

Select Board Meeting Minutes

November 15, 2022, Meeting

Via GoToMeeting Platform

Select Board Members Present: Kristen Reed-Chair, Robert Weinstein-Vice Chair, John Dundas-Clerk, Susan Areson-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Jarrod Cabral-DPW Director, Tony Jackett-Harbormaster, Betty Gallo-Member of the Truro Housing Authority

Chair Reed called the meeting to order at 5:01 pm.

**PUBLIC COMMENT**

There were no public comments.

**PUBLIC HEARINGS**

None

**INTRODUCTION TO NEW EMPLOYEES**

None

**BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

None

**STAFF/COMMITTEE UPDATES**

None

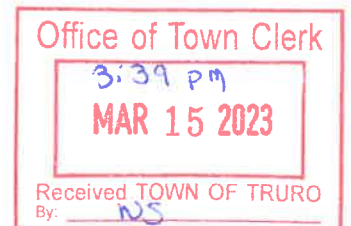
**TABLED ITEMS**

None

**SELECT BOARD ACTION**

A. Presentation on Results of Port to Port: Profiles and Analysis of the Massachusetts Commercial Fishery-Presenter: Doreen Leggett, Community Journalist and Communications Officer of the Cape Cod Commercial Fishermen's Alliance (CCCFA)

Chair Reed introduced Ms. Leggett who briefly provided historical background on the creation of the CCCFA and the establishment of commercial fishery profiles and analysis of commercial fishing ports in



Massachusetts. Ms. Leggett appeared at this evening's meeting to raise awareness of Truro's commercial fishery profile released by a 2021 Massachusetts report that was prepared with input from the harbormaster. Ms. Leggett reviewed Truro's port profile data with the Members and highlighted the issues of dredging, limited parking, the need for increased recreational dock space, available grants, and regional collaborations which are important to the success of Truro's commercial fishing industry.

Chair Reed thanked Ms. Leggett for her presentation and then recognized Harbormaster Jackett who provided an overview of Truro's current commercial fishery conditions as well as challenges affecting local commercial fishermen. A discussion followed among Members, Harbormaster Jackett, and Ms. Leggett to further explore the CCCFA's increased numbers in membership; the accuracy of the report's identification of 37 vessels with a Truro homeport; the definition of a "**permitted harvester**" as the report indicated 44 permitted harvesters with a Truro address; and the notation in the report that Truro's ramp and hoist need repair as Truro does not have a hoist.

Vice Chair Weinstein noted that if the reported information is indeed accurate it would present Truro with the opportunity to put pressure on the Commonwealth's Division of Marine Fisheries, through the division's public access grants, to improve Truro's harbor. Chair Reed asked Ms. Leggett to continue the dialogue with Vice Chair Weinstein through coordination with Town staff. Ms. Leggett thanked the Members and left the meeting.

B. Discuss and Potentially Adopt a Community Service Award Program Presenter-John Dundas, Select Board Clerk

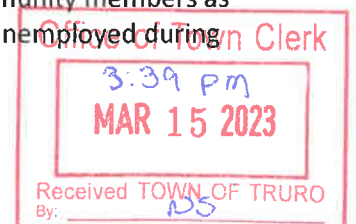
Chair Reed recognized Member Dundas who thanked Town Manager Tangeman and Assistant Town Manager Clark for their support in this endeavor. Member Dundas provided background on the establishment of this community service award program named in honor of Fred Todd, a longtime community volunteer and beloved resident of Truro who had recently passed away. Member Dundas noted that Mr. Todd's family members were delighted that this award was named in Mr. Todd's honor.

Member Dundas reviewed the criteria for nominations, voting on the nominations, the development of a recognition coin and certificate, and the public presentation to the awardee by the Town leadership and a member of the Todd family. Members discussed the criteria, the nomination process, and unanimously supported the establishment of this award program. Member Dundas thanked the Members for their input and comments. Member Dundas proposed that he incorporate the Members' suggestions and return with a more completed document at the next meeting.

Chair Reed thanked Member Dundas and noted that this will be a tabled item for the next meeting in December.

C. Review and Approve Allocation of Affordable Housing Trust Funds for Rental Assistance Program- Presenter: Betty Gallo, Truro Housing Authority (THA) Member

Chair Reed recognized Ms. Gallo who provided background on the program as well as the status of budgeted funds and grant monies to support participants in the program. Participants apply for financial support to reduce utility costs and access community food resources. Ms. Gallo stated that six Truro families are currently enrolled in the program and that five families were in the process of enrollment. Ms. Gallo noted that the THA is developing an outreach program to reach more community members as the Housing Production Plan indicated that as many as 25% of Truro's residents are unemployed during



the off-season. Ms. Gallo requested the allocation of trust funds in the amount of \$50,000 per year be extended for an additional two years.

Members thanked Ms. Gallo for her efforts and voiced their support for the program moving forward.

**Vice Chair Weinstein made a motion to allocate up to \$50,000 for this year and another \$50,000 for next year, totaling \$100,000, from the Affordable Housing Trust Fund for the Rental Assistance Program.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed - Aye**

**So voted, 5-0-0, motion carries.**

Chair Reed recognized Ms. Gallo who thanked the Members. Ms. Gallo also thanked Assistant Town Manager Clark, Town Planner/Land Use Counsel Barbara Carboni, and Town Administration's Executive Assistant Noelle Scoullar for their help in this process.

**D. Review and Approve Request for DPW Excavator Purchase-Presenter: Jarrod Cabral, Public Works Director**

Chair Reed recognized DPW Director Cabral who provided background and stated the need for this purchase in the amount of \$184,985. Members and DPW Director Cabral discussed the following topics: whether Truro should purchase an extended warranty (not purchased) and a brief review of the Chapter 90 Account and its purpose.

**Member Rein made a motion to approve the request for the purchase of the John Deer excavator and to authorize the Town Manager to sign the Chapter 90 authorization document.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

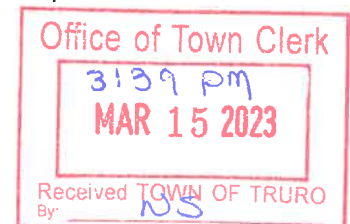
**Member Rein - Aye**

**Chair Reed - Aye**

**So voted, 5-0-0, motion carries.**

### **CONSENT AGENDA**

Chair Reed reviewed the Consent Agenda and Member Areson commented that the Select Board minutes from the October 11, 2022 meeting included a lengthy paragraph regarding the Select Board's Goals and Objectives. Member Areson suggested the paragraph be removed and replaced with the following language:



***“Select Board Members discussed progress on their 2022 Goals and Objectives. The discussion, actions, and progress made are reflected in a chart attached to these minutes.”***

Member Areson’s suggestion was supported by all the Members.

Prior to the vote on the Consent Agenda, Chair Reed recused herself from the portion of the Consent Agenda regarding the liquor licensing for Chequessett Chocolate.

- A. Review/Approve and Authorize Signature: None
- Review and Approve Appointment Renewals: None
- C. Review and Approve 2023 Annual Alcohol Licenses-Montano’s Restaurant, Truro Vineyards, and Pamet Valley Package
- D. Review and Approve the ABCC 2023 Renewal Certification Form for Alcohol Licenses
- E. Review and Approve Select Board Minutes; October 11, 2022

**Chair Reed made a motion to accept the Consent Agenda with the amended changes approved by the Select Board related to the Meeting Minutes of 10/11/22 and the recusal of Chair Reed regarding the Chequessett Chocolate licensing.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Dundas – Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed - Aye**

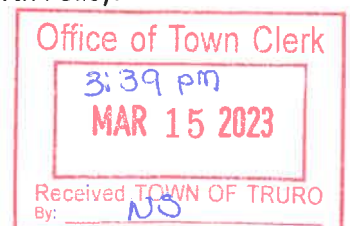
**So voted, 5-0-0, motion carries.**

#### **SELECT BOARD REPORTS/COMMENTS**

Vice Chair Weinstein said that deer hunting season has begun, and the public should be aware. Vice Chair Weinstein also reminded the public that deer hunting is permitted in the National Seashore.

Member Dundas said that the Truro Central School was hosting its annual Thanksgiving feast on Tuesday, November 22, 2022. Member Dundas reminded Members that he and Member Areson are working on a draft letter for the Planning Board and the Economic Development Committee. Member Dundas noted that it was his intent to add the draft letter to the agenda for the first Select Board meeting in December.

Member Areson said that the Open Space Committee will host a forum on Thursday, November 17, 2022, at 5:30 pm, to gather the public’s comments on the Open Space and Recreation Plan. Member Areson added that December 6, 2022, is also the start of the Budget Task Force’s hearings and she encouraged the public to attend. More information is available on the Town’s website and the meetings will be recorded. Member Areson also asked to add a discussion of in-person Select Board meetings to the agenda of an upcoming meeting. Member Areson requested that after the holidays that Select Board in office hours be reinstated as they are very important. The Local Comprehensive Plan Committee (LCPC) will meet on Monday to work on the Vision Statement and Growth Policy.



Member Rein said that the Town currently has three open surveys (Open Space and Recreation Plan, Cable and Internet Access, and the Library 5-Year Strategic Planning) which are available on the Town website and Member Rein encouraged residents to complete the surveys online.

Chair Reed said that she has received complaints from residents regarding tacks on National Seashore trails around Truro. Bicyclists have discovered tacks in their bicycle tires after the completion of their rides. Chair Reed requested anyone who is placing tacks on the trails to refrain from doing so as the tacks can severely injure wildlife.

#### **TOWN MANAGER REPORT**

Town Manager Tangeman announced that the Town had two firefighters/EMTs (Kate Dorsey and Braden Wilson) who graduated recently from the Stowe Fire Academy. Town Manager Tangeman said that Truro was awarded the MassDevelopment Underutilized Properties Program 2023 grant for \$900,000 to offset the cost of potential housing and other issues which need to be addressed with those funds. A more formal announcement of the grant will be forthcoming through a press release and it will detail how those monies will be spent. Town Manager Tangeman recognized Assistant Town Manager Clark and DPW Director Cabral for their efforts in obtaining the grant. Town Manager Tangeman congratulated Town Clerk Kaci Fullerton on a very successful election as it resulted in many voters participating in the election process.

#### **NEXT MEETING AGENDA**

Town Manager Tangeman provided an overview of the agenda for the next regular meeting on Wednesday, December 6, 2022.

**Member Areson made a motion to adjourn at 6:45 pm.**

**Chair Reed seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Dundas - Aye**

**Member Areson - Aye**

**Member Rein - Aye**

**Chair Reed - Aye**

**So voted, 5-0-0, motion carries.**

Respectfully submitted,

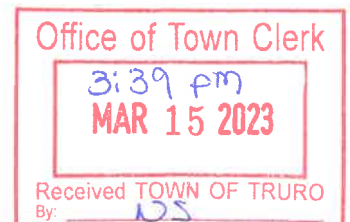


Alexander O. Powers



Darrin K. Tangeman Under the Authority of the Truro Select Board

**Public Records Material Attachments**



Legal Notice

Cape Cod Commercial Fishermen's Alliance General Introduction

Port Profile: Truro

Massachusetts Commercial Fishing Port Profiles

Criteria

Excavator Quote

Chapter 90 Project Request Form

2023 Annual Alcohol ABCC Applications-signed by business owners

Chief of Police Approval Memo

2022 Annual Alcohol Licenses

Annual Alcohol Beverages Control Commission Renewal Certification 2023

Email from FarmMaid Foods Inc. dba Chequessett Chocolate owner regarding 2023 license

