

## Select Board Meeting Minutes

December 5, 2023, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; DPW Director Jarrod Cabral; Fire Chief Tim Collins; Director of Community Services Damion Clements; Deputy Director of Recreation and Beach Austin Smith; Out-of-School-Time Program Leader Robin Huibregtse; Out-of-School-Time Program Leader Julia Morris; Communications and Marketing Coordinator Katie Riconda; Jack Riemer (Planning Board Clerk and Truro Voter); Jon Slater (Truro Voter); Anne Greenbaum (Planning Board Vice Chair and Truro Voter); Michael Forgione (Truro Voter); Tim Hickey (Truro Voter); Lauren Goldberg (Managing Attorney at KP Law); JP Ludwig (Media Production & Communications Consultant)

Chair Reed called the meeting to order at 12:00 pm and read the information for the public to access the meeting on Channel 8 and participate. Chair Reed introduced the Members and Town staff present.

### **PUBLIC COMMENT**

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

Chair Reed recognized the following individuals who made public comments: Mr. Riemer, Mr. Slater, Ms. Greenbaum, Mr. Forgione, and Mr. Hickey.

Town Manager Tangeman replied to several of the public comments regarding logistical issues which arose during the most recent Town Meeting.

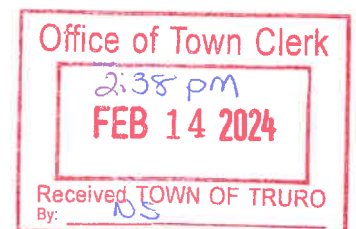
### **PUBLIC HEARINGS**

None

### **INTRODUCTION TO NEW EMPLOYEES**

A. Introduction of Out-of-School-Time Program Leaders: Robin Huibregtse and Julia Morris

Director of Community Services Clements introduced Ms. Huibregtse and Ms. Morris to the Members who welcomed both to the Town staff. Director of Community Services Clements then provided an overview of Ms. Huibregtse's and Ms. Morris' responsibilities and duties and noted that approximately 30 children will participate in this program.



B. Introduction of Communications & Marketing Coordinator: Katie Riconda

Town Manager Tangeman introduced Ms. Riconda to the Members who welcomed Ms. Riconda to the Town staff.

**BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

None

**STAFF/COMMITTEE UPDATES**

None

**TABLED ITEMS**

A. Review and Approve Revised Policy 59: Public Comment Policy  
Presenter: Kristen Reed, Select Board Chair

Chair Reed led the discussion on this topic with the Members and noted that Town Counsel has provided a revised and clean copy of the Public Comment Policy. Members discussed and agreed upon recommended changes by Vice Chair Areson to the Public Comment Policy.

**Chair Reed made a motion to approve Revised Policy 59: Public Comment, Select Board Reports, and Select Board Comments as provided by Town Counsel with the amended changes suggested by Vice Chair Areson and agreed upon by the Board, and to electronically sign.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

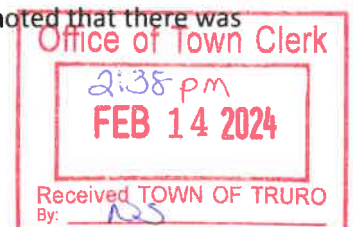
**SELECT BOARD ACTION**

A. Community Update on Special Town Meeting: Discussion and Vote to Seek Special Legislation for the Option to Hold Town Meetings Outside of Truro; and Vote to Craft a Select Board Statement Regarding the Special Town Meeting

Presenters: Darrin Tangeman, Town Manager; Lauren Goldberg, Managing Attorney of KP Law

Before the discussion occurred, Chair Reed announced that Managing Attorney Goldberg was present for this agenda item and that the Members would not take a vote this evening on the Select Board statement but will vote on that item on December 12, 2023.

Town Manager Tangeman provided summary of what had occurred at the Special Town Meeting on November 28, 2023, and was continued to May 4, 2024. Town Manager Tangeman noted that there was



no building in Truro that can accommodate more than 523 individuals so this is the impetus for this agenda item. There has been a lawsuit filed in the 2nd District Court in Orleans regarding the continuance so the court may rule that the Town must hold the meeting on an earlier date.

Managing Attorney Goldberg commented that alternative sites for the meeting may include an appropriate venue to accommodate in Provincetown, Wellfleet, or Eastham.

Members discussed and commented on the following highlighted topics: the need to find an appropriate alternate venue to accommodate such a large number voters who want to be engaged in the community and to have their voices heard; Nauset Regional High School is not an option now as it is currently undergoing a major renovation project and there is no projected end date for the construction; Fire Chief Collins reported that the total occupancy of Provincetown Hall is 750 people including the balcony; if approved, Managing Attorney Goldberg noted that this would be a one-time action to hold a Town Meeting outside of Truro; a suggestion to change the Charter to accommodate future situations similar to the November 28, 2023 meeting; DPW Director Cabral reported that the capacity of the Council of Aging is 612 or 613 people; the dependency of technology in different locations in order to conduct meetings may lead to conspiracy theories in the community should technical issues arise; and Managing Attorney Goldberg opined that the approval of Barnstable County is not required yet it could help and it was recommended to obtain the support of State Senator Julian Cyr and State Representative Sarah Peake.

Town Manager Tangeman briefly commented on the Town of Truro's technology capabilities.

Chair Reed recognized Mr. Ludwig who described technical aspects of how he has successfully completed media productions and projects for public meetings in other Cape Cod towns.

Chair Reed asked Managing Attorney Goldberg if Orleans and Brewster should be added to the letter and Managing Attorney Goldberg opined that there is nothing that would prohibit the addition of other communities to the letter.

Town Manager Tangeman noted that the Board of Payomet had recently contacted the Town staff and suggested the use of their facility and tents for the upcoming May 4, 2024 meeting. Town Manager Tangeman also said that the current plan for the proposed new DPW facility could accommodate over 1,000 people.

**Member Weinstein made a motion to pursue a special act, called Governor's Bill, per Section 8 of the Home Rule Amendment to the Massachusetts Constitution, to give the Town flexibility to hold the Town Meeting elsewhere that provides for increased capacity, by authorizing the Chair to sign the letter prepared by Town Counsel on behalf of the Select Board and the Town's legislative delegation.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

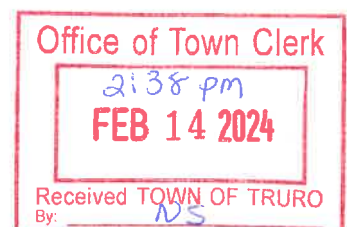
**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**



Since there would be no vote this evening, Chair Reed asked Members for their comments on the draft Select Board statement prepared by Chair Reed.

Members discussed and commented on the following highlighted topics: this should be effort to heal the community, be positive, and be non-partisan; not assess blame; and Fire Chief Collins was well within his legal authority to ensure public safety at the Special Town Meeting on November 28, 2023.

Chair Reed reiterated that the Members would vote on the statement on December 12, 2023.

**B. Review and Authorize Truro Housing Authority's Community Preservation Act Application**  
Presenter: Darrin Tangeman, Town Manager

Chair Reed noted that Housing Authority Chair Kevin Grunwald was not present at the meeting and Chair Reed then recognized Town Manager Tangeman who presented this agenda item.

Members discussed the availability of Community Preservation Committee (CPC) funds for various other projects such as Open Space and Recreation.

**Chair Reed made a motion to authorize the Truro Housing Authority to submit the application to the Community Preservation Committee for a minimum of 60% of the available Community Preservation Funds to go to the Truro Affordable Housing Trust Fund.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**C. Review and Approval of Town Manager Evaluation Process**

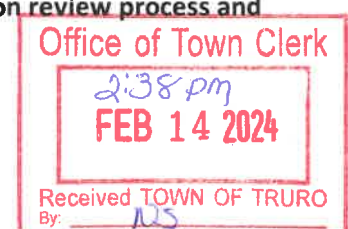
Presenter: Kristen Reed, Select Board Chair

Chair Reed led a review of the Town Manager's evaluation process with the Members.

Members discussed and commented on the following highlighted topics: recommendation that the Town Manager provide a detailed written and verbal update on each of the workplan tasks on December 12, 2023; issues raised by residents during the "Coffee with the Town Manager" events and what has been done; the input from the Members as to what they have observed in the Town Manager's efforts put forward; a proposed work session next month to discuss this agenda item in more detail and where the public may listen but not participate; the suggestion that there be a public meeting where the public may voice their opinion about the Town Manager's performance; and the public posting of the items listed on the Town Manager's workplan so the public is aware of what items were assessed by the Members for the Town Manager's evaluation.

**Chair Reed made a motion to approve the proposed Town Manager evaluation review process and hold a work session on the evaluation on December 12, 2023.**

**Member Dundas seconded the motion.**



Prior to the vote on this agenda item, Town Manager Tangeman asked Vice Chair Areson about her intent to have a public meeting in order to gather the public's opinion about the Town Manager's performance as he reports directly to the Select Board and not to the public. Vice Chair Areson reiterated that the public should have the opportunity to express their views and that the Members should hear those views. Member Weinstein noted that Town Manager Tangeman was correct and that he was not responsible to answer to the public at large and the Select Board was the representative of the public at large.

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**D. Review and Approve Curb Cut Application for 101 Castle Road**

**Presenter: Jarrod Cabral, DPW Director**

Prior to DPW Director Cabral's review of the application, Chair Reed noted that the applicant had received all of the required signatures. DPW Director Cabral noted that a representative of Schmidt Site Work, Incorporated was present to answer any questions. DPW Director Cabral provided a review of the application and the proposed project.

**Chair Reed made a motion to approve the curb cut application for 101 Castle Road.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas – Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**E. Review and Approve Request to Declare Fire Department 2013 Ford Explorer as Surplus**

**Presenter: Tim Collins, Fire Chief**

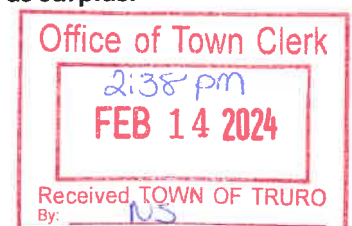
Fire Chief Collins provided a review of the declaration of the Fire Department's 2013 Ford Explorer as surplus and noted that the request to purchase a new vehicle was approved at the Town Meeting.

Members discussed and commented on the following highlighted topics with Chief Collins and DPW Director Cabral: Truro's designation as a "Green Community" and if there were EVs or hybrid vehicles available for the fire department for future purchases; the lack of hybrid vehicles (for the DPW and emergency services) available through state contracts; the availability of spare parts for aging vehicles in the DPW; and the trade-in of the 2013 Ford Explorer will reduce the cost of the new vehicle.

**Member Rein made a motion to declare the Fire Department 2013 Ford Explorer as surplus.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**



**Vice Chair Areson - Aye**  
**Member Dundas – Aye**  
**Member Weinstein - Aye**  
**Member Rein - Aye**  
**Chair Reed – Aye**  
**So voted, 5-0-0, motion carries.**

#### **CONSENT AGENDA**

- A. Review/Approve and Authorize Signature: None
- B. Review and Approve Appointment Renewals: None
- C. Review and Approve 2024 Annual Business Licenses: Montano’s Restaurant and FarmMaid Foods (Common Victualer); Truro Vineyards Lodging License
- D. Review and Approval of Annual Alcohol Licenses: Montano’s Restaurant, Pamet Valley Package, Truro Vineyards, Chequessett Chocolate, FarmMaid Foods, and Salty Market Farmstand
- E. Review and Approval of ABCC Certificate of Renewal Form
- F. Review and Approve Select Board Minutes: July 11, 2023; August 8, 2023

Chair Reed announced her recusal on items regarding Chequessett Chocolate.

Vice Chair Areson noted that she had submitted minor and not substantive edits to the minutes from July 11, 2023 and August 8, 2023, to Assistant Town Manager Clark and Town staff. There were no objections.

**Chair Reed made a motion to approve the Consent Agenda as printed, Chair Reed’s recusal from previously mentioned items, and the acceptance of Vice Chair Areson’s editorial changes.**  
**Member Dundas seconded the motion.**

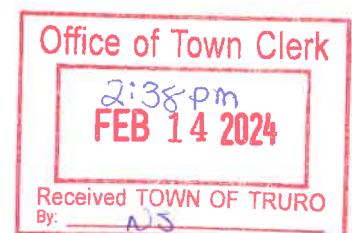
#### **Roll Call Vote:**

**Vice Chair Areson - Aye**  
**Member Dundas – Aye**  
**Member Weinstein - Aye**  
**Member Rein - Aye**  
**Chair Reed – Aye**  
**So voted, 5-0-0, motion carries.**

#### **SELECT BOARD REPORT/COMMENTS**

Member Rein reported that she had met recently with Health and Conservation Agent Emily Beebe and Climate Action Committee Chair Carol Harris to work on the Climate Action Plan and determine priorities before returning to the Select Board in early 2024. Member Rein thanked Truro’s first responders for their professionalism and kindness when they came to her home for a family member who needed medical attention.

Member Weinstein thanked the Council on Aging (CoA) for moving forward to explore the hiring of a transportation coordinator. Member Weinstein noted that he had discussed the CoA’s desire to hire a transportation coordinator at last week’s Select Board meeting.





Member Dundas thanked the Town staff for their help in setting up the Special Town Meeting and he appreciated the efforts of Town Moderator Paul Wisotzky. The Concert Committee has published the Truro 2024 Concert Schedule so the public was encouraged to look at the great talent scheduled for concert appearances. The Cemetery Commission and the Congregational Church have continued ongoing discussions about the church's request that Cemetery Commission manage its cemetery. Member Dundas will provide more information about the Cemetery Commission at the next Select Board meeting. The VFW has developed two more scholarships for veterans pursuing careers in the trades in the names of Ozzy Rose and Richard Scoullar. Member Dundas thanked the Massachusetts Deputy Adjutant General, Brigadier General Christopher Faux, and his wife, for attending the recent VFW scholarship ceremony.

Vice Chair Areson reported that the Finance Committee met before Thanksgiving and approved \$10,500 for a public records management consultant through April 2024. Vice Chair Areson noted that Town Planner/Land Use Counsel Barbara Carboni has offered to prepare a draft charge for the Ad Hoc Zoning Task Force and it will then be submitted to the Ad Hoc Housing Committee for review and comments. Vice Chair Areson said that she was hopeful that the draft charge can then be presented to the Select Board in January. Vice Chair Areson expressed concerns about protestors targeting and criticizing specific individuals who are Town staff.

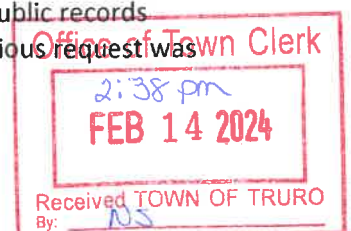
Chair Reed commented that she wanted to stop the fighting between neighbors and hoped that Truro could heal. Chair Reed then commented on a strange encounter she had in Boston with a family member of a corporate entity which wants to expand its purchasing of businesses and homes on Cape Cod. Chair Reed said that these corporations are going to push out businesses, young families, and older residents from Truro like other communities across the nation. Chair Reed noted that the woman with whom she spoke was covered in fur and was proud of her corporate expansion. Chair Reed wants to warn the community of Truro about these pursuits and she wants the Members to consider how to stop all the corporations from purchasing properties and businesses in Truro.

After Chair Reed's comments, Member Weinstein commented on his objections to individuals wearing objectionable sashes at public meetings. Member Weinstein noted one sash that displayed "Keep Truro rural" was a reference that he said was directed at him. Member Weinstein encouraged the Members to invite the new National Seashore superintendent, Jennifer Flynn, to an upcoming Select Board meeting so she can introduce herself, speak about her role, and explain any changes which she sees in the administration of the Seashore District, and issues which may affect Truro such as communication regarding the shared beaches.

### **TOWN MANAGER REPORT**

Town Manager Tangeman announced the closures of the Town Hall on December 22, 2023, December 24, 2023, December 29, 2023, and January 1, 2024, as they fall under the holiday structure for Town staff. This will result in 2 consecutive 4-day weekends for staff.

Town Manager Tangeman reported that he had conducted a Council on Aging questions and answers session (as part of his workplan) during a recent luncheon at the CoA. This was an opportunity to discuss a number of issues to include the hiring of a transportation coordinator. There are positive outcomes which are emerging from the CoA to include increased participation of programs. There have been 134 public records requests this year so there is a need for temporary assistance with a public records management consultant to respond and review for privilege those records. One previous request was



for 15,000 records and resulted in a \$6,000 charge to the person who requested it. Town Manager Tangeman thanked the staff for their quickness to accommodate so many people who attended the Special Town Meeting on November 28, 2023. Town Manager Tangeman announced that there will be a new communications initiative that will be launched over the next couple of months which will help with community engagement. Town Manager Tangeman expressed concern about members of the public who are communicating that the Select Board and Town Manager are corrupt. Town Manager Tangeman cited an example relayed by a citizen recently of a demonstrator carrying a sign alleging corruption at the Town Hall, and when the citizen asked the demonstrator if he had any evidence, the demonstrator replied, "I don't but I am going to find out." Town Manager Tangeman wants to build trust and community.

Town Manager Tangeman reviewed the agenda for the upcoming meeting on December 12, 2023.

Member Dundas requested that the Select Board consider at least a once-a-month midday Select Board meeting at the next meeting and there were no objections. Assistant Town Manager Clark suggested that that may be suitable for a monthly work session as no voting occurs.

Vice Chair Areson requested that a discussion among the Members about the DPW be added to a future agenda. There were no objections.

**Member Weinstein made a motion to adjourn at 2:08 pm.**

**Vice Chair Areson seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas - Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed - Aye**

**So voted, 5-0-0, motion carries.**

Respectfully submitted,

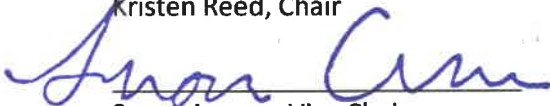


Alexander O. Powers

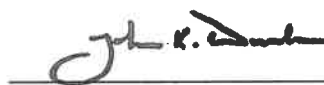
Board/Committee/Commission Support Staff



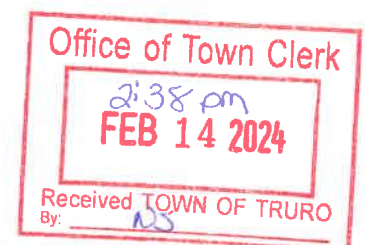
Kristen Reed, Chair




Susan Areson, Vice Chair



John Dundas, Clerk





  
Stephanie Rein, Member

  
Robert Weinstein, Member

#### **Public Records Material Attachments**

Legal Notice

Draft Policy #59 (red-lined by Town Counsel)

Draft Revised Policy #59 (clean copy from Town Counsel)

Policy #59 (current)

Press Release from the Town of Truro on Special Town Meeting (11/29/2023)

Project Application Form

Curb Cut Application

Stamped Engineered Plan

Contractor Narrative

Police and Fire Chief Email on Approval of Curb Cut

Select Board Policy 67: Surplus Policy

Renewal Application for 2024: Montano's Restaurant

Renewal Application for 2024: FarmMaid Foods

Renewal Application for 2024: Truro Vineyards Lodging License

2024 Annual Alcohol ABCC Applications – signed by business owners

Chief of Police Approval Memorandum

2023 Annual Alcohol Licenses

Annual Alcohol Beverages Control Commission Renewal Certification 2024

