

Select Board Meeting Minutes

August 22, 2023, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Robert Weinstein-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Tim Collins-Fire Chief; Jarrod Cabral-DPW Director; Alex Lessin-Finance Director; Daren Compton-Firefighter; Benjamin Spadaro-Firefighter; Kristen Arute (Applicant to Serve); Jeffrey Fischer (Applicant to Serve); David Leviatin (Applicant to Serve); Gabrielle Ment (Applicant to Serve); Raphael Richter (Applicant to Serve); Daniel Winslow (Applicant to Serve); Tim Hickey (Truro Voter); Karen Ruymann (Truro Voter); Jack Riemer (Truro Voter); Kevin Kuechler (Truro Voter); Kent Shutt (GM of Travel Paramedicine at Best Practice Medicine); Maddie Anderson (Traveling Paramedic at Best Practice Medicine); Jesse Prima (Traveling Paramedic at Best Practice Medicine); Finance Committee Chair Bob Panessiti; Finance Committee Member Lori Meads; Finance Committee Vice Chair Raphael Richter; Concert Committee Co-Chair Ken Field; Concert Committee Co-Chair Tim Hickey; Charlo Maurer (Applicant to Serve); Anne Greenbaum (Truro Voter); Joan Holt (Truro Voter);

Chair Reed called the meeting to order at 5:00 pm and read the information for the public to access the meeting and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Chair Reed recognized the following individuals who commented on various topics not on the agenda in accordance with the Open Meeting Law: Mr. Hickey, Ms. Ruymann, Mr. Riemer, Mr. Kuechler, and Town Manager Tangeman.

PUBLIC HEARINGS

None

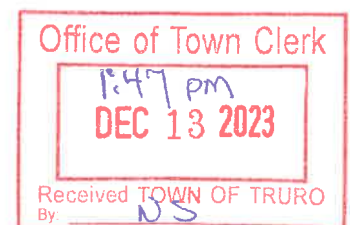
INTRODUCTION TO NEW EMPLOYEES

A. Daren Compton and Benjamin Spadaro, Firefighter- Paramedics, Fire Department

Chief Collins introduced Firefighters – Paramedics Spadaro (in-person) and Compton (via Zoom) and Members welcomed them to the Fire Department.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

None



STAFF/COMMITTEE UPDATES

- A. Update on Advanced Life Support in Truro and Introduction to Best Practice Medicine (Travel Paramedic Agency) Presenter: Darrin Tangeman - Town Manager, Timothy Collins - Fire Chief, and Kent Shutt – GM of Travel Paramedicine at Best Practice Medicine

Town Manager Tangeman and Fire Chief Collins provided a status update on the transition of Advanced Life Support services in Truro, to include staffing updates, ambulance transport billing services and an introduction to Best Practice Medicine. Staff from Best Practice Medicine joined the meeting and met the Board and the community to answer questions about the company. Town Manager Tangeman introduced Mr. Shutt who provided background information about his company. Mr. Shutt introduced Paramedic Anderson and Paramedic Prima who are currently supporting Truro for up to the next 6 months.

Chair Reed, Chief Collins, Mr. Shutt, Town Manager Tangeman, and Members discussed the following highlighted topics: housing in Orleans for the 2 traveling paramedics for 6 months; traveling paramedics transitioning to full-time employees with the municipalities to which they were placed; 71 North Pamet and securing the lease with the Truro Conservation Trust for housing for traveling paramedics; Lower Cape Ambulance Association terminating service on September 1, 2023; an update on the firefighter – paramedics positions approved at Town Meeting.

TABLED ITEMS

None

SELECT BOARD ACTION

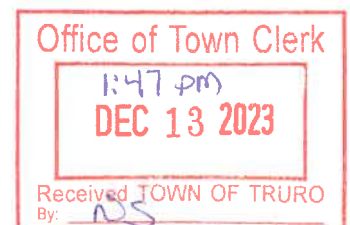
- A. Walsh Property Community Planning Committee: Possible Appointment of Full Member; Possible Related Charge Changes to Membership; and Extension of Expiration Dates for Membership Terms Presenter: Darrin Tangeman, Town Manager, and Stephanie Rein, Select Board

Chair Reed provided an explanation on this action and announced the names of the candidates who expressed interest in serving on the Walsh Property Community Planning Committee (WPCPC). Members stated that they had reviewed the Applicants' applications and thanked all of them for their willingness to serve. The Members voiced their support to elevate one of the alternate members to the full-member seat and decrease the number of alternate members from two to one. Chair Reed then announced that the Members would move forward with two alternate members and thanked the other Applicants for their interest but hoped that they would find other opportunities to serve on other committees.

Chair Reed welcomed Mr. Fischer and Mr. Richter who both expressed their interest in serving on the WCPC as a full-time Member and as an alternate Member respectively.

Member Rein made a motion to appoint Jeffrey Fischer to an unexpired full-member seat on the Walsh Property Community Planning Committee for a term expiring on October 21, 2023.

Member Weinstein seconded the motion.



Roll Call Vote:

Vice Chair Areson - Aye
Member Dundas - Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 5-0-0, motion carries.

Member Rein made a motion to revise the Walsh Property Community Planning Committee Charge to decrease the number of alternate members from two to one, as provided.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye
Member Dundas - Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 5-0-0, motion carries.

Member Rein made a motion to extend the appointments of all Walsh Property Community Planning Committee members from October 13, 2023 to October 21, 2023.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye
Member Dundas - Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 5-0-0, motion carries.

Chair Reed made a motion to appoint Raphael Richter to an unexpired alternate member seat on the Walsh Property Community Planning Committee for a term expiring on October 21, 2023.

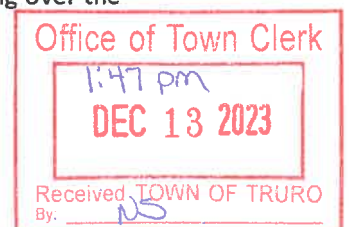
Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye
Member Dundas - Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 5-0-0, motion carries.

- B. JOINT AGENDA ITEM WITH THE FINANCE COMMITTEE: Vote to Approve/Direct the Town Manager to Pursue LCAA Ambulance utilizing Fire/EMS Capital Outlay Funds and Recommend Path Forward for Additional Funding Presenter: Timothy Collins, Fire Chief, and Alex Lessin, Finance Director**

Town Manager Tangeman provided background information on this topic before turning over the presentation to Chief Collins and Finance Director Lessin.



Following their presentation, Finance Committee Chair Bob Panessiti called a Finance Committee meeting to order for a discussion of this topic with Member Meads and Member Richter. The three members of the Finance Committee voiced their support for the Select Board's expected motion and did so by unanimous 3-0-0 vote. Chair Panessiti then closed the Finance Committee meeting.

Member Dundas made a motion to direct staff to pursue the purchase of the Lower Cape Ambulance Association Ambulance and to approve the use of a portion of the Transfer funds approved on May 23, 2023 encumbered into FY2024 line item 02022058-587000 F/R/EMS Capital: Replacement Equipment.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

- C. Review and Establish Concert Committee as Standing Committee, Approve Charge for Concert Committee, and Appointment of New Member Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman asked Assistant Town Manager Clark to provide background information on this topic. Members discussed with Co-Chairs Field and Hickey the need for 9 members of the Concert Committee and the need for 5 members to be present as a quorum for any committee meeting and voting actions.

Chair Reed made a motion to establish the Concert Committee as a standing committee and adopt the Truro Concert Committee charge as presented.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Vice Chair Areson made a motion to amend the Concert Committee charge to make membership 7 voting members and 2 alternate members. The membership may be increased or lowered in seats by a vote of the Select Board.

Member Rein seconded the motion.

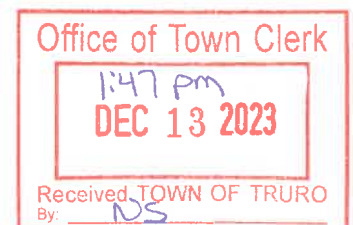
Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye



Chair Reed – Aye

So voted, 5-0-0, motion carries.

Chair Reed then led the interview of Ms. Maurer to serve on the Concert Committee with the Members.

Vice Chair Areson made a motion to appoint Charlo Maurer as an alternate member to the Concert Committee for a three-year term expiring June 30, 2024.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

- D. Review and Approve Charge for Ad Hoc Building Committee for Public Works Facility**
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman provided background information on this topic with input from DPW Director Cabral to the Members.

Vice Chair Areson made a motion to adopt the Ad Hoc Committee for the Public Works Facility charge, as proposed.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

- E. Public Works Facility General Update, Funding Options, and Discussion and Possible Vote on Special Town Meeting Article**
Presenter: Jarrod Cabral, Public Works Director

DPW Director Cabral provided an update on this topic to the Members with input from Town Manager Tangeman, Assistant Town Manager Clark and Finance Director Lessin. Members and DPW Director Cabral and Finance Director Lessin discussed the options presented by DPW Director Cabral and included in Select Board Agenda Item 7E.

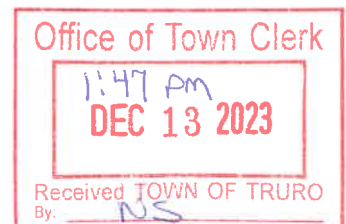
Chair Reed made a motion to direct staff to prepare 2 Articles associated Option 1 and Option 2 ballot questions for the engineering and construction costs for the new Public Works Facility with amended language provided by Vice Chair Areson.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye



Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 5-0-0, motion carries.

F. Referral of Zoning Bylaw Amendments Presenter: Darrin Tangeman, Town Manager

Vice Chair Areson made a motion to refer the proposed bylaw amendments to the Planning Board for public hearing pursuant to MGL c.40A, §5.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

G. Discussion and Vote to Recommend Special Town Meeting Articles Presenter: Darrin Tangeman, Town Manager

Prior to this discussion, Chair Reed announced that the Members would not vote on recommended Special Town Meeting Articles this evening.

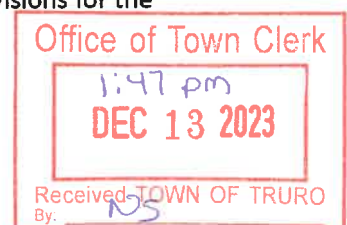
Chair Reed recognized Mr. Kuechler who presented his citizen-petitioned Article regarding the DPW campus design and development project for Town Hall Hill. After Mr. Kuechler's presentation, he thanked the Members for their consideration.

Following Mr. Kuechler's comments, the Members, Town Manager Tangeman, and Mr. Kuechler discussed the potential conflict of interest by individuals who are part of the DPW Study Group.

Chair Reed recognized Ms. Greenbaum who presented her citizen-petitioned Article as a private citizen and not as the chair of the Planning Board. This Article is to continue the work of having community representation in the ongoing design and development process with the Walsh property and incorporates a few lessons learned from the current Walsh Property Community Planning Committee. There were no questions or comments from the Members or the public.

Chair Reed recognized Ms. Holt who first expressed appreciation for the Truro Fire Department and then presented her citizen-petition for a Senior Pass Program. Ms. Holt asked the Members for their support. Members thanked Ms. Holt for her efforts and asked her the following questions: the financial impact of the Senior Pass Program as related to the Town budget and revenue, the application of the Senior Pass Program to second-home property owners, and the Commonwealth of Massachusetts' definition of "senior citizen" as age 60.

Chair Reed announced that the Duplex and Special Permit Bylaw amendments would not be presented by Ms. Greenbaum but Members would discuss without any presentations. Assistant Town Manager Clark added input to the discussion. Chair Reed noted that KP Law had suggested revisions for the



Planning Board regarding the Duplex articles and Ms. Greenbaum stated that the Planning Board had not yet received them. Chair Reed noted that they were on the way to the Planning Board.

Chair Reed made a motion to refer the proposed Bylaw amendments to the Planning Board for public hearing pursuant to Massachusetts General Law Chapter 40A §5.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. One-Day Alcohol License Application-Truro Historical Society (Highland House Museum)

2. Sunday One-Day Entertainment License Application-Vinegrass Festival at Truro Vineyards

3. Sunday One-Day Entertainment License Application-Truro Treasures Grape Stomp at Truro Vineyards

B. Review and Approve Appointment Renewals: NONE

C. Review and Approve Select Board Minutes: NONE

Chair Reed made a motion to approve the Consent Agenda as printed in the packet.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

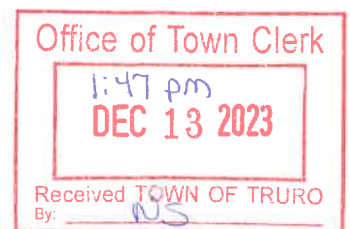
Chair Reed – Aye

So voted, 5-0-0, motion carries.

SELECT BOARD REPORTS/COMMENTS

Member Rein thanked Health and Conservation Agent Emily Beebe and Assistant Health and Conservation Agent Courtney Warren for their assistance with a resident who did not have well water for five days. The Town staff were able to resolve the residents' issue within ten minutes upon their arrival at the home demonstrating their skills and expertise.

Member Weinstein thanked whoever organized the recent Walsh Property discussion and the meeting was very successful. Member Weinstein also thanked Vice Chair Areson and Member Dundas for their attendance at the recent Walsh Property Community Planning Committee meeting.



Member Dundas thanked the Walsh Property Community Planning Committee (WPCPC) for the recent meeting as it was a successful event. Member Dundas also thanked Health and Conservation Agent Emily Beebe and the Board of Health for their professionalism helping the residents of Truro. The Cemetery Commission thanked the DPW for help keeping the roads safe despite the heavy recent rain.

Vice Chair Areson thanked the WPCPC for the recent meeting and noted that it was well attended. Vice Chair Areson noted that the WPCPC still had a lot of work to be done to revise the plan. Vice Chair Areson also provided an update on Select Board hours and the Local Comprehensive Plan Committee (LCPC). A final draft will be submitted to the Select Board and there will be a public forum on September 7, 2023, at 5 pm, at the Community Center. Childcare will be available. Vice Chair Areson suggested adding the LCPC's final draft to the agenda of a future Select Board meeting and there were no objections.

Chair Reed thanked the Healey-Driscoll Administration for their work to obtain funding for the Bourne and Sagamore Bridges.

TOWN MANAGER REPORT

Town Manager Tangeman said that tomorrow the Town staff will release a 22-minute video on the DPW Facility project and will include DPW Director Jarrod Cabral and Health and Conservation Agent Beebe. Town Manager Tangeman also discussed the significant increase in public records requests over the last several months and the negative impact on Town staff. If this trend continues, the Town will need someone whose sole responsibility is to manage the requests and this process. Town Manager Tangeman also said that he will put out a notification for another "Town Manager Coffee" for next Monday as the last one was well attended. More information will be provided tomorrow.

Town Manager Tangeman then reviewed the agenda for the next meeting on September 12, 2023.

After Town Manager Tangeman's report, Chair Reed reminded the Members about goals and objectives suspense dates for completion and requested that Members review and manage the ones to which they were assigned. Chair Reed requested an update on the Housing Production Plan and Assistant Town Manager Clark stated that the Planning Board was awaiting a revised version from the Truro Housing Authority. Chair Reed asked Town Manager Tangeman for the Town staff to reach out to the Truro Housing Authority as it would be a wonderful opportunity to have a completed Housing Production Plan by the end of the year.

Member Dundas made a motion to adjourn at 8:25 pm.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

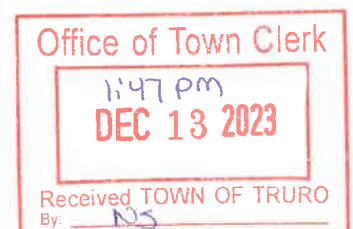
Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.



Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff



Kristen Reed, Chair



Susan Areson, Vice Chair



John Dundas, Clerk



Stephanie Rein, Member



Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

Draft Revised Charge of Walsh Property Community Planning Committee

Application to Serve – Kristen Arute

Application to Serve – Jeffrey Fischer

Application to Serve – David Leviatin

Application to Serve – Gabrielle Ment

Application to Serve – Raphael Richter

Application to Serve – Daniel Winslow

Final Fire Apparatus Proposal for Braum Ambulance

DPW Vehicle Onboarding Assessment

Select Board Meeting Minutes of September 2, 2001 Meeting

Truro Concert Committee Mission Statement from Website

Draft Truro Concert Committee Charge

Application to Serve – Charlo Maurer

Draft Ad Hoc Building Committee for Public Works Facility Charge

§ 40.1 - Duplex Houses

§30.8(B) - Special Permits

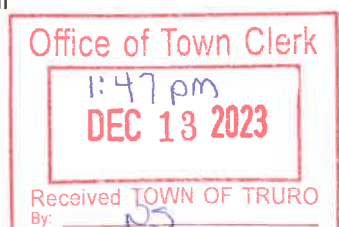
Citizen's Petition-Article to Continue community Involvement in the Walsh Design and Development Process

Citizen's Petition- DPW Campus Design and Development Project for Town Hall Hill

Citizen's Petition- Senior Pass Program

One-Day Alcohol License Application for Truro Historical Society

One-Day Entertainment Application – Vinegrass



One-Day Entertainment Application – Truro Vineyards

Public Comment Statement (dated 8/22/2023) RE: Conflicts of Interest – Karen Ruymann (for inclusion into these Select Board Meeting Minutes per Town staff email dated 8/24/2023)

