

**Truro Select Board Meeting
Tuesday, March 24, 2020
Virtual Meeting**

Select Board Members Attending: Janet Worthington, Chair; Susan Areson, Kristen Reed, Stephanie Rein, Robert Weinstein

Attending: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Town Accountant Trudi Brazil

Chair Janet Worthington called the virtual meeting to order at 3:00 p.m. and explained procedure for Select Board members.

PUBLIC COMMENT

Ms. Palmer said she would be sharing e-mail messages sent from citizens who were watching the meeting on TV.

APPPOINTMENT: TEMPORARY ASSISTANT TAX COLLECTOR

Ms. Palmer explained that the temporary appointment of Molly Stevens as Assistant Tax Collector will ensure that there is an authorized signatory for Town business in the absence of the Town Clerk/Treasurer/Collector.

Susan Areson moved to authorize Molly Stevens to perform the functions of and act as the Temporary Assistant Tax Collector. Robert Weinstein seconded, and the motion carried 5-0.

WARRANT ARTICLE RECOMMENDATIONS

Article 6 - FY2021 Omnibus Budget Appropriation

Town Accountant Trudi Brazil explained the slight change to Receipts Reserved, which brought down the amount to be raised by taxation. Ms. Palmer said the Article basically reflects the budget that the Budget Task Force has worked on for the last several months.

Susan Areson moved to recommend Article 6 as printed in the updated Warrant. Kristen Reed seconded, and the motion carried 5-0-0.

Article 12 - Authorization to Transfer Town Property to the Conservation Trust

Robert Weinstein moved to recommend Article 12 as printed in the Warrant. Kristen Reed seconded, and the motion carried 5-0-0.

Article 15 - Borrowing Authorization for Ambulance

Kristen Reed moved to recommend Article 15 as printed in the Warrant. Robert Weinstein seconded, and the motion carried 5-0-0.

Community Preservation Article 16, Sections 1-8

Article 16, Sect. 1 - Community Preservation Act Administrative Support

Susan Areson moved to recommend Article 16, Sect. 1 as printed in the Warrant. Kristen Reed seconded, and the motion carried 5-0-0.

Article 16, Sect. 2 - CPA Contribution to the Affordable Housing Trust Fund

Robert Weinstein moved to recommend Article 16, Sect. 2 as printed in the Warrant. Susan Areson seconded, and the motion carried 5-0-0.

Article 16, Sect. 3 - Lower Cape Housing Institute

Susan Areson moved to recommend Article 16, Sect. 3 as printed in the Warrant. Robert Weinstein seconded, and the motion carried 5-0-0.

Article 16, Sect. 4 - Restoration of Highland House Museum Phase 5

Select Board members had questions on the cost of the roofing for the Highland House Museum, but Assistant Town Manager Kelly Clark was able to provide them with information on the bid. Town Accountant Trudi Brazil said that Bannon was the company that has been working on the museum in the previous phases of the restoration.

Susan Areson moved to recommend Article 16, Sect. 4 as printed in the Warrant. Janet Worthington seconded, and the motion carried 5-0-0.

Article 16, Sect. 5 - Historic Properties Inventory

Robert Weinstein raised questions on the cost of \$47,550, the importance of the project, the qualifications of the person determining selections and usefulness to the Town. He asked if this was to be an extension of the previous survey or an entirely new one. Stephanie Rein questioned the cost and importance of the proposal. Ms. Palmer said the historic inventory list was used by the Town as a guide for demolition delay of historic buildings. Susan Areson confirmed that the last inventory had been completed in 2010. Janet Worthington said the project was an extension of that list.

Kristen Reed moved to recommend Article 16, Sect. 5 as printed in the Warrant. Susan Areson seconded. The motion to recommend did not carry 2-3-0.

Article 16, Sect. 6 - Preservation and Restoration of Building T-5

Ms. Palmer said that Town Counsel had amended the Article to include the provision that a long-term lease must be obtained from the Cape Cod National Seashore before any funds would be released for the project. Select Board members had questions on what Town use of the hall was being offered since the proposal is for Payomet Performing Arts, a private non-profit organization. No one expressed support without first knowing the provision for Town use.

Kristen Reed moved to recommend Article 16, Sect. 6 as printed in the Warrant. Stephanie Rein seconded. The motion did not carry 0-4-1.

Article 16, Sect. 7 - Acquisition of 42 Corn Hill Road

Ms. Palmer said that the source of Community Preservation funds for this project would come from the Kill Devil Road purchase that had not made use of the CPA money granted at a previous Town Meeting. Select Board members understood the Open Space part of the proposal by the Truro Conservation Trust to preserve the land, but they had many unanswered questions about the arrangements between Castle Hill and the Trust for the seasonal use of the cottage by Castle Hill faculty and residents. Susan Areson asked about public use of the path beside the cottage during the time of summer occupancy. Select Board members were unwilling to recommend the Article until their questions were answered at Town Meeting.

Kristen Reed moved to recommend Article 16, Sect. 7 as printed in the Warrant. Robert Weinstein seconded. The motion did not carry 0-5-0.

Article 16, Sect. 8 - Additional Funding for Puma Park Enhancement

Community Preservation money for adult equipment at Puma Park would be repurposed from the \$26,500 grant previously approved for Snow's Park/Town Green, which had not gone forward.

Kristen Reed moved to recommend Article 16, Sect. 8 as printed in the Warrant. Robert Weinstein seconded, and the motion carried 5-0-0.

Article 17 - Accept M.G.L. c. 142, §12 Plumbing and Gas Fitting Inspectors

Town Counsel has advised that this Warrant Article is not legally required, but Ms. Palmer recommended considering it anyway.

Robert Weinstein moved to recommend Article 17 as printed in the Warrant. Susan Areson seconded, and the motion carried 5-0-0.

Zoning Bylaws 23-34

Rae Ann Palmer briefly explained each of the Zoning Bylaw Articles, but she said that Planning Board Chair Ann Greenbaum was watching the meeting and at the ready to give further explanations if needed.

Article 23 - Amend Zoning Bylaw §10.4 and §30.2 Food Truck Definition and Use and §30.9 Parking

Susan Areson moved to recommend Article 23 as printed in the Warrant. Stephanie Rein seconded, and the motion carried 5-0-0.

Article 24 - Amend Zoning Bylaw §30.9 Parking, C. Off-street Parking Schedule

Robert Weinstein moved to recommend Article 24 as printed in the Warrant. Kristen Reed seconded, and the motion carried 5-0-0.

Article 25 - Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, C. ADU Permit

Susan Areson moved to recommend Article 25 as printed in the Warrant. Robert Weinstein seconded, and the motion carried 5-0-0.

Article 26 - Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure

Kristen Reed moved to recommend Article 26 as printed in the Warrant. Susan Areson seconded and the motion carried 5-0-0.

Article 27 - Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure

Kristen Reed moved to recommend Article 27 as printed in the Warrant. Susan Areson seconded, and the motion carried 5-0-0.

Article 28 - Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, D. Procedure

Susan Areson moved to recommend Article 28 as printed in the Warrant. Kristen Reed seconded, and the motion carried 5-0-0.

Article 29 - Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, F. Findings of the Planning Board

Robert Weinstein moved to recommend Article 29 as printed in the Warrant. Susan Areson seconded, and the motion carried 5-0-0.

Article 30 - Amend Zoning Bylaw §40.2 Accessory Dwelling Unit, H. Requirements for Tax Exemption and §10.4 Definitions

Stephanie Rein moved to recommend Article 30 as printed in the Warrant. Kristen Reed seconded, and the motion carried 5-0-0.

Article 31 - Amend Zoning Bylaw §70.3 Commercial Development

Susan Areson moved to recommend Article 31 as printed in the Warrant. Stephanie Rein seconded, and the motion carried 5-0-0.

Article 32 - Amend Zoning Bylaw §70.4 Residential Development

Robert Weinstein moved to recommend Article 32 as printed in the Warrant. Kristen Reed seconded, and the motion carried 5-0-0.

Article 33 - Amend Zoning Bylaw §70.6 Recording of Decision

Susan Areson moved to recommend Article 33 as printed in the Warrant. Robert Weinstein seconded, and the motion carried 5-0-0.

Article 34 - Amend Zoning Bylaw §70.9 Waiver of Site Plan Review

Robert Weinstein recused himself.

Kristen Reed moved to recommend Article 34 as printed in the Warrant. Susan Areson seconded, and the motion carried 4-0-1.

Article 40 - Local Room Occupancy Tax Allocation – Petitioned Article

Town Counsel said the Petitioned Article is not in legal form and cannot be voted on at Town Meeting. He advised the Select Board not to recommend the Article.

Susan Areson moved to recommend Article 40 as printed in the Warrant. Robert Weinstein seconded. The motion to recommend did not carry 0-5-0.

Additional Petitioned Article for Pre-School Voucher Program

This Petitioned Article was submitted after deadline for financial Articles. Ms. Palmer said it was up to Board to decide whether or not to place the Article on the Warrant. If they do accept it, the Article needs to be amended because the format is incorrect. The petitioners asked for a Proposition 2 1/2 debt exclusion, but it would have to be done as a Proposition 2 1/2 override. Although Select Board members supported the petitioners' intent, they discussed other problems and raised questions. Robert Weinstein said that the School Committee had not been consulted. Chair Worthington asked who would administer the voucher program. Susan Areson suggested that one more 2 1/2 override on the Warrant would be too much to ask of the taxpayers. Stephanie Rein said she considered it a great idea, but it needed more work.

Susan Areson moved to not accept the citizens' petition as a Warrant Article for Annual Town Meeting. Robert Weinstein seconded, and the motion carried 4-1-0.

ANNUAL TOWN MEETING DATE

Town Moderator Monica Kraft joined the meeting to discuss postponing the 2020 Annual Town Meeting. She agreed that the date can be moved forward because the Warrant has not yet been posted. Both Town Meeting and the Election can be postponed, giving time for the ballot to be prepared. Ms. Palmer said the Warrant can be set, except for the dates. Once the date is set for Town Meeting, the 14-day time period for holding it begins.

Susan Areson moved, pursuant to General Laws, Chapter 39, Section 9, and notwithstanding any provision in the Charter or bylaws of the Town to the contrary, that the Annual Town Meeting, presently scheduled for April 28, 2020, be delayed until a date to be determined. Robert Weinstein seconded, and the motion carried 5-0.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: *Review and Approval of Application for a Curb Cut Permit-23 Bayview Road-Matthew and Paula McCue*
- B. Review and Approve 2020 Renewal of Seasonal Alcohol Licenses: Avenue D, Beach Point Health and Swim Club, Blackfish Restaurant, Captain's Choice, Days Market and Deli, Fullers' Package Store, Highland Links Café, Jams, Payomet Theater, Salty Market, Terra Luna Restaurant, Top Mast Café, and Whitman House Restaurant
- C. Review and Approve 2020 ABCC Seasonal Renewal Alcohol Certification
- D. Review and Approve 2020 Seasonal Licenses: Jams Too Inc. (Transient Vendor and Common Victualer), Top Mast Café (Common Victualer)
- E. Review and Reappoint Noelle Scoullar to the Registrar of Voters Board

F. Review and Approve Select Board Minutes-March 10, 2020, March 13th and 16th, 2020

Susan Areson made corrections to the minutes of March 10, 2020, and Stephanie Rein corrected a wrong time for the start of the minutes of March 13, 2020.

Susan Areson moved to approve the Consent Agenda as amended. Stephanie Rein seconded, and the motion carried 5-0.

SELECT BOARD REPORTS

All of the Select Board members expressed thanks to staff for arranging for the virtual meeting and continuing to work through this difficult time. Susan Areson asked about the logistics for signing documents and the identification of posted draft minutes as "draft." Robert Weinstein said he was troubled by the influx of second homeowners who were coming to Truro and Barnstable County from other locations. He suggested requiring 14-day self-quarantines for those who arrive here and asking that Governor Baker restrict travel into Barnstable County. Janet Worthington said she shared Mr. Weinstein's concern and suggested they compose a statement on the limited supplies and medical resources available here. The Board of Health is in charge of issuing a shelter in place order, but the Town cannot keep people from coming to Truro, Ms. Palmer said. Kristen Reed mentioned the confirmed COVID-19 cases in Provincetown and Eastham, and she said it was possible that people in Truro had undetected cases. Rae Ann Palmer read an e-mail from Eric Parker, urging that the state ban travel to Cape Cod by part-time residents and visitors. A letter from the Brewster Selectmen to the Select Board also offered suggestions on restrictions. Robert Weinstein and Janet Worthington will prepare a draft message for Truro and bring it the next meeting. Susan Areson, Kristen Reed and Ann Greenbaum offered suggestions for what should be included in the message.

Susan Areson further noted that she welcomes the second homeowners coming to Truro as long as they abide by the rules of self-quarantining for 14 days, that they bring provisions for the quarantine period and that they are aware of the reduced medical resources during the off-season.

TOWN MANAGER'S REPORT

Rae Ann Palmer gave a detailed update on the skeleton crew of essential staff members who continue to work in Town buildings and remotely. The Library is completely shut down. One person remains on duty at the Council on Aging. Other staff work from home, making the calls to check on people of concern. The food-pick up service is on schedule for this Friday. Fire Department staff member, who had not been feeling well and were tested due to their job, tested negative. Another member and two DPW workers have self-quarantined after travel. The Police dispatch area was fogged to sanitize it. There are no signs of any personnel being sick. There are no known cases of COVID-19 in Truro at this time. If there were, the Health Agent would receive a notice. Ms. Palmer said the virtual meeting would be put on the website. It can also be watched on Channel 18 at the times listed on the Town website.

NEXT MEETINGS

There was discussion of making appointments for the Town Manager Search Committee, so they could begin looking at resumes, but they would not be able to schedule the interviews. More discussion of the process will be an agenda item for April 7th. Ms. Palmer reviewed agenda planned so far for the next meetings:

Tuesday, March 31 Virtual Meeting– COVID-19 update and statement regarding the limited medical resources of Barnstable County and Truro.

Tuesday, April 7 Virtual Meeting – Appointment of Liz Sturdy as Registrar of Voters; municipal elections; Annual MS bike ride; discussion of appointments for Town Manager Search Committee.

ADJOURNMENT

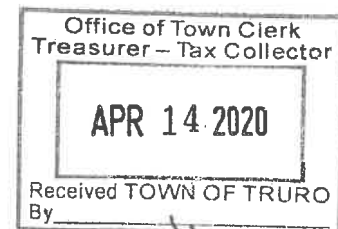
Robert Weinstein moved to adjourn. Stephanie Rein seconded, and the motion carried 5-0. The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Mary Rogers,
Secretary



Rae Ann Palmer, Town Manager
Under the Authority of the Select Board



Public Records material from the meeting of 3/24/2020

1. Draft Annual Town Meeting Warrant
2. Application for a Curb Cut Permit-23 Bayview Road-Matthew and Paula McCue
3. 2020 Renewal of Seasonal Alcohol Licenses: Avenue D, Beach Point Health and Swim Club, Blackfish Restaurant, Captain's Choice, Days Market and Deli, Fullers' Package Store, Highland Links Café, Jams, Payomet Theater, Salty Market, Terra Luna Restaurant, Top Mast Café, and Whitman House Restaurant
4. 2020 ABCC Seasonal Renewal Alcohol Certification
5. 2020 Seasonal Licenses: Jams Too Inc. (Transient Vendor and Common Victualer), Top Mast Café (Common Victualer)
6. Reappointment papers for Noelle Scoullar to the Registrar of Voters Board