

## Select Board Meeting Minutes

September 19, 2023, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; DPW Director Jarrod Cabral; Fire Chief Timothy Collins; Health and Conservation Agent Emily Beebe; Bob Higgins-Steele (Truro Voter); Jack Riemer (Truro Voter); Mara Glatzel (Chair of the Local Comprehensive Plan Committee); Anne Greenbaum (Truro Voter); Ken Oxtoby (Co-Chair of the Walsh Property Community Planning Committee); Ellen Breslin (Co-Chair of the Walsh Property Community Planning Committee); Jeff Fischer (Member of the Walsh Property Community Planning Committee); Betty Gallo (Member of the Walsh Property Community Planning Committee); Kevin Kuechler (Truro Voter); Joan Holt (Truro Voter)

Chair Reed called the meeting to order at 5:00 pm and read the information for the public to access the meeting on Channel 8 and participate. Chair Reed introduced the Members and Town staff present.

### **PUBLIC COMMENT**

Prior to recognizing any individual for public comment, Chair Reed read aloud the public comment rules.

Chair Reed recognized the following individuals who commented on various topics not on the agenda in accordance with the Open Meeting Law: Bob Higgins-Steele, Jack Riemer, and DPW Director Cabral.

### **PUBLIC HEARINGS**

None

### **INTRODUCTION TO NEW EMPLOYEES**

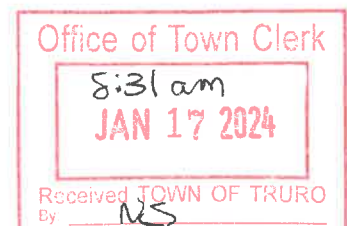
None

### **BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

None

### **STAFF/COMMITTEE UPDATES**

A. Firefighter-Paramedic Recruitment Video Presentation  
Presenter: Timothy Collins, Fire Chief



Fire Chief Collins introduced the presentation of the video with input from Town Manager Tangeman.

#### **TABLED ITEMS**

None

#### **SELECT BOARD ACTION**

##### **A. Discussion and Vote to Recommend Special Town Meeting Articles**

Presenter: Darrin Tangeman, Town Manager

Prior to the discussion, Chair Reed asked if there was a quorum present of the Walsh Property Community Planning Committee and the Local Comprehensive Plan Committee. There was not a quorum present from either committee.

Chair Reed announced that the first article discussed would be the adoption of the ***Local Comprehensive Plan article*** and recognized Chair Glatzel who provided an update to include the final draft which will be ready by October 2, 2023. Chair Glatzel added that photographs, maps, and local art will be included in the final draft and printed prior to the Town Meeting. The public will have ample time to review it before the Town Meeting. Members thanked Chair Glatzel and the committee members for their hard work.

Chair Reed asked if any member of the public wanted to comment and there were none.

**Chair Reed made a motion to recommend the adoption of the Local Comprehensive Plan as printed. Member Weinstein seconded the motion.**

##### **Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas - Aye**

**Member Weinstein - Aye**

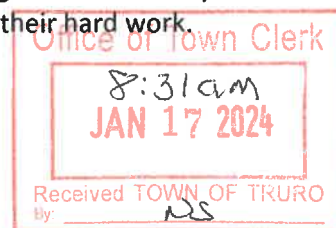
**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

Chair Reed announced that the next article to be discussed was the ***Ad Hoc Walsh Property Advisory Committee*** and Member Rein reviewed the major points of the proposal with the Members. Ms. Greenbaum also provided input on the proposal as did WPCPC Co-Chair Oxtoby. Following a brief discussion, Chair Reed announced that this item would be voted on at the Select Board's meeting on September 26, 2023.

The next article discussed was the adoption of the ***Walsh Property Community Planning Committee Recommendations***. Chair Reed recognized WPCPC Co-Chair Oxtoby who introduced members of the WPCPC who were present at the meeting either in-person or virtually: Co-Chair Breslin, Member Fischer, and Member Gallo. Co-Chair Oxtoby then presented the WPCPC voting results which were voted upon last week on the recommendations. WPCPC Co-Chair Breslin provided input following Co-Chair Oxtoby's presentation. Members thanked the former and current members of the WPCPC for their hard work.



Members and the WPCPC members discussed the following highlighted topics: the absence of the subject of “build your own lots” in the WPCPC’s recommendations but the inclusion of the subject in the WPCPC’s report; and the concern about the density of the property and potential habitat regulations affecting housing units. Chair Reed cautioned that one should expect amendments at the Town Meeting on this article.

Chair Reed invited members of the public to comment and there were none.

**Chair Reed made a motion to recommend the adoption of the Walsh Property Community Planning Committee Recommendations as printed.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas - Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

Chair Reed announced that the next article to be discussed would be the article to ***Amend General Bylaws to Add New Chapter IX Stormwater Management by Drainage, Erosion and Sediment Control.***

Chair Reed recognized Assistant Town Manager Clark who provided comments from Town Counsel, encouraged the Members to discuss potential changes or edits, and at the request of Town Counsel, postpone a final vote until the next meeting on September 26, 2023, after Town staff has made any corrections or edits and Town Counsel has had the opportunity for another legal review.

Members thanked the Health and Conservation team for their hard work.

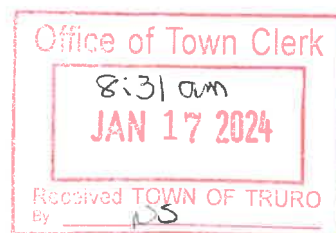
Chair Reed recognized the following individuals for public comment on this topic: Mr. Riemer, Health and Conservation Agent Beebe, and DPW Director Cabral. Chair Reed reiterated that the vote on this article would take place on September 26, 2023.

Chair Reed announced that the next discussion was the article to ***Amend General Bylaws Chapter IV Public Safety to Add New Section 8 Curb Cuts.***

Chair Reed recognized DPW Director Cabral who noted that Assistant Town Manager Clark, Town Planner/Land Use Barbara Carboni, Health and Conservation Agent Beebe had contributed to this article.

Members and DPW Director Cabral discussed the following highlighted topics: the circumstances under which a variance would be required; the construction of curb cuts and 300’ of sight line clearance; and the need for a mechanism where people contemplating construction are made aware by the Building Commissioner of the curb cut and 300’ of sight line clearance requirement.

Chair Reed recognized the following individuals for public comment on this topic: Mr. Riemer and Health and Conservation Agent Beebe.



Chair Reed made a motion to recommend to Amend *General Bylaws Chapter IV Public Safety to Add New Section 8 Curb Cuts* as printed.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Chair Reed announced that the next article to be discussed would be the petitioned article *DPW Campus Design and Development Project for Town Hall Hill* and recognized Mr. Kuechler who requested to postpone the DPW Study Group's presentation tonight until next week due to a miscommunication on when they would present and Mr. Garrett's inability to be present this evening. The request was accepted without objection by the Members and the presentation will be on the Select Board's agenda for the meeting on September 26, 2023.

Chair Reed recognized DPW Director Cabral who provided background and then discussed questions with the Members which arose from a review of the DPW Study Group's proposal. Several topics included: the cost analysis; the RFP process; the need for state certifications for contractors who bid on aspects of the RFP; insurance coverages for contractors to include error and omissions; the lack of local contractors bidding on the RFP; heating the DPW garage at 40 degrees Fahrenheit to preserve vehicular equipment; the wash bay; and swapping out of a generator and its benefits.

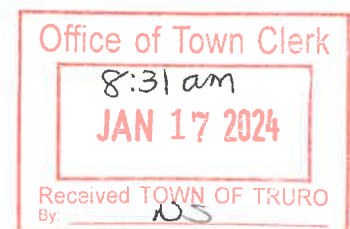
After DPW Director Cabral's comments, Chair Reed invited Mr. Kuechler to respond to DPW Director Cabral's comments or ask additional questions. Mr. Kuechler asked about the cost of the parking area around Snow's Field to accommodate the well; the cost of the fence for Snow's Field; and the cost of an easement. Members and Town staff had no other questions or comments.

Chair Reed announced that the next article to be discussed would be *the Select Board version of the article for a Senior Pass Program*.

Chair Reed stated that the Members were in favor of the spirit of the article for a Senior Pass Program. Assistant Town Manager Clark and the Members reviewed the comments from the Town Counsel on the advisory vote regarding the pilot program of the Senior Pass Program and the language of the article.

Town Manager Tangeman, Assistant Town Manager Clark, and the Members discussed the need to continue the discussion on this article and the need for more specificity in the article.

Several highlighted topics discussed included: the complexity of the program; consideration to raise the age of eligibility from 60 to 70; the presence of the senior pass holder or the listed caregiver to enter the Transfer Station or Truro beaches; the impact of a Senior Pass Program on the Town budget; the challenges of the program; residency and age requirements for the program; and the defining of "other residents".



Chair Reed recognized Ms. Greenbaum who commented on this topic. After Ms. Greenbaum's comments, Chair Reed polled the Members and a majority agreed to move the vote on this item to the agenda for the meeting on September 26, 2023.

Chair Reed then announced that *the petitioned article for a Senior Pass Program* would now be discussed. Chair Reed asked if Ms. Holt was present and if she would like to comment. Ms. Holt said that she had submitted an explanation for the petitioned article, but it was not included in tonight's packet. Chair Reed said that she would check with Town staff to make sure that it was included for next week's meeting. No vote was taken.

**B. Presentation of Public Works Facility Virtual Tour**  
**Presenter: Jarrod Cabral, DPW Director**

Chair Reed recognized DPW Director Cabral who provided background information on the video and the need to inform a larger majority of the public about the DPW facility. DPW Director Cabral thanked Ms. Ward and Health and Conservation Agent Beebe for their hard work on this project. DPW Director Cabral then introduced and played the 20-minute video that provided a virtual tour of the DPW facility.

After viewing the video, Members expressed their appreciation for the video and their concerns for the current state of the DPW facility, the impact on the DPW employees who work there, and the need for moving forward in this process.

**CONSENT AGENDA**

**A. Review/Approve and Authorize Signature:**

1. Massachusetts Community Development Block Grant Program Contract

**B. Review and Approve Appointment Renewals: NONE**

**C. Review and Approve Select Board Minutes: NONE**

**Chair Reed made a motion to approve the Consent Agenda as printed in the packet.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas - Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

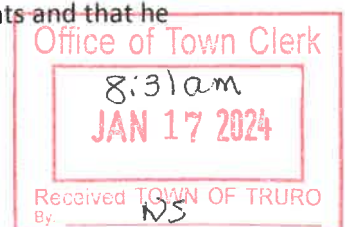
**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**SELECT BOARD REPORTS/COMMENTS**

Member Rein thanked the Local Comprehensive Plan Committee, the Walsh Property Community Planning Committee and the Town staff for their hard work and accomplishments.

Member Weinstein commented that he concurred with Member Rein's comments and that he appreciated the efforts of Ms. Holt who submitted a petitioned article.



Member Dundas thanked everyone who participated in Truro Treasures this past weekend and the weather did impact attendance. Member Dundas said that he looked forward to next year's event.

Vice Chair Areson thanked those who came out and participated in the public forum on municipal government last week. Vice Chair Areson expressed disappointment about the turnout, and she was grateful that it was recorded so people may view it at their convenience. Vice Chair Areson noted that she and Town Manager Tangeman had a meeting last week with the Truro Part-time Resident Taxpayers' Association and they are making the effort to continue discussions with the group.

Chair Reed concurred with other Members' comments, and she especially acknowledged Katy Ward for her contributions to the Town through the videos she created for the fire department and the DPW. Chair Reed noted that it is the Select Board's responsibility to share this body of work with the community so she would reach out to the Town Moderator to request the showing of the DPW facility meeting at Pre-Town Meeting and at Town Meeting. Chair Reed asked the Members to consider reaching out to the Town Moderator as well.

Chair Reed recognized Member Weinstein who thanked Harbormaster and Shellfish Constable Jackett and his colleagues for the actions which they took to protect the harbor and fleet during the recent storm.

#### **TOWN MANAGER REPORT**

Town Manager Tangeman had no comments this evening and briefly reviewed the agenda for the meeting on September 26, 2023, with input from Chair Reed. Chair Reed noted that the Town should look at a Public Comment Policy and Town Counsel John Giorgio of KP Law had recently assisted the Town of Nantucket with such a policy.

Chair Reed recognized Member Rein who requested an update on Cloverleaf at a future meeting. There were no objections.

**Member Weinstein made a motion to adjourn at 8:25 pm.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson - Aye**

**Member Dundas - Aye**

**Member Weinstein - Aye**

**Member Rein - Aye**

**Chair Reed - Aye**

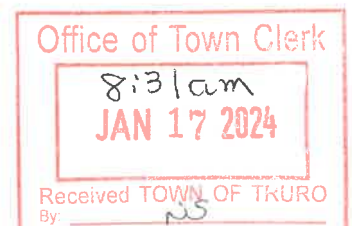
**So voted, 5-0-0, motion carries.**

Respectfully submitted,



Alexander O. Powers

Board/Committee/Commission Support Staff



*Kristen Reed*

Kristen Reed, Chair

*Susan Areson*

Susan Areson, Vice Chair

*John Dundas*

John Dundas, Clerk

*Stephanie Rein*

Stephanie Rein, Member

*Robert Weinstein*

Robert Weinstein, Member

**Public Records Material Attachments**

Legal Notice

Articles for Consideration on 9/19/2023

Ad Hoc Walsh Property Advisory Committee Article

Walsh Property Community Planning Committee Recommendations

Local Comprehensive Plan

Massachusetts Community Development Block Grant Program Contract

