

**Truro Select Board Meeting
Tuesday, January 28, 2020
Truro Town Hall**

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Kristen Reed, Robert Weinstein

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Janet Worthington called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

Stephanie Cox of Smarter Cape Partnership introduced herself as a housing advocate who wishes to discuss ADUs later in the meeting.

COMMITTEE APPOINTMENTS

Town Manager Screening Committee

Town Manager Rae Ann Palmer described plans for a search committee to find her replacement and announced that applications are now being accepted for the Town Manager Screening Committee. Citizen candidates for the committee may take out application papers at Town Hall or apply online.

SELECT BOARD ACTION

Town Meeting Warrant

Town Manager Rae Ann Palmer gave the dates for opening and closing the 2020 Town Meeting Warrant and the dates for money articles and petitioned articles.

Susan Areson moved to open the Warrant for the 2020 Annual Town Meeting on January 28, 2020 at 8:00 a.m. and to close the warrant for money articles on February 7, 2020 and for petitioned articles on February 28, 2020. Robert Weinstein seconded. The motion carried 4-0.

International Association of Fire Fighters

Rae Ann Palmer explained that the members of the Truro Fire Department have indicated that they wish to be recognized as the International Association of Fire Fighters (IAFF) and have IAFF recognized as their representative for a bargaining unit. The process starts with the Select Board's voluntary recognition of the IAFF. Their future contracts would run with the fiscal years. Fire Chief Timothy Collins came forward to explain the choice of the IAFF.

Robert Weinstein moved to accept the notice of voluntary recognition for the International Association of Fire Fighters bargaining unit. Janet Worthington seconded, and the motion carried 4-0.

Auto Tabulator for Voting

Assistant Town Manager Kelly Clark said that she had researched the purchase and use of an automatic tabulator machine, the ImageCast Precinct by LHS Associates. LHS Associates is widely used by Massachusetts communities, including Wellfleet and many Cape towns. It would replace the hand-crank ballot box. Prior to an election, the machine would be programmed by LHS Associates so that it can properly read Truro ballots. At the polls, voters place their ballots into the machine where it will count the results. It gives immediate notice of any errors. The machine separates ballots that contain write-ins and any ballots that cannot be read and need to be hand-counted. The machine holds 3,000 ballots, so it is suitable for Truro voters. It reduces the number of counters needed for an election. The machine has a power backup and does not get connected to the Internet, minimizing outage and hacking concerns. Ms. Clark has not heard of any security breaches for towns using the device. LHS Associates offer advance training, phone assistance and technicians on standby on election days. There is a maintenance service required for this. Auditors have found the machines to be 100% accurate in their tallies. The Finance Committee has approved a line item for the machine and programming for three elections. Ms. Clark had contacted the Falmouth and Eastham Town Clerks, who were both pleased with the system. Town Manager Rae Ann Palmer said that Truro's Town Clerk agrees with the transition to a scan tabulator.

Robert Weinstein moved to begin using the ImageCast Precinct Optical Scan Tabulator at the State Primary on September 1, 2020 and thereafter, at all primaries, preliminary elections and elections held in the Town of Truro, until otherwise ordered by vote of the Town of Truro Select Board, and to discontinue the use of the current hand crank ballot box voting system effective August 31, 2020. Kristen Reed seconded, and the motion carried 4-0.

COMMITTEE APPOINTMENT***Energy Committee***

Todd Schwebel explained his interest in becoming a member of the Energy Committee. The solar panels at the Transfer Station and on his own house had captured his interest.

Susan Areson moved to appoint Todd Schwebel to the Energy Committee for a full membership three-year term, expiring June 30, 2022. Kristen Reed seconded, and the motion carried 4-0.

SELECT BOARD ACTION (Cont.)***Accessory Dwelling Units Subcommittee Report***

Robert Weinstein recused himself from the Select Board table but reserved his right to address the meeting as a private citizen and member of the ADU Subcommittee.

Planning Board Chair Ann Greenbaum came forward to present the Accessory Dwelling Unit (ADU) Subcommittee's summary. She gave background on the formation of the subcommittee to study ways to improve the ADU bylaw and displayed the list of issues they had identified. These were divided into high, medium and low priorities. The Planning Board has already commented on the list. She sought the Select Board's reactions as well. The Select Board immediately recognized the procedure packet as an improvement. Ms. Greenbaum explained the

parking space allowances for ADUs. She discussed amnesty and design criteria for existing units for exterior and interior changes.

The bylaw vote requires a two-thirds majority at Annual Town Meeting. Ms. Greenbaum said that each section of the ADU bylaw could be presented as a separate Warrant Article to provide focus. Town Manager Rae Ann Palmer said she would check with Town Counsel about taking this approach.

Ms. Greenbaum explained the recommendations for the high priority items of ADUs in the National Seashore and those requiring approval by homeowners' associations. The National Seashore has indicated that they do not want ADUs in the Seashore District, but those are not Truro's zoning bylaws. Rae Ann Palmer said the land use attorney had given the Town specific language for property within the National Seashore.

Robert Weinstein, speaking only for himself, although he is now a member of the subcommittee, said he is a property owner within the National Seashore. He said he does not favor a bylaw prohibiting ADUs in the Seashore. It is not a prohibition by the Department of the Interior. He cited a decision handed down in Orleans Second District Court for the Merlini ADU case, stating that zoning is a local concern. He distributed copies of the court decision. He addressed the need for more diverse housing and recommended following the example of Chatham's ADU bylaws.

Ann Greenbaum said the subcommittee's effort is a work in progress. She foresees continued work after Town Meeting and welcomes suggestions to be addressed in the future. Susan Areson expressed her support for the subcommittee's efforts. The subcommittee has been standardizing application forms, adding a checklist, and making the process more user friendly.

Chris Lucy distributed last year's ADU Warrant Article that had been proposed but withdrawn. It provided for a by right process for ADUs. That meant Planning Board was not a part of the process. He advocated for more opportunities for the public to discuss ADU's and other topics well in advance of the required public hearings for bylaw proposals. He discussed the possible types of ADUs people might create. He said he supports a variety of options but stressed the importance of meetings where audience members participate in the exchange of ideas.

Ann Greenbaum said that the ADU subcommittee meetings would welcome public comment and discussion. The agenda is always posted, and the minutes are online. There are public hearing requirements for Town Meeting Articles that need to be met as soon as possible.

Stephanie Cox from Smarter Cape Partnership, an organization focused on creation of ADUs, discussed process and offered her recommendations: not to subtract from the pool of eligible people that could create one and to allow ADU's by right. Ann Greenbaum said she intends to have further conversations with Ms. Cox.

Robert Weinstein returned to the meeting table.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: Letter of Support for FY20 Community Development Block Grant Proposal
- B. Review and Approve Select Board minutes – January 10 and 13, 2020 (Budget Task Force) and January 14, 2020 (Regular)

Susan Areson moved to approve the Consent Agenda as printed. Janet Worthington seconded, and the motion carried 4-0.

SELECT BOARD COMMENTS/REPORTS

Robert Weinstein reported on the last Budget Task Force meeting for the Police, Fire, and Lower Cape Ambulance budgets and a meeting with a USDA representative, the Harbor Master and Steve Wisbauer on grant opportunities for water resource protection and infrastructure. He thanked the School Committee for accommodating him by changing their meeting schedule so that he now can take part in their budget discussions.

Susan Areson said the Mass Municipal Association (MMA) conference afforded good networking opportunities as well as many workshops. She outlined the Friends of the Truro Meeting House summer programming plans. She had attended the last Board of Health meeting, and she described the process steps outlined at the Local Comprehensive Planning Committee's meeting.

Kristen Reed said she found the MMA conference's speeches and workshops energizing. She announced employment opportunities offered by Census 2020. Susan Connolly, Director of Community Assistance at Massachusetts Housing Partnership, has pledged \$10,000 for a Provincetown-Truro effort on Affordable Housing and is willing to send a speaker to explain municipal housing trusts, Ms. Reed said.

Janet Worthington discussed a workshop on regionalization, which she had attended at the MMA conference. She commented on the good Budget Task Force meeting on Police, Fire and Lower Cape Ambulance budgets, recommended lunches at the COA, announced Candidates' Night February 4, 2020 at 6 p.m. for the Select Board position, and reminded people to vote on February 18th. Absentee ballots are available for this.

TOWN MANAGER'S REPORT

Rae Ann Palmer said that she, Assistant Town Manager Kelly Clark, Fire Chief Tim Collins, Recreation Director Damion Clements and Town Assessor John Nahas had attended the MMA conference in Boston. She, the Health/Conservation Agent and Town Counsel had met with the DelGizzis and their attorney regarding the Truro Motor Inn. Ms. Palmer discussed current USDA funding for Truro environmental projects and the potential for further funding.

AGENDA FOR NEXT MEETING

Rae Ann Palmer said agenda items for the February 11, 2020 meeting include a Cape Cod Commission update by Kristen Senatori, Fiscal Year 2021 Budget (if ready), rental registration fees, siting for the new DPW facility, the 2019 MassWorks grant, and the seasonal population estimate. Another Budget Task Force meeting for the overall FY21 Budget will be held earlier the same day at 11:30 a.m.

Adjournment


Robert Weinstein moved to adjourn, and the motion carried 4-0.

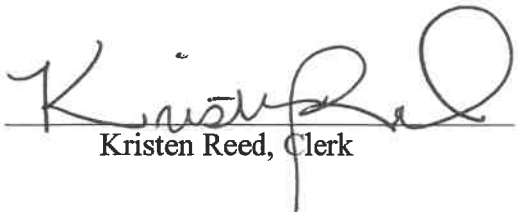
The meeting was adjourned at 6:35 p.m.

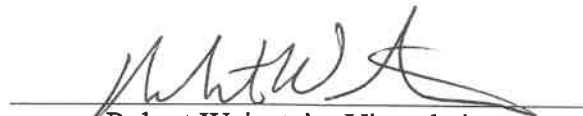
Respectfully submitted,


Mary Rogers, Secretary


Janet Worthington, Chair


Susan Areson


Kristen Reed, Clerk


Robert Weinstein, Vice-chair

Public Records Material of 1/28/2020

1. Application papers for Todd Schwebel for Energy Committee
2. Charter and Town Calendar dates pertaining to Town Meeting Warrant
3. IAFF material and Voluntary Recognition document
4. ImageCast brochure
5. ADU Subcommittee Summary
6. Letter of Support for FY20 Community Development Block Grant Proposal

