

Select Board Meeting Minutes

December 13, 2022, Meeting

Via GoToMeeting Platform

Select Board Members Present: Kristen Reed-Chair, Robert Weinstein-Vice Chair, John Dundas-Clerk, Susan Areson-Member, Stephanie Rein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Stephanie Costigan-Superintendent & Director of Student Services, Jarrod Cabral-DPW Director, Damion Clements-Director of Community Services, Austin Smith-Deputy Director of Recreation and Beach Department, Tony Jackett-Harbormaster, Jon Nahas-Principal Assessor, Emily Beebe-Health & Conservation Agent, Dan Smith-Member of the Shellfish Advisory Committee, Carol Harris-Chair of the Climate Action Committee, Mitchell Buck (P.E.)-Woods Hole Group, Nils Wiberg (P.E.)-Fuss & O'Neill, Cristina Kennedy-Massachusetts Division of Ecological Restoration, Timothy Richards-Resident and Abutter to Mill Pond Road Culvert, Michael Miller-Resident and Abutter to Mill Pond Road Culvert

Chair Reed called the meeting to order at 5:01 pm.

PUBLIC COMMENT

Chair Reed recognized Joan Holt, a Truro resident, who commented on the loss of services for senior residents, the reduction of staff, programs, and service hours at the Council of Aging.

PUBLIC HEARING

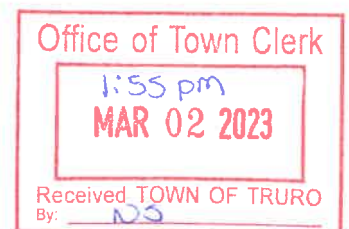
A. New Application for Aquaculture Development Area Grant-Douglas Grey, 6 Blackfish Rd-Presenters: Douglas Grey, Dan Smith (Shellfish Advisory Committee), Tony Jackett, Harbormaster

Chair Reed read Mr. Grey's application and endorsement of support from Harbormaster Jackett. Chair Reed recognized Mr. Grey who provided information as to why he would like to receive approval for his application.

Harbormaster Jackett noted that he had assisted Mr. Grey with his application and supported the application. Additionally, Mr. Smith noted that although Mr. Grey does not have a lot of experience in aquaculture, the Shellfish Advisory Committee supported Mr. Grey's application.

Members discussed the following topics with Mr. Grey: scalability of the operation by utilizing best practices to gain profitability as soon as possible, the use of flow and grow cages so the oysters may accumulate growth on the oyster shell, delineation of the grant area boundaries so recreational boaters in the Pamet Harbor are aware of the operation with the use of buoys and the possibility to add signage so the public is aware of the grant area.

Chair Reed invited the members of the public to comment and there were none.



Chair Reed invited Town staff to comment and there were none.

Vice Chair Weinstein made a motion to adjourn the hearing.

Member Areson seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Dundas – Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Vice Chair Weinstein made a motion to issue an aquaculture development area license to Douglas Grey of 6 Blackfish Road for grants #6-10 in the grant development area for a term of 2 years expiring December 31, 2024.

Member Areson seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Dundas – Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Chair Reed announced the approval of the license to Mr. Grey and Mr. Grey thanked the Members.

INTRODUCTION TO NEW EMPLOYEES

A. Austin Smith-Deputy Director of Community Services: Recreation & Beach Department

Chair Reed recognized Director of Community Services Clements who introduced and welcomed Deputy Director Smith. Deputy Director Smith provided his professional background and his focus to make positive changes within the department.

Chair Reed and the Members welcomed Deputy Director Smith.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

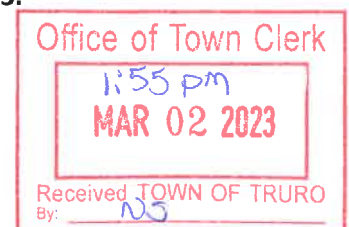
A. Interview and Possible Appointment of Recreation Advisory Committee Full Member: Christine McGee

Chair Reed, along with the Members, conducted the interview of Ms. McGee using a standardized list of questions.

Member Dundas made a motion to appoint Christine McGee as an alternate member to the Recreation Advisory Committee for a 1-year term that will expire on June 30th, 2023.

Member Areson seconded the motion.

Roll Call Vote:



Vice Chair Weinstein - Aye
Member Dundas – Aye
Member Areson - Aye
Member Rein - Aye
Chair Reed - Aye
So voted, 5-0-0, motion carries.

Chair Reed congratulated Ms. McGee who thanked the Members.

B. Interview and Possible Appointment of Board of Assessors Full Member: Annie Ditacchio

Chair Reed, along with the Members, conducted the interview of Ms. Ditacchio using a standardized list of questions.

Member Rein made a motion to appoint Annie Ditacchio as a full member to the Board of Assessors for a 3-year term that will expire on June 30th, 2024.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye
Member Dundas – Aye
Member Areson - Aye
Member Rein - Aye
Chair Reed - Aye
So voted, 5-0-0, motion carries.

Chair Reed congratulated Ms. Ditacchio who thanked the Members.

C. Interview and Possible Appointment of Zoning Board of Appeals Full Member and Potential Alternate Member: Curtis Hartman, Joseph McKinnon, Nancy Medoff

Chair Reed, along with the Members, conducted the interviews (in alphabetical order) of Mr. Hartman, Mr. McKinnon, and Nancy Medoff using a standardized list of questions.

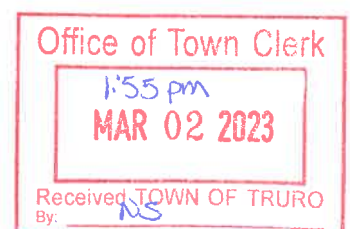
Upon completion of the interviews, the Members discussed the candidates and their preferences for the Full Member and the Alternate Member. Members Areson, Dundas, and Rein named Ms. Medoff as their preferred Full Member and Mr. Hartman and Mr. McKinnon as the Alternate Members. Chair Reed and Vice Chair Weinstein concurred with the preferences stated by their colleagues.

Member Areson made a motion to appoint Nancy Medoff as a Full Member of the Zoning Board of Appeals to the unexpired term of three years ending on June 30, 2023.

Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye
Member Dundas – Aye
Member Areson - Aye
Member Rein - Aye
Chair Reed - Aye
So voted, 5-0-0, motion carries.



Chair Reed congratulated Ms. Medoff on her appointment as a Full Member of the ZBA.

Member Areson made a motion to appoint Joseph McKinnon to an unexpired Alternate term on the Zoning Board of Appeals. The term expires on June 30th, 2023.

Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Dundas – Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Chair Reed congratulated Mr. McKinnon on his appointment as an Alternate Member of the ZBA.

STAFF/COMMITTEE UPDATES

A. Cape Cod 5 Educational Mini-Grant Announcement for Truro Central School Recipients-Presenters: Stephanie Costigan, Superintendent/Director of Student Services and John Dundas, Select Board Clerk and Liaison to School Committee

Chair Reed recognized Superintendent Costigan who provided background on the Cape Cod 5 Mini-Grant. Chair Reed recognized Truro Central School teachers who were previous recipients of mini-grants and mentioned how the grants were used. Superintendent Costigan also noted how proud she was that so many teachers applied for the mini grants.

Chair Reed recognized Member Dundas who said that he appreciated the efforts of Superintendent Costigan, the teachers, and staff at Truro Central School who were making a positive impact on the children of Truro.

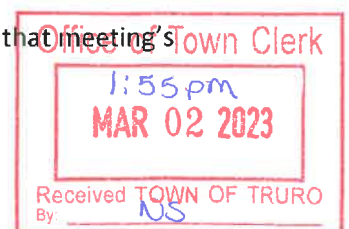
TABLED ITEMS

A. Continued Discussion and Potential Adoption of Community Service Award Program-Presenter: John Dundas, Select Board Clerk

Chair Reed recognized Member Dundas who provided an introduction and overview of his interactive PDF document that detailed the award program in honor of the late Fred Todd. Member Dundas thanked the Members for their comments and suggested edits which had been provided to him prior to tonight's meeting.

A discussion then ensued among Members with an exchange of several ideas regarding the award nominee process, the inclusion of former board or committee members for consideration, the naming of the award (upon approval from the Select Board) as the **"Fred Todd Community Service Award"**, and a letter for volunteers who are not selected for the award to acknowledge their contributions to the community.

This item will be further discussed at the January 10th, 2023, meeting and added to that meeting's agenda.



SELECT BOARD ACTION

A. Review and Approve the Dedication and Theme of the 2022 Annual Town Report-Presenter: Darrin Tangeman, Town Manager

Chair Reed recognized Town Manager Tangeman who said that this meeting item would only be a discussion item. Chair Reed asked Members for their ideas and suggestions. Hearing none, Chair Reed stated the members of the community would be given the opportunity to express their thoughts on the dedication and theme followed by a vote by the Select Board at an upcoming meeting.

B. Discussion and Possible Approval of Letter to Planning Board Related to Select Board FY'23 Objective #11-Presenters: John Dundas, Select Board Clerk, and Susan Areson, Select Board Members

Chair Reed recognized Member Dundas who provided the genesis for the Select Board letter to the Planning Board related to the Select Board FY'23 Objective. Member Dundas acknowledged the efforts of Planning Board Chair Anne Greenbaum, Planning Board Vice Chair Rich Roberts, and Member Areson.

Chair Reed recognized Member Areson who stated her appreciation for Member Dundas' efforts and that she supported the letter's approval.

Chair Reed stated that the letter was incomplete to her and didn't reference the playbook or the Housing Production Plan.

A discussion among the Members ensued and many opined that the letter was incomplete and discussed the Planning Board's expectation to have received the letter much sooner. Member Dundas suggested changing the date of the letter being sent to the Planning Board to July 30th, 2023, as it would give a more accurate "azimuth check" prior to the end of the fiscal year. Members concurred with Member Dundas.

After hearing the comments from the other Members, Chair Reed announced that there would be no vote this evening on the letter prepared by Member Dundas. Chair Reed said that this would be further discussed at a Select Board meeting in June 2023 with a target date of July 2023 for the approved letter to be sent to the Planning Board.

C. Discussion and Possible Vote for Mill Pond Road Culvert Replacement State Grant Contract-Presenter: Jarrod Cabral, DPW Director

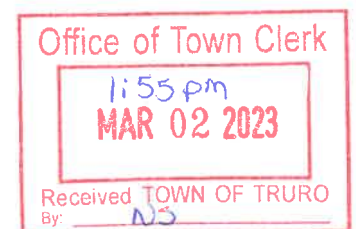
Chair Reed recognized DPW Director Cabral who provided background on this project. Following his presentation, Members discussed this topic and agreed that the Mill Pond culvert replacement alternatives (item D) should not be decided until after a public hearing where public comments are received on this topic.

Member Areson made a motion to approve moving forward with the design and permitting for any one of the four alternatives suggested for Mill Pond and Mill Pond Road and authorize the Town Manager to sign the state contract.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein – Aye



Member Dundas – Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

D. Discussion and Possible Vote on Mill Pond Road Culvert Replacement Alternatives-Presenter: Jarrod Cabral, DPW Director

Chair Reed announced that as discussed previously the Members would not vote on this item until after a Select Board meeting or public hearing was held to receive the public's input on this matter.

Chair Reed invited members of the public to offer comments prior to DPW Director Cabral's review of the four alternatives for Mill Pond Road. Climate Action Committee Chair Carol Harris and Health & Conservation Agent Emily Beebe made brief comments.

Chair Reed recognized DPW Director Cabral who reviewed the four alternatives for Mill Pond Road and provided background information regarding this matter. DPW Director Cabral briefly addressed the environmental impacts and benefits of the culvert replacement and breach alternatives.

DPW Director Cabral also briefly covered the following topics: roadway closure and roadway abandonment, legal review with Town Planner/Land Use Counsel Barbara Carboni, traffic counts and traffic studies, police department and fire department's input on the breaches, notification to abutters regarding the project, scope of work, road raising and the historic interest to the Town.

DPW Director Cabral asked Mr. Buck to provide an overview and summary of the design alternatives created by the Woods Hole Group and in collaboration with Fuss & O'Neill. After Mr. Buck's presentation, Chair Reed recognized Mr. Richards who stated that he supported a public hearing for the public to comment on the project.

Chair Reed recognized Mr. Wiberg who said that Mr. Mitchell had covered everything very well and noted that capital costs and end costs are a concern. Mr. Wiberg added that consideration was given to recreational users such as paddlers who would want to have access to an open channel.

Chair Reed recognized Mr. Miller who commented that the Select Board may want to consider a pedestrian/bike path above the breach as the area is popular with pedestrians and bicyclists.

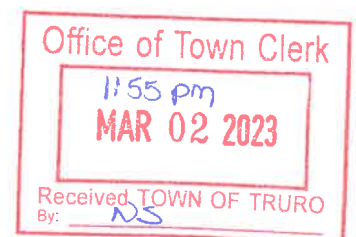
Chair Reed thanked the presenters for their work and the members of the public for their comments.

CONSENT AGENDA

Prior to the Consent Agenda, Chair Reed recognized Member Areson who had a couple of corrections for the Minutes on 11/9/2022 (remove stray letter under paragraph F, add "she knew that", add Member Areson's memorandum to the minutes, change "handbook" to "playbook").

A. Review/Approve and Authorize Signature: None

Review and Approve Appointment Renewals: None



C. Review and Approve 2023 Annual Business Licenses-North Truro Camping Area and Adventure Bound Camping Resort at Horton's (Transient Vendor); Truro Vineyards (Lodging)

D. Review and Approve Select Board/Planning Board Joint Minutes of 10/25/2022; Select Board Regular Meeting Minutes of 10/25/2022; Select Board Regular Meeting Minutes of 11/9/2022

Member Areson made a motion to accept the Consent Agenda with the amended edits for the meeting minutes for 11/9/2022.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein – Not present due to technical issue

Member Dundas – Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 4-0-0, motion carries.

SELECT BOARD REPORTS/COMMENTS

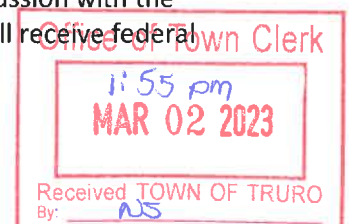
Vice Chair Weinstein said that he attended the most recent Energy Committee meeting yesterday. The Energy Committee is exploring an RFP for a private developer to install a solar array at the Truro Transfer Station. It is enough area where it could produce 1 megawatt of power. There are federal tax credits available, and the IRS looks very favorably upon communities which develop brown field areas for solar arrays. The Energy Committee also discussed in detail the possibility of utilizing roof areas of Town-owned buildings and confirming those roof areas with satellite imagery. These efforts could result in significant revenues for Truro.

Member Dundas said he wished everyone Happy Holidays and thanked Town staff for their efforts during the budgeting process.

Member Areson said she wanted to apologize to Ms. Holt and that she was sorry that Ms. Holt was muted at the last meeting. Member Areson added that she would like Town Manager Tangeman to provide a report on the Council of Aging and the hiring process. The Local Comprehensive Plan Committee (LCPC) has started an outreach campaign on a draft Vision Statement so the LCPC would like to appear at a Select Board meeting in January 2023 to present it. The ad hoc Housing Committee has met several times to discuss ideas and collaborations around housing. Member Areson will return to the Select Board in mid-January 2023 to report on the items discussed. Member Areson congratulated the Walsh Property Community Planning Committee (WPCPC) on a great event last week. Member Areson wished everyone a Happy Holiday season.

Member Rein thanked Superintendent Stephanie Costigan, Principal Patrick Riley, and the custodial staff at Truro Central School for allowing the Walsh Property Community Planning Committee (WPCPC) to hold its event last week at the school. Member Rein also noted the great work and effort done by the WPCPC in hosting the public outreach event. It was an informative event and allowed the public to ask questions and provide input. Member Rein thanked everyone who participated in the event as well. Member Rein wished everyone a Happy Holiday season and a joyous New Year.

Chair Reed reported that she had attended on December 8th, 2022, a roundtable discussion with the Baker-Polito Administration where it was announced that Truro and the Cloverleaf will receive federal



and state low-income housing tax credits and subsidiary funds. The Town staff is working on a press release to obtain exact numbers so that information can be shared with the community.

TOWN MANAGER REPORT

Chair Reed acknowledged Ms. Holt's comments regarding the Council on Aging (CoA) at the last Select Board meeting as well as this evening's meeting. Chair Reed noted that Town Manager Tangeman had addressed those concerns at the previous Select Board meeting, but Ms. Holt may not have been present during that portion of the meeting.

Chair Reed then invited Town Manager Tangeman to provide an update on the recruitment of staff for the CoA prior to his Town Manager Report.

Town Manager Tangeman provided a quick update for the recruitment of a deputy director for the CoA and has extended the recruitment. There will be two interviews this Thursday for highly qualified candidates for this role. Additionally, the interview process continues for an administrative assistant that supports the Recreation Department and CoA. The CoA's Community Outreach Report has arrived, and it will be provided to the new deputy director once hired. The job market has been challenging yet the Town is doing its best to expand its marketing opportunities to attract highly qualified candidates for the current Town vacancies.

NEXT MEETING AGENDA

Town Manager Tangeman provided an overview of the agenda for the next regular meeting on Tuesday, January 10th, 2023.

Chair Reed thanked the Members and wished everyone a Happy Holiday season.

Member Dundas made a motion to adjourn at 8:27 pm.

Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Dundas - Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Respectfully submitted,

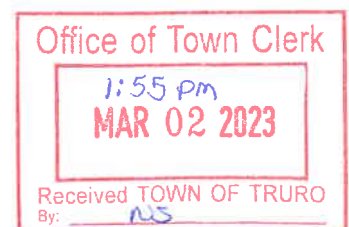


Alexander O. Powers

Board/Committee/Commission Support Staff



Darrin K. Tangeman Under the Authority of the Truro Select Board



Public Records Material Attachments

Legal Notice

Public Hearing Notice

Douglas Grey Aquaculture Application

Shellfish Advisory Committee October 27, 2022, Minutes

Aquaculture Development Area Regulations (see Section 10)

Application to Serve (Christine McGee); Chair's comments

Application to Serve (Annie Dittachio); Chair's comments

Application to Serve (Curtis Hartman)

Application to Serve (Joseph McKinnon)

Application to Serve (Nancy Medoff)

Updated Draft of Community Service Evaluation Form

List of 2022 Deaths and Retirements – to be provided

Draft Planning Board Letter

Standard Massachusetts State Contract with Scope of Services

Conceptual Design Report from Woods Hole Group

Alternatives Assessment Technical Memorandum from Fuss & O'Neill

Renewal Application for 2023: North Truro Camping Area

Renewal Application for 2023: Adventure Bound Camping Resort at Horton's

Renewal Application for 2023: Truro Vineyards

