

**Truro Select Board Meeting
Tuesday, May 12, 2020
Remote Meeting**

Select Board Members Attending: Janet Worthington, Chair; Susan Areson, Kristen Reed, Stephanie Rein, Robert Weinstein

Attending: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Health Agent Emily Beebe

Chair Janet Worthington opened the virtual meeting at 2:10 and explained how members of the public could participate in the meeting.

PUBLIC COMMENT

Janet Worthington promised to answer the many questions about the coming summer season and other COVID-19 related matters as soon as the Town has answers. Town Manager Rae Ann Palmer said that there were no callers or e-mails with public comment for the meeting.

COVID-19 UPDATE

Rae Ann Palmer reported that other Lower Cape towns were postponing their Annual Town Meetings until fall and suspected that Truro will too. She is still waiting to hear about legislative relief on Free Cash, so the Select Board does not have to decide yet about when to hold Town Meeting. The only town that might hold their Town Meeting in June is Orleans. Ms. Palmer said it will be hard to hold the Truro Annual Town Meeting this spring.

Health Agent Emily Beebe outlined Governor Baker's announcement of a four-phased approach for reopening. Ms. Beebe said she does not yet have all the details, but it's a sketch for what will happen after the "Stay at Home" orders are lifted. In the "Start Phase," some businesses with little face-to-face dealings with public will open. Second is the "Caution Phase" with more businesses opening. Third comes a "Vigilant Phase" when additional businesses will be allowed to open with guidance. The Fourth phase will be the "New Normal," she said. We don't yet know which businesses are included in each phase, but there will be guidance for each phase on mandatory orders for separation, distancing, hygiene, cleaning and operations specific to each sector. Agent Beebe said that social distancing, gatherings of not more than 10 people, face coverings and 14-day self-quarantines all remain in place at this time. Essential businesses now in operation need to reexamine their standards to be sure they are protecting both staff and the public. In response to a question from Chair Worthington, Ms. Beebe said the 14-day quarantine still applied for short-term rentals, but she expects to learn more about the rental situation on May 18th. She expects more information on cases and hospitalizations in Massachusetts at that time.

Assistant Town Manager Kelly Clark said that the Lieutenant Governor's task force is developing templates for businesses and municipalities on how to safely operate. These are meant to serve as standardized safety plans for businesses and town offices. The Lieutenant Governor's task force is expanding testing to asymptomatic people who have been exposed to

the virus, and they are developing best practices for reopening other areas like playgrounds, Ms. Clark said.

Emily Beebe reported that there are no new COVID-19 cases in Truro and only one active case at present. Janet Worthington said that the Provincetown Select Board has cancelled all events until December. She discussed more messaging and use of social media to inform people about masks and social distancing. Emily Beebe said the shared Facebook page with Wellfleet is doing just that. They will be including standards for particular businesses on the page. Ms. Palmer said that the group of Lower Cape towns and the National Seashore Superintendent are also seeking to provide consistent messages and signage for the towns. Fire Chief/Emergency Management Director Timothy Collins said his supply of personal protective equipment (PPE) is good, and more supplies are expected.

PUBLIC HEARING

FY19 Truro Regional CDBG-COVID-19 Application

Chair Janet Worthington opened the public hearing at 2:25 p.m.

Chair Worthington said that Alice Boyd of Baily Boyd Associates anticipates that the Department of Housing & Community Development (DHCD) will be making \$19 million available to non-entitlement communities statewide (non-entitlement cities and towns do not receive CDBG funding directly from the Federal Government and must compete for funds passed through the state). These new funds would be attached to the town's FY19 grant and serve residents of Truro and neighboring communities.

Alice Boyd read the public hearing advertisement and explained how the money should become available soon, but much of the state-wide money was likely to go to cities. The grant money covers forgivable loans to small businesses for salary payrolls for job retention, and it subsidizes mortgage and rental assistance. Ms. Boyd said the usual split is 70% for small business loans and 30% for mortgage and rentals. The Select Board decides on the split, and it can be tweaked to fit the community. Towns that had received a Fiscal Year 19 CDBG grant qualify, but applications will be handled on a first come, first served basis.

Kevin Galligan from Orleans joined the meeting to express support of the Community Development Block Grant. He reported that the Orleans Select Board had voted unanimously in support of the grant. He thanked Alice Boyd for keeping the regional approach and spoke highly of the opportunity to participate with Truro.

Alice Boyd said that the public comment period of the hearing was open for an extra week. Any comments should be sent to her; however, the Select Board could still make the motion to approve it at this meeting.

Rae Ann Palmer said she had received a comment via e-mail, which will be added to the record of hearing. Taylor Brown, owner of Fisherman's Daughter, wrote in support of the grant and for the regional approach.

Janet Worthington closed the public hearing at 2:25 p.m.

Stephanie Rein moved to approve the submission of a regional FY19 CDBG-CV grant for small business and microenterprise loans along with rental and mortgage subsidies. Robert Weinstein seconded, and the motion carried 4-0-1.

Kristen Reed recused herself in the event she might apply for the grant in the future.

SELECT BOARD ACTION

Town Employee Face Mask Wearing Policy

Assistant Town Manager Kelly Clark explained how she and Health Agent Emily Beebe had prepared *Policy 64: Masks and Social Distancing for the Town of Truro*, based on the Governor's Order and the Board of Health's Order. It contains the COVID-19 safety practices expected of Town employees, board, committee, commission members and the general public and must be adhered to on Town property. It prioritizes social distancing, discourages in-person meetings and allows exemptions for individuals with health issues and children under two years of age. If the Governor ordered a stricter policy that would supersede Policy #64, Policy #64 will need to be monitored and re-evaluated and will likely require amendments as information dictates, Ms. Clark said. Kelly Clark and the Health Agent had also provided more guidance for employees and a flyer to post in Town buildings to notify the public about the policy.

Janet Worthington asked what medical conditions are exempt. Ms. Clark said that it is up to individuals with the conditions to determine their status. This followed the language from the Governor and the CDC, she said. Robert Weinstein asked about monitoring and reevaluation of Policy #64. Kelly Clark said it would depend upon reports from Town employees to the Town Manager and guidance from the CDC and the Truro Board of Health.

Susan Areson moved to approve Policy #64 and to authorize the Town Manager to sign it on the Select Board's behalf. Robert Weinstein seconded, and the motion carried 5-0.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: *None*
- B. Review and Approve 2020 Seasonal Licenses: Transient Vendor-Cape Cod Treasures Chest (Perry's Furniture)
- C. Review and Approve Select Board Minutes-April 28, 2020

Stephanie Rein, Robert Weinstein and Susan Areson made amendments to the minutes of April 28, 2020.

Susan Areson moved to approve the Consent Agenda with the amended minutes of April 28, 2020. Stephanie Rein seconded, and the motion carried 5-0.

SELECT BOARD REPORTS/COMMENTS

Members of the Select Board saved their comments for the work session, but Chair Janet Worthington reported on a meeting with other Outer Cape towns' representatives. She found it helpful and said it validated many of the Truro's worries, as the other towns are also concerned about: beaches, limiting day trippers, controlling numbers allowed in parking lots, postponing Town Meeting, short-term rentals and harbor operations. She said it was a good first meeting

for hearing everyone's concerns and trying to be on the same page, but all the towns are waiting to hear more from the governor.

TOWN MANAGER'S REPORT

Rae Ann Palmer said she was attempting to send a request from the Eastham Select Board to the Truro Select Board to take a survey. Ms. Palmer reported that the survey was an offshoot of the Lower Cape Town Managers/Administrators meeting with the National Seashore Superintendent. Those meetings have proven very valuable and will continue, Ms. Palmer said. The idea of consistent COVID-19 advisory messaging came out of these meetings.

NEXT MEETING AGENDA

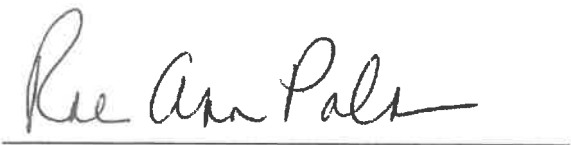
So far there are only a few agenda items for the Select Board meeting of May 19, 2020: liquor licenses (businesses requesting to suspend their licenses for this year) and the Consent Agenda items.

ADJOURNMENT

Robert Weinstein moved to adjourn. Stephanie Rein seconded, and the motion carried 5-0. The meeting was adjourned at 2:50

Respectfully submitted,


Mary Rogers, Secretary



Town Manager Rae Ann Palmer
Under the Authority of the Truro Select Board

Public Records material of 5/12/2020

1. CDBG hearing advertisement and memo from Alice Boyd
2. E-mail from Taylor Brown
3. Select Board Policy #64
4. 2020 Seasonal License for Transient Vendor – Cape Cod Treasures Chest (Perry's Furniture)

