

**Truro Select Board Meeting  
Tuesday, January 14, 2020  
Truro Town Hall**

**Select Board Members Present:** Janet Worthington, Chair; Susan Areson, Kristen Reed, Robert Weinstein

**Present:** Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Janet Worthington called the meeting to order at 5:00 p.m.

**PUBLIC COMMENT**

Janet Worthington said she was unhappy to see negative depiction of the Select Board in recent media coverage. She also spoke against ageism. She read a section about civility at public meetings from *Select Board Policy #54 Standards of Professional Conduct*.

Jay Coburn rebutted a complaint which he believes was directed at him in a December 23, 2019 correspondence to the Select Board, concerning a perceived conflict of interest at the Cloverleaf Property.

Mike Janopolis asked to have a future Select Board discussion of the proposed siting of the DPW facility at 340/344 Route 6. Ms. Palmer noted, for the record, that at the time of the search for a DPW site the Town did not, and still does not, own the Walsh property.

**PUBLIC HEARING**

***Regional Community Development Block Grant***

*Janet Worthington opened the public hearing at 5:15 p.m.*

Alice Boyd of Bailey Boyd Associates explained the FY20 Truro Regional CDBG application, which includes Provincetown, Truro, and Eastham. It provides housing rehabilitation and subsidies for childcare. CDP manages the program which helps elders stay in their home and young people with home repairs. She said they did 24 projects last year and anticipate a similar number for this year. Ms. Boyd explained that the waiting list is on a first come first served basis. Ms. Palmer said the RFP process is followed for CDBG projects.

*Chair Worthington closed the public hearing at 5:19 p.m.*

Robert Weinstein moved to authorize the submission of a Fiscal Year 2020 CDBG grant for housing rehabilitation and childcare subsidies and to authorize the Town Manager or designee to sign the grant application and associated forms. Susan Areson seconded, and the motion carried 4-0.

Robert Weinstein moved to allocate \$40,000 of CDBG Miscellaneous Income as a contingency fund. Susan Areson seconded, and the motion carried 4-0.

## **COMMITTEE APPOINTMENTS**

### ***Charter Review Committee***

The Select Board had interviewed Cheryl Best, William Golden and Christopher Lucy at the December 17, 2019 meeting for two positions available on the Charter Review Committee. Since that time, there is a third opening on the Charter Review Committee.

Robert Weinstein moved to appoint Cheryl Best, William Golden and Christopher Lucy to the Charter Review Committee, each for a full three-year term, expiring June 30, 2022. Kristen Reed seconded, and the motion carried 4-0.

## **TABLED ITEM**

### ***Curb Cut Permit – 65 Depot Road***

The Board considered a letter from an abutter and the plans for a curb cut permit for 65 Depot Rd., a matter which had been twice tabled by the Select Board. The plan showed a new driveway for 65 Depot Rd. beside the abutter's driveway. There is no prohibition for side by side driveways and curb cuts. Janet Worthington said the better choice was to keep the original driveway and curb cut. Ms. Palmer said the owner of 65 Depot Rd. had an easement over the existing driveway because of placement of a shed and the septic system. Robert Weinstein gave reasons against the plan for the new driveway. He recommended that the owner return to the original configuration of the driveway and curb cut. Kristen Reed said she was still concerned about water run-off. Susan Areson said she favored the old driveway.

Kristen Reed moved to not approve the curb cut to 65 Depot Road and authorize the chair to sign. Susan Areson seconded, and the motion carried 4-0.

## **SELECTBOARD ACTION**

### ***Policy #63 Select Board's Powers of Appointment***

Rae Ann Palmer explained Policy #63, which covers procedure for hiring the Town Manager, Police Chief and Fire Chief. Susan Areson recommended changes in wording. She noticed that the draft before them did not have the revisions that the Board had previously made. Ms. Palmer suggested approving the document with the changes that had been proposed.

Susan Areson moved to approve *Select Board Policy Memo #63 Powers of Appointment* with the amendments she had proposed at the meeting of December 5, 2019. Kristen Reed seconded, and the motion carried 4-0.

### ***Charge for the Charter Review Committee***

Janet Worthington explained the need to update the Charter Review Committee charge. Susan Areson explained a revised version she had developed. This added provisions for public comment, a public vote, and a staggered membership.

Robert Weinstein moved to adopt the updated language for the Charter Review Committee charge. Kristen Reed seconded, and the motion carried 4-0.

***Revised Walsh Property Committee and Process***

Rae Ann Palmer presented a revised clean copy and a copy tracking the changes to the Walsh Property Committee and Process documents. She reviewed the changes that had been made. Kristen Reed suggested several additional changes which she had received from the public. Ms. Palmer said she would like the CBI facilitator to examine the new suggestions.

Regan McCarthy came forward to discuss demographics in Truro. She advised against a division of year-round, part time and seasonal residents. Ann Greenbaum had a mechanical suggestion of providing a "residents' duration" line to encompass all residents. Kristen Reed maintained that year-round residents should be considered first as applicants. Rae Ann Palmer supported having one line for all designations: year-round, part-time and seasonal residents.

Susan Areson moved to approve the plan for the Walsh Property Community Process and to approve the application to serve on the Walsh Property Plan Committee with the amendments discussed. Robert Weinstein seconded, and the motion carried 4-0.

***Annual Town Report***

Rae Ann Palmer said that there had not yet been a discussion of theme for the 2019 Annual Report, but there was sentiment for dedicating it to two individuals, Bill Worthington and Maureen Burgess, both of whom had served on the Select Board and in other capacities.

One theme suggestion from the last year was to spotlight the youth of the community. Robert Weinstein said the theme this year could be a prelude to the 400<sup>th</sup> Anniversary in 2020. Next year the anniversary would be after the fact by the time the Annual Report is published.

Kristen Reed moved to dedicate the 2019 Annual Report to Bill Worthington and Maureen Burgess. Susan Areson seconded, and the motion carried 4-0.

**CONSENT AGENDA**

- A. Review/Approve and Authorize Signature: *None*
- B. Review and Approve 2020 Annual Business Licenses: *None*
- C. Review and Approve Alcoholic Beverages Control Commission 2019 Annual Report
- D. Review and Approve Select Board Minutes: December 10, 2019, December 12, 2019 and December 17, 2019
- E. Review and Approve and Hold Select Board Executive Session Minutes: February 25, 2019 Executive Session; March 4, 2019 Executive Session; March 19, 2019 Executive Session; April 9, 2019 Executive Session; April 23, 2019 Executive Session; May 28, 2019 Executive Session; August 27, 2019 Executive Session; September 24, 2019 Executive Session
- F. Review and Approve and Release Select Board Executive Session Minutes: January 22, 2019 Executive Session

Kristen Reed recused herself from the vote on 2020 Business Licenses for Chequessett Chocolates.

Susan Areson said she did not think it was appropriate to vote on the minutes for Executive Sessions that she did not attend: 2/25/19, 4/23/19, 3/4/19 and 3/19/19 and 4/9/19.

Susan Areson amended the minutes of the meetings of December 12, 2019 and December 17, 2019.

Susan Areson moved to approve the Consent Agenda with recusals from Kristen Reed and herself and the corrections to the minutes of December 12, 2019 and December 17, 2019. Kristen Reed seconded, and the motion carried 4-0.

### **SELECTBOARD COMMENTS/REPORTS**

Robert Weinstein reported on the Housing Authority wrap-up meeting; Budget Task Force meetings; and School Budget issues. He will request that School Committee meetings be scheduled at a time he could attend since their meetings conflict with those of the Select Board. He commented on the professionalism of Town staff and commended the Town Manager and Assistant Town Manager for work on the Harbor dredge.

Susan Areson had attended the Housing wrap up. She announced the Housing Institute's session on zoning bylaws. She had attended the Cloverleaf Oversight Committee meeting. As liaison to the Zoning Board, she discussed meetings on the Cloverleaf Property and the peer review process. Ms. Palmer gave additional information on the peer review report. Susan Areson reported on the last Board of Health meeting about the Truro Motor Inn. Ms. Palmer provided further updates on the Truro Motor Inn and discussed receivership.

Kristen Reed reported on the Recycling Committee's meeting on Transfer Station tonnage, magazines in the Swap Shop, a suggested reduction of plastic program through borrowing cutlery, the Weston & Sampson project, and water stations. She had attended the Housing wrap-up and asked for more information on septic Title 5 requirements. Kristen Reed suggested coordination between the Health Agent and the Housing Authority on Title 5 information. She thanked staff for work in preparation of the Budget Task Force meetings. She recommended posting the schedule of Budget Task Force meetings.

Janet Worthington thanked Kelly Clark for her work on the Harbor dredge. She said the Budget Task Force meetings held so far had been a good start for the budget process. She mentioned a new discussion/coffee hour with COA Director Mary-Elizabeth Briscoe.

### **TOWN MANGER'S REPORT**

Town Manager Rae Ann Palmer made recommendations for scheduling Town departments for the Budget Task Force meetings. She clarified Town Counsel's recommendation against offering a CPA grant for the Great Hollow Beach extension project because of liability issues. She discussed distribution of the room tax and the ongoing discussions on 208 Water Quality. There are two potential candidates for Police force, she said. Ms. Palmer and staff have been

busy working on FY21 Budget. There may be a need for additional Budget Task Force meetings.

### **NEXT MEETING AGENDA**

Rae Ann Palmer reviewed agenda for the next meetings:

January 28, 2020 Work Session - discussion with the Town Manager Search Consultant;

February 11, 2020 - setting opening and closing dates for the Annual Town Meeting Warrant, process for recognition of a new Firefighters union, and negotiations with the union.

### **Adjournment**

Susan Areson moved to adjourn. Kristen Reed seconded, and the motion carried 4-0.

The meeting was adjourned at 6:50 p.m.

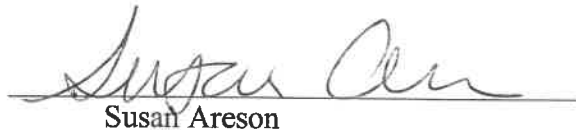
Respectfully submitted,




Mary Rogers, Secretary



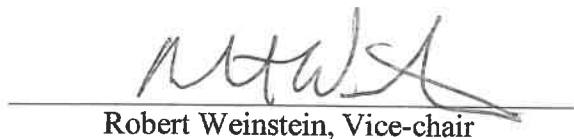
Janet Worthington, Chair



Susan Areson



Kristen Reed, Clerk



Robert Weinstein, Vice-chair

### **Public Records Material of 1/14/2020**

1. Memo and related material for CDBG grant
2. Applications and recommendations for Chart Review Committee
3. Photographs, correspondence and plans for 65 Depot Road curb cut
4. Policy Memorandum #63 Select Board Powers of Appointment
5. Charter Review Charge
6. Walsh Property Committee Process and Committee revised documents
7. Alcoholic Beverages Control Commission 2019 Annual Report

