

**Truro Select Board  
Tuesday, July 28, 2020  
Remote Meeting**

**Select Board Members Attending:** Robert Weinstein, Chair; Kristen Reed Vice-Chair, Susan Areson Clerk, Jan Worthington, and Stephanie Rein

**Attending:** Town Manager Rae Ann Palmer; Assistant Town Manager Kelly S. Clark; Health Agent Emily Beebe; Town Accountant Trudi Brazil, Christopher Bellonci

**TRURO SELECT BOARD**

Select Board Chair Robert Weinstein opened the Select Board Meeting at 5:00PM. He introduced the Board and guests to the meeting.

**Public Comment**

Select Board Chair Robert Weinstein asked to begin public comment and take a few minutes to give an update on the Town Manager process. He stated that he wished to thank Town Manager Palmer for staying on past June 30<sup>th</sup> when her contract ended. Currently, the field has been narrowed down to three candidates. He felt that it would be invaluable to have a one-on-one conversation with the candidates. He explained the process for selection of Town Manager.

He added there will also be an opportunity for community involvement where the public can call-in with questions.

Select Board Chair Weinstein thanked staff, the Town Manager, and Bernard Lynch and his associate from Community Paradigm Associates, for the enormous work that they put into the process. He explained that they started with numerous candidates and it was narrowed down to three.

Paul Wisotzky, member of the Town Manager Search Committee, added that Bernard Lynch, Assistant Town Manager Kelly Clark, and he met yesterday, and continue to map out the process. Mr. Wisotzky noted that they were going to work with the Board to develop the questions that will be asked of the candidates during the public interviews.

Mr. Wisotzky spoke of the upcoming community forum, adding that he encourages people to participate either by submitting a question in advance or by attending the meeting and asking their questions live.

Bernard Lynch, of Community Paradigm Associates, spoke of reaching out to each one of the candidates to get their availability for the next 10 days so that they can schedule the one-on-one meetings with each of the Board members that will give the candidates a chance to learn about the town and to answer any questions that the Board might have about their backgrounds.

There is also a Department Head staff forum is scheduled for Tuesday, which will be recorded. Mr. Lynch added the he will be moderating the discussion between the Department Heads and

the candidates which will be distributed to the Board so that they can see the interaction between the Department Heads and the Town Manager candidates.

He explained that the Select Board will conduct interviews at their meeting on the 11<sup>th</sup> and will deliberate on the 12<sup>th</sup>.

Mr. Lynch commented that the summary of reference comments will provide the Board with the candidate's strengths and weaknesses and some anecdotes on projects that they've worked on. Mr. Lynch described the background process and noted that all three candidates were excited about the one-on-one interviews scheduled with each of the Board members.

Select Board Member Areson requested that the question assignment be organized prior to the 11<sup>th</sup>. Town Manager Palmer recalled from the last meeting that Board members wanted to review and have input on the questions. Mr. Wisotzky requested that the Board members forward their specific questions to him.

### **Interview and Approve Christopher Bellonci-Cable and Internet Advisory Committee**

Select Board Chair Weinstein introduced Christopher Bellonci, applicant for the Cable and Internet Advisory Committee.

Mr. Bellonci explained his reasons for wanting to apply to the Cable and Internet Advisory Committee. He reported on how costly it would be for him to bring cable or internet to his home and his concerns about the lack of internet in the Seashore. Select Board Chair Weinstein thanked Mr. Bellonci for applying to serve and felt he would be an invaluable asset to the Committee.

*Select Board Clerk Susan Areson moved to appoint Christopher Bellonci to the Cable and Internet Advisory Committee as a full member with a term set to expire on June 30, 2023. Seconded by Select Board Member Stephanie Rein. Vote: 5-0-0. Motion carries.*

### **Interview and Approve Gerald Buncher-Council on Aging Board**

Select Board Chair Weinstein announced the interview of Gerald Buncher for the Council on Aging Board. Select Board Chair Weinstein noted that the applicant was not available to be interviewed.

Select Board Member Jan Worthington felt the appointment should be approved.

*Select Board Worthington moved to appoint Gerald Bellonci to the Council on Aging Board as a full member, with a term set to expire on June 30, 2023. Seconded by Select Board Vice-Chair Kristen Reed. Vote: 5-0-0. Motion passes.*

### **Covid-19 Update**

Town Manager Palmer asked that the Health Agent Emily Beebe give an announcement regarding Covid-19.

Health Agent Emily Beebe stated that there are new restrictions from the Governor's Office regarding travel into Massachusetts from what are defined as "high risk states" as defined by the Commonwealth. She added that the guidance on enforcement of the new restrictions is geared mostly to operating lodging establishments, which will be required to inform their guests of the travel order at the time of reservation and at check-in. Guests are obligated to quarantine for 14 days after arrival or until they receive a negative Covid test result or unless they meet the limited travel exemptions.

Health Agent Beebe explained that the travel form is available online and must be filled out prior to coming to Massachusetts, entering visitors of Massachusetts into the contact tracing system. Updated guidance standards for lodging establishments, short-term rentals, and the rental registration list will be posted and distributed by the Health Office. She noted that the 2-1-1 line is still open and providing information. She explained that the travel order is a crucial attempt to keep transmission rates low.

Select Board Member Worthington asked Health Agent Beebe about a scenario of a traveler flying from California on a plane who had a negative Covid test. Health Agent Beebe noted a variety of factors to consider but stated that it all boils down to personal responsibility with masking and maintaining physical separation.

Select Board Vice-Chair Reed stated that she had a constituent reach out to her and ask about antibody testing. Health Agent Beebe commented that it is not completely understood how long an individual's immunity may last for Covid-19.

Select Board Member Worthington asked about a plan if things get worse again. Health Agent Beebe spoke of being extra diligent in maintaining awareness about physical space. She spoke in greater detail about droplet transmission and the importance of constant handwashing.

Select Board Member Worthington asked if the numbers on the State website were accurate. The Health Agent responded that she would send a more accurate three-day measure on the numbers from the County. She spoke of there being a few active cases in town.

Select Board Member Areson asked about the 14-day quarantine with respect to people vacationing on the Cape for less than 14 days. Health Agent Beebe stated if the person does not have a negative Covid test, they have to quarantine. She commented that the business owners have a lot on their shoulders because they have to self-certify and train their staff. There are a lot of new protocols for the businesses to learn, however they don't want to have to close their businesses down. She added if something happens and gets traced back to a particular business, they will have to close down and pay fines. This also applies to people that are renting through AirBnB. Select Board Chair Weinstein thanked the Health Agent for her work. He asked for clarification on the number of cases in Truro. She reported that there are three active positive cases right now.

Select Board Vice-Chair Reed spoke about the website and how frequently information is updated, including the current number of Covid cases. Select Board Member Areson highlighted the helpfulness of signing up for E-Alerts to receive the latest information. Town Manager

Palmer spoke of staff reaching out to business owners to notify them of the new guidance from the State, including the travel advisories.

Health Agent Beebe added that there needs to be uniform signage at the beaches related to safety protocols. She thanked Assistant Town Manager Kelly Clark for her assistance with the website.

### **Tabled Items**

Select Board Chair Weinstein stated that there are no tabled items to discuss.

### **Discussion of Walsh Property Community Planning Committee (WPCPC)**

Town Manager Palmer updated the Board on the Walsh Property Community Planning Committee progress prior to Covid-19. Applications to Serve were emailed to candidates then emailed to Stacie Smith of the Consensus Building Institute (CBI). Ms. Smith explained her role at CBI and reflected on the categories of applicants to the Committee thus far.

She explained that Town Meeting determined that the Committee will include citizen representatives from diverse sectors of the community to lead a community wide process. She spoke of the Community Forum and survey previously conducted. The findings were submitted to the Board in September 2019 and a draft plan was released in October.

The plan was based on feedback from the public and was revised and presented to the Board in November 2019. Ms. Smith added that the recommendation at that time was for 8 to 12 members to serve. The membership should collectively represent the range of demographics and interests within the community, which includes part-time summer seasonal residents, year-round residents, tradespeople, youth/students, young families, senior residents, local business owners, and cultural art institutions. The diversity of the group would address the range of issues or potential uses of the property, including housing and affordable housing opportunities. Ms. Smith addressed the revised application to serve on the Walsh Property Committee in greater detail.

Ms. Smith explained the diversity of the applications and the various categories that the applicants fall into. She then read through what was prioritized by the applicants. Nine prioritized housing or affordable housing opportunities, although it was unclear if those applicants meant that they were supportive of housing.

Ms. Smith spoke of the applicants' willingness and capacity to engage in respectful and constructive dialog with other participants. She added that there may be applicants that are no longer interested or additional individuals who may be interested now that meetings will likely be held remotely.

Ms. Smith observed that there is potentially some overrepresentation in some categories and underrepresentation in others. There was overwhelming representation in full-time residents and much less with part-time residents or seasonal residents.

There is underrepresentation with younger residents, some dominant interest in open space and the environment, and a couple of applicants who have expertise in building affordable housing. She reported that all of the applicants expressed commitment to the process. Ms. Smith stated that a committee of sixteen members would be workable.

Ms. Smith explained that the Board had four options for moving forward: 1) to reach out to all applicants to confirm their continued interest and appoint all who were still interested; 2) invite the applicants with strong interest or experience; 3) interview the applicants for a better understanding of their current concerns; and 4) re-open the application process and reach out more directly to constituents or groups that have been underrepresented so far.

Select Board Vice-Chair Reed thanked Stacie Smith for her time and for her helpful and thorough presentation. She added that it would be nice to have access to the presentation on the Town website. She has heard from part-time residents who are interested in becoming full-time residents that have interest in joining the committee. She asked to re-open the application process to include more people.

Select Board Member Janet Worthington felt that it might be good to open up the applications for another go-round. She also thanked Ms. Smith for looking at the applicants for balance and objectivity, in order to have a group of people with fair and balanced interests. Select Board Member Worthington concurred with her colleagues that more people potentially could join to get that diverse group that the Board is looking for. She felt that it would be nice to advertise to younger people and to have a student or someone at the high school level join the process. Select Board Worthington spoke of holding meetings at times that people at work could attend.

Town Manager Palmer said that she would work with Board Member Rein and Assistant Town Manager Clark to see if they could come up with a strategy for reaching out to younger people.

Select Board Member Areson asked for the process be opened to new applicants. Town Manager Palmer stated that staff can place an announcement on the website and create an ALERTruro announcement, and put their heads together to figure out how to reach younger families.

Select Board Member Areson stated that they should establish a date that the Committee should start meeting and suggested the first of October.

*Town Manager Palmer suggested that the Board make a motion to open up the application process for the Walsh Planning Committee applicants and keep it open, until the beginning of September; and to authorize the Consensus Building Institute to start to interview the existing applicants to have the Committee seated by October first. Select Board Member Rein moved the motion. Select Board Member Areson Seconded. 5-0-0 Motion Passes.*

### **Approval of the 1/12<sup>th</sup> Budget**

Town Accountant Trudi Brazil explained that the August budget was before the Board for approval as Town Meeting has not been held. She explained that the August amount was less

than the requested amount made in July and that they had several significant expenses in July, such the Town's assessment to Cape Tech and for Truro's assessment to County Retirement.

Ms. Brazil stated that the amount does exceed the required 1/12<sup>th</sup> spending, which she explained in detail. She then explained the process and timeline for certification and submission.

*Select Board Member Areson moved to approve the August 1/12<sup>th</sup> budget and authorize the Town Manager to forward the budget to the Department of Revenue for approval.*

*Select Board Member Rein Seconded the motion. Motion Passes 5-0-0.*

### **Future Dates for Payomet Theater**

Kevin Rice, Executive Director of Payomet Theater reported that Payomet had two recent events that were successful. He added that they are hoping to use the same drive-in format for future events. He highlighted social distancing efforts, mask wearing and the parking grid layout on the ball field. Select Board Member Areson questioned the entertainment application and the occupancy number listed for 90 cars and 360 people, over the Massachusetts Safety Standard at 100 people maximum.

Town Manager Palmer felt it was best to leave those amounts on the application should the State change their guidance and advised that the motion state that Payomet was in accordance with the State guidance which gives them the opportunity to increase their numbers, if the State changes their guidance.

Select Board Vice-Chair Reed stated that she was glad to hear that the two events were successful, and the Health Agent reported a positive outcome as far as safety and social distancing protocols.

*Select Member Areson moved to approve the Drive-In and Entertainment license for Payomet Performing Arts Charitable Trust for the 2020 season, and the Commonwealth of Massachusetts license for public entertainment on Sunday, and to authorize Chair to electronically sign the application and the Board to electronically sign the license in accordance with the State of Massachusetts Safety Guidelines. Select Board Vice-Chair Reed Seconded the Motion. Motion Passes 5-0-0.*

*Select Board Member Areson moved to approve the letter of support for Payomet drive-in for the Massachusetts Development Grant and to authorize the Chair to Sign. Select Board Member Rein Seconded the Motion. Motion Passes 5-0-0.*

Town Manager Palmer added that she recommends that the Board hold the letter until the Seashore authorizes this specific use for Payomet.

**Year-Round Conversion of Sea Haven Condominiums (510 Shore Road)**

Health Agent Emily Beebe introduced the request for the year-round conversion of Sea Heaven Condominiums. There are three units that would like year-round use and removal of the Seasonal Covenant.

*Select Board Vice-Chair Reed moved to approve the year-round use and removal of the Seasonal Covenant for Sea Haven Condominium located at 510 Shore Road. Select Board Member Rein Seconded the motion. Motion Passes 5-0-0.*

**Update on Cable and License Renewal Negotiations**

Town Manager Palmer provided an update on negotiating the renewal of the Comcast Cable License for the Towns of Truro, Wellfleet, Orleans, Eastham and Brewster. The Towns are asking for almost 1.1 million dollars total for additional build-out of equipment and facilities needed, as well as 5% of access fees. The group is also requesting an HD channel for government access and studio connection to Lower Cape TV. They are looking at negotiating the density requirements, which are currently 25 houses per mile.

Select Board Vice-Chair Reed hoped that Comcast would lower the density requirement and Select Board Chair Weinstein agreed that Truro needs to stand firm at demanding it be lowered to 10 households per mile. Town Manager Palmer concurred and said she would fight for it because so many need internet in Truro to work and stay permanently.

**6. CONSENT AGENDA****A. Review/Approve and Authorize Signature:**

1. *Reappointment of Linda Noons-Rose to the Conservation Commission*
2. *Reappointment of Darrell Shedd to the Zoning Board of Appeals*
3. *Reappointment of Susan Roderick to the Bike and Walkways Committee*
4. *Reappointment of Claudia Tuckey to the Council on Aging Board*
5. *Reappointment of Mark Farber to the Energy Committee*
6. *Reappointment of Richard Wood to the Human Services Committee*
7. *Reappointment of Sallie Tighe to the Human Services Committee*
8. *Reappointment of Robert Higgins-Steele to the Energy Committee*

**B. Review and Approve Appointment of Interim Town Clerk, Interim Tax Collector, and Interim Treasurer****C. Review and Approve Select Board Minutes: June 23, 2020 Reopening Task Force, June 16, 2020 and July 7, 2020 Special and Reopening Task Force, and July 14, 2020**

Select Board Chair Weinstein asked the Board if they had any comments regarding the Consent Agenda. Select Board Member Areson offered gratitude to all those seeking reappointment. Select Board Member Rein commented that the minutes for June 23<sup>rd</sup> were not in her packet and the June 16<sup>th</sup> minutes had already been reviewed.

Select Board Member Areson noted a change to wording regarding the number of people who signed the letter read into the record on the first page of the Minutes of July 14<sup>th</sup> and a clarification on the Board that was referred to.

Town Manager Palmer suggested that the June 23<sup>rd</sup> minutes be tabled. Select Board Vice-Chair Reed asked Select Board Member Rein if one of the typos was the merging of their names. Select Board Chair Weinstein added that he had one minor typo change for the July 7<sup>th</sup> minutes which he would speak with Noelle or Nicole about.

*Select Board Member Areson made a motion to approve the Consent Agenda with the noted amendments and to remove the minutes of the June 23<sup>rd</sup> from the Consent Agent. Select Board Member Rein seconded the motion. Motion passes 5-0-0.*

### **Select Board Reports and Comments**

Select Board Chair Weinstein asked if there were any reports. Select Board Member Rein asked if the Town was assisting the residents of the Truro Motor Inn to find new accommodations. Town Manager Palmer stated that there are some Court dates pending but the Court Order was for the owners to relocate the tenants into suitable housing.

Town Manager Palmer added that the Homeless Prevention Council and the Navigator continue to work with the remaining residents. Select Board Member Rein added that she had her doubts that the owners would facilitate this plan.

Select Board Member Worthington spoke in remembrance of three residents that recently passed away: Ansel Morris, 32, who was raised in Truro and left a young family; David Lindstrom, who worked for the Town for many years; and Nancy Chamberlin, who died in an automobile accident and her family lived in Truro for many years. She asked to acknowledge the residents and send the Board's best to the residents' families.

Select Board Member Areson asked for a report on Head of the Meadow Beach. Town Manager Palmer commented that she sent a letter on behalf of the Town to the Superintendent of the Cape Cod National Seashore formally requesting that the Seashore gate be closed at Head of the Meadow on the Seashore side. Town Manager Palmer will provide an update as soon as she has new information.

Select Board Chair Weinstein reported that he attended the School Committee meeting July 21<sup>st</sup>. He spoke of the Department of Education and their different approaches to opening the schools: physically present in the buildings, fully remote, or a hybrid of the two. Students will be required to wear masks with social distancing six feet apart in the buildings.

Select Board Chair Weinstein reported that the Superintendent assured him that the custodians have been deep cleaning the building all along and there would not be a burden of work once school opens.



It was reported that the HVAC system would be cleaned in the school building and that the School is waiting on finalized protocols to be put in place from the Department of Education. A questionnaire was sent out to all families and 25% of the parents said they would absolutely not be willing to put their children into the physical building of the school and 25% said they would be OK with it at this point. 50% of the parents that responded said they felt that given the fluidity of the whole situation, they didn't have enough information to make an informed decision.

### **Town Manager's Report**

Town Manager Palmer stated that Health Agent Emily Beebe and the DPW Director Jarrod Cabral aiding the school in preparation for their opening. She also reported that the Fire Chief wrote a grant for the Assistance to the Firefighters Program through FEMA, and Truro was awarded grant money that will go towards equipment for the ambulances.

She reported that the meeting on August 11<sup>th</sup> will be for an interview of the three Town Manager candidates. Town Manager Palmer asked how the Board wished to address going over their questions for the candidates. The Board determined to set aside half an hour for the discussion and assignment of the questions prior to the interviews.

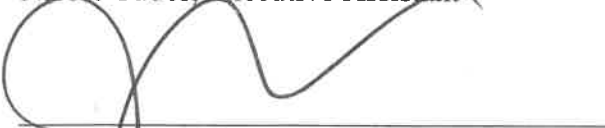
### **Adjournment**

*Select Board Member Areson moved to adjourn. Seconded by Select Board Member Rein. Motion Passes, 5-0-0.*

*The meeting was adjourned at 7:06 p.m.*

Respectfully submitted,

  
Nicole Tudor, Executive Assistant

  
Acting Town Manager, Jamie M. Calise  
Under the Authority of the Truro Select Board

### **Public Records material of 07/28/2020**

1. Application to Serve Christopher Bellonci
2. Application to Serve-Gerald Buncher
3. Draft Minutes: July 14, 2020
4. Draft Minutes: July 7, 2020
5. Draft Minutes: June 23, 2020
6. Draft Minutes: June 16, 2020
7. Applications to Serve: Bob Higgins-Steele, Sallie Tighe, Richard Wood, Mark Farber, Claudia Tuckey, Susan Roderick, Darrell Shedd, Linda Noons-Rose
8. Payomet Entertainment Application
9. Sea Haven Declaration of Covenant Application

