

**Truro Select Board Meeting  
Tuesday, December 10, 2019  
Truro Town Hall Select Board Chambers**

**Select Board Members Present:** Janet Worthington, Chair; Susan Areson, Kristen Reed, Robert Weinstein

**Present:** Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

**COMMITTEE APPOINTMENT**

Mara Glatzel said she is interested in joining the Local Comprehensive Plan Committee as a parent, a business owner, and a participant in forming the Wellfleet Local Comprehensive Plan.

Robert Weinstein moved to approve the appointment of Mara Glatzel to the Local Comprehensive Plan Committee as a full member until such time as the Local Comprehensive Plan is completed. Kristen Reed seconded, and the motion carried 4-0.

**TABLED ITEM: CURB CUT FOR 65 DEPOT ROAD**

The application for a curb cut permit for Lisa Maria Tobia for 65 Depot Rd. remains tabled until the Town receives further information. Robert Weinstein asked that a delineation of the easement that exists be included in the plan.

**SELECT BOARD ACTION**

***DPW Needs Assessment***

Department of Public Works Director Jarrod Cabral said that Weston & Sampson had completed the feasibility study for a new DPW facility. He explained the process of interviewing staff, assessing of conditions, inventorying all equipment, and he introduced Weston & Sampson president Jeff Alberti, who provided an overview of the feasibility study through a PowerPoint presentation. Mr. Alberti outlined the key topics of Public Works responsibilities, the need for a new facility, proposals, the costs, and benefits. Photos demonstrated the inadequacies and code issues at the current facilities. The space needs assessment was tightened up after interviewing staff and consolidating uses, Mr. Alberti said. The report stressed the importance of indoor storage of equipment. Four possible sites had been identified for the facility, but only 340/344 Route 6, adjacent to the Public Safety Facility, passed criteria for size and environmental considerations. Mr. Alberti showed building elevations and massing in a conceptual rendering of the proposed facility at that site. The anticipated costs were listed with a total cost of \$20,666,000, calculated at the conceptual level. The funding schedule was broken into two phases: design and bidding to be presented as a debt exclusion override at Town Meeting 2020 and construction, based on actual low bid, to be presented as a debt exclusion override at Town Meeting 2021.

Mr. Alberti summed up the benefits of moving forward with a new facility and took questions from the Select Board and audience members. He addressed the biggest concern of cost with assurances that Weston and Sampson would be able to consolidate space, fine tune the design,

offer an option of outdoor canopies to protect some of the equipment, and look at the soft costs. However, he said that the longer you wait, prices escalate. He explained the 4% location factor which was higher because of Truro's location and the 10% market adjustment, which represents a spike based on current market conditions with uncertainty of steel prices and talk of tariffs. On the other hand, a slowdown in current area construction projects could benefit the project. He noted how Orleans had been able to get a similar project done for a very good price. Mr. Avanti said his staff and an independent estimator can work on reducing costs without compromising safety considerations. There is wiggle room in some areas.

Jarrold Cabral discussed how DPW workers have to juggle equipment, spending a lot of personnel hours doing so. He said everything garaged in one location would be much better for their operations and maintenance. Town Manager Rae Ann Palmer called attention to the DPW's need for water. She said that the debt exclusion plan would be studied as the Town gets into the Fiscal Year 21 Budget process.

Mr. Avanti discussed environmental accommodations that had been planned and the potential for solar panels on the roof in response to questions from Kristen Reed and audience members Bob Higgins-Steele and Joan Holt. Mr. Avanti said the life span of the building is fifty plus years, but it should last longer than that. Mr. Higgins-Steele advocated for use of solar energy for a net-0 or as close to net-zero building as possible.

### ***Select Board Vacancy***

Chair Janet Worthington said that the Board needed to decide what to do about the vacancy left by the sad and untimely passing of Vice-chair Maureen Burgess. Ms. Worthington said there could be a Special Election, or the Board could wait until the elections in May 12, 2020 to establish the five-member Select Board. Town Counsel advised that the Board could operate with four members until May if that was their preference.

Select Board members discussed their preferences keeping in mind the important upcoming decisions the Board needs to make, the possibility of split votes of 2-2, the short term afforded by a Special Election, and cost of a Special Election. Ms. Palmer said cost of a Special Election would be between \$1,200 to \$1,800, and the Budget could absorb the cost. The earliest date for a Special Election is February 18, 2020. The person elected would be seated about for about 72 days, but it would give a good introduction if she/he ran for the position in the May election.

Audience members Chris Clark, Joan Holt, Josiah Mayo and Chris Lucy weighed in with more concerns about notifying voters who are out of town about a Special Election, examples from other towns, the time element, having a prolonged stalemate 2-2 vote, the value of having a fifth member on the Select Board, and giving the voters a chance to be involved in the process.

After listening to all the viewpoints, the Select Board shifted from a split decision to a consensus in favor of holding a Special Election.

Robert Weinstein moved to hold a Special Election on February 18, 2020 to fill the vacancy on the Select Board. Janet Worthington seconded, and the motion carried 4-0.

A member was needed as Vice-chair of the Select Board.

Kristen Reed nominated Robert Weinstein as Vice-chair. Susan Areson seconded, and the motion carried 4-0.

Maureen Burgess's liaison and representative assignments will reassess after the May election, but some of her important ones for the National Seashore Advisory Commission, the Ad Hoc ADU Committee, Planning Board, Board of Health, Conservation Commission, and Charter Review need to be filled now. Select Board members volunteered for the positions they were able and interested in serving.

Janet Worthington moved to appoint Janet Worthington as representative to National Seashore Advisory Commission and Susan Areson as alternate. Kristen Reed seconded, and the motion carried 4-0.

Robert Weinstein moved to reassign the liaison as discussed at the meeting: Robert Weinstein – Ad Hoc ADU Committee; Susan Areson – Board of Health; Janet Worthington – Planning Board; Robert Weinstein – Conservation Commission; and Kristen Reed – Charter Review. Susan Areson seconded, and the motion carried 4-0.

#### ***FY21 Budget Task Force Schedule***

Town Manager Rae Ann Palmer presented a schedule for the Fiscal Year 2021 Budget Task Force meetings. The first meeting will be to discuss the overall budget. The next meeting will be for the Capital Improvement Plan, and there will be three department head meetings. The Budget will be presented at a Select Board meeting in February 2020.

Susan Areson moved to approve the schedule for the Fiscal Year 2021 Budget Task Force meetings. Robert Weinstein seconded, and the motion carried 4-0.

#### **CONSENT AGENDA**

- A. Review/Approve and Authorize Signature:
  - 1. Application for a Curb Cut Permit – McArdle – 15 North Pamet Road
- B. Review and Approve 2020 Annual Business Licenses: Montano's Restaurant, Truro Vineyards of Cape Cod, and Chequessett Chocolate
- C. Review and Approve the Appointment of Jeffrey Ribeiro to Barnstable HOME Consortium and as Truro's Regulatory Liaison to the Cape Cod Commission
- D. Review and Approve Selectboard Minutes – November 12, 2019, November 19, 2019, and November 21, 2019

Kristen Reed recused herself from Item B associated with the Chequessett Chocolate business license. Robert Weinstein had a question about the plan for the curb cut at 15 North Pamet Rd.

and asked for the contractor to give an explanation at a Select Board meeting, but he is willing to approve the item. Ms. Palmer said she would have Jarrod Cabral be sure Mr. Weinstein had assurances that there were adequate sight lines for the proposal. Item A-1 was removed from the Consent Agenda.

Susan Areson moved to approve the Consent Agenda with Item A-1 removed.

Kristen Reed seconded, and the motion carried 4-0 with Kristen Reed abstaining from Item B

### ***Amendment to Minutes***

Susan Areson made amendments to the minutes of the meetings of November 19 and November 21, 2019.

Kristen Reed moved to approve the minutes of November 19, 2019 and November 21, 2019 as amended. Robert Weinstein seconded, and the motion carried 4-0.

### **SELECT BOARD REPORTS/COMMENTS**

Robert Weinstein reported on his office hours. He spoke with someone alarmed over misinformation about Cloverleaf Property. He wanted to ensure that the public keep up to date with accurate information. He encouraged people to attend the ZBA hearings, which are open meetings, or examine the Cloverleaf plans at the Building Department. All Cloverleaf plans and reports are on the ZBA page on the Town website, Ms. Palmer said.

Susan Areson said that she and Janet Worthington went to the Sierra Club's Climate Change presentation at Cape Cod Community College, focusing on solar and wind power. During her office hours, she had received questions on the Cloverleaf property regarding peer review, water and septic issues. She had heard other comments suggesting use of social media to promote office hours. She had attended the Recycling Committee meeting to discuss water filling stations with them.

Kristen Reed complimented the presentation by department heads at a beneficial work session on budgeting; she recommended that people attend the Zoning Board of Appeals hearings on the Cloverleaf project; and she encouraged applications to Energy Committee, who are looking for new members.

Janet Worthington mentioned the Sierra Club presentation on Climate Change. She asked to put office hours on website calendar. In response to Chair Worthington's question about dredging, Ms. Palmer explained the delay because of weather. The crews are elsewhere but the equipment is here. Ms. Worthington praised Christy Avellar and Diane Brigham Costa of Savory for their Homeless for the Holidays effort's amazing donations of food, toys, gift cards and cash.

Because he hadn't been present at the beginning of the meeting, Chris Clark added his endorsement of Mara Glatzel for appointment to the Local Comprehensive Plan Committee (LCPC), and he discussed LCPC progress.

### **TOWN MANAGER REPORT**

Rae Ann Palmer reported that search process for Town Manager was underway with the Request for Quotes (RFQ) sent with closing date of December 20, 2019. She said the Town would be going to court the next day in the Truro Motor Inn case.

### **NEXT MEETINGS**

Agenda items for the December 17, 2019 meeting include: a public hearing on the cable TV license, a Charter Review Committee appointment, CDP strategic plan, a presentation on the Coastal Resiliency grant, two condo use approvals, the CBG grant, SEMASS's contract, licenses, aquaculture development license renewals, and an updated Walsh Property community process plan.

There will be a work session on Thursday, Dec. 12<sup>th</sup> for discussion of the Town Manager search process and the Fire Department/Ambulance Association.

### **Adjournment**

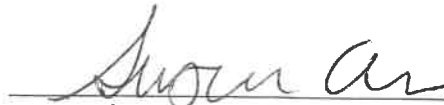
Robert Weinstein moved to adjourn. Kristen Reed seconded, and the motion carried 4-0.

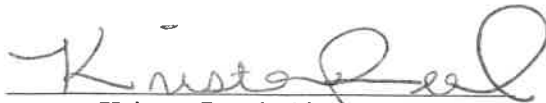
The meeting was adjourned at 7:25 p.m.


Respectfully submitted,

  
Mary Rogers, Secretary

  
Janet Worthington, Chair

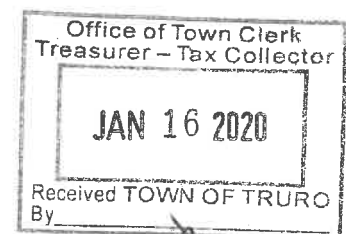
  
Susan Areson

  
Kristen Reed, Clerk

  
Robert Weinstein

### **Public Records material of 12/10/19**

1. Appointment papers for Mara Glatzel



2. Curb cut material for 65 Depot Rd.
3. Weston & Sampson report on proposed DPW facility
4. Select Board liaison list
5. Proposed Budget Task Force schedule
6. Application for a Curb Cut Permit –15 North Pamet Road
7. Applications for 2020 Annual Business Licenses: Montano's Restaurant, Truro Vineyards of Cape Cod, and Chequessett Chocolate
8. Support materials for Jeffrey Ribeiro for Barnstable HOME Consortium and Truro's Regulatory Liaison to the Cape Cod Commission

Janet Worthington said she believed the Board could continue with four members. Robert Weinstein said he would prefer to hold the Special Election because any tie vote of 2-2 would fail, and there are several important decisions the Select Board needs to make. A person who joined the Board before May would have a good introduction if he or she chooses to run again in the regular election. Susan Areson said she has been asking in the community. The response has been why put someone in for such a short time. Based on that she is not inclined to do a SE. Kristen Reed has heard from both viewpoints have SE, don't have. She informed her decision based on Maureen Burgess's contribution. The Board hasn't heard reports on the other boards and outside activities Maureen was liaison. Seashore Planning (108 min left) Board Kristen asked how long a person elected in a SE would serve. Also what does a SE cost. February 18, 2020 is first possible date for a Special Election. Cost of SE would be between \$1,200 to \$1,800

