

Select Board Meeting Minutes

October 10, 2023, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Town Clerk Elisabeth Verde; Fire Chief Tim Collins; DPW Director Jarrod Cabral; Town Moderator Paul Wisotzky; Fire and EMS Coordinator Julie Cataldo; Lauren Goldberg (Managing Attorney at KP Law); David Jenkins (Attorney at KP Law); William Henchy (Attorney for Select Board Vice Chair Susan Areson); Eric Parker (Truro Voter); Tim Hickey (Truro Voter); Jon Slater (Truro Voter); Jeff Alberti (Weston & Sampson Chief Operating Officer and President of Weston & Sampson Engineers); Chris Lucy (Truro Voter); Kevin Kuechler (Truro Voter)

Chair Reed called the meeting to order at 5:00 pm and read the information for the public to access the meeting on Channel 8 and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Prior to recognizing any individual for public comment, Chair Reed read aloud the refresher from KP Law about ground rules regarding public comment.

A. Moderator's Announcements for Special Town Meeting

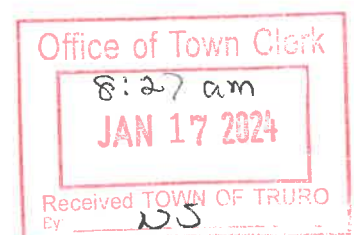
Presenter: Paul Wisotzky, Town Moderator

Chair Reed recognized Town Moderator Wisotzky who provided an update on the Special Town Meeting (STM).

Town Moderator Wisotzky said that STM will be held on Saturday, October 21, 2023, at the Truro Central School. Important times to keep in mind include 9 am for check-in and 10 am for the proceedings to begin.

Town Moderator Wisotzky provided information about how the meeting will be conducted (check-in, issuance of voter cards, Town Meeting Guide, seating for voters and non-voters, and a review of the new criteria regarding printed materials determined by Town Moderator).

Chair Reed recognized the following individuals who commented on topics not on the meeting's agenda: DPW Director Cabral, Mr. Parker, Mr. Hickey, and Mr. Slater. Due to technical issues, Chair Reed asked Mr. Slater to submit his comments via email and he said that he would do so.



PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES

A. Julie Cataldo, Fire & EMS Administrator
Presenter: Tim Collins, Truro Fire Chief

Fire Chief Collins introduced Ms. Cataldo. Town Manager Tangeman and the Members warmly welcomed Ms. Cataldo to the team.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Interview and Possible Appointments to the Board of Registrars

Due to the unavailability of an Applicant to appear this evening and a lack of time to review other applications, Chair Reed recommended that this agenda item be rescheduled for this Friday or Monday. The agenda item was tabled for further discussion.

STAFF/COMMITTEE UPDATES

A. Update Investigation, Susan Areson Complaint
Presenters: Lauren Goldberg, Managing Attorney at KP Law and David Jenkins, Attorney at KP Law

Chair Reed recognized Attorney Goldberg and Attorney Jenkins (serving as Town Counsel in this matter) who provided an overview of their legal experience. Attorney Jenkins provided background information regarding the complaint filed against Vice Chair Areson, the Select Board's actions, and then reviewed the current status of the investigation. Attorney Jenkins stated that he recommended that the Select Board not proceed with the investigation. Managing Attorney Goldberg concurred with Attorney Jenkins' recommendation.

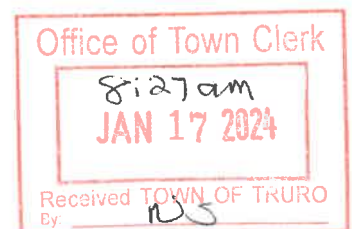
Chair Reed then asked the Members if they wished to comment, and no comments were made.

Chair Reed recognized Attorney Henchy who stated for the record that Vice Chair Areson has denied any wrongdoing and has denied that she had violated the Town Charter. Attorney Henchy concurred with the recommendation from Town Counsel in this matter.

Chair Reed recognized Vice Chair Areson who stated that this has been difficult and denied any wrongdoing. Vice Chair Areson concluded that she was sorry that she and the Town had to spend money on this matter.

After Vice Chair Areson's comments, Chair Reed asked if Town Counsel had any other comments and Town Counsel did not.

There were no other comments from the Members.



Chair Reed made a motion to accept the recommendation from Town Counsel and close the investigation into the complaint against Vice Chair Areson for violating the Town Charter and the Open Meeting Law.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

B. Presentation and Discussion on Voter Registration Residency

Presenters: Elisabeth Verde, Town Clerk, and Lauren Goldberg, Managing Attorney at KP Law

Chair Reed recognized Town Clerk Verde who briefly introduced the topic and then introduced Managing Attorney Goldberg who presented the requirements for voter registration residency. Managing Attorney Goldberg also illustrated unintended consequences if a registered voter commits wrongdoing. Managing Attorney Goldberg reviewed the process initiated by the Board of Registrars upon receipt of a complaint to include the Board of Registrar's findings and the appeals process.

The Members, Managing Attorney Goldberg, and Town Manager Tangeman commented and discussed the following highlighted topics: "snowbird" situations; homestead exemptions; claiming residence elsewhere; receiving Residential Tax Exemptions; and changing residences for voting purposes.

Chair Reed asked if any member of the public wished to comment and there were none.

C. Public Works Update

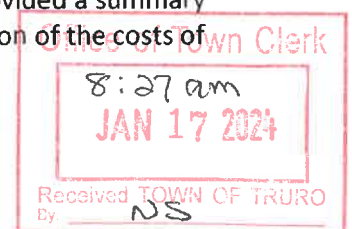
Presenter: Jarrod Cabral, DPW Director

Chair Reed recognized DPW Director Cabral who noted that Mr. Alberti was also present before he provided a brief review of the following questions asked and concerns discussed at the Pre-Town Meeting:

1. Why a new DPW facility?
2. Why 340 Route 6?
3. What will it cost?
4. Why is the cost more than the alternative plan being floated around?
5. How did we get here?
6. Projected Debt Service FY2023-FY2045
7. What is the plan?

DPW Director Cabral provided responses to the questions via a PowerPoint presentation. Photographs were provided to demonstrate the need for a safe work environment for the DPW employees.

After DPW Director Cabral's presentation, Chair Reed recognized Mr. Alberti who provided a summary of a high-level review of the DPW Study Group's DPW campus design and a comparison of the costs of



the project. Mr. Alberti noted that the DPW Study Group's cost estimate was missing \$15.3M in total missing costs when added to the original DPW Study Group's cost was \$15.5 for a total of \$30.8M compared to Weston & Sampson's estimate of \$35M.

Members expressed their appreciation for this evening's presentation and encouraged the Town Moderator to include this presentation at the Town Meeting.

After the Members' comments, Chair Reed recognized the following individuals who commented on this topic: Mr. Lucy, Mr. Kuechler, Mr. Alberti, and DPW Director Cabral.

TABLED ITEMS

None

SELECT BOARD ACTION

A. Discussion and Approval of Letter to Healey-Driscoll Administration on Partnership Efforts
Presenter: Kristen Reed, Select Board Chair

Chair Reed led the discussion on this topic and noted that the letter was drafted with input from Town staff. Chair Reed noted that the letter was due to the Commonwealth on October 13, 2023, and the Members provided feedback on the letter to include suggested edits and re-prioritized the initiatives.

Chair Reed made a motion to approve the Letter on Partnership Efforts to the Healey-Driscoll Administration, and other appropriate contacts, with the list of priorities that the Select Board agreed upon with Vice Chair Areson's editorial note and the comments made by Member Dundas and Member Weinstein.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed - Aye

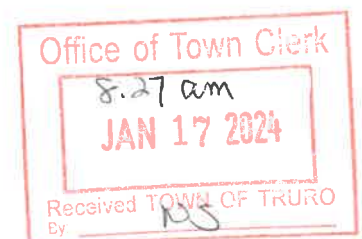
So voted, 5-0-0, motion carries.

B. Review and Discuss Public Comment Policy
Presenter: Kristen Reed, Select Board Chair

Chair Reed stated that she and Town Counsel reviewed the Public Comment Policy, and a draft is available for the Members' review this evening. The draft contains the language that has been legally vetted. Chair Reed and the Members agreed to have more time to review the draft policy more thoroughly and an additional discussion will be added to a future meeting agenda.

There were no objections, and no vote was taken.

C. Review and Possible Approval of Agreement for Services-MetaSource, LLC



Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman and Assistant Town Manager Clark reviewed the Agreement for Services provided by MetaSource, LLC. On March 2, 2023, the Town issued a Request for Proposals for Records Management, Storage and Archiving Services of Town records. There was an evaluation process and MetaSource, LLC was selected as the most advantageous proposal. Town Manager Tangeman reviewed key aspects of the agreement.

Town Manager Tangeman and the Members discussed the following highlighted topics: the ease of integration of digitized documents with the Town's website; cyber security; MetaSource, LLC's excellent reputation; the chain of custody of documents; and anticipated Town staff hours to box up the documents for digitization.

Chair Reed made a motion to approve the MetaSource, LLC Agreement for Services and authorize the Town Manager to sign on the Board's behalf.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

D. Review and Approve Special Town Meeting Motions and Additional Movers of Articles

Presenter: Darrin Tangeman, Town Manager

Chair Reed asked for mover volunteers for the petitioned articles.

Chair Reed made a motion to approve the motions as presented and allowing Bond Counsel to make any non-substantive changes necessary to comport with the law and to assign movers of the petitioned articles as discussed (Article 13-Member Rein if necessary, Article 14-Chair Reed if necessary, and Article 15-Member Dundas if necessary).

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

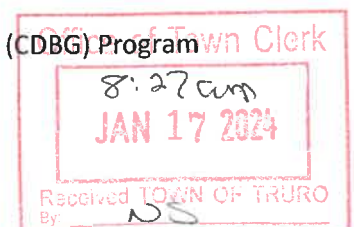
Chair Reed – Aye

So voted, 5-0-0, motion carries.

CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. Grant Administrator Contract for the Community Development Block Grant (CDBG) Program
2. Barnstable County Dredge Letter regarding the dredging of Pamet Harbor



3. Approve Appointment Board of Registrars Elisabeth Verde
- B. Review and Approve Appointment Renewals: NONE
- C. Review and Approve Select Board Minutes: Select Board Regular Meeting Minutes 6.27.2023

Vice Chair Areson asked the Members to consider the addition of a sentence on the end of the last paragraph on page 4 and the beginning of page 5 with the language ***"DPW Director Cabral informed the Select Board that Town Counsel advised that a change in this location will require a 2/3 vote at Town Meeting."*** There were no objections, and the change was accepted.

Chair Reed made a motion to approve the Consent Agenda as printed in the packet with Vice Chair Areson's suggested amendment.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

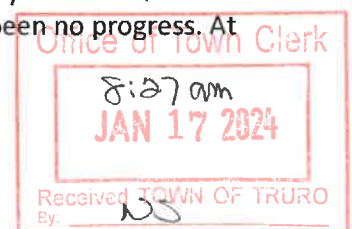
SELECT BOARD REPORTS/COMMENTS

Member Rein thanked the community for attending the Pre-Town Meeting as there was a great deal of exchange and she was looking forward to the upcoming Town Meeting.

Member Weinstein attended the most recent Energy Committee's 2-hour meeting and he felt that the committee chair had inappropriately used the committee's time by having a proposal presented by a private group. It made it appear that the Town authorized this, and it did not.

Member Dundas said that he was at the Box Lunch and saw the Truro Community Education Class had been published and commences on October 16, 2023. Member Dundas thanked Heather Harper for her hard work in this effort. More information can be found on the Town website. Member Dundas reminded Town staff that the quarterly cyber security training has begun and if you find it in your email you need to complete it. Member Dundas thanked Planning Board Vice Chair Anne Greenbaum publicly for her example in all that she does for the Town, and he especially appreciated her efforts to solve the housing challenges in Truro.

Vice Chair Areson reported that the Local Comprehensive Plan Committee met today and made several final revisions. Once the Local Comprehensive Plan is finalized, it will be posted on the Town website and there will be printed copies available at Town Hall, the library, and the Council on Aging. There will be a shorter version (similar to an Executive Summary) of the Local Comprehensive Plan available as well and there will be printed copies of this as well. The Board of Health met last week, and they are making significant progress of the cesspool upgrade with the deadline of December 31, 2023. Vice Chair Areson provided numerical information to inform the public as to the number of cesspool upgrades completed and those which remained. The Board of Health is attempting to work with property owners to complete the cesspool upgrade as there are thirty properties for which there has been no progress. At



the Board of Health's next meeting, they will discuss extending deadlines for those individuals who have permits but have not completed the installation.

Chair Reed reminded the public about the upcoming Special Town Meeting on October 21, 2023, at the Truro Central School, with a 9 am check-in and the proceedings commencing at 10 am. Chair Reed noted the great news regarding the dune shack lease that was recently offered to Sal Del Deo.

Member Weinstein asked Chair Reed if he could interrupt and comment on something that Mr. Lucy had stated earlier in the meeting. Mr. Lucy had made a comment on the DPW Facility campus that was referenced in the Truro News. Member Weinstein stated that the article attributed measures that the Select Board had taken which were simply not true.

TOWN MANAGER REPORT

Town Manager Tangeman noted that there have been a lot of meetings and Town staff is working extremely hard. Town Manager Tangeman specifically recognized Assistant Town Manager Clark and DPW Director Cabral for their efforts. Town Manager Tangeman stated that it was important to interview the five applicants (all Republicans) for the Board of Registrars this coming Friday, October 13, 2023, at 9:30 am and Monday, October 16, 2023, at 9 am based upon the applicant's availability.

Town Manager Tangeman reviewed the agenda for the next meeting on October 24, 2023.

Member Weinstein made a motion to adjourn at 7:54 pm.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Respectfully submitted,



Alexander O. Powers

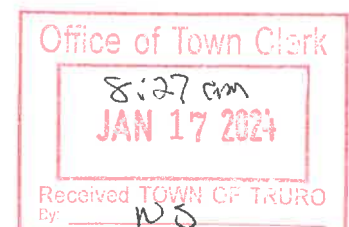
Board/Committee/Commission Support Staff




Kristen Reed, Chair




Susan Areson, Vice Chair



John Dundas, Clerk


Stephanie Rein, Member


Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

M.G.L. Chapter 51, Sections 15, 17 and 18

Applications to Serve

Memorandum Outlining Residency Requirements for Voter Registration & Voter Registration Challenges

Draft Letter to the Healey-Driscoll Administration on Partnership Efforts

Draft Revised Policy #59: Public Comment, Select Board Reports, and Select Board Comments

Policy #59: Public Comments, Selectmen Reports, and Selectmen Comments

MetaSource, LLC Agreement for Services

Technical Proposal (Exhibit A)

Price Proposal (Exhibit B)

Draft Motions for Special Town Meeting (STM) 2023

Legal Advertisement Notice

Grant Administration Contract and Notice of Award

Draft Letter to Barnstable County Dredge Program for Select Board Signature

M.G.L. Chapter 51, Sections 15, 17 and 18

Application to Serve – Town Clerk Elisabeth Verde

