eileen Breslin, Ryan Schmidt, Craig Milan, Susan Howe, Paul Wisotzky, Morgan Clark, Steve Wynne, Fred Gaechter, Janice Parky, Russell Braun, R. Todd Schwebel, Kenneth Oxtoby, Kevin Grunwald, Jane Lea

Member Worthington seconded.

Member Reed asked for clarity about the procedure if these people have never served on a committee before, and what they need to do regarding training for online ethics and how to shepherd them into this role. Chair Weinstein stated they would be instructed on what they need to do, and they would need to be sworn in.

So voted; 5-0-0, motion carries.

Conservation Restriction-9 Castle Terrace

Conservation Agent Beebe explained that the Conservation Commission voted to accept the Conservation Restriction as described in the document the Select Board is reviewing. This is a beautiful acquisition for the Trust, and she encourages the Board to support it.

Mr. Gaechter explained the tax credit sought by the property donors and the steps and transfers required.

Member Worthington made a motion to approve the Conservation Restriction for 9 Castle Terrace.

Member Areson seconded.

So voted; 5-0-0, motion carries.

Consent Agenda

Chair Weinstein stated he had a problem with all of the curb cut applications. He mentioned a prior curb cut which had been brought before the Select Board. Construction on that property had already been underway. He feels it's inappropriate for a property owner to come before the Board and ask for a review and permission of a curb cut after the construction has taken place. Chair Weinstein said that as

a result of that past curb cut, a policy was put in place to ensure a curb cut application was submitted before any construction takes place. He began discussing the first application for 9 Mill Pond Road. Construction has been completed by the Ambrose Corporation and now they are asking for a curb cut, which should have been asked for prior to the commencement of any construction. Chair Weinstein discussed this with the Building Inspector and it was acknowledged that there was a procedure in place to do this prior to construction. He will not approve the curb cut. He would like to have the owners come to a future meeting to explain why the curb cut application was not completed prior to the construction. He continued, stating that all the above comments also applied to the second (and third) curb cut applications for 402 and 408 Shore Road. Chair Weinstein noted that for the remaining curb cut application, construction had not commenced on this property, but in reviewing the documents there are two addresses listed, 120 and 126 Old County Road and he'd like it clarified as to which property is formally requesting the curb cut. He continued, stating that the Board was given a site plan where it shows the curb cut and driveway located on very steep terrain. He is unaware if this has been reviewed by an engineer. He would like an assurance that this adequately meets the grade requirements. Chair Weinstein objects to approving the four curb cuts until they hear back from the owners of the properties as to why the policy wasn't adhered to.

Member Areson was not sure the curb cuts on Shore Road were actually completed. She remembers the two houses on Shore Road coming before the ZBA for review. When she went by that location, it looks like a construction site; not a finished curb cut. She has asked that the Building Inspector or the DPW Director clarify. Chair Weinstein agreed, and requested that either the owners or the Building Inspector come before the Board at a future meeting.

Members Rein and Areson both had minor corrections to the minutes which they would send via email to the Executive Assistants, Noelle Scoullar and Nicole Tudor.

Member Areson made a motion to approve items A5 through A9, and Items B and C on the Consent Agenda with minor corrections in the minutes submitted by Board members.

Member Rein seconded.

So voted; 5-0-0 motion carries.

Select Board Reports/Comments

With elections only days away, Member Reed would like to let the public know about early voting available to registered Truro voters between October 17th through October 30th. Truro's homepage has a notification regarding dates and times that Truro Town Hall will be available for people to vote. Member Rein was reading through the Weekly Report and saw that the DPW was removing the recycling and garbage cans from the beaches and leaving the dog waste containers up at Cold Storage, Corn Hill, and Great Hollow beaches. She stated that Ballston Beach is a large dog walking location and she asked if there could potentially be a dog waste container set up there as well. Assistant Town Manager Clark said that they could talk to DPW Director Cabral. She does recall that the dog waste containers take a beating on the oceanside beaches, but she will ask the DPW Director if there is a way to protect those containers a bit better.

Chair Weinstein stated that he has served as Region D's Representative to the Metropolitan Planning Organization where he represents Eastham to Provincetown. His tenure on the MPO will be up shortly and he'd like to know if the Board members would support him because the Cape Cod Commission needs notification certain of his intent to be re-nominated. If there is anyone on the Board who would like to take over this responsibility, he would welcome it. If the Board's desire is that he continue, he would do so.

Town Manager Report

Interim Town Manager Calise spent the past week meeting with Department Heads and other Town Staff to get up to speed on different priorities and projects. He also attended a Town Manager's meeting with Assistant Town Manager Clark.

Member Reed asked if there was any discussion regarding the budget process with staff. Interim Town Manager Calise stated that they are looking to begin meeting with Department Heads later this month and early November. Member Areson is concerned about budgeting and asked that the issue be placed on a future agenda to give them an update and perhaps talk about scheduling hearings. Assistant Town Manager Clark told the Board that typically a budget message is crafted by the Select Board, the department heads develop budgets that are compiled by the (Interim) Town Manager.

Next Meeting Agenda: October 27th

Interim Town Manager Calise gave a summary of the items on the upcoming agenda. Chair Weinstein stated that it appeared there was space on the agenda to place a discussion of the budget process. Interim Town Manager Calise said he'd place that on the agenda for the 27th.

Caller-K.C. Meyers

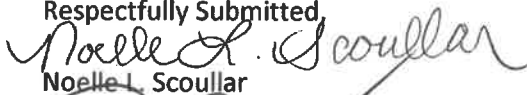
Ms. Meyers asked if there had been any action on the two Executive Session items which had been held earlier. Chair Weinstein stated that they cannot comment on Executive Sessions, but the Executive Session regarding the Town Manager contract reached a successful conclusion. The contract has not been formally signed to date.

Member Reed made a motion to adjourn at 5:51pm.

Member Areson seconded.

So voted; 5-0-0, motion carries.

Respectfully Submitted


Noelle L. Scoullar

Interim Town Manager Jamie Calise
Under the Authority of the Truro Select Board

