

Select Board Meeting Minutes

January 17, 2023, Budget Task Force Meeting

Via GoToMeeting Platform

Select Board Members Present: John Dundas-Clerk, Sue Areson-Member, Stephanie Rein-Member

Select Board Members Absent: Kristen Reed-Chair, Robert Weinstein-Vice Chair

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Kaci Fullerton-Town Clerk, Alex Lessin-Finance Director, David Wennerberg-IT Director, Trudi Brazil-Town Accountant, Rich Stevens-Building Commissioner, Jon Nahas-Principal Assessor, Stephanie Costigan-Truro School Superintendent, Robert Panessiti-Finance Committee (FinCom) Chair, Rich Wood-Finance Committee (FinCom) Vice Chair, Kolby Blehm-Truro School Committee Chair, Christine Markowski

FinCom Chair Panessiti called the meeting to order at 8:30 am as Chair Reed was unable to attend.

Select Board Member Dundas opened the meeting after conducting a roll call vote of Select Board members present. FinCom Chair Panessiti then introduced the Town staff and FinCom members present.

FinCom Chair Panessiti led the discussions and reviews of the FY2024 Budget for the following departments: Buildings/Inspections, Finance, Clerk, and Information Technology.

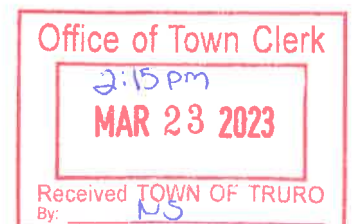
Building/Inspections

FinCom Chair Panessiti recognized Building Commissioner Stevens who presented an organizational overview of the Building Department, the narrative summary, and the budget highlights for the FY2024 Budget. Members discussed part-time staff within the department and the mobile online permitting application capability.

Finance

FinCom Chair Panessiti recognized Principal Assessor Nahas who presented an organizational overview of the Assessing Department, the narrative summary, and the budget highlights for the Assessing Department's FY2024 budget. Members and Town staff discussed the storage expenses for mapping, the annual \$6,000 aerial survey photograph subscription for service, any potential increase in the annual \$6,000 aerial survey photograph subscription, and any changes for the accreditation process for professional development.

Principal Assessor Nahas then presented the Parking Magistrate Department's organizational overview, the narrative summary, and the budget highlights for the FY2024 Budget. Members and Town staff discussed the collection rates and the amount of revenue collected from violations, the enforcement to prevent registration renewals of vehicles for owners who have not paid violations, and the inability of violators to purchase a Truro beach sticker with unpaid violations.



FinCom Chair Panessiti recognized Town Accountant Brazil who presented the Accounting Department's organizational overview, the narrative summary, and the budget highlights for the FY2024 Budget. Members and Town staff discussed ClearGov, digitization adherence to the Commonwealth of Massachusetts' guidelines regarding documentation and the documentation retention requirements.

FinCom Chair Panessiti recognized Finance Director Lessin who thanked the entire Finance Department for their hard work. Finance Director Lessin then presented the Finance Director/Treasurer/Collector's organizational overview, the narrative summary, and the budget highlights for the FY2024 Budget. There were no questions or comments from the Members.

Clerk

FinCom Chair Panessiti recognized Town Clerk Fullerton who provided the Town Clerk's organizational overview, the narrative summary, and the budget highlights for the FY2024 Budget. Members and Town staff discussed the Harmari Tools approval, the rental registration fee and differences in revenue, the March 2023 deadline for the end of approval for remote meetings and the impact on Town staff for hybrid meetings, and the community's concerns regarding public participation for remote meetings.

Information Technology

FinCom Chair Panessiti recognized IT Director Wennerberg who provided the IT Department's organizational overview, the narrative summary, and the budget highlights for the FY2024 Budget. Members and Town staff discussed the IT support and coverage due to increased workload for a department of one individual, continuity of IT support if the IT Director is unavailable, Barnstable County onsite support schedule per month, and web-based hardware (and mobile applications) support for new software.

FinCom Chair Panessiti thanked all the participants and presenters. Finance Director Lessin announced that the next Budget Task Force meeting would be held on January 24, 2023, at 8:30 am. Budgets scheduled to present are Library, Planning, and (tentatively) School.

Member Dundas made a motion to adjourn the meeting at 9:55 am.

Member Areson seconded the motion.

Roll Call Vote

Member Dundas – Aye

Member Areson – Aye

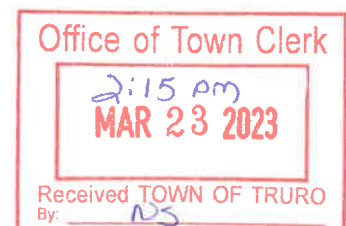
Member Rein – Aye

So voted, 3-0-0, motion carries.

Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff





Darrin K. Tangeman Under the Authority of the Truro Select Board

Public Records Material Attachment

Legal Notice

